



City of Kingston  
Kingston Heritage Properties Committee  
Agenda

2025-04

Wednesday, March 19, 2025

9:30 a.m.

Council Chamber

**Committee Composition**

Councillor Glenn, Chair

Councillor Oosterhof

Jennifer Demitor

Peter Gower

Gunnar Heissler

Alexander Legnini

Daniel Rose

Ann Stevens

Robert Mayo

Please provide regrets to Iain Sullivan, Committee Clerk at 613-546-4291, extension 1864 or [isullivan@cityofkingston.ca](mailto:isullivan@cityofkingston.ca)  
Watch live on the [City of Kingston website](#) or register to receive the [Zoom](#) link.

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Pages

1. **Call to Order**
2. **Approval of the Agenda**
3. **Confirmation of Minutes**

That the minutes of Kingston Heritage Properties Committee Meeting Number 2025-03, held Wednesday, February 19, 2025, be approved.

4. **Disclosure of Pecuniary Interest**
5. **Delegations**
6. **Briefings**
7. **Business**
  1. **Pre-Consultation**

- 2. **Policy Development and Implementation**
- 3. **Stream Two Permits - Approval through Delegated Authority**
- 4. **Stream Three Permits - Approval Through Council Authority**
- 5. **Notice of Intention to Designate under the Ontario Heritage Act**

- 1. **560 King Street West - Kingston Penitentiary**

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The Report of the Commissioner of Community Services (HP-25-007) is attached.

Recommendation:

**That** Kingston Heritage Properties Committee recommends to Council:

**That** Council direct staff to serve a Notice of Intention to Designate the property located at 560 King Street West, known as Kingston Penitentiary, as a property of cultural heritage value or interest pursuant to Section 29 of the Ontario Heritage Act, attached as Exhibit A to Report Number HP-25-007; and

**That** should no Notice of Objection be received by the Clerk of The Corporation of the City of Kingston within thirty (30) days of the publication of the Notice of Intention to Designate, the Designation By-Law for 560 King Street West, known as Kingston Penitentiary, attached as Exhibit B to Report Number HP-25-007, be presented to Council for all three readings, and that staff be directed to carry out the requirements as prescribed under Section 29(8) of the Act.

- 6. **Working Groups**

- 7. **Permit Approvals / Status Updates**

- 1. **Permit Reporting - March 2025**

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- 8. **Motions**

- 9. **Notices of Motion**

- 10. **Other Business**

- 11. **Correspondence**

- 1. **Correspondence received regarding the 50th anniversary of the Ontario Heritage Act.**

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- 12. **Date of Next Meeting**

The next meeting of the Kingston Heritage Properties Committee is scheduled for Wednesday, April 16, 2025 at 9:30 a.m.

**13. Adjournment**