



City of Kingston
Council Meeting
Agenda

2025-10
Tuesday, March 18, 2025
7:00 p.m.
Council Chamber

Watch live on the [City of Kingston website](#).

Pages

1. **Call Meeting to Order**
2. **The Committee of the Whole "Closed Meeting"**
3. **Report of the Committee of the Whole "Closed Meeting"**
4. **Approval of the Addendum**
5. **Disclosure of Pecuniary Interests**
6. **Presentations**
7. **Delegations**
8. **Petitions**
9. **Deferred Motions**
10. **Motions of Congratulations, Recognition, Sympathy, Condolences and Speedy Recovery**

1. **Motion of Condolences - Nancy Hanschmann**

Moved by: Mayor Paterson

Seconded by: Deputy Mayor McLaren

That the sincere condolences of Kingston City Council be extended to the family and friends of Nancy Hanschmann, who passed away on March 3, 2025. Nancy worked for 37 years for the City of Kingston as a Transit Operator and for Public Works. She loved driving the snow plow, was the first female assistant supervisor with Public Works Services and built strong relationships with her co-workers. Nancy was a member of CUPE, locally, regionally and nationally. She fought for LGBTQ+ rights and those in marginalized communities. Nancy was an activist and will be sorely missed at all levels of CUPE by her union brothers and

sisters. Our thoughts are with Nancy's family and friends during this difficult time.

11. Briefings

12. Report Number 33: Received from the Chief Administrative Officer (Consent)

All items listed on the Consent Report shall be the subject of one motion. Any member may ask for any item(s) included in the Consent Report to be separated from that motion, whereupon the Consent Report without the separated item(s) shall be put and the separated item(s) shall be considered immediately thereafter.

1. Portsmouth Olympic Harbour Lease with the Department of Fisheries and Oceans Canada 14

(Report Number 25-081 from the Commissioner, Growth & Development Services)

That Council authorize the Mayor and Clerk to execute a lease agreement with His Majesty the King in right of Canada, as represented by the Minister of Fisheries and Oceans, for the Portsmouth Olympic Harbour for a term of five (5) years with an effective date of January 1, 2025 and ending December 31, 2029, in a form satisfactory to the Director of Legal Services.

2. Single Source - East Winter Maintenance Contract 19

(Report Number 25-082 from the Acting Commissioner, Transportation & Infrastructure Services)

That Council authorize the Mayor and Clerk to enter into a one-year extension agreement with GIP Paving Inc., in a form satisfactory to Legal Services, for a term commencing November 10, 2025 and ending April 12, 2026.

3. Kingston Arts Council Service Level Agreement Renewal 24

(Report Number 25-089 from the Commissioner, Community Services)

That the Mayor and Clerk be authorized to execute a Service Level Agreement between the City of Kingston and the Kingston Arts Council that identifies the services to be provided by the Kingston Arts Council and the associated funding to be issued by the City of Kingston for those services, in a form acceptable to the Director of Legal Services; and

That Council approve the release of \$151,375 from the Arts & Culture Services Department's 2025 operating budget to support the Kingston Arts Council and the services identified as part of a Service Level Agreement between the City of Kingston and the Kingston Arts Council in 2025; and

That Council approve the release of \$612,790 from the Arts & Culture Services Department's 2025 operating budget to be held in trust by the Kingston Arts Council and distributed through the City of Kingston Arts Fund, pending Council approval of the 2025 City of Kingston Arts Fund Transition Plan.

**13. Report Number 34: Received from the Chief Administrative Officer
(Recommend)**

1. Impacts of U.S. Tariffs and Mitigation Measurers

37

(Report Number 25-107 from the Chief Financial Officer & City Treasurer)

(See By-Law Number (1), 2025-116)

That Council provide all three readings to a By-Law to amend By-Law Number 2022-154, A By-Law to Establish a Procurement Policy for the City of Kingston, as per Exhibit A attached to Report Number 25-107.

14. Report Number 35: Received from the Planning Committee

All items listed on this Committee Report shall be the subject of one motion. Any member may ask for any item(s) included in the Committee Report to be separated from that motion, whereupon the Report of the Committee without the separated item(s) shall be put and the separated item(s) shall be considered immediately thereafter.

1. North King's Town Specific Policy Area

53

(Report Number PC-25-008)

(See By-Law Number (2), 2025-117)

(See By-Law Number (3), 2025-118)

(See By-Law Number (4), 2025-119)

That the North King's Town Mobility Plan, dated November 8, 2024, the North King's Town Servicing Study, dated August 30, 2024, the North King's Town Cultural Heritage Study, dated July 2024, and the Financial and Implementation Strategy, dated January 31, 2025 be received by Council; and

That the applications for Official Plan and Zoning By-Law amendments (File Number D35-001-2025) submitted by the City of Kingston, be approved; and

That the City of Kingston Official Plan, as amended, be further amended by amendment number 99, as per Exhibit A, (Draft By-Law and Schedules 'A' to 'I' to Amend the Official Plan) to Report Number PC-25-008; and

That Kingston Zoning By-Law Number 2022-62, as amended, be further amended, as per Exhibit B (Draft By-Law and Schedules 'A' to 'G' to Amend Zoning By-Law Number 2022-62) to Report Number PC-25-008; and

That former City of Kingston Zoning By-Law Number 8499, as amended, be further amended, as per Exhibit C, (Draft By-Law and Schedule A to amend Zoning By-Law Number 8499) to Report Number PC-25-008; and

That Council determines that in accordance with Section 34(17) of the Planning Act, no further notice is required prior to the passage of the by-law and Official Plan amendment; and

That the amending By-Laws be presented to Council for all three readings.

15. Report Number 36: Received from the Municipal Accessibility Advisory Committee

All items listed on this Committee Report shall be the subject of one motion. Any member may ask for any item(s) included in the Committee Report to be separated from that motion, whereupon the Report of the Committee without the separated item(s) shall be put and the separated item(s) shall be considered immediately thereafter.

1. 2023-2025 Multi-Year Accessibility Plan - Annual Status Update for 2024

377

(Exhibit A to Report Number MAAC-25-003)

That the 2023–2025 Multi-Year Accessibility Plan – Annual Status Update for 2024, attached as Exhibit A to Report Number MAAC-25-003, be received and made available to the public via the City of Kingston website.

16. Committee of the Whole

17. Information Reports

- 1. 2024 Statement of Remuneration and Expenses Paid to Council Members and other Council Appointees** 385

(Report Number 25-069 from the Chief Financial Officer & City Treasurer)

The purpose of this report is to provide an itemized statement on remuneration and expenses paid in the previous year to each member of Council and other Council appointees.

- 2. January 2025 Tender and Contract Awards Subject to Delegation of Authority** 392

(Report Number 25-077 from the Chief Financial Officer & City Treasurer)

The purpose of this report is to provide Council with details of contracts greater than \$100,000 awarded for the month of January 2025 that meet the established criteria of delegated authority for standard procurements and non-standard procurements.

18. Information Reports from Members of Council

19. Miscellaneous Business

Miscellaneous Business Items are voted on as one motion.

Moved by: Councillor Chaves

Seconded by: Councillor Hassan

- 1. Community Foundation for Kingston & Area 30th Anniversary Day - Proclamation** 401

That as requested by Adam Walker, Community Foundation for Kingston & Area, City Council proclaim June 25, 2025 to be "Community Foundation for Kingston & Area 30th Anniversary Day" in the City of Kingston.

- 2. Human Values Day - Proclamation** 403

That as requested by Manish Rughani, Walk for Values, City Council proclaim April 24, 2025, as "Human Values Day" in the City of Kingston.

3. **Kingston Ribfest & Craft Beer Show - Municipally Significant Event** 405

That as requested by Guy Exley, Ribfest Event Manager, Impact Events Group Inc., Council designate the event, Kingston Ribfest & Craft Beer Show, scheduled for September 5-7, 2025 at the Memorial Centre, as an event of municipal significance, to which a Special Occasion Permit may be issued by the Alcohol and Gaming Commission of Ontario.

4. **Black Maternal Health & Reproductive Justice Month - Proclamation** 407

That as requested by Sophia Jacobs, Canadian Women of Colour Leadership Network, City Council proclaim the month of April to be “Black Maternal Health & Reproductive Justice Month” in the City of Kingston.

20. **New Motions**

1. **Association of Municipalities Ontario - Large Urban Caucus Nomination**

Moved by: Mayor Paterson

Seconded by: Councillor Stephen

Whereas the Association of Municipalities of Ontario (AMO) is currently seeking nominations to their board of directors to fill a vacancy on the Large Urban Caucus and nominations need to be received by March 19, 2025; and

Whereas nominations to fill this vacancy must be supported by a council motion which indicates the financial support of that council; and

Whereas the City of Kingston has benefited from having local representation on this important Ontario municipal board through Mayor Bryan Paterson since 2019 and prior to that Councillor Kevin George; and

Whereas part of this benefit to the City is by having a seat at the AMO table enables the City to be a part of provincial / municipal conversations around issues of significance to the City including municipal finance reform, infrastructure spending, new policy and legislative initiatives to name a few; and

Whereas with the results of the recent provincial election, Kingston is not part of current government and would benefit from being associated with a municipal board that has a memorandum of understanding with the province around municipal policy and program decisions;

Therefore Be It Resolved That the Kingston City Council nominates Councillor Don Amos for election to the board of the Association of the Municipalities of Ontario as a member of the Large Urban Caucus; and

That the City of Kingston agrees to cover all travel related expenses for

attending the AMO meetings should Councillor Amos be elected to the AMO Board as a member of the Large Urban Caucus.

2. Sidewalk Plowing in School Zones

Moved by: Councillor Boehme

Seconded by: Councillor Tozzo

Whereas Kingston experienced a significant weather event in February 2025; and

Whereas questions have arisen about the prioritizing of pedestrian snow clearance around school zones and reasonable timelines; and

Whereas a review of the levels of service for sidewalk plowing in the Winter Maintenance Policy has not been conducted during this term of Council;

Therefore Be It Resolved That staff provide Council with an information report by the end of Q3 2025 detailing the current prioritization of sidewalk plowing in school zones and identifying achievable improvements within the current level of service as well as means of communication to residents regarding the level of service in school zones.

3. Housing and Homelessness Advisory Committee - Sub-Committees

Moved by: Councillor Glenn

Seconded by: Council Oosterhof

Whereas housing and homelessness are both complex challenges that require targeted and meaningful action and support; and

Whereas section 1.1.1 of the 2023-2026 Council Strategic Plan focuses on seeking opportunities to foster innovative approaches to housing; and

Whereas section 1.4.1 of the 2023-2026 Council Strategic Plan pledges to continue to support partners in implementing integrated solutions for vulnerable and unhoused populations; and

Whereas as part of Kingston's 2025 Operating and Capital Budget with respect to Report Number 25-039, the Housing and Homelessness Manager position will be separated in two management positions, a Homelessness Manager and a Housing Manager to support the increased volume and demand across both aspects of the previously combined portfolio; and

Whereas members of the Housing and Homelessness Advisory Committee must work to ensure that there is a comprehensive understanding of housing services, and affordable housing and

homelessness issues, initiatives, and developments; and

Whereas section 5.1 of By-Law Number 2023-204, the Committee By-law, provides that a committee may establish a subcommittee to assist the committee in carrying out its functions;

Therefore Be It Resolved That staff be directed to bring forward a recommendation to the Committee by the end of Q2 2025, to establish an affordable housing subcommittee and a homelessness subcommittee, considering the requirements of Section 5 of the Committee By-Law.

21. Notices of Motion

22. Minutes

Distributed to all Members of Council on March 14, 2025.

That the minutes of City Council Meeting Number 2025-08, held Tuesday, March 4, 2025, be confirmed.

23. Communications Package

409

Communications received and distributed between February 25, 2025 to March 11, 2025.

24. Other Business

25. By-Laws

That By-Law Numbers (1) through (4) and (10) be given their first and second reading.

That By-Law Numbers (1) through (10) be given their third reading.

1. A By-Law to Amend City of Kingston By-Law Number 2022-154 - A By-Law to Establish a Procurement Policy for the City of Kingston

A By-Law to Amend City of Kingston By-Law Number 2022-154, A By-Law to Establish a Procurement Policy for the City of Kingston

Three Readings

Proposed By-Law Number 2025-116

(Clause 1, Report Number 34)

2. A By-Law to Amend The City of Kingston Official Plan (Amendment Number 99, North King's Town)

A By-Law to Amend The City of Kingston Official Plan (Amendment Number 99, North King's Town)

Three Readings

Proposed By-Law Number 2025-117

(Clause 1, Report Number 35)

3. A By-Law to Amend By-Law Number 2022-62, "Kingston's Zoning By-Law Number 2022-62" - North King's Town Project

A By-Law to Amend By-Law Number 2022-62, "Kingston Zoning By-Law Number 2022-62" (Zone Changes, Exceptions, and Holding Overlays, North King's Town Project)

Three Readings

Proposed By-Law Number 2025-118

(Clause 1, Report Number 35)

4. A By-Law to Amend By-Law Number 8499, "Restricted Area (Zoning) By-Law of the Corporation of the City of Kingston" (North King's Town Specific Policy Area)

A By-Law to Amend By-Law Number 8499, "Restricted Area (Zoning) By-Law of the Corporation of the City of Kingston" (North King's Town Specific Policy Area)

Three Readings

Proposed By-Law Number 2025-119

(Clause 1, Report Number 35)

5. 2025 Tax Ratios By-Law

2025 Tax Ratios By-Law

Third Reading

By-Law Number 2025-104

(Clause 1, Report Number 28, March 4)

- 6. A By-Law to Amend By-Law 2007-136, A By-Law to Provide for Maintaining Land in a Clean and Clear Condition**

A By-Law to Amend City of Kingston By-Law Number 2007-136, A By-Law to Provide for Maintaining Land in a Clean and Clear Condition

Third Reading

By-Law Number 2025-105

(Clause 1, Report Number 29, March 4)
- 7. A By-Law to Amend By-Law Number 2005-100, A By-Law for Prescribing Standards for the Maintenance and Occupancy of Property**

A By-Law to Amend City of Kingston By-Law Number 2005-100, A By-Law for Prescribing Standards for the Maintenance and Occupancy of Property within the City of Kingston

Third Reading

By-Law Number 2025-106

(Clause 1, Report Number 29, March 4)
- 8. A By-Law to Amend By-Law Number 2014-5, A By-Law to Provide for and Regulate a Solid Waste Management System**

A By-Law to Amend City of Kingston By-Law Number 2014-5, A By-Law to Provide for and Regulate a Solid Waste Management System for The Corporation of the City of Kingston

Third Reading

By-Law Number 2025-107

(Clause 1, Report Number 29, March 4)
- 9. A By-Law to Amend By-Law Number 2025-6, A By-Law to Establish Fees and Charges to be Collected by The Corporation of the City of Kingston**

A By-Law to Amend City of Kingston By-Law Number 2025-6, A By-Law to Establish Fees and Charges to be Collected by The Corporation of the City of Kingston

Third Reading

By-Law Number 2025-107

(Clause 1, Report Number 29, March 4)

10. A By-Law to confirm the proceedings of Council at its meeting held on March 18, 2025

A By-Law to confirm the proceedings of Council at its regular meeting held on March 18, 2025

Three Readings

Proposed By-Law Number 2025-120

(City Council Meeting Number 2025-10)

26. Adjournment

That Council do now adjourn.