



City of Kingston
Council Meeting
Revised Agenda

2025-03
Tuesday, January 14, 2025
7:00 p.m.
Council Chamber

Council will resolve into the Committee of the Whole "Closed Meeting" at 6:30 p.m. and will reconvene as regular Council at 7 p.m.
Watch live on the [City of Kingston website](#).

Pages

1. Call Meeting to Order

2. The Committee of the Whole "Closed Meeting"

That Council resolve itself into the Committee of the Whole "Closed Meeting" to consider the following item:

- a. Labour relations or employee negotiations - The International Brotherhood of Electrical Workers (IBEW), Local 636 - Collective Bargaining.

3. Report of the Committee of the Whole "Closed Meeting"

4. Approval of the Addendum

5. Disclosure of Pecuniary Interests

6. Presentations

- 1. Kingston & District Sports Hall of Fame**

Mark Potter will present the Kingston & District Sports Hall of Fame inductees for 2025.

7. Delegations

- 1. Megan Knott & Emma Lambert - Request for Direction on Potential Land Lease - Multi-Sport Stadium**

Megan Knott, Chief Executive Officer, Tourism Kingston & Emma Lambert, Manager - Sport Partnerships, Wellness & Culture, Tourism Kingston, will appear before Council to speak to Clause 1 of Report Number 12: Received from the Chief Administrative Officer (Consider) with respect to Request for Direction on Potential Land Lease - Multi-

Sport Stadium.

2. Elaine Power - Declaring Food Insecurity an Emergency in Kingston

Elaine Power will appear before Council to speak to New Motion Number 1 with respect to Declaring Food Insecurity an Emergency in Kingston.

3. Paul Barbeau - Request for Direction on Potential Land Lease - Multi-Sport Stadium

Paul Barbeau will appear before Council to speak to Clause 1 of Report Number 12: Received from the Chief Administrative Officer (Consider) with respect to Request for Direction on Potential Land Lease - Multi-Sport Stadium.

4. Jesse Topley - Request for Direction on Potential Land Lease - Multi-Sport Stadium

Jesse Topley will appear before Council to speak to Clause 1 of Report Number 12: Received from the Chief Administrative Officer (Consider) with respect to Request for Direction on Potential Land Lease - Multi-Sport Stadium.

5. Bradley Knowles - Notice of Objection to Proposed Heritage Designations - 27, 29 & 31 Rideau Street and 3566 Boundary Road

Bradley Knowles will appear before Council to speak to Clause 1 of Report Number 11: Received from the Chief Administrative Officer (Recommend) with respect to Notice of Objection to Proposed Heritage Designations - 27, 29 & 31 Rideau Street and 3566 Boundary Road.

6. Ali Ryder - Request for Direction on Potential Land Lease - Multi-Sport Stadium

Ali Ryder will appear before Council to speak to Clause 1 of Report Number 12: Received from the Chief Administrative Officer (Consider) with respect to Request for Direction on Potential Land Lease - Multi-Sport Stadium.

- 8. **Petitions**
- 9. **Deferred Motions**
- 10. **Motions of Congratulations, Recognition, Sympathy, Condolences and Speedy Recovery**
- 11. **Briefings**

12. Report Number 10: Received from the Chief Administrative Officer (Consent)

All items listed on the Consent Report shall be the subject of one motion. Any member may ask for any item(s) included in the Consent Report to be separated from that motion, whereupon the Consent Report without the separated item(s) shall be put and the separated item(s) shall be considered immediately thereafter.

1. Brownfield Financial Benefits for Project at 0 Cataraqui Street

32

(Report Number 25-042 from the Commissioner, Growth & Development Services)

(See By-Law Number (1), 2025-16)

(See By-Law Number (2), 2025-17)

That Council approve the Brownfield Property Tax Financial Assistance Application submitted by Inner Harbour Development LP, owner of the property at 0 Cataraqui Street, for future annual property tax rebates or cancellations that are not to exceed a total of \$4,088,883 over a maximum of ten years subject to the establishment of, and in accordance with, the terms and conditions of a Brownfield Site Agreement; and

That the By-Law attached as Exhibit B to Report Number 25-042 be presented to Council for all three readings that establishes the property as eligible to receive future property tax rebates under the Tax Increment Rebate Grant Program subject to a Brownfield Site Agreement between the owner and the City; and

That the By-Law attached as Exhibit C to Report Number 25-042 be presented to Council for first and second readings to allow for the cancellation or rebate of property taxes for Municipal and Education purposes for the duration of the assistance periods for the property at 0 Cataraqui Street under the Brownfield Financial Tax Incentive Program By-Laws; and

That following the first and second readings of the Brownfield Financial Tax Incentive Program By-Law to cancel taxes, said By-Law be forwarded to the Ministry of Finance for their approval if required and once approved, presented to Council for third reading; and

That staff be directed to negotiate a Brownfield Site Agreement with Inner Harbour Development LP establishing the terms and conditions governing the payment of the Brownfields Rehabilitation Grant for the redevelopment of 0 Cataraqui Street; and

That the Mayor and Clerk be authorized to execute the Brownfield Site Agreement in a form satisfactory to the Director of Legal Services.

2. Renewal of the Service Level Agreement between the City of Kingston and the Kingston and Area Association of Museums, Art Galleries and

50

Historic Sites

(Report Number 25-032 from the Commissioner, Community Services)

That Council authorize the Mayor and Clerk to execute a Service Level Agreement between the City of Kingston and the Kingston and Area Association of Museums, Art Galleries and Historic Sites (KAM) that identifies the services to be provided by KAM and the associated funding to be issued by the City of Kingston for those services, subject to the deemed adoption of the 2025 operating budget, and in a form acceptable to the Director of Legal Services; and

That Council approve the release of \$107,036 from the Heritage Services Department's 2025 operating budget to support the Kingston Association of Museums, Art Galleries and Historic Sites (KAM) and the services identified as part of a Service Level Agreement between the City of Kingston and KAM in 2025, subject to the deemed adoption of the 2025 operating budget.

3. 2025 Municipal Borrowing By-Law

88

(Report Number 25-035 from the Chief Financial Officer & City Treasurer)

(See By-Law Number (3), 2025-18)

That the By-Law, attached to Report Number 25-035 as Exhibit A, be presented to Council for all three readings to authorize the municipality to borrow up to \$296,000,000 during the January 1, 2025 to September 30, 2025 period and up to \$148,000,000 during the October 1, 2025 to December 31, 2025 period in order to finance the City's current operating expenditures on an interim basis, as required.

13. **Report Number 11: Received from the Chief Administrative Officer
(Recommend)**

95

1. **Notice of Objection to Proposed Heritage Designations - 27, 29 & 31
Rideau Street and 3566 Boundary Road**

(Report Number 25-038 from the Commissioner, Community Services)

(See By-Law Number (4), 2025-19)

(See By-Law Number (5), 2025-20)

That Council acknowledges receipt of the Notice of Objection from Steve Mann dated September 24, 2024, to the proposed designation of the property located at 27 Rideau Street, as a property of cultural heritage value or interest pursuant to Section 29(5) of the Ontario Heritage Act and having considered the objections set out in the Notice of Objection pursuant to Section 29(6), has decided not to withdraw the Notice of Intention to Designate the property; and

That Council give all three readings to the Designation By-Law for 27 Rideau Street, attached as Exhibit C to Report Number 25-038, and directs the City Clerk to serve a Notice of Passing as prescribed under Section 29(8) of the Act; and

That Council acknowledges receipt of the Notice of Objection from Steve Mann dated September 24, 2024, to the proposed designation of the property located at 29 Rideau Street, as a property of cultural heritage value or interest pursuant to Section 29(5) of the Ontario Heritage Act and having considered the objections set out in the Notice of Objection pursuant to Section 29(6), has decided not to withdraw the Notice of Intention to Designate the property; and

That Council give all three readings to the Designation By-Law for 29 Rideau Street, attached as Exhibit C to Report Number 25-038, and directs the City Clerk to serve a Notice of Passing as prescribed under Section 29(8) of the Act; and

That Council acknowledges receipt of the Notice of Objection from Steve Mann dated September 24, 2024, to the proposed designation of the property located at 31 Rideau Street, as a property of cultural heritage value or interest pursuant to Section 29(5) of the Ontario Heritage Act and having considered the objections set out in the Notice of Objection pursuant to Section 29(6), has decided not to withdraw the Notice of Intention to Designate the property; and

That Council give all three readings to the Designation By-Law for 31 Rideau Street, attached as Exhibit C to Report Number 25-038, and directs the City Clerk to serve a Notice of Passing as prescribed under Section 29(8) of the Act; and

That Council acknowledges receipt of the Notice of Objection from Bradley Knowles and Richard Knowles dated October 10, 2024, to the proposed designation of the property located at 3566 Boundary Road, as a property of cultural heritage value or interest pursuant to Section 29(5) of the Ontario Heritage Act and having considered the objections set out in the Notice of Objection pursuant to Section 29(6), has decided not to withdraw the Notice of Intention to Designate the property; and

That Council give all three readings to the Designation By-Law for 3566 Boundary Road, attached as Exhibit D to Report Number 25-038, and directs the City Clerk to serve a Notice of Passing as prescribed under Section 29(8) of the Act.

2. Central Core Neighbourhood Area Speed Limits 125

(Report Number 25-008 from the Commissioner, Infrastructure, Transportation & Emergency Services)

(See By-Law Number (6), 2025-21)

That Council direct staff to implement a single Neighbourhood Area Speed Limit to all roads bounded by Sir John A. Macdonald Boulevard, Bath Road/Concession Street/Stephen Street/Montreal Street north of Stephen Street/Belle Park Drive, the Great Cataraqui River, and Lake Ontario, reducing the Area Speed Limit to 40 km/h; and

That a By-Law be presented to amend By-Law Number 2003-209, being “A By-Law to Regulate Traffic”, as amended, as per Exhibit C to Report Number 25-008 to implement this recommendation.

3. 2025 Interim Tax Levy 173

(Report Number 25-036 from the Chief Financial Officer & City Treasurer)

(See By-Law Number (7), 2025-22)

That the By-Law, attached to Report Number 25-036 as Exhibit A, be presented to Council for all three readings to provide for the levying and collecting of 2025 interim property taxes, including the following provisions:

- a. the 2025 interim tax bill be no greater than 50% of the 2024 taxes levied;
- b. the rates be as specified in Schedule A to the by-law attached hereto;
- c. the due date for interim taxes be February 28, 2025;
- d. various payment options be provided; and
- e. late payment charges be added to taxes that are in default.

14. Report Number 12: Received from the Chief Administrative Officer (Consider)

188

1. Request for Direction on Potential Land Lease - Multi-Sport Stadium

(Report Number 25-040 from the Commissioner, Community Services & Commissioner, Growth & Development Services)

Option 1:

That Council direct staff to work with Victory Grounds Ventures on the development of a long-term lease for a portion of the existing green/field space at the Memorial Centre site to establish a multi-sports stadium that is domed in the winter and to bring a Canadian Premier League Soccer team and two semi- professional soccer teams to Kingston while providing access to the community user groups and sports organizations; and

That staff be directed to enter into a 120 day exclusivity period with Victory Grounds Ventures to allow the City time to conduct community consultation and complete due diligence on the potential lease with the assurance that Victory Grounds Ventures is not concurrently exploring opportunities with other communities; and

That staff be directed to conduct community consultation on the proposed relocation of the dog park within the field at the back of the property, the loss of some sport field uses, impacts to the circular track at the back of the property, and on the identification of alternate options/locations for the annual Agricultural Fair; and

That staff be directed to report back at the March 18, 2025 City Council meeting on the proposed terms of a land lease, that will include consideration of community feedback.

Option 2:

That Council direct staff to work with Victory Grounds Ventures on the development of a long-term lease for an alternate City-owned property to establish a multi-sports stadium that is domed in the winter and to bring a Canadian Premier League Soccer team and two semi- professional soccer teams to Kingston while providing access to the community user groups and sports organizations; and

That staff be directed to enter into a 120 day exclusivity period with Victory Grounds Ventures to allow the City time to conduct community consultation and complete due diligence on the potential lease with the assurance that Victory Grounds Ventures is not concurrently exploring opportunities with other communities; and

That staff be directed to conduct community consultation on any potential alternate City-owned properties in consideration of impacts to existing

community uses; and

That staff be directed to report back at the March 18, 2025 City Council meeting on the proposed terms of a land lease for an alternate City-owned property, that will include consideration of community feedback.

Option 3:

That Council direct staff not to work with Victory Grounds Ventures on the development of a long-term lease on any City-owned property.

15. Report Number 13: Received from the Arts, Recreation & Community Policies Committee

All items listed on this Committee Report shall be the subject of one motion. Any member may ask for any item(s) included in the Committee Report to be separated from that motion, whereupon the Report of the Committee without the separated item(s) shall be put and the separated item(s) shall be considered immediately thereafter.

1. Update on Murals on Private Property and Pilot Project to Expand Support for Mural Projects

(Report Number ARCP-25-001)

That staff report back on the status of the Murals on Private Property pilot project after year one of implementation in Q1 2026, and when the pilot project is completed in Q4 2027.

16. Report Number 14: Received from the Environment, Infrastructure & Transportation Policies Committee

All items listed on this Committee Report shall be the subject of one motion. Any member may ask for any item(s) included in the Committee Report to be separated from that motion, whereupon the Report of the Committee without the separated item(s) shall be put and the separated item(s) shall be considered immediately thereafter.

1. Recommendation to Not Proceed with Kingston Regional Biosolids & Biogas Facility

(Report Number EITP-25-006)

That Council direct Utilities Kingston to not proceed with the development of a Regional Biosolids and Biogas Facility at the Knox Farm property.

2. Graffiti Management and Abatement

(Report Number EITP-25-004)

That Council direct staff to develop a graffiti communications plan by Q2 2025, with information for residents on how to prevent, report, and remove graffiti on both private and public property; and

That staff report back to the Environment, Infrastructure & Transportation Policies Committee in Q2 2026 on the implementation of the educational components of the anti-graffiti program, including the identification of any additional programs if required.

3. Bird Friendly City Certification

(Report Number EITP-25-002)

That staff be directed to submit a Bird-Friendly City application for the next application period in Q2 2025, with the goal of obtaining Entry level certification.

17. Report Number 15: Received from Kingston Heritage Properties Committee

All items listed on this Committee Report shall be the subject of one motion. Any member may ask for any item(s) included in the Committee Report to be separated from that motion, whereupon the Report of the Committee without the separated item(s) shall be put and the separated item(s) shall be considered immediately thereafter.

1. Application for Ontario Heritage Act Approval - 244 James Street

200

(Exhibit A to Report Number HP-25-001)

That alterations to the property at 244 James Street, be approved in accordance with details as described in the application (P18-110-2024), which was deemed complete on November 7, 2024 with said alterations to include changes to the existing building/property and the construction of a two-storey addition in the rear and west of the existing building, specifically:

Alterations to the Existing Building/Property:

1. Addition of two new skylights on the western roof pitch near the rear of the roof ridge, a new metal cap on the existing chimney and a new 1.5-1.8 metre tall painted white fence bisecting the driveway;
2. Replacement of two casement windows on the second-floor as well as a first-floor entry way on the 2005 addition with aluminum clad wood sash windows with exterior muntin bars;
3. Replacement of a modern metal flue with a vent;
4. Repaint the building in a grey tone;

Details of the Proposed Addition:

1. Construction of a two-storey addition approximately 0.5 metres lower in height than the existing roof ridgeline of the original portion of the property, located in the rear and side yards, that step down to a one-storey addition deeper into the property;
2. The addition will feature a galvanized sheet steel roof like the existing, prefinished wood siding with the same/similar dimensions as the existing and a similar but different grey tone to the original portion of the building;
3. The addition will include two new covered wood porches with associated doors along the east and north of the building as well as historically appropriate and modern window systems/trim on the north elevation;
4. The addition will include two elongated rectangular aluminum clad wood sash windows with flat window surrounds on the west

elevation visible to the public realm;

5. All but two windows visible to the public realm in the new addition will be rectangular aluminum clad wood sash windows with simulated divided lites and flat window surrounds; and

That the approval of the application is subject to the conditions outlined in Exhibit A to Report Number HP-25-001.

2. Notice of Intention to Designate - 2973 Orser Road

201

(Exhibit I to Report Number HP-24-039)

(Report Number HP-25-005)

That the following recommendation in Report Number HP-24-039, Notice of Intention to Designate - 2973 Orser Road, be referred back to the Kingston Heritage Properties Committee for consideration at a meeting no later than Q1 2026:

That Council direct staff to serve a Notice of Intention to Designate the property located at 2973 Orser Road, known as the Orser Farmstead, as a property of cultural heritage value or interest pursuant to Section 29 of the Ontario Heritage Act, attached as Exhibit A to Report Number HP-24-039; and

That should no Notice of Objection be received by the Clerk of The Corporation of the City of Kingston within thirty (30) days of the publication of the Notice of Intention to Designate, the Designation By-Law for 2973 Orser Road, known as the Orser Farmstead, attached as Exhibit I to Report Number HP-24-036, be presented to Council for all three readings, and that staff be directed to carry out the requirements as prescribed under Section 29(8) of the Act.

3. Membership Renewal - Heritage Properties Working Group, as amended by Heritage Kingston Properties Committee on December 18, 2024

That the following residents be appointed to the Heritage Properties Working Group:

- **Shirley Bailey;**
- Helen Finley;
- Ed Grenda;
- Jane McFarlane; and
- Don Taylor

18. Committee of the Whole

19. Information Reports

1. Energy Transition and Electrical Capacity 206

(Report Number 25-033 from the Chief Administrative Officer)

The purpose of this report is to provide Council, and the community, with information on the challenges facing the province and the region as demand for energy, particularly electricity, continues to rapidly grow.

20. Information Reports from Members of Council

21. Miscellaneous Business

Miscellaneous Business Items are voted on as one motion.

Moved by: Councillor Stephen

Seconded by: Councillor Boehme

1. Amyloidosis Awareness Month - Proclamation 215

(See Communication 2025-03-20)

That as requested by Jennifer Enright, Canadian Amyloidosis Support Network, City Council proclaim the month of March 2025 as “Amyloidosis Awareness Month” in the City of Kingston.

2. I Heart Beer & Taco Festival - Municipally Significant Event 217

(See Communication 2025-03-23)

That as requested by Haben Tekie, Festival Coordinator, Council designate the event, 2025 Kingston I Heart Beer & Taco Festival, scheduled for May 3, 2025 at Slush Puppie Place, Kingston, as an event of municipal significance, to which a Special Occasion Permit may be issued by the Alcohol and Gaming Commission of Ontario.

22. New Motions

1. Declaring Food Insecurity an Emergency in Kingston

Moved by: Councillor Tozzo

Seconded by: Deputy Mayor Ridge

Whereas food insecurity is defined as the inadequate or insecure access to food due to financial constraints, a marker of pervasive material deprivation (poverty), and posing a serious public health problem because of its association with higher rates of numerous diseases and chronic health conditions and a higher risk of early death; and

Whereas chronic stressors like disability, precarious work, and/or the cost-of-living crisis, and acute shocks like COVID-19, illness or eviction, make it more difficult to afford life's basic needs and live free from poverty; and

Whereas current social assistance rates are woefully inadequate, making it impossible to afford a healthy diet; and

Whereas KFL&A Public Health estimates that about 1 in 3 households are food insecure; and

Whereas the City of Kingston has committed to addressing food insecurity through initiatives such as financial support for the expansion of a new building for the St. Vincent de Paul Society, partnering with Lionhearts Inc.'s Fresh Food Market Pop-Ups, and establishing a Fines for Food pilot program; and

Whereas Ontario nonprofits, including food banks, are collectively experiencing stagnant and declining resources amidst climbing demand, and increased reserve use;

Therefore Be It Resolved That Kingston City Council declare food insecurity an emergency in Kingston; and

That Council request the Provincial Government immediately increase its base funding to existing school food programs and increase its financial commitment to enable the expansion of school food programs to additional schools to build a universal school food program; and

That Council request the Provincial Government immediately raise social assistance rates to meet life's basic needs; and

That Council request the Provincial and Federal Governments act to address the causes of food insecurity by establishing a Guaranteed Liveable Basic Income; and

That Council request that the Provincial and Federal Governments include the reduction of food insecurity as a component of all appropriate government policies; and

That Council request that all major federal and provincial political parties address food insecurity as a component of their respective party platforms; and

That a copy of this motion be shared with The Right Honorable Justin Trudeau, P.C., M.P., Prime Minister of Canada, the Honorable M.P.P. Doug Ford Premier of Ontario, M.P. Mark Gerretsen, Kingston and the Islands, M.P. Scott Reid, Lanark-Frontenac-Kingston, M.P.P. Ted Hsu, Kingston & the Islands, M.P.P. John Jordan, Lanark-Frontenac-Kingston, M.P. Pierre Poilievre, Leader of the Conservative Party of Canada, M.P. Jagmeet Singh, Leader of the New Democratic Party of

Canada, M.P. Yves-Francois Blanchet, Leader of the Bloc Québécois, M.P. Elizabeth May, Leader of the Green Party of Canada, M.P.P. Marit Stiles, Leader of the New Democratic Party of Ontario, Bonnie Crombie, Leader of the Ontario Liberal Party, M.P.P. Mike Schreiner, Leader of the Green Party of Ontario, the Federation of Canadian Municipalities, the Association of Municipalities of Ontario, the Ontario Public School Boards Association, and the Canadian School Boards Association.

23. Notices of Motion

24. Minutes

Distributed to all Members of Council on January 10, 2025.

That the minutes of of City Council Meeting Number 2025-02, held Tuesday, December 17, 2024, be confirmed.

25. Communications Package

218

Communications received and distributed to Council between December 10, 2024 and January 7, 2025.

***1. Additional Communications**

220

Additional Communications received and distributed to Council between January 7, 2025 and January 14, 2025.

26. Other Business

27. By-Laws

That By-Laws (1) through (66) be given their first and second reading.

That By-Laws (1), (3) through (5), and (7) through (66) be given their third reading.

1. A By-Law to Approve Brownfields Assistance for the property known as 0 Cataraqui Street

A By-Law to Approve the Brownfields Assistance for the property known as 0 Cataraqui Street

Three Readings

Proposed By-Law Number 2025-16

(Clause 1, Report Number 10)

2. A By-Law to Cancel Municipal and Education Taxes for the property known as 0 Cataraqui Street

A By-Law to Cancel Municipal and Education Taxes for the property known as 0 Cataraqui Street

First and Second Reading

Proposed By-Law Number 2025-17

(Clause 1, Report Number 10)

3. A By-Law to Authorize the Municipality to Borrow

A By-Law to Authorize the Municipality to Borrow up to \$296,000,000 during the January 1, 2025 to September 30, 2025 period and up to \$148,000,000 during the October 1, 2025 to December 31, 2025 period in Order to Finance the City's current Operating Expenditures on an Interim Basis

Three Readings

Proposed By-Law Number 2025-18

(Clause 3, Report Number 10)

4. A By-Law to Designate the properties at 27, 29 and 31 Rideau Street to be of Cultural Heritage Value and Interest pursuant to the Ontario Heritage Act

A By-Law to Designate the properties at 27, 29 and 31 Rideau Street to be of Cultural Heritage Value and Interest pursuant to the *Ontario Heritage Act*

Three Readings

Proposed By-Law Number 2025-19

(Clause 1, Report Number 11)

5. A By-Law to Designate the property at 3566 Boundary Road to be of Cultural Heritage Value and Interest pursuant to the Ontario Heritage Act

A By-Law to Designate the property at 3566 Boundary Road to be of Cultural Heritage Value and Interest pursuant to the *Ontario Heritage Act*

Three Readings

Proposed By-Law Number 2025-20

(Clause 1, Report Number 11)

6. A By-Law to Amend City of Kingston By-Law Number 2003-209, A By-Law to Regulate Traffic

A By-Law to Amend City of Kingston By-Law Number 2003-209, A By-Law to Regulate Traffic

First and Second Reading

Proposed By-Law Number 2025-21

(Clause 2, Report Number 11)

7. A By-Law to Provide for a 2025 Interim Tax Levy; Payment of Taxes by Instalment; Penalty and Interest at One and One Quarter Percent Monthly on Tax Arrears

A By-Law to Provide for a 2025 Interim Tax Levy; Payment of Taxes by Instalment; Penalty and Interest at One and One Quarter Percent Monthly on Tax Arrears

Three Readings

Proposed By-Law Number 2025-22

(Clause 3, Report Number 11)

8. A By-Law to Amend By-Law Number 8497 and By-Law Number 8892 231

A By-Law to Amend By-Law Number 8497 (A By-Law to Designate Certain Properties within the Municipality to be of Historic or Architectural Value or Interest) and By-Law Number 8892 (A By-Law to Amend By-Law Number 8497) Pursuant to the Provisions of the *Ontario Heritage Act* (R.S.O. 1990, 0.18)

Three Readings

Proposed By-Law Number 2025-23

(Clause 1, Report Number 95, November 5, 2024)

9. A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program - 51 Elm Street 238

A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program in Accordance with Ontario Regulation 586/06 (51 Elm Street)

Three Readings

Proposed By-Law Number 2025-24

(Delegated Authority)

10. A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program - 16 King Pitt 241

A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program in Accordance with Ontario Regulation 586/06 (16 King Pitt)

Three Readings

Proposed By-Law Number 2025-25

(Delegated Authority)

11. **A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program - 844 Safari Drive** 244

A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program in Accordance with Ontario Regulation 586/06 (844 Safari Drive)

Three Readings

Proposed By-Law Number 2025-26

(Delegated Authority)

12. **A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program - 15 Nottingham Place** 247

A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program in Accordance with Ontario Regulation 586/06 (15 Nottingham Place)

Three Readings

Proposed By-Law Number 2025-27

(Delegated Authority)

13. **A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program - 9 Pine Street** 250

A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program in Accordance with Ontario Regulation 586/06 (9 Pine Street)

Three Readings

Proposed By-Law Number 2025-28

(Delegated Authority)

14. **A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program - 1426 Thornwood Crescent** 253

A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program in Accordance with Ontario Regulation 586/06 (1426 Thornwood Crescent)

Three Readings

Proposed By-Law Number 2025-29

(Delegated Authority)

15. **A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program - 9 Dickens Drive** 256
- A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program in Accordance with Ontario Regulation 586/06 (9 Dickens Drive)
- Three Readings
- Proposed By-Law Number 2025-30
- (Delegated Authority)
16. **A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program - 74 Regent Street** 259
- A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program in Accordance with Ontario Regulation 586/06 (74 Regent Street)
- Three Readings
- Proposed By-Law Number 2025-31
- (Delegated Authority)
17. **A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program - 792 Ashley Crescent** 262
- A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program in Accordance with Ontario Regulation 586/06 (792 Ashley Crescent)
- Three Readings
- Proposed By-Law Number 2025-32
- (Delegated Authority)
18. **A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program - 57 Point St Mark Drive** 265
- A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program in Accordance with Ontario Regulation 586/06 (57 Point St Mark Drive)
- Three Readings
- Proposed By-Law Number 2025-33
- (Delegated Authority)
19. **A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program - 912 Roshan Drive** 268

A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program in Accordance with Ontario Regulation 586/06 (912 Roshan Drive)

Three Readings

Proposed By-Law Number 2025-34

(Delegated Authority)

20. **A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program - 948 Highway 2** 271

A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program in Accordance with Ontario Regulation 586/06 (948 Highway 2)

Three Readings

Proposed By-Law Number 2025-35

(Delegated Authority)

21. **A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program - 127 Seaforth Road** 274

A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program in Accordance with Ontario Regulation 586/06 (127 Seaforth Road)

Three Readings

Proposed By-Law Number 2025-36

(Delegated Authority)

22. **A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program - 110 Ellerbeck Street** 277

A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program in Accordance with Ontario Regulation 586/06 (110 Ellerbeck Street)

Three Readings

Proposed By-Law Number 2025-37

(Delegated Authority)

23. **A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program - 278 Sydenham Street** 280

A By-Law to Authorize the Imposition of a Special Charge under the

- Better Homes Kingston Program in Accordance with Ontario Regulation 586/06 (278 Sydenham Street)
- Three Readings
- Proposed By-Law Number 2025-38
- (Delegated Authority)
- 24. A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program - 43 Evelyn Street** 283
- A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program in Accordance with Ontario Regulation 586/06 (43 Evelyn Street)
- Three Readings
- Proposed By-Law Number 2025-39
- (Delegated Authority)
- 25. A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program - 1317 Fisher Crescent** 286
- A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program in Accordance with Ontario Regulation 586/06 (1317 Fisher Crescent)
- Three Readings
- Proposed By-Law Number 2025-40
- (Delegated Authority)
- 26. A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program - 1218 Bentley Terrace** 289
- A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program in Accordance with Ontario Regulation 586/06 (1218 Bentley Terrace)
- Three Readings
- Proposed By-Law Number 2025-41
- (Delegated Authority)
- 27. A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program - 1 York Street** 292
- A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program in Accordance with Ontario Regulation

- 586/06 (1 York Street)
Three Readings
Proposed By-Law Number 2025-42
(Delegated Authority)
28. **A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program - 1202 Brass Drive** 295
A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program in Accordance with Ontario Regulation 586/06 (1202 Brass Drive)
Three Readings
Proposed By-Law Number 2025-43
(Delegated Authority)
29. **A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program - 339 Honeywood Avenue** 298
A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program in Accordance with Ontario Regulation 586/06 (339 Honeywood Avenue)
Three Readings
Proposed By-Law Number 2025-44
(Delegated Authority)
30. **A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program - 21 College Street** 301
A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program in Accordance with Ontario Regulation 586/06 (21 College Street)
Three Readings
Proposed By-Law Number 2025-45
(Delegated Authority)
31. **A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program - 100 Cameron Street** 304
A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program in Accordance with Ontario Regulation 586/06 (100 Cameron Street)

- Three Readings
- Proposed By-Law Number 2025-46
- (Delegated Authority)
- 32. A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program - 475 Kirkwood Road** 307
- A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program in Accordance with Ontario Regulation 586/06 (475 Kirkwood Road)
- Three Readings
- Proposed By-Law Number 2025-47
- (Delegated Authority)
- 33. A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program - 112 Fireside Court** 310
- A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program in Accordance with Ontario Regulation 586/06 (112 Fireside Court)
- Three Readings
- Proposed By-Law Number 2025-48
- (Delegated Authority)
- 34. A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program - 154 McMichael Street** 313
- A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program in Accordance with Ontario Regulation 586/06 (154 McMichael Street)
- Three Readings
- Proposed By-Law Number 2025-49
- (Delegated Authority)
- 35. A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program - 2 Sinclair Street** 316
- A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program in Accordance with Ontario Regulation 586/06 (2 Sinclair Street)
- Three Readings

- Proposed By-Law Number 2025-50
(Delegated Authority)
36. **A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program - 64 Lower Union** 319
- A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program in Accordance with Ontario Regulation 586/06 (64 Lower Union)
- Three Readings
- Proposed By-Law Number 2025-51
(Delegated Authority)
37. **A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program - 11 Dunlop Street** 322
- A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program in Accordance with Ontario Regulation 586/06 (11 Dunlop Street)
- Three Readings
- Proposed By-Law Number 2025-52
(Delegated Authority)
38. **A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program - 669 Milford Drive** 325
- A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program in Accordance with Ontario Regulation 586/06 (669 Milford Drive)
- Three Readings
- Proposed By-Law Number 2025-53
(Delegated Authority)
39. **A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program - 23 First Avenue** 328
- A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program in Accordance with Ontario Regulation 586/06 (23 First Avenue)
- Three Readings
- Proposed By-Law Number 2025-54
(Delegated Authority)

40. **A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program - 929 McCarthy Court** 331
- A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program in Accordance with Ontario Regulation 586/06 (929 McCarthy Court)
- Three Readings
- Proposed By-Law Number 2025-55
- (Delegated Authority)
41. **A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program - 24 Alma Street** 334
- A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program in Accordance with Ontario Regulation 586/06 (24 Alma Street)
- Three Readings
- Proposed By-Law Number 2025-56
- (Delegated Authority)
42. **A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program - 218 Victoria Street** 337
- A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program in Accordance with Ontario Regulation 586/06 (218 Victoria Street)
- Three Readings
- Proposed By-Law Number 2025-57
- (Delegated Authority)
43. **A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program - 235 Glen Castle Road** 340
- A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program in Accordance with Ontario Regulation 586/06 (235 Glen Castle Road)
- Three Readings
- Proposed By-Law Number 2025-58
- (Delegated Authority)
44. **A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program - 12 Redan Street** 343

A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program in Accordance with Ontario Regulation 586/06 (12 Redan Street)

Three Readings

Proposed By-Law Number 2025-59

(Delegated Authority)

- 45. A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program - 1211 Rockwood Drive** 346

A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program in Accordance with Ontario Regulation 586/06 (1211 Rockwood Drive)

Three Readings

Proposed By-Law Number 2025-60

(Delegated Authority)

- 46. A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program - 1216 Unity Road** 349

A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program in Accordance with Ontario Regulation 586/06 (1216 Unity Road)

Three Readings

Proposed By-Law Number 2025-61

(Delegated Authority)

- 47. A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program - 3338 Highway 38** 352

A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program in Accordance with Ontario Regulation 586/06 (3338 Highway 38)

Three Readings

Proposed By-Law Number 2025-62

(Delegated Authority)

- 48. A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program - 1088 Wintergreen Crescent** 355

A By-Law to Authorize the Imposition of a Special Charge under the

Better Homes Kingston Program in Accordance with Ontario Regulation
586/06 (1088 Wintergreen Crescent)

Three Readings

Proposed By-Law Number 2025-63

(Delegated Authority)

- 49. A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program - 109 Dalglish Avenue 358**

A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program in Accordance with Ontario Regulation 586/06 (109 Dalglish Avenue)

Three Readings

Proposed By-Law Number 2025-64

(Delegated Authority)

- 50. A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program - 104 York Street 361**

A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program in Accordance with Ontario Regulation 586/06 (104 York Street)

Three Readings

Proposed By-Law Number 2025-65

(Delegated Authority)

- 51. A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program - 421 Laura Avenue 364**

A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program in Accordance with Ontario Regulation 586/06 (421 Laura Avenue)

Three Readings

Proposed By-Law Number 2025-66

(Delegated Authority)

- 52. A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program - 35 Metcalfe Avenue 367**

A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program in Accordance with Ontario Regulation

- 586/06 (35 Metcalfe Avenue)
Three Readings
Proposed By-Law Number 2025-67
(Delegated Authority)
- 53. A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program - 744 Mona Drive** 370
- A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program in Accordance with Ontario Regulation 586/06 (744 Mona Drive)
Three Readings
Proposed By-Law Number 2025-68
(Delegated Authority)
- 54. A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program - 142 James Street** 373
- A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program in Accordance with Ontario Regulation 586/06 (142 James Street)
Three Readings
Proposed By-Law Number 2025-69
(Delegated Authority)
- 55. A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program - 2453 Battersea Road** 376
- A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program in Accordance with Ontario Regulation 586/06 (2453 Battersea Road)
Three Readings
Proposed By-Law Number 2025-70
(Delegated Authority)
- 56. A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program - 270 Sydenham Street** 379
- A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program in Accordance with Ontario Regulation 586/06 (270 Sydenham Street)

- Three Readings
- Proposed By-Law Number 2025-71
- (Delegated Authority)
57. **A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program - 106 Charles Street** 382
- A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program in Accordance with Ontario Regulation 586/06 (106 Charles Street)
- Three Readings
- Proposed By-Law Number 2025-72
- (Delegated Authority)
58. **A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program - 2705 Middle Road** 385
- A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program in Accordance with Ontario Regulation 586/06 (2705 Middle Road)
- Three Readings
- Proposed By-Law Number 2025-73
- (Delegated Authority)
59. **A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program - 12 Raglan Road** 388
- A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program in Accordance with Ontario Regulation 586/06 (12 Raglan Road)
- Three Readings
- Proposed By-Law Number 2025-74
- (Delegated Authority)
60. **A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program - 116 Notch Hill Road** 391
- A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program in Accordance with Ontario Regulation 586/06 (116 Notch Hill Road)
- Three Readings

- Proposed By-Law Number 2025-75
(Delegated Authority)
61. **A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program - 278 McEwen Drive** 394
- A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program in Accordance with Ontario Regulation 586/06 (278 McEwen Drive)
- Three Readings
- Proposed By-Law Number 2025-76
(Delegated Authority)
62. **A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program - 775 Kananaskis Drive** 397
- A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program in Accordance with Ontario Regulation 586/06 (775 Kananaskis Drive)
- Three Readings
- Proposed By-Law Number 2025-77
(Delegated Authority)
63. **A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program - 520 Bagot Street** 400
- A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program in Accordance with Ontario Regulation 586/06 (520 Bagot Street)
- Three Readings
- Proposed By-Law Number 2025-78
(Delegated Authority)
64. **A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program - 95 Quebec Street** 403
- A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program in Accordance with Ontario Regulation 586/06 (95 Quebec Street)
- Three Readings
- Proposed By-Law Number 2025-79
(Delegated Authority)

65. A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program - 926 Pembridge Crescent

A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program in Accordance with Ontario Regulation 586/06 (926 Pembridge Crescent)

Three Readings

Proposed By-Law Number 2025-80

(Delegated Authority)

66. A By-Law to confirm the proceedings of Council at its meeting held on January 14, 2025

A By-Law to confirm the proceedings of Council at its meeting held on January 14, 2025

Three Readings

Proposed By-Law Number 2025-81

(City Council Meeting Number 2025-03)

28. Adjournment

That Council do now adjourn.



**City of Kingston
Report to Council
Report Number 25-042**

To: Mayor and Members of Council
From: Paige Agnew, Commissioner, Growth & Development Services
Resource Staff: Paul MacLatchy, Environment Director, Business, Real Estate & Environment
Date of Meeting: January 14, 2024
Subject: Brownfield Financial Benefits for Project at 0 Cataraqui Street

Council Strategic Plan Alignment:

Theme: 1. Support Housing Affordability

Goal: 1.1 Promote increased supply and affordability of housing.

Executive Summary:

This report recommends approval of brownfield financial tax rebate benefits of up to \$4,088,883 to the applicant/owners (Inner Harbour Development LP) of the property at 0 Cataraqui Street in exchange for the remediation of environmental contamination and residential redevelopment of the property, and for the approval of by-laws and execution of agreements for that purpose. The applicant's proposed project is within Project Area 1A of the Kingston Brownfield Community Improvement Plan (CIP) and will require the management, remediation and risk assessment of environmental contaminants and involve the redevelopment of the waterside property into a six-storey residential building containing 75 apartment units. The property has been vacant for many years and was historically the location of industrial, transportation and filling activities that have left a legacy of contamination within soil and groundwater. The proposed conversion from previously industrial uses to a new residential use requires clean-up of environmental contamination and registration of a Record of Site Condition (RSC).

The property currently provides a combined municipal and education tax contribution of approximately \$27,397 per year. Using conservative estimates, staff anticipate that when

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completed, the proposed development's estimated annual combined municipal and education property tax uplift would be no less than \$182,648 per year. When 80% of this projected tax uplift is allocated to an annual tax rebate, the Brownfield Financial Benefit is expected to provide no less than \$1,461,185 back to the project over the maximum ten-year rebate period. The actual total amount of rebate provided is likely to be higher as annual tax assessment amounts rise with inflation during the ten-year rebate period; but cannot exceed the approved maximum benefit of \$4,088,883.

Recommendation:

That Council approve the Brownfield Property Tax Financial Assistance Application submitted by Inner Harbour Development LP, owner of the property at 0 Cataraqui Street, for future annual property tax rebates or cancellations that are not to exceed a total of \$4,088,883 over a maximum of ten years subject to the establishment of, and in accordance with, the terms and conditions of a Brownfield Site Agreement; and

That the by-law attached as Exhibit B to Report Number 25-042 be presented to Council for all three readings that establishes the property as eligible to receive future property tax rebates under the Tax Increment Rebate Grant Program subject to a Brownfield Site Agreement between the owner and the City; and

That the by-law attached as Exhibit C to Report Number 25-042 be presented to Council for first and second readings to allow for the cancellation or rebate of property taxes for Municipal and Education purposes for the duration of the assistance periods for the property at 0 Cataraqui Street under the Brownfield Financial Tax Incentive Program By-Laws; and

That following the first and second readings of the Brownfield Financial Tax Incentive Program By-Law to cancel taxes, said by-law be forwarded to the Ministry of Finance for their approval if required and once approved, presented to Council for third reading; and

That staff be directed to negotiate a Brownfield Site Agreement with Inner Harbour Development LP establishing the terms and conditions governing the payment of the Brownfields Rehabilitation Grant for the redevelopment of 0 Cataraqui Street; and

That the Mayor and Clerk be authorized to execute the Brownfield Site Agreement in a form satisfactory to the Director of Legal Services.

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Authorizing Signatures:

ORIGINAL SIGNED BY COMMISSIONER

**Paige Agnew, Commissioner,
Growth & Development Services**

ORIGINAL SIGNED BY CHIEF

ADMINISTRATIVE OFFICER

**Lanie Hurdle, Chief
Administrative Officer**

Consultation with the following Members of the Corporate Management Team:

Jennifer Campbell, Commissioner, Community Services	Not required
Neil Carbone, Commissioner, Corporate Services	Not required
David Fell, President & CEO, Utilities Kingston	Not required
Brad Joyce, Commissioner, Infrastructure, Transportation & Emergency Services	Not required
Desirée Kennedy, Chief Financial Officer & City Treasurer	OK

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Options/Discussion:**Background**

The property at 0 Cataraqui Street has been proposed for residential redevelopment which will, under Ontario law, require the remediation of environmental contamination so that a Record of Site Condition (RSC) can be filed before any above-grade building permits are issued. The property has been vacant for many years and has a long history of industrial use including petroleum storage and metals recycling. These former uses in conjunction with other heavy industrial and transportation uses on adjacent lands, and an unregulated filling have left a legacy of soil and groundwater contamination to the extent that the property is considered a brownfield and requires environmental remediation and ongoing risk management measures if residential uses are to be created.

The owner of the subject property has made an application to the City of Kingston for brownfield financial benefits that will offset some or all the costs associated with the proposed environmental remediation work.

In 2023 the property received approval for a \$20,000 brownfield initial study grant. The amount of the grant payment will be deducted from the total amount of financial benefits being recommended in this report.

Proposed Environmental Remediation and Redevelopment

The 0 Cataraqui Street property is contaminated with petroleum hydrocarbons, heavy metals, and polycyclic aromatic hydrocarbons (PAHs) within the soil at concentrations that exceed the applicable Ontario Site Condition Standards for residential or parkland use. These contaminants are present due to unregulated landfilling within the industrial inner harbour area in the 19th and 20th centuries and the legacy of commercial, industrial and transportation uses on and adjacent to the property prior to the emergence of regulations and best practices designed to reduce pollution.

In accordance with Ontario Regulation 153/04 (RSC), the proponent must undertake remediation of environmental risks and submit a Record of Site Condition (RSC) before construction that would change the land use from its current vacant state to residential or parkland use. The applicant has submitted a remediation concept for the project that proposes to undertake a hybrid remediation approach consisting of different approaches on the building and utility corridor parcels and the waterfront parcel. Contaminated soil removal within the parcels associated with the proposed building and utilities infrastructure will be undertaken to achieve conformance with provincial soil standards and a Record of Site Condition. The waterfront parcel that will be redeveloped into outdoor amenity space will utilize a Tier 3 Risk Assessment with risk mitigation measures to address soil contamination and achieve a Record of Site Condition.

Staff have reviewed the remediation plans and associated cost estimates provided by the applicant and believe they are reasonable based upon the information provided within the

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Phase II Environmental Site Assessment report for the property. The estimated maximum costs to implement the proposed remediation plan is \$4,088,883 and is deemed eligible for recovery through brownfield financial incentive rebates. This amount includes a deduction of \$20,000 already provided to the project through an Initial Study Grant ([Report Number 23-167](#)). The nature and amounts of estimated eligible remediation costs are shown below in Table 1.

Table 1: Estimated Eligible Environmental Remediation Costs

Remediation Cost Category	Estimated Cost (2024)
Contaminated soil removal and disposal, sampling and verification testing. Groundwater management.	\$3,022,790
Placement of clean backfill	\$497,042
Additional Phase II ESA work and Tier 3 Risk Assessment	\$356,404
Preparation and submission of Records of Site Condition (RSC)	\$22,522
Construction of Risk Management Measures required by Tier 3 Risk Assessment and Certificates of Property Use (CPU)	\$210,125
Total Eligible Remediation Costs	\$4,108,883
Less previously approved Initial Study Grant payments	-\$20,000
Maximum Remediation Costs eligible for future tax rebates	\$4,088,883

The applicant is proposing to redevelop the property through the construction of a six-storey waterfront residential building containing approximately 75 dwelling units, an outdoor amenity space and surface parking. The existing waterfront public pathway will remain.

The location of the property subject to this application is shown on Exhibit A to this report.

The Tax Increment Based Rehabilitation Grant Program

To support the proposed remediation and redevelopment of the property at 0 Cataraqi Street the owner has submitted an application for Brownfield Financial Assistance (TIRGP & BFTIP) via the City of Kingston’s Brownfield Community Improvement Plan (CIP). The property is contaminated and is within Project Area 1A of the City of Kingston’s Brownfield CIP and is therefore eligible to apply for these benefits. Furthermore, the property contains contamination

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from industrial and land filling activities prior to the appearance of regulations and practices designed to limit pollution and that likely pre-date the most recent chain of ownerships.

Staff have reviewed the details of the application and confirmed that the proposed remediation approach and estimated remediation quantities and costs are reasonable and consistent with local market conditions. This report recommends approval of the 0 Cataraqui Street property for brownfield funding through future tax increment rebates (TIRGP & BFTIP) so that estimated costs for environmental remediation may be fully or partially recovered by the property owner.

The TIRGP is the component of the City of Kingston’s Brownfield CIP that enables the rebating of a portion of the future (post-redevelopment) municipal property taxes back to the owner once the project has been completed, so that the owner can recover eligible remediation costs over time. Within CIP Project Area 1A, the TIRGP allows for the annual rebating of up to 80% of the difference in the municipal and education portions of the property taxes between pre and post development. Rebating of the educational portion of property taxes through TIRGP is enabled through recent changes to the BFTIP made by the province. The TIRGP rebates can continue annually for up to 10 years, or until the approved eligible remediation costs have been recovered by the property owner, or until 2035, whichever occurs first. If approved, staff will make an application to the province to allow for a rebate of education taxes at a percentage proportional to the municipal share. If approved by the province, this could allow a greater share of the total brownfield financial support to come from the province and reduce the municipal share accordingly.

Based on the proposed redevelopment, the increase in municipal and education property taxes from current pre-development to post development is estimated to be no less than \$182,648 per year. Based on this, it is expected that an 80% rebate of the post-development municipal and education tax increment over the maximum 10-year rebate period would provide a total rebate of no less than \$1,461,185 back to the project. Table 2, below, shows how incremental taxes and future rebates are estimated.

Table 2: Estimated Tax Increments and Future Rebate Amounts

Current municipal + education taxes on vacant property (2024)	\$27,397
Estimated annual taxes after redevelopment	\$210,045
Pre to Post development estimated annual tax increment	\$182,648
80% of increment is eligible for annual rebate	\$146,118
Potential min. tax increment rebate over 10 years	\$1,461,185
20% contribution to Environmental Reserve Fund over the 10-year rebate period	\$365,296

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The tax assessment estimates are considered conservative and future increments and rebate amounts will likely be larger due to expected inflationary increases over the ten-year period of rebate eligibility. Regardless of whatever inflationary increases in taxation may occur, the maximum amount of rebate that would be provided is \$4,088,883.

The brownfield financial benefits recommended within this report are assignable if title to all or portions of the property changes from the current owner to a new owner(s) within the period of the incremental tax rebates. In such an event, Inner Harbour Development LP must advise the City of Kingston of its intent to assign the benefit to a new owner and must receive the City's consent to any such assignment.

Brownfield Site Agreement and Payment of Rebates

To set out and bind the applicant to the terms of an approved brownfield benefit program, a Brownfield Site Agreement will be executed between the City and the property owner. The Brownfield Site Agreement will require among other things, that before any tax rebates are paid out in any given year, the owner and/or developer must satisfy the City that the following conditions have been met:

- The subject property is not in tax arrears;
- The subject property is in compliance with all planning and heritage approvals granted by the City;
- The Owner has submitted a completed RSC attesting to the success of the environmental remediation and the RSC has been posted on the Province's RSC registry;
- The Owner has paid one full year of post-development property taxes;
- The Owner has submitted confirmation of the eligible remediation costs incurred along with verification of payment; and
- The Owner has provided a confirmatory opinion of the eligible expense submission by a third-party financial auditor.

Once the redevelopment has been completed and the owner has demonstrated they have met the terms of the Brownfield Site Agreement, Council will be asked to authorize the start of rebates through the approval of a further tax rebate by-law.

Start of Eligibility and an Enabling By-Laws

Other than those costs associated with a Phase II Environmental Site Assessment and Risk Assessment work not recovered by an Initial Study Grant (ISG) or grants from other organizations (i.e. Federation of Canadian Municipalities), the owner may not incur remediation costs that will be eligible for tax rebate until Council has approved the owner's application for brownfield financial benefits.

If Council approves the owner's application for brownfield financial benefits, the approval is enacted through the passing of a brownfields by-law for the subject property, and the aforementioned Brownfield Site Agreement. The proposed draft brownfield by-law for the subject

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property is attached as Exhibit B. Three readings of the by-law are requested to expedite the ability of the applicant to proceed with remediation work and incur eligible remediation costs.

To make an application to the province for educational tax increment rebates, submission of a draft by-law is required. This report recommends first, and second readings be provided for a draft by-law that sets out the terms by which cancellation or rebate of the educational portion of the property's tax increment will be made. If two readings are provided, the draft by-law will be sent to the Ministry of Municipal Affairs and Housing for their review and approval before being brought back to Council for third and final reading. The draft by-law is attached as Exhibit C to this report.

Public Engagement

Public engagement is an important and required part of the approval or amendment of the Brownfield Community Improvement Plan (CIP). Approval of individual brownfield projects made under the CIP do not require public consultation. Any land use planning approvals required to support the proposed development are subject to the normal planning approvals processes and related opportunities for public notifications and comment.

Climate Risk Considerations

Brownfield redevelopment projects are an important component in mitigating growth in community greenhouse gas emissions by targeting infill style growth that can be less dependent on personal automobile use and reduce the need to construct new municipal servicing infrastructure.

Existing Policy/By-Law

The recommendations made within this report are guided by the following municipal policy:

Brownfield Community Improvement Plan (CIP)

Notice Provisions

There are no notice provisions applicable to applications for brownfield funding.

Financial Considerations

This report recommends an annual rebate of 80% of incremental property taxes for the redeveloped property for up to ten years that will not exceed the maximum amount of eligible remediation cost estimate of \$4,088,883. During the 10 years of annual rebate period the City will retain the current municipal portions of pre-development taxes while the 20% of post-development taxes will be directed to the Environment Reserve Fund. After the completion of the rebate period, the City will retain all municipal taxes collected.

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The sale of the property from its previous owner to the current owner occurred in 2024 at what appears to be fair market value. If any significant abatement of the purchase occurred due to the contamination of the property, the estimated amount of that price abatement may be subtracted from the amount of eligible remediation expenses submitted for future tax rebate by the applicant.

There are no development charge exemptions recommended within this report.

Contacts:

Paul MacLatchy, Environment Director, 613-546-4291 extension 1226

Other City of Kingston Staff Consulted:

Jeffrey Walker, Manager of Taxation and Revenue, Financial Services

Alan McLeod, Deputy Director of Legal Services

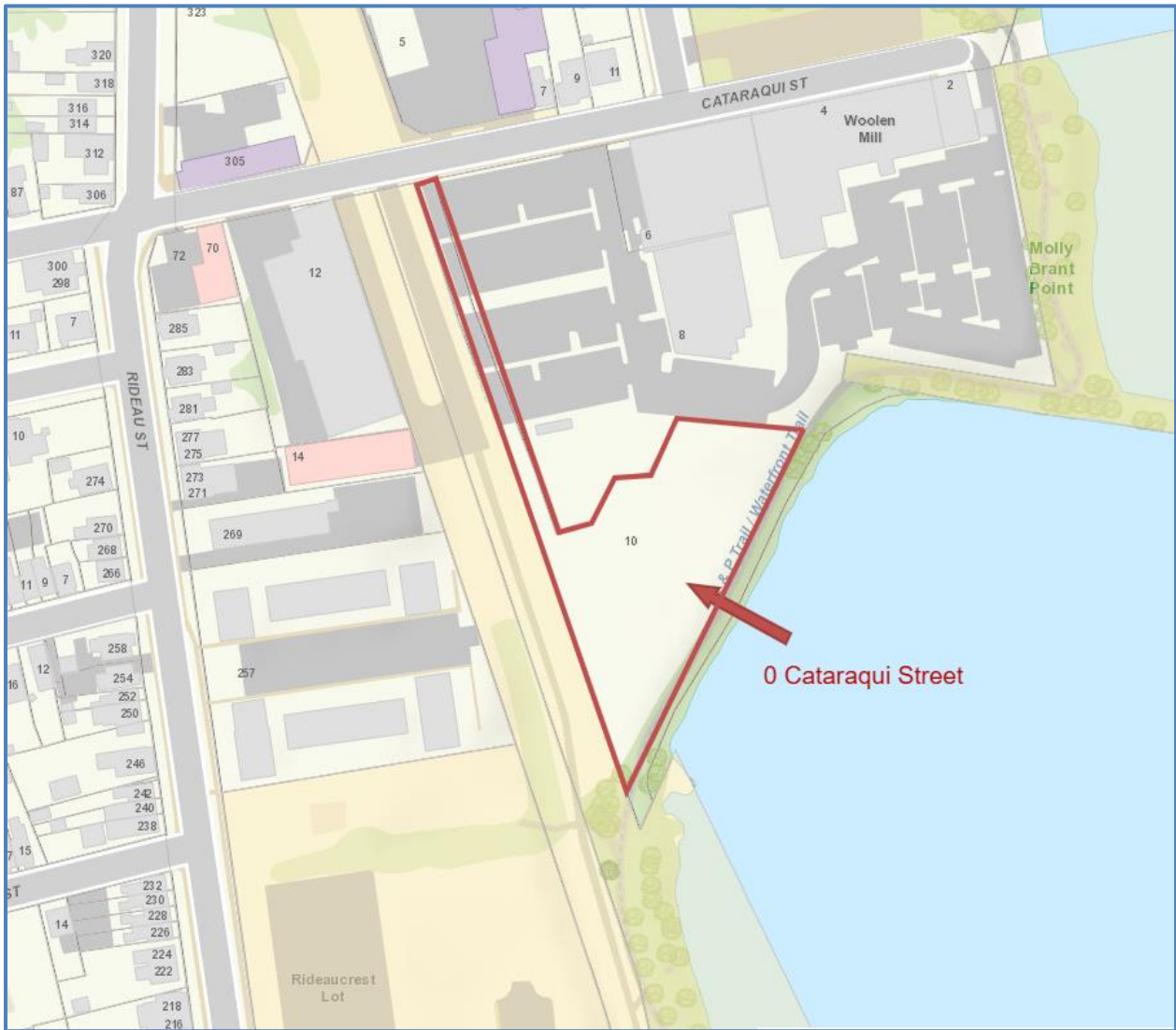
Exhibits Attached:

Exhibit A Location and proposed redevelopment of the subject property

Exhibit B Enabling By-Law for Brownfield Financial Benefits for 0 Cataraqui Street

Exhibit C BFTIP Program By-Law for 0 Cataraqui Street

0 Cataraqui Street Location



City of Kingston By-Law Number 2025-XX

A By-Law to Approve Brownfields Financial Assistance for the Property Known as 0 Cataraqui Street

Passed: January 14, 2025

Whereas By-Law Number 2005-40, being “A By-Law to Designate Brownfields Project Areas 1A, 1B & 1C as Community Improvement Project Areas”, pursuant to Section 28(2) of the *Planning Act*, R.S.O. 1990, c. P.13 was passed by Council on February 15, 2005; and

Whereas By-Law Number 2005-41, being “A By-Law to Adopt the Community Improvement Plan for Brownfields Project Areas 1A, 1B & 1C” was passed by Council on February 15, 2005; and

Whereas By-Law Numbers 2006-125 and 2006-126, being Amendment Number 1 to the Community Improvement Plan for Brownfields Project Areas 1A, 1B & 1C, were passed by Council on May 23, 2006; and

Whereas By-Law Numbers 2013-63 and 2013-064, being Amendment No. 2 to the Community Improvement Plan for Brownfields Project Areas 1A, 1B & 1C, were passed by Council on March 5, 2013; and

Whereas By-Law Number 2018-13, being “A By-Law to Repeal and Replace By-Law Number 2005-41, “A By-Law to Adopt the Community Improvement Plan for Brownfields Project Areas 1A, 1B, 1C, 1D and 2” with By-Law Number 2018-13 “A By-Law to Adopt the Brownfields Community Improvement Plan” was passed by Council on December 19, 2017; and

Whereas By-Law Number 2020-147, being “A By-Law To Amend By-Law Number 2005-40 “A By-Law to Designate Brownfields Project Areas 1A, 1B, 2, 3, 4 and 5 as Community Improvement Project Areas” (Former Davis Tannery - 2 River Street & 50 Orchard Street)” was passed by Council on October 6, 2020; and

Now Therefore the Council of The Corporation of the City of Kingston, pursuant to Section 28 of the *Planning Act*, R.S.O. 1990, c. P.13 and Section 106(3) of the *Municipal Act*, 2001, S.O. 2001, c. 25, as amended, enacts as follows:

1. That upon fulfillment by the owners of all terms and conditions of a Brownfields Site Agreement to be made between the City and the owners of the property known as 0 Cataraqui Street, more specifically described as:

PIN Number: 36001-0658

SRO PART FARM LOT A, CONCESSION WEST OF THE GREAT CATARAQUI RIVER AND PART CATARAQUI ORDNANCE WATER LOT BEING PARTS 1, 2 & 3 PLAN 13R23126 AND PARTS 6, 7 & 8 PLAN 13R22814 SUBJECT TO AN EASEMENT OVER

PARTS 6, 7 AND 8 PLAN 13R22814 AS IN RF661353 SUBJECT TO AN EASEMENT OVER PART 3 PLAN 13R23126 AS IN FR737885 TOGETHER WITH AN EASEMENT OVER PARTS 7 AND 8 PLAN 13R23126 AS IN FC388637 TOGETHER WITH AN EASEMENT OVER PARTS 4, 5 AND 6 PLAN 13R23126 AS IN FC388637 TOGETHER WITH AN EASEMENT OVER PART 9 PLAN 13R23126 AS IN FC388637 SUBJECT TO AN EASEMENT AS IN FR597908 CITY OF KINGSTON, COUNTY OF FRONTENAC

2. That this By-Law shall not fetter the discretion of the City in its role as approval authority under applicable legislation, including, but not limited to, the *Planning Act*, in relation to any planning applications submitted for the property, and the *Building Code Act*; and
3. That remediation costs eligible for rebate or recovery pursuant to the Brownfields Site Agreement may be incurred by the owners as of the date of passing of this By-Law, and
4. That this By-Law does not constitute approval of any future application to the Brownfields Community Improvement Plan Program by the owners; and
5. That this By-Law and the associated approval or payment of the Brownfields Assistance does not constitute a municipal partnership in the redevelopment and the City is not assuming any management, care or control of the project by virtue of providing any Brownfields Assistance to the owners; and
6. That this By-Law may be amended from time to time to incorporate other aspects of the Brownfields Community Improvement Plan Program that may become applicable to the subject property; and
7. That this By-Law shall come into force and take effect on the date of its passing.

Given All Three Readings and Passed: January 14, 2025

Janet Jaynes
City Clerk

Bryan Paterson
Mayor

City of Kingston By-Law Number 2025-XX

A By-Law to Cancel Municipal and Education Taxes for the Property Known as 0 Cataraqui Street

Passed: [Meeting Date]

Whereas By-Law Number 2005-40, being “A By-Law to Designate Brownfields Project Areas 1A, 1B & 1C as Community Improvement Project Areas”, pursuant to Section 28(2) of the *Planning Act*, was passed by Council on February 15, 2005; and

Whereas By-Law Number 2005-41, being “A By-Law to Adopt the Community Improvement Plan for Brownfields Project Areas 1A, 1B & 1C” was passed by Council on February 15, 2005; and

Whereas By-Laws Numbers 2006-125 and 2006-126, being “Amendment Number 1 to the Community Improvement Plan for Brownfields Project Areas 1A, 1B & 1C” was passed by Council on May 23, 2006; and

Whereas By-Laws Numbers 2013-63 and 2013-064, being “Amendment Number 2 to the Community Improvement Plan for Brownfields Project Areas 1A, 1B & 1C” was passed by Council on March 5, 2013; and

Whereas By-Law Number 2018-13, being “A By-Law to Repeal and Replace By-Law Number 2005-41, “A By-Law to Adopt the Community Improvement Plan for Brownfields Project Areas 1A, 1B, 1C, 1D and 2” with By-Law Number 2018-13 “A By-Law to Adopt the Brownfields Community Improvement Plan” was passed by Council on December 19, 2017; and

Whereas Inner Harbour Development LP, the registered owner of the property known as 0 Cataraqui Street, more specifically described as:

PIN 36001-0658

SRO PART FARM LOT A, CONCESSION WEST OF THE GREAT CATARAQUI RIVER AND PART CATARAQUI ORDNANCE WATER LOT BEING PARTS 1, 2 & 3 PLAN 13R23126 AND PARTS 6, 7 & 8 PLAN 13R22814 SUBJECT TO AN EASEMENT OVER PARTS 6, 7 AND 8 PLAN 13R22814 AS IN RF661353 SUBJECT TO AN EASEMENT OVER PART 3 PLAN 13R23126 AS IN FR737885 TOGETHER WITH AN EASEMENT OVER PARTS 7 AND 8 PLAN 13R23126 AS IN FC388637 TOGETHER WITH AN EASEMENT OVER PARTS 4, 5 AND 6 PLAN 13R23126 AS IN FC388637 TOGETHER WITH AN EASEMENT OVER PART 9 PLAN 13R23126 AS IN FC388637 SUBJECT TO AN EASEMENT AS IN FR597908 CITY OF KINGSTON; THE COUNTY OF FRONTENAC

has applied to the City of Kingston to cancel the property taxes for this property, in accordance with the Community Improvement Plan and section 365.1 of the *Municipal Act*; and

Whereas the property is located within the Community Improvement Project Area 1A and is eligible for Tax Assistance pursuant to section 365.1 of the *Municipal Act*; and

Whereas the Minister of Finance has approved the education tax assistance provided for in this By-Law as required by the *Municipal Act*;

Now therefore the Council of The Corporation of the City of Kingston, pursuant to Section 28 of the *Planning Act*, R.S.O. 1990 and section 365.1 of the *Municipal Act*, 2001 S.O. 2001, c. 25, as amended, **ENACTS** as follows:

1. In this By-Law,
 - a) “Assistance Period” means, with respect to the Eligible Property, the period of time starting on the date that Tax Assistance begins to be provided under this By-Law for the Eligible Property and ending on the earlier of:
 - i) for residential portions of the Eligible Property, the date that is 10 years after the date that the Tax Assistance begins to be provided, and for commercial portions of the property, the date that is 6 years after the date that the Tax Assistance begins to be provided, or
 - ii) the final expiry date set out within the Community Improvement Plan, which for this Eligible Property shall be December 31, 2035, or
 - iii) the date that the Brownfield Financial Benefits provided for the Eligible Property equals the Eligible Remediation Costs;
 - b) “Brownfield Financial Benefits” means the sum of financial benefits provided to the Eligible Property and consists of grants, tax deferrals, tax cancellations and/or tax rebates;
 - c) “Community Improvement Plan” means the Community Improvement Plan of the City of Kingston, approved by City Council and adopted by By-Law Number 2018-13, as amended or re-enacted from time to time;
 - d) “Eligible Property” means the property known as 0 Cataraqui Street, Kingston, Ontario, being ARN – Assessment Roll Number 1011.040.020.00802;
 - e) “Eligible Remediation Costs” means the cost of any action taken to reduce the concentration of or manage contaminants on, in or under the Eligible Property to permit a record of site condition (RSC) to be filed in the

Environmental Site Registry under section 168.4 of the Environmental Protection Act and the cost of complying with any certificate of property use issued under section 168.6 of the Environmental Protection Act, and as further specified in the Community Improvement Plan;

- f) “Incremental Taxes” means the difference between pre-development and post-development municipal, or education taxes levied in any given year of Tax Assistance where the pre-development taxes are those that were levied in the year prior to the issuance of a record of site condition;
 - g) “Owner” means Inner Harbour Development LP, the owner of the Eligible Property;
 - h) “Tax Assistance” means the deferral or cancellation of taxes for municipal and education purposes levied on the Eligible Property during the Assistance Period pursuant to this By-Law. In the period before the Owner’s obligations under this By-Law have been met, Tax Assistance shall take the form of a deferral of taxes. Once the City of Kingston has confirmed that the Owner’s obligations under this By-Law have been met, Tax Assistance shall take the form of a cancellation of taxes.
2. The City of Kingston shall provide Tax Assistance for the Eligible Property subject to the provisions of this By-Law and subject to confirmation that the Owner has paid all property taxes owing with respect to the Eligible Property for all years prior to the year in which this By-Law is passed.
 3. The Tax Assistance may commence as of the date this By-Law receives third reading and shall be effective only after completion and permit of occupancy of the proposed redevelopment, and a tax increment has been created, and for the duration of the Assistance Period.
 4. The Tax Assistance available shall be a maximum of 80 % of the Incremental Taxes for municipal purposes and 80% of the Incremental Taxes for education purposes levied during the Assistance Period. The City of Kingston may revise the level of Tax Assistance based on the Municipal Tax Roll as returned in any given year and said revision shall not require an amendment to this By-Law, but the percentage of education taxes deferred or cancelled shall match the percentage of municipal taxes deferred or cancelled and the maximum percentage of Tax Assistance shall be 80% of the Incremental Taxes. The City of Kingston shall notify the Minister of Finance forthwith of any revision to the level of Tax Assistance.
 5. Where Tax Assistance is provided for a portion of any year, or where Tax Assistance represents only a portion of the taxes levied on the Eligible Property,

the Owner is responsible for payment of all property taxes levied during the portion of the year when Tax Assistance is not provided, and for all taxes not subject to Tax Assistance.

6. As of the date of passing of this By-Law, the City of Kingston may,
 - a) Refund the taxes to the extent required to provide the Tax Assistance in the year this By-Law is passed, if the taxes for the Eligible Property have been paid; or
 - b) Credit the amount to be refunded to an outstanding tax liability of the Owner with respect to the Eligible Property, if the taxes have not been paid in the year that this By-Law is passed.

7. The Treasurer of the City shall alter the tax roll in accordance with the Tax Assistance to be provided for the Eligible Property.

8. The Owner shall, within 18 months of the anniversary of the commencement of Tax Assistance (or such later date agreed to in writing by the City of Kingston and the Minister of Finance), file a record of site condition (RSC) with respect to the Eligible Property in the Environmental Site Registry under section 168.4 of the Environmental Protection Act. The Owner shall, within 30 days, notify the City of Kingston of the filing. Within 30 days after receiving the notice from the Owner, the City of Kingston shall advise the Minister of Finance of the filing.

9. The Owner shall provide to the City of Kingston an annual report within thirty (30) days of the anniversary of the commencement of Tax Assistance for each year or part thereof that Tax Assistance is provided. The annual report shall include:
 - a) An update of the concentration and location of contamination on the Eligible Property;
 - b) The status of remediation work completed to date;
 - c) Costs expended to date and an estimate of costs not yet incurred; and
 - d) Time estimates to complete the remedial and redevelopment work.

10. The requirement for an annual report may be waived by the City after a Record of Site Condition has been filed by the Owner.

11. Within 30 days of receiving the annual report from the Owner, the City of Kingston shall provide a copy to the Minister of Finance.

12. Tax Assistance shall be suspended, and either or both the municipal and education portions of the Tax Assistance may be terminated, where any one of the following occurs:

- a) The Owner is in default of any obligation pursuant to this By-Law;
 - b) The Owner is in default of any provision of the Brownfield Site Agreement entered into between the Owner and the City of Kingston; or
 - c) The Owner fails to commence or ceases remediation for any reason.
13. The municipal portion of the Tax Assistance shall be suspended, and may be terminated, where any one of the following occurs:
- a) The Eligible Property has been severed and the severed parcels have each been assigned roll numbers and one of the severed parcels is subsequently sold, the by-law shall only be canceled on the parcel(s) that has been sold; or
 - b) Tax Assistance has been provided for ten (10) years.
14. The education portion of the Tax Assistance shall be terminated where any one of the following occurs:
- a) The Eligible Property has been severed and the severed parcels have each been assigned roll numbers and one of the severed parcels is subsequently sold, the by-law shall only be canceled on the parcel(s) that has been sold; or
 - b) Tax Assistance has been provided for ten (10) years in the case of a residential property or six (6) years in the case of a commercial property.
15. The Tax Assistance shall be terminated where the Tax Assistance equals or exceeds the Eligible Remediation Costs.
16. The Owner shall notify the City of Kingston forthwith if any of the events in Sections 12 to 15 occur. The City of Kingston shall then forthwith notify the Minister of Finance.
17. If Tax Assistance has been suspended or terminated under subsections 12 to 14 of this By-Law, the City of Kingston may:
- a) Provide the Owner with notice that the Tax Assistance is suspended or terminated; or
 - b) Provide the Owner with notice that it may cure the default within such period and on such terms as the City specifies in writing, and that the failure to do so will result in termination of the Tax Assistance.
18. A notice under clause 17(b) is not effective with respect to education taxes unless it has been agreed to in writing by the Minister of Finance.
19. In the event that Tax Assistance is terminated pursuant to section 12 to 14 above, the City of Kingston shall provide notice to the Owner under subsection 365.1(3.1)

of the *Municipal Act* that the conditions under this By-Law have not been met and order the Owner to repay all of the education taxes which were subject to the Tax Assistance, and all or a portion of the municipal taxes which were subject to the Tax Assistance.

20. Where the City makes an order under subsection 19, interest is payable on the taxes which become payable under the order calculated at the standard rates of the Municipality, as if the Tax Assistance had not been provided.
21. In the event that the Tax Assistance provided pursuant to this By-Law exceeds the actual Eligible Remediation Costs for the Eligible Property, the amount that the Tax Assistance exceeds the Eligible Remediation Costs shall be repaid by the Owner, failing which the amount to be repaid shall be added to the Tax Roll for the Eligible Property and collected as property taxes.
22. This By-Law shall come into force and take effect on the date of its passing.

Given first and second readings January 14, 2025

Given third reading and passed [Meeting Date]

**Janet Jaynes,
City Clerk**

**Bryan Paterson
Mayor**



**City of Kingston
Report to Council
Report Number 25-032**

To: Mayor and Members of Council
From: Jennifer Campbell, Commissioner, Community Services
Resource Staff: Kevin Gibbs, Director, Heritage Services
Date of Meeting: January 14, 2025
Subject: Renewal of the Service Level Agreement between the City of Kingston and the Kingston and Area Association of Museums, Art Galleries and Historic Sites

Council Strategic Plan Alignment:

Theme: 5. Drive Inclusive Economic Growth

Goal: 5.7 Foster culture, history, education, arts and recreation (CHEAR).

Executive Summary:

The purpose of this report is to ask Council to approve the renewal of the Service Level Agreement (SLA) between the City of Kingston and the Kingston and Area Association of Museums, Art Galleries and Historic Sites (KAM).

Since 2011, the City of Kingston has entered into an SLA with KAM on an annual basis. These agreements include financial support transferred to KAM to fund initiatives that align with various City-approved strategies and plans as well as Council's Strategic Priorities. Funds to support this SLA are included annually as part of the Heritage Services Department's operating budget. The relationship has been renewed each year since 2011.

In 2024, KAM received \$107,136 in operational funding through their SLA with the City of Kingston plus an additional \$2,000 to administer the Kingston's Doors Open event. As a component of their 2024 agreement, KAM administered the 2024-2025 City of Kingston Heritage Fund as one of their deliverables. The 'KAM SLA 2024 Report' (Exhibit A) provides an overview of all of KAM's activities over the past year. The report has been reviewed by staff who are satisfied KAM has met its obligations as required by the 2024 SLA.

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The renewal of the SLA between the City of Kingston and KAM in 2025 will also include multiple deliverables, notably the administration of the 2025-2026 City of Kingston Heritage Fund as well as the provision of professional development opportunities and support for the cultural heritage and intersecting tourism sectors in Kingston. It is proposed that the SLA with KAM remain at the same amount for 2025 and not include the additional funds to administer Doors Open. The total proposed SLA funding for 2025, therefore, is proposed to be \$107,036 and this amount has been included as part of the 2025 Heritage Services operating budget.

Recommendation:

That Council authorize the Mayor and Clerk to execute a Service Level Agreement between the City of Kingston and the Kingston and Area Association of Museums, Art Galleries and Historic Sites (KAM) that identifies the services to be provided by KAM and the associated funding to be issued by the City of Kingston for those services, subject to the deemed adoption of the 2025 operating budget, and in a form acceptable to the Director of Legal Services; and

That Council approve the release of \$107,036 from the Heritage Services Department's 2025 operating budget to support the Kingston Association of Museums, Art Galleries and Historic Sites (KAM) and the services identified as part of a Service Level Agreement between the City of Kingston and KAM in 2025, subject to the deemed adoption of the 2025 operating budget.

January 14, 2025

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Authorizing Signatures:

ORIGINAL SIGNED BY COMMISSIONER

**Jennifer Campbell,
Commissioner, Community
Services**

ORIGINAL SIGNED BY CHIEF

ADMINISTRATIVE OFFICER

**Lanie Hurdle, Chief
Administrative Officer**

Consultation with the following Members of the Corporate Management Team:

Paige Agnew, Commissioner, Growth & Development Services	Not required
Neil Carbone, Commissioner, Corporate Services	Not required
David Fell, President & CEO, Utilities Kingston	Not required
Brad Joyce, Commissioner, Infrastructure, Transportation & Emergency Services	Not required
Desirée Kennedy, Chief Financial Officer & City Treasurer	

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Options/Discussion:**Background**

The City of Kingston established its first SLA with KAM in 2011 with an initial allocation of \$45,000 transferred to KAM from the then Cultural Services Department's operating budget. This relationship was renewed and expanded in 2012 through a SLA requiring additional services alongside an increase in funding to \$90,000 and has continued in the time since.

The value of KAM's SLA has increased over time, often through a 2% growth in the base funding allocation year over year. Due to the impacts of the COVID-19 pandemic the SLA funding amount was held to the 2020 amount in both 2021 and 2022. The SLA funding then grew again by 2% in both 2023 and 2024. In the development of the 2025 Heritage Services operating budget the SLA funding has been held at the 2024 funding level and this approach has been discussed with KAM. As a result, the total proposed SLA funding for KAM in 2025 is \$107,036.

Analysis

At this time, it is being recommended that the City's SLA with KAM be renewed again in 2025. It is anticipated the services to be included as part of the 2025 agreement will be as follows:

- Administration of the 2025-2026 City of Kingston Heritage Fund (CKHF) that includes, but is not limited to, the following:
 - Develop the 2025-2026 Administration Plan;
 - Oversee and administer the necessary submission, review and award processes;
 - Pursue strategies to increase the profile of the CKHF, as well as its continuing growth and success that includes targeted efforts to attract an increased number of applications from across the community; and
 - Work with staff to review the CKHF to ensure it continues to meet the needs and expectations of the community, fund recipients and the City.
- Support sector development through the provision of professional development and training opportunities designed to benefit KAM, its member organizations and the broader cultural heritage and tourism sectors in Kingston.

As in previous years, the agreement will include language specifically related to the management and expenditure of the funding KAM receives. It will also outline requirements related to reporting that includes providing quarterly reports as well as a year-end report. The agreement will also include general terms and conditions typical of all such agreements the City of Kingston uses when entering partnerships with external organizations like KAM.

KAM 'Year End Report'

In November 2024, KAM submitted a year end report, 'SLA 2024 Report' (Exhibit A). This report provides an overview of the services identified as part of their 2024 SLA along with activities that

January 14, 2025

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are in keeping with the principles and intent of various City-approved heritage, cultural and tourism strategies and plans as well as Council's Strategic Priorities.

City staff have reviewed the Year End Report and are satisfied KAM has met its obligations as required by the 2024 SLA. As a result, staff are recommending that the City of Kingston renew its SLA with KAM in 2025 so the organization can continue to develop and administer the CKHF as well as further support the development of the heritage sector in Kingston. Museums, galleries and historic sites are a vital part of the cultural and creative economies and offer important experiences as part of the tourism and hospitality sectors, and as a professional development agency, KAM plays a critical role in supporting the overall heritage sector.

Next Steps

With Council's approval to renew the City of Kingston's SLA with KAM, staff will meet with representatives of the KAM Board and administrative staff to review the outcomes of the 2024 agreement and to discuss any alterations, changes and/or additions that need to be made to finalize the 2025 Agreement. Once that work has been completed, the 2025 SLA can then be executed by the Mayor and Clerk in a form that is acceptable to the Director of Legal Services and subject to the deemed adoption of the 2025 operating budget.

Existing Policy/By-Law:

Investing in KAM through an SLA on an annual basis aligns with a number of recommendations first identified in the Kingston Culture Plan approved by Council in September 2010. It also helps to fulfill various City-approved strategies and plans as well as Council's Strategic Priorities.

Financial Considerations:

SLA Funding for KAM in 2025 was included as part of the proposed 2025 operating budget for the Heritage Services Department. The SLA funding in the amount of \$107,036 will be paid out in two installment that include: (1) 25% to be paid out when Council approves the renewal of the SLA between the City of Kingston and KAM; and (2) 75% to be paid out when the 2025 agreement has been signed by both parties. Dispersal of these funds are subject to the deemed adoption of the 2025 operating budget.

Contacts:

Kevin Gibbs, Director, Heritage Services, 613-546-4291 extension 1354

Melanie Banks, Manager, Heritage Programming, Heritage Services, 613-546-4291 extension 1358

Other City of Kingston Staff Consulted:

None

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Exhibits Attached:

Exhibit A – KAM SLA 2024 Report



**kingston and
area association
of museums
art galleries +
historic sites**

SLA 2024 Report

The Kingston & Area Association of Museums, Art Galleries and Historic Sites, Inc. (KAM) is pleased to submit a to-date, year-end report in compliance with the 2024 Service Level Agreement with the Corporation of the City of Kingston.

This document was ratified by the Kingston Association of Museums, Art Galleries and Historic Sites Board of Directors on 19 November 2024.

With Hopefulness and Gratitude...

We recognize and acknowledge that our work and the work of our membership takes place on a range of Indigenous territories across the regions now known as Eastern Ontario.

We recognize and acknowledge that this work, and the communities it strives to serve, is woven within our experiences of these lands, and those of the Anishinaabe, Haudenosaunee and Huron-Wendat peoples, whose traditional and ongoing stewardship of these territories is fundamental to our pasts, presents and futures.

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INTRODUCTION

The Kingston & Area Association of Museums, Art Galleries and Historic Sites (KAM) first emerged over 45 years ago as a community-initiated, professional support network to promote public awareness and increase engagement across Kingston's cultural heritage sites through the facilitation of collective marketing, promotion, and joint programming initiatives on behalf of its membership. KAM supports its membership through the dissemination of information, sector best practices, and professional development training related to cultural heritage in all its forms. From its inception, KAM was driven by the ideal that by working collaboratively, despite differences in size, mandates and resources, cultural heritage sites and organizations could quite simply; do better together, improving practice and strengthening their connections within and across communities.

Over the years, KAM has continued to evolve in scope and activity as an organization, but this originating spark and collaborative spirit remains as true and as relevant today as it did then. KAM officially incorporated as a non-profit organization in 2009 and has administered the Heritage Fund in partnership with the City of Kingston since 2013. As *the* professional network and resource hub within Kingston's cultural heritage landscape, KAM is committed to facilitating a resilient, innovative, and responsive cultural heritage sector within the Kingston and area community. We are pleased to partner with the City of Kingston through a Service-Level Agreement to provide relevant cultural heritage sector services that "support initiatives that align with the City's strategic objectives and promotion of heritage and cultural vitality" (SLA 2023).

GOVERNANCE AND OPERATIONS

KAM has evolved from an entirely volunteer-run operational model (1980-2009) to a not-for-profit corporation model (2009-present) where staff are tasked to perform daily operations under the direction and oversight of a (volunteer) Board of Directors. The Board of Directors includes a strategic mix of representatives of cultural institutions and cultural sectors experts and is responsible for governance and general over-sight of the organization. Operations are led and managed by KAM Staff. In 2011, KAM hired its first Managing Director, which is currently maintained as a part-time position. In June of 2012, through a job creation partnership grant (Ontario Ministry of Universities and Colleges), KAM hired an Office Coordinator, which is currently maintained as a full-time position. In 2022, KAM received a Tourism Relief Fund (TRF) Grant through the Federal Economic Development Agency for Southern Ontario, through which we were able to hire a Marketing and Communications Coordinator under a full-time, temporary contract which ended in March 2023. In June 2023, KAM was awarded a Community Services Recovery Fund grant (CSRF), and this position continued until June 2024. The Marketing and Communications Coordinator's contract was further extended until September 2024. Currently this position is non-active due to lack of funding.

KAM services, provided by staff and Board Members, are aimed at:

- SUPPORTING professional best practices and access to resources.
- FACILITATING collaboration within the cultural heritage community, across related sectors and with community stakeholders.
- ASSISTING member sites to develop market-capacities to fulfill their individual missions.
- FACILITATING public access and engagement with cultural heritage experiences
- ADVOCATING for sector support, investment, and resource development.
- ADMINISTERING the City of Kingston Heritage Fund, and other SLA-contracted services, on behalf of the City of Kingston.

Operations Team:

- Jamie McKenzie-Naish, Managing Director (P/T core contract; upgraded to F/T grant funded contract)
- Debbie Holdich, Officer Coordinator (F/T)
- Sadie Babcock, Marketing and Communications Coordinator (F/T grant-funded contract until September 2024)

Board of Directors:

- Lena Beliveau, Chair
- Amber Meyer, Vice-Chair
- Ashley Mendes, Treasurer
- Simge Erdogan-O'Connor, Secretary
- Brendan Cull, Director at Large
- Tamara van Dyk, Director at Large
- Rowena McGowan, Director at Large
- Liz McLean, Director at Large
- Kevin Moorhouse, Director at Large
- Past-Chair position unfilled due to changes in Board Membership.

KAM Committees:

KAM now has two categories of committees – Governance and Advisory. Governance Committees meet as required, consist of current or previous board members and address governance issues related to operations; Advisory Committees meet 2-3 times per annum, consists of volunteers are recruited from the general membership and address issues related to member services. A KAM committee consists of those individuals who either represent a member organization or association or recruited from the larger KAM member-volunteer base, depending on their expressed area of expertise and interest.

KAM Governance Committees

Constitution (Governance) Committee:

- Dave St. Onge
- Kevin Moorhouse
- Annette Gillis
- Brendan Cull
- Simge Erdogan-O'Connor (Chair)

Nominations Committee:

- To be Appointed by the Board

Health and Safety Committee:

- Simge Erdogan-O'Connor
- Debbie Holdich

KAM Advisory Committees

Programming and Community Engagement Committee (PaCE)

- Staff Lead: Jamie McKenzie-Naish
- Dave McCarey
- Claire Notman
- Simge Erdogan-O'Conner
- Amber Meyer
- Liz Watkins-McLean
- Nicole Mulder
- Turner Douglas
- Mathew Thivierge
- Alice McMurty

Professional Development (PD)

- Staff Lead: Jamie McKenzie-Naish
- Kevin Moorhouse
- Jennifer Lucas
- Lena Beliveau

Marketing & Analytics Committee (MAC)

- Staff Lead: Sadie Babcock
- Sarah Deacon
- Karen Young
- Alex McLean

STRATEGIC VISION

SLA 2024 (1): "KAM SHALL CONTINUE TO IMPLEMENT ITS MULTI-YEAR STRATEGIC FRAMEWORK: RENEWAL AND RESILIENCY 2020-2025 TO ENSURE ITS SERVICES SERVE THE EVOLVING NEEDS OF THE LOCAL CULTURAL HERITAGE COMMUNITY AND SUPPORT THE PROFESSIONAL DEVELOPMENT AND SUSTAINABILITY OF THE CULTURAL SECTOR IN KINGSTON."

KAM's strategic framework, entitled **Renewal and Resiliency 2020-2025**, further refines, and evolves KAM's historic mission, vision, and values, and fundamentally drives KAM's operational activities through its four strategic pillars. Visit the KAM website to see the complete framework.

Our Mission

KAM's mission is simple - to CHAMPION, NURTURE and AMPLIFY Kingston's cultural heritage landscape by fostering **Professional Development, Advocacy, Public Engagement, and Collaborative Partnerships**.

Our Vision

At KAM, we believe in the power of cultural heritage to ignite imagination, dialogue, and engagement, thereby enriching and supporting vibrant, diverse, and healthy communities. We envision a resilient, innovative, and responsive cultural heritage network integral to the identity, health and expression of the Kingston and area community.

Our Values

KAM has evolved over time, but the values that drive what we do and how we do it remain the same: EMBRACE COLLEGIALITY. INSPIRE EXCELLENCE. ENCOURAGE INNOVATION. FACILITATE COLLABORATION. EMBRACE DIVERSITY. ACT WITH INTEGRITY.

Our Strategic Pillars

Strategic Pillar #1: Professional Development

Life-long learning and professional development opportunities are critical to building capacity, resiliency and advancing best practice within the cultural heritage sector. Sector workers who are consciously engaged in learning practices infuse their organizations with a sensibility of possibility, innovation, and connection – thereby improving visitor experience and engagement opportunities. **KAM’s intention is to be the first-line, core provider and facilitator of high quality and high impact professional development opportunities for the Kingston cultural heritage sector.**

Strategic Pillar #2: Advocacy

Advocacy is the process of generating and sustaining networks of support for the public value of museums and other cultural heritage sites and organizations. Networks of support involve a variety of factors, including, but not limited to, appropriate funding and staff support, community participation, sector development, and political goodwill. Advocacy signifies a long-term commitment to the purposeful communication of the public value cultural heritage to communities, as well as demonstrating and evidencing their worth. Advocacy also represents an opportunity for negotiation and dialogue between other cultural heritage sites and organizations, community and political stakeholders, and wider visiting publics – an outwardly-focused point of education and an inwardly-focused growth of aspiration, social values, and ambition. **KAM aspires to model and champion clear, thoughtful, and sustainable advocacy-based leadership, and practices to empower local cultural heritage sites and organizations and to facilitate external support, interest and understanding of cultural heritage within the broader Kingston area.**

Strategic Pillar #3: Public Engagement

Public engagement refers to the many and varied ways that KAM (as a professional network and resource hub) engages with others outside the organization, both in partnership with, and on behalf of, our members. Purposeful, high quality public engagement benefits everyone involved, both professional and visiting publics, and creates opportunities for improving access to cultural heritage resources, learning new knowledge sets, developing new skills, gaining new insights or ideas, raising aspirations, or simply being inspired. **KAM aims to facilitate (support our member sites and organizations to do their best work), to connect (support our member sites and organizations to reach wider and diverse audiences), and to sustain (support our member sites and organizations to be durable and relevant) effective and high-quality public engagement opportunities.**

Strategic Pillar #4: Collaborative Partnerships

Collaborative partnerships are both a practice and a statement of values. They have been, and remain to this day, the driving force behind KAM’s resiliency and purpose. They are a means of looking towards the future, of transforming challenges into opportunities, a source of creativity and innovation. Collaborative partnerships represent our commitment to the communities we serve, and a call to our stakeholders for the value of sustained investment in both KAM and the cultural heritage sector. To be successful, they require a commitment to authentic communication, mutual respect, and the ability to recognize the expertise and contribution of all parties involved, accountability, transparency, and a willingness to pool common interests, assets, and professional skills to promote broader goals and

outcomes. KAM aspires to be a community leader within the local cultural heritage sector, modelling best practice and building social capital with other community stakeholders and partners to implement effective, productive, and forward-looking endeavours.

STRATEGIC COMMITMENTS

KAM Statement of Commitment: Inclusion, Indigeneity; Diversity, Equity and Accessibility (IIDEA)

We at KAM believe in the power of cultural heritage to ignite imagination, dialogue, and engagement. We envision a resilient, innovative, and responsive cultural heritage network integral to the identity, health, and expression of our local communities. However, we also recognize historic and ongoing forces of domination, forces of differentiation and varying forms of privilege and penalty within cultural heritage systems, activities and purposes that impact what narratives are shared, how they are told, who does the telling, what audiences they are told too, and why.

As an organization, KAM embraces the principles of inclusivity, Indigeneity, diversity, equity and accessibility as both ethical imperatives and necessary best practices within the 21st century cultural heritage sector. We are committed to growing and infusing our own organizational systems, attitudes, and protocols in ways reflective of and authentic to these principles, and to prioritizing their conscious deployment in our real-world activities and actions. This is and will always remain a persevering process of un-learning and learning. We also remain committed to supporting our members in their own IIDEA commitments, processes, and actions, not only by modelling our own priorities and actions, but also by providing access to tools and resources, and building collaborative relationships across community stakeholders.

KAM has expanded our IDEA commitments to include 'Indigeneity/Indigenization' to explicitly embrace the findings of the Truth and Reconciliation Commission and its "Calls to Action," and to acknowledge our obligations not only to unsettle colonial power inequities, but to re-imagine and affirm all our futures in just and equitable ways.

Actions to Date:

- Developed IIDEA Statement of Commitment (2022)
- Joined the KEYS *Workplace Inclusion Charter* program (2022)
- Review of processes, protocols, and language for recruitment of volunteers and staff
- Community Ally of Lodge Pole Arts Alliance – Indigenous Arts & culture organization (2022-2024)
- Development of an organizational Land Acknowledgement Statement (2023)
- Development of an explicit IIDEA policy (2024)

Next Steps:

- Continue to expand IIDEA resources for membership

KAM Statement of Commitment: Sustainability and Climate Justice

Climate change is the defining issue of our time. It affects us all and all have a role to play in securing a more just and sustainable future. Sustainability, in its broadest conception, is both practical necessity and ethical imperative. Sustainability builds capacity for resiliency and ingenuity; while resiliency and ingenuity inform commitments to climate action that is just and purposeful.

At KAM, we are committed to infusing principles of sustainability and climate justice at the heart of what we do as an organization and to actively expanding intersections between heritage and sustainability. We look to the *UN Sustainable Development Goals* as a guiding framework for operations and embrace the persistent process of unlearning and learning to improve our capacity for action within our biosphere.

We believe that small, consistent changes lead to profound impacts, and that the first step into sustainable practices is being conscious and accountable within our own decision-making processes, actively deploying a *'think global, act local'* stance, and implementing the 4Rs – *Refuse, Reduce, Reuse, Recycle*.

We are equally committed to supporting our members in their sustainability and climate justice obligations, processes, and actions; not only by modelling our own obligations and actions, but also by providing equitable access to tools and resources and building collaborative ecologies and partnerships across community stakeholders.

Actions to Date:

- Created Statement of Commitment (2022)
- Became a Supporting Partner of the Coalition of Museums for Climate Change (2022) - <https://cmcj.ca/>
- Joined the Ontario Living Wage Network (2022) - <https://www.ontariolivingwage.ca/>

Next Steps:

- Develop an explicit Sustainable Procurement Policy
- Build a community partnership with Sustainable Kingston
- Evaluate and publish KAM office Carbon Footprint
- Initiate Carbon Footprint evaluation for KAM events
- Continue to expand Sustainability & Climate Justice resources for membership

MEMBERSHIP

As the Ontario Museum Association's Regional Museum Network (RMN) office hub for Kingston and area, our membership is diverse and includes virtually all local cultural heritage sites within the municipality of Kingston and continues to grow within neighbouring counties and townships. We represent and connect our members at the provincial and even federal levels.

Our members range from federally owned sites with professional staff, to sites which are member-owned, and volunteer operated. Their financial capacities are also wide-ranging. Some operate seasonally, others, year-round. Many tell the stories and histories of our communities from local, regional, and national perspectives. In addition to built (architectural) heritage, KAM members' collections include archaeology, earth sciences and natural history, fine art, trade and technology, social history, education, marine, medical, military, and sports history.

KAM offers three types of membership, each with different sub-categories, and all renewable on an annual basis:

1. *Institutional Member*: operates within Kingston and the surrounding area that is recognized by the Association, and includes the following sub-categories:
 - a. Museum
 - b. Art Gallery

- c. Library or Archive
 - d. Historic Site
2. **Associate Member**: A group or organization in Kingston and the surrounding area that is sympathetic to the Mission of the Association, and includes the following sub-categories:
 - a. Cultural Heritage Programming/Advocacy Organization
 - b. Historic Church
 - c. Historical Society
 3. **Individual Member**: An individual who is sympathetic to the Mission of the Association and is recognized by the Association, and includes the following sub-categories:
 - a. Community Individual/Cultural Heritage Sector Professional
 - b. Student: An individual in full or part-time studies at a recognized post-secondary institution in a field related to cultural heritage.
 - c. Emerging Museum Professional (EMP): an individual in the first 10 years of their cultural heritage career.

2024 Membership:

Our members make us who we are as an organization, driving KAM's development over the past 45 years. Our members define the focus and determine the success our four strategic pillars - Professional Development, Advocacy, Public Engagement and Collaborative Partnerships. When a member joins KAM, they are joining a whole community of individual dedicated to promoting cultural heritage and have access to a variety of resources and opportunities, including:

- Professional development learning and training opportunities – both for individuals and for organizations.
- Collaborative programming initiatives that engage with local and visiting publics.
- Collaborative marketing program promoting cultural heritage resources and experiential engagement opportunities.
- Building professional and collegial networks.
- Benefit from peer mentoring and operational support resources.
- Benefit from our Connecting with Cultural Heritage Volunteer program.
- Actively contribute to your local community and cultural heritage sector.
- Stay connected to local community stakeholders through collaborative partnerships and programs.
- Stay connected to the Ontario Museum Association and the wider cultural heritage sector through the *Regional Museum Network*.
- Cross-Sector visibility and partnerships

KAM's membership roster for 2024 included a total of **60 members**:

- **14 Individual Members**, which include:
 - 1 Emerging Professional
 - 3 Student
 - 10 Community/Cultural Sector Professional
- **10 Associate Members**, which include:
 - 4 Cultural Heritage Programming/Advocacy Organization

- 4 Historic Churches
- 3 Historical Societies
- **38 Institutional Members**, which include:
 - **3 Art Galleries**
 - **4 Libraries and Archives**
 - **30 Museums**
 - **13 Historic Sites**

COMMUNICATIONS

KAM’s communication scope is twofold – 1) our professional member sites, organizations, and individuals, and 2) the broader visiting public, both local to Kingston and from beyond. Communications activities include the use of digital platforms, member meetings and engagements, as well as marketing and promotional activities. KAM continues to maintain a variety of communication management platforms to ensure quality communications and membership information management.

Digital Engagement Platforms

KAM maintains multiple digital communication platforms including a public website (www.kingstonmuseums.ca), a Facebook organization page, Twitter, Instagram, Wordpress blog, and LinkedIn page. Our website remains the critical access portal for both members and the public. Our Twitter/X (@kingstonmuseums) has been repurposed as a professional development/professional sector resource portal, where we share current best-practices and research, as well as promote PD opportunities to members and interested twitter followers. Our Facebook page has been reoriented more explicitly as a promotional and communication portal with public audiences. We deploy our Instagram as an organic engagement tool, with some promotional content, and with the support of our Marketing Assistant summer student, created, for the first time, Instagram Reels, to engage with a variety of audiences. KAM continues to maintain a “Visitor-in-Residence” Blog through Wordpress. And bloggers continue to be recruited from the Department of History at Queen’s University. We continue to develop and activate our organizational LinkedIn page as an additional digital networking resource and continue develop Instagram reels as a digital engagement hook. We continue to upgrade and update our website as a key point of communication contact with members and the public. Overall, we gained followers and views across all platforms from the previous year – in particular website activity – engagement, traffic and new users as increased approximately 3x from the previous year.

KAM Website (www.kingstonmuseums.ca) Analytics:



92K

Website
Engagement



27.1K

Website
Traffic



19.6K

Website
New users

KAM Social Media (@kingstonmuseums) Analytics:



2300
Blog
Views



2000
Facebook
Followers



2263
Instagram
Followers



3131
Twitter
Followers



232
LinkedIn
Followers

Member Communications

As required by our constitution, KAM facilitates regular member meetings on behalf of our membership. Membership meetings take place on a quarterly basis, for a total of four meetings per annum, and continue to occur digitally with Zoom and are organized by KAM staff. The first membership meeting of 2024 was KAM’s AGM in March 2024 (Q1). The remaining meetings occurred in Q2, Q3 and Q4 – themed to topics such as programming and community engagement, marketing and analytics and professional development. Member meetings are designed to offer member-led, peer-learning opportunities, for the purpose of co-learning, skill-building, information sharing and networking, as well as to share any relevant information and discuss current topics or issues. In addition to our member meetings, KAM staff distributes a quarterly newsletter (KAM Quarterly) which reminds members about key dates, initiatives, and shares relevant information on resources and programs at the beginning of each operating quarter.

Marketing and Member Promotions

Historically, marketing and promotions has been a central purpose of KAM as an organization. KAM has been providing collaborative marketing support to local cultural heritage sites since its inception and prior to the creation of tourism regions and DMOs in Ontario. Kingston’s cultural heritage sector is diverse and uneven in site resources and capacities. KAM’s collaborative marketing approaches provide a sustainable, launchpad brand model that balances and mitigates these capacities so that all members can effectively participate in, contribute to, and benefit from the tourism economy. It serves to further amplify already established sites and renders visible those who are not. KAM continues to offer an inclusive Marketing Partnership to members, as well as individual asset buy-in options. Our Marketing Partnership is separate from membership status – while you must be a member in good standing to participate, participation is not a requirement of membership. Our website, social media platforms and annual collaborative brochure (including racking fees at the VIC) remain our key marketing outputs, however, we continue to expand into digital ads. Ongoing stakeholder partnerships with Tourism Kingston and Downtown BIA are also an important part of our marketing strategy. KAM continues to explore additional high-impact and complementary promotional activities to our usual marketing services.

PROFESSIONAL DEVELOPMENT

SLA 2024 (6A): “SUPPORT THE GROWTH OF PROFESSIONAL CAPACITY WITHIN THE HERITAGE SECTOR THROUGH THE DELIVERY OF THREE (3) PROFESSIONAL DEVELOPMENT EVENTS IN 2024.”

KAM is committed to delivering Professional Development opportunities to support its members, at both an individual professional level and at an organizational level to help build professional capacity, best practices, and sector resiliency. As identified in KAM's Strategic Plan: Renewal and Resiliency 2020-2025, PD is one of our core strategic pillars. The Professional Development Advisory committee provides expertise and advice to KAM staff in terms of planning and implementing a professional development program that is fit-for-purpose for KAM members.

a. **2024 Professional Development Program**

KAM continued to implement its **Professional Development Program Framework** in the organization of our 2024 PD program. This framework includes: **Learner Stages** (Exploratory; Emergent Professional; Established Professional; Expert Professional); **PD Type** (Self-led; Facilitated Workshop; Peer-learning; External Workshop); and, **Thematic Content Categories** (Operations Management; Research and Evaluation; Personal Development; Special Topics; Collections Care and Management; Interpretation and Exhibition Design; Programming and Engagement; HR and Leadership). As identified in our strategic framework, KAM has committed to offering at minimum six PD sessions per annum. We reintroduced in-person learning workshops, while also continuing to facilitate digital engagements over Zoom or MS Teams.

1. **Finding, Hiring, Retaining Student Positions - 2024 Best Practices - KAM Virtual Panel Discussion** – February 5th, 2024
2. **Student and Job Fair at the Department of History, Queen's University** – February 7th, 2024
3. **A Short Guide to the City of Kingston Heritage Fund – Information Session** – July 17th 2024
4. **CKHF Grant Writing Series: Critical Approaches to Project Grants** – July 25th 2024
5. **CKHF Grant Writing Series: Critical Approaches to Operating Grants** – August 1st 2024
6. **A Short Guide to the City of Kingston Heritage Fund – Information Session** – August 8th, 2024
7. **Sensory Bag Program: Making Museums More Accessible Webinar (with the Ottawa Museum Network)** – November 5th, 2024

b. **KAM Quarterly Members' Meetings (PD Component):**

All members' meetings include a PD knowledge-sharing and co-learning component through peer-led presentation or member discussion roundtables.

Q1 – KAM AGM Keynote Presentation: "A Journey of Collaboration at Bellevue House National Historic Site" with Tamara Van Dyk – March 19, 2024

Q2 – Connecting with Cultural Heritage Volunteer Program and brochure swap at Murney Tower National Historic Site Museum – May 27th, 2024

Q3 – Review of Member Services and Guest Speaker – Rosemary Wagner – Executive Director of the Canadian Federation of Friends of Museums – August 27th, 2024

Q4 – Member Roundtable Consultation for Next Strategic Planning Process and Review – November 26th, 2024

c. **Other PD Opportunities:**

KAM continues to actively promote external PD events, opportunities, and resources with members through our Twitter/X and member emails.

PROFESSIONAL SECTOR ENGAGEMENT AND COMMUNITY STAKEHOLDER PARTNERSHIPS

SLA 2024 (3A): “WORK COLLABORATIVELY WITH HERITAGE SERVICES TO IMPLEMENT THE KINGSTON CULTURE PLAN (2010) AS WELL AS EMERGING PRIORITIES DIRECTION THE WORK OF THE HERITAGE SERVICES DEPARTMENT AND TO RESPOND TO COUNCIL’S STRATEGIC PRIORITIES RELEVANT TO ARTS, HERITAGE, AND CULTURE.”

SLA 2024 (6B): “ACT AS A SUPPORT AND COORDINATION AGENCY TO BUILD CONNECTIONS BETWEEN MEMBER ORGANIZATIONS AND PARTNERS ACROSS THE CULTURAL HERITAGE, CULTURAL TOURISM AND HOSPITALITY SECTORS IN KINGSTON.”

KAM is committed to engaging with broader museum and cultural heritage sector best practice, research, and advocacy in order to serve and strengthen member operations; as well as to represent and connect our members with local, regional, provincial and national stakeholders.

1. **Ontario Museum Association (OMA) - Regional Museum Network (RMN):**

KAM continues to deepen our relationship with the Ontario Museum Association, supporting its advocacy and professional networking efforts. Since 2017, KAM has assumed the role as Regional Museum Organization (RMO) Representative for the Kingston area within the broader operations umbrella of the Ontario Museum Association (OMA). Our role is to provide a communications conduit between the OMA and our member sites for the purposes of sharing best practice and information, as well supporting sector advocacy initiatives. We also support other local networks to develop their own models through information sharing and professional development. The KAM Managing Director was co-chair for the RMN network for 2024, alongside the Executive Director of the Ottawa Museum Network.

2. **Canadian Museum Association (CMA):**

KAM maintains our membership with the Canadian Museum Association on behalf of our membership and actively participates in their AGM. The KAM Managing Director also participated as a stakeholder in a national Museum Ethics Review focus group.

3. **Tourism Kingston:**

KAM is committed to developing sustainable and enriching partnerships with community stakeholders to amplify engagement and impact across the cultural heritage sector, and to better acknowledge and deepen alignments with the hospitality and tourism sectors, the arts sector, as well as other community organizations, as indicated in the *Integrated Destination Strategy* (2022). KAM continues to work in partnership with Tourism Kingston to integrate and align strategic and operational opportunities within the Kingston area. We work closely with Tourism Kingston on a variety of initiatives and committees, often providing letters of support for their various grant applications and assisting them in liaising with local cultural heritage sites.

- a. **Kingston Destination Marketing Committee:** this committee consists of a cross-section of for-profit and non-profit professionals from the cultural heritage, hospitality,

and tourism sectors. This committee works at a strategic level to develop and coordinate joint-marketing and data analytic efforts through the Tourism Kingston Brand. KAM is represented by the Managing Director.

- b. **Travel Trade Committee:** this committee works to better engage and develop strong relationships with international and education tour operators, and to coordinate and amplify available services and product from local providers, including cultural heritage sites. KAM is represented by the Managing Director.
- c. **Solar Eclipse Working Group and event weekend** – planning, organizing and implementing programmatic activations, branding and other operational planning and supports for the April 2024 solar eclipse event – including a social media campaign and working with various member sites for programming and access provision.
- d. **In-Persons Attractions Committee** – to discuss, organize and implement attraction-based packages and communications as part of the Visit Kingston brand.

4. Mayor Patterson’s Community Call:

KAM’s Managing Director participates in these monthly community roundtables to discuss and share information about issues, challenges, and successes facing the Kingston community with Kingston City Mayor and other community services providers and organizations.

5. Educational Institutions – SLC and Queen’s University:

KAM recognizes the critical importance of supporting emerging professionals as they pursue their studies and training, and the valuable contribution they have to offer the cultural heritage sector through placements and internships. KAM actively seeks to develop and maintain relationships with our local educational institutions and facilitates member engagement with them as well. In 2024, KAM hosted a total of 4 interns – 1 from the SLC AMC program, 2 from the Department of History at Queens University, and 1 from the SLC Office Administration Program.

- SLC Advertising and Marketing Communications – (January – April 2024)
- Queen’s University Department of History Interns – (September – December 2024)
- SLC Office Administration Program – (December 2024)

6. Coalition of Museums for Climate Justice (CMCJ):

Sustainability and climate action is a key strategic priority for KAM, and although we are in the early stages of mapping and developing how we will enact it, connecting and working with appropriate organizational partners is a critical component of this work. As part of these first steps, KAM actively shares resources and promotes dialogue on this issue through our Twitter platform. KAM continues to be a CMCJ supporting organization (on behalf of our members) and is listed as such on the CMCJ website.

7. Lodge Pole Arts Alliance:

KAM continues to be a community ally to Lodge Pole Arts Alliance, a newly developed organization that seeks to build an Indigenous owned, operated, programmed, and animated land-based cultural creative centre within the Frontenac biosphere. Through an MOU agreement, KAM provided LPAA webpage presence on our website, provided 3 hours of administrative support per month, and provided sponsoring partner support as a flow through

agency between granting organizations and LPAA when needed. As of October 2024, LPAA now has its own website and management protocols, and while we remain a community advocate, the official MOU has served its purpose and closed.

8. Other Local Community Partnerships:

KAM continues to actively strengthen professional relationships and working partnerships with other local stakeholders such as **the Kingston Frontenac Public Library (KFPL)**, the **Kingston Arts Council (KAC)**, **Downtown BIA**, **Sustainable Kingston, KEYS**, and **Preserve our Wrecks (POW)**.

PUBLIC ENGAGEMENT

SLA 2024 (3B): “WORK IN PARTNERSHIP WITH ORGANIZATIONS ACROSS THE CULTURE, HOSPITALITY, AND TOURISM SECTORS IN KINGSTON TO CREATE/SUPPORT PROFESSIONAL DEVELOPMENT AND PARTNERSHIP OPPORTUNITIES FOR KAM MEMBER SITES.”

SLA 2024 (3D): “ORGANIZE AND PROMOTE A DOORS OPEN KINGSTON 2024 EVENT.”

KAM is committed to facilitating to amplifying the profile and relevancy of the cultural heritage sector within the broader Kingston and area community by facilitating professional and organizational collaborations. In 2024, the KAM organized and implemented two major programming events and developed several new programming partnerships.

1. March of the Museum 2024:

- March of the Museums is a week-long collaborative, free-of-charge, shoulder-season museum festival, focused on creative play, craft, imagination, and cultural heritage stories that took place over the March Break. Our 2024 event was hybrid in approach, with both take home activities and online resources, as well as onsite crafting events. Seventeen sites/cultural heritage organizations from across the KAM membership participated, providing hands-on craft activities. 150 hundred activity bags were assembled, and available free of charge through Eventbrite ticket booking. Activity bags were once again collected from various Kingston Frontenac Public Library Sites. All available activity bags were booked, and activity instructions were available for free download from the KAM website for those who missed out. For the 2024 event, we forged a new community partner relationship with Kahwa:tsire Indigenous-Led Child & Family Programs to activate and amplify Indigenous-led programming as part of March of the Museums.

Participating sites/organizations included:

- Military Communications & Electronics Museum
- Royal Canadian Electrical and Mechanical Engineers Museum
- Murney Tower National Historic Site
- Fort Henry National Historic Site
- Bellevue National Historic Site
- Frontenac County Schools Museum
- Smiths Falls Heritage House Museum (Smiths Falls, ON)
- 1000 Islands History Museum (Gananoque, ON)
- Miller Museum of Geology

- Museum of Health Care at Kingston
- Kingston Frontenac Public Library
- Great Lakes Museum
- Royal Military College Museum
- Mississippi Valley Textile Museum (Almonte, ON)
- Perth Museum (Perth, ON)
- Bath Museum and Information Visitor Centre (Bath, ON)
- Fairfield-Gutzeit House (Bath, ON)

We also partnered with several other community organizations and service providers to offer additional added-value programming through out the weeklong event, at multiple sites. They include:

- Drumming with Kahwa:tsire Indigenous-Led Child & Family Programs
- Stories & Songs with Grandmother Judi
- Paddling Puppeteers and Soapstone Carving

2. Tourism Growth Program (TGP):

The TGP is a federal funding program through the Federal Economic Development Agency for Southern Ontario intended to support the development of local tourism products and experiences. KAM applied to this funding program in January 2024 to augment and further develop our March of the Museums event as a regional cultural heritage festival for 2024, 2025, and 2026. In March 2024, we were awarded \$120,000 between 2024 and 2025. Though the award notification was too late to greatly impact event development for 2024, planning for 2025 and 2026, with significant development of marketing and promotional assets and activities is underway. Project development is focused through 5 objectives and 6 outputs:

- Objective #1: Extend the Tourism Season.
 - Objective #2: Increase Tourism Benefits for Community.
 - Objective #3: Sustainable Growth.
 - Objective #4: Indigenous Tourism and Partnerships.
 - Objective #5: Equity, Diversity, Inclusion and Accessibility.
-
- Outcome #1: Transform and redevelop a local annual cultural heritage event (March of the Museums) into a dynamic, multi-site regional tourism festival during the early spring shoulder-season (March Break) that explicitly targets leisure and family traveler segments and prioritizes rebuilding these traveler segments within the Kingston & Area tourism economy, while extending beyond the traditional visitor season.
 - Outcome #2: Working in partnership with Tourism Kingston to better platform the range of cultural heritage experiences available and amplify cultural heritage opportunities as a high-impact, added-value feature to tourism experiences within Kingston & area, as well as to create incentivized itinerary packages with other tourism hospitality providers, so that all cultural heritage sites can effectively participate in, contribute to, and benefit from the tourism economy.
 - Outcome #3: Develop a comprehensive event brand identity and marketing communications strategy, approach, and campaign to promote this event to regional, national and potentially international visitors (internal and working with Tourism Kingston)

- Outcome #4: Establish policies and implement protocols through the use of carbon calculation and reporting tools (e.g. Creative Green Tools Canada) to record, measure and understand the carbon footprint associated with cultural heritage tourism events and to use this information to inform the planning and organization of future events.
- Outcome #5: Build relationships with Indigenous organizations, knowledge keepers, artists and performers and work together to actively integrate and make visible Indigenous cultural heritage and artistic experiences as part of Kingston & area cultural heritage sector and tourism.
- Outcome #6: Expand French Language services and resources associated with the March of the Museum festival event to improve accessibility and engagement for French-speaking visitors to Kingston & Area.

3. Doors Open Kingston & Area 2024:

Following the program model established in 2023, Doors Open Kingston & Area 2024 took place over three separate days between July and September and returned to a fully in-person event, with no additional digital engagement offerings. KAM member sites were invited to participate, as well as non-members located within the Municipality of Kingston. In total, **twenty-two sites participated**, with several participating over multiple days.

The following sites participated on 20 July 2024:

- Museum of Health Care at Kingston
- Museum of Lennox & Addington
- MacPherson House
- Murney Tower Museum
- Canada's Penitentiary Museum
- PumpHouse
- Queen's University Archives
- South Frontenac Museum
- Frontenac County Schools Museum
- St. Georges Cathedral
- St. Mary's Cathedral
- Barriefield Village
- Gallery Raymond
- Bring Your thing Event with Agnes Etherington Art Centre @ Fort Henry

The following sites participated on 24 August 2024:

- Museum of Health Care at Kingston
- Murney Tower Museum
- Canada's Penitentiary Museum
- PumpHouse
- South Frontenac Museum
- Frontenac County Schools Museum
- St. Georges Cathedral
- St. Mary's Cathedral
- St. Marks Church

- Barriefield Village
- Gallery Raymond

The following sites participated on 28 September 2024:

- WD Jordan Rare Books and Special Collections (Queen's University Libraries)
- The Spire
- Tett Centre for Creativity and Learning
- Frontenac County Schools Museum
- St. George's Cathedral
- St. Mary's Cathedral
- Canada's Penitentiary Museum
- Gallery Raymond
- Kingston Frameworks
- Great Lakes Museum
- Military Communications & Electronics Museum
- Barriefield Village
- Smiths Falls Heritage House Museum
- PumpHouse

KAM also promoted other public, heritage spaces within Kingston, including: Manidoo Ogitigan (The Spirit Garden) at Lake Ontario Park; Barriefield Village Heritage District and Rock Garden; Old Sydenham Heritage Conservation District; Market Square Heritage Conservation District; Queen's University Campus; Royal Military College of Canada; Portsmouth Village; Kingston Waterfront Pathway.

KAM maintains a separate Doors Open Kingston & Area event page on our website, and in 2024 we implemented a robust social media marketing campaign, as well as providing a digital resource guide (available to download). The Doors Open Kingston & Area event was also promoted through the Doors Open Ontario website, Teachers on Call wrote a blog about the Kingston & Area event, and The Ontario Heritage Trust selected Kingston to be highlighted by a (paid) social media influencer. **A total of 4509 visitors attended Doors Open Kingston & Area 2024** (July – 1709; August – 1330; September - 1473). Visitor participation continues to significantly grow year on year for this event.

CONNECTING WITH CULTURAL HERITAGE VOLUNTEER PROGRAM

In February 2023, KAM applied to the Community Services Recovery Fund (another Federal COVID-recovery program through Employment and Social Development Canada) to redevelop and rebuild the KAM volunteer program, intended to recruit, train, and connect a range of community volunteers and placement students to member sites as a complementary member service. The funding cycle for this project started June 2023 and ran until June 2024 (approximately \$99K total). This funding assisted us in rebuilding an important member service in an appropriate and context-sensitive way and allowed us to re-hire the Marketing and Communications Coordinator for another 12-month period. Between November and December 2024, structural upgrades were undertaken on the KAM website to platform this new program and member service. KAM initiated a soft launch of the program in autumn 2024, with a full launch intended for 2025.

DATA ANALYTICS

SLA 2024 (6C): "AGGREGATE AND PROVIDE THE CITY OF KINGSTON WITH MEMBERSHIP STATISTICS AND SECTOR INFORMATION RELEVANT TO THE KAM MEMBERSHIP"

KAM is committed to evidence-based policy and practice, actively seeking to analyse and synthesis relevant information and data and to share this information with our members and community stakeholders for purposes of advocacy, improving relevancy and operational practice, market readiness and to create stellar visitor experiences. KAM initiated our first annual member survey in 2019, using google forms as the digital deployment platform. Survey questions evolved between on a year-on-year basis between 2019 and 2021 to improve data sets and their analysis. In 2022, KAM engaged in two major projects to improve and further develop our data analytic processes, and this work continued in 2024.

1. Kingston Resiliency Dashboard Project – Kingston IN Focus:

In late summer 2021, KAM partnered with the Department of Geography & Planning, Queen’s University, the Centre for Advanced Computing, Kingston Economic Development, MITACS, and the City of Kingston to research, develop and launch the “Kingston InFocus” Dashboard. KAM participated as a community project investor, financially sponsoring the hiring of a computer science undergraduate to undertake the coding work for the cultural heritage dashboard, in partnership with MITACS (KAM invested 1/3 of the total amount, MITACS funded the remaining 2/3).

This publicly accessible virtual Dashboard brings together real-time data points, from a variety of shared and open data sources, within eight areas: Local Economy, Employment, Community Health, Mobility, Housing, Environment, Cultural Heritage, and Demographics. This collaborative data project is the first of its kind to explicitly feature region-specific data through type of public dashboard platform and is intended to serve as a data tool for policymakers, community stakeholders, researchers, as well as residents and visitors.

The data for the cultural heritage dashboard is derived from the KAM member benchmark survey. Data reported between 2019-2021 will be static (due to how we previously collected this information) on the dashboard, but data from 2022 onwards will be updated in real-time through a JSON feed –on an annual and quarterly basis. The pilot dashboard launched in September 2022.

Phase 2 of this project work took place in 2023 to integrate Indigenous perspectives and data points within the Kingston IN Focus Dashboard. KAM once again participating as a community investor, along with Queen’s University for a MITACS funded Indigenous graduate student researcher to lead this phase of dashboard development. This research and relationship-building process with Indigenous organizations culminated in a day-long workshop with Indigenous rights-holders on November 30th, 2023. The data collected through this collaborative workshop event will inform what and how Indigenous-related data will be incorporated into the dashboard moving forward.

Phase 3 of this project commenced in 2024 and includes the updating and inclusion of new data points across all the individual dashboards. As part of this, Cultural Heritage Dashboard is being redeveloped from static data presentation to an active data visualization through a JSON feed link to our member benchmark survey database.

2. Annual Membership Benchmark Survey:

2024 marks the sixth year of KAM’s Membership Benchmark Survey. Its purpose is to map the local cultural heritage sector, its trends, gaps, and strengths to better understand its composition and socio-economic impact, as well as to better plan and advocate for future growth and support of the sector. This

aggregated data is shared Heritage Services at City of Kingston, and with our members. The standard kind and type of information collected reflects that collected by the OMA and the Ministry of Tourism, Culture and Sport as part of the Community Museums Grants program, is also more specifically defined by the data needs of Kingston's cultural heritage sector.

Through our involvement in the dashboard project, KAM has transformed and improved our own data collection and management approaches – making better use of digital resources available to us and simplifying accessibility. We have redeveloped and redeployed the membership benchmark survey as webform through the KAM website. Member data is secured through our webmaster JumpHost, following information management standards. See KAM's Privacy & Data Collection Use statement: <https://www.kingstonmuseums.ca/about/privacy-data-collection-use-statement>.

Member surveys are divided into an annual survey (completed in December of each operating year) and a shorter quarterly survey, completed within 2-weeks of the previous quarter. Compliance with member survey completion has been a challenge in 2024, and KAM staff continue to work with members to facilitate data sharing and collection in a timely manner.

Member data from both the annual and quarterly surveys will be aggregated, and data points pulled into the Kingston InFocus Dashboard and become part of the larger "picture" of Kingston and area's cultural heritage sector. KAM also authors a summative and aggregated survey report made available to Heritage Services at City of Kingston, as well as to all our members. This annual report will be available each year at the KAM AGM.

FINANCIAL HIGHLIGHTS

1 January 2024 – 31 December 2024

As a regional non-profit professional network and resource hub, KAM deploys a Lean Management and Operations model, which champions the dual objective of maximizing value to our members while minimizing resource waste. Key structural features include: 1) defining value from the standpoint of the client; 2) minimizing waste in resource management; and 3) continuously improving all work processes and purposes through small incremental changes for long-term sustainability and improvement. KAM is committed to maintaining a balanced annual budget; any year-end surpluses are directed into financial reserves for future access or re-invested directly into member services. KAM's ongoing organizational wellbeing and resiliency depends on the continuous assessment of our revenue streams in relation to our mission driven activities and outputs, ensuring ongoing improvement of KAM operations and member services. As part of our strategic vision for 2020-2025, KAM continues to pursue revenue diversification opportunities. In 2024, KAM received our final claims payout from the Tourism Relief Fund (TRF) grant (completed in 2023). In June 2024, we completed our Community Services Recovery Fund (CSRF) grant to redevelop our volunteer program. In March 2024, we were awarded a Tourism Growth Program grant (2024-2026) which provides funding support for our March of the Museums program. These highlights, which include actuals and projections, are derived from staff interrogation of KAM 2024 finances at the time of writing this report. For a full and detailed analysis of KAM 2022 finances, please see our 2024 audited statements (available in May 2024).

\$200,741.04
2024 Operational Revenues

\$199,071.31
2024 Operational Expenses

\$1,669.73
Surplus

Revenues

Type	Source	\$ Received & projected to 12.31.2024	Approx. % of Revenues
Operational (SLA)	Municipal	\$107,036.00	53%
Programming – Doors Open	Municipal	\$1,130.00	1%
Operational	Membership	\$4,340.00	2%
Operational (HODG)	Provincial	\$1,159.00	1%
Operational (Tourism Relief Fund 2022-23 final claim reimbursement)	Federal	\$8,393.00	4%
Operational (Community Services Recovery Fund)	Federal	\$44,037.54	22%
Operational (Tourism Growth Fund)	Federal	\$25,005.07	12%
Operational	Corporate/Community Sponsorship	\$7,065.28	4%
Operational	Reclaimed Shared Services fees/HST refunds/Other	\$2575.15	1%
TOTAL:		\$200,741.04	100%

Expenditures

Value Stream	Description	\$ Actual & Projected Spend to 12.31.2024	Approx. % of expenditures
Administration – Staff Core Budget	Office Coordinator Wages & overhead	\$45,016.05	23%
Administration Staff - Community Services Relief Fund Budget	Office Coordinator Wages & Overhead	\$5,169.29	3%
Administration Staff- Core Budget	Managing Director Wages & Overhead	\$32,340.90	16%
Administration Staff- Community Services Relief Fund Budget	Managing Director Wages & Overhead	\$10,569.82	5%
Administration Staff – Community Services Relief Fund Budget	Marketing & Communications Coordinator Wages & Overhead	\$23,474.23	12%
Administration	Liability and Board Insurance	\$546.48	0.3%
Administration	General Office/ Operations	\$6049.82	3%
Administration	Auditors	\$10,000.00	5%
Administration	Rent/Utilities	\$7501.96	4%
Administration	Telecommunications	\$1666.28	1%
Administration	Subscribed Services (Digital Platforms)	\$4920.24	2%
Marketing & Communications	Sector Marketing Initiatives	\$12,062.14	6%
Professional Sector Engagement	PD program & Professional Association Fees	\$1,310.00	1%
Doors Open	Programming and Outreach	\$1,630.00	1%
Community Services Relief Fund 2023-2024	Connecting with Cultural Heritage Volunteer Program – project expenses (Jan-June)	\$10,872.32	5%
Tourism Growth Program 2024-2026	March of the Museums Project Expenditures	\$25,941.78	13%
TOTAL:		\$225,474.50	100%

CITY OF KINGSTON HERITAGE FUND

SLA 2024 (2): “KAM SHALL PROVIDE THE FOLLOWING SERVICES RELATED TO THE CITY OF KINGSTON HERITAGE FUND (CKHF) TO THE CITY IN A DILIGENT AND TIMELY MANNER, USING QUALIFIED STAFF.”

The City of Kingston Heritage Fund (CKHF) provides support for museums, heritage projects, cultural groups, and historical societies to improve how Kingston’s stories are told both locally and to the world. Operating grants help provide a stable base of funding for cultural heritage organizations in Kingston to support their long-term sustainability and capacity building. Project Grants nurture and

support cultural heritage initiatives in Kingston. Many organizations are returning applicants year on year in both grant categories.

CKHF is administered by the Kingston & Area Association of Museums, Art Galleries and Historic Sites (KAM) to ensure that the Heritage Fund supports and nurtures the capacity of Kingston's cultural heritage sector and to facilitate community engagement with cultural heritage experiences. While KAM administers the CKHF grant program on behalf of the City of Kingston, applications are reviewed using a peer assessment process that engages stakeholders from across Kingston as jury members. Jury members are those who value and champion heritage sector in the City of Kingston and are selected for their knowledge, awareness of the City of Kingston context and the broader heritage environment and, where possible, are reflective of the gender, demographic, and cultural diversity of Kingston itself.

CKHF Recipients (2013-2024)

- Lower Burial Ground Society
- HIV/AIDS/National Indigenous Peoples Day
- CFRC Radio
- Frontenac County Schools Museum
- Community Living Kingston
- Cataraqui Cemetery
- International Hockey all of Fame and Kingston Film Festive
- Friends of the Penitentiary Museum
- CAMH (Kingston)
- Alzheimer Society of FKL&A
- Kingston Community Health Care
- Boys & Girls Club of Kingston
- Four Directions Indigenous Student Centre
- Friends of Kingston Inner Harbour
- Beth Israel Congregation of Kingston
- Limestone Learning Foundation
- Loving Spoonful and Kingston Indigenous Language Nest
- Frontenac Heritage Foundation
- Museum of Health Care at Kingston
- Great Lakes Museum
- Kingston Regional Heritage Fair
- Beyond Classrooms Kingston
- Kingston Scouts Museum
- Kingston African Caribbean Collective
- Friends of the Spire Inc
- Kingston Handloom Weavers and Spinners
- SWITCH Ontario
- Prison 4 Women Collective
- Single Thread Theatre
- Canadian Museum of Women's History
- Military Communications and Electronics Museum Foundation
- Lakeshore Parents Council (with the Vulnerable Film Lab)

CKHF Investment in Kingston's Cultural Heritage Sector to Date (2013-2024)

\$3,035,620.95

Total amount awarded

18.3% over

Average percentage of requests
to funds awarded

34

Community organizations
amplified through project grants

\$3,592,870.49

Total amount requested

50

Total applicants

45

Full/Large Operating Grants
awarded

\$2,322,387.86

Total amount of Full/Large
Operating Funds awarded

123

Total Grants Awarded

21

Investment/Small Operating
Grants awarded

\$70,494.39

Total amount of
Investment/Small Operating
Funds awarded

94%

Overall Success rate of
applicants

64

Project Grants awarded

\$643,738.74

Total amount of Project Funds
awarded

9

Organizations developed through
Operating Grants

\$16.12 per capita

Total CKHF investment in
cultural heritage from 2013 to
2024 ¹

¹ Based on 2024 population estimate of 188,267

CKHF 2023-2024 Cycle Highlights

SLA 2024 (2K): "COLLABORATE WITH THE CITY TO DEVELOP PERFORMANCE MEASURES AND INDICATORS APPROPRIATE TO THE CITY OF KINGSTON HERITAGE FUND (CKHF)."

\$423,596.33 Total amount awarded	\$503,500.00 Total amount requested	19% Average percentage of requests to funds awarded	\$2.24 CKHF investment in cultural heritage in 2024 per capita
5 Large Operating Grants awarded	1 Small Operating Grants awarded	5 Community Cultural Heritage Project Grants Awarded	5 Cultural Heritage Development Project Grants Awarded
\$312,425.59 Total amount of Full Operating Funds awarded	\$2,882.16 Total amount of Small Operating Funds awarded	\$83,288.62 Total amount of Community Cultural Heritage Project Funds awarded	\$25,000 Total amount of Cultural Heritage Development Project Funds awarded

For 2024, it is anticipated that CKHF funding will have facilitated:

11	5	38	294
FT Positions	PT Positions	Seasonal Staff	Volunteers engaged
2382	42	132	83
Programming Hours	Exhibitions Developed	Program Events	Digital Events
31,190	566,205	\$2,409,231.32	
Total visitors/participants	Total Digital Engagements	Total Revenues generated by CKHF Recipients in 2024	

CKHF 2024-2025 Recipients

Applicant numbers increased for the 2023-2024 adjudication cycle, particularly within the project grant category, and the overall total requested amount of grant funds exceeded the total amount available for award by 11.7%. CKHF applications offered interesting and innovative themes and projects to enhance community engagement with cultural heritage assets and experiences.

\$400,454.00	\$556,388.33	\$376,449.00	40%	6%
			over	less
Total amount available	Total Amount requested	Total amount Awarded	Average percentage of requests to funds available	Average percentage of award to funds available

Large Operating Grant Recipients

Beyond Classrooms Kingston	\$47,827.29
Frontenac County Schools Museum	\$46,470.03
Marine Museum of the Great Lakes at Kingston	\$47,051.71
Murney Tower Museum	\$46,615.45
Museum of Healthcare at Kingston	\$50,735.70
Kingston Scout Museum	\$30,419.88
Total Awarded	\$272,343.00

Small Operating Grant Recipients

Kingston Regional Heritage Fair	\$3,222.96
Total Awarded	\$3,222.96

Community Cultural Heritage Project Grant Recipients

Beth Israel Congregation	\$8,134.47
All Our Relations Land Trust	\$14,696.34
Military Communications & Electronics Museum Foundation	\$15,873.37
Lodge Pole Arts Alliance	\$16,931.59
OPIRG (with Roots & Wings)	\$14,941.03
Kingston Film Festival (with Broom Factory)	\$10,031.97
Friends of the Spire	\$3,497.22
Total Awarded	\$84,106.00

Cultural Heritage Development Grant Recipients

Beyond Classrooms Kingston	\$5000.00
Murney Tower Museum	\$5000.00
All Our Relations Land Trust	\$5000.00
OPIRG (With Roots & Wings)	\$5000.00
Total Awarded	\$20,000.00

2024-2025 CKHF Adjudication Committees

Operating Grants:

Voting Members

- Keeley Plouffe
- Asliyah Strachan
- Nicolas DuPrey
- Andrea Gunn
- Michael Rikley-Lancaster

Non-voting Members

- Kevin Gibbs, City of Kingston
- City of Kingston Councillor - unassigned
- Jamie McKenzie-Naish, KAM
- Debbie Holdich, KAM
- Cameron Smith, Adjudication Chair

Project Grants:

Voting Members

- Linda Tsuji
- Jennifer Lucas
- Heather Home
- Nicole Kapphahn
- Richard Powers

Non-voting Members

- Kevin Gibbs, City of Kingston
- Councillor Gregory Ridge, City of Kingston
- Jamie McKenzie-Naish, KAM
- Debbie Holdich, KAM
- Cameron Smith, Adjudication Chair

MOVING FORWARD, LOOKING AHEAD:

Looking ahead towards 2025, KAM remains committed to deepening member services and sector development, with focus on developing a new strategic Plan and roadmap for 2025-2030. Despite the impacts of COVID-19 over the last three years, KAM has continued to evolve in significant ways, by capitalizing on recovery initiatives and funding opportunities. Our strategic vision and our collaborative ethos are even more relevant and more important than ever – not only for our members, but for our communities and the sector at regional, provincial, and national levels.

As we look to developing our next strategic plan and roadmap, we need to critically evaluate sector needs, organizational priorities, and both reinvigorate and secure sustainable funding

structures. We look forward to continuing our partnership with the City of Kingston in the upcoming year and our work to amplify and celebrate cultural heritage within the Kingston region. Many thanks, as always to our funders, partners, and members - we could not achieve what we do without your interest and support.

FUNDERS



SECTOR AND COMMUNITY PARTNERS





CONTACT INFORMATION

Kingston Association of Museums, Art Galleries and Historic Sites
837 Princess Street, Suite 302
Kingston, ON K7L 1G8
(613) 507-4014

Jamie McKenzie-Naish, Managing Director
managing.director@kingstonmuseums.ca

Debbie Holdich, Office Coordinator
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INSTAGRAM: @kingstonmuseums

FACEBOOK: @kingstonmuseums

TWITTER: @kingstonmuseums

LINKEDIN: @kingstonmuseums

BLOG: www.museumskingston.ca



**kingston and
area association
of museums
art galleries +
historic sites**



**City of Kingston
Report to Council
Report Number 25-035**

To: Mayor and Members of Council
From: Desirée Kennedy, Chief Financial Officer & City Treasurer
Resource Staff: Lana Foulds, Director, Financial Services
Date of Meeting: January 14, 2025
Subject: 2025 Municipal Borrowing By-Law

Council Strategic Plan Alignment:

Theme: Regulatory & compliance

Goal: See above

Executive Summary:

The municipality must pass a by-law on an annual basis to enable it to borrow funds, if required, to meet its current operational needs. In accordance with Section 5(3) of the [Municipal Act, 2001](#), as amended, municipal powers are to be exercised by by-law, unless the municipality is specifically authorized to do otherwise. Section 407 of the *Municipal Act 2001*, as amended, outlines the borrowing limits for operating purposes. Based on cash flow projections, and similar to previous years, short-term borrowing for current operations in 2025 is expected to be minimal and, if required, will be executed through an internal borrowing from the City's own reserve funds.

Staff is presenting the draft by-law, attached to Council Report Number 25-035 as Exhibit A, for all three readings in order to have the flexibility to borrow early in 2025, if required.

Recommendation:

That the by-law, attached to Report Number 25-035 as Exhibit A, be presented to Council for all three readings to authorize the municipality to borrow up to \$296,000,000 during the January 1, 2025 to September 30, 2025 period and up to \$148,000,000 during the October 1, 2025 to

January 14, 2025

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December 31, 2025 period in order to finance the City's current operating expenditures on an interim basis, as required.

January 14, 2025

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Authorizing Signatures:

ORIGINAL SIGNED BY CHIEF

FINANCIAL OFFICER & CITY TREASURER

**Desiree Kennedy, Chief
Financial Officer & City
Treasurer**

ORIGINAL SIGNED BY CHIEF

ADMINISTRATIVE OFFICER

**Lanie Hurdle, Chief
Administrative Officer**

Consultation with the following Members of the Corporate Management Team:

Paige Agnew, Commissioner, Growth & Development Services	Not required
Jennifer Campbell, Commissioner, Community Services	Not required
Neil Carbone, Commissioner, Corporate Services	Not required
David Fell, President & CEO, Utilities Kingston	Not required
Brad Joyce, Commissioner, Infrastructure, Transportation & Emergency Services	Not required

January 14, 2025

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Options/Discussion:**Background**

At any time during a fiscal year, it may be necessary for a municipality to utilize temporary borrowing to meet its operating expenses until taxes are collected and other revenues received. The municipality must pass a by-law on an annual basis to enable it to borrow funds to meet its current operational needs.

Based on cash flow projections, short-term borrowing for current operations in 2025 is expected to be minimal; however, the City of Kingston has periodically, in the past, been in a borrowing position in order to fund its day-to-day operations early in the year until the time when the current year's interim tax bills are due.

If required, borrowing for operational needs is most often executed through an internal borrowing from the City's own reserve funds. Applicable interest is paid from the general fund to the respective reserve funds, based on the City's average borrowing rate, and any temporary borrowing of this nature is repaid as soon as there are adequate cash balances available to do so.

Section 407 of the [Municipal Act, 2001](#), as amended, outlines the borrowing limits for operating purposes imposed upon Ontario municipalities. The limitations are such that in the first nine months of the year, municipalities can borrow no more than 50% of the budgeted revenues for the year. After September 30th, the loan amounts cannot exceed 25% of budgeted revenues. Where approval of the current year's budget is pending, the municipality is required to calculate its borrowing limits using budgeted revenues for the previous year.

Should it be necessary to finance the City's current operating expenditures on an interim basis, maximum borrowing limits for the period from January 1, 2025 to September 30, 2025 and for the period from October 1, 2025 to December 31, 2025 are \$296,000,000 and \$148,000,000, respectively.

Existing Policy/By-Law

[Municipal Act 2001](#), as amended, outlines the borrowing limits for operating purposes imposed upon Ontario municipalities.

Financial Considerations

Finance charges will only apply should the City be required to borrow under this by-law. Based on cash flow projections, short-term borrowing for current operations is expected to be minimal and transacted by way of temporary internal borrowings of other City funds with interfund interest recorded accordingly.

January 14, 2025

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Contacts:

Lana Foulds, Director, Financial Services, 613-546-4291 extension 2209

Christa Walsh, Manager, Financial Planning, 613-546-4291 extension 2262

Other City of Kingston Staff Consulted:

None

Exhibits Attached:

Exhibit A - Draft By-Law to Authorize the Municipality to Borrow up to \$296,000,000 during the January 1, 2025 to September 30, 2025 Period and up to \$148,000,000 during the October 1, 2025 to December 31, 2025 Period in Order to Finance the City's Current Operating Expenditures on an Interim Basis.

By-Law Number 2025-XX

A By-Law to Authorize the Municipality to Borrow up to \$296,000,000 during the January 1, 2025 to September 30, 2025 Period and up to \$148,000,000 during the October 1, 2025 to December 31, 2025 Period in Order to Finance the City's Current Operating Expenditures on an Interim Basis.

Passed: January 14, 2025

Whereas Section 407 of the *Municipal Act, 2001*, c.25, as amended, authorizes Council to pass a by-law authorizing the municipality to borrow from time to time by way of promissory note or bankers' acceptance such sums as Council considers necessary to meet the current expenditures of the Corporation for the year until the taxes are collected and other revenues are received, provided the amounts borrowed between January 1 and September 30 and between October 1 and December 31 of the year do not exceed fifty per cent (50%) and twenty five per cent (25%) respectively, of the total estimated revenues of the Corporation as set forth in the approved 2024 operating budget; and

Whereas Council deems it necessary to authorize the borrowing together with any similar borrowings that have not been repaid, to a maximum of two hundred and ninety-six million dollars (\$296,000,000) during the period between January 1, 2025 and September 30, 2025, and a maximum of one hundred and forty-eight million dollars (\$148,000,000) during the period between October 1, 2025 and December 31, 2025 in order to meet the current operating expenditures of the Corporation until the taxes are collected, such sums representing not more than fifty percent (50%) and twenty-five percent (25%) respectively, of the total estimated revenue of the Corporation as set forth in the approved 2024 operating budget; and

Whereas Council deems it expedient to pass a by-law for such purpose.

Therefore be it resolved that the Council of The Corporation of the City of Kingston hereby enacts as follows:

1. The Mayor and City Treasurer of the Corporation are hereby authorized under the seal of the Corporation to borrow by way of promissory note or bankers' acceptance, from any chartered bank or banks in the City of Kingston or any other person, firm or corporation, a sum not exceeding two hundred and ninety-six million dollars (\$296,000,000) between January 1, 2025 and September 30, 2025 and one hundred and forty-eight million dollars (\$148,000,000) between October 1, 2025 and December 31, 2025, for the purpose of meeting the current operating expenditures of the Corporation until the taxes are collected.

2. Despite the provisions of Section 1 of this by-law, the amounts that may be borrowed during the times and for the purposes mentioned in Section 1 of this by-law, together with the total of any similar borrowings that have not been repaid, shall not, except with the approval of the Ontario Land Tribunal, exceed during the period between January 1, 2025 and September 30, 2025, and during the period between October 1, 2025 and December 31, 2025, fifty percent (50%) and twenty-five percent (25%) respectively, of the total estimated revenues of the Corporation as set forth in the approved 2024 operating budget.
3. The Mayor and City Treasurer are hereby authorized to pay or allow the bank or banks or any other person, firm or corporation that lends money to the Corporation, interest on the sums borrowed at such rates of interest and on such other terms as may be arranged by the City Treasurer and adopted by Council. The promissory note, or notes, debentures, covenants, or agreements sealed with the seal of the Corporation and signed on behalf of the Corporation by the Mayor and City Treasurer may be given to the said bank or banks, person, firm or corporation as security for the repayment of the amounts borrowed with interest thereon as previously mentioned.
4. This By-Law shall come into force and take effect on the date of its passing.

Given all Three Readings and Passed: January 14, 2025

Janet Jaynes
City Clerk

Bryan Paterson
Mayor



**City of Kingston
Report to Council
Report Number 25-038**

To: Mayor and Members of Council
From: Jennifer Campbell, Commissioner, Community Services
Resource Staff: Kevin Gibbs, Director, Heritage Services
Date of Meeting: January 14, 2025
Subject: Notice of Objection to Proposed Heritage Designations
Address: 27, 29 & 31 Rideau Street and 3556 Boundary Road
File Numbers: R01-052-2024, R01-053-2024, R01-054-2024 & R01-046-2024

Council Strategic Plan Alignment:

Theme: Corporate business

Goal: See above

Executive Summary:

This report is to provide Notices of Objection for Council's consideration, which were received as part of the heritage designation process currently underway for two resources (four properties), namely a portion of a brick rowhouse at 27, 29 and 31 Rideau Street and a sandstone farmhouse at 3566 Boundary Road.

Notices of Intention to Designate the properties were provided to the owners and published in the newspaper on September 17, 2024. The owner of 27, 29 and 31 Rideau Street provided a Notice of Objection on September 24, 2024, while the owner of 3566 Boundary Road provided a Notice of Objection on October 10, 2024. The Notices of Objection are attached as Exhibit A and Exhibit B, respectively. When a Notice of Objection is received by the City, Council has 90 days to decide if it wishes to withdraw its Notice of Intention to Designate or to proceed with the designation process. This timeline will expire on January 15, 2025.

Recent updates to the *Ontario Heritage Act* clarify that, if a property owner has been served a Notice of Intention to Designate and then Council decides to withdraw the Notice of Intention,

January 14, 2025

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the municipality shall remove the property from the Municipal Heritage Register and cannot designate the property for a period of five (5) years.

The draft designation by-laws were prepared and provided to the owners in accordance with *Ontario Heritage Act* requirements. In the time since the owners' objections were received, staff have communicated with each property owner. No changes to the draft designation by-laws have been requested.

The subject properties exceed the minimum required criteria for determining cultural heritage value or interest in Ontario. Heritage staff, the Heritage Properties Working Group and the Kingston Heritage Properties Committee support the designation of the subject properties under Section 29 of the *Ontario Heritage Act* and staff recommend giving all three readings to the proposed by-laws and serving a Notice of Passing.

Attached to this report (Exhibit F) is a document, prepared by Heritage staff, to address several common misconceptions related to heritage designations. It is hoped that these responses can help alleviate some of the concerns and misinformation surrounding heritage conservation in Ontario and the designation of properties in Kingston under the *Ontario Heritage Act*.

Recommendation:

That Council acknowledges receipt of the Notice of Objection from Steve Mann dated September 24, 2024, to the proposed designation of the property located at 27 Rideau Street, as a property of cultural heritage value or interest pursuant to Section 29(5) of the *Ontario Heritage Act* and having considered the objections set out in the Notice of Objection pursuant to Section 29(6), has decided not to withdraw the Notice of Intention to Designate the property; and

That Council give all three readings to the Designation By-Law for 27 Rideau Street, attached as Exhibit C to Report Number 25-038, and directs the City Clerk to serve a Notice of Passing as prescribed under Section 29(8) of the Act; and

That Council acknowledges receipt of the Notice of Objection from Steve Mann dated September 24, 2024, to the proposed designation of the property located at 29 Rideau Street, as a property of cultural heritage value or interest pursuant to Section 29(5) of the *Ontario Heritage Act* and having considered the objections set out in the Notice of Objection pursuant to Section 29(6), has decided not to withdraw the Notice of Intention to Designate the property; and

That Council give all three readings to the Designation By-Law for 29 Rideau Street, attached as Exhibit C to Report Number 25-038, and directs the City Clerk to serve a Notice of Passing as prescribed under Section 29(8) of the Act; and

That Council acknowledges receipt of the Notice of Objection from Steve Mann dated September 24, 2024, to the proposed designation of the property located at 31 Rideau Street, as a property of cultural heritage value or interest pursuant to Section 29(5) of the *Ontario Heritage Act* and having considered the objections set out in the Notice of Objection pursuant to Section 29(6), has decided not to withdraw the Notice of Intention to Designate the property; and

January 14, 2025

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That Council give all three readings to the Designation By-Law for 31 Rideau Street, attached as Exhibit C to Report Number 25-038, and directs the City Clerk to serve a Notice of Passing as prescribed under Section 29(8) of the Act; and

That Council acknowledges receipt of the Notice of Objection from Bradley Knowles and Richard Knowles dated October 10, 2024, to the proposed designation of the property located at 3566 Boundary Road, as a property of cultural heritage value or interest pursuant to Section 29(5) of the *Ontario Heritage Act* and having considered the objections set out in the Notice of Objection pursuant to Section 29(6), has decided not to withdraw the Notice of Intention to Designate the property; and

That Council give all three readings to the Designation By-Law for 3566 Boundary Road, attached as Exhibit D to Report Number 25-038, and directs the City Clerk to serve a Notice of Passing as prescribed under Section 29(8) of the Act.

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Authorizing Signatures:

ORIGINAL SIGNED BY COMMISSIONER

**Jennifer Campbell,
Commissioner, Community
Services**

ORIGINAL SIGNED BY CHIEF

ADMINISTRATIVE OFFICER

**Lanie Hurdle, Chief
Administrative Officer**

Consultation with the following Members of the Corporate Management Team:

Paige Agnew, Commissioner, Growth & Development Services	Not required
Neil Carbone, Commissioner, Corporate Services	Not required
David Fell, President & CEO, Utilities Kingston	Not required
Brad Joyce, Commissioner, Infrastructure, Transportation & Emergency Services	Not required
Desirée Kennedy, Chief Financial Officer & City Treasurer	Not required

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Options/Discussion:

This report provides an update on the heritage designation process currently underway for four (4) separate properties and circulates the Notices of Objection that have been received for each property (two owners).

The properties at 27, 29 and 31 Rideau Street are located on the east side of Rideau Street, south of Ordnance Street and contain a portion of a two-storey red brick row house known as the Rankin-Young Terrace, constructed circa 1876. The properties at 23, 25 and 33 Rideau Street were designated separately under By-Law Number 2024-390. The building is a representative example of late Georgian working-class row housing in the Inner Harbour neighbourhood. The buildings' simple brick design and consistent patterning of windows and doors reflects the functional needs of the tenants and simplistic nature of Georgian architecture. This portion of Rideau Street, between Barrack and Ordnance Streets, has a distinctive character of mid-19th century to early 20th century working-class housing, constructed of stone or brick. Most of the houses are two to two-and-a-half storeys with gabled roofs and tightly spaced (largely semi-detached or row houses), with little setback from the road. The shallow setback of the Rankin-Young Terrace from Rideau Street, its row-house form and architectural style, maintains and supports the 19th century character of this block of Rideau Street.

The property at 3566 Boundary Road is located on the west side of road, on a 48-hectare rural parcel in the former township of Pittsburgh. It includes a one-and-a-half-storey Ontario vernacular sandstone farmhouse constructed circa 1855. The property is a rare example of a mid-19th century sandstone dwelling. Sandstone dwellings are relatively rare in Kingston with only a few examples found in the rural areas of the former township. The building is associated with the Connor family who lived on the property from the late 1840s into the early 20th century and built the dwelling. With its Ontario vernacular style and sandstone construction material (likely quarried locally), the dwelling shares a visual and historical relationship with its surroundings and is an important part of the historical rural context of the area.

Background

Section 29 of the *Ontario Heritage Act* authorizes the Council of a Municipality to enact by-laws to designate real property, including all buildings and structures thereon, to be of cultural heritage value or interest. Council, on September 3, 2024, with respect to Report Number HP-24-036, passed the following motions:

That Council direct staff to serve a Notice of Intention to Designate the property located at 27 Rideau Street, known as the Rankin-Young Terrace, as a property of cultural heritage value or interest pursuant to Section 29 of the *Ontario Heritage Act*, attached as Exhibit A to Report Number HP-24-036; and

That should no Notice of Objection be received by the Clerk of The Corporation of the City of Kingston within thirty (30) days of the publication of the Notice of Intention to Designate, the Designation By-Law for 27 Rideau Street, known as the Rankin-Young Terrace, attached as Exhibit D to Report Number HP-24-036, be presented to Council for

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all three readings, and that staff be directed to carry out the requirements as prescribed under Section 29(8) of the Act; and

That Council direct staff to serve a Notice of Intention to Designate the property located at 29 Rideau Street, known as the Rankin-Young Terrace, as a property of cultural heritage value or interest pursuant to Section 29 of the *Ontario Heritage Act*, attached as Exhibit A to Report Number HP-24-036; and

That should no Notice of Objection be received by the Clerk of The Corporation of the City of Kingston within thirty (30) days of the publication of the Notice of Intention to Designate, the Designation By-Law for 29 Rideau Street, known as the Rankin-Young Terrace, attached as Exhibit D to Report Number HP-24-036, be presented to Council for all three readings, and that staff be directed to carry out the requirements as prescribed under Section 29(8) of the Act; and

That Council direct staff to serve a Notice of Intention to Designate the property located at 31 Rideau Street, known as the Rankin-Young Terrace, as a property of cultural heritage value or interest pursuant to Section 29 of the *Ontario Heritage Act*, attached as Exhibit A to Report Number HP-24-036; and

That should no Notice of Objection be received by the Clerk of The Corporation of the City of Kingston within thirty (30) days of the publication of the Notice of Intention to Designate, the Designation By-Law for 31 Rideau Street, known as the Rankin-Young Terrace, attached as Exhibit D to Report Number HP-24-036, be presented to Council for all three readings, and that staff be directed to carry out the requirements as prescribed under Section 29(8) of the Act; and

That Council direct staff to serve a Notice of Intention to Designate the property located at 3566 Boundary Road, as a property of cultural heritage value or interest pursuant to Section 29 of the *Ontario Heritage Act*, attached as Exhibit A to Report Number HP-24-036; and

That should no Notice of Objection be received by the Clerk of The Corporation of the City of Kingston within thirty (30) days of the publication of the Notice of Intention to Designate, the Designation By-Law for 3566 Boundary Road, attached as Exhibit G to Report Number HP-24-036, be presented to Council for all three readings, and that staff be directed to carry out the requirements as prescribed under Section 29(8) of the Act;

The 2020 changes to the *Ontario Heritage Act* created a two-tier appeal process for new designations. After a notice of its intention to designate a property has been provided to the owners and published in the newspaper, anyone can object by providing a Notice of Objection to the City Clerk. The objection must be received within 30 days of the publication of the notice in the newspaper.

A Notice of Intention to Designate the properties at 27, 29 and 31 Rideau Street and 3566 Boundary Road was provided to the owners, published in the newspaper and posted on the

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City's website on September 17, 2024. The Notice of Objection for 27, 29 and 31 Rideau Street was provided to the City on September 24, 2024 (Exhibit A). The Notice of Objection for the 3566 Boundary Road was provided on October 11, 2024 (Exhibit B). Both letters were received within the 30-day objection period.

Staff met with the owner of 27, 29 and 31 Rideau Street on October 29, 2024. The owner had no specific amendment requests for the draft designation by-law.

Staff corresponded with the owners of 3566 Boundary Road on October 22, 2024 and December 2, 2024. No request for changes to the draft designation by-law were provided.

When Notices of Objection are received by the City, Council has 90 days to decide if it wishes to withdraw its Notice of Intention to Designate, following the completion of the 30-day objection period, as per Section 29(6) of the *Ontario Heritage Act*. This timeline will expire on January 15, 2025. Council's decisions regarding the objections are required to be served on the owner(s) and be published in the newspaper in the form of either a Notice of Passing (after giving final reading to the by-law) or a Notice of Withdrawal.

Recent updates to the *Ontario Heritage Act* clarify that, if a property owner has been served a Notice of Intention to Designate and then Council decides to withdraw the Notice of Intention, the municipality shall remove the property from the Municipal Heritage Register and cannot designate the property for a period of five (5) years.

If Council chooses to publish a Notice of Passing, the public (including the owners) will be afforded a second opportunity to appeal the designation to the Ontario Land Tribunal within 30 days of the publication of the Notice. The Tribunal would then review the appeal, hold a hearing and render a binding decision on the designation.

Since the passing of Bill 23 on November 28, 2022, the City of Kingston has served a Notice of Intention to Designate on 137 properties under Part IV on the *Ontario Heritage Act*. To date, Council has reviewed 13 formal objections to their Notices of Intention to Designate, not including the subject notices. All but one (163 Brock Street) have been advanced to designation, and only one of those has appealed to the Ontario Land Tribunal (888 Montreal Street). On October 1, 2024, Council voted against the serving of a Notice of Intention to Designate on 831 Montreal Street, due to the owners' objection; making it the only address recommended for designation by the Kingston Heritage Properties Committee to be rejected by Council.

Common objections/misconceptions to a designation include such matters as increased insurance costs, limitations on future changes to property, impacts on resale value, increase in costs for maintenance, the integrity/authenticity of the building, and questioning the cultural heritage value of the property. An overview of these concerns and responses from staff are available as 'Exhibit F – Common Concerns'. Concerns specific to the properties at 27, 29 and 31 Rideau Street and 3566 Boundary Road are discussed in the Cultural Heritage Analysis which follows.

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Cultural Heritage Analysis

The purpose of the first tier of the two-tier objection/appeal process is to provide the municipality with an opportunity to consider the merits of the objections and reconsider their intention to designate the properties, before relinquishing decision making authority on the fate of the designation to the Ontario Land Tribunal, should the matter be appealed under tier two.

Rankin-Young Terrace - 27, 29 and 31 Rideau Street

The properties at 27, 29 and 31 Rideau Street meet two of the nine criteria for determining heritage value, as outlined in Ontario Regulation 9/06. A property needs to meet two or more of the criteria to be Part IV designated in the province. The criteria met for 27, 29 and 31 Rideau Street are: design value as a representative example of late-19th century Georgian-influenced brick row housing; and contextual value as a building that maintains and supports the working-class mid-19th century character of this area of Rideau Street.

The Notice of Objection for the properties at 27, 29 and 31 Rideau Street (Exhibit A) outlines the owner's concerns, primarily regarding what he sees as minimal heritage value of the properties due to a lack of historical and architectural importance, and modifications previously made to the properties.

Staff acknowledge that the late Georgian style of the building is not unique in the City of Kingston and is a typically restrained and utilitarian style. But this is a representative reflection of the historically working-class owners and tenants who lived in these buildings. Heritage designations are not reserved for grand buildings historically owned by the wealthy; all facets of the community contribute to the City's history and identity.

In addition to its design value, the contextual criterion (the building's contribution to the character of the area) is of equal weight to the other Provincial criteria when evaluating a property for designation. This portion of Rideau Street (from Barrack to Ordnance Street) includes a relatively intact collection of historically working-class buildings that warrant conservation. The properties at 15-17 and 6-14 Rideau Street are already designated under Part IV of the *Ontario Heritage Act*, and others have been flagged for future review.

It is important to note that the heritage evaluation of a property is completed as it currently exists, and staff consider unoriginal or modern interventions to original structures. Properties change over time. Rather than interpreting this evolution as a loss of heritage value, it can provide an opportunity to appreciate the changing heritage of a community, business or people. Provincial guidance, located within the 'Ontario Heritage Toolkit', have indicated that this information can contribute to the building's cultural heritage value rather than detract from it. Therefore, a property that has undergone significant change can satisfy Provincial criteria for determining cultural heritage value and remain eligible for heritage designation.

It is important for buildings to continue to evolve and be used. Professional heritage staff are available to work with property owners to develop plans for a building's future. As the demand for intensification and more housing continues in Kingston, it is important to understand and

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identify and protect built heritage resources to help guide development in a sustainable and responsible manner.

Staff met with the owner of 27, 29 and 31 Rideau Street and discussed their concerns; however, no changes to their objection was made and no edits were requested for the draft designation by-law. The draft designation by-law is attached as Exhibit C. Photographs of the properties are also included as Exhibit E.

3566 Boundary Road

The property at 3566 Boundary Road meets four of the nine criteria for determining heritage value, as outlined in Ontario Regulation 9/06. A property needs to meet at least two criteria to be designated. The criteria met for the property are design value as a rare example of mid-19th century sandstone farmhouse; historical or associative value through its connection to the Connor family (a multi-generational local farming family); contextual value as a building that maintains and supports the historically rural character of this area; and contextual value as it is physically and historically linked to the surrounding area.

Two of the four criteria demonstrating the value of this property relate to its contribution to the character of the area. Its simple vernacular design, integrity, multi-coloured sandstone construction (likely quarried locally), generous setback from the road, and its various agricultural buildings, support and maintain the scenic and historic rural character of the road. The dwelling shares a visual and historical relationship with its surroundings; despite a general lack of sandstone buildings within the City of Kingston, 3566 Boundary Road is located in close proximity to another sandstone building (located at 3748 Sand Hill Road) within the crossroads community of Springfield, suggesting the preference for (and availability of) the vernacular material in the area.

The Notice of Objection from the owners of the 3566 Boundary Road (Exhibit B) includes two primary concerns, being the possible impacts to insurance premiums and the potential inability to sell the property. These are two common concerns provided by property owners. The document attached as Exhibit F provides a response regarding both matters.

As a summary, while insurance companies may increase premiums for older buildings for a variety of reasons such as outdated wiring, old heating systems, etc., there is no reason that insurance premiums should go up because of a heritage designation on its own. There is nothing in the *Ontario Heritage Act* that requires a property owner to replace or replicate a lost heritage building. The Province of Ontario has clearly outlined this, stating that "if a building on a heritage property is completely or partially destroyed, the designation by-law does not require the owner to replicate any lost heritage attributes."

Further, it may be that some purchasers are apprehensive about buying a designated heritage property, particularly those who wish to purchase the property for the land and not the building itself. However, there is evidence that properties designated under the *Ontario Heritage Act* perform well in the housing market. A 2023 study, completed by McMaster University for the

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City of Hamilton, found that heritage designations are “positively associated with sale prices of residential properties” in that city.

Through various correspondence with the owners, no changes have been requested of the draft designation by-law (Exhibit D). Photographs of the property are also included as Exhibit E.

Summary

Kingston is fortunate to have a wealth of built heritage resources, unique in Ontario, which is a defining characteristic of the City. This collection of historical buildings supports tourism and promotes a desirable urban environment that attracts settlement to the City. Heritage designations ensure this irreplaceable feature of Kingston is preserved for future generations.

The draft by-laws were prepared in accordance with *Ontario Heritage Act* requirements. The subject properties were evaluated against the ‘Criteria for Determining Cultural Heritage Value or Interest’ in Ontario Regulation 9/06, which requires the property to meet at least two (2) of the nine (9) criteria to be considered for designation under the Act. The subject properties exceed the minimum tests of the criteria. Heritage staff, the Heritage Properties Working Group and the Kingston Heritage Properties Committee support the designation of the properties at 27, 29 and 31 Rideau Street and 3566 Boundary Road under Section 29 of the *Ontario Heritage Act*. Staff recommend giving all three readings to the by-laws and serving a Notice of Passing.

Existing Policy/By-Law:

More Homes Built Faster Act, 2022 (Province of Ontario)

More Homes, More Choice Act, 2019 (Province of Ontario)

Ontario Heritage Act, R.S.O. 1990, C.O. 18 (Province of Ontario)

Ontario Regulation 9/06 – Criteria for Determining Cultural Heritage Value or Interest (Ontario)

Ontario Regulation 385/21 – General Regulations (Ontario)

City of Kingston Official Plan

Notice Provisions:

Notice of Passing or Notice of Withdrawal must be served on the property owner(s) and the Ontario Heritage Trust and be published in a newspaper, having general circulation in the municipality, pursuant to Section 29 of the *Ontario Heritage Act*.

Financial Considerations:

None

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Contacts:

Kevin Gibbs, Director, Heritage Services, 613-546-4291 extension 1354

Joel Konrad, Manager, Heritage Planning, Heritage Services, 613-546-4291 extension 3256

Ryan Leary, Senior Planner, Heritage Services, 613-546-4291 extension 3233

Other City of Kingston Staff Consulted:

None

Exhibits Attached:

Exhibit A Notice of Objection – 27, 29 & 31 Rideau Street

Exhibit B Notice of Objection – 3566 Boundary Road

Exhibit C Draft Designation By-Law – Rankin-Young Terrace

Exhibit D Draft Designation By-Law – 3566 Boundary Road

Exhibit E Photographs of Properties

Exhibit F Common Concerns with Heritage Designation

Steve Mann, MD, MMed, FRCS(C)
Associate Professor, Orthopaedic Surgery
Queen's University & Kingston Health Sciences Centre
Course Director, MEDS 127 (Musculoskeletal)



Victory 3, 76 Stuart St Kingston ON K7L 2V7
613.549.6666 ext. 4899 | Fax: 613.548.2311
steve.mann@kingstonhsc.ca

City Clerk's Department
City of Kingston
216 Ontario Street
Kingston, ON K7L 2Z3
nbarrett@cityofkingston.ca

September 24, 2024

Re: Notice to Designate 27, 29, and 31 Rideau Street

To Whom It May Concern:

I have received notice to designate the above-mentioned properties, which I own, under the Ontario Heritage Act, subsequent to the Kingston City Council meeting held on 03 Sep 2024. Unfortunately, due to the time constraints of my occupation, I was unable to attend either this council meeting or the open house meeting on 24 July. Consequently, although I previously sent a letter to Mr. Ryan Leary, I am taking this opportunity to express once again in the strongest possible terms my objection to this designation.

I am fully in favour of the city's efforts to preserve the wonderful architectural heritage we enjoy in Kingston. As the treasurer and president of a non-profit organisation which is housed in a designated downtown heritage building, I am aware of the implications (and, in many cases, benefits) of this designation, and of the importance of ongoing efforts to maintain the many wonderful properties which we have inherited from posterity.

However, I believe that heritage designation should be reserved for buildings which are truly of historical and architectural importance. In the case of these three properties, the heritage attributes described in your letter basically amount to the fact that they are two-storey red brick townhouses with limestone foundations. The described gable roofs are actually not extant, as the roofline of all three properties has been altered in the course of significant renovations undertaken over the last 10 years.

27 Rideau has had an entire third story added, with blue Hardy board construction and a taupe sheet-metal roof, as well as a significant addition in the rear. 29 and 31 have undergone complete renovations into multi-unit dwellings, with the only existing original features being the exterior bricks - as noted, the roofline of both has been changed.

I would submit that whilst these three properties contribute to the character of the neighbourhood, they are neither so architecturally interesting nor preserved so closely to their original appearance and construction that they warrant heritage designation. Again, I am fully in favour of the many efforts that Kingston has made to preserve our wonderful historical buildings. However, despite the fact that there are some advantages to heritage designation, it is incontrovertible that there are also many drawbacks, not the least of which is a significant abrogation of a property-owner's rights. Such infringement should, in my opinion, be used with the utmost caution, and reserved for properties which are of undoubted significance, whether

due to architectural distinctiveness or historical association. These Rideau Street row houses, although charming, have neither of these key attributes.

If the council's concern is that a lack of heritage designation would make it likelier that these properties could eventually be demolished or renovated beyond recognition, I would humbly submit that North of Princess is not Sydenham Ward, and that the character of our neighbourhood is being far more drastically altered by the multiplication of adjacent highrise densification projects than by the hypothetical loss of these heavily-renovated row houses. Furthermore, having struggled almost beyond the point of endurance through the process of significant work on all three of these properties, it is clear that the City does not require heritage designation to make any type of renovation practically impossible should it so desire.

Again, I appreciate and applaud the Council's desire to preserve our city's wonderful architectural heritage, in the appropriate situations. However, I submit that these properties are not of sufficiently significant architectural interest (especially given the noted alterations from their original appearance) nor historical association to justify designation, and I request that the Council reverse their decision.

Sincerely,

A handwritten signature in black ink, appearing to be "SM" or "SMM", written in a cursive style.

Steve Mann

Bradley Knowles & Richard Knowles
3566 Boundary Road
Kingston, ON, K7G 2V3

October 10, 2024

Janet Jaynes
City Clerk
City of Kingston
216 Ontario Street
Kingston, ON K7L 2Z3

Re: Contesting the Heritage Designation of 3566 Boundary Road

Dear City Clerk,

We are writing to formally contest the heritage designation of our property at 3566 Boundary Road (East 1/4 Lot 37, Con 6, Pittsburgh, Lot 38, Con 6, Pittsburgh of 13R6763, Except 13R6785). We believe that this designation imposes significant challenges that merit reconsideration.

We have made considerable renovations that honour the home's heritage features, like repointing the stone and installing a steel shingle roof that resembles the original, because we understand its historical significance.

As farmers, we rely on our property for our livelihood. The heritage designation would likely result in an uninsurable property, or at the very least, increased insurance costs, which would put additional financial strain on our operations. The limitations imposed by such a designation could hinder our ability to adapt and modernize our farm business, ultimately affecting our productivity and sustainability.

Moreover, the designation could complicate any future resale of the property. Prospective buyers may be deterred by the restrictions associated with heritage designation, making it difficult to sell and potentially diminishing its market value. This uncertainty adds an unnecessary burden to our family's investment in the property.

We respectfully urge Council to review the basis for the heritage designation and consider the broader implications it would have on our farming operations and property value. We would appreciate the opportunity to discuss our concerns further and to provide any additional information needed to support our position.

Thank you for your attention to this important matter. We look forward to your response.

Sincerely,

Bradley Knowles



Richard Knowles

City of Kingston By-Law Number 2024-XX

A By-Law to Designate the properties at 27, 29 and 31 Rideau Street to be of Cultural Heritage Value and Interest Pursuant to the *Ontario Heritage Act*

Passed: [insert date]

Whereas:

Subsection 29(1) of the *Ontario Heritage Act*, R.S.O. 1990, Chapter 0.18 (the "*Ontario Heritage Act*") authorizes the council of a municipality to enact by-laws to designate property within the municipality, including buildings and structures on the property, to be of cultural heritage value or interest;

The *property* was listed on the register established pursuant to Section 27 of the *Ontario Heritage Act* in 2010;

On August 21, 2024, Council of the City of Kingston ("*Council*") consulted with its municipal heritage committee regarding the designation of the property municipally known as the Rankin-Young Terrace at 27, 29 and 31 Rideau Streets (the "*property*") in accordance with subsection 29(2) of the *Ontario Heritage Act*;

On September 17, 2024, *Council* caused notice of its intention to designate the *property* to be given to the owner of the *property* and to the Ontario Heritage Trust (the "*Trust*"), and on September 17, 2024, notice of the intent to designate the *property* was published in The Kingston Whig-Standard, a newspaper having general circulation in the City of Kingston; and

Notice of objection to the proposed designation was served on the municipal Clerk (the "*Clerk*") of the Corporation of the City of Kingston (the "*City*") within the time prescribed by subsection 29(5) of the *Ontario Heritage Act* and *Council* considered the objection at its meeting of January 15, 2025.

Therefore, *Council* enacts:

1. The *property* is designated as being of cultural heritage value and interest, as more particularly described in Schedule "A" of this by-law.
2. A copy of this by-law will be registered against the *property* in the appropriate land registry office. The *Clerk* is authorized to serve a copy of this by-law on the owner of the *property* and the *Trust*, and to cause notice of the passing of this by-law to be published in The Kingston Whig-Standard.

3. The *City* reserves the right to install a designation recognition plaque on the *property*, in a location and style determined by the *City* in consultation with the owner.
4. This by-law will come into force and take effect on the date it is passed.

Given All Three Readings and Passed XXX, 2025

Janet Jaynes
City Clerk

Bryan Paterson
Mayor

Schedule "A"
Description and Criteria for Designation
Rankin-Young Terrace

Civic Address:	27 Rideau Street
Legal Description:	Part Lots 1 & 2, Plan D30 as in FR152566; Kingston together with an easement over Part of Lot 1 and 7 Plan D-30 Kingston City, Part Gore A Plan D-30 Kingston, Part Lot E as in FR422337 as in FC230634; City of Kingston, County of Frontenac
Property Roll Number:	1011 030 100 10200
Civic Address:	29 Rideau Street
Legal Description:	Part Lot 1-3 Plan D30 Kingston City; Part Gore A Plan D30 Kingston City as in FR317107; City of Kingston, County of Frontenac
Property Roll Number:	1011 030 100 10100
Civic Address:	31 Rideau Street
Legal Description:	Part Lot 2-3, 9 Plan D30 Kingston City; Part Gore A Plan D30 Kingston City as in FR316958 S/T Interest in FR316958; City of Kingston, County of Frontenac
Property Roll Number:	1011 030 100 10000

Introduction and Description of Property

The Rankin-Young Terrace, at 27, 29 and 31 Rideau Streets, is located on the east side of Rideau Street, south of Ordnance Street, in the Inner Harbour neighbourhood of the City of Kingston. The terrace, which spans six (6) separate properties, consists of six attached two-storey red brick residential buildings fronting Rideau Street. The terrace includes five units of a similar design, constructed circa 1876. The most northerly unit was likely constructed later towards the end of the 19th century. The properties located at 23, 25 and 33 Rideau Street are not included in this By-Law. The Rankin and Young families each owned approximately half of the land this terrace was constructed upon from 1862 until the first sale in 1947.

Statement of Cultural Heritage Value/Statement of Significance

The property has design value or physical value because it is a rare, unique, representative or early example of a style, type, expression, material or construction method.

The Rankin-Young Terrace is a good example of well-designed late Georgian row housing in the Inner Harbour neighbourhood, in the City of Kingston. The property's proximity to historic industry along the Cataraqui River made it a logical location for this form of working-class rental housing (e.g., carpenters, milkers, bakers, wood dealers are listed in the 1889-1890 City Directory). Although constructed in the Victorian era, the overall composition, and placement of the windows, continues to follow the Georgian tradition. The use of slightly projecting two-storey entrance bays provides depth and articulation to the otherwise long and undecorated façade. The windows with segmental arches and stone sills are large, well-proportioned and regularly placed. The red brick walls are in running/stretcher bond and rest upon a limestone foundation with ashlar base course on the façade. The rear wall is uncoursed limestone masonry with brick window surrounds. 29 and 33 Rideau Street have wooden soffits and fascia, which may be original.

Despite the removal of all original chimneys and the addition of several large dormers and third-floor additions, the row house form and design of the Rankin-Young Terrace continue to be legible.

The property has contextual value because it is important in defining, maintaining or supporting the character of an area.

This portion of Rideau Street, between Barrack and Ordnance Streets, has a distinctive character of mid-19th century to early 20th century working-class housing constructed of stone or brick. Most of the houses are two to two-and-a-half storeys with gabled roofs and tightly spaced (largely semi-detached or row houses), with little setback from the road. The shallow setback of the Rankin-Young Terrace from Rideau Street, its row-house form and architectural style, maintain and support the 19th century character of this block of Rideau Street.

Heritage Attributes

Key exterior elements that contribute to 27-31 Rideau Street's cultural heritage value include its:

- Two-storey massing with gable roof;
- Red brick masonry walls in running/stretcher bond;
- Two-storey projecting entrance bays with original entrance openings with transom lights;
- Original window openings with segmental brick arches and stone sills on the façade and south elevation; and
- Limestone foundation with ashlar base course on the façade.

City of Kingston By-Law Number 2024-XX

A By-Law to Designate the property at 3566 Boundary Road to be of Cultural Heritage Value and Interest Pursuant to the *Ontario Heritage Act*

Passed: [insert date]

Whereas:

Subsection 29(1) of the *Ontario Heritage Act*, R.S.O. 1990, Chapter 0.18 (the "*Ontario Heritage Act*") authorizes the council of a municipality to enact by-laws to designate property within the municipality, including buildings and structures on the property, to be of cultural heritage value or interest;

The *property* was listed on the register established pursuant to Section 27 of the *Ontario Heritage Act* in 2010;

On August 21, 2024, Council of the City of Kingston ("*Council*") consulted with its municipal heritage committee regarding the designation of the property municipally known as the Spence House at 3566 Boundary Road (the "*property*") in accordance with subsection 29(2) of the *Ontario Heritage Act*;

On September 17, 2024, *Council* caused notice of its intention to designate the *property* to be given to the owner of the *property* and to the Ontario Heritage Trust (the "*Trust*"), and on September 17, 2024, notice of the intent to designate the *property* was published in The Kingston Whig-Standard, a newspaper having general circulation in the City of Kingston; and

Notice of objection to the proposed designation was served on the municipal Clerk (the "*Clerk*") of the Corporation of the City of Kingston (the "*City*") within the time prescribed by subsection 29(5) of the *Ontario Heritage Act* and *Council* considered the objection at its meeting of January 15, 2025.

Therefore, *Council* enacts:

1. The *property* is designated as being of cultural heritage value and interest, as more particularly described in Schedule "A" of this by-law.
2. A copy of this by-law will be registered against the *property* in the appropriate land registry office. The *Clerk* is authorized to serve a copy of this by-law on the owner of the *property* and the *Trust*, and to cause notice of the passing of this by-law to be published in The Kingston Whig-Standard.

3. The *City* reserves the right to install a designation recognition plaque on the *property*, in a location and style determined by the *City* in consultation with the owner.
4. This by-law will come into force and take effect on the date it is passed.

Given All Three Readings and Passed XXX, 2025

Janet Jaynes
City Clerk

Bryan Paterson
Mayor

**Schedule “A”
Description and Criteria for Designation**

Civic Address: 3566 Boundary Road
Legal Description: East 1/4 Lot 37 Con 6 Pittsburgh, Lot 38 Con 6 Pittsburgh of
13R6763 Except 13R6785; City of Kingston, County of
Frontenac
Property Roll Number: 1011 090 010 08400

Introduction and Description of Property

The subject property, at 3566 Boundary Road, is situated on the south side of Sand Hill Road, west of Boundary Road, in the former Pittsburgh Township, now part of the City of Kingston. This approximately 48-hectare rural property contains a one-and-a-half storey Ontario vernacular sandstone farmhouse constructed circa 1855 for the Connor family. A large rear addition, with attached garage, was added in 2016 to replace a 1960s addition. Various outbuildings are also present on the property, dating from the 20th and 21st centuries.

Statement of Cultural Heritage Value/Statement of Significance

The property has design value or physical value because it is a rare, unique, representative or early example of a style, type, expression, material or construction method.

The property includes a rare example of a mid-19th century, sandstone farmhouse, constructed from material likely quarried locally. Sandstone as a construction material, is relatively rare in Kingston, with only a few examples found in the rural areas of the former Pittsburgh Township.

The subject dwelling’s simple vernacular architecture is expressed through its restrained profile, lack of ornamentation, side-gable roof with central gable, and cut coursed sandstone construction with symmetrical front façade. The only embellishment is the arched window opening in the gable. The dwelling retains its distinct 19th century vernacular profile and unusual multi-coloured sandstone construction, despite the replacement of the original windows, the partial blocking of the front door, and the construction of a large addition at the rear of the property.

The property has historical value or associative value because it has direct associations with a theme, event, belief, person, activity, organization or institution that is significant to a community.

The subject property is associated with the Connor family who built the house and farmed the property for at least two generations. Luke Connor, who immigrated from Ireland sometime before 1830, purchased the property in 1863; however, he and his wife and seven children had been living on the property in a log house from as early as the late 1840s. The dwelling was built circa 1855 and remained in the Connor family until the early 20th century. The small watercourse that crosses the property and eventually feeds into Mud Creek, is named the “Connor Branch” in honour of the Connor family.

The property has contextual value because it is important in defining, maintaining or supporting the character of an area.

The property has contextual value because it is physically, functionally, visually or historically linked to its surroundings.

The subject property has contextual value due to its simple vernacular design, integrity, multi-coloured sandstone construction, generous setback from the road, and its various agricultural buildings. These features and their proximity to the road, support and maintain the scenic and historic rural character of the road. Despite a general lack of sandstone buildings within the City of Kingston, 3566 Boundary Road is located in close proximity to another sandstone building (located at 3748 Sand Hill Road) within the crossroads community of Springfield, suggesting the preference for a vernacular material in the area.

With its Ontario vernacular style, sandstone construction material, likely quarried locally, the dwelling shares a visual and historical relationship with its surroundings and is an important part of the historical rural context of the area.

Heritage Attributes

Key exterior elements that contribute to the property’s cultural heritage value include its:

- One-and-a-half storey farmhouse with side-gable roof and central gable;
- Multi-coloured sandstone construction; and
- Symmetrical front façade and regularly placed fenestration on the sides, with original segmentally-arched openings with stone voussoirs and sills, and half-round arched central opening.

Non-Heritage Attributes

Elements that are not included in the Statement of Cultural Heritage Value of the property include:

- Detached outbuildings.

23, 25, 27, 29, 31 & 33 Rideau Street
Rankin-Young Terrace



33, 31 & 29
Rideau Street

Google 2023

27, 25 & 23
Rideau Street



3566 Boundary Road



Common Concerns with Heritage Designation

Heritage Services staff prioritize transparency and collaboration, and work to ensure open dialogue with property owners. In their conversations a number of common concerns have been indicated, which are discussed below.

Property Insurance:

A concern of some property owners is that their insurance premiums will rise, which is sometimes also voiced by insurance companies. This is a concerning trend that reflects a "hard market" scenario and misunderstood factors that are being perceived as risks. Insurance companies may increase premiums for older buildings for a variety of reasons such as outdated wiring, old heating systems, etc. However, there is no reason that insurance premiums should go up because of a heritage designation on its own.

The Insurance Board of Canada and the Provincial government have made attempts to educate the industry on the implications (if any) of heritage designations for many years (<https://www.ontario.ca/page/heritage-properties-and-insurance>). The perception that the municipality is going to require specialty 19th century workmanship or materials to restore a building, is not the case. There is nothing in the *Ontario Heritage Act* that requires a property owner to replace or replicate a lost heritage building.

Some companies may not insure buildings over a certain age, but designation itself does not place additional requirements on the insurer and should not affect premiums. The Province of Ontario has clearly outlined this, stating that "if a building on a heritage property is completely or partially destroyed, the designation by-law does not require the owner to replicate any lost heritage attributes."

The National Trust for Canada and Community Heritage Ontario have published articles on this matter. Staff would be pleased to share upon request.

Resale Value:

While it may be that some purchasers are apprehensive about buying a designated heritage property, particularly those who wish to purchase the property for the land and not the building itself, there is evidence that properties designated under the *Ontario Heritage Act* perform well in the housing market. A study completed by Dr. Robert Shipley on almost 3,000 designated properties in 24 communities in Ontario, published in the *International Journal of Heritage Studies*, found that there was no negative impact on property values as a result of heritage designation. In fact, the study demonstrated that 74% of designated properties fared better in housing markets than those comparable properties that were not designated. [Shipley, Robert. "Heritage Designation and Property Values: Is there an Effect?", in *The International Journal of Heritage Studies*. Volume 6, Number 1 (2000)].

A more recent study, completed by McMaster University for the City of Hamilton, found that heritage designations are “positively associated with sale prices of residential properties” in that city. The authors concluded that their work supports the findings of a growing number of studies that uncover connections between heritage designation and an increase in residential property values [Correia, Rebecca, Otto Liao, Isaac Kinley, Sarah Lashley, Tanzir Rahman Khan, and Evan Gravely. “Investigating the Impact of Heritage Property Designation on Real Estate Value”, published by McMaster’s Research Shop (March 2023)].

Professional heritage staff and volunteers at the City’s Heritage Resource Centre are available to discuss concerns with new purchasers and to provide guidance and advice on heritage conservation and what it means to own a designated heritage property.

Integrity/Authenticity of Resource:

It is understood that properties undergo regular maintenance and evolve and change over time, which some property owners interpret as a loss of heritage value. However, oftentimes this evolution provides an opportunity to appreciate the changing heritage of a community, business or people. It is important to note that the heritage evaluation of a property is completed as it currently exists, and staff consider unoriginal or modern interventions to original structures. A structure does not need to be exactly as it was at the time of construction in order for it to have heritage value. In some instances, additions and major changes can tell us about how communities or individuals repurposed buildings for changing uses. Provincial guidance, located within the Ontario Heritage Toolkit, has indicated that this information can contribute to the building’s heritage value rather than detract from it. Therefore, a property that has undergone significant change can satisfy Provincial criteria for determining cultural heritage value (O.Reg. 9/06) and is still eligible for heritage designation.

A property’s physical heritage value is reflected in the short list of Heritage Attributes (included in draft designation by-laws). However, in many cases the cultural heritage value of a property is not limited just to its physical components. In the case of a church, for example, the presence of an unadorned modest church building provides an understanding of the history of the area as well as the religious practices of a community.

Typically, modern features are not noted as heritage attributes; however, there are cases where these features are replicas (or interpretations) of important character defining elements of the building that need to be noted as attributes to ensure any future changes to them are considered with respect to the overall heritage value of the property. An example is the mid-twentieth century columns on the front of Kingston City Hall, which replicate the original columns that were removed.

Restrictions on Change:

The purpose of a heritage designation is to clearly define the cultural heritage value and features of the property and to require consideration of this value when making changes

to the property, in order to conserve the heritage value for the people of Kingston. A heritage designation will not, on its own, impede the owners' ability to change their property. The evolution of a protected heritage property is a natural and expected occurrence. It is important that a heritage building continue to be relevant and useful.

Alterations and additions to heritage buildings, even substantial modifications, are not uncommon and are regularly supported by Committee and Council. Typical home improvements such as new roofing, windows, doors and general repairs (many of which do not require any prior approval) are encouraged. Large redevelopment projects, which involve a greater level of consideration, are also supportable in many cases. The key consideration when making changes to a designated property is its suitability to the era and character of the building/property. New roofing, windows and doors should look like they belong on the building (albeit with new materials). New additions should be designed to compliment the heritage value of the building and not compete with it. There are plenty of examples of successful additions to heritage buildings throughout Kingston.

Designated properties do sometimes require additional approvals, outside of the typical building permit and planning approvals. Heritage Procedural By-Law Number 2023-38 outlines several activities that can be completed without a heritage permit, including all interior work, maintenance and most landscaping. Minor alterations that have no significant impact to heritage attributes of the property do require a heritage permit, but these can be approved by the Director of Heritage Services through delegated authority. Significant alterations that would impact the heritage value of the property require review by the Heritage Properties Committee and sometimes approval from Council.

In the event that an application is submitted that is not supported by staff or Committee, the application will be brought to Council where the heritage value can be assessed alongside other considerations.

Ontario Heritage Act approvals (heritage permits) continue to be free of charge and many can be approved through the authority granted to the Director of Heritage Services within a couple of weeks (typically faster than a building or planning approval). Professional heritage staff are available to assist owners in navigating the approval process in an efficient and collaborative manner and concurrently with other approvals.

Increase Costs on Maintenance/Repairs:

It is a common misconception that heritage designations will result in more expensive repairs and higher standards of maintenance. This is untrue. A heritage designation does not, on its own, mean that building maintenance will cost more, and owners of protected heritage properties are not held to a higher standard than other property owners in the City. For example, a 19th century building that is constructed of stone or brick may be more of a challenge to repair than modern buildings with only a masonry veneer. As a property owner, this can sometimes mean engaging trades that have experience working with older buildings, and it can sometimes take longer to do the repairs and to source replacement materials, which may add to the cost. A heritage

designation; however, does not change this. The administration of a heritage designation through the heritage permit process will not stipulate who does the work and will not require additional works to be done that are not already planned by the owner. The heritage permit process is designed to review the nature of the work, not the parties doing the work.

Further, the City strives to make the heritage permitting process as efficient as possible. Many recent changes have been made to improve the heritage permitting process including the introduction of the Development and Services Hub ([DASH](#)) application processing system and the refinements to the Heritage Properties Committee mandate and reporting process. As well, Council has increased the number of alteration types that can be approved through delegated authority, thus shortening the approval time. Heritage permits remain free of charge and staff are always available to assist.

What the designation can do is provide the owner (and their contractor) with vital information on how best to repair older buildings. Staff can also provide a list of trades that work on older buildings, but owners will not be required to choose any of these particular firms.

Cultural Heritage Evaluation:

While property owners may express a variety of concerns with respect to a heritage designation, Heritage Planning staff and the volunteers on the Kingston Heritage Properties Committee are ultimately tasked with evaluating and presenting to Council the merits of designation as they relate to the provincial criteria for designation (O.Reg. 9/06).

The Province of Ontario, through the *Ontario Heritage Act* and Provincial Planning Statement, and the City of Kingston, through its Official Plan, directs conservation of heritage resources in the city. A heritage designation is intended to protect the heritage value of a property beyond the tenure of a single owner. The City must consider long-term conservation, if (and when) a property changes hands to an owner who wishes to remove or permanently alter heritage attributes of the property. Heritage designation is the tool the province has established to ensure the long-term conservation of heritage resources.

Process:

The evaluation of the cultural heritage value of each property is an in-depth multi-stage process, beginning with the compiling of historic information on the address. This includes, in some cases, information from the Queens Archives, the Heritage Resource Centre, the Land Registry Office, internal files and publications, and public online sources. Information is compiled by heritage staff or, in some cases, professional heritage consultants or experienced volunteers. Staff visit each property to confirm the presence of heritage attributes (all site inspections are completed from the public road allowance).

The experienced professional heritage planning staff (members of the Canadian Association of Heritage Professionals) from the City of Kingston review the available data and complete an evaluation form for each property to confirm if the property meets at least two of the Provincial Criteria for Determining Cultural Heritage Value or Interest (Ontario Regulation 9/06).

If the evaluation determines that the property contains sufficient cultural heritage value, staff prepare a draft designation by-law outlining the heritage value and listing the heritage attributes of the property. The by-law is then reviewed by Heritage Planning staff, members of the Heritage Properties Working Group and the Kingston Heritage Properties Committee. The by-law is provided to the property owner for review and comment, sent by registered mail to ensure the documents are received.

Property owners are invited to discuss the process with staff via telephone, virtual meetings, in-person appointments, regularly scheduled open house sessions or drop-in visits at the Heritage Resource Centre in City Hall.

Criteria:

The City of Kingston is fortunate to have a wealth of built heritage resources, unique in Ontario, which are the backbone of the City's identity. This collection of historical buildings supports tourism and promotes a unique cultural and visual experience that attracts settlement in, and prosperity to, the City.

Determining which properties contribute to this character and identity, and thus should be designated, is based on the Provincial criteria provided in Ontario Regulation 9/06. This includes nine separate criteria in three broad categories of value: physical and design value, historical and associative value, and contextual value.

Physical and design value is the most visible criteria. It is the appearance of the building, its architectural style, building technique and craftsmanship. This criterion is satisfied if the building is a representative, rare or unique example of architectural style, if it displays a high degree of craftsmanship or artistic merit, or if it demonstrates a high degree of technical achievement.

A heritage property may not always include an impressive architectural building but may still warrant designation due to its historical associations, and thus the second group of 9/06 criteria relates to the property's history. A property may satisfy these criteria if it is directly associated with a prominent person, event or organization, or if it demonstrates the works of a well-known architect, builder, designer, etc. A heritage designation may also be warranted if the property helps one to understand a community or culture.

The final group of criteria relate to the property's impact on and connection with its immediate area. Properties that contribute to or define the character of an area, such as an old rural farmhouse in a former rural settlement area, could be designated for their contextual value. If a property is a landmark or is functionally, visually or historically linked to an area, such as mill on a former millpond in an area so named for, it would satisfy these criteria.



**City of Kingston
Report to Council
Report Number 25-008**

To: Mayor and Members of Council
From: Brad Joyce, Commissioner, Infrastructure, Transportation & Emergency Services
Resource Staff: Ian Semple, Director, Transportation & Transit
Date of Meeting: January 14, 2025
Subject: Central Core Neighbourhood Area Speed Limits

Council Strategic Plan Alignment:

Theme: 3. Build an Active and Connected Community

Goal: 3.4 Improve road construction, performance, and safety.

Executive Summary:

This report presents a recommended approach for implementing reduced speed limits within Kingston's central core, as directed by Council in [Report Number 24-058](#). The proposed changes include setting a 40 km/h speed limit across all roads within the central core, with additional reductions to 30 km/h along school frontages. The city's central core includes Queen's University and the downtown BIA, which both contribute to the area having the highest pedestrian activity in the city. These adjustments aim to improve safety for all road users while addressing the unique conditions of this area, which includes a mix of local, collector, and arterial roads.

Outside of the city's central core, neighbourhood area speed limits have been applied only to roads classified as collectors and locals, with arterial roads forming the boundary of the area. However, the central core presents unique challenges where arterial and collector roads directly intersect with many local roads in a grid. To address this, staff engaged Dillon Consulting Limited to conduct a background review (included as Exhibit B) of other cities with similar road networks that have implemented neighbourhood area speed limits.

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Based on this review, staff are recommending establishing a uniform 40 km/h speed limit across the entire central core. This approach simplifies implementation, ensures consistent expectations for drivers, and significantly reduces the signage required compared to individual gateway zones for each neighbourhood. It aligns with best practices observed in comparable cities and addresses the specific needs of Kingston's central core.

While reducing speed limits supports improved safety through lower operating speeds, potential challenges related to compliance are acknowledged due to the variability in roadway design. To mitigate these concerns, supplementary measures will be utilized such as speed limit reminder signs, signal timing adjustments, and incorporating traffic calming features as part of future road redesigns. This approach complements ongoing safety improvements in school areas and neighbourhoods as part of the City's School Area Road Safety Improvements Project.

Recommendation:

That Council direct staff to implement a single Neighbourhood Area Speed Limit to all roads bounded by Sir John A. Macdonald Boulevard, Bath Road/Concession Street/Stephen Street/Montreal Street north of Stephen Street/Belle Park Drive, the Great Cataraqui River, and Lake Ontario, reducing the Area Speed Limit to 40 km/h; and

That a by-law be presented to amend By-Law Number 2003-209, being "A By-Law to Regulate Traffic", as amended, as per Exhibit C to Report Number 25-008 to implement this recommendation.

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Authorizing Signatures:

p.p

ORIGINAL SIGNED BY COMMISSIONER

**Brad Joyce, Commissioner,
Infrastructure, Transportation &
Emergency Services**

ORIGINAL SIGNED BY CHIEF

ADMINISTRATIVE OFFICER

**Lanie Hurdle, Chief
Administrative Officer**

Consultation with the following Members of the Corporate Management Team:

Paige Agnew, Commissioner, Growth & Development Services	Not required
Jennifer Campbell, Commissioner, Community Services	Not required
Neil Carbone, Commissioner, Corporate Services	Not required
David Fell, President & CEO, Utilities Kingston	Not required
Desirée Kennedy, Chief Financial Officer & City Treasurer	Not required

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Options/Discussion:

As part of the City's [Strategic Priorities 2023-2026 Implementation Plan](#), Council set a priority to identify strategies to improve road safety and continue to implement the [Road Safety Plan](#). Included in this priority was direction from Council to review all neighbourhood speed limits by Q4 2026.

In April 2024, Council adopted the following recommendations presented in [Report Number 24-058](#), Neighbourhood Area Speed Limit Reductions:

That the Director of Transportation & Transit or their designate be granted the authority to submit, for all three readings, such by-laws necessary to amend By-law Number 2003-209, A By-Law To Regulate Traffic, to establish Designated Areas, prescribe Area Speed Limits and any necessary changes related to prescribing Area Speed Limits, and to prescribe lower rates of maximum speed that apply to highways or parts of highways under the jurisdiction of the City of Kingston, including placement on the Council Agenda without requiring in each instance an accompanying report to Council; and

That a by-law be presented for all three readings to amend By-law Number 2016-189, "A By-law to Consolidate the Delegation of Powers and Duties", as amended, as per Exhibit C attached to Report Number 24-058.

Staff noted in the above report that a large area in the city's central core comprised of six different neighbourhoods had been identified for further study and would be presented in a report for Council's consideration ahead of implementation. This area has several higher volume urban roads bisecting local roads in a grid manner. Staff recommended that an approach specific to the area should be developed that recognized the high pedestrian activity in the area, the quantity of signage that may be required, and the current design of arterial and collector roads in the area.

Background

In November 2023, Infrastructure Canada announced that the City of Kingston was successful in receiving \$240,000 for a project to improve school area road safety in neighbourhoods across Kingston over a three-year period. The grant funding, received through the Active Transportation Fund (ATF), was contingent on the City contributing \$160,000 in funds as part of this work. Within the scope of the ATF grant was a project to reduce speed limits in school areas.

In April 2024, an area speed limit implementation plan was proposed and adopted in [Report Number 24-058](#), Neighbourhood Area Speed Limit Reductions. The implementation plan was divided into the following three phases:

- Phase 1 (Spring 2024 to end of 2025): Area Speed Limits in Neighbourhoods with Schools

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- Phase 2 (2026): Area Speed Limits in Urban Neighbourhood Areas without Schools + Additional Traffic Calming Measures
- Phase 3 (2027+): Broader Review of Speed Limits along Local Roads in Small Residential Areas

The implementation of Phase 1 is currently underway. As of the writing of this report, area speed limits have been implemented in 10 neighbourhoods with schools and will continue to be implemented in the remaining 15 neighbourhoods with schools over the next year. Using the neighbourhood area speed limit approach, gateway signage has been installed to establish entire neighbourhood areas to a uniform speed limit of 40 km/h, with further speed limit reductions to 30 km/h directly in front of schools along local roads where vulnerable pedestrian activity is highest.

Six neighbourhoods comprise the city's central core area in the context of this report. The area is bounded by Bath Road / Concession Street / Stephen Street / Montreal Street north of Stephen Street / Belle Park Drive to the north, Sir John A. Macdonald Boulevard to the west, the Great Cataraqui River and Lake Ontario to the east, and Lake Ontario to the south, as shown in Exhibit A. The six neighbourhoods are intertwined within a gridded area consisting of one-way and two-way local, collector, and arterial roads. Given the complexity of the six neighbourhood areas with the city's central core area, further investigation was deemed necessary to determine the optimal approach to applying a neighbourhood area speed limit.

Staff recruited Dillon Consulting Limited to carry out a comprehensive study. The study involved conducting a review of other municipalities, analyzing the central core road network and its features, and providing a recommended approach that prioritizes road safety, optimizes signage utility, and minimizes the complexity of vehicles travelling through designated speed limit areas. The memo, Reduced Speed Limit Area Background Review, is included as Exhibit B.

The memo reviews five cities in North America (Ottawa, Toronto, Hamilton, Guelph, and Saint Paul) with neighbourhood grid networks similar to Kingston in which local and arterial roads intersect. Table 1 below summarizes the neighbourhood area speed limit approaches taken by the five reviewed cities and additional treatments that complemented the cities' various implementations.

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Table 1: Summary of Central Core Area Speed Limit Review

City	Central Core Neighbourhood Area Speed Limit Examples	Additional Treatments
Ottawa, Canada	<p>Golden Triangle: 40 km/h as a single neighbourhood area including an arterial road</p> <p>The Glebe: 40 km/h on arterial roads and 30 km/h on local roads</p>	<p>Raised intersections</p> <p>Narrowed lanes (4-lane to 2-lane)</p>
Toronto, Canada	<p>Implemented city-wide with arterial roadways set to 50 km/h from 60km/h, collector roadways set to 40 km/h from 50 km/h, and local roads set to 30 km/h or 40 km/h from 50 km/h.</p> <p>Exceptions to road sections adjacent to Highway 401, within industrial areas, with specific roadway designs. However, exceptions were ignored if the road was near a school, had no sidewalks, or had a history of speed-related collisions</p>	<p>Increased speed limit signage</p>
Hamilton, Canada	<p>Main Street: 40 km/h on local roads connecting from one-way 50 km/h arterial roads</p>	<p>Increased speed limit signage</p>
Guelph, Canada	<p>Central Core: reduced all roads to 40 km/h, including collector and arterial roads</p>	<p>Reduced speed limit signage</p> <p>Linked to multi-modal needs and infrastructure</p>
Saint Paul, United States	<p>City-wide: reduced all roads to 20 mph (equivalent to 32 km/h) with signage at all entrances to the city</p>	<p>Reduced speed limit signage</p> <p>Community lawn signs, stickers, and a public awareness video</p>

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While approaches vary based on the context of each comparable example, collectively they emphasize the importance of continuity and consistency of lowered speed limits within these areas.

Analysis

Two general options were carried forward for consideration:

1. Gateway signage for individual neighbourhoods bordered by arterial roads, resulting in twelve distinct 40 km/h gateway zones needing to be established, with the option to maintain arterial roads at the unposted de facto speed limit of 50 km/h.
2. One large 40 km/h gateway zone encompassing the entirety of the study area, inclusive of arterial roads.

In both scenarios, school frontages along local roads within the central core area would be reduced further to 30 km/h, which is consistent with the policy approach that has been taken city-wide.

A review of these options was conducted based on the practices compiled from other municipalities, along with a number of factors specific to Kingston, including:

1. **Safety:** Accounting for the high volumes and share of pedestrians and cyclists along all roads in the area, particularly in the downtown core and Queen's University campus areas;
2. **Consistency:** Providing consistent expectations for drivers to be operating at a reduced speed in the central core area, with consideration for the number of bisecting arterial roadways; and
3. **Operational impacts:** Mitigating the amount of signage required to be installed, including considerations of the requirements of the Highway Traffic Act to install signage on all bisecting roads on either side of bordering roads.

Regarding safety, Option 2 most closely aligns with Council's strategic priorities and the City's Road Safety Plan. Operating speeds of vehicles play a critical role in the overall safety of the road network. The probability of a fatal outcome for a pedestrian involved in a collision significantly increases at operating speeds of 50 km/h compared to operating speeds of 40 km/h. Option 2 also better supports consistency and comprehension for drivers as it mitigates the concern of entering and leaving successive small neighbourhood areas. The operational impacts are considerably larger for Option 1, which involves the installation of approximately 225 pairs of signs (450 total), compared to 50 (100 total) for Option 2.

Based on the jurisdictional review completed and the factors above considered, it is recommended that Option 2 be implemented, whereby the speed limit for all roads within the central core area of Kingston be reduced from 50 km/h to 40 km/h via the establishment of one consistent area speed limit.

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While there are several benefits associated with reducing speed limits in this way, it is also important to highlight that a significant reduction in operating speeds typically requires interventions across enforcement, education, and engineering measures. The area speed limit changes are proposed to be an additional road safety tool alongside the City's other road safety programs, including automated speed enforcement, traffic calming measures, pedestrian crossings, school area safety education, and cycling infrastructure projects to further support and improve the safety of all road users.

It is anticipated that future opportunities for road redesign projects in this area will be aligned and designed to support the lower posted speed limits, including the planned re-design of Princess Street in Williamsville. Where active work is not planned in the short term, it is expected that compliance concerns could increase when the area speed limit is implemented, especially considering the variations of roadway designs within the central core area. Further measures can be implemented in the interim, such as signal timing adjustments and driver feedback signs, where applicable. As a supplementary measure, it is recommended that area speed limit reminder signs, spaced between 500 and 900 metres apart, be installed along arterial roads to reinforce the lower speeds.

As proposed, the area speed limit would apply to all roads within the boundaries of Bath Road/Concession Street/Stephen Street/Montreal Street north of Stephen Street/Belle Park Drive to the north, Sir John A. Macdonald Boulevard to the west, and Lake Ontario and the Great Cataraqui River to the south and east. The western and northern roadways, Sir John A. Macdonald Boulevard and Bath Road/Concession Street/Stephen Street/Montreal Street north of Stephen Street/Belle Park Drive would form the boundary and would not be included in the area speed limit reduction. The roadways that fall along the southern and eastern edge of the city's core, King Street to the south and King Street/Ontario Street/Wellington Street/Rideau Street to the east, would be part of the neighbourhood area and thus, be included in the area speed limit.

Communication Plan

A variety of methods will be considered to inform residents about the city core neighbourhood area speed limit changes as part of the project area speed limit approach being implemented across the city, including:

- Digital marketing using City accounts
- Information available on the City's webpage
- Roadside messaging at various locations within the area
- Additional permanent speed limit signage on arterial/collector roadways within the area to reinforce the speed limit set by the gateway signage.

Next Steps

Should Council approve the recommendation outlined in this report, staff are intending to implement this area speed limit for this area in 2025. Additional required by-law amendments, including the establishment of 30 km/h zones directly in front of schools along local roads, would

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be brought forward through a future amending by-law without a report next year ahead of implementation. This is consistent with the approach being taken city-wide.

Climate Risk Considerations

The recommendations contained within this report support active transportation initiatives that can contribute to the reduction of motor vehicle use.

Indigenization, Inclusion, Diversity, Equity & Accessibility (IIDEA) Considerations

This project is intended to enhance road safety in neighbourhoods and reduce obstacles and barriers for individuals, particularly vulnerable road users, school children, and those who travel in an active manner.

Existing Policy/By-Law

By-law Number 2003-209, A By-law to Regulate Traffic

By-law Number 2016-189, A By-law to Consolidate the Delegation of Powers and Duties

Financial Considerations

Funding for the majority of this project has been secured through a successful grant application to the Active Transportation Fund through the Government of Canada. Additional funding to ensure this program can be implemented in all neighbourhood areas included in Phase 1 and 2 was approved as part of the 2024 capital budget in anticipation of this work being undertaken. Additional funding to complete the remainder of individual roadways in Phase 3 may be required as part of future capital budget submissions.

Contacts:

Matt Kussin, Manager, Transportation Policy & Programs, 613-546-4291 extension 1333

Other City of Kingston Staff Consulted:

Mark Dickson, Manager, Transportation Systems

Luke Follwell, Director, Engineering Services

Karen Santucci, Director, Public Works

Exhibits Attached:

Exhibit A – Map of Study Area

Exhibit B – Reduced Speed Limit Area Background Review

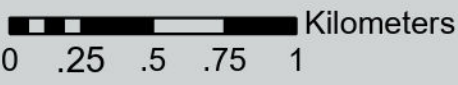
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Exhibit C – Proposed Amendments to By-Law Number 2003-209



Central Core Area



To: Matt Kussin, City of Kingston
From: Shawn Doyle, Dillon Consulting Limited
cc: Rudi Rendel, Dillon Consulting Limited
Date: August 8, 2024
Subject: Reduced Speed Area Background Review
Our File: 24-8123

1.0 Introduction

The City of Kingston has a goal to reduce speed limits of local streets in their downtown core and to understand possible measures to mitigate speed transitions between arterial and local roadways. The municipality is looking for an effective speed reduction strategy that minimizes signage requirements and considers the presence of arterial roads through the study area. It is undecided whether these roadways should also have reduced speeds. This memo reviews relevant guidelines, conditions of the area of study and conducts a peer review of municipalities with similar road conditions. Three speed reduction strategies are presented, and a recommended approach is identified.

1.1 Scope of Analysis

Dillon reviewed the *Highway Traffic Act* and *Ontario Traffic Manual* to ensure that signage recommendations align with current guidelines. Dillon completed a peer review of similar municipalities to determine how reduced speed areas may be best implemented within the Kingston area of study. Two signage plans were developed based on findings from the peer review for the City of Kingston's consideration depending on the preferred approach.

1.2 Recommendation

Dillon recommends the implementation of a 40 km/h reduced speed zone for the entire study area to minimize confusion between arterial and local roads and simplify signage throughout the whole downtown area. Gateway signage would be installed at all entrances to the study area and reminder signs would be installed along arterials to reinforce the lower speeds. A map of the proposed sign locations is found in **Appendix A**. Longer-term traffic calming design projects are recommended for arterials to further encourage the reduced speed limits.

2.0

Context

Kingston has implemented reduced speed zones in certain regions including pilot areas in both Westwoods and Strathcona Park. These zones are being implemented in a phased approach with the downtown area scheduled to be part of the Phase 1 implementation.

Kingston's Central Core is bound by:

- Bath Road/Concession Street to the north,
- Sir John A Macdonald Boulevard to the west,
- King Street/Rideau Street to the east, and
- King Street to the south.

Kingston's central core is home to Queen's University and the City's downtown BIA, which both contribute to the area having the highest pedestrian activity in the city. This area comprises six neighbourhoods with several higher volume urban roads bisecting local roads in a grid manner as shown below in **Figure 1**. Figure 1.

As an older area, this condensed gridded network of roads also contains four one-way streets. The central core also has a particular challenge where arterial roads directly intersect with local roads creating conflicts in terms of vehicle conveyance priorities. The road classifications are shown below in **Figure 2**.

Recommendations for placement and quantity of signage accounted for the specific needs of the area and the interaction between arterial and local roadways.

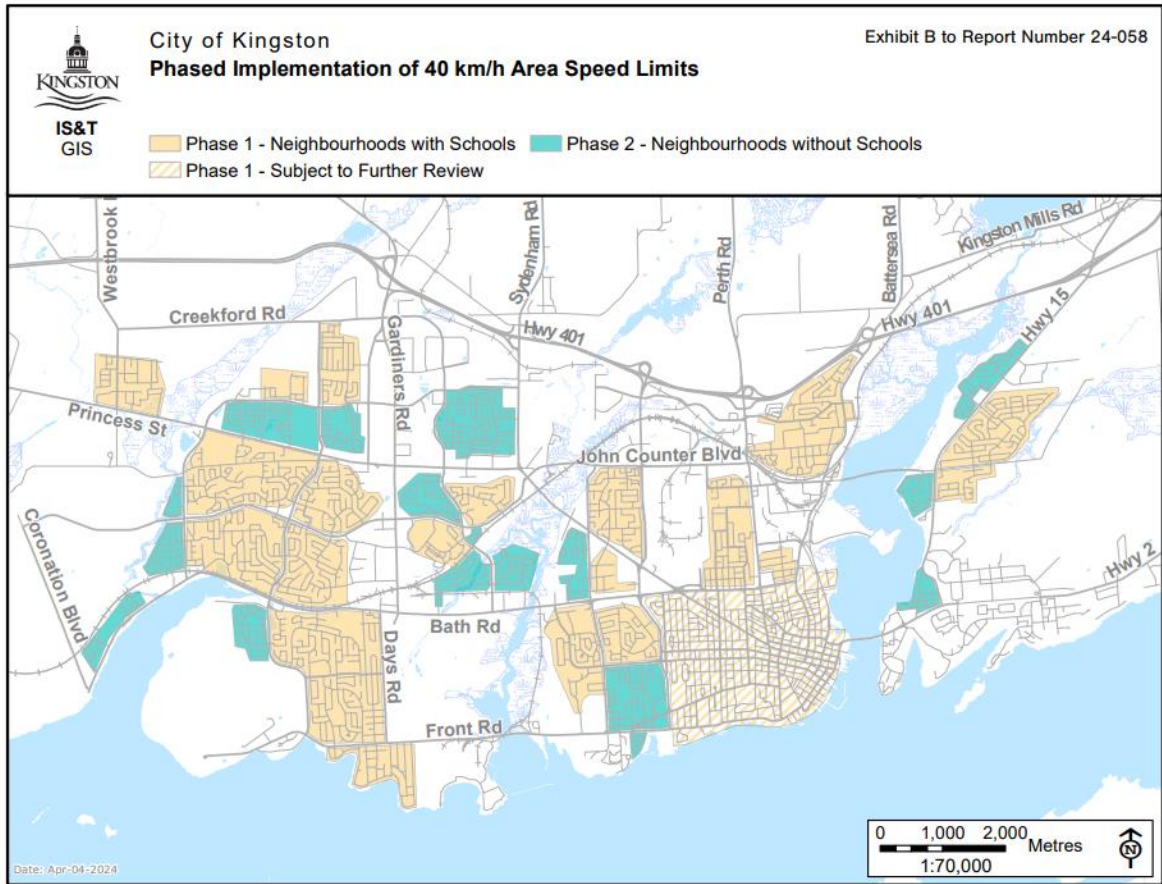
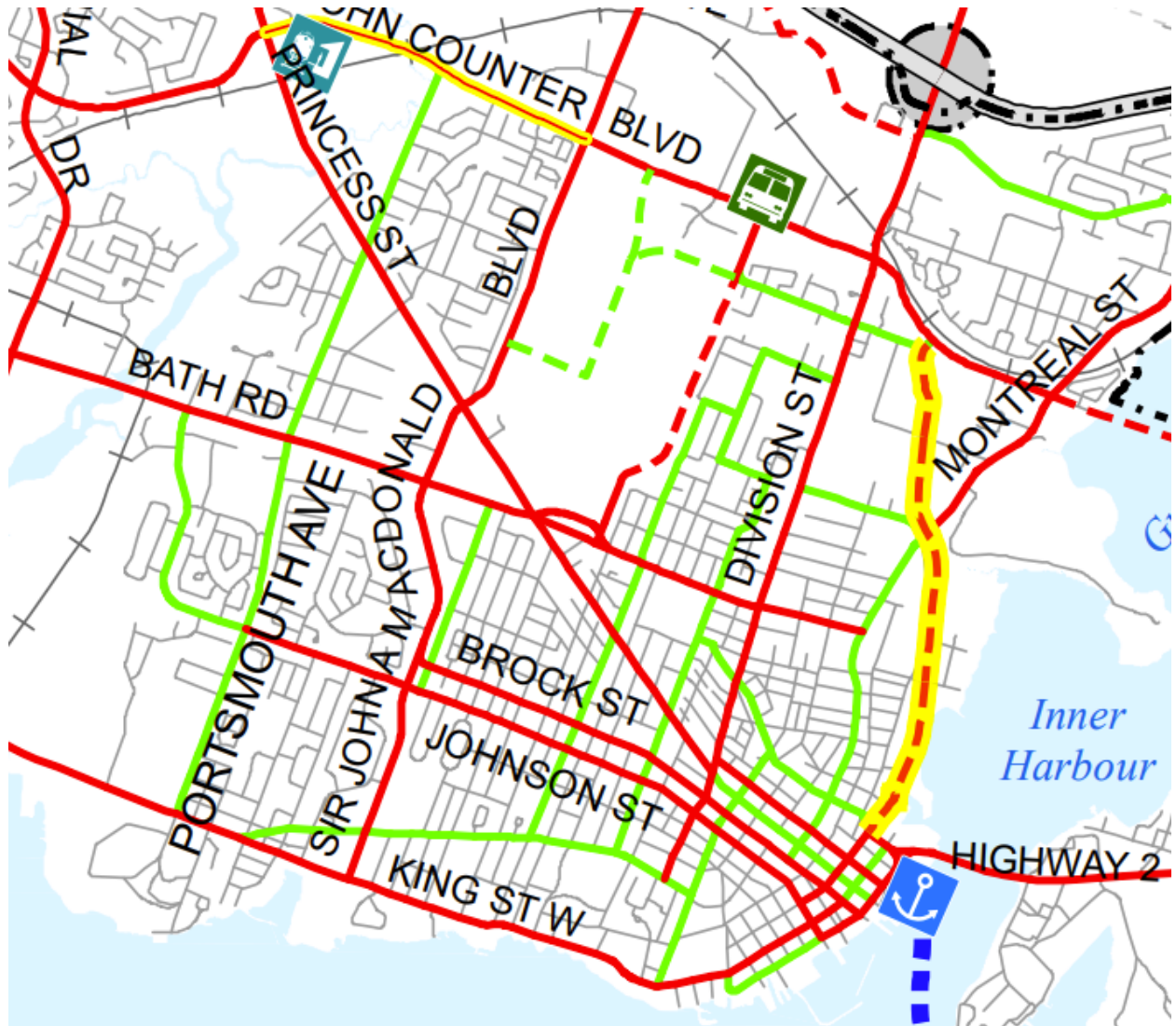


Figure 1: Phased Implementation of 40 km/h Area Speed Limits



LEGEND

- - - FUTURE ARTERIAL ROAD
- - - FUTURE ARTERIAL ROAD (EA COMPLETE)
- - - FUTURE COLLECTOR ROAD
- - - FUTURE COLLECTOR ROAD (EA COMPLETE)
- ARTERIAL ROAD
- ARTERIAL ROAD (EA COMPLETE)
- COLLECTOR ROAD
- FREEWAY
- LOCAL ROAD

- FREEWAY INTERCHANGE
- - - FERRY ROUTE
- RAILWAY
- AIRPORT
- AIRPORT
- VIA RAIL STATION
- INTERCITY BUS TERMINAL
- WOLFE ISLAND FERRY TERMINAL
- HOWE ISLAND FERRY DOCK
- LOCK STATION

OTHER FEATURES

- - - URBAN BOUNDARY
- MUNICIPAL BOUNDARY
- LOTS
- WATERBODY

Figure 2: Kingston Road Classification (City of Kingston, 2022)

2.1

Existing Arterials

As shown in **Figure 2**, many arterial roads cross through the study area. Princess Street, Queen Street, Brock Street, and Johnson Street are specifically highlighted due to their high demand and direct connection with many local roads. Transition of speeds between arterials and local roads, or reduction of speed on arterials, are recommended for further analysis. Kingston may need to implement design to reinforce reduced speeds.

Certain arterials such as Princess Street promote multi-modal operations and have a narrow right-of-way width. **Figure 3** shows a street view of Princess Street within the historical district (left) and closer to the borders of the study area (right). While the street is wider further away from the core area, the single lane of traffic and existing bike lanes make it a viable candidate for traffic calming measures to reduce speeds and promote active transportation.

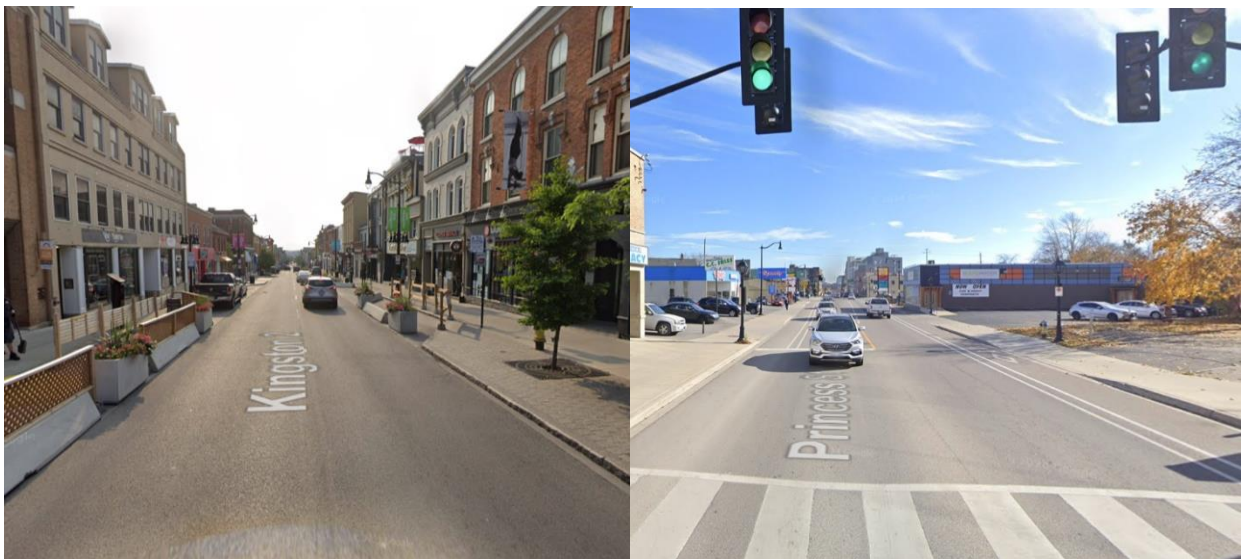


Figure 3: Street View of Princess Street in Downtown Core (Left) and Border of Study Zone (Right)

An example of this type of traffic calming and multi-modal design can be seen in the adopted Williamsville cross section being implemented on Princess Street. This plan includes modifications to the roadway to increase sidewalk space, add designated bike lanes and narrow roadways to encourage reduced speeds. A rendering of the approved changes to princess street is shown in **Figure 4**.



Figure 4: Adopted Willamsville Cross Section Road Modifications

Other arterials in the study area such as Brock Street (left) and Johnson Street (right) in **Figure 5**, may be viable options for re-designs and traffic calming. These streets have frequent and direct access to residential driveways and frequent signaled and unsignaled intersections, further promoting their need for speeds to be reduced. Additionally, both roads have existing buffered bike lanes and reducing speeds on these arterials may further promote multi-modal traffic.



Figure 5: Street View of Brock Street (Left) and Johnson Street (Right)

3.0 Existing Guidelines

Below are summaries of the existing guidelines for usage and location of speed signage from the *Highway Traffic Act* and Ontario Traffic Manual (OTM) *Book 5 – Regulatory Signs*.

3.1 Highway Traffic Act

The *Highway Traffic Act* sets guidelines for the placement of signage and unposted speed limits for urban areas in Ontario. Strategies to set speed zones are also discussed in the *Highway Traffic Act*.

3.1.1 Spacing and Location of Maximum Speed Signage

Within municipal areas with speed limits below 60 km/h, Maximum Speed signs should have a maximum spacing of 600m which applies to the entire study area. However, if speeds are reduced in gateway zones, no signage within the zone is required. Reminder signs may be placed, but do not necessarily need to follow the 600m maximum spacing requirements.

3.2 Ontario Traffic Manual Book 5

Book 5 of the Ontario Traffic Manual (OTM) provides information on sign details and further instruction for placement promoting uniformity in regulatory signs across the province.

3.2.1 Maximum Speed Signs

Maximum Speed signs should be placed downstream of major intersections. While there is no strict guideline for exact placement, between 25 and 50 m from the intersection is recommended for urban areas.

3.2.2 Tab Signage

Begins/Ends tab signs should only be posted in at the boundaries of the speed zone in combination with a Maximum Speed sign. Begins/Ends tabs must not be repeated beyond entrances or exits. The Area tab sign (Rb-103t) is used to establish reduced speed areas through gateways. It must be installed with a Maximum Speed sign and a Begins/Ends tab if installed on the boundary of a gateway zone. An example of the placement of gateway signs (Maximum Speed, Begins/Ends Tab and Area tab) along the boundary of a gateway zone can be seen in **Figure 6**.

Area tab signs may be used with only a Maximum Speed sign within the gateway area to serve as a reminder of the reduced speed.

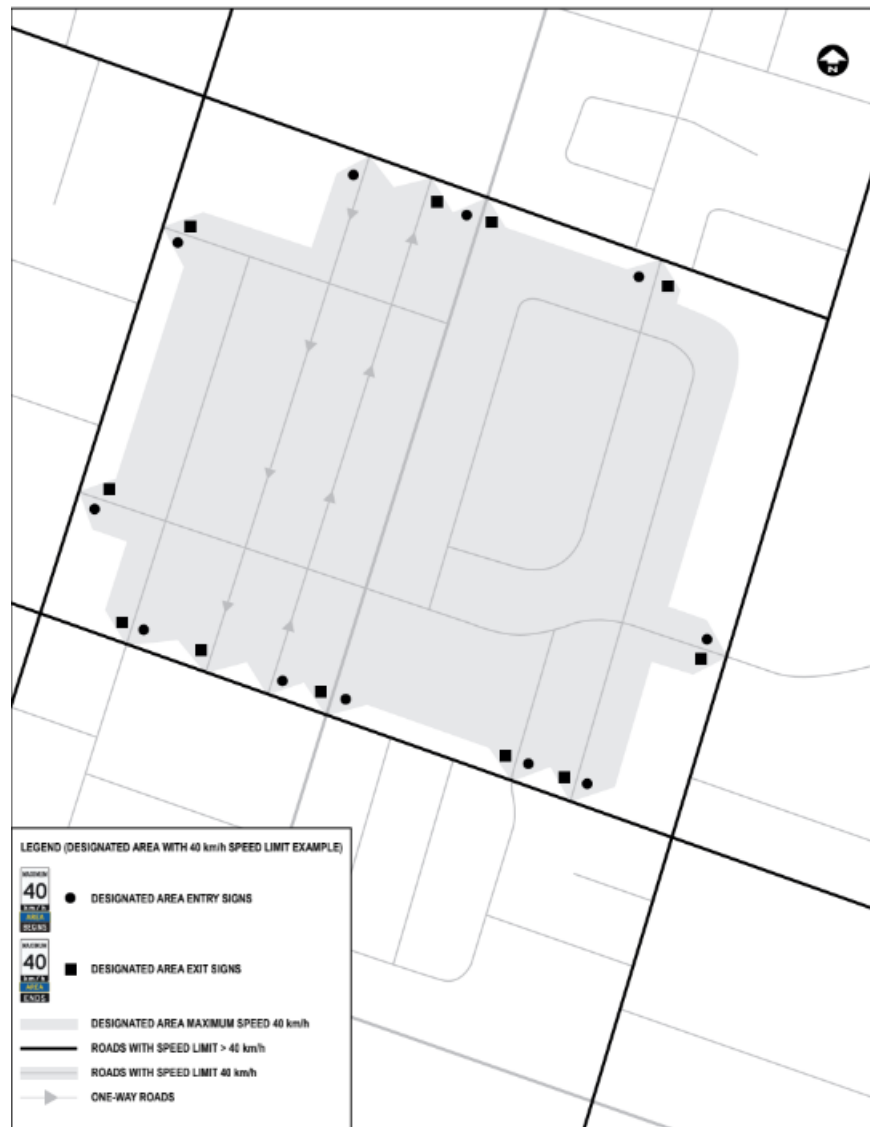


Figure 6: Example of Signage Placement in a Gateway Neighbourhood

3.3

Options for Speed Reduction Strategies

Dillon has identified three possible options for speed reduction from the review of existing guidelines:

- Option A: Traditional Street Signage,

- Option B: Neighbourhood Gateway Signage, and
- Option C: Downtown Speed Reduction.

3.3.1

Option A: Traditional Street Signage

This option signs all local roads with reduced speeds. Local roads would all be signed with 40km signage downstream from intersections with arterials and with a maximum spacing of 600m between signs. This strategy does not account for the transition between local and arterial roads. Additionally, zones where arterial roads are within the central core with high volumes of pedestrians would not be reduced. This could pose further safety issues and further reductions would need to be considered.

3.3.2

Option B: Neighbourhood Gateway Signage

This option creates neighbourhood gateways throughout the presented study area as shown in **Figure 6**. In total, 12 gateway zones would need to be created. Gateway areas exclude arterial roads, where speed would not be reduced. This strategy could cause issues in speed transitions between local and arterial roads. Local roads that do not fit within gateway zones will be signed individually by providing speed limit signs at the entrance and exits of each road.

3.3.3

Option C: Downtown Reduced Speed Zone

This option creates a large gateway zone encompassing the entirety of the study area. Speed limits of all roads in the central core would be reduced, including arterial and collector roads. Option C reduces the friction and difference in speeds between arterial and local roadways, creating a more uniform, multi-modal network. However, it is recommended that existing arterial roadways undergo reinforcing design measures to reflect the lower speed limits.

Dillon removed Option A from further analysis for not aligning with Kingston's gateway work outside of the study area, and its goal to minimize required signage. The following sections include Dillon's analysis of Option B and C's applicability to Kingston based on a peer review of relevant speed reduction projects in similar municipalities.

4.0 Peer Review

Dillon compiled a review of five municipalities that have successfully implemented reduced speed zones with grid structures similar to the context of downtown Kingston. In each municipality, Dillon looked for the following key features of the city's reduced speed strategy:

- Gateway signage used for speed reduction,
- Reduced speeds on arterial streets,
- The transition of speed limits between local and arterial streets, and
- Strategies used for one-way roads.

The various methods of implementation and their relevance to Kingston's context were evaluated to establish which method(s) would be most applicable.

4.1 Ottawa, Ontario

As of May 2018, Ottawa City Council approved the implementation of gateway speed limit signage in local residential areas including areas within the downtown core. Ottawa simultaneously approved the *Gateway Speed Limit Signage* by-law which permitted designation of 40 km/h and 30 km/h residential area zones. Ottawa initially sought to establish reduced speed area zones in each of its 24 wards by 2019. The City continues to install gateway signage in each ward annually.

4.1.1 Implementation

In new subdivisions, speed limits are established for local residential roadways using gateway speed limit signage at 30 km/h or 40 km/h. Level of speed reduction is decided by the municipality based on the design features of the road (road width, pedestrian activity, parking, etc.) on a case-by-case basis. For example, roads with narrow roadways, and higher pedestrian activity are generally signed at 30km/h. Local roads in residential areas, and collector roads currently signed at 40 km/h, meet criteria for the new gateway signage program (City of Ottawa, 2018). All existing neighborhood areas which meet the criteria for 40 km/h Gateway Speed Limit Signage will be signed as Council-approved program funding becomes available.

4.1.2 Applicable Sample Implementation

Ottawa uses variations of the Option B approach, neighbourhood gateway signage on local roads, in both examples described below. However, different strategies have been used for the speed limits on arterials in both examples.

4.1.2.1

Golden Triangle Neighbourhood and Elgin Street

The Golden Triangle is a residential neighbourhood in Ottawa's central core bordered by Elgin Street, a four lane north-south arterial road to the west as shown in **Figure 7**. This area has implemented gateway signage and reduced speed signage on the adjacent arterial roadway. No specific strategies were implemented for the transition between arterial and local roadways and no one-way streets are present in this area. Before 2018, all roads in this neighbourhood had 50 km/h posted speed limits, with speed bumps as traffic calming measures on local streets.



Figure 7: Golden Triangle Neighbourhood in Ottawa (Google Maps, 2024)

In 2018, a renewal project began to reduce Elgin Street to a two-lane road with traffic calming measures to promote pedestrian and cycling activity. Posted speeds on Elgin Street in the Golden Triangle neighbourhood were reduced to 30 km/h and gateway speed limit signage was installed on all entrances to local roads from the arterial road as shown below in **Figure 8**.



Figure 8: Golden Triangle Neighbourhood Gateway Sign (Google Maps, 2024)

Through implementing a gateway strategy, Ottawa was able to reduce the speed limits on the local roads in this central area. Arterial roads were reduced to the same speed limit as the gateway zones to eliminate the speed transition between the two streets and to accommodate high volumes of pedestrians in this high traffic area. Additional design treatments were added along the reduced arterial to reinforce the reduced speeds such as raised intersections and narrowed lanes.

4.1.2.2

Bank Street within the Glebe

The Glebe is a neighbourhood in Ottawa South bordered by the Rideau Canal (east) and the arterial road Bronson Avenue (west). The arterial road, Bank Street, runs through the centre as shown in **Figure 9**. Since 2003, speed limits in the area on Bank Street and local roads have been reduced to 40 km/h. As of 2019, 30 km/h speed limits on local roads were approved in the area and gateway signage was subsequently installed. The Glebe implemented gateway signage similar to the Golden Triangle example but, unlike Elgin Street, did not further reduce the speed on Bank Street.



Figure 9: Map of The Glebe (Google Maps, 2024)



Figure 10: Gateway sign on the Intersection of Glebe Avenue and Bank Street (Google Maps, 2024)

4.1.3 Applicability to Kingston

These Ottawa examples present two viable options for reduced speed design. In the Golden Triangle, local roads and the arterial road were reduced to the same lowered posted speed through a redesign of the arterial road, resulting in reduced friction between the arterial and local roadways. Conversely, the Glebe used a gateway signage model only on local roads which can be adopted more easily and requires fewer changes to the arterial and collector roadways. Both methods are examples of Option B presented in **Section 3.3** by using gateway reduced speed zones for local roads. However, each case used a different method for the transition from arterial speeds.

In Kingston's case, roadways are being reduced to 40 km/h, which means the transition between arterial and local speeds is similar to that of the Glebe. However, like with Elgin Street, further reducing arterials would create a more uniform speed zone that is more pedestrian friendly, which could be applicable to the downtown Kingston area on Princess Street.

4.2 Toronto, Ontario

City of Toronto is reducing speed limits on its roads as part of a holistic *Speed Management Strategy* and *Vision Zero Road Safety Plan*. The plans were adopted by City council on July 16th, 2019. The strategies selected for implementation, research, and highlighted areas of concern

for speeding, are outlined in the city’s *Vision Zero Road Safety Plan* (City of Toronto, 2024). City of Toronto’s road network has many intersections of arterial and local roadways that operate in a grid like structure. This can pose issues when trying to create gateway zones similar to Kingston. As such, Toronto has implemented an approach similar to Option B, creating neighbourhood gateways where possible, and signing individual streets in the remaining areas (Option A). More details on implementation and its applicability to Kingston is below.

4.2.1 Implementation

Given the grid-like structure of Toronto, specific attention is given to the interaction of arterial roads and local roads within the city. A map of the southeast end of the City of Toronto’s road network is shown in **Figure 11**.

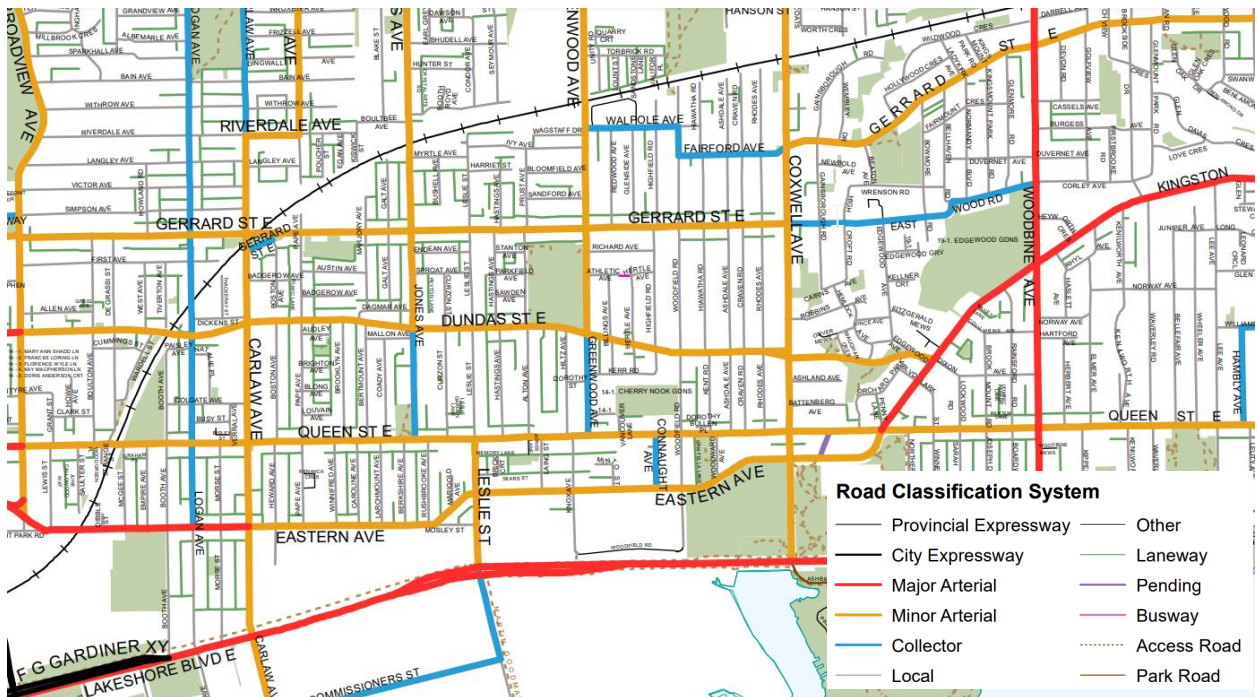


Figure 11: Example of Road Network in Toronto (City of Toronto, 2018)

In many areas, arterial roads intersect with local roads presenting an issue with the transition of speed limits along these paths of travel. Toronto has taken the approach to reduce speeds on all road types to aid in these transitions. The speed reductions of different road classifications are shown in the table below:

Road Classification	Proposed Change	Process	Implementation
Major Arterial	60 km/h to 50km/h	Vision Zero 2.0 Report	2020–2021
Minor Arterial	60 km/h to 50km/h	Future reports to appropriate Community Councils by end of 2019	2020–2021
Collector	50 km/h to 40km/h	Future reports to appropriate Community Councils by end of 2019	2020–2021
Local	50 km/h or 40km/h to 30km/h	Future reports to appropriate Community Council	2021-2026+

Figure 12: Speed Reduction by Road Classification (City of Toronto, 2024)

As illustrated, arterial roadways would be reduced to 50 km/h while collector roadways would be reduced to 40 km/h.

4.2.1.1

Local Roads

Signage on local roads in Toronto continues to be installed on a ward-by-ward basis. Wards with higher rates of pedestrian and cyclist collisions have been prioritized. Signs are only installed at neighbourhood gateway points or entry and exit points to/from local roads to roads with a higher speed limit. Gateway zones are created where possible, otherwise, the local roads are signed individually to reduce speeds (City of Toronto, 2024).

4.2.1.2

Arterials and Collectors

Toronto considered speed limit reductions for all minor arterial roads with current speed limits over 50 km/h and all collector roads with current speed limits over 40 km/h. Exceptions to speed limit reductions were made for road sections meeting the following criteria:

- Sections adjacent to Highway 401 (typically between on/off ramps),
- Sections through industrial areas,
- Sections with limited number of driveways present and/or large boulevards with setback sidewalks, and
- Sections with wide, open streetscapes.

These exceptions were ignored if the roadway in question was near a school zone, had no sidewalks, or had a history of speed-related collisions. The City of Toronto considers posted speed limit reduction a shorter-term initiative for arterial roadways, while physical traffic calming measures and geometric changes are long-term improvements (City of Toronto, 2024).

4.2.2

Applicable Sample Implementation

In Kingston, one of the challenges in incorporating gateway neighbourhood zones is the presence of one-way arterials. One-way roads Johnson Street and Brock Street run parallel to each other, with local roads connecting them. To analyze how this road design is incorporated into reduced speeds, the neighbourhood of Leslieville in Toronto is examined. The method used is most similar to Option A described in **Section 3.3**.

4.2.2.1

Leslieville

In the Leslieville neighbourhood of Toronto, there are east/west arterial roads connected by north/south local roads as shown below in **Figure 13** and **Figure 14**. This layout limits the possibility of gateway neighbourhoods, and arterials have been reduced to 40 km/h but have not been reduced to the same speed as local roads. One-way roads are prevalent in this area and this example focuses on strategies used to mitigate this impact.



Figure 13: Leslieville Neighbourhood of Toronto (Google Maps, 2024)

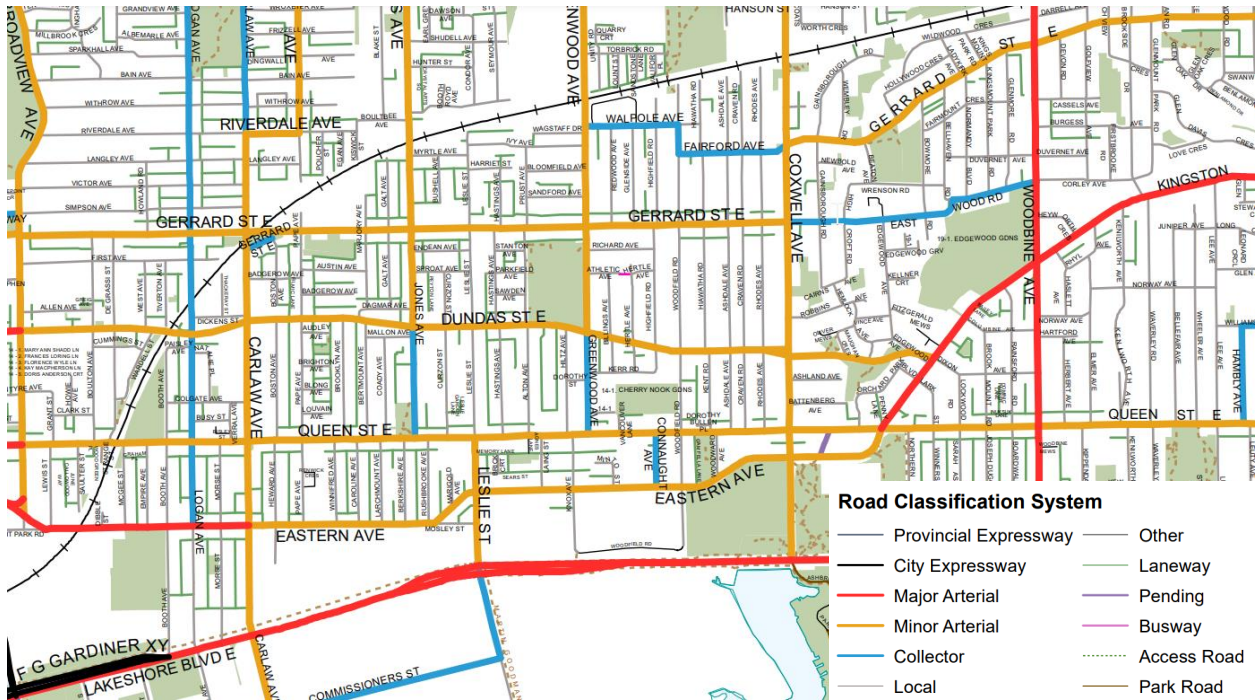


Figure 14: Leslieville Area, Toronto (City of Toronto, 2018)

With this street layout, there is no opportunity to create reduced speed areas with gateway signage. Each road must therefore be signed individually, as shown below in Figure 15.



Figure 15: Signage on Local one-way road (Caroline Ave and Queen Street East) (Google Maps, 2024)

A maximum “begins” and “ends” sign is placed at both ends of the local road at intersections with higher speed roadways with no speed limit signs in-between. This method aligns with Option A, signage of individual streets, rather than creating gateway zones through connected local roads.

4.2.3

Applicability to Kingston

Many areas within Toronto have similarities to Kingston. Both are older cities with condensed road networks and one-way streets causing arterial roads to often intersect with local ones. The strategy of reducing speeds on arterials, followed by local roads could be applicable to Kingston in the formation of the City's implementation plan for the downtown area. If Option B is selected for the reduced speed strategy in Kingston, additional signage would be required due to the presence of short local roads between Brock Street and Johnson Street similar to the Leslieville example.

4.3

Hamilton, Ontario

In 2019, the City of Hamilton approved the *Strategic Road Safety Plan*, which identified the need to reduce speed limits in neighbourhoods throughout the municipality (City of Hamilton, 2019). Like Toronto, Hamilton has local roads between one-way arterials that interrupt the ability for gateway zones to be created. Regardless, a gateway zone approach (Option B) has been implemented. There has been no reduction to arterial streets within Hamilton's strategy, resulting in a speed transition between the two street types.

4.3.1

Implementation

Over three years (2020-2023), the City implemented gateway speed reduction signage in 45 neighbourhoods per year. Speeds were reduced to 40 km/h on local roads and 30 km/h in designated school zones. This method is the same as Option B for Kingston, where neighbourhood gateway zones are installed. Like Toronto, where there are local streets that are bordered by two one-way arterials, the street is signed individually.

4.3.2

Applicable Sample Implementation

Like Kingston and Toronto, Hamilton has many one-way arterial streets connected by local roads. This causes difficulties in generating zones for gateways and transitions between arterial speeds and local roads that need to be examined. An example of this road design is Main Street. The road network is examined below.

4.3.2.1

Example: Main Street

Large parts of Hamilton are split east-west by Main Street as a major arterial. Main Street in Hamilton has a speed limit of 50 km/h and is divided into one-way roads intersected by residential streets as shown below in **Figure 16**.



Figure 16: Main Street East and West, Hamilton Ontario (Google Maps, 2024)

Gateway speed reduction signs have been installed on local roads intersecting this arterial (See Main Street East and Emerald Street South entrance below in **Figure 17**).



Figure 17: Intersection of Main Street East and Emerald Street (Google Maps, 2024)

Unlike the Toronto example, area tab signs are still utilized on local roads which connect between two arterials rather than the standard begins and ends signs shown in **Figure 15**.

4.3.3 Applicability to Kingston

Like Kingston, Hamilton is home to many large one-way arterial streets connected to local roads. Hamilton is an example of how gateway speed reduction (Option B) in a grid neighbourhood can be signed from a 50 km/h arterial to 40 km/h local roads.

4.4 Guelph, Ontario

In July 2021, Guelph's City Council recommended the reduction of speed limits on local roads to 40 km/h. This change was made to aid in achieving their Vision Zero goal of eliminating serious injuries and fatalities on municipal roadways (City of Guelph, 2024). Their approach is an example of Option B, but the Option C strategy can be seen when examining their central core. Analyzing implementation of reduced speed strategies in Guelph provides insight on how neighbourhood gateway speed zones and a complete central core reduced zone can be implemented. There has been no reduction to arterials outside of the central core, resulting in transition between road speeds.

4.4.1

Implementation

Following approval in 2021, Guelph completed the reduction of all local roads. Speed limits were also reduced in school zones across the municipality. Roadways with more than 3000 vehicles were reduced to 40 km/h, and roadways with less than 3000 vehicles per day were reduced to 30 km/h. A sample of their completed road map can be seen in **Figure 18** (City of Guelph, 2024).

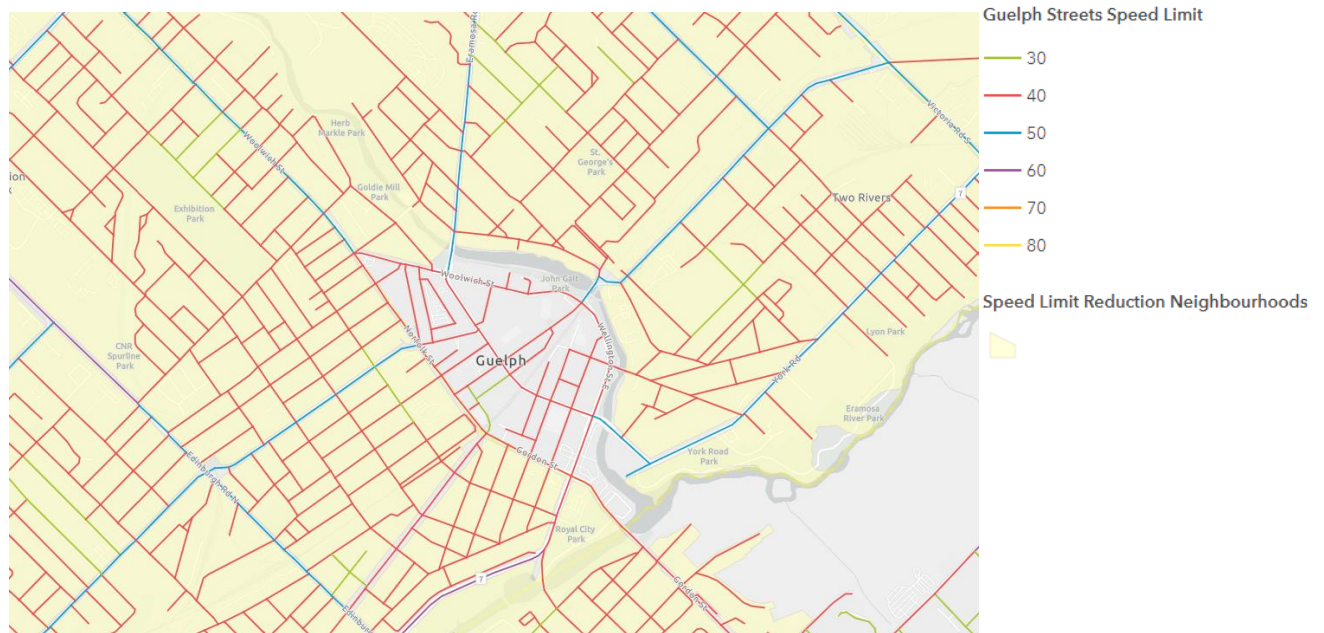


Figure 18: Sample of Road Network in Guelph

Speed limit reduction neighbourhoods were identified, and gateway signage was installed for these areas (Option B for Kingston). A separate reduced speed area has been created for the central core of the city.

4.4.2

Applicable Sample Implementation – Central Core

As shown in **Figure 18**, the central core of Guelph is excluded from the defined “Speed Limit Reduction Neighbourhoods” zones and but an individual 40 km/h gateway zone for this central core has been created. Some of the larger roads that remained at 50 km/h in the neighbourhoods have been reduced to 40 km/h in this core area. This core is home to many historic buildings, shops, and restaurants that makes it popular for pedestrians and cyclists. The municipality has recognized the multi-modal demand in its decision to reduce speeds throughout this area.

This method mirrors Option C for the City of Kingston, where all roads in the study area are reduced to promote a safer downtown core and safer multi-modal transport.

4.4.3

Applicability to Kingston

Guelph is a similar size to Kingston and many of the strategies used can be applied. Guelph has a historic downtown core with high pedestrian activity and a similar strategy of creating a reduced zone within the core area can be applied to Kingston's downtown core. In this reduced speed strategy, Guelph used gateway zones and reduced speeds on arterials where needed and created a reduced speed zone for their entire central core as described in Option C. No specific strategies for one-way roads or transition of speed limits are required due to the blanket reduced speed approach.

4.5

Saint Paul & Minneapolis, Minnesota

Saint Paul & Minneapolis, Minnesota completed a detailed technical evaluation to determine speed limits on City streets. This municipality aimed to reduce speed limits on all local roads. Like Hamilton and Toronto, the grid-like layout of the urban areas would require extensive signage. The City decided to implement a municipal wide gateway to overcome this issue (City of Saint Paul, 2024). Instead of the standard speed limit being 30 mph on unsigned roads, the standard unposted speed limit within the gateway is 20 mph with signed roads being the exception. This is a similar strategy as Option C for the study area in Kingston while on a larger scale and excluding arterials and collectors. A sample of the Saint Paul road network with its reduced speed limits is shown in **Figure 19**.

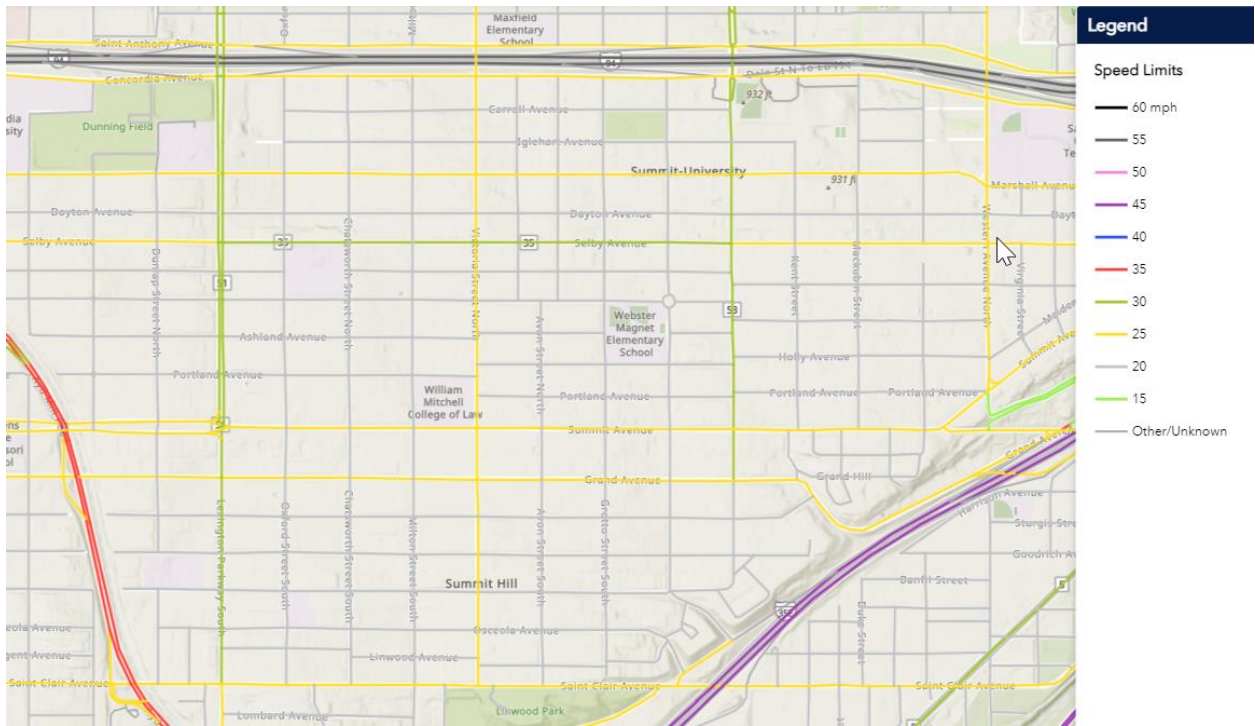


Figure 19: Example of Road Network in Saint Paul (Saint Paul Public Works, 2024)

4.5.1 Implementation and Monitoring

In 2021, the City placed gateway signs at all the entrances to the city, stating that the speed limit on all roads is 20 mph unless otherwise posted with no plan to sign individual local roads. The “20 is Plenty” campaign was implemented to bring awareness to the city-wide speed reductions. A free “community toolkit” was available to residents as a way of boosting knowledge and engagement with the change. The toolkits were equipped with lawn signs, stickers and a public awareness video. An example of a speed reduction sign and a lawn sign provided in the Community Toolkit are seen in **Figure 20** (City of Saint Paul, 2024). No additional considerations are taken for one-way streets or speed changes between arterials and local roads.



Figure 20: Speed limit sign (Left) and Community Toolkit Road Sign (Right) (Saint Paul Public Works, 2024)

4.5.2 Applicable Sample Implementation

By setting a uniform speed limit for all local roads within neighborhoods, Saint Paul and Minneapolis were able to reduce speeds without the need for additional signage. This approach requires significant resident education and marketing; however, it can save on resources in the long run given that all new local roads are designed and assumed to operate at the reduced speed limit. Applying a similar strategy in Kingston through Option C, where all speed limits are reduced, will minimize signage, and speed transitions between local and arterial roadways eliminated. Additional reinforcement like community signage and traffic calming measures could be needed to ensure lowered speeds on arterials and collectors are followed.

4.5.3 Applicability to Kingston

The strategy taken by this municipality focused on reducing speeds on all local roads quickly and for minimal signage costs. It allows for current signage on arterials road to remain unchanged and only requires removal of existing local road signs, if in place. The speed reduction strategy in Saint Paul can be seen as a modified Option C, where a gateway has been created, but only local roads within the gateway have been reduced. This method can be scaled down to accommodate the smaller region of study in Kinston. However, within Kingston's downtown core, there are many reasons for reducing speeds on arterial roads as well and the approach outlined in Option C remains optimal.

5.0 Lessons Learned

The feasibility of implementing Option B and C as speed reduction strategies was analyzed by completing a peer review of Ontario municipalities. Key features such as one-way roads, transitions between local and arterial roads, and grid roadway structures were found to influence strategies in other regions that can be applied to Kingston. Summaries and recommendations based on the peer review are outlined below.

5.1 Summary of Peer Review

In each review of a municipality, roadway networks and reduced speed strategies were analyzed to determine the effectiveness and applicability to Kingston. Based on the peer review, two main philosophies may apply to the Kingston central core area. While most of the regions used a strategy similar to B or C, combinations of strategies were also observed.

Option B (Neighbourhood Gateway Signage)

In some neighbourhoods studied, like The Glebe, and The Golden Triangle, Option B was implemented successfully by creating gateway reduced speed zones. The same strategy was implemented in Guelph. However, each region provided a different strategy on speed limits of arterials bounding the local road networks. Elgin Street was reduced to the same local roadway speed to eliminate the transition of speeds between local and arterial and to support the pedestrian and cyclist volumes of the area. Bank Street in the Glebe was not reduced in speed, however the posted speed was only 10 km/h higher than the local roads, meaning there was little risk in the speed variation between road types. Guelph recognized the need for lower speeds in its central core by creating a downtown reduced speed zone. Areas like the local roads between Johnson Street and Brock Street in Kingston would need to be signed individually as they are bordered by arterials and do not connect to other local roads.

Option C (Downtown Reduced Speed Zone)

While Option B would be effective for Kingston, Dillon recommends Option C as the best fit. The large gateway zone strategy proves itself effective through its usage in Guelph for the downtown core and through similar strategies in Saint Paul. Option C removes the need to do further analysis on one-way streets, arterial, and speed transitions between road types. For the area of study in Kingston, it is recommended that arterials have reduced speeds to account for the high pedestrian volumes and to promote multi-modal transport in the area. While no speed signs within a gateway zone are required, reminder signs on arterials within the zone are

recommended to reinforce the reduced speeds. It is recommended that reminder signage should follow the 500 meter suggested spacing outlined in Ontario Traffic manual for maximum speed signage, with 900 m as a maximum spacing. Reminder signs should be placed downstream from major intersections where appropriate.

5.2 Next Steps

Two signage plans for Kingston's central core have been developed according to the peer review and the speed reduction strategies outlined in **Section 3.3**. The preferred signage plan and approach will be selected based on the priorities of the area, the ability to provide neighbourhood gateway signs, and the number of gateways to the central core. As explained in **Section 2.0**, the area of interest has significant pedestrian and cyclist activity, due to the presence of a university, downtown, and historic districts. The City of Kingston has also implemented community safety zones along school frontages or near schools that will also be impacted by the recommended signage plans.

The first signage plan follows Option C, which may be most applicable to promote alternative modes of transportation. Princess Street is currently undergoing a redesign study which may change the function and priorities of this road. This redesign may present a supplementary opportunity to lower the speed limit on this key arterial going through the urban core. Redesigns similar to the one recently completed for Princess Street in Williamsville (see **Figure 4**), would likely be necessary to calm other higher speed roads in Kingston's central core such as Brock or Johnson. The traffic calming process would require understanding the existing use of the arterial or collector roadway, and what opportunities exist to implement narrower lanes, planted areas, or other traffic calming measures. Retrofit traffic calming features such as flex-post bollards, bulb-outs, or speed display devices may be appropriate in the short term until Brock or Johnson are scheduled for reconstruction. It is recommended if this option is chosen, road design features such as traffic signal timings be reevaluated.

The second approach applies Option B in various neighbourhoods in the central core if a reduction on all streets is not possible. Williamsville and Sunnyside may be ideal candidates for traditional gateway signage while the remaining neighbourhoods in the central core will be reviewed to determine where gateway signage may be necessary.

The existing community safety zones along school frontages double the fines and have automated speed enforcement to encourage drivers to reduce their speeds in school areas. To reinforce these community safety zones and further encourage safe driving near schools, it is recommended to reduce the speed limit to 30km/h along school frontages. There are seven

community safety zones that are within Kingston’s central core that would need additional signage for this speed reduction, for either option.

5.2.1 Recommended Signage

If gateway signage in local zones is desired, gateway speed limit signs Rb-84t and Rb-103t as shown below in **Figure 21** should be used for consistency with other municipalities in Ontario.



Figure 21: Local Gateway Signage

For areas or roadways where gateway signage is unfeasible, roadways can be signed using standard Rb-1A signs that indicate where reduced speed links begin and end.

The preferred approach will dictate the signage plan and designated neighbourhood zones.

5.2.2 Signage Plans

Two preliminary signage plans were drafted using both the neighbourhood gateway and zone reduction approaches. These two signage plans can be found in **Appendix A**. The first approach assumes that the entire central core would be a reduced speed zone with gateways at the arterial entrances to the central core. With this first approach, additional “reminder” zone signage would be provided along major arterials to enforce the reduced speed limit. An estimated **20** gateway signs and **30** arterial reminder signs would be required for this approach. The second approach divides the central core of Kingston into **12** zones and provides gateway signage at the beginning and end of each of these zones for a total of **160** gateway signs and **65** regular speed limit signs. As noted previously, additional 30km/h reduced speed zone signs would be required for all community safety zones in the central core. These signs have not been included in the provided maps and the number of additional signs will be determined once a preferred approach for the community safety zone signage has been selected.

6.0

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Appendix A: Preliminary Signage Plans

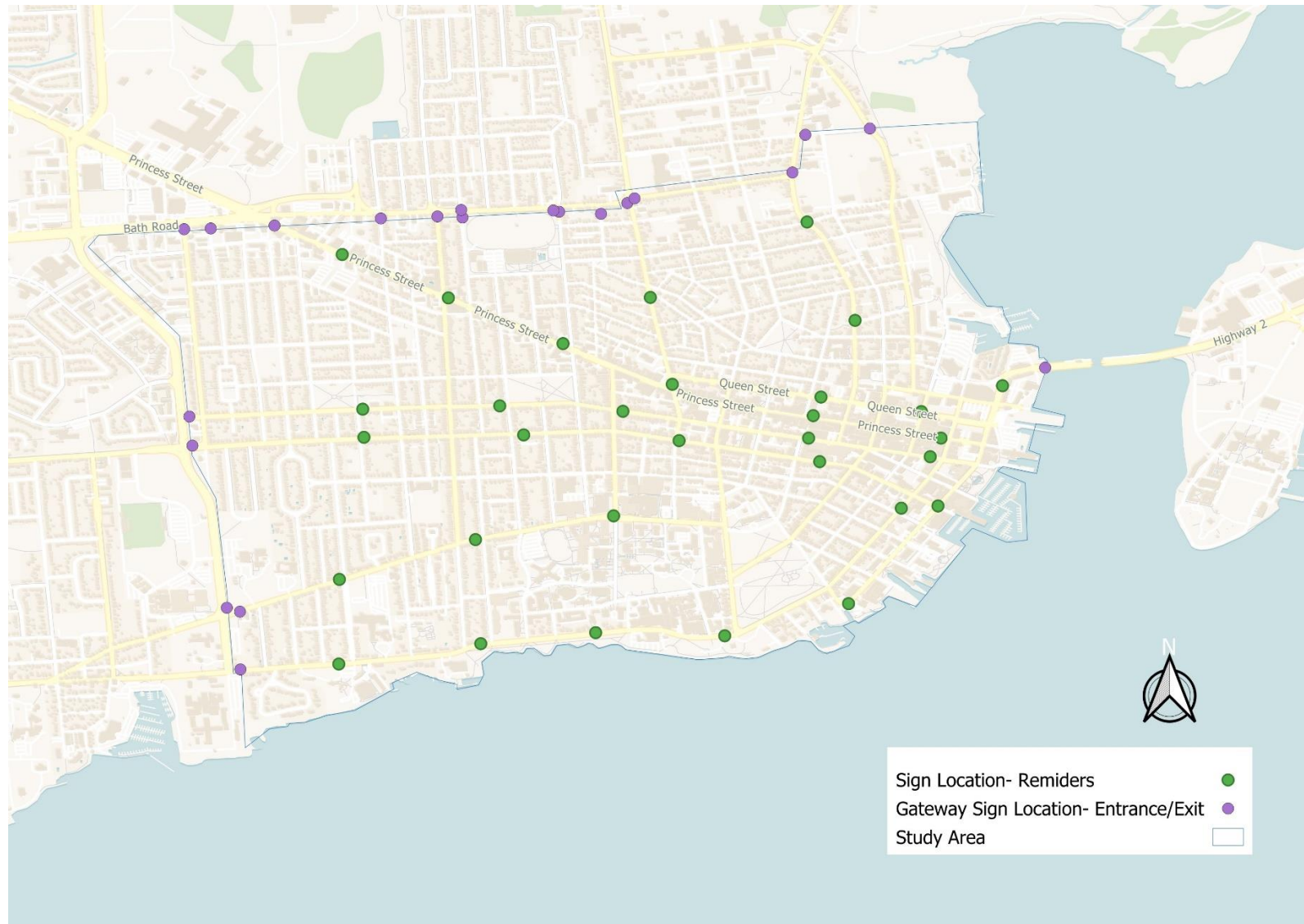


Figure 22: One Reduced Speed Zone Recommended Signage

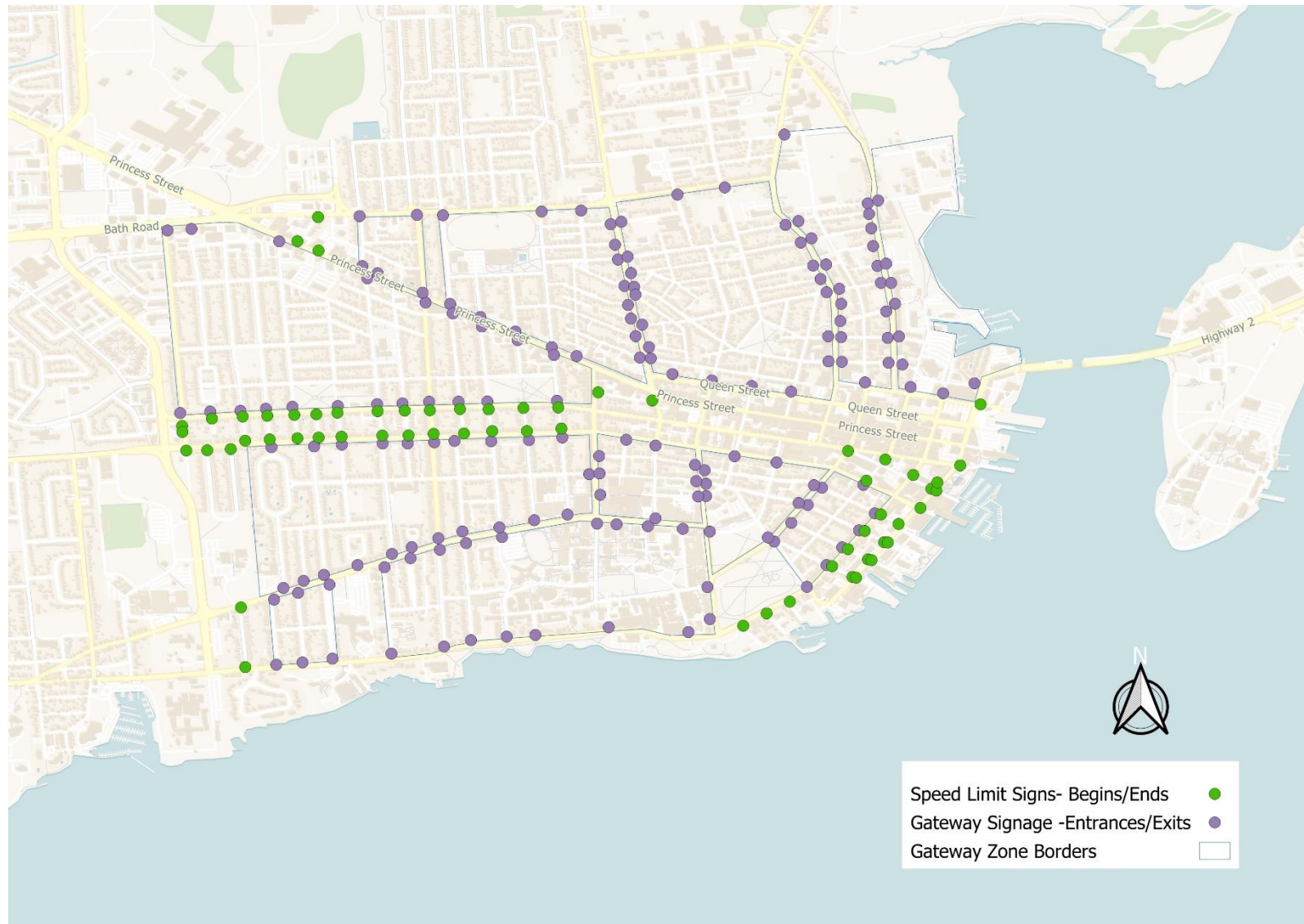


Figure 23: Neighbourhood Gateway Zones Recommended Signage

City of Kingston By-Law Number 2024–XX...

By-Law to Amend City of Kingston By-Law Number 2003-209, A By-Law to Regulate Traffic

Whereas:

The Corporation of the City of Kingston (the “**City**”) is a single-tier municipality incorporated pursuant to an order made under section 25.2 of the *Municipal Act*, R.S.O. 1990, c. M.45.

The powers of a municipality must be exercised by its council (*Municipal Act, 2001*, S.O. 2001, c. 25 (the “**Municipal Act, 2001**”), s. 5 (1)).

A municipal power must be exercised by by-law unless the municipality is specifically authorized to do otherwise (*Municipal Act, 2001*, s. 5 (3)).

A single tier municipality may provide any service or thing that the municipality considers necessary or desirable for the public (*Municipal Act, 2001*, s. 10 (1)).

On July 29, 2003, council for the *City* (“**council**”) enacted *City of Kingston By-Law Number 2003-209, “A By-Law to Regulate Traffic”*.

Council considers it necessary and desirable for the public to amend *City of Kingston By-Law Number 2003-209*.

Therefore, *council* enacts:

1. Amendment

1.1 *City of Kingston By-Law Number 2003–209* is amended as follows:

- (a) Schedule A: Speed Limits, Schedule A-7, Designated Areas with an Area Speed Limit, is amended by adding the following thereto:

Designated Area – Boundary Highways	Maximum Rate of Speed
Sir John A. Macdonald Boulevard – Bath Road – Concession Street – Stephen Street – Montreal Street (north of Stephen Street) – Belle Park Drive	40 kilometres per hour

By-Law to Amend By-Law 2003–209

– Great Cataraqui River – Lake Ontario	
--	--

2. Coming into Force

2.1 This by-law will come into force and take effect on the day it is passed.

1st Reading date

2nd Reading date

3rd Reading date

Passed date

Janet Jaynes
City Clerk

Bryan Paterson
Mayor



**City of Kingston
Report to Council
Report Number 25-036**

To: Mayor and Members of Council
From: Desirée Kennedy, Chief Financial Officer & City Treasurer
Resource Staff: Lana Foulds, Director, Financial Services
Jeff Walker, Manager, Taxation and Revenue
Date of Meeting: January 14, 2025
Subject: 2025 Interim Tax Levy

Council Strategic Plan Alignment:

Theme: Financial measures/budget

Goal: See above

Executive Summary:

The [Municipal Act, 2001](#), as amended, allows municipal councils to pass by-laws for the purpose of levying an interim tax levy, prior to the adoption of the estimates for the year. The interim tax amount to be levied shall not exceed 50% of the total amount of taxes levied on the property in the previous year. This levy will provide funds to assist in financing daily operations and reduce reliance on short-term borrowings prior to setting tax rates and issuing the final tax bill.

Staff are recommending that the By-Law to Provide for a 2025 Interim Tax Levy; Payment of Taxes by Instalment; Penalty and Interest at One and One Quarter Percent Monthly on Tax Arrears, being presented as Exhibit A to this report be given three readings at the same Council meeting in order to allow interim tax bills to be mailed by February 7, 2025.

Recommendation:

That the by-law, attached to Report Number 25-036 as Exhibit A, be presented to Council for all three readings to provide for the levying and collecting of 2025 interim property taxes, including the following provisions:

January 14, 2025

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- a. the 2025 interim tax bill be no greater than 50% of the 2024 taxes levied;
- b. the rates be as specified in Schedule A to the by-law attached hereto;
- c. the due date for interim taxes be February 28, 2025;
- d. various payment options be provided; and
- e. late payment charges be added to taxes that are in default.

January 14, 2025

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Authorizing Signatures:

ORIGINAL SIGNED BY CHIEF

FINANCIAL OFFICER & CITY TREASURER

**Desiree Kennedy, Chief
Financial Officer & City
Treasurer**

ORIGINAL SIGNED BY CHIEF

ADMINISTRATIVE OFFICER

**Lanie Hurdle, Chief
Administrative Officer**

Consultation with the following Members of the Corporate Management Team:

Paige Agnew, Commissioner, Growth & Development Services	Not required
Jennifer Campbell, Commissioner, Community Services	Not required
Neil Carbone, Commissioner, Corporate Services	Not required
David Fell, President & CEO, Utilities Kingston	Not required
Brad Joyce, Commissioner, Infrastructure, Transportation & Emergency Services	Not required

January 14, 2025

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Options/Discussion:**Background**

The interim tax levy by-law is required in order to provide funds to assist in financing daily operating requirements until the final tax rates are set and the final tax bills are issued later in 2025.

Analysis

The [Municipal Act, 2001](#), as amended, (the Act) provides that the amount to be levied shall not exceed 50% of the total amount of taxes levied on the property in the previous year. For properties where assessment was added to the collector's roll during 2024 as supplementary tax levies, the 2025 interim taxes will be based on 50% of an annualized 2024 amount. Where new assessment has been added to the 2025 roll, the interim tax levy will apply to the new assessment. For these properties, an interim billing adjustment will be applied to ensure the levies do not exceed the maximum amounts allowable under the Act.

To provide for the February 28, 2025 due date, tax bills must be mailed no later than February 7, 2025 to allow for the required 21 days' notice.

The draft interim tax levy by-law is being presented to Council to provide for the interim property tax billing.

Payment methods, as provided for in the draft by-law, include:

- in person at City Hall (216 Ontario Street)
- at any financial institution in the City of Kingston area having payment arrangements with the City of Kingston
- through banks offering telephone and internet payment plans registered with the City of Kingston
- by using one of the 24-hour drop boxes located at City Hall and 1211 John Counter Boulevard
- by mail
- at Canada Post outlets where MoneyGram Bill payment services are offered
- by pre-authorized payment under the City's pre-authorized property tax payment program and
- by **Visa or MasterCard** online or over the telephone through Paymentus Corporation, a third-party bill payment service (Paymentus charges the payor a separate convenience fee per transaction).

January 14, 2025

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The draft by-law also provides for the imposition of late payment charges, at a rate of 1¼ per cent per month, for the non-payment of taxes. Penalty charges are imposed for the non-payment of taxes on the first day of default and interest will be charged on unpaid taxes on the first day of each month thereafter.

Existing Policy/By-Law

[Municipal Act, 2001](#), as amended, which allows Council to pass by-laws for the purpose of levying an interim tax levy before the adoption of the estimates for the year.

Financial Considerations

The interim tax levy, for municipal and school purposes, will provide revenues of approximately \$165M. This revenue will assist in financing daily operations and payment of education levies, reduce reliance on short-term borrowings, and maximize investment income. In order to provide the necessary cash flow, and as provided for in the *Municipal Act, 2001*, as amended, the interim tax bill represents 50% of the previous year's total tax levy.

Contacts:

Jeff Walker, Manager, Taxation and Revenue, 613-546-4291 extension 2484

Other City of Kingston Staff Consulted:

None

Exhibits Attached:

Exhibit A - A By-Law to Provide for a 2025 Interim Tax Levy; Payment of Taxes by Instalment; Penalty and Interest at One and One Quarter Percent Monthly on Tax Arrears, including Schedule A: City of Kingston - 2025 Interim Tax Rates

By-Law Number. 2025-XX

**A By-Law to Provide for a 2025 Interim Tax Levy; Payment of Taxes
by Instalment; Penalty and Interest at One and One Quarter Percent
Monthly on Tax Arrears**

Passed: January 14, 2025

Whereas sub-sections 317(1) and (2) of the *Municipal Act, 2001*, c.25, as amended, provide that:

1. The council of a local municipality, before the adoption of the estimates for the year under section 290 of the *Municipal Act, 2001*, may pass a by-law levying amounts on the assessment of the property in the local municipality rateable for local municipality purposes.
2. A by-law for levying amounts under subsection (1) shall be passed in the year that the amounts are to be levied or may be passed in December of the previous year if it provides that it does not come into force until a specified day in the following year; and

Whereas sub-section 317(3) of the *Municipal Act, 2001*, contains the following additional rules:

1. The amounts levied on a property shall not exceed the prescribed percentage or 50 percent if no percentage is prescribed, of the total amount of taxes for municipal and school purposes levied on the property for the previous year.
2. The percentage under paragraph 1 may be different for different property classes but shall be the same for all properties in a property class.
3. For the purposes of calculating the total amount of taxes for the previous year under paragraph 1, if any taxes for municipal and school purposes were levied on a property for only part of the previous year because assessment was added to the collector's roll during the year, an amount shall be added equal to the additional taxes that would have been levied on the property if the taxes for municipal and school purposes had been levied for the entire year; and

Whereas sub-section 317(5) of the *Municipal Act, 2001*, contains the following additional rule:

1. Amounts may be levied on assessment added to the tax roll for the current year that were not on the assessment roll upon which the amounts are levied; and

Whereas clause 342(1)(a) of the *Municipal Act, 2001*, c.25, as amended, provides that the council of a local municipality may pass by-laws providing for the payment of taxes in one amount or by instalments and the date or dates in the year for which the taxes are imposed on which the taxes or installments are due; and

Whereas subsection 343(4) of the *Municipal Act, 2001*, c.25, as amended, provides that a local municipality may pass a by-law providing for the billing of a property class separately from the other property classes; and

Whereas sub-section 345(1) of the *Municipal Act, 2001*, c.25, as amended, provides that the council of a local municipality may pass by-laws to impose late payment charges for the non-payment of taxes or any instalment by the due date; and

Whereas sub-sections 345(2) and (3) of the *Municipal Act, 2001*, contain the following additional rules:

1. A percentage charge, not to exceed 1¼ per cent of the amount of taxes due and unpaid, may be imposed as a penalty for the non-payment of taxes on the first day of default or such later date as the by-law specifies.
2. Interest charges, not to exceed 1¼ per cent each month of the amount of taxes due and unpaid, may be imposed for the non-payment of taxes in the manner specified in the by-law but interest may not start to accrue before the first day of default; and

Whereas sub-section 346(2) of the *Municipal Act, 2001*, c.25, as amended, provides that the council of a local municipality may pass by-laws to provide for the payment of taxes by any person into a financial institution to the credit of the treasurer of the municipality and, in that case, the person making the payment shall be entitled to be issued a receipt by the institution for the amount paid; and

Whereas Council deems it expedient to pass a by-law for such purposes;

Therefore be it resolved that the Council of The Corporation of the City of Kingston hereby enacts as follows:

1. An interim tax rate is hereby imposed and levied on the whole of the assessment for real property in each of the “Residential Assessment”, “New Multi-Residential Assessment”, “Multi-Residential Assessment”, “Commercial Assessment”, “Industrial Assessment”, “Pipe Line Assessment”, “Farm Assessment”, “Managed Forest Assessment”, “Railway Property Assessment” and “Utility Transmission and Distribution Corridor Assessment” and the applicable subclasses pursuant to Section 7 of the *Assessment Act*, R.S.O. 1990, c.A.31, as amended, as set out in Schedule A attached hereto.

2. All amounts as calculated above shall be adjusted by an amount to provide that the levy does not exceed 50 percent of the 2024 tax levy, subject to the following rules:
 - a. Taxes for municipal and school purposes levied on a property for only part of the previous year because assessment was added to the collector's roll during the year, shall have an amount added equal to the additional taxes that would have been levied on the property if the taxes for municipal and school purposes had been levied for the entire year.
 - b. The amounts levied on assessment added to the tax roll for the current year that was not on the assessment roll upon which the amounts are levied, shall be deemed to be 50% of the 2024 tax levy.
3. Taxes levied for Residential, New Multi-Residential, Pipeline, Managed Forests, and Farm property classes for the said interim tax levy will be billed together and shall become due and payable on the 28th day of February 2025.
4. Taxes levied for Commercial, Industrial, Multi-Residential, Railway and Utility Transmission & Distribution Corridor property classes for the said interim tax levy will be billed together and shall become due and payable on the 28th day of February 2025.
5. A percentage charge of 1¼ per cent of taxes due and unpaid shall be imposed as a penalty for non-payment of taxes, or any instalment thereof, and shall be added to any tax or instalment remaining unpaid on the first day of default.
6. Interest charges shall be imposed for the non-payment of taxes on the first day of each month at the rate of 1¼ per cent per month (15% per annum) of taxes due and unpaid.
7. Penalties and interest on all taxes of the interim tax levy in default shall become due and payable and shall be collected forthwith as if the same had originally been imposed and formed part of such unpaid interim tax levy.
8. The tax bill shall be sent to the taxpayer's residence or place of business or to the premises in respect of which the taxes are payable unless the taxpayer directs the City Treasurer in writing to send the bill to another address, in which case it shall be sent to that address.

9. The taxes are payable using the following methods:
 - a. City of Kingston municipal office at 216 Ontario Street, Kingston, Ontario,
 - b. At any financial institution in the City of Kingston area having payment arrangements with the City of Kingston,
 - c. Through banks offering telephone and internet payment plans registered with the City of Kingston,
 - d. By using one of the 24 hour drop boxes located at City Hall and 1211 John Counter Boulevard,
 - e. By mail,
 - f. At Canada Post outlets where MoneyGram Bill payment services are offered,
 - g. Under the City's pre-authorized property tax payment program and provided the City Treasurer has received and approved a taxpayer's request to use the alternative instalments and due dates under that program pursuant to City of Kingston By-Law Number 2003-368, and
 - h. By VISA or MasterCard online or over the telephone through Paymentus Corporation, a third-party automated bill payment service, subject to a convenience fee, pursuant to City of Kingston By-Law Number 2014-69.
10. Pursuant to section 347 of the Municipal Act, 2001 as amended, where any payment is received on account of taxes, the following applies:
 - a. The payment shall first be applied against late payment charges owing in respect of those taxes according to the length of time the charges have been owed, with the charges imposed earlier being discharged before charges imposed later.
 - b. The payment shall then be applied against the taxes owing according to the length of time they have been owed, with the taxes imposed earlier being discharged before taxes imposed later.

- c. No part payment shall be accepted on account of taxes in respect of which a tax arrears certificate is registered except under an extension agreement entered into.

11. This By-Law shall come into force and take effect on the date of its passing.

Given Third Reading and Passed: January 14, 2025

Janet Jaynes
City Clerk

Bryan Paterson
Mayor

City of Kingston - 2025 Interim Tax Rates

Residential Properties – RT, RP

Note: Garbage rates are not levied on condominium properties.

Service	Central	West	East
Municipal	0.00556480	0.00556480	0.00556480
Fire	0.00098612	0.00060283	0.00042112
Garbage	0.00007568	0.00007568	0.00007568
Education	0.00076500	0.00076500	0.00076500
Total	0.00739160	0.00700831	0.00682660

New Multi-Residential Properties – NT

Service	Central	West	East
Municipal	0.00556480	0.00556480	0.00556480
Fire	0.00098612	0.00060283	0.00042112
Education ²	0.00076500	0.00076500	0.00076500
Total	0.00731592	0.00693263	0.00675092

Multi-Residential Properties – MT

Service	Central	West	East
Municipal	0.00946016	0.00946016	0.00946016
Fire	0.00167641	0.00102482	0.00071590
Education	0.00076500	0.00076500	0.00076500
Total	0.01190157	0.01124998	0.01094106

Farm Properties – FT

Service	Central	West	East
Municipal	0.00111295	0.00111295	0.00111295
Fire	0.00019723	0.00012057	0.00008423
Education	0.00019125	0.00019125	0.00019125
Total	0.00150143	0.00142477	0.00138843

Managed Forest Properties – TT

Service	Central	West	East
Municipal	0.00139120	0.00139120	0.00139120
Fire	0.00024653	0.00015071	0.00010528
Education	0.00019125	0.00019125	0.00019125
Total	0.00182898	0.00173316	0.00168773

Commercial Properties – CT, CU, CX, DT, DU, GT, ST, SU, CP, CQ

Service	Central	West	East
Municipal	0.01101830	0.01101830	0.01101830
Fire	0.00195253	0.00119362	0.00083382
Education	0.00440000	0.00440000	0.00440000
Total	0.01737083	0.01661192	0.01625212

Occupied Small Business on Farm Properties – C7

Service	Central	West	East
Municipal	0.01101830	0.01101830	0.01101830
Fire	0.00195253	0.00119362	0.00083382
Education	0.00110000	0.00110000	0.00110000
Total	0.01407083	0.01331192	0.01295212

Industrial Properties - IT, IU, IX, LT, LU, IP

Service	Central	West	East
Municipal	0.01463542	0.01463542	0.01463542
Fire	0.00259351	0.00158546	0.00110755
Education	0.00440000	0.00440000	0.00440000
Total	0.02162893	0.02062088	0.02014297

Aggregate Extraction Properties - VT

Service	Central	West	East
Municipal	0.01463542	0.01463542	0.01463542
Fire	0.00259351	0.00158546	0.00110755
Education	0.00022000	0.00022000	0.00022000
Total	0.01744893	0.01644088	0.01596297

Pipeline Properties – PT

Service	Central	West	East
Municipal	0.00652640	0.00652640	0.00652640
Fire	0.00115652	0.00070700	0.00049389
Education	0.00440000	0.00440000	0.00440000
Total	0.01208292	0.01163340	0.01142029

Railway Right-of-Way Properties - WT

Service	Central	West	East
Municipal	0.55000000	0.55000000	0.55000000
Education	0.26810000	0.26810000	0.26810000
Total	0.81810000	0.81810000	0.81810000

City of Kingston - 2025 Interim Tax Rates – Payment in Lieu Taxes (PILT)

Residential Properties – RF, RG, RH

Note: Garbage rates are not levied on condominium properties.

Service	Central	West	East
Municipal	0.00556480	0.00556480	0.00556480
Fire	0.00098612	0.00060283	0.00042112
Garbage	0.00007568	0.00007568	0.00007568
Education	0.00076500	0.00076500	0.00076500
Total	0.00739160	0.00700831	0.00682660

New Multi-Residential Properties – NF

Service	Central	West	East
Municipal	0.00556480	0.00556480	0.00556480
Fire	0.00098612	0.00060283	0.00042112
Education	0.00076500	0.00076500	0.00076500
Total	0.00731592	0.00693263	0.00675092

Multi-Residential Properties – MF

Service	Central	West	East
Municipal	0.00946016	0.00946016	0.00946016
Fire	0.00167641	0.00102482	0.00071590
Education	0.00076500	0.00076500	0.00076500
Total	0.01190157	0.01124998	0.01094106

Commercial Occupied Properties – CF, CG, CH, CW, CY, GF

Service	Central	West	East
Municipal	0.01101830	0.01101830	0.01101830
Fire	0.00195253	0.00119362	0.00083382
Education	0.00625000	0.00625000	0.00625000
Total	0.01922083	0.01846192	0.01810212

Industrial Occupied Properties - IF, IH, IK

Service	Central	West	East
Municipal	0.01463542	0.01463542	0.01463542
Fire	0.00259351	0.00158546	0.00110755
Education	0.00625000	0.00625000	0.00625000
Total	0.02347893	0.02247088	0.02199297

Utility Transportation & Distribution Corridor Properties – UH

Service	Central	West	East
Municipal	0.09930000	0.09930000	0.09930000
Education	0.17230000	0.17230000	0.17230000
Total	0.27160000	0.27160000	0.27160000



**City of Kingston
Report to Council
Report Number 25-040**

To: Mayor and Members of Council

From: Jennifer Campbell, Commissioner, Community Services
Paige Agnew, Commissioner, Growth & Development Services

Resource Staff: Amy Elgersma, Director, Recreation & Leisure Services
Brandon Forrest, Director, Business, Real Estate & Environment

Date of Meeting: January 14, 2025

Subject: Request for Direction on Potential Land Lease – Multi-Sport Stadium

Council Strategic Plan Alignment:

Theme: 3. Build an Active and Connected Community

Goal: 3.1 Expand parks and recreation opportunities and participation.

Theme: 5. Drive Inclusive Economic Growth

Goal: 5.6 Consider opportunities to enhance sports tourism.

Executive Summary:

As part of Council Strategic Priorities 3.1.2 and 5.6, and through [Report Number 24-015](#) staff have been directed to evaluate opportunities for the innovative adaptation and reuse of aging buildings (Centre 70, Portsmouth Olympic Harbour (POH) and the Memorial Centre) and have been advancing this work through the development of a combined visioning of POH and Centre 70 alongside of design development for the Memorial Centre site based on past community consultation ([ARCP-22-002](#)) and Council's prior endorsement of the Kingston Sports Infrastructure Inventory and Assessment commissioned by Tourism Kingston and Kingston

January 14, 2025

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Accommodation Partners ([Report Number 23-251](#)). In addition, Council approved [Report Number 24-002](#) directing staff to move forward with the enclosure of the Culligan Water Park located at the Memorial Centre site to make it a year-round aquatics facility.

Within the context of the above directions, City staff were recently approached by Victory Grounds Ventures (VGV) to establish a multi-sports stadium that is domed in the winter and will bring a Canadian Premier League (CPL) soccer team and two semi-professional (League1) soccer teams to Kingston. VGV is interested in entering a long-term lease for a portion of the existing green/field space at the Memorial Centre site to establish this stadium. The stadium would not only be utilized by the above listed soccer teams but would also be available for community user groups and sports organizations. The Memorial Centre site was identified by the proponent due to its location within the core of the City, its walkability and access to transit and its existing recreational and sport use.

If Council were to provide direction to move forward on exploring the stadium at the Memorial Centre it would be understood that:

- Culligan Water Park would be enclosed and function as a year-round aquatic facility as approved by Council;
- There would be no impact on the park, play structure or splash pad areas;
- There would be no impact on the Memorial Wall and associated park area located at the front of the property;
- There would need to be a relocation of the dog park within the field at the back of the property;
- There would be a loss of some sport field uses and impacts to the circular track at the back of the property;
- The existing barns would need to be removed to allow for an extended community use footprint and additional parking capacity. The City would need to work with the Agricultural Fair to identify alternate options;
- The redevelopment/design of the site moving forward would continue to include space for the Year-Round Farmers' Market; and
- There would continue to be sufficient space on the property to implement a future redevelopment that could include two ice pads and community space including an indoor farmers' market as per previous high-level visioning for the site.

The proponent would be responsible for the capital and operating cost of the stadium and would partner with the City to support site alterations at the Memorial Centre property. Should Council direct staff to work with the proponent on this site, more due diligence, including community consultation, would be required before final Council approval. It is important that Council consider this opportunity and provide direction to staff at its January 14, 2025 meeting as VGV must confirm a firm intent to move forward in Kingston to the respective professional leagues by the end of March 2025.

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Recommendation:

Option 1:

That Council direct staff to work with Victory Grounds Ventures on the development of a long-term lease for a portion of the existing green/field space at the Memorial Centre site to establish a multi-sports stadium that is domed in the winter and to bring a Canadian Premier League Soccer team and two semi- professional soccer teams to Kingston while providing access to the community user groups and sports organizations; and

That staff be directed to enter into a 120 day exclusivity period with Victory Grounds Ventures to allow the City time to conduct community consultation and complete due diligence on the potential lease with the assurance that Victory Grounds Ventures is not concurrently exploring opportunities with other communities; and

That staff be directed to conduct community consultation on the proposed relocation of the dog park within the field at the back of the property, the loss of some sport field uses, impacts to the circular track at the back of the property, and on the identification of alternate options/locations for the annual Agricultural Fair; and

That staff be directed to report back at the March 18, 2025 City Council meeting on the proposed terms of a land lease, that will include consideration of community feedback.

Option 2:

That Council direct staff to work with Victory Grounds Ventures on the development of a long-term lease for an alternate City-owned property to establish a multi-sports stadium that is domed in the winter and to bring a Canadian Premier League Soccer team and two semi- professional soccer teams to Kingston while providing access to the community user groups and sports organizations; and

That staff be directed to enter into a 120 day exclusivity period with Victory Grounds Ventures to allow the City time to conduct community consultation and complete due diligence on the potential lease with the assurance that Victory Grounds Ventures is not concurrently exploring opportunities with other communities; and

That staff be directed to conduct community consultation on any potential alternate City-owned properties in consideration of impacts to existing community uses; and

That staff be directed to report back at the March 18, 2025 City Council meeting on the proposed terms of a land lease for an alternate City-owned property, that will include consideration of community feedback.

Option 3:

That Council direct staff not to work with Victory Grounds Ventures on the development of a long-term lease on any City-owned property.

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Authorizing Signatures:

ORIGINAL SIGNED BY COMMISSIONER

**Jennifer Campbell,
Commissioner, Community
Services**

ORIGINAL SIGNED BY COMMISSIONER

**Paige Agnew, Commissioner,
Growth & Development Services**

ORIGINAL SIGNED BY CHIEF

ADMINISTRATIVE OFFICER

**Lanie Hurdle, Chief
Administrative Officer**

Consultation with the following Members of the Corporate Management Team:

Neil Carbone, Commissioner, Corporate Services Not required

David Fell, President & CEO, Utilities Kingston Not required

Brad Joyce, Commissioner, Infrastructure, Transportation
& Emergency Services Not required

Desirée Kennedy, Chief Financial Officer & City Treasurer

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Options/Discussion:**Background**

In 2022, Council endorsed a preliminary project scope for the Kingston Memorial Centre Community Hub Revitalization Project (Report Number [ARCP-22-002](#)). The scope considered all previous community feedback received on the revitalization needed at the site. A consistent desired outcome of these consultations focused on developing the site as a community hub that would continue to support the needs of many residents in the community as well as become a centre of attraction for various sports tournaments.

The preliminary scope endorsed by Council for the Kingston Memorial Centre Community Hub Revitalization Project included two items that have subsequently been separately advanced. These include:

- YMCA Aquatics and Wellness Facility - Through [Report Number 24-002](#) this intent is now being explored in consideration of the construction of a new aquatic and wellness facility in partnership with the YMCA at the INVISTA Centre.
- Design Options for Enclosing the Culligan Outdoor Aqua Park (for year-round use) - Through [Report Number 24-002](#) the City is now moving forward with the enclosure of the Culligan Water Park with an anticipated completion in spring 2027.

The remainder of the preliminary scope endorsed by Council for the Kingston Memorial Centre Community Hub Revitalization Project includes consideration of:

- Continue the legacy of the site as a memorial to those who died serving in the Canadian Armed Forces;
- Design the project to be a Net-Zero Facility;
- Consider two ice pads;
- Create a Community Services Hub;
- Support an indoor/outdoor year-round Farmers' Market; and
- Support annual agricultural events, and promotion of Kingston Farmers and local farming practices.

The scope Council approved was in no way positioned as a final approval of the revitalization project, and it was not intended to exclude the possibility of future or alternate uses or partnerships on the site. The scope's approval in 2022 was a first step to allow staff to proceed with design development and feasibility considerations. Preliminary design, feasibility and technical considerations are necessary to advance future grant applications, and to explore partnership opportunities to assist in funding various potential aspects of the revitalization project.

It was and remains understood that the design, feasibility and technical considerations would be subject to future community consultation and would require additional Council review, endorsement and approval.

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In May of 2023, Council unanimously approved Kingston's Strategic Plan 2023-2026, which included priority 3.1.2 directing staff to evaluate opportunities for the innovative adaptation and reuse of aging buildings: Centre 70, POH and the Memorial Centre. On December 3, 2023, Council further directed staff to advance this work as a combined visioning of Centre 70 and POH alongside of the development of the design for the redevelopment and revitalization of the Memorial Centre. The alignment of the visioning and design work on these three sites allows for a wholistic consideration of how the City can invest in its aging infrastructure to best community use and with necessary fiscal restraint. This visioning and design work is scheduled for completion by Q2 2026 ([Report Number 24-157](#)) and formal community consultation is expected to begin in 2025.

New Opportunity – Multi-Sport Stadium

In late fall of 2024, staff in the City's Business, Real Estate & Environment Department were approached by Victory Grounds Ventures (VGV) with interest in establishing a multi-sports stadium ("stadium") that is domed in the winter and bringing a Canadian Premier League (CPL) soccer team and two semi-professional (League1) soccer teams to Kingston. VGV is interested in entering a long-term lease for a portion of the existing green/field space at the Memorial Centre site to establish the stadium. The stadium is a modular construction and could be quickly constructed and also more easily removed in future if needed. The stadium would not only be utilized by the above listed soccer teams but would also be available for community user groups and sports organizations. The Memorial Centre site was identified by the proponent as a location of primary interest due its location within the core of the City, its walkability and access to transit and its existing recreational and sport use. If the site was not supported by Council, VGV would be interested in exploring alternate City-owned locations.

Option One

Option one would see Council direct staff to work with VGV on the development of a long-term lease for a portion of the existing green/field space at the Memorial Centre site to establish a multi-sports stadium that is domed in the winter and to bring a Canadian Premier League Soccer team and two semi-professional (League1) soccer teams to Kingston. The stadium would not only be utilized by the above listed soccer teams but would also be available for community user groups and sports organizations.

In option one the City would enter into a 120 day exclusivity period with VGV to allow the City time to conduct community consultation and complete due diligence on the potential lease with the assurance that VGV is not concurrently exploring opportunities with other communities.

Direction to staff to move forward with Option one would require Council to endorse in principal that if the lease and stadium were ultimately approved and implemented on the site, that modifications would be required to the preliminary scope for the site, previously endorsed by Council in 2022.

If Council were to provide direction to move forward on exploring the stadium at the Memorial Centre it would be understood that:

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- Culligan Water Park would be enclosed and function as a year-round aquatic facility as approved by Council;
- There would be no impact on the park, play structure or splash pad areas;
- There would be no impact on the Memorial Wall and associated park area located at the front of the property;
- There would need to be a relocation of the dog park within the field at the back of the property;
- There would be a loss of some sport field uses and impacts to the circular track at the back of the property;
- The existing barns would need to be removed to allow for an extended community use footprint and additional parking capacity. The City would need to work with the Agricultural Fair to identify alternate options;
- The redevelopment/design of the site moving forward would continue to include space for the year-round Farmers' Market; and
- There would continue to be sufficient space on the property to implement a future redevelopment that could include two ice pads and community space including an indoor Farmers' Market as per previous high-level visioning for the site.

In the development of terms for the long-term lease of a portion of the existing green/field space at the Memorial Centre site, staff would undertake additional community consultation on the proposed relocation of the dog park within the field at the back of the property, the loss of some sport field uses, impacts to the circular track at the back of the property, and on the identification of alternate options/locations for the annual Agricultural Fair.

It is important to note that as part of the Parks and Recreation Master Plan, it was identified that the number of arenas/ice pads that the City currently owns and operates was, at that time, considered acceptable based on "current" and forecasted participation numbers and utilization rates. Based on the 2021 population and participation/use data, the revitalization plan proposal to twin the ice at the Memorial Centre would result in more ice than is needed and staff were at that time prepared to explore the possibility of decommissioning a single ice pad elsewhere in the City to allow for the development of an additional multi-pad facility at the Memorial Centre. The most likely site for this decommissioning of ice was at the time identified as Centre 70, given the age of the infrastructure and costs associated with rehabilitating that site.

In 2023 Council endorsed updated population growth models that see Kingston growing at a far faster rate than was anticipated in the Parks and Recreation Master Plan. Given the significant population growth now projected for the City, staff will be reviewing and updating the forecasted facility needs across the recreation and parks portfolio throughout 2025-2026 and taking these into consideration in any future recommendations to Council on the visioning for Centre 70, POH and Memorial Centre sites. Staff are also engaged with Queen's University in discussions on the redevelopment of the Memorial Centre ice and the desire to continue having the Gael's use the site as their home stadium. These discussions will also continue as part of the visioning and design work in 2025.

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Option Two

Option two would see Council direct staff to work with VGV on the development of a long-term lease for an alternate City-owned property to establish a multi-sports stadium that is domed in the winter and to bring a Canadian Premier League Soccer team and two semi-professional (League1) soccer teams to Kingston. The stadium would not only be utilized by the above listed soccer teams but would also be available for community user groups and sports organizations.

As in option one, in option two the City would enter into a 120 day exclusivity period with VGV to allow the City time to conduct community consultation and complete due diligence on the potential lease with the assurance that VGV is not concurrently exploring opportunities with other communities. With option two staff would conduct public engagement on potential alternate sites and in consideration of impacts to existing community uses at any potential sites.

Option two introduces a greater degree of uncertainty to the potential land lease project. Staff have conducted an initial review of City owned land and given the amount of space needed any options that could be explored would, similar to option one, have an impact on existing infrastructure. Past community feedback and studies have found that recreation facilities that are clustered or that offer multi sport options are preferred venues for hosting local, provincial, national and/or international sport tourism and special events. Through option two, should a suitable alternate site be identified it is unlikely to contribute as significantly to the development of a clustered multi-sport venue.

Option 3

Option three would see Council direct staff not to work with VGV on the development of a long-term lease for any portion of City-owned property. If this direction were provided, staff would continue with the visioning for Centre 70 and POH and the design for the Memorial Centre as originally intended.

Next Steps

It is important that Council consider this opportunity and provide direction to staff at the January 14, 2025, meeting of Council as VGV must confirm a firm intent to move forward in Kingston to the respective professional leagues by the end of March 2025. Staff have included in option one and option two, recommendations with direction to bring back to Council at its scheduled March 18, 2025, meeting any potential land lease for Council's consideration. The report would also include feedback received from the associated community consultation(s).

In addition, and depending on the direction provided by Council, staff will need to consider the resulting community impacts and opportunities as part of the combined visioning of Centre 70 and POH alongside of the development of the design for the revitalization of the Memorial Centre. This visioning and design work is scheduled for completion by Q2 2026 ([Report Number 24-157](#)) and formal community consultation is expected to begin early in 2025.

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Should Council endorse a lease at its March 18, 2025 meeting, VGV would be required to seek technical approvals for the proposed project moving forward. Submissions for these approvals would include required technical studies and consideration of site servicing, parking and traffic planning for example. Staff have advised VGV of the timelines and processes for seeking these approvals should Council provide direction to move forward.

Public Engagement

Extensive consultation was undertaken as part of the Kingston Memorial Centre Community Hub Revitalization Project, and in the development of the Parks and Recreation Master Plan. Moving forward, community consultation will continue on the visioning for Centre 70 and POH and on the design work/preliminary planning for the revitalization of the Memorial Centre.

Should Council endorse option one or option two of this report, additional community consultation will be conducted specific to the lease opportunity and its impacts at either the Memorial Centre or at an alternate City-own property.

Climate Risk Considerations

The preliminary scope previously endorsed by Council for the Memorial Centre included intent to design the project to be a Net-Zero Facility. Additionally, VGV has indicated that their proposed multi-sport stadium, if ultimately approved, would include significant green technologies to lessen any negative climate impacts. These would be considered as part of any required site plan, building applications or other technical studies/reviews should the project move forward.

Indigenization, Inclusion, Diversity, Equity & Accessibility (IIDEA) Considerations

A commitment of the City of Kingston Parks and Recreation Master Plan is to strive to eliminate physical, social, financial, cultural and other barriers to accessing recreational pursuits in Kingston, while additionally supporting a range of services, facilities and programs that reflect the diverse interests and cultures within the City. The addition of a multi-sport stadium for use by both professional soccer teams as well as by community user groups and sports organizations aligns with these intents.

Existing Policy/By-Law

Parks and Recreation Master Plan (Updated January 2023)

Financial Considerations

The proponent, VGV, would be responsible for the capital and operating cost of the stadium and would partner with the City to support site alterations at the Memorial Centre property. These alterations and associated funding would be subject to future approval by Council.

The 2025 design work to be completed for the Memorial Centre will additionally allow staff to develop cost estimates for the future revitalization of the site that can then be included in future capital budget planning. These cost estimates are also necessary to advance future grant

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applications, and to explore partnership opportunities to assist in funding various potential aspects of the broader revitalization project.

The lease of land will be for fair market value and terms are subject to further negotiations.

Contacts:

Amy Elgersma, Director, Recreation & Leisure Services, 613-546-4291 extension 1351

Brandon Forrest, Director, Business Real Estate & Environment, 613-546-4291 extension 2205

Exhibits Attached:

Exhibit A – Stadium Renderings

Exhibit A
Report Number 25-040



Exhibit A
Report Number 25-040



Conditions of Approval

That the approval of the application be subject to the following conditions:

1. Details related to the design, colour(s) and materiality of the siding, windows, surrounds/trim work, doors, skylights, rain gear, porch entrances/posts, chimney cap, vents/utilities, fence, and roofing, shall be provided to Heritage Services for review/approval prior to installation;
2. That the finalized location of exterior vents/utilities are provided to Heritage Services for review/approval prior to installation;
3. That all newly proposed windows used simulated divided lites on exterior glazing, where appropriate;
4. That the owners document the interior of the rear addition as well as the exterior of the property and provide this information to Heritage Services prior to demolition;
5. All window works shall be completed in accordance with the City's Heritage Window Policy and Guidelines;
6. That the applicant consider the recommended plant materials in Appendix D of the Heritage Conservation District Plan prior to commencing landscaping changes;
7. Utility locates shall be obtained prior to any digging;
8. That a Grading Plan be provided to Engineering Services for their review and approval, as necessary;
9. That a driveway realignment permit be obtained from Transportation Services, as necessary;
10. All *Planning Act* applications shall be completed, as necessary;
11. A Building Permit shall be obtained, as necessary;
12. Heritage Services staff shall be circulated the drawings and design specifications tied to Building Permit and/or *Planning Act* applications for review and approval to ensure consistency with the scope of the Heritage Permit sought by this application; and
13. Any minor deviations from the submitted plans, which meet the intent of this approval and do not further impact the heritage attributes of the property and District, shall be delegated to the Director of Heritage Services for review and approval.

City of Kingston By-Law Number 2024-XX

A By-Law to Designate the property at 2965-2973 Orser Road to be of Cultural Heritage Value and Interest Pursuant to the *Ontario Heritage Act*

Passed: [insert date]

Whereas:

Subsection 29(1) of the *Ontario Heritage Act*, R.S.O. 1990, Chapter 0.18 (the "*Ontario Heritage Act*") authorizes the council of a municipality to enact by-laws to designate property within the municipality, including buildings and structures on the property, to be of cultural heritage value or interest;

The *property* was listed on the register established pursuant to Section 27 of the *Ontario Heritage Act* in 2016;

On September 17, 2024, Council of the City of Kingston ("*Council*") consulted with its municipal heritage committee regarding the designation of the property municipally at 2965-2973 Orser Road (the "*property*") in accordance with subsection 29(2) of the *Ontario Heritage Act*;

On [XXX, 2024], *Council* caused notice of its intention to designate the *property* to be given to the owner of the *property* and to the Ontario Heritage Trust (the "*Trust*"), and on [XXX, 2024], notice of the intent to designate the *property* was published in The Kingston Whig-Standard, a newspaper having general circulation in the City of Kingston; and

No notice of objection to the proposed designation was served on the municipal Clerk (the "*Clerk*") of the Corporation of the City of Kingston (the "*City*") within the time prescribed by subsection 29(5) of the *Ontario Heritage Act*.

Therefore, *Council* enacts:

1. The *property* is designated as being of cultural heritage value and interest, as more particularly described in Schedule "A" of this by-law.
2. A copy of this by-law will be registered against the *property* in the appropriate land registry office. The *Clerk* is authorized to serve a copy of this by-law on the owner of the *property* and the *Trust*, and to cause notice of the passing of this by-law to be published in The Kingston Whig-Standard.

3. The *City* reserves the right to install a designation recognition plaque on the *property*, in a location and style determined by the *City* in consultation with the owner.
4. This by-law will come into force and take effect on the date it is passed.

Given First and Second Readings XXX, 2024

Given Third Reading and Passed XXX, 2024

Janet Jaynes
City Clerk

Bryan Paterson
Mayor

Schedule “A”
Description and Criteria for Designation
Orser Farmstead

Civic Address: 2965-2973 Orser Road
Legal Description: Part Lot 5 Con 7 Kingston lying north of FR572022; S/T
TKY17494; City of Kingston, County of Frontenac
Property Roll Number: 1011 080 230 12350

Introduction and Description of Property

The subject property, located at 2965-2973 Orser Road, is situated on the south side of the road, west of Babcock Road, in the former Township of Kingston, now the City of Kingston. The approximately 60-hectare rural property contains a one-and-a-half storey limestone farmhouse, built in the latter half of the 19th century for farmers Emanuel and Anna Maria Orser. A larger rear addition has been added to the dwelling. A second dwelling (at 2965 Orser Road), with no heritage value, is also included on the property, as are several modern detached agricultural buildings.

Statement of Cultural Heritage Value/Statement of Significance

The property has design value or physical value because it is a rare, unique, representative or early example of a style, type, expression, material or construction method.

The property has design value or physical value because it displays a high degree of craftsmanship or artistic merit.

The Orser Farmstead is a representative example of a mid-19th century limestone farmhouse with Georgian influences. The house’s simple vernacular architecture is expressed by its restrained profile with regular plan, constructed from limestone laid in regular courses. Common for the Georgian-influenced Ontario vernacular style of house is the medium-pitched side gable roof with twin brick chimneys that are located at the gable ends of the main house, and a central main entrance, flanked by large rectangular window openings. Window openings currently feature six-over-six sash windows, stone sills and limestone voussoirs.

Various embellishments point to a high degree of craftsmanship and artistic effort that are somewhat unusual in a vernacular farmhouse of this era. The oversized main entranceway features a decorative door surround with sidelights and a transom. Turned posts, turned columns and spindles support a balcony over the entranceway. The balcony, located under the dormer, features an entranceway with a double sash window in the door, and limestone voussoirs, turned posts and spindles.

City of Kingston By-Law Number 2024-XX

The property has historical value or associative value because it has direct associations with a theme, event, belief, person, activity, organization or institution that is significant to a community.

The property has historical value or associative value because it yields, or has the potential to yield, information that contributes to an understanding of a community or culture.

The Orser Farmstead is associated with the Orser family. Who were United Empire Loyalists and early settlers of the Township of Kingston and whom Orser Road is named after.

Anna Orser received the crown patent for Lot 5, Concession 7 in 1801. Anna Orser, her husband Joseph Orser, and their family were United Empire Loyalists who, under the leadership of Captain Michael Grass, immigrated and settled in the Kingston area at the end of the 18th century. The Orsers were descendants of Dutch colonists who settled in New York City when it was still referred to as New Amsterdam. The Orsers established a prosperous farm near the North River at Philips Manor in Westchester County, New York. They were committed loyalists, apart from their eldest son John who sided with the rebels. The remaining four Orser sons fought in the service of Britain. Joseph Orser was well into his fifties at this time and was not able to take up arms; he instead supported the loyalist cause by supplying provisions to spies and loyalist soldiers. In 1782, neighbours attacked the Orsers, brutally beating Joseph Orser and burned down the farm, forcing the family to take refuge within the British lines. While most loyalists travelled overland to Canada, the Orsers embarked by evacuation ships under the leadership of Michael Grass, leaving New York City for Quebec City in July of 1783. Unfortunately, Joseph Orser did not survive the journey, likely succumbing to the injuries sustained by the severe beating by his patriot neighbours. In 1787-1788, Anna Orser testified before a loyalist compensation board in Montreal. The board, upon hearing of the family's loyalty to the crown and their sufferings, concluded that the Orsers were "a very good family to be allowed what we can". Anna Orser and several of her children settled in the Kingston area. In her 1812 will, Anna Orser bequeathed the property to her son or grandson Gabriel Orser.

In 1845, Emanuel Orser purchased the lot for £500. Emanuel Orser was a Canadian-born Episcopalian Methodist farmer who lived on the property for 55 years until his death in 1900. He lived with his wife Anna Maria and their children: Isaiah, Nancy, Mary, Ordellia, Emanuel Jr., Kenneth, Ann, Irena, Newton and Candice. The family originally lived in a one storey log house, but by 1878 the Orsers had constructed the stone house and an ashery (a factory creating potash and lye from hardwood ashes). Both buildings were established on the creek on the northwest corner of the lot. Newton Orser, the son of Emanuel and Anna Maria, inherited the house and lot in 1900. The farm remained in the Orser family into the mid-20th century.

The property has contextual value because it is important in defining, maintaining or supporting the character of an area.

The property has contextual value because it is physically, functionally, visually or historically linked to its surroundings.

The Orser Farmstead has contextual value as its simple vernacular design, integrity, limestone construction, unpaved circulation routes, rural fencing and mature trees various the proximity of these features to the road, support and maintain the scenic and rural character of the road.

With its Ontario vernacular style and limestone construction, the Orser Farmstead shares a visual and historical relationship with its surroundings and is an important part of the historical rural context of the area.

Heritage Attributes

Key exterior elements that contribute to the property's cultural heritage value include its:

- One-and-a-half storey farmhouse constructed of limestone laid in even courses with a second storey constructed in a different colour and sized limestones;
- Medium-pitched gable roof with two brick chimneys at the gable ends, with central medium-pitched gable over a central entranceway with decorative surround, sidelights and transom;
- Porch and balcony with turned posts, turned columns and spindles and limestone voussoirs;
- Symmetrical fenestration pattern of window and door openings with stone voussoirs and stone sills; and
- Long driveway framed by mature trees and rural fencing.

Non-Heritage Attributes

Elements that are not included in the Statement of Cultural Heritage Value of the property include:

- Later rear addition to stone house;
- Detached outbuildings; and
- Detached dwelling at 2965 Orser Road.



**City of Kingston
Report to Council
Report Number 25-033**

To: Mayor and Members of Council
From: Lanie Hurdle, Chief Administrative Officer
Resource Staff: Corporate Management Team
Date of Meeting: January 14, 2025
Subject: Energy Transition and Electrical Capacity

Council Strategic Plan Alignment:

Theme: Corporate business

Goal: See above

Executive Summary:

The purpose of this report is to provide information for both City Council and the broader Kingston community on the challenges facing the province and the region as demand for energy, particularly electricity, continues to rapidly grow. In October 2024, the Hon. Sam Oosterhoff, Associate Minister of Energy-Intensive Industries notified energy stakeholders that: "Ontario's energy demand is expected to increase by 75% per cent by 2050, as a result of economic development, housing for its growing population and electrification," and the province announced that it would release its first-ever Integrated Energy Plan with a 2050 horizon to ensure the entire energy sector is aligned in planning for growth while planning to reduce costs and emissions.

The City of Kingston and Utilities Kingston have been assessing the challenges and opportunities with electrical capacity measured alongside strategic initiatives that the City has committed to as part of electrification, emissions reductions and planning for growth.

As noted in [Report Number 24-256](#) (2023 Community Greenhouse Gas Emission Inventory), the Province has increased its reliance on natural gas to meet growing demand for energy which is triggered by significant population growth, electrification and business growth, especially in the electric vehicle business sector.

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Kingston Hydro, which serves the former City of Kingston area, is fed electricity through two Hydro One transmission stations and it has been identified that the Frontenac electrical transmission station which serves the central and downtown area of Kingston has very limited capacity left. This means that current electrical capacity could be a limitation for residential development without the construction of an additional transmission station.

Hydro One provides energy to the former areas of Kingston Township and Pittsburgh Township and Hydro One has identified very limited capacity to service growth in the former area of Pittsburgh Township which is also dependent on electrical capacity from the same Frontenac transmission station. The former Kingston Township area is served through the other Hydro One transmission station that also provides power to Kingston Hydro, and Gardiners Road station has more capacity but more development/growth pressures.

The City, Kingston Hydro and key partners have been working with Hydro One and the Independent Electricity System Operator (IESO) to develop an accelerated regional plan to ensure that medium and long-term energy needs can be met.

City staff understand that various forms of energy supply such as electricity and natural gas are critical to meet short and medium energy needs of the growing population and businesses. City staff also recognize the importance of prioritizing electrical capacity for homes and businesses and are implementing steps to slow down the pace of general electrification until additional electrical capacity is confirmed.

Recommendation:

This report is for information only.

January 14, 2025

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Authorizing Signatures:

ORIGINAL SIGNED BY PRESIDENT

& CEO, UTILITIES KINGSTON

**David Fell, President & CEO,
Utilities Kingston**

ORIGINAL SIGNED BY CHIEF

ADMINISTRATIVE OFFICER

**Lanie Hurdle, Chief
Administrative Officer**

Consultation with the following Members of the Corporate Management Team:

Paige Agnew, Commissioner, Growth & Development Services

Jennifer Campbell, Commissioner, Community Services

Neil Carbone, Commissioner, Corporate Services

Brad Joyce, Commissioner, Infrastructure, Transportation
& Emergency Services

Desirée Kennedy, Chief Financial Officer & City Treasurer

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Options/Discussion:**Electrification and Demand Growth**

As the world moves towards more sustainable energy sources, both in industry and society, to combat climate change and transition to clean energy options, the demand on electrical grid capacity and supply challenges are becoming the focus of both the region and the province.

Several factors are driving the increased demand on the electrical grid capacity, including:

- the increased adoption of electric vehicles, heat pumps, and green manufacturing
- population and employment growth
- decarbonization and the transition from natural gas to electric heating (a transition to renewable natural gas and hydrogen is also underway)

With this increased demand comes supply chain challenges, regulatory uncertainties, and consumer cost burdens.

Provincial Energy Supply Challenges

The growing electricity demand in Ontario is creating supply challenges, largely driven by aging infrastructure and distribution networks. Ontario is heavily reliant on nuclear power, and refurbishing this technology takes time. Meeting emissions targets is also placing challenging pressures on the baseload power supply. New investment is required in technology and grid automation will also be required to expand the supply and distribution, all while balancing affordability for consumers with investment in infrastructure and clean energy.

Electrification and the transformation of Ontario's economy to clean energy sources is unprecedented in pace and scale and will be a multi-decade social, economic, and political process that will affect every sector and community in Ontario.

Structure of Ontario Electricity Regulation

Ontario's electricity regulation is structured around a mix of agencies and organizations, governed by legislation, regulations, and market rules.

1. Government Oversight

Ministry of Energy: Sets overall energy policy, including renewable energy targets, system planning, and directives to agencies.

Ontario Energy Board (OEB): Regulates electricity and natural gas utilities, sets rates, and ensures consumer protection.

2. Electricity Market Operator

January 14, 2025

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Independent Electricity System Operator (IESO): Manages Ontario's electricity grid, oversees the wholesale electricity market, and leads long-term system planning.

3. Generators

Public and private companies generate electricity using various sources, including hydro, nuclear, natural gas, wind, and solar. Key players include: Ontario Power Generation (OPG) (publicly owned), and private and independent generators.

4. Transmission and Distribution

Local Distribution Companies (LDCs) distribute electricity to consumers. Key LDCs for the Kingston region include:

- **Hydro One:** Operates most of the province's transmission lines and some distribution networks.
- **Kingston Hydro:** Owns the wires, poles, transformers and meters that bring electricity from the provincial electricity transmission grid to 28,000 homes and businesses in Central Kingston, Canadian Forces Base Kingston, and parts of Barriefield Village.

Local Distribution Companies (LDCs): Approximately 56 utilities distribute electricity to consumers (e.g. Toronto Hydro, Alectra).

5. Market Rules and Regulations

The IESO oversees the wholesale electricity market rules, including pricing and energy procurement.

The OEB ensures fair distribution and transmission rates and enforces consumer protections.

Increasing Demand – IESO Supply Challenges

The IESO Pathways to Decarbonization report, released in December 2022, forecasts in one scenario that Ontario's electricity capacity needs could double by 2050, increasing its capacity from 42,000 MW to 88,000 MW. The expansion of electricity grid infrastructure to accommodate load growth, while modernizing the grid to maintain reliability and affordability is estimated to cost approximately \$450B in Ontario. Local Distribution Companies are under immense pressure to maintain safe, reliable systems while addressing consumer demand.

Bridging the work of today with the needs of a decarbonized world will be challenging and complex. Ontario's electricity system is well positioned to make the transition but will need to address a series of challenges to achieve decarbonization. There is increasing demand due to deep decarbonization efforts in various sectors undergoing electrification such as building heating, and the transportation and industrial sectors. Ontario's forecasted electricity demand under a decarbonization scenario will increase the peak electricity demand from just under 25 GW to more than 33 GW over the next 20 years. This is unprecedented and equates to adding approximately two Torontos to Ontario's grid.

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The provincial energy supply gaps are critical, but at the same time, Distributed Energy Resources (DERs) are creating choices consumers have never had (e.g., solar, storage, electric vehicles, smart-home automation) for cleaner and renewable energy supply options to meet demands. Customers are generating and storing their own electricity and electrification is changing consumption patterns. The province is growing distribution-connected generation in commercial operations, consisting of bioenergy, gas, hydro, solar, waste, and wind.

Local Electrical Capacity in the Municipal Context

On December 20, 2024, the Peterborough to Kingston Technical Working Group (including Kingston Hydro) reported to the IESO that the Gardiner TS DESN 1 Station “has projected significant load growth in 2026, driven by an industrial development project, and again in 2032, due to a customer transitioning from a conventional gas heating system to geothermal heating. These new contributions will lead the new transformer to exceed its capacity by 2028. It is recommended that a solution for this additional capacity be identified in the next phase of the regional planning cycle.”

The report also identified that: “Frontenac transmission station located in Kingston area is supplied by two 115kV B5QK and Q3K lines and supplies Hydro One Distribution, Utilities Kingston, and Eastern Ontario Power Inc. load through its two 50/67/83 MVA, 230/44kV, T3/T4 stepdown transformers. As recommended in second cycle RIP, Hydro One Transmission is working with Utilities Kingston to plan a new station in the area in the near term, which may be built by the Transmitter or the LDC. The Frontenac station capacity need should be further assessed in the next phases of this Regional Planning cycle.”

With the anticipated increase in regional electrical load due to electrification of buildings, electrification of fleet and transit, as well as new electrical load due to housing and economic growth, the two transmission stations supplying the city of Kingston could well exceed electrical capacity by the late 2020’s or early 2030’s. New transmission facilities take on average between 5 to 10 years to build, and the misalignment of increased load with limited capacity may force the City to prioritize between housing growth, electrification and economic development. One large economic development or public development project of 50 MW or more could trigger a triage scenario until a new transformer can be built.

Housing and Economic Growth - In 2023, City Council endorsed long term growth projections for the City of Kingston. The approved growth targets include an expected annual increase of 1.3% in permanent housing and an annual increase of 1.2% in employment. The permanent population is forecasted to grow from 136,000 to 197,000 between 2021 and 2051. Permanent households are expected to increase from 57,800 to 84,800 and employment by approximately 33,400 jobs between 2023 and 2051. The City’s growth demands are in the process of being addressed through the development of the City’s new Official Plan, which must demonstrate how and where new residential and employment growth will be established and serviced city-wide. Since Council’s endorsement of growth targets, in late 2023, the City has continued to experience significant housing growth with the issuance of 1,335 residential building units in 2023 and 1,243 residential building units in 2024. Continued planning applications and a low

January 14, 2025

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vacancy rate demonstrate that there is still strong interest in residential development city-wide. The City is also being tracked against annual provincial and federal housing targets.

There has continued to be a lot of demand for new employment land sites. The City has now sold most parcels within the St. Lawrence Business Park and Cataraqui Business Park and is entertaining potential offers for Clogg's Road Business Park which has not yet been fully serviced. Based on demand and need, the City is working on expanding its employment land in the east end prior to the new Official Plan update. Furthermore, the City has experienced an increase in green tech businesses which require more electrical capacity.

Electrification of Fleet - To date the City has transitioned 46 of its municipal fleet vehicles to electric, with two more currently on order (EV Refuse trucks), and is projected to transition another 72 light and medium-duty vehicles to electric upon their replacement lifespan by 2030. Expansion of the EV fleet has and will continue to require additional investment in electrical charging infrastructure including potential need for service upgrades which may be limited by grid capacity.

Transit Expansion - The City has been introducing battery electric buses (BEBs) in its fleet with two BEBs currently operating since 2021, one which has been received and is currently being outfitted for service, and another four BEBs on order which are anticipated to be delivered in 2025. The manufacturing and delivery of electric buses take about two years from the time of order because of demand and supply chain issues. With these seven BEBs in operation, the City of Kingston will have one of the highest ratios of battery electric buses to conventional diesel buses in Ontario. A snapshot of electric buses across Ontario municipalities is included as Exhibit A.

However, the City will need to make significant financial investments in infrastructure (\$30M) in order to add new battery electric buses, beyond the seven that are expected to be operational before the end of this year (\$12M initially for up to 32 BEBs, and an additional \$18M for expansion to 105). This level of infrastructure investment does not include the unit cost premium for each BEB.

Facility and Overall GHGe Reductions - The City has made great strides in recent years in reducing greenhouse gas emissions (GHGe) across City facilities with per square foot emissions decreasing by 9.5% from 2018 to 2023, despite an increase in total square footage of 21% in the same period. This represents a decline of 20.3% in energy use per square foot overall, emphasizing the progression of energy efficiency and decarbonization within City facilities.

Continued emissions reductions will be limited by electrical grid capacity in the near-term as lower emission technologies require more electricity and, in many cases, electrical service upgrades. Importantly, building system replacement schedules can only be altered so much before incurring additional risk and/or higher maintenance and other costs, which means there are specific windows when investment in the most impactful emissions-reducing technologies can be made. The City will be prioritizing those most impactful investments but may still face grid capacity constraints at the time upgrades are required.

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Based on the limited local electrical capacity and the need to ensure that the City can support the development of new homes and businesses, staff are slowing down the transition to electrification until additional electrical capacity is confirmed through the approval and construction of a new transmission station.

Ultimately, the deferral of electrification across the City's Transit, Fleet, and Facilities will have an impact on the City's ability to reach its current GHGe reduction targets overall. These impacts will be considered in a report to Council in Q2 2025 regarding the feasibility of accelerating those GHGe reduction targets.

Climate Risk Considerations

Limited local electrical capacity will have impacts on the City's electrification plans and its ability to achieve its GHG reduction goals.

Existing Policy/By-Law

Not applicable

Financial Considerations

The updated 15-year capital plans reflect a projected deferral of electrification investment, particularly in the areas of transit fleet and facilities, based on the assumption that a new transmission station will be built in the next seven to eight years. Further details will be provided as part of the budget presentations later this month.

Contacts:

Lanie Hurdle, Chief Administrative Officer, 613-546-4291 extension 1245

David Fell, President & CEO, Utilities Kingston, 613-546-1181 extension 2319

Other City of Kingston Staff Consulted:

Brent Fowler, Director, Corporate Asset Management & Fleet

Russell Horne, Manager, Energy & Asset Management

Julie Salter-Keane, Manager, Climate Leadership

Exhibits Attached:

Exhibit A – Electric Buses (2024 Ontario Snapshot)

Electric Buses (2024 Ontario Snapshot*)

Exhibit A to Report Number 25-033

	Kingston**	Durham	Brampton	York Region	Ottawa	Guelph	Grand River	Barrie	Peterborough
Electric Buses in Operation	2	6	8	14	4	11	11	0	0
Total Fleet	82	158	473	565	851	80	277	49	70
% Electric of Total Fleet	2.4%	3.8%	1.7%	2.5%	0.5%	13.8%	4.0%	0.0%	0.0%

	Belleville	Thunder Bay	Sudbury	Burlington	London	Oakville	Windsor	Brantford	Toronto (TTC)
Electric Buses in Operation	0	0	0	0	0	30	0	0	75
Total Fleet	19	46	59	68	231	115	117	31	2085
% Electric of Total Fleet	0.0%	0.0%	0.0%	0.0%	0.0%	26.1%	0.0%	0.0%	3.6%

* 2024 point-in-time data exclusive of buses on order not yet in service and commitments planned.

** For Kingston, two buses have been in service since August 2021, one has been delivered and is currently being outfitted for service, and another four are on order and anticipated to be delivered in 2025, which will then represent 8.5% of Kingston’s base public transit fleet (7/82).

Source: CUTA Canadian Conventional Transit Statistics 2023 Operating Data Report, City of Kingston staff discussions with Fleet Contacts from Zero Emission Bus Committee and press releases.

Sunday, January 5, 2025

Proclamation Request Form

Contact Info

Name Jennifer Enright

Address

Unit #

City

Province Ontario

Postal Code

Phone #

Email

Organization Information

Organization Name Canadian Amyloidosis Support Network

Address

Is your organization a non-profit? Yes

Proclamation Information

Proclamation Name Amyloidosis Awareness Month March 2025

Start Date Saturday, March 1, 2025

End Date Monday, March 31, 2025

How is your proclamation is of interest and/or benefit to the citizens of Kingston?

We are striving to raise awareness about all the amyloidosis diseases, including hereditary and non-hereditary forms of the disease. Our goal is to educate more Canadians about the signs and symptoms of amyloidosis. This is particularly important since we know that earlier diagnoses can lead to better outcomes for both patients and their loved ones.

For more information, please visit our website at amyloidosiscanada.org or our Facebook page.

Will this proclamation be presented at an event?

No

Include the proclamation in an ad under the City of Kingston banner in the Kingston Whig Standard? (Additional cost applies)

No

Notice of Collection

Personal Information, as defined by the Municipal Freedom of Information and Protection of Privacy Act (MFIPPA), is collected on this form in accordance with MFIPPA. Your personal information will be used by City staff to process your proclamation request and to contact you if required. Questions about the collection, use, or disclosure of your personal information should be directed to the Deputy City Clerk, dochej@cityofkingston.ca, or by phone at 613-546-4291, extension 1252.

CITY COUNCIL MEETING OF:

January 14, 2025

COMMUNICATION
No: 2025-03-20

January 6th, 2025

To Whom It May Concern:

Re: Municipal Significance Request – 2025 Kingston I Heart Beer & Taco Festival

I am writing to formally request that the 3rd annual Kingston I Heart Beer & Taco Festival, scheduled for Saturday, May 3rd, 2025, be recognized as an event of Municipal Significance. This designation is crucial for I Heart Beer Limited to secure a Special Occasion Permit for the event through the Alcohol and Gaming Commission of Ontario (AGCO).

The festival is set to take place at the Slush Puppy Place, running from 12:00 pm to 10:00 pm, encompassing two sessions throughout the day, and is expected to draw more than 2,000 attendees. To ensure the safety and well-being of all participants, we have engaged 8 security personnel and 2 duty police officers, in addition to implementing a comprehensive emergency preparedness plan.

The event will feature roughly 16 drink vendors, including local businesses from the Kingston region. This not only provides an opportunity to showcase and support local enterprises but also fosters social engagement within the community.

The I Heart Beer & Taco Festival has gained significant anticipation and popularity since its inception in 2017. We are thrilled to bring this event to Kingston once again. Our commitment to promoting responsible enjoyment is unwavering, and we pledge to uphold all requisite regulations and standards, ensuring a safe and enjoyable experience for all attendees.

Thank you for considering our request. Should you require any additional information or clarification, please do not hesitate to contact me at haben@iheartbeer.ca.

Sincerely,

Haben T
Festival Coordinator
I Heart Beer Limited

**CITY COUNCIL
MEETING OF:**

January 14, 2025

**COMMUNICATION
No: 2025-03-23**

Name

2025-03-1 Kingston Police Service Board Meeting Agenda. Meeting December 19 12pm.

2025-03-2 Kingston Police Service Board Minutes. Meeting held November 21.

2025-03-3 Kingston Police Service Board Special Meeting Minutes. Meeting held November 25.

2025-03-4 Association of Municipalities Ontario AMO Watchfile, dated December 12, 2024.

2025-03-5 Resolution received from North Stormont regarding Land Transfer Tax and GST, dated November 26, 2024.

2025-03-6 Resolution received from Township of Puslinch regarding Land Transfer Tax and GST, dated December 13, 2024.

2025-03-7 Resolution received from Township of Puslinch regarding TAPMO Letter regarding Pre Budget Announcement, dated December 13, 2024.

2025-03-8 Resolution received from Town of Cobalt regarding catch and release justice in Ontario, dated December 12, 2024.

2025-03-9 Resolution received from Town of Smiths Falls regarding increase cost in policing, dated December 17, 2024.

2025-03-10 Resolution received from Town of Whitchurch-Stouffville regarding Land Transfer Tax and GST to Municipalities, dated December 18, 2024.

2025-03-11 Association of Municipalities Ontario AMO Watchfile, dated December 19, 2024.

2025-03-12 Notice of Technical Consent for Lot Addition & Easement at 1456 Centennial Drive and 1525 Robinson Court. Comments due January 3, 2025.

2025-03-13 Resolution received from City of Markham regarding Motion of Support of SolveTheCrisis.ca campaign, dated December 20, 2024.

2025-03-14 Resolution received from Town of Kincardine regarding Property Taxation Implications Resolution, dated December 24, 2024.

2025-03-15 Resolution received from Township of Amaranth regarding Redistribution of the Provincial Land Transfer Tax and GST, dated December 24, 2024.

2025-03-16 Resolution received from City of Toronto regarding Declaring Toronto a Paid Plasma Free Zone, dated December 20, 2024.

2025-03-17 Resolution received from Township of South Stormont regarding rural road safety program implementation, dated December 24, 2024.

2025-03-18 Resolution received from Township of South Stormont regarding Redistribution of the Provincial Land Transfer Tax and GST, dated December 24, 2024.

2025-03-19 Resolution received from Township of Chatham-Kent regarding, Reducing Homelessness Managing Encampments, dated December 16, 2024.

2025-03-20 Proclamation Request received from Canadian Amyloidosis Support Network - Proclaim March Amyloidosis Awareness Month.

2025-03-21 Proclamation Request received from Epilepsy South Eastern Ontario - Proclaim March 26 National Epilepsy Awareness Day.

2025-03-22 Notice of Technical Consent to Sever New Lot at 4065 Howes Road. Comments are due January 21.

2025-03-23 Correspondence received from Haben Tekie regarding I Heart Beer & Taco Festival, dated January 6, 2025.

Name

2025-03-24 Correspondence received from Hannah Kaufman regarding Soccer Stadium Proposal, dated January 7, 2025.

2025-03-25 Correspondence received from Fiona Charles regarding proposed soccer stadium at Memorial Centre, dated January 8, 2025.

2025-03-26 Correspondence from Atletico Kingston FC regarding support to stadium project, dated January 9, 2025.

2025-03-27 Correspondence received from Jessie Pennock regarding support for stadium project, dated January 9, 2025.

2025-03-28 Correspondence received from Bethany Pawliuk regarding support for stadium project, dated January 9, 2025.

2025-03-29 Correspondence received from Roy Crump regarding new soccer stadium, dated January 9, 2025.

2025-03-30 Correspondence received from Allan Turtle regarding stadium support, dated January 9, 2025.

2025-03-31 Correspondence received from Allan Turtle regarding stadium support, dated January 9, 2025.

2025-03-32 Correspondence received from AT GK Academy regarding stadium project support, dated January 9, 2025.

2025-03-33 Correspondence received from Pam Merritt regarding stadium project, dated January 9, 2025.

2025-03-34 Correspondence received from Yulia Ivenina & Dmitry Poroykov regarding support of stadium project, dated January 9, 2025.

2025-03-35 Correspondence received from Henry Pomeroy regarding Kingston soccer stadium, dated January 9, 2025.

2025-03-36 Correspondence received from Rory Patton regarding support for stadium project, dated January 9, 2025.

2025-03-37 Correspondence received from Pranab Das regarding stadium project, dated January 9, 2025.

2025-03-38 Correspondence received from Heather Zadow regarding soccer stadium, dated January 9, 2025.

2025-03-39 Correspondence received from Stephanie Le Coze regarding stadium project, dated January 9, 2025.

2025-03-40 Correspondence received from Jeff Easton regarding Memorial Centre - Stadium Project, dated January 9, 2025.

2025-03-41 Correspondence received from Steeve Forgues regarding new soccer stadium, dated January 9, 2025.

2025-03-42 Correspondence received from Corey Tassone regarding CPL Stadium at MC Grounds, dated January 9, 2025.

2025-03-43 Correspondence received from Janice Keown regarding soccer stadium project proposal - Memorial Centre, dated January 9, 2025.

2025-03-44 Correspondence received from Hector Mitre regarding support for stadium project, dated January 9, 2025.

2025-03-45 Correspondence received from Paul Brule regarding new soccer field at Memorial Centre, dated January 9, 2025.

2025-03-46 Correspondence received from Allan Turtle regarding support for stadium project, dated January 9, 2025.

2025-03-47 Correspondence received from Stuart McRae regarding soccer stadium, dated January 9, 2025.

2025-03-48 KPSB Special Meeting Agenda. Meeting January 15 9am Kingston Police Headquarters.

2025-03-49 KPSB Meeting 25-02 Agenda. Meeting January 16 12pm Kingston Police Headquarters.

2025-03-50 KPSB Meeting Minutes. Meeting held December 19, 2024.

2025-03-51 Correspondence received from Warren WhiteKnight regarding Soccer Stadium Project support, dated January 9, 2025.

2025-03-52 Correspondence received from Julie Reynolds regarding proposed memorial centre soccer stadium, dated January 9, 2025.

2025-03-53 Correspondence received from Susan Bazley regarding proposed soccer stadium at Memorial Centre, dated January 9, 2025.

2025-03-54 Correspondence received from Heather Jackson regarding soccer dome support, dated January 9, 2025.

2025-03-55 Correspondence received from Kaleen Turtle regarding stadium project, dated January 9, 2025.

2025-03-56 Correspondence received from Kingston Minor Football League regarding letter of support, dated January 9, 2025.

2025-03-57 Correspondence received from Atletico Kingston regarding support for soccer stadium, dated January 10, 2025.

2025-03-58 Correspondence received from Brad Greenwood regarding support for soccer stadium.

2025-03-59 Correspondence from Holiday Inn regarding support for soccer stadium, dated January 8, 2025.

2025-03-60 Correspondence received from Kingston United Soccer Club regarding support for soccer stadium, dated January 6, 2025.

2025-03-61 Correspondence received from KAP Board of Directors regarding support for soccer stadium, dated January 8, 2025.

2025-03-62 Correspondence received from Kingston Accommodation Partners regarding support for soccer stadium, dated January 8, 2025.

2025-03-63 Correspondence received from Kingston Baseball Association regarding support for soccer stadium, dated January 8, 2025.

2025-03-64 Correspondence received from Kingston Sport & Social Club regarding support for soccer stadium.

2025-03-65 Correspondence received from Pegasus AC Youth Soccer Club regarding support for soccer stadium.

2025-03-66 Correspondence received from Atletico Ottawa regarding support for soccer stadium.

2025-03-67 Correspondence received from Six Five Sports & Entertainment regarding support for soccer stadium, dated January 8, 2025.

2025-03-68 Correspondence received from Six Five Stadium Experience regarding support for soccer stadium, dated January 8, 2025.

2025-03-69 Correspondence received from Mike Marchand regarding youth sports in Kingston, dated January 10, 2025.

2025-03-70 Correspondence received from Laurie Boulianne regarding soccer facilities, dated January 9, 2025.

2025-03-71 Correspondence received from Graham Collins regarding new stadium project, dated January 9, 2025.

2025-03-72 Correspondence received from Andrew McCord regarding support for soccer facility, dated January 9, 2025.

2025-03-73 Correspondence received from Karina Stickle regarding stadium at memorial centre property, dated January 9, 2025.

2025-03-74 Correspondence received from Christian Hoefler regarding support memorial centre stadium proposal, dated January 9, 2025.

2025-03-75 Correspondence received from Anthony Budden regarding memorial centre proposal, dated January 9, 2025.

2025-03-76 Correspondence received from Joshua Kouri regarding support for stadium at Memorial Centre, dated January 10, 2025.

2025-03-77 Correspondence received from Christopher Lambert regarding soccer dome at Memorial Centre, dated January 10, 2025.

2025-03-78 Correspondence received from Stephanie Martel regarding feedback on soccer stadium proposal, dated January 10, 2025.

2025-03-79 Correspondence received from John Todd regarding full support for proposed soccer stadium, dated January 10, 2025.

2025-03-80 Correspondence received from John Todd regarding support of soccer stadium, dated January 10, 2025.

2025-03-81 Correspondence received from Chad Beaulieu regarding support for new soccer stadium project, dated January 10, 2025.

2025-03-82 Correspondence received from Marie-Claude Giguere regarding soccer stadium, dated January 10, 2025.

2025-03-83 Correspondence received from Tyler Moulton regarding soccer stadium proposal, dated January 9, 2025.

2025-03-84 Correspondence received from Sidney Osmond regarding soccer stadium project support, dated January 9, 2025.

2025-03-85 Correspondence received from Alex Sonnenburg regarding new stadium proposal, dated January 9, 2025.

2025-03-86 Correspondence received from Bruno Lapointe regarding soccer stadium project, dated January 9, 2025.

2025-03-87 Correspondence received from Joseph Chiappetta regarding support for stadium project, dated January 9, 2025.

2025-03-88 Correspondence received from Mark Garrison regarding stadium, dated January 9, 2025.

2025-03-89 Correspondence received from Levi Sparrow regarding support for stadium project, dated January 9, 2025.

2025-03-90 Correspondence received from Rudy Spurr regarding stadium project, dated January 9, 2025.

2025-03-91 Correspondence received from Mike Byers regarding soccer stadium proposal support, dated January 9, 2025.

2025-03-92 Correspondence received from Maureen Frost regarding stadium project, dated January 9, 2025.

2025-03-93 Correspondence received from Scott Rutherford regarding stadium project, dated January 9, 2025.

2025-03-94 Correspondence received from Angela Chartier regarding stadium project, dated January 9, 2025.

2025-03-95 Correspondence received from Ron Abboud regarding stadium project, dated January 9, 2025.

2025-03-96 Correspondence received from Stephen Woods regarding support for proposed soccer stadium, dated January 13, 2025.

2025-03-97 Correspondence received from Marni Dicker regarding support for soccer stadium, dated January 9, 2025.

2025-03-98 Correspondence received from Andrea Rozdeba regarding soccer stadium, dated January 12, 2025.

2025-03-99 Correspondence received from Paul De Couto regarding support for soccer stadium, dated January 12, 2025.

2025-03-100 Correspondence received from Shaun Withers regarding misinformed public, dated January 12, 2025.

2025-03-101 Correspondence received from Bruce Hill regarding soccer stadium development, dated January 12, 2025.

2025-03-102 Correspondence received from Lindsay Citrona regarding Memorial Centre Stadium Support, dated January 11, 2025.

2025-03-103 Correspondence received from Nicholas Murphy regarding support of Kingston CPL Stadium Project, dated January 11, 2025.

2025-03-104 Correspondence received from Diana Aloor regarding soccer field proposal feedback - positive, dated January 11, 2025.

2025-03-105 Correspondence received from Kelsey Collins regarding support for soccer stadium project, dated January 11, 2025.

2025-03-106 Correspondence received from Clement Alexis regarding no to soccer stadium, dated January 11, 2025.

2025-03-107 Correspondence received from Kelly Gregory regarding support for soccer stadium, dated January 11, 2025.

2025-03-108 Correspondence received from Debra McIntosh regarding soccer stadium support, dated January 11, 2025.

2025-03-109 Correspondence received from Alana Glover regarding soccer stadium, dated January 10, 2025.

2025-03-110 Correspondence received from David Hay regarding support stadium, dated January 10, 2025.

2025-03-111 Correspondence received from Jer Snider regarding support for new stadium, dated January 10, 2025.

2025-03-112 Correspondence received from Michael Oddie regarding soccer facility at Memorial Centre, dated January 10, 2025.

2025-03-113 Correspondence received from Sal Cutrona regarding support for Memorial Centre soccer project, dated January 10, 2025.

2025-03-114 Correspondence received from Olena Pecherska regarding stadium, dated January 10, 2025.

2025-03-115 Correspondence received from Shaun Clapp regarding support for proposed stadium project, dated January 10, 2025.

2025-03-116 Correspondence received from Paul Muller regarding soccer needed in Kingston, dated January 10, 2025.

2025-03-117 Correspondence received from Rob Hatcher regarding proposal soccer stadium, dated January 10, 2025.

2025-03-118 Correspondence received from Grant O'Rourke regarding soccer stadium, dated January 10, 2025.

2025-03-119 Correspondence received from David Staples regarding soccer stadium support, dated January 10, 2025.

2025-03-120 Correspondence received from Karen Lahey regarding fate of the Memorial Centre, dated January 13, 2025.

2025-03-121 Correspondence received from John Grenville regarding soccer stadium proposal at Memorial Centre, dated January 12, 2025.

2025-03-122 Correspondence received from Davide Del Brocco regarding opposition to Memorial Centre soccer stadium proposal, dated January 12, 2025.

2025-03-123 Correspondence received from Daina Del Brocco regarding No to proposed Memorial Centre stadium, dated January 12, 2025.

2025-03-124 Correspondence received from Mary Louise Adams regarding Memorial Centre soccer project, dated January 12, 2025.

2025-03-125 Correspondence received from Mary Bays regarding public park, dated January 12, 2025.

2025-03-126 Correspondence received from Rachel Vandenassem regarding proposed soccer stadium, dated January 12, 2025.

2025-03-127 Correspondence received from Nancy Jones regarding For-Profit Soccer dome at Memorial Centre, dated January 12, 2025.

2025-03-128 Correspondence received from Rosemary Thoms regarding Leasing a Portion of the Memorial Centre site, dated January 12, 2025.

2025-03-129 Correspondence received from Susan Bourette & Gare Joyce regarding Memorial Market - shady dealings, dated January 12, 2025.

2025-03-130 Correspondence received from Stacey Clinton regarding soccer stadium, dated January 12, 2025.

2025-03-131 Correspondence received from Stephanie Stone regarding Memorial Centre soccer stadium proposal - opposed, dated January 12, 2025.

2025-03-132 Correspondence received from David Mills regarding Memorial Centre Proposed Development, dated January 12, 2025.

2025-03-133 Correspondence received from Alexander Scala regarding proposed soccer stadium, dated January 12, 2025.

2025-03-134 Correspondence received from Adrienne Montgomerie regarding soccer stadium proposal, dated January 12, 2025.

2025-03-135 Correspondence received from Rob McCleave regarding save the Memorial Centre open space, dated January 12, 2025.

2025-03-136 Correspondence received from Dylan Lodge regarding opposition to soccer field, dated January 12, 2025.

2025-03-137 Correspondence received from Donald Mitchell regarding Memorial Centre, dated January 11, 2025.

2025-03-138 Correspondence received from Mikaela Hughes & Bruce Downey regarding proposed stadium at Memorial Centre, dated January 11, 2025.

2025-03-139 Correspondence received from Emily Cavers regarding Memorial Centre development concerns, dated January 11, 2025.

2025-03-140 Correspondence received from Ada Mullett regarding Memorial Centre development, dated January 11, 2025.

2025-03-141 Correspondence received from Barbara Schlafer regarding proposed soccer stadium, dated January 11, 2025.

2025-03-143 Correspondence received from Elizabeth Clarke regarding worst idea ever, dated January 10, 2025.

2025-03-144 Correspondence received from Southeast Ontario Soccer Association regarding multi-purpose stadium proposal, dated January 9, 2025.

2025-03-145 Correspondence received from Graeme Medd regarding proposed soccer stadium, dated January 13, 2025.

2025-03-146 Correspondence received from Jennifer Ross regarding opposition, dated January 12, 2025.

2025-03-147 Correspondence received from Hannah Marchand regarding support for soccer dome, dated January 13, 2025.

2025-03-148 Correspondence received from Dorothy Farr regarding Memorial Centre Soccer Proposal, dated January 13, 2025.

2025-03-149 Correspondence received from Sharon Lapointe regarding slow down soccer stadium project, dated January 13, 2025.

2025-03-150 Correspondence received from Rose Mercie regarding Memorial Centre property, dated January 13, 2025.

2025-03-151 Correspondence received from Brianne Rustige regarding do not change memorial centre use, dated January 13, 2025.

2025-03-152 Correspondence received from Madelaine Nelson regarding Soccer Dome & Memorial Centre, dated January 12, 2025.

2025-03-153 Correspondence received from Jennifer Woods regarding support for soccer stadium, dated January 13, 2025.

2025-03-154 Correspondence received from Laura Burns regarding stop the soccer stadium, dated January 13, 2025.

2025-03-155 Correspondence received from Antonija Behan regarding Memorial Centre proposal, dated January 13, 2025.

2025-03-156 Correspondence received from Kate Betts-Wilmott regarding proposed stadium at Memorial Centre, dated January 13, 2025.

2025-03-157 Correspondence received from Lori Rand regarding soccer at Memorial Centre, dated January 13, 2025.

2025-03-158 Correspondence received from Vince LaPlante regarding Memorial Centre soccer dome proposal, dated January 13, 2025.

2025-03-159 Correspondence received from Ashley Weese regarding concerns- soccer dome at Memorial Centre, dated January 13, 2025.

2025-03-160 Correspondence received from Tessa Wilmott regarding soccer stadium proposal, dated January 13, 2025.

2025-03-162 Correspondence received from Doug Morrow regarding Central Core Neighbourhood Area Speed Limits, dated January 13, 2025.

2025-03-163 Correspondence received from Joanna Brown regarding soccer stadium, dated January 13, 2025.

2025-03-164 Correspondence received from Hart Cantelon regarding soccer stadium proposal, dated January 13, 2025.

2025-03-165 Correspondence received from Norm Betts regarding save Memorial Park, dated January 13, 2025.

2025-03-166 Correspondence received from Bill Penner regarding private soccer stadium on Memorial Arena grounds, dated January 13, 2025.

2025-03-167 Correspondence received from Julia Davies regarding public space at Memorial Centre, dated January 13, 2025.

2025-03-168 Correspondence received from Sue Lawler regarding halt proposal for private soccer stadium at Memorial Centre, dated January 13, 2025.

2025-03-169 Correspondence received from Sarah regarding feedback on Multi-Sport Stadium, dated January 13, 2025.

2025-03-170 Correspondence received from Sport Tourism Canada regarding proposed soccer stadium, dated January 13, 2025.

2025-03-171 Correspondence received from Lord Strathcona Public School regarding proposed soccer stadium, dated January 10, 2025.

2025-03-172 Correspondence received from Becky Reuber regarding VGV stadium proposal, dated January 13, 2025.

2025-03-173 Correspondence received from Joan Bowie regarding Multi-Sport Stadium at Memorial Centre, dated January 14, 2025.

2025-03-174 Correspondence received from Tracy and Tim Lyon regarding no soccer stadium at Memorial Centre, dated January 14, 2025.

2025-03-175 Correspondence received from Rhe Rogers regarding Memorial Centre, dated January 13, 2025.

2025-03-176 Correspondence received from Jude Larkin regarding soccer dome, dated January 13, 2025.

2025-03-177 Correspondence received from Mike Smith regarding soccer stadium at Memorial Centre, dated January 13, 2025.

2025-03-178 Correspondence received from Bianca Cindric-Myers regarding impact of soccer dome - Memorial Centre, dated January 11, 2025.

2025-03-179 Correspondence received from Alan Clark regarding Memorial Centre greenspace, dated January 14, 2025.

2025-03-180 Correspondence received from Candice Marsh regarding new indoor space, dated January 11, 2025.

2025-03-181 Correspondence received from Jaclyn Staples regarding proposed stadium, dated January 11, 2025.

2025-03-182 Correspondence received from Julia Sparrow regarding vote yes for the soccer stadium, dated January 11, 2025.

2025-03-183 Correspondence received from Mitchell Vossenbergh regarding support for the stadium, dated January 13, 2025.

2025-03-184 Correspondence received from Peter Viveiros regarding yes vote for new stadium proposal, dated January 12, 2025.

2025-03-185 Correspondence received from Pietro Cutrona regarding proposal for soccer stadium, dated January 11, 2025.

2025-03-186 Correspondence received from Vito regarding soccer team and stadium, dated January 11, 2025.

2025-03-187 Correspondence received from Zoe Nicholson regarding new soccer dome, dated January 11, 2025.

2025-03-188 Correspondence received from Michael Judd regarding stadium location suggestion and comments, dated January 14, 2025.

2025-03-189 Correspondence received from Sandra Jass regarding no to soccer stadium at Memorial Centre site, dated January 14, 2025.

2025-03-190 Correspondence received from Douglas Perkins regarding Memorial Centre stadium, dated January 14, 2025.

2025-03-191 Correspondence received from Matt Rogalsky regarding Memorial Centre proposal is off the mark, dated January 14, 2025.

2025-03-192 Correspondence received from Ayla Fenton regarding opposition to MC soccer stadium, dated January 14, 2025.

2025-03-193 Correspondence received from Eleanor MacDonald regarding soccer stadium proposal - objection, dated January 14, 2025.

2025-03-194 Correspondence received from Mary McCollam regarding Memorial Centre proposal, dated January 14, 2025.

By-Law Number 2024-XX

A By-Law to Amend By-Law Number 8497 (A By-Law To Designate Certain Properties within the Municipality to be of Historic or Architectural Value or Interest) and By-Law Number 8892 (A By-Law to Amend By-Law No. 8497) Pursuant to the Provisions of the *Ontario Heritage Act* (R.S.O. 1990, 0.18)

Passed: [Meeting Date]

Whereas pursuant to By-Law Number 8497 (A By-Law To Designate Certain Properties within the Municipality to be of Historic or Architectural Value or Interest), as amended through By-Law Number 8892, the subject property was designated as a property of historic or architectural value and interest in accordance with the provisions of the *Ontario Heritage Act*, R.S.O. 1974, Chapter O.18 (the “Act”); and

Whereas Section 30.1(2) of the Act authorizes the Council of a municipality to amend a by-law designating a property to be of cultural heritage value or interest; and

Whereas the Cultural Heritage Attributes and Statement of Cultural Heritage Value of the former Rockwood Asylum property does not meet the current requirements of the *Ontario Heritage Act*,

Whereas Council has consulted with its Municipal Heritage Committee on the amendment to the designation by-law for the subject property on October 16, 2024; and

Whereas Council served a notice of proposed amendment of a designating by-law on the property owner and the Ontario Heritage Trust and published in *The Kingston Whig-Standard*, which is a newspaper having general circulation in the Municipality, on XXX, 2024; and

Whereas no notice of objection to the proposed amendment was served to the Clerk of The Corporation of the City of Kingston.

Therefore Be It Resolved That the Council of The Corporation of the City of Kingston hereby enacts as follows:

1. By-Law Number 8497, and Schedule “A” of By-Law Number 8892, as they related to the subject property only, is deleted and replaced with Schedule “A” attached to and forming part of this by-law;
2. A copy of this by-law shall be registered against the property affected in the proper land registry office. The City Clerk is hereby authorized to cause a copy of

City of Kingston By-Law Number 2024-XX

this by-law to be served on the owner of the land described in Schedule “A” hereto and on the Ontario Heritage Trust and on those lands formerly included in By-Law Numbers 8497 and 8892, and to cause notice of the passing of this by-law to be published in *The Kingston Whig-Standard*;

1. By-Law Numbers 8497 and 8892 shall be removed from the land title of 730 King Street West;
2. The City reserves the right to install a designated property plaque or interpretive panel; and
3. This by-law shall come into force and take effect on the date of its passing.

Given all Three Readings and Passed: XXX, 2024

Janet Jaynes

City Clerk

Bryan Paterson

Mayor

City of Kingston By-Law Number 2024-XX

Schedule “A”

Description and Reasons for Designation

Former Rockwood Asylum

Civic Addresses:

8 Estate Lane; 8, 14 & 17 Gable Lane; 15 Leahurst Lane; 25, 38 & 46 Heakes Lane;
18 & 24 Penrose Lane; 18, 36, 42 & 46 Lakewatch Lane

Legal Description:

Part of Lot 17 Broken Front Concession; Part of Road Allowance between Lots 17 and 18 Broken Front Concession; Parts of Blocks 60 and 63 and All of Blocks 61 and 62 R.P. 54; shown as Parts 6-17 (inclusive) and Parts 20-23 (inclusive) on Reference Plan 13R22309, save and except Part 3 on Plan 13R22567; City of Kingston

Property Roll Number: 101107015000100

Introduction and Description of Property

The former Rockwood Asylum, also known as the former Kingston Psychiatric Hospital (KPH), is located on the south side of King Street, at the junction of King Street West and Portsmouth Avenue. The subject portion of the total property is approximately 22 hectares and consists of several buildings, the majority of which were constructed between 1842 and 1910, contained within a cultural heritage landscape. While in the ownership of the Province of Ontario, the property was identified as having provincial heritage significance and as meeting criteria under both Ontario Regulations 9/06 and 10/06 under the *Ontario Heritage Act*.

Statement of Cultural Heritage Value/Statement of Significance

Physical/Design Value

The former Rockwood Asylum parcel is a relatively intact cultural heritage landscape set on the shore of Lake Ontario. Two prominent buildings within the landscape, Rockwood Villa (8 Estate Lane) and Penrose (8 Gable Lane), are examples of buildings that can be considered rare or uncommon.

Rockwood Villa was a country villa that features an unusual two-storey octagonal rotunda topped with a rose-coloured glass dome flanked by two sets of four chimneys, a stucco finish that emulates stone ashlar and a columned portico and balconies. These features result in a very rare architectural expression.

Penrose is the oldest extant purpose-built asylum building in Canada. It is the best preserved and most accurate representation in the province of the Kirkbride Plan.

Further, the complex of infirmary, residences, garden, workshop, storage and other associated buildings are rare surviving examples of the type of infrastructure required for a self-sustaining large institution of this nature, including the production of food and full accommodations for the staff and residents.

The various limestone buildings on the former Rockwork Asylum site display a high degree of craftsmanship, including the prominent Leahurst nurses' residence (15 Leahurst Lane), Beechgrove Infirmary (17 Gable Lane), and South Cottage (14 Gable Lane). The craftsmanship is visible through the remarkable scale and quality of Penrose's symmetrical Italianate Revival design. Due to the durability and quality of construction (i.e. limestone construction, conservation of early decorative features), Penrose and the other asylum buildings have survived largely intact. Further, Rockwood Villa displays sophistication as an estate house through its fine architectural details.

The property demonstrates a high degree of technical achievement as the former Rockwood Asylum was designed to be self-contained and reliant on its own resources for food, heat and power. Specifically, the Penrose building displays a high degree of scientific achievement as it was functionally designed to accommodate the needs of a progressive mental health facility for its time.

Historical/Associative Value

The former Rockwood Asylum is associated with prominent local citizen John Solomon Cartwright, who commissioned and used Rockwood Villa as his cottage estate from 1842 until his death in 1845. Cartwright was a lawyer, militia officer, author, judge, justice of the peace, businessman, politician, farmer and architectural patron and was a local representative in the legislative assembly. Beginning in 1854, John Palmer Litchfield, a British physician and educator, used the Villa for a private asylum, and in 1856 the estate was purchased by the government of Upper Canada for use as an asylum.

The former Rockwood Asylum is also associated with Dr. William G. Metcalf and Dr. Charles K. Clarke who were asylum superintendents that practiced a progressive approach to mental health care. The buildings and grounds of the former Asylum provide insight into the extent to which political and social views aligned with medical theory in mental health care. Additions over time represented changes in perceptions. The nurses' residence (Leahurst), Beechgrove Infirmary and the South Cottage represent efforts to modernize the property throughout the 19th and early-20th century as views around patient treatment evolved.

The property is also associated with two prominent architects, George Brown and William Coverdale. George Brown was the architect for Rockwood Villa and was an early architect in the Province of Upper Canada who designed many noteworthy buildings in Kingston, the majority of which were constructed with the City's iconic grey limestone, including Kingston City Hall.

William Coverdale was the architect for the Asylum lands, most notably the Penrose building. Coverdale was also one of the master builders for the Kingston Penitentiary and City of Kingston architect from 1846-1865. William Coverdale designed the site in keeping with the latest ideas in hospital design at the time, relying heavily on Kirkbride's 1854 book *The Construction, Organization, and General Arrangements of Hospitals for the Insane with Some Remarks on Insanity and Its Treatment*.

The landscape is also of particular interest as a cultural heritage attribute because it was purpose-designed for the former Asylum and its programming. Its history is well-documented in surviving written and visual records. Further, there are a number of registered archaeological sites located on the property that span hundreds of years of history and demonstrate the evolution of the property from a Pre-Contact Middle Woodland site through its use as a mental health institution from the 19th century on.

Contextual Value

The former Rockwood Asylum is one of a number of properties home to historic public institutions along the shore of Lake Ontario, west of the original Town of Kingston limits. The former Asylum is linked to the nearby Kingston Penitentiary contextually through views and historically as both properties evolved in tandem. In its early years, Rockwood received patients from the neighbouring Kingston Penitentiary, representing an early shift in institutional approach to the treatment of those with mental illness. It is reported that Penrose was built using inmate labour and materials quarried nearby.

The former Asylum, much like the Kingston Penitentiary, has a close historical link to the nearby Portsmouth Village neighbourhood and played a key role in supporting growth of the village during the mid-19th century by providing employment opportunities for local residents.

The property is also landmark in Kingston due to its size and lakeside location. The former Rockwood Asylum is a landmark along King Street West due to its contrast with the generally urban area – the grounds have the character of an urban arboretum. It is also a landmark on the waterfront trail that runs along the shore of Lake Ontario. The property sits on a point and is visible from the shore both to the east and west of the property as well as from the lake.

The former Rockwood Asylum is an early example of a mental health facility designed specifically to address care and treatment of individuals with mental health conditions in Ontario from the mid-19th to the mid-20th century. All of the structures and grounds/landscaping, including outbuildings and extensions to the main asylum complex, were constructed to address the treatment and care of patients.

The property is an intact example of a large, pre-Confederation public work, with a landmark building by William Coverdale, a leading architect of the period. The drive and lawns from Rockwood Villa to King Street and extending south to Lake Ontario waterfront are included within the boundaries of this cultural heritage landscape. The

former Kingston Psychiatric Hospital/Rockwood Asylum is the oldest psychiatric facility in the country, accompanied by a purpose-designed landscape.

The cultural heritage value of the archaeological resources on the property lie in the cultural and temporal associations of multiple instances of significant Indigenous archaeological resources and relating to early Canadian settlement and use of the property.

Cultural Heritage Attributes

Cultural Heritage Landscape

- Overall arrangement of the site with Rockwood Villa at the middle of the site facing King Street and Penrose located near the Lake facing King Street West;
- Landscape elements and circulation patterns that contribute to understanding of the residential function of the asylum for patients and staff and the pre-asylum agricultural era of Rockwood Villa;
- Organization of circulation routes and patterns to maintain a purposeful distinction between the Rockwood Villa, used as the residence, and the former Rockwood Asylum complex;
- Orientation of service buildings towards the lake, which was the primary transportation route until the early 20th century;
- Views to and from the key buildings, primarily Rockwood Villa and Penrose, and Lake Ontario;
- McLeod Basin, a fountain designed and built by a patient in 1894, and other elements of the designed landscape, including dry-stone walls, stone pillars, stone stairs and garden beds; and
- Extensive ornamental plantings established in the 19th century, including mature tree specimens, particularly in proximity to the noted heritage buildings and Lake Ontario.

Building Exteriors

- Massing, configuration, consistent use of limestone and select exterior attributes and finishes of the following buildings of the former Kingston Psychiatric Hospital/Rockwood Asylum:
 - Penrose (Rockwood Asylum) complex; including Ongwanada Industrial building; Islandview Workshop; Paint Shop; Boiler House and Weld Shop; Tractor Shed; Root House; and Ward 9 and Recreation buildings;
 - South Cottage;
 - Beechgrove Infirmary;
 - Leahurst Nurses' Residence;
 - Rockwood Villa; and
 - Outbuildings: Greenhouse Storage; Horse Stables; Greenhouse;.
- Rockwood Villa: including its Palladian inspired design with symmetrical façade, monumental pedimented central portico with columns and original rotunda with octagonal lantern; its hipped roof with tall brick chimneys; deep cornice with

dentils, balconies, including covered balcony on south side; stucco finish with quoins and banding; and its limestone foundation;

- Penrose Complex: its Italianate Revival detailing following the Kirkbride Plan, including the purposeful arrangement of buildings and extensions; its symmetrical fenestration pattern with arched openings including key stones and lintels; stone chimneys; pedimented main door surround with arched transom and side lights; tower features with bell-cast steel roofs and oculus windows; and three-storey projecting bays;
- Leahurst: including its original four-square plan (not included - later rear additions), its conical roofed rounded tower feature; deep cornice with dentils; verandah; mix of openings including arched, flat-head, four-sided bay windows with transoms, and oval window with torch and Laurel wreath stained glass; its elliptical arched three-piece stained-glass transom with the word "Leahurst" over the main entrance way, flanked by wooden pilasters and multi-paned side lights;
- Beechgrove Infirmary: including its three-storey central tower with pyramidal roof with finial and recessed semi-circular window on three sides; its three-sided projecting bay with gabled roof, decorative brackets and round opening on both its east and west sides; its symmetrical fenestration pattern of flat-headed openings; its prominent stone staircase leading to the main entrance (once flanked by a large covered verandah) with arched opening; its stone quoins include date stone "Beechgrove 1893"; and its two storey stone addition;
- South Cottage: including its hipped and gable roofs, stone chimneys, tympanum with triple window; and regular fenestration pattern of narrow flat-headed windows; and
- Survival of special-purpose buildings, such as the Penrose Complex workshops and storage buildings, the Greenhouse, Horse Stables and Greenhouse Storage building, each of which having a utilitarian design, and simple unadorned style that was an integral part of an ideal 19th century asylum complex.

Building Interiors

- Penrose Complex: select surviving original interior attributes, including heavy timber roof structure in Penrose and Ward 9, some chamfered with decorative scrollwork; select features of the basement including exposed brick and stone walls and arched ceilings;
- Leahurst: select surviving original attributes, including stained glass windows and vestibule;
- Rockwood House: select surviving original interior attributes, including main entrance wood door and vestibule, two-storey rotunda with rose coloured stained glass dome, and curved staircase with newel post and railings between the main and second floor.

By-Law Number 2025-XX

Special Charge By-Law

A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program in Accordance with Ontario Regulation 586/06 (51 Elm Street)

Passed: XXXX

Whereas at its meeting on February 2, 2021, Kingston City Council enacted By-Law 2021-23, A By-Law to Authorize the Undertaking of Energy Efficiency and Water Conservation Works on Private Residential Property as Local Improvements under the Kingston Home Energy Retrofit Program (KHERP), in accordance with Part III of Ontario Regulation 586/06, Local Improvement Charges - Priority Lien Status, enacted under the *Municipal Act, 2001*, S.O. 2001, c. 25 ("O. Reg. 586/06"); and

Whereas the owner(s) of the Benefitting Property and the City of Kingston (the "City") have entered into a Property Owner Agreement (the "POA") pursuant to Section 36.2 of O. Reg. 586/06 for the City to undertake work as a local improvement (the "Work") on the Benefitting Property and to raise the cost of the Work (the "Cost") by imposing a special charge on the Benefitting Property; and

Whereas the City Clerk has certified the POA pursuant to Section 36.4 of O. Reg. 586/06; and

Whereas the Work has been completed; and

Whereas a local improvement roll was prepared in accordance with Section 36.10 of O. Reg. 586/06, setting out the Cost, the proposed special charges to be imposed on the Benefitting Property, when the special charges are to be paid, and the lifetime of the Work; and

Whereas the City has given notice of the proposed local improvement roll to the owner(s) of the Benefitting Property pursuant to Section 36.11 of O. Reg. 586/06; and

Whereas the City Treasurer has certified the proposed local improvement roll in accordance with Section 36.11(2) of O. Reg. 586/06; and

Whereas Section 36.14 of O. Reg. 586/06 provides that after the Treasurer has certified the local improvement roll, the City shall by by-law provide that the amount specially charged on the lot set out in the roll shall be sufficient to raise the lot's share of the cost by a number of equal annual payments and that a special charge shall be imposed in each year on the lot equal to the amount of the payment payable in that year;

Therefore be it resolved that the Council of The Corporation of the City of Kingston hereby enacts as follows:

1. The provisions of Section 36.14 of O. Reg. 586/06 apply to the Benefitting Property as a result of the completion of the Work pursuant to the POA.
2. The amounts specially charged on the lot as set out in the certified local improvement roll attached as Schedule “A” to this By-Law (the “Special Charge”) is sufficient to raise the lot’s share of the Cost and shall be imposed on and collected by annually adding the annual amount payable as set out in Schedule “A” to this By-Law (the “Annual Payments”) to the tax roll of the lot.
3. The Annual Payments as set out in certified local improvement roll attached as Schedule “A” do not extend beyond the lifetime of the Work.
4. The amount of each payment made in respect of the Special Charge shall be entered in the local improvement roll by the Treasurer.
5. This By-Law shall come into force and take effect on the date of its passing and shall be deemed repealed on the date on which the Treasurer certifies that the Special Charge has been paid in full.

Given all Three Readings and Passed: Meeting date (Month day, year)

Janet Jaynes
City Clerk

Bryan Paterson
Mayor

City of Kingston – Better Homes Kingston

Local Improvement Charges Added to Taxes

BHK Number	Roll Number	Tenant Number	Site Address	Lot	Property Owner(s)
BHK-0322	101103002012200	N/A	51 Elm Street	N/A	Elsie Joy Morning

Local Improvement Charge								
Cost of Work	Funding Amount	Interest Charge	Admin Charge	Special Charge (Total Amount owing)	When Special Charge to Be Paid	Lifetime of the Work	Annual Payment	Detail Description
\$55,428.30	\$24,200.00	0%	\$0	\$19,200.00	Within 15 year(s) from the first Payment Date	20 Years	\$1,280.00	Better Homes Kingston Program - Local Improvement Charge added to taxes. The Special Charge amount is equal to the Funding Amount minus eligible incentive of \$5000. First payment due on the 2025 Interim Tax Bill.

Certified as sufficient, in accordance with O.Reg.586/06.

Desiree Kennedy, Chief Financial Officer and City Treasurer

By-Law Number 2024-XX

Special Charge By-Law

**A By-Law to Authorize the Imposition of a Special Charge under the Better Homes
Kingston Program in Accordance with Ontario Regulation 586/06 (16 King Pitt)**

Passed: XXXX

Whereas at its meeting on February 2, 2021, Kingston City Council enacted By-Law 2021-23, A By-Law to Authorize the Undertaking of Energy Efficiency and Water Conservation Works on Private Residential Property as Local Improvements under the Kingston Home Energy Retrofit Program (KHERP), in accordance with Part III of Ontario Regulation 586/06, Local Improvement Charges - Priority Lien Status, enacted under the *Municipal Act, 2001*, S.O. 2001, c. 25 ("O. Reg. 586/06"); and

Whereas the owner(s) of the Benefitting Property and the City of Kingston (the "City") have entered into a Property Owner Agreement (the "POA") pursuant to Section 36.2 of O. Reg. 586/06 for the City to undertake work as a local improvement (the "Work") on the Benefitting Property and to raise the cost of the Work (the "Cost") by imposing a special charge on the Benefitting Property; and

Whereas the City Clerk has certified the POA pursuant to Section 36.4 of O. Reg. 586/06; and

Whereas the Work has been completed; and

Whereas a local improvement roll was prepared in accordance with Section 36.10 of O. Reg. 586/06, setting out the Cost, the proposed special charges to be imposed on the Benefitting Property, when the special charges are to be paid, and the lifetime of the Work; and

Whereas the City has given notice of the proposed local improvement roll to the owner(s) of the Benefitting Property pursuant to Section 36.11 of O. Reg. 586/06; and

Whereas the City Treasurer has certified the proposed local improvement roll in accordance with Section 36.11(2) of O. Reg. 586/06; and

Whereas Section 36.14 of O. Reg. 586/06 provides that after the Treasurer has certified the local improvement roll, the City shall by by-law provide that the amount specially charged on the lot set out in the roll shall be sufficient to raise the lot's share of the cost by a number of equal annual payments and that a special charge shall be imposed in each year on the lot equal to the amount of the payment payable in that year;

Therefore be it resolved that the Council of The Corporation of the City of Kingston hereby enacts as follows:

1. The provisions of Section 36.14 of O. Reg. 586/06 apply to the Benefitting Property as a result of the completion of the Work pursuant to the POA.
2. The amounts specially charged on the lot as set out in the certified local improvement roll attached as Schedule “A” to this By-Law (the “Special Charge”) is sufficient to raise the lot’s share of the Cost and shall be imposed on and collected by annually adding the annual amount payable as set out in Schedule “A” to this By-Law (the “Annual Payments”) to the tax roll of the lot.
3. The Annual Payments as set out in certified local improvement roll attached as Schedule “A” do not extend beyond the lifetime of the Work.
4. The amount of each payment made in respect of the Special Charge shall be entered in the local improvement roll by the Treasurer.
5. This By-Law shall come into force and take effect on the date of its passing and shall be deemed repealed on the date on which the Treasurer certifies that the Special Charge has been paid in full.

Given all Three Readings and Passed: Meeting date (Month day, year)

Janet Jaynes
City Clerk

Bryan Paterson
Mayor

City of Kingston – Better Homes Kingston

Local Improvement Charges Added to Taxes

BHK Number	Roll Number	Tenant Number	Site Address	Lot	Property Owner(s)
BHK-0457	101109007004700	N/A	16 King Pitt	N/A	Kathryn Jean Coe, David Edward Coe, Graham Coe

Local Improvement Charge								Detail Description
Cost of Work	Funding Amount	Interest Charge	Admin Charge	Special Charge (Total Amount owing)	When Special Charge to Be Paid	Lifetime of the Work	Annual Payment	
\$75,557.45	\$40,000.00	0%	\$0	\$35,000.00	Within 20 year(s) from the first Payment Date	20 Years	\$1,750.00	Better Homes Kingston Program - Local Improvement Charge added to taxes. The Special Charge amount is equal to the Funding Amount minus eligible incentive of \$5000. First payment due on the 2025 Interim Tax Bill.

Certified as sufficient, in accordance with O.Reg.586/06.

Desiree Kennedy, Chief Financial Officer and City Treasurer

By-Law Number 2024-XX

Special Charge By-Law

A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program in Accordance with Ontario Regulation 586/06 (844 Safari Drive)

Passed: XXXX

Whereas at its meeting on February 2, 2021, Kingston City Council enacted By-Law 2021-23, A By-Law to Authorize the Undertaking of Energy Efficiency and Water Conservation Works on Private Residential Property as Local Improvements under the Kingston Home Energy Retrofit Program (KHERP), in accordance with Part III of Ontario Regulation 586/06, Local Improvement Charges - Priority Lien Status, enacted under the *Municipal Act, 2001*, S.O. 2001, c. 25 ("O. Reg. 586/06"); and

Whereas the owner(s) of the Benefitting Property and the City of Kingston (the "City") have entered into a Property Owner Agreement (the "POA") pursuant to Section 36.2 of O. Reg. 586/06 for the City to undertake work as a local improvement (the "Work") on the Benefitting Property and to raise the cost of the Work (the "Cost") by imposing a special charge on the Benefitting Property; and

Whereas the City Clerk has certified the POA pursuant to Section 36.4 of O. Reg. 586/06; and

Whereas the Work has been completed; and

Whereas a local improvement roll was prepared in accordance with Section 36.10 of O. Reg. 586/06, setting out the Cost, the proposed special charges to be imposed on the Benefitting Property, when the special charges are to be paid, and the lifetime of the Work; and

Whereas the City has given notice of the proposed local improvement roll to the owner(s) of the Benefitting Property pursuant to Section 36.11 of O. Reg. 586/06; and

Whereas the City Treasurer has certified the proposed local improvement roll in accordance with Section 36.11(2) of O. Reg. 586/06; and

Whereas Section 36.14 of O. Reg. 586/06 provides that after the Treasurer has certified the local improvement roll, the City shall by by-law provide that the amount specially charged on the lot set out in the roll shall be sufficient to raise the lot's share of the cost by a number of equal annual payments and that a special charge shall be imposed in each year on the lot equal to the amount of the payment payable in that year;

Therefore be it resolved that the Council of The Corporation of the City of Kingston hereby enacts as follows:

1. The provisions of Section 36.14 of O. Reg. 586/06 apply to the Benefitting Property as a result of the completion of the Work pursuant to the POA.
2. The amounts specially charged on the lot as set out in the certified local improvement roll attached as Schedule “A” to this By-Law (the “Special Charge”) is sufficient to raise the lot’s share of the Cost and shall be imposed on and collected by annually adding the annual amount payable as set out in Schedule “A” to this By-Law (the “Annual Payments”) to the tax roll of the lot.
3. The Annual Payments as set out in certified local improvement roll attached as Schedule “A” do not extend beyond the lifetime of the Work.
4. The amount of each payment made in respect of the Special Charge shall be entered in the local improvement roll by the Treasurer.
5. This By-Law shall come into force and take effect on the date of its passing and shall be deemed repealed on the date on which the Treasurer certifies that the Special Charge has been paid in full.

Given all Three Readings and Passed: Meeting date (Month day, year)

Janet Jaynes
City Clerk

Bryan Paterson
Mayor

City of Kingston – Better Homes Kingston

Local Improvement Charges Added to Taxes

BHK Number	Roll Number	Tenant Number	Site Address	Lot	Property Owner(s)
BHK-0519	101108013104600	N/A	844 Safari Drive	N/A	Nancy Leanne Cornish (Wartman), Ryan Patterson Wartman

Local Improvement Charge								Detail Description
Cost of Work	Funding Amount	Interest Charge	Admin Charge	Special Charge (Total Amount owing)	When Special Charge to Be Paid	Lifetime of the Work	Annual Payment	
\$24,018.36	\$24,018.36	0%	\$0	\$19,018.36	Within 20 year(s) from the first Payment Date	20 Years	\$950.91	Better Homes Kingston Program - Local Improvement Charge added to taxes. The Special Charge amount is equal to the Funding Amount minus eligible incentive of \$5000. First payment due on the 2025 Interim Tax Bill.

Certified as sufficient, in accordance with O.Reg.586/06.

Desiree Kennedy, Chief Financial Officer and City Treasurer

By-Law Number 2024-XX

Special Charge By-Law

A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program in Accordance with Ontario Regulation 586/06 (15 Nottingham Place)

Passed: XXXX

Whereas at its meeting on February 2, 2021, Kingston City Council enacted By-Law 2021-23, A By-Law to Authorize the Undertaking of Energy Efficiency and Water Conservation Works on Private Residential Property as Local Improvements under the Kingston Home Energy Retrofit Program (KHERP), in accordance with Part III of Ontario Regulation 586/06, Local Improvement Charges - Priority Lien Status, enacted under the *Municipal Act, 2001*, S.O. 2001, c. 25 (“O. Reg. 586/06”); and

Whereas the owner(s) of the Benefitting Property and the City of Kingston (the “City”) have entered into a Property Owner Agreement (the “POA”) pursuant to Section 36.2 of O. Reg. 586/06 for the City to undertake work as a local improvement (the “Work”) on the Benefitting Property and to raise the cost of the Work (the “Cost”) by imposing a special charge on the Benefitting Property; and

Whereas the City Clerk has certified the POA pursuant to Section 36.4 of O. Reg. 586/06; and

Whereas the Work has been completed; and

Whereas a local improvement roll was prepared in accordance with Section 36.10 of O. Reg. 586/06, setting out the Cost, the proposed special charges to be imposed on the Benefitting Property, when the special charges are to be paid, and the lifetime of the Work; and

Whereas the City has given notice of the proposed local improvement roll to the owner(s) of the Benefitting Property pursuant to Section 36.11 of O. Reg. 586/06; and

Whereas the City Treasurer has certified the proposed local improvement roll in accordance with Section 36.11(2) of O. Reg. 586/06; and

Whereas Section 36.14 of O. Reg. 586/06 provides that after the Treasurer has certified the local improvement roll, the City shall by by-law provide that the amount specially charged on the lot set out in the roll shall be sufficient to raise the lot’s share of the cost by a number of equal annual payments and that a special charge shall be imposed in each year on the lot equal to the amount of the payment payable in that year;

Therefore be it resolved that the Council of The Corporation of the City of Kingston hereby enacts as follows:

1. The provisions of Section 36.14 of O. Reg. 586/06 apply to the Benefitting Property as a result of the completion of the Work pursuant to the POA.
2. The amounts specially charged on the lot as set out in the certified local improvement roll attached as Schedule “A” to this By-Law (the “Special Charge”) is sufficient to raise the lot’s share of the Cost and shall be imposed on and collected by annually adding the annual amount payable as set out in Schedule “A” to this By-Law (the “Annual Payments”) to the tax roll of the lot.
3. The Annual Payments as set out in certified local improvement roll attached as Schedule “A” do not extend beyond the lifetime of the Work.
4. The amount of each payment made in respect of the Special Charge shall be entered in the local improvement roll by the Treasurer.
5. This By-Law shall come into force and take effect on the date of its passing and shall be deemed repealed on the date on which the Treasurer certifies that the Special Charge has been paid in full.

Given all Three Readings and Passed: Meeting date (Month day, year)

Janet Jaynes
City Clerk

Bryan Paterson
Mayor

City of Kingston – Better Homes Kingston

Local Improvement Charges Added to Taxes

BHK Number	Roll Number	Tenant Number	Site Address	Lot	Property Owner(s)
BHK-0031	101106008023206	N/A	15 Nottingham Place	N/A	Jenna Campbell, Patrick Campbell

Local Improvement Charge								Detail Description
Cost of Work	Funding Amount	Interest Charge	Admin Charge	Special Charge (Total Amount owing)	When Special Charge to Be Paid	Lifetime of the Work	Annual Payment	
\$20,760.31	\$20,760.31	0%	\$0	\$15,760.31	Within 20 year(s) from the first Payment Date	20 Years	\$788.01	Better Homes Kingston Program - Local Improvement Charge added to taxes. The Special Charge amount is equal to the Funding Amount minus eligible incentive of \$5000. First payment due on the 2025 Interim Tax Bill.

Certified as sufficient, in accordance with O.Reg.586/06.

Desiree Kennedy, Chief Financial Officer and City Treasurer

By-Law Number 2024-XX

Special Charge By-Law

A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program in Accordance with Ontario Regulation 586/06 (9 Pine Street)

Passed: XXXX

Whereas at its meeting on February 2, 2021, Kingston City Council enacted By-Law 2021-23, A By-Law to Authorize the Undertaking of Energy Efficiency and Water Conservation Works on Private Residential Property as Local Improvements under the Kingston Home Energy Retrofit Program (KHERP), in accordance with Part III of Ontario Regulation 586/06, Local Improvement Charges - Priority Lien Status, enacted under the *Municipal Act, 2001*, S.O. 2001, c. 25 ("O. Reg. 586/06"); and

Whereas the owner(s) of the Benefitting Property and the City of Kingston (the "City") have entered into a Property Owner Agreement (the "POA") pursuant to Section 36.2 of O. Reg. 586/06 for the City to undertake work as a local improvement (the "Work") on the Benefitting Property and to raise the cost of the Work (the "Cost") by imposing a special charge on the Benefitting Property; and

Whereas the City Clerk has certified the POA pursuant to Section 36.4 of O. Reg. 586/06; and

Whereas the Work has been completed; and

Whereas a local improvement roll was prepared in accordance with Section 36.10 of O. Reg. 586/06, setting out the Cost, the proposed special charges to be imposed on the Benefitting Property, when the special charges are to be paid, and the lifetime of the Work; and

Whereas the City has given notice of the proposed local improvement roll to the owner(s) of the Benefitting Property pursuant to Section 36.11 of O. Reg. 586/06; and

Whereas the City Treasurer has certified the proposed local improvement roll in accordance with Section 36.11(2) of O. Reg. 586/06; and

Whereas Section 36.14 of O. Reg. 586/06 provides that after the Treasurer has certified the local improvement roll, the City shall by by-law provide that the amount specially charged on the lot set out in the roll shall be sufficient to raise the lot's share of the cost by a number of equal annual payments and that a special charge shall be imposed in each year on the lot equal to the amount of the payment payable in that year;

Therefore be it resolved that the Council of The Corporation of the City of Kingston hereby enacts as follows:

1. The provisions of Section 36.14 of O. Reg. 586/06 apply to the Benefitting Property as a result of the completion of the Work pursuant to the POA.
2. The amounts specially charged on the lot as set out in the certified local improvement roll attached as Schedule “A” to this By-Law (the “Special Charge”) is sufficient to raise the lot’s share of the Cost and shall be imposed on and collected by annually adding the annual amount payable as set out in Schedule “A” to this By-Law (the “Annual Payments”) to the tax roll of the lot.
3. The Annual Payments as set out in certified local improvement roll attached as Schedule “A” do not extend beyond the lifetime of the Work.
4. The amount of each payment made in respect of the Special Charge shall be entered in the local improvement roll by the Treasurer.
5. This By-Law shall come into force and take effect on the date of its passing and shall be deemed repealed on the date on which the Treasurer certifies that the Special Charge has been paid in full.

Given all Three Readings and Passed: Meeting date (Month day, year)

Janet Jaynes
City Clerk

Bryan Paterson
Mayor

City of Kingston – Better Homes Kingston

Local Improvement Charges Added to Taxes

BHK Number	Roll Number	Tenant Number	Site Address	Lot	Property Owner(s)
BHK-0360	101104007003100	N/A	9 Pine Street	N/A	Joanna Reynolds, Shannon Collins

Local Improvement Charge								
Cost of Work	Funding Amount	Interest Charge	Admin Charge	Special Charge (Total Amount owing)	When Special Charge to Be Paid	Lifetime of the Work	Annual Payment	Detail Description
\$69,659.00	\$28,500.00	0%	\$0	\$23,500.00	Within 20 year(s) from the first Payment Date	20 Years	\$1,175.00	Better Homes Kingston Program - Local Improvement Charge added to taxes. The Special Charge amount is equal to the Funding Amount minus eligible incentive of \$5000. First payment due on the 2025 Interim Tax Bill.

Certified as sufficient, in accordance with O.Reg.586/06.

Desiree Kennedy, Chief Financial Officer and City Treasurer

By-Law Number 2024-XX

Special Charge By-Law

A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program in Accordance with Ontario Regulation 586/06 (1426 Thornwood Crescent)

Passed: XXXX

Whereas at its meeting on February 2, 2021, Kingston City Council enacted By-Law 2021-23, A By-Law to Authorize the Undertaking of Energy Efficiency and Water Conservation Works on Private Residential Property as Local Improvements under the Kingston Home Energy Retrofit Program (KHERP), in accordance with Part III of Ontario Regulation 586/06, Local Improvement Charges - Priority Lien Status, enacted under the *Municipal Act, 2001*, S.O. 2001, c. 25 (“O. Reg. 586/06”); and

Whereas the owner(s) of the Benefitting Property and the City of Kingston (the “City”) have entered into a Property Owner Agreement (the “POA”) pursuant to Section 36.2 of O. Reg. 586/06 for the City to undertake work as a local improvement (the “Work”) on the Benefitting Property and to raise the cost of the Work (the “Cost”) by imposing a special charge on the Benefitting Property; and

Whereas the City Clerk has certified the POA pursuant to Section 36.4 of O. Reg. 586/06; and

Whereas the Work has been completed; and

Whereas a local improvement roll was prepared in accordance with Section 36.10 of O. Reg. 586/06, setting out the Cost, the proposed special charges to be imposed on the Benefitting Property, when the special charges are to be paid, and the lifetime of the Work; and

Whereas the City has given notice of the proposed local improvement roll to the owner(s) of the Benefitting Property pursuant to Section 36.11 of O. Reg. 586/06; and

Whereas the City Treasurer has certified the proposed local improvement roll in accordance with Section 36.11(2) of O. Reg. 586/06; and

Whereas Section 36.14 of O. Reg. 586/06 provides that after the Treasurer has certified the local improvement roll, the City shall by by-law provide that the amount specially charged on the lot set out in the roll shall be sufficient to raise the lot’s share of the cost by a number of equal annual payments and that a special charge shall be imposed in each year on the lot equal to the amount of the payment payable in that year;

Therefore be it resolved that the Council of The Corporation of the City of Kingston hereby enacts as follows:

1. The provisions of Section 36.14 of O. Reg. 586/06 apply to the Benefitting Property as a result of the completion of the Work pursuant to the POA.
2. The amounts specially charged on the lot as set out in the certified local improvement roll attached as Schedule “A” to this By-Law (the “Special Charge”) is sufficient to raise the lot’s share of the Cost and shall be imposed on and collected by annually adding the annual amount payable as set out in Schedule “A” to this By-Law (the “Annual Payments”) to the tax roll of the lot.
3. The Annual Payments as set out in certified local improvement roll attached as Schedule “A” do not extend beyond the lifetime of the Work.
4. The amount of each payment made in respect of the Special Charge shall be entered in the local improvement roll by the Treasurer.
5. This By-Law shall come into force and take effect on the date of its passing and shall be deemed repealed on the date on which the Treasurer certifies that the Special Charge has been paid in full.

Given all Three Readings and Passed: Meeting date (Month day, year)

Janet Jaynes
City Clerk

Bryan Paterson
Mayor

City of Kingston – Better Homes Kingston

Local Improvement Charges Added to Taxes

BHK Number	Roll Number	Tenant Number	Site Address	Lot	Property Owner(s)
BHK-0549	101108020208810	N/A	1426 Thornwood Crescent	N/A	Brian Glackin, Lillia Hermina Glackin

Local Improvement Charge								Detail Description
Cost of Work	Funding Amount	Interest Charge	Admin Charge	Special Charge (Total Amount owing)	When Special Charge to Be Paid	Lifetime of the Work	Annual Payment	
\$49,064.44	\$27,100.00	0%	\$0	\$22,100.00	Within 20 year(s) from the first Payment Date	20 Years	\$1,105.00	Better Homes Kingston Program - Local Improvement Charge added to taxes. The Special Charge amount is equal to the Funding Amount minus eligible incentive of \$5000. First payment due on the 2025 Interim Tax Bill.

Certified as sufficient, in accordance with O.Reg.586/06.

Desiree Kennedy, Chief Financial Officer and City Treasurer

By-Law Number 2024-XX

Special Charge By-Law

A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program in Accordance with Ontario Regulation 586/06 (9 Dickens Drive)

Passed: XXXX

Whereas at its meeting on February 2, 2021, Kingston City Council enacted By-Law 2021-23, A By-Law to Authorize the Undertaking of Energy Efficiency and Water Conservation Works on Private Residential Property as Local Improvements under the Kingston Home Energy Retrofit Program (KHERP), in accordance with Part III of Ontario Regulation 586/06, Local Improvement Charges - Priority Lien Status, enacted under the *Municipal Act, 2001*, S.O. 2001, c. 25 ("O. Reg. 586/06"); and

Whereas the owner(s) of the Benefitting Property and the City of Kingston (the "City") have entered into a Property Owner Agreement (the "POA") pursuant to Section 36.2 of O. Reg. 586/06 for the City to undertake work as a local improvement (the "Work") on the Benefitting Property and to raise the cost of the Work (the "Cost") by imposing a special charge on the Benefitting Property; and

Whereas the City Clerk has certified the POA pursuant to Section 36.4 of O. Reg. 586/06; and

Whereas the Work has been completed; and

Whereas a local improvement roll was prepared in accordance with Section 36.10 of O. Reg. 586/06, setting out the Cost, the proposed special charges to be imposed on the Benefitting Property, when the special charges are to be paid, and the lifetime of the Work; and

Whereas the City has given notice of the proposed local improvement roll to the owner(s) of the Benefitting Property pursuant to Section 36.11 of O. Reg. 586/06; and

Whereas the City Treasurer has certified the proposed local improvement roll in accordance with Section 36.11(2) of O. Reg. 586/06; and

Whereas Section 36.14 of O. Reg. 586/06 provides that after the Treasurer has certified the local improvement roll, the City shall by by-law provide that the amount specially charged on the lot set out in the roll shall be sufficient to raise the lot's share of the cost by a number of equal annual payments and that a special charge shall be imposed in each year on the lot equal to the amount of the payment payable in that year;

Therefore be it resolved that the Council of The Corporation of the City of Kingston hereby enacts as follows:

1. The provisions of Section 36.14 of O. Reg. 586/06 apply to the Benefitting Property as a result of the completion of the Work pursuant to the POA.
2. The amounts specially charged on the lot as set out in the certified local improvement roll attached as Schedule “A” to this By-Law (the “Special Charge”) is sufficient to raise the lot’s share of the Cost and shall be imposed on and collected by annually adding the annual amount payable as set out in Schedule “A” to this By-Law (the “Annual Payments”) to the tax roll of the lot.
3. The Annual Payments as set out in certified local improvement roll attached as Schedule “A” do not extend beyond the lifetime of the Work.
4. The amount of each payment made in respect of the Special Charge shall be entered in the local improvement roll by the Treasurer.
5. This By-Law shall come into force and take effect on the date of its passing and shall be deemed repealed on the date on which the Treasurer certifies that the Special Charge has been paid in full.

Given all Three Readings and Passed: Meeting date (Month day, year)

Janet Jaynes
City Clerk

Bryan Paterson
Mayor

City of Kingston – Better Homes Kingston

Local Improvement Charges Added to Taxes

BHK Number	Roll Number	Tenant Number	Site Address	Lot	Property Owner(s)
BHK-0540	101107011008700	N/A	9 Dickens Drive	N/A	Colleen Lisa Murphy, Jules Van der Ham

Local Improvement Charge								Detail Description
Cost of Work	Funding Amount	Interest Charge	Admin Charge	Special Charge (Total Amount owing)	When Special Charge to Be Paid	Lifetime of the Work	Annual Payment	
\$47,447.68	\$33,200.00	0%	\$0	\$28,200.00	Within 20 year(s) from the first Payment Date	20 Years	\$1,410.00	Better Homes Kingston Program - Local Improvement Charge added to taxes. The Special Charge amount is equal to the Funding Amount minus eligible incentive of \$5000. First payment due on the 2025 Interim Tax Bill.

Certified as sufficient, in accordance with O.Reg.586/06.

Desiree Kennedy, Chief Financial Officer and City Treasurer

By-Law Number 2024-XX

Special Charge By-Law

**A By-Law to Authorize the Imposition of a Special Charge under the Better Homes
Kingston Program in Accordance with Ontario Regulation 586/06 (74 Regent St)**

Passed: XXXX

Whereas at its meeting on February 2, 2021, Kingston City Council enacted By-Law 2021-23, A By-Law to Authorize the Undertaking of Energy Efficiency and Water Conservation Works on Private Residential Property as Local Improvements under the Kingston Home Energy Retrofit Program (KHERP), in accordance with Part III of Ontario Regulation 586/06, Local Improvement Charges - Priority Lien Status, enacted under the *Municipal Act, 2001*, S.O. 2001, c. 25 ("O. Reg. 586/06"); and

Whereas the owner(s) of the Benefitting Property and the City of Kingston (the "City") have entered into a Property Owner Agreement (the "POA") pursuant to Section 36.2 of O. Reg. 586/06 for the City to undertake work as a local improvement (the "Work") on the Benefitting Property and to raise the cost of the Work (the "Cost") by imposing a special charge on the Benefitting Property; and

Whereas the City Clerk has certified the POA pursuant to Section 36.4 of O. Reg. 586/06; and

Whereas the Work has been completed; and

Whereas a local improvement roll was prepared in accordance with Section 36.10 of O. Reg. 586/06, setting out the Cost, the proposed special charges to be imposed on the Benefitting Property, when the special charges are to be paid, and the lifetime of the Work; and

Whereas the City has given notice of the proposed local improvement roll to the owner(s) of the Benefitting Property pursuant to Section 36.11 of O. Reg. 586/06; and

Whereas the City Treasurer has certified the proposed local improvement roll in accordance with Section 36.11(2) of O. Reg. 586/06; and

Whereas Section 36.14 of O. Reg. 586/06 provides that after the Treasurer has certified the local improvement roll, the City shall by by-law provide that the amount specially charged on the lot set out in the roll shall be sufficient to raise the lot's share of the cost by a number of equal annual payments and that a special charge shall be imposed in each year on the lot equal to the amount of the payment payable in that year;

Therefore be it resolved that the Council of The Corporation of the City of Kingston hereby enacts as follows:

1. The provisions of Section 36.14 of O. Reg. 586/06 apply to the Benefitting Property as a result of the completion of the Work pursuant to the POA.
2. The amounts specially charged on the lot as set out in the certified local improvement roll attached as Schedule “A” to this By-Law (the “Special Charge”) is sufficient to raise the lot’s share of the Cost and shall be imposed on and collected by annually adding the annual amount payable as set out in Schedule “A” to this By-Law (the “Annual Payments”) to the tax roll of the lot.
3. The Annual Payments as set out in certified local improvement roll attached as Schedule “A” do not extend beyond the lifetime of the Work.
4. The amount of each payment made in respect of the Special Charge shall be entered in the local improvement roll by the Treasurer.
5. This By-Law shall come into force and take effect on the date of its passing and shall be deemed repealed on the date on which the Treasurer certifies that the Special Charge has been paid in full.

Given all Three Readings and Passed: Meeting date (Month day, year)

Janet Jaynes
City Clerk

Bryan Paterson
Mayor

City of Kingston – Better Homes Kingston

Local Improvement Charges Added to Taxes

BHK Number	Roll Number	Tenant Number	Site Address	Lot	Property Owner(s)
BHK-0504	101106016000500	N/A	74 Regent Street	N/A	Annette Burfoot

Local Improvement Charge								Detail Description
Cost of Work	Funding Amount	Interest Charge	Admin Charge	Special Charge (Total Amount owing)	When Special Charge to Be Paid	Lifetime of the Work	Annual Payment	
\$46,265.98	\$34,300.38	0%	\$0	\$29,300.38	Within 20 year(s) from the first Payment Date	20 Years	\$1,465.01	Better Homes Kingston Program - Local Improvement Charge added to taxes. The Special Charge amount is equal to the Funding Amount minus eligible incentive of \$5000. First payment due on the 2025 Interim Tax Bill.

Certified as sufficient, in accordance with O.Reg.586/06.

Desiree Kennedy, Chief Financial Officer and City Treasurer

By-Law Number 2024-XX

Special Charge By-Law

**A By-Law to Authorize the Imposition of a Special Charge under the Better Homes
Kingston Program in Accordance with Ontario Regulation 586/06 (792 Ashley
Crescent)**

Passed: XXXX

Whereas at its meeting on February 2, 2021, Kingston City Council enacted By-Law 2021-23, A By-Law to Authorize the Undertaking of Energy Efficiency and Water Conservation Works on Private Residential Property as Local Improvements under the Kingston Home Energy Retrofit Program (KHERP), in accordance with Part III of Ontario Regulation 586/06, Local Improvement Charges - Priority Lien Status, enacted under the *Municipal Act, 2001*, S.O. 2001, c. 25 (“O. Reg. 586/06”); and

Whereas the owner(s) of the Benefitting Property and the City of Kingston (the “City”) have entered into a Property Owner Agreement (the “POA”) pursuant to Section 36.2 of O. Reg. 586/06 for the City to undertake work as a local improvement (the “Work”) on the Benefitting Property and to raise the cost of the Work (the “Cost”) by imposing a special charge on the Benefitting Property; and

Whereas the City Clerk has certified the POA pursuant to Section 36.4 of O. Reg. 586/06; and

Whereas the Work has been completed; and

Whereas a local improvement roll was prepared in accordance with Section 36.10 of O. Reg. 586/06, setting out the Cost, the proposed special charges to be imposed on the Benefitting Property, when the special charges are to be paid, and the lifetime of the Work; and

Whereas the City has given notice of the proposed local improvement roll to the owner(s) of the Benefitting Property pursuant to Section 36.11 of O. Reg. 586/06; and

Whereas the City Treasurer has certified the proposed local improvement roll in accordance with Section 36.11(2) of O. Reg. 586/06; and

Whereas Section 36.14 of O. Reg. 586/06 provides that after the Treasurer has certified the local improvement roll, the City shall by by-law provide that the amount specially charged on the lot set out in the roll shall be sufficient to raise the lot’s share of the cost by a number of equal annual payments and that a special charge shall be imposed in each year on the lot equal to the amount of the payment payable in that year;

Therefore be it resolved that the Council of The Corporation of the City of Kingston hereby enacts as follows:

1. The provisions of Section 36.14 of O. Reg. 586/06 apply to the Benefitting Property as a result of the completion of the Work pursuant to the POA.
2. The amounts specially charged on the lot as set out in the certified local improvement roll attached as Schedule “A” to this By-Law (the “Special Charge”) is sufficient to raise the lot’s share of the Cost and shall be imposed on and collected by annually adding the annual amount payable as set out in Schedule “A” to this By-Law (the “Annual Payments”) to the tax roll of the lot.
3. The Annual Payments as set out in certified local improvement roll attached as Schedule “A” do not extend beyond the lifetime of the Work.
4. The amount of each payment made in respect of the Special Charge shall be entered in the local improvement roll by the Treasurer.
5. This By-Law shall come into force and take effect on the date of its passing and shall be deemed repealed on the date on which the Treasurer certifies that the Special Charge has been paid in full.

Given all Three Readings and Passed: Meeting date (Month day, year)

Janet Jaynes
City Clerk

Bryan Paterson
Mayor

City of Kingston – Better Homes Kingston

Local Improvement Charges Added to Taxes

BHK Number	Roll Number	Tenant Number	Site Address	Lot	Property Owner(s)
BHK-0262	101108007013700	N/A	792 Ashley Crescent	N/A	Rosemary Shaule

Local Improvement Charge								Detail Description
Cost of Work	Funding Amount	Interest Charge	Admin Charge	Special Charge (Total Amount owing)	When Special Charge to Be Paid	Lifetime of the Work	Annual Payment	
\$18,002.09	\$18,002.09	0%	\$0	\$13,002.09	Within 20 year(s) from the first Payment Date	20 Years	\$650.10	Better Homes Kingston Program - Local Improvement Charge added to taxes. The Special Charge amount is equal to the Funding Amount minus eligible incentive of \$5000. First payment due on the 2025 Interim Tax Bill.

Certified as sufficient, in accordance with O.Reg.586/06.

Desiree Kennedy, Chief Financial Officer and City Treasurer

By-Law Number 2024-XX

Special Charge By-Law

A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program in Accordance with Ontario Regulation 586/06 (57 Point St Mark Drive)

Passed: XXXX

Whereas at its meeting on February 2, 2021, Kingston City Council enacted By-Law 2021-23, A By-Law to Authorize the Undertaking of Energy Efficiency and Water Conservation Works on Private Residential Property as Local Improvements under the Kingston Home Energy Retrofit Program (KHERP), in accordance with Part III of Ontario Regulation 586/06, Local Improvement Charges - Priority Lien Status, enacted under the *Municipal Act, 2001*, S.O. 2001, c. 25 (“O. Reg. 586/06”); and

Whereas the owner(s) of the Benefitting Property and the City of Kingston (the “City”) have entered into a Property Owner Agreement (the “POA”) pursuant to Section 36.2 of O. Reg. 586/06 for the City to undertake work as a local improvement (the “Work”) on the Benefitting Property and to raise the cost of the Work (the “Cost”) by imposing a special charge on the Benefitting Property; and

Whereas the City Clerk has certified the POA pursuant to Section 36.4 of O. Reg. 586/06; and

Whereas the Work has been completed; and

Whereas a local improvement roll was prepared in accordance with Section 36.10 of O. Reg. 586/06, setting out the Cost, the proposed special charges to be imposed on the Benefitting Property, when the special charges are to be paid, and the lifetime of the Work; and

Whereas the City has given notice of the proposed local improvement roll to the owner(s) of the Benefitting Property pursuant to Section 36.11 of O. Reg. 586/06; and

Whereas the City Treasurer has certified the proposed local improvement roll in accordance with Section 36.11(2) of O. Reg. 586/06; and

Whereas Section 36.14 of O. Reg. 586/06 provides that after the Treasurer has certified the local improvement roll, the City shall by by-law provide that the amount specially charged on the lot set out in the roll shall be sufficient to raise the lot’s share of the cost by a number of equal annual payments and that a special charge shall be imposed in each year on the lot equal to the amount of the payment payable in that year;

Therefore be it resolved that the Council of The Corporation of the City of Kingston hereby enacts as follows:

1. The provisions of Section 36.14 of O. Reg. 586/06 apply to the Benefitting Property as a result of the completion of the Work pursuant to the POA.
2. The amounts specially charged on the lot as set out in the certified local improvement roll attached as Schedule “A” to this By-Law (the “Special Charge”) is sufficient to raise the lot’s share of the Cost and shall be imposed on and collected by annually adding the annual amount payable as set out in Schedule “A” to this By-Law (the “Annual Payments”) to the tax roll of the lot.
3. The Annual Payments as set out in certified local improvement roll attached as Schedule “A” do not extend beyond the lifetime of the Work.
4. The amount of each payment made in respect of the Special Charge shall be entered in the local improvement roll by the Treasurer.
5. This By-Law shall come into force and take effect on the date of its passing and shall be deemed repealed on the date on which the Treasurer certifies that the Special Charge has been paid in full.

Given all Three Readings and Passed: Meeting date (Month day, year)

Janet Jaynes
City Clerk

Bryan Paterson
Mayor

City of Kingston – Better Homes Kingston

Local Improvement Charges Added to Taxes

BHK Number	Roll Number	Tenant Number	Site Address	Lot	Property Owner(s)
BHK-0416	101109009009862	N/A	57 Point St Mark Drive	N/A	David Kenneth Holwell, Rayna Edels, Nathaniel David Holwell

Local Improvement Charge								Detail Description
Cost of Work	Funding Amount	Interest Charge	Admin Charge	Special Charge (Total Amount owing)	When Special Charge to Be Paid	Lifetime of the Work	Annual Payment	
\$24,832.94	\$24,832.94	0%	\$0	\$19,832.94	Within 20 year(s) from the first Payment Date	20 Years	\$991.64	Better Homes Kingston Program - Local Improvement Charge added to taxes. The Special Charge amount is equal to the Funding Amount minus eligible incentive of \$5000. First payment due on the 2025 Interim Tax Bill.

Certified as sufficient, in accordance with O.Reg.586/06.

Desiree Kennedy, Chief Financial Officer and City Treasurer

By-Law Number 2024-XX

Special Charge By-Law

A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program in Accordance with Ontario Regulation 586/06 (912 Roshan Drive)

Passed: XXXX

Whereas at its meeting on February 2, 2021, Kingston City Council enacted By-Law 2021-23, A By-Law to Authorize the Undertaking of Energy Efficiency and Water Conservation Works on Private Residential Property as Local Improvements under the Kingston Home Energy Retrofit Program (KHERP), in accordance with Part III of Ontario Regulation 586/06, Local Improvement Charges - Priority Lien Status, enacted under the *Municipal Act, 2001*, S.O. 2001, c. 25 (“O. Reg. 586/06”); and

Whereas the owner(s) of the Benefitting Property and the City of Kingston (the “City”) have entered into a Property Owner Agreement (the “POA”) pursuant to Section 36.2 of O. Reg. 586/06 for the City to undertake work as a local improvement (the “Work”) on the Benefitting Property and to raise the cost of the Work (the “Cost”) by imposing a special charge on the Benefitting Property; and

Whereas the City Clerk has certified the POA pursuant to Section 36.4 of O. Reg. 586/06; and

Whereas the Work has been completed; and

Whereas a local improvement roll was prepared in accordance with Section 36.10 of O. Reg. 586/06, setting out the Cost, the proposed special charges to be imposed on the Benefitting Property, when the special charges are to be paid, and the lifetime of the Work; and

Whereas the City has given notice of the proposed local improvement roll to the owner(s) of the Benefitting Property pursuant to Section 36.11 of O. Reg. 586/06; and

Whereas the City Treasurer has certified the proposed local improvement roll in accordance with Section 36.11(2) of O. Reg. 586/06; and

Whereas Section 36.14 of O. Reg. 586/06 provides that after the Treasurer has certified the local improvement roll, the City shall by by-law provide that the amount specially charged on the lot set out in the roll shall be sufficient to raise the lot’s share of the cost by a number of equal annual payments and that a special charge shall be imposed in each year on the lot equal to the amount of the payment payable in that year;

Therefore be it resolved that the Council of The Corporation of the City of Kingston hereby enacts as follows:

1. The provisions of Section 36.14 of O. Reg. 586/06 apply to the Benefitting Property as a result of the completion of the Work pursuant to the POA.
2. The amounts specially charged on the lot as set out in the certified local improvement roll attached as Schedule “A” to this By-Law (the “Special Charge”) is sufficient to raise the lot’s share of the Cost and shall be imposed on and collected by annually adding the annual amount payable as set out in Schedule “A” to this By-Law (the “Annual Payments”) to the tax roll of the lot.
3. The Annual Payments as set out in certified local improvement roll attached as Schedule “A” do not extend beyond the lifetime of the Work.
4. The amount of each payment made in respect of the Special Charge shall be entered in the local improvement roll by the Treasurer.
5. This By-Law shall come into force and take effect on the date of its passing and shall be deemed repealed on the date on which the Treasurer certifies that the Special Charge has been paid in full.

Given all Three Readings and Passed: Meeting date (Month day, year)

Janet Jaynes
City Clerk

Bryan Paterson
Mayor

City of Kingston – Better Homes Kingston

Local Improvement Charges Added to Taxes

BHK Number	Roll Number	Tenant Number	Site Address	Lot	Property Owner(s)
BHK-0215	101108022018478	N/A	912 Roshan Drive	N/A	Mary-Jean McIntyre

Local Improvement Charge								Detail Description
Cost of Work	Funding Amount	Interest Charge	Admin Charge	Special Charge (Total Amount owing)	When Special Charge to Be Paid	Lifetime of the Work	Annual Payment	
\$115,733.75	\$40,000.00	0%	\$0	\$35,000.00	Within 20 year(s) from the first Payment Date	20 Years	\$1,750.00	Better Homes Kingston Program - Local Improvement Charge added to taxes. The Special Charge amount is equal to the Funding Amount minus eligible incentive of \$5000. First payment due on the 2025 Interim Tax Bill.

Certified as sufficient, in accordance with O.Reg.586/06.

Desiree Kennedy, Chief Financial Officer and City Treasurer

By-Law Number 2024-XX

Special Charge By-Law

A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program in Accordance with Ontario Regulation 586/06 (948 Highway 2)

Passed: XXXX

Whereas at its meeting on February 2, 2021, Kingston City Council enacted By-Law 2021-23, A By-Law to Authorize the Undertaking of Energy Efficiency and Water Conservation Works on Private Residential Property as Local Improvements under the Kingston Home Energy Retrofit Program (KHERP), in accordance with Part III of Ontario Regulation 586/06, Local Improvement Charges - Priority Lien Status, enacted under the *Municipal Act, 2001*, S.O. 2001, c. 25 ("O. Reg. 586/06"); and

Whereas the owner(s) of the Benefitting Property and the City of Kingston (the "City") have entered into a Property Owner Agreement (the "POA") pursuant to Section 36.2 of O. Reg. 586/06 for the City to undertake work as a local improvement (the "Work") on the Benefitting Property and to raise the cost of the Work (the "Cost") by imposing a special charge on the Benefitting Property; and

Whereas the City Clerk has certified the POA pursuant to Section 36.4 of O. Reg. 586/06; and

Whereas the Work has been completed; and

Whereas a local improvement roll was prepared in accordance with Section 36.10 of O. Reg. 586/06, setting out the Cost, the proposed special charges to be imposed on the Benefitting Property, when the special charges are to be paid, and the lifetime of the Work; and

Whereas the City has given notice of the proposed local improvement roll to the owner(s) of the Benefitting Property pursuant to Section 36.11 of O. Reg. 586/06; and

Whereas the City Treasurer has certified the proposed local improvement roll in accordance with Section 36.11(2) of O. Reg. 586/06; and

Whereas Section 36.14 of O. Reg. 586/06 provides that after the Treasurer has certified the local improvement roll, the City shall by by-law provide that the amount specially charged on the lot set out in the roll shall be sufficient to raise the lot's share of the cost by a number of equal annual payments and that a special charge shall be imposed in each year on the lot equal to the amount of the payment payable in that year;

Therefore be it resolved that the Council of The Corporation of the City of Kingston hereby enacts as follows:

1. The provisions of Section 36.14 of O. Reg. 586/06 apply to the Benefitting Property as a result of the completion of the Work pursuant to the POA.
2. The amounts specially charged on the lot as set out in the certified local improvement roll attached as Schedule “A” to this By-Law (the “Special Charge”) is sufficient to raise the lot’s share of the Cost and shall be imposed on and collected by annually adding the annual amount payable as set out in Schedule “A” to this By-Law (the “Annual Payments”) to the tax roll of the lot.
3. The Annual Payments as set out in certified local improvement roll attached as Schedule “A” do not extend beyond the lifetime of the Work.
4. The amount of each payment made in respect of the Special Charge shall be entered in the local improvement roll by the Treasurer.
5. This By-Law shall come into force and take effect on the date of its passing and shall be deemed repealed on the date on which the Treasurer certifies that the Special Charge has been paid in full.

Given all Three Readings and Passed: Meeting date (Month day, year)

Janet Jaynes
City Clerk

Bryan Paterson
Mayor

City of Kingston – Better Homes Kingston

Local Improvement Charges Added to Taxes

BHK Number	Roll Number	Tenant Number	Site Address	Lot	Property Owner(s)
BHK-0499	101109008012100	N/A	948 Highway 2	N/A	James McKeen, Shelley Pilon McKeen

Local Improvement Charge								Detail Description
Cost of Work	Funding Amount	Interest Charge	Admin Charge	Special Charge (Total Amount owing)	When Special Charge to Be Paid	Lifetime of the Work	Annual Payment	
\$37,148.73	\$37,148.73	0%	\$0	\$32,148.73	Within 20 year(s) from the first Payment Date	20 Years	\$1,607.43	Better Homes Kingston Program - Local Improvement Charge added to taxes. The Special Charge amount is equal to the Funding Amount minus eligible incentive of \$5000. First payment due on the 2025 Interim Tax Bill.

Certified as sufficient, in accordance with O.Reg.586/06.

Desiree Kennedy, Chief Financial Officer and City Treasurer

By-Law Number 2024-XX

Special Charge By-Law

A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program in Accordance with Ontario Regulation 586/06 (127 Seaforth Road)

Passed: XXXX

Whereas at its meeting on February 2, 2021, Kingston City Council enacted By-Law 2021-23, A By-Law to Authorize the Undertaking of Energy Efficiency and Water Conservation Works on Private Residential Property as Local Improvements under the Kingston Home Energy Retrofit Program (KHERP), in accordance with Part III of Ontario Regulation 586/06, Local Improvement Charges - Priority Lien Status, enacted under the *Municipal Act, 2001*, S.O. 2001, c. 25 (“O. Reg. 586/06”); and

Whereas the owner(s) of the Benefitting Property and the City of Kingston (the “City”) have entered into a Property Owner Agreement (the “POA”) pursuant to Section 36.2 of O. Reg. 586/06 for the City to undertake work as a local improvement (the “Work”) on the Benefitting Property and to raise the cost of the Work (the “Cost”) by imposing a special charge on the Benefitting Property; and

Whereas the City Clerk has certified the POA pursuant to Section 36.4 of O. Reg. 586/06; and

Whereas the Work has been completed; and

Whereas a local improvement roll was prepared in accordance with Section 36.10 of O. Reg. 586/06, setting out the Cost, the proposed special charges to be imposed on the Benefitting Property, when the special charges are to be paid, and the lifetime of the Work; and

Whereas the City has given notice of the proposed local improvement roll to the owner(s) of the Benefitting Property pursuant to Section 36.11 of O. Reg. 586/06; and

Whereas the City Treasurer has certified the proposed local improvement roll in accordance with Section 36.11(2) of O. Reg. 586/06; and

Whereas Section 36.14 of O. Reg. 586/06 provides that after the Treasurer has certified the local improvement roll, the City shall by by-law provide that the amount specially charged on the lot set out in the roll shall be sufficient to raise the lot’s share of the cost by a number of equal annual payments and that a special charge shall be imposed in each year on the lot equal to the amount of the payment payable in that year;

Therefore be it resolved that the Council of The Corporation of the City of Kingston hereby enacts as follows:

1. The provisions of Section 36.14 of O. Reg. 586/06 apply to the Benefitting Property as a result of the completion of the Work pursuant to the POA.
2. The amounts specially charged on the lot as set out in the certified local improvement roll attached as Schedule “A” to this By-Law (the “Special Charge”) is sufficient to raise the lot’s share of the Cost and shall be imposed on and collected by annually adding the annual amount payable as set out in Schedule “A” to this By-Law (the “Annual Payments”) to the tax roll of the lot.
3. The Annual Payments as set out in certified local improvement roll attached as Schedule “A” do not extend beyond the lifetime of the Work.
4. The amount of each payment made in respect of the Special Charge shall be entered in the local improvement roll by the Treasurer.
5. This By-Law shall come into force and take effect on the date of its passing and shall be deemed repealed on the date on which the Treasurer certifies that the Special Charge has been paid in full.

Given all Three Readings and Passed: Meeting date (Month day, year)

Janet Jaynes
City Clerk

Bryan Paterson
Mayor

City of Kingston – Better Homes Kingston

Local Improvement Charges Added to Taxes

BHK Number	Roll Number	Tenant Number	Site Address	Lot	Property Owner(s)
BHK-0506	101106008027700	N/A	127 Seaforth Road	N/A	William Charles Plaxton, Vicki Lynn Knowles

Local Improvement Charge								Detail Description
Cost of Work	Funding Amount	Interest Charge	Admin Charge	Special Charge (Total Amount owing)	When Special Charge to Be Paid	Lifetime of the Work	Annual Payment	
\$37,688.36	\$10,830.00	0%	\$0	\$5,830.00	Within 5 year(s) from the first Payment Date	5 Years	\$1,166.00	Better Homes Kingston Program - Local Improvement Charge added to taxes. The Special Charge amount is equal to the Funding Amount minus eligible incentive of \$5000. First payment due on the 2025 Interim Tax Bill.

Certified as sufficient, in accordance with O.Reg.586/06.

Desiree Kennedy, Chief Financial Officer and City Treasurer

By-Law Number 2024-XX

Special Charge By-Law

A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program in Accordance with Ontario Regulation 586/06 (110 Ellerbeck Street)

Passed: XXXX

Whereas at its meeting on February 2, 2021, Kingston City Council enacted By-Law 2021-23, A By-Law to Authorize the Undertaking of Energy Efficiency and Water Conservation Works on Private Residential Property as Local Improvements under the Kingston Home Energy Retrofit Program (KHERP), in accordance with Part III of Ontario Regulation 586/06, Local Improvement Charges - Priority Lien Status, enacted under the *Municipal Act, 2001*, S.O. 2001, c. 25 (“O. Reg. 586/06”); and

Whereas the owner(s) of the Benefitting Property and the City of Kingston (the “City”) have entered into a Property Owner Agreement (the “POA”) pursuant to Section 36.2 of O. Reg. 586/06 for the City to undertake work as a local improvement (the “Work”) on the Benefitting Property and to raise the cost of the Work (the “Cost”) by imposing a special charge on the Benefitting Property; and

Whereas the City Clerk has certified the POA pursuant to Section 36.4 of O. Reg. 586/06; and

Whereas the Work has been completed; and

Whereas a local improvement roll was prepared in accordance with Section 36.10 of O. Reg. 586/06, setting out the Cost, the proposed special charges to be imposed on the Benefitting Property, when the special charges are to be paid, and the lifetime of the Work; and

Whereas the City has given notice of the proposed local improvement roll to the owner(s) of the Benefitting Property pursuant to Section 36.11 of O. Reg. 586/06; and

Whereas the City Treasurer has certified the proposed local improvement roll in accordance with Section 36.11(2) of O. Reg. 586/06; and

Whereas Section 36.14 of O. Reg. 586/06 provides that after the Treasurer has certified the local improvement roll, the City shall by by-law provide that the amount specially charged on the lot set out in the roll shall be sufficient to raise the lot’s share of the cost by a number of equal annual payments and that a special charge shall be imposed in each year on the lot equal to the amount of the payment payable in that year;

Therefore be it resolved that the Council of The Corporation of the City of Kingston hereby enacts as follows:

1. The provisions of Section 36.14 of O. Reg. 586/06 apply to the Benefitting Property as a result of the completion of the Work pursuant to the POA.
2. The amounts specially charged on the lot as set out in the certified local improvement roll attached as Schedule “A” to this By-Law (the “Special Charge”) is sufficient to raise the lot’s share of the Cost and shall be imposed on and collected by annually adding the annual amount payable as set out in Schedule “A” to this By-Law (the “Annual Payments”) to the tax roll of the lot.
3. The Annual Payments as set out in certified local improvement roll attached as Schedule “A” do not extend beyond the lifetime of the Work.
4. The amount of each payment made in respect of the Special Charge shall be entered in the local improvement roll by the Treasurer.
5. This By-Law shall come into force and take effect on the date of its passing and shall be deemed repealed on the date on which the Treasurer certifies that the Special Charge has been paid in full.

Given all Three Readings and Passed: Meeting date (Month day, year)

Janet Jaynes
City Clerk

Bryan Paterson
Mayor

City of Kingston – Better Homes Kingston

Local Improvement Charges Added to Taxes

BHK Number	Roll Number	Tenant Number	Site Address	Lot	Property Owner(s)
BHK-0511	101107007002100	N/A	110 Ellerbeck Street	N/A	Bo Wandschneider, Anastasia Lintner

Local Improvement Charge								Detail Description
Cost of Work	Funding Amount	Interest Charge	Admin Charge	Special Charge (Total Amount owing)	When Special Charge to Be Paid	Lifetime of the Work	Annual Payment	
\$77,294.68	\$40,000.00	0%	\$0	\$35,000.00	Within 20 year(s) from the first Payment Date	20 Years	\$1,750.00	Better Homes Kingston Program - Local Improvement Charge added to taxes. The Special Charge amount is equal to the Funding Amount minus eligible incentive of \$5000. First payment due on the 2025 Interim Tax Bill.

Certified as sufficient, in accordance with O.Reg.586/06.

Desiree Kennedy, Chief Financial Officer and City Treasurer

By-Law Number 2024-XX

Special Charge By-Law

A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program in Accordance with Ontario Regulation 586/06 (278 Sydenham Street)

Passed: XXXX

Whereas at its meeting on February 2, 2021, Kingston City Council enacted By-Law 2021-23, A By-Law to Authorize the Undertaking of Energy Efficiency and Water Conservation Works on Private Residential Property as Local Improvements under the Kingston Home Energy Retrofit Program (KHERP), in accordance with Part III of Ontario Regulation 586/06, Local Improvement Charges - Priority Lien Status, enacted under the *Municipal Act, 2001*, S.O. 2001, c. 25 (“O. Reg. 586/06”); and

Whereas the owner(s) of the Benefitting Property and the City of Kingston (the “City”) have entered into a Property Owner Agreement (the “POA”) pursuant to Section 36.2 of O. Reg. 586/06 for the City to undertake work as a local improvement (the “Work”) on the Benefitting Property and to raise the cost of the Work (the “Cost”) by imposing a special charge on the Benefitting Property; and

Whereas the City Clerk has certified the POA pursuant to Section 36.4 of O. Reg. 586/06; and

Whereas the Work has been completed; and

Whereas a local improvement roll was prepared in accordance with Section 36.10 of O. Reg. 586/06, setting out the Cost, the proposed special charges to be imposed on the Benefitting Property, when the special charges are to be paid, and the lifetime of the Work; and

Whereas the City has given notice of the proposed local improvement roll to the owner(s) of the Benefitting Property pursuant to Section 36.11 of O. Reg. 586/06; and

Whereas the City Treasurer has certified the proposed local improvement roll in accordance with Section 36.11(2) of O. Reg. 586/06; and

Whereas Section 36.14 of O. Reg. 586/06 provides that after the Treasurer has certified the local improvement roll, the City shall by by-law provide that the amount specially charged on the lot set out in the roll shall be sufficient to raise the lot’s share of the cost by a number of equal annual payments and that a special charge shall be imposed in each year on the lot equal to the amount of the payment payable in that year;

Therefore be it resolved that the Council of The Corporation of the City of Kingston hereby enacts as follows:

1. The provisions of Section 36.14 of O. Reg. 586/06 apply to the Benefitting Property as a result of the completion of the Work pursuant to the POA.
2. The amounts specially charged on the lot as set out in the certified local improvement roll attached as Schedule “A” to this By-Law (the “Special Charge”) is sufficient to raise the lot’s share of the Cost and shall be imposed on and collected by annually adding the annual amount payable as set out in Schedule “A” to this By-Law (the “Annual Payments”) to the tax roll of the lot.
3. The Annual Payments as set out in certified local improvement roll attached as Schedule “A” do not extend beyond the lifetime of the Work.
4. The amount of each payment made in respect of the Special Charge shall be entered in the local improvement roll by the Treasurer.
5. This By-Law shall come into force and take effect on the date of its passing and shall be deemed repealed on the date on which the Treasurer certifies that the Special Charge has been paid in full.

Given all Three Readings and Passed: Meeting date (Month day, year)

Janet Jaynes
City Clerk

Bryan Paterson
Mayor

City of Kingston – Better Homes Kingston

Local Improvement Charges Added to Taxes

BHK Number	Roll Number	Tenant Number	Site Address	Lot	Property Owner(s)
BHK-0080	101103014001700	N/A	278 Sydenham Street	N/A	Robert Ian MacInnes

Local Improvement Charge								Detail Description
Cost of Work	Funding Amount	Interest Charge	Admin Charge	Special Charge (Total Amount owing)	When Special Charge to Be Paid	Lifetime of the Work	Annual Payment	
\$28,557.93	\$28,557.93	0%	\$0	\$23,557.93	Within 20 year(s) from the first Payment Date	20 Years	\$1,177.89	Better Homes Kingston Program - Local Improvement Charge added to taxes. The Special Charge amount is equal to the Funding Amount minus eligible incentive of \$5000. First payment due on the 2025 Interim Tax Bill.

Certified as sufficient, in accordance with O.Reg.586/06.

Desiree Kennedy, Chief Financial Officer and City Treasurer

By-Law Number 2024-XX

Special Charge By-Law

A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program in Accordance with Ontario Regulation 586/06 (43 Evelyn Street)

Passed: XXXX

Whereas at its meeting on February 2, 2021, Kingston City Council enacted By-Law 2021-23, A By-Law to Authorize the Undertaking of Energy Efficiency and Water Conservation Works on Private Residential Property as Local Improvements under the Kingston Home Energy Retrofit Program (KHERP), in accordance with Part III of Ontario Regulation 586/06, Local Improvement Charges - Priority Lien Status, enacted under the *Municipal Act, 2001*, S.O. 2001, c. 25 (“O. Reg. 586/06”); and

Whereas the owner(s) of the Benefitting Property and the City of Kingston (the “City”) have entered into a Property Owner Agreement (the “POA”) pursuant to Section 36.2 of O. Reg. 586/06 for the City to undertake work as a local improvement (the “Work”) on the Benefitting Property and to raise the cost of the Work (the “Cost”) by imposing a special charge on the Benefitting Property; and

Whereas the City Clerk has certified the POA pursuant to Section 36.4 of O. Reg. 586/06; and

Whereas the Work has been completed; and

Whereas a local improvement roll was prepared in accordance with Section 36.10 of O. Reg. 586/06, setting out the Cost, the proposed special charges to be imposed on the Benefitting Property, when the special charges are to be paid, and the lifetime of the Work; and

Whereas the City has given notice of the proposed local improvement roll to the owner(s) of the Benefitting Property pursuant to Section 36.11 of O. Reg. 586/06; and

Whereas the City Treasurer has certified the proposed local improvement roll in accordance with Section 36.11(2) of O. Reg. 586/06; and

Whereas Section 36.14 of O. Reg. 586/06 provides that after the Treasurer has certified the local improvement roll, the City shall by by-law provide that the amount specially charged on the lot set out in the roll shall be sufficient to raise the lot’s share of the cost by a number of equal annual payments and that a special charge shall be imposed in each year on the lot equal to the amount of the payment payable in that year;

Therefore be it resolved that the Council of The Corporation of the City of Kingston hereby enacts as follows:

1. The provisions of Section 36.14 of O. Reg. 586/06 apply to the Benefitting Property as a result of the completion of the Work pursuant to the POA.
2. The amounts specially charged on the lot as set out in the certified local improvement roll attached as Schedule “A” to this By-Law (the “Special Charge”) is sufficient to raise the lot’s share of the Cost and shall be imposed on and collected by annually adding the annual amount payable as set out in Schedule “A” to this By-Law (the “Annual Payments”) to the tax roll of the lot.
3. The Annual Payments as set out in certified local improvement roll attached as Schedule “A” do not extend beyond the lifetime of the Work.
4. The amount of each payment made in respect of the Special Charge shall be entered in the local improvement roll by the Treasurer.
5. This By-Law shall come into force and take effect on the date of its passing and shall be deemed repealed on the date on which the Treasurer certifies that the Special Charge has been paid in full.

Given all Three Readings and Passed: Meeting date (Month day, year)

Janet Jaynes
City Clerk

Bryan Paterson
Mayor

City of Kingston – Better Homes Kingston

Local Improvement Charges Added to Taxes

BHK Number	Roll Number	Tenant Number	Site Address	Lot	Property Owner(s)
BHK-0230	101108008007300	N/A	43 Evelyn Street	N/A	Joseph Beuregard Pizzacalla

Local Improvement Charge								
Cost of Work	Funding Amount	Interest Charge	Admin Charge	Special Charge (Total Amount owing)	When Special Charge to Be Paid	Lifetime of the Work	Annual Payment	Detail Description
\$28,636.00	\$26,600.00	0%	\$0	\$21,600.00	Within 20 year(s) from the first Payment Date	20 Years	\$1,080.00	Better Homes Kingston Program - Local Improvement Charge added to taxes. The Special Charge amount is equal to the Funding Amount minus eligible incentive of \$5000. First payment due on the 2025 Interim Tax Bill.

Certified as sufficient, in accordance with O.Reg.586/06.

Desiree Kennedy, Chief Financial Officer and City Treasurer

By-Law Number 2024-XX

Special Charge By-Law

**A By-Law to Authorize the Imposition of a Special Charge under the Better Homes
Kingston Program in Accordance with Ontario Regulation 586/06 (1317 Fisher
Crescent)**

Passed: XXXX

Whereas at its meeting on February 2, 2021, Kingston City Council enacted By-Law 2021-23, A By-Law to Authorize the Undertaking of Energy Efficiency and Water Conservation Works on Private Residential Property as Local Improvements under the Kingston Home Energy Retrofit Program (KHERP), in accordance with Part III of Ontario Regulation 586/06, Local Improvement Charges - Priority Lien Status, enacted under the *Municipal Act, 2001*, S.O. 2001, c. 25 (“O. Reg. 586/06”); and

Whereas the owner(s) of the Benefitting Property and the City of Kingston (the “City”) have entered into a Property Owner Agreement (the “POA”) pursuant to Section 36.2 of O. Reg. 586/06 for the City to undertake work as a local improvement (the “Work”) on the Benefitting Property and to raise the cost of the Work (the “Cost”) by imposing a special charge on the Benefitting Property; and

Whereas the City Clerk has certified the POA pursuant to Section 36.4 of O. Reg. 586/06; and

Whereas the Work has been completed; and

Whereas a local improvement roll was prepared in accordance with Section 36.10 of O. Reg. 586/06, setting out the Cost, the proposed special charges to be imposed on the Benefitting Property, when the special charges are to be paid, and the lifetime of the Work; and

Whereas the City has given notice of the proposed local improvement roll to the owner(s) of the Benefitting Property pursuant to Section 36.11 of O. Reg. 586/06; and

Whereas the City Treasurer has certified the proposed local improvement roll in accordance with Section 36.11(2) of O. Reg. 586/06; and

Whereas Section 36.14 of O. Reg. 586/06 provides that after the Treasurer has certified the local improvement roll, the City shall by by-law provide that the amount specially charged on the lot set out in the roll shall be sufficient to raise the lot’s share of the cost by a number of equal annual payments and that a special charge shall be imposed in each year on the lot equal to the amount of the payment payable in that year;

Therefore be it resolved that the Council of The Corporation of the City of Kingston hereby enacts as follows:

1. The provisions of Section 36.14 of O. Reg. 586/06 apply to the Benefitting Property as a result of the completion of the Work pursuant to the POA.
2. The amounts specially charged on the lot as set out in the certified local improvement roll attached as Schedule “A” to this By-Law (the “Special Charge”) is sufficient to raise the lot’s share of the Cost and shall be imposed on and collected by annually adding the annual amount payable as set out in Schedule “A” to this By-Law (the “Annual Payments”) to the tax roll of the lot.
3. The Annual Payments as set out in certified local improvement roll attached as Schedule “A” do not extend beyond the lifetime of the Work.
4. The amount of each payment made in respect of the Special Charge shall be entered in the local improvement roll by the Treasurer.
5. This By-Law shall come into force and take effect on the date of its passing and shall be deemed repealed on the date on which the Treasurer certifies that the Special Charge has been paid in full.

Given all Three Readings and Passed: Meeting date (Month day, year)

Janet Jaynes
City Clerk

Bryan Paterson
Mayor

City of Kingston – Better Homes Kingston

Local Improvement Charges Added to Taxes

BHK Number	Roll Number	Tenant Number	Site Address	Lot	Property Owner(s)
BHK-0412	101108004111403	N/A	1317 Fisher Crescent	N/A	Phaneendra Naraharisetty

Local Improvement Charge								Detail Description
Cost of Work	Funding Amount	Interest Charge	Admin Charge	Special Charge (Total Amount owing)	When Special Charge to Be Paid	Lifetime of the Work	Annual Payment	
\$26,199.05	\$26,199.05	0%	\$0	\$21,199.05	Within 20 year(s) from the first Payment Date	20 Years	\$1,059.95	Better Homes Kingston Program - Local Improvement Charge added to taxes. The Special Charge amount is equal to the Funding Amount minus eligible incentive of \$5000. First payment due on the 2025 Interim Tax Bill.

Certified as sufficient, in accordance with O.Reg.586/06.

Desiree Kennedy, Chief Financial Officer and City Treasurer

By-Law Number 2024-XX

Special Charge By-Law

**A By-Law to Authorize the Imposition of a Special Charge under the Better Homes
Kingston Program in Accordance with Ontario Regulation 586/06 (1218 Bentley
Terrace)**

Passed: XXXX

Whereas at its meeting on February 2, 2021, Kingston City Council enacted By-Law 2021-23, A By-Law to Authorize the Undertaking of Energy Efficiency and Water Conservation Works on Private Residential Property as Local Improvements under the Kingston Home Energy Retrofit Program (KHERP), in accordance with Part III of Ontario Regulation 586/06, Local Improvement Charges - Priority Lien Status, enacted under the *Municipal Act, 2001*, S.O. 2001, c. 25 (“O. Reg. 586/06”); and

Whereas the owner(s) of the Benefitting Property and the City of Kingston (the “City”) have entered into a Property Owner Agreement (the “POA”) pursuant to Section 36.2 of O. Reg. 586/06 for the City to undertake work as a local improvement (the “Work”) on the Benefitting Property and to raise the cost of the Work (the “Cost”) by imposing a special charge on the Benefitting Property; and

Whereas the City Clerk has certified the POA pursuant to Section 36.4 of O. Reg. 586/06; and

Whereas the Work has been completed; and

Whereas a local improvement roll was prepared in accordance with Section 36.10 of O. Reg. 586/06, setting out the Cost, the proposed special charges to be imposed on the Benefitting Property, when the special charges are to be paid, and the lifetime of the Work; and

Whereas the City has given notice of the proposed local improvement roll to the owner(s) of the Benefitting Property pursuant to Section 36.11 of O. Reg. 586/06; and

Whereas the City Treasurer has certified the proposed local improvement roll in accordance with Section 36.11(2) of O. Reg. 586/06; and

Whereas Section 36.14 of O. Reg. 586/06 provides that after the Treasurer has certified the local improvement roll, the City shall by by-law provide that the amount specially charged on the lot set out in the roll shall be sufficient to raise the lot’s share of the cost by a number of equal annual payments and that a special charge shall be imposed in each year on the lot equal to the amount of the payment payable in that year;

Therefore be it resolved that the Council of The Corporation of the City of Kingston hereby enacts as follows:

1. The provisions of Section 36.14 of O. Reg. 586/06 apply to the Benefitting Property as a result of the completion of the Work pursuant to the POA.
2. The amounts specially charged on the lot as set out in the certified local improvement roll attached as Schedule “A” to this By-Law (the “Special Charge”) is sufficient to raise the lot’s share of the Cost and shall be imposed on and collected by annually adding the annual amount payable as set out in Schedule “A” to this By-Law (the “Annual Payments”) to the tax roll of the lot.
3. The Annual Payments as set out in certified local improvement roll attached as Schedule “A” do not extend beyond the lifetime of the Work.
4. The amount of each payment made in respect of the Special Charge shall be entered in the local improvement roll by the Treasurer.
5. This By-Law shall come into force and take effect on the date of its passing and shall be deemed repealed on the date on which the Treasurer certifies that the Special Charge has been paid in full.

Given all Three Readings and Passed: Meeting date (Month day, year)

Janet Jaynes
City Clerk

Bryan Paterson
Mayor

City of Kingston – Better Homes Kingston

Local Improvement Charges Added to Taxes

BHK Number	Roll Number	Tenant Number	Site Address	Lot	Property Owner(s)
BHK-0443	101108015402300	N/A	1218 Bentley Terrace	N/A	Glenn Hendry, Robin Hendry

Local Improvement Charge								Detail Description
Cost of Work	Funding Amount	Interest Charge	Admin Charge	Special Charge (Total Amount owing)	When Special Charge to Be Paid	Lifetime of the Work	Annual Payment	
\$23,854.75	\$23,854.75	0%	\$0	\$18,854.75	Within 20 year(s) from the first Payment Date	20 Years	\$942.73	Better Homes Kingston Program - Local Improvement Charge added to taxes. The Special Charge amount is equal to the Funding Amount minus eligible incentive of \$5000. First payment due on the 2025 Interim Tax Bill.

Certified as sufficient, in accordance with O.Reg.586/06.

Desiree Kennedy, Chief Financial Officer and City Treasurer

By-Law Number 2024-XX

Special Charge By-Law

A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program in Accordance with Ontario Regulation 586/06 (1 York Street)

Passed: XXXX

Whereas at its meeting on February 2, 2021, Kingston City Council enacted By-Law 2021-23, A By-Law to Authorize the Undertaking of Energy Efficiency and Water Conservation Works on Private Residential Property as Local Improvements under the Kingston Home Energy Retrofit Program (KHERP), in accordance with Part III of Ontario Regulation 586/06, Local Improvement Charges - Priority Lien Status, enacted under the *Municipal Act, 2001*, S.O. 2001, c. 25 ("O. Reg. 586/06"); and

Whereas the owner(s) of the Benefitting Property and the City of Kingston (the "City") have entered into a Property Owner Agreement (the "POA") pursuant to Section 36.2 of O. Reg. 586/06 for the City to undertake work as a local improvement (the "Work") on the Benefitting Property and to raise the cost of the Work (the "Cost") by imposing a special charge on the Benefitting Property; and

Whereas the City Clerk has certified the POA pursuant to Section 36.4 of O. Reg. 586/06; and

Whereas the Work has been completed; and

Whereas a local improvement roll was prepared in accordance with Section 36.10 of O. Reg. 586/06, setting out the Cost, the proposed special charges to be imposed on the Benefitting Property, when the special charges are to be paid, and the lifetime of the Work; and

Whereas the City has given notice of the proposed local improvement roll to the owner(s) of the Benefitting Property pursuant to Section 36.11 of O. Reg. 586/06; and

Whereas the City Treasurer has certified the proposed local improvement roll in accordance with Section 36.11(2) of O. Reg. 586/06; and

Whereas Section 36.14 of O. Reg. 586/06 provides that after the Treasurer has certified the local improvement roll, the City shall by by-law provide that the amount specially charged on the lot set out in the roll shall be sufficient to raise the lot's share of the cost by a number of equal annual payments and that a special charge shall be imposed in each year on the lot equal to the amount of the payment payable in that year;

Therefore be it resolved that the Council of The Corporation of the City of Kingston hereby enacts as follows:

1. The provisions of Section 36.14 of O. Reg. 586/06 apply to the Benefitting Property as a result of the completion of the Work pursuant to the POA.
2. The amounts specially charged on the lot as set out in the certified local improvement roll attached as Schedule “A” to this By-Law (the “Special Charge”) is sufficient to raise the lot’s share of the Cost and shall be imposed on and collected by annually adding the annual amount payable as set out in Schedule “A” to this By-Law (the “Annual Payments”) to the tax roll of the lot.
3. The Annual Payments as set out in certified local improvement roll attached as Schedule “A” do not extend beyond the lifetime of the Work.
4. The amount of each payment made in respect of the Special Charge shall be entered in the local improvement roll by the Treasurer.
5. This By-Law shall come into force and take effect on the date of its passing and shall be deemed repealed on the date on which the Treasurer certifies that the Special Charge has been paid in full.

Given all Three Readings and Passed: Meeting date (Month day, year)

Janet Jaynes
City Clerk

Bryan Paterson
Mayor

City of Kingston – Better Homes Kingston

Local Improvement Charges Added to Taxes

BHK Number	Roll Number	Tenant Number	Site Address	Lot	Property Owner(s)
BHK-0520	101103014011400	N/A	1 York Street	N/A	Victoria Tomalty

Local Improvement Charge								Detail Description
Cost of Work	Funding Amount	Interest Charge	Admin Charge	Special Charge (Total Amount owing)	When Special Charge to Be Paid	Lifetime of the Work	Annual Payment	
\$27,952.00	\$16,248.00	0%	\$0	\$11,248.00	Within 20 year(s) from the first Payment Date	20 Years	\$562.40	Better Homes Kingston Program - Local Improvement Charge added to taxes. The Special Charge amount is equal to the Funding Amount minus eligible incentive of \$5000. First payment due on the 2025 Interim Tax Bill.

Certified as sufficient, in accordance with O.Reg.586/06.

Desiree Kennedy, Chief Financial Officer and City Treasurer

By-Law Number 2024-XX

Special Charge By-Law

A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program in Accordance with Ontario Regulation 586/06 (1202 Brass Drive)

Passed: XXXX

Whereas at its meeting on February 2, 2021, Kingston City Council enacted By-Law 2021-23, A By-Law to Authorize the Undertaking of Energy Efficiency and Water Conservation Works on Private Residential Property as Local Improvements under the Kingston Home Energy Retrofit Program (KHERP), in accordance with Part III of Ontario Regulation 586/06, Local Improvement Charges - Priority Lien Status, enacted under the *Municipal Act, 2001*, S.O. 2001, c. 25 (“O. Reg. 586/06”); and

Whereas the owner(s) of the Benefitting Property and the City of Kingston (the “City”) have entered into a Property Owner Agreement (the “POA”) pursuant to Section 36.2 of O. Reg. 586/06 for the City to undertake work as a local improvement (the “Work”) on the Benefitting Property and to raise the cost of the Work (the “Cost”) by imposing a special charge on the Benefitting Property; and

Whereas the City Clerk has certified the POA pursuant to Section 36.4 of O. Reg. 586/06; and

Whereas the Work has been completed; and

Whereas a local improvement roll was prepared in accordance with Section 36.10 of O. Reg. 586/06, setting out the Cost, the proposed special charges to be imposed on the Benefitting Property, when the special charges are to be paid, and the lifetime of the Work; and

Whereas the City has given notice of the proposed local improvement roll to the owner(s) of the Benefitting Property pursuant to Section 36.11 of O. Reg. 586/06; and

Whereas the City Treasurer has certified the proposed local improvement roll in accordance with Section 36.11(2) of O. Reg. 586/06; and

Whereas Section 36.14 of O. Reg. 586/06 provides that after the Treasurer has certified the local improvement roll, the City shall by by-law provide that the amount specially charged on the lot set out in the roll shall be sufficient to raise the lot’s share of the cost by a number of equal annual payments and that a special charge shall be imposed in each year on the lot equal to the amount of the payment payable in that year;

Therefore be it resolved that the Council of The Corporation of the City of Kingston hereby enacts as follows:

1. The provisions of Section 36.14 of O. Reg. 586/06 apply to the Benefitting Property as a result of the completion of the Work pursuant to the POA.
2. The amounts specially charged on the lot as set out in the certified local improvement roll attached as Schedule “A” to this By-Law (the “Special Charge”) is sufficient to raise the lot’s share of the Cost and shall be imposed on and collected by annually adding the annual amount payable as set out in Schedule “A” to this By-Law (the “Annual Payments”) to the tax roll of the lot.
3. The Annual Payments as set out in certified local improvement roll attached as Schedule “A” do not extend beyond the lifetime of the Work.
4. The amount of each payment made in respect of the Special Charge shall be entered in the local improvement roll by the Treasurer.
5. This By-Law shall come into force and take effect on the date of its passing and shall be deemed repealed on the date on which the Treasurer certifies that the Special Charge has been paid in full.

Given all Three Readings and Passed: Meeting date (Month day, year)

Janet Jaynes
City Clerk

Bryan Paterson
Mayor

City of Kingston – Better Homes Kingston

Local Improvement Charges Added to Taxes

BHK Number	Roll Number	Tenant Number	Site Address	Lot	Property Owner(s)
BHK-0530	101108019019300	N/A	1202 - 1204 Brass Drive	N/A	Sharon Lisette Siderius, Mark Anthony Siderius

Local Improvement Charge								Detail Description
Cost of Work	Funding Amount	Interest Charge	Admin Charge	Special Charge (Total Amount owing)	When Special Charge to Be Paid	Lifetime of the Work	Annual Payment	
\$32,544.64	\$32,544.64	0%	\$0	\$27,544.64	Within 20 year(s) from the first Payment Date	20 Years	\$1,377.23	Better Homes Kingston Program - Local Improvement Charge added to taxes. The Special Charge amount is equal to the Funding Amount minus eligible incentive of \$5000. First payment due on the 2025 Interim Tax Bill.

Certified as sufficient, in accordance with O.Reg.586/06.

Desiree Kennedy, Chief Financial Officer and City Treasurer

By-Law Number 2024-XX

Special Charge By-Law

A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program in Accordance with Ontario Regulation 586/06 (339 Honeywood Avenue)

Passed: XXXX

Whereas at its meeting on February 2, 2021, Kingston City Council enacted By-Law 2021-23, A By-Law to Authorize the Undertaking of Energy Efficiency and Water Conservation Works on Private Residential Property as Local Improvements under the Kingston Home Energy Retrofit Program (KHERP), in accordance with Part III of Ontario Regulation 586/06, Local Improvement Charges - Priority Lien Status, enacted under the *Municipal Act, 2001*, S.O. 2001, c. 25 (“O. Reg. 586/06”); and

Whereas the owner(s) of the Benefitting Property and the City of Kingston (the “City”) have entered into a Property Owner Agreement (the “POA”) pursuant to Section 36.2 of O. Reg. 586/06 for the City to undertake work as a local improvement (the “Work”) on the Benefitting Property and to raise the cost of the Work (the “Cost”) by imposing a special charge on the Benefitting Property; and

Whereas the City Clerk has certified the POA pursuant to Section 36.4 of O. Reg. 586/06; and

Whereas the Work has been completed; and

Whereas a local improvement roll was prepared in accordance with Section 36.10 of O. Reg. 586/06, setting out the Cost, the proposed special charges to be imposed on the Benefitting Property, when the special charges are to be paid, and the lifetime of the Work; and

Whereas the City has given notice of the proposed local improvement roll to the owner(s) of the Benefitting Property pursuant to Section 36.11 of O. Reg. 586/06; and

Whereas the City Treasurer has certified the proposed local improvement roll in accordance with Section 36.11(2) of O. Reg. 586/06; and

Whereas Section 36.14 of O. Reg. 586/06 provides that after the Treasurer has certified the local improvement roll, the City shall by by-law provide that the amount specially charged on the lot set out in the roll shall be sufficient to raise the lot’s share of the cost by a number of equal annual payments and that a special charge shall be imposed in each year on the lot equal to the amount of the payment payable in that year;

Therefore be it resolved that the Council of The Corporation of the City of Kingston hereby enacts as follows:

1. The provisions of Section 36.14 of O. Reg. 586/06 apply to the Benefitting Property as a result of the completion of the Work pursuant to the POA.
2. The amounts specially charged on the lot as set out in the certified local improvement roll attached as Schedule “A” to this By-Law (the “Special Charge”) is sufficient to raise the lot’s share of the Cost and shall be imposed on and collected by annually adding the annual amount payable as set out in Schedule “A” to this By-Law (the “Annual Payments”) to the tax roll of the lot.
3. The Annual Payments as set out in certified local improvement roll attached as Schedule “A” do not extend beyond the lifetime of the Work.
4. The amount of each payment made in respect of the Special Charge shall be entered in the local improvement roll by the Treasurer.
5. This By-Law shall come into force and take effect on the date of its passing and shall be deemed repealed on the date on which the Treasurer certifies that the Special Charge has been paid in full.

Given all Three Readings and Passed: Meeting date (Month day, year)

Janet Jaynes
City Clerk

Bryan Paterson
Mayor

City of Kingston – Better Homes Kingston

Local Improvement Charges Added to Taxes

BHK Number	Roll Number	Tenant Number	Site Address	Lot	Property Owner(s)
BHK-0555	101109009028084	N/A	339 Honeywood Avenue	N/A	Chenxin Zhou

Local Improvement Charge								Detail Description
Cost of Work	Funding Amount	Interest Charge	Admin Charge	Special Charge (Total Amount owing)	When Special Charge to Be Paid	Lifetime of the Work	Annual Payment	
\$37,809.93	\$37,809.93	0%	\$0	\$32,809.93	Within 20 year(s) from the first Payment Date	20 Years	\$1,640.49	Better Homes Kingston Program - Local Improvement Charge added to taxes. The Special Charge amount is equal to the Funding Amount minus eligible incentive of \$5000. First payment due on the 2025 Interim Tax Bill.

Certified as sufficient, in accordance with O.Reg.586/06.

Desiree Kennedy, Chief Financial Officer and City Treasurer

By-Law Number 2024-XX

Special Charge By-Law

A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program in Accordance with Ontario Regulation 586/06 (21 College Street)

Passed: XXXX

Whereas at its meeting on February 2, 2021, Kingston City Council enacted By-Law 2021-23, A By-Law to Authorize the Undertaking of Energy Efficiency and Water Conservation Works on Private Residential Property as Local Improvements under the Kingston Home Energy Retrofit Program (KHERP), in accordance with Part III of Ontario Regulation 586/06, Local Improvement Charges - Priority Lien Status, enacted under the *Municipal Act, 2001*, S.O. 2001, c. 25 (“O. Reg. 586/06”); and

Whereas the owner(s) of the Benefitting Property and the City of Kingston (the “City”) have entered into a Property Owner Agreement (the “POA”) pursuant to Section 36.2 of O. Reg. 586/06 for the City to undertake work as a local improvement (the “Work”) on the Benefitting Property and to raise the cost of the Work (the “Cost”) by imposing a special charge on the Benefitting Property; and

Whereas the City Clerk has certified the POA pursuant to Section 36.4 of O. Reg. 586/06; and

Whereas the Work has been completed; and

Whereas a local improvement roll was prepared in accordance with Section 36.10 of O. Reg. 586/06, setting out the Cost, the proposed special charges to be imposed on the Benefitting Property, when the special charges are to be paid, and the lifetime of the Work; and

Whereas the City has given notice of the proposed local improvement roll to the owner(s) of the Benefitting Property pursuant to Section 36.11 of O. Reg. 586/06; and

Whereas the City Treasurer has certified the proposed local improvement roll in accordance with Section 36.11(2) of O. Reg. 586/06; and

Whereas Section 36.14 of O. Reg. 586/06 provides that after the Treasurer has certified the local improvement roll, the City shall by by-law provide that the amount specially charged on the lot set out in the roll shall be sufficient to raise the lot’s share of the cost by a number of equal annual payments and that a special charge shall be imposed in each year on the lot equal to the amount of the payment payable in that year;

Therefore be it resolved that the Council of The Corporation of the City of Kingston hereby enacts as follows:

1. The provisions of Section 36.14 of O. Reg. 586/06 apply to the Benefitting Property as a result of the completion of the Work pursuant to the POA.
2. The amounts specially charged on the lot as set out in the certified local improvement roll attached as Schedule “A” to this By-Law (the “Special Charge”) is sufficient to raise the lot’s share of the Cost and shall be imposed on and collected by annually adding the annual amount payable as set out in Schedule “A” to this By-Law (the “Annual Payments”) to the tax roll of the lot.
3. The Annual Payments as set out in certified local improvement roll attached as Schedule “A” do not extend beyond the lifetime of the Work.
4. The amount of each payment made in respect of the Special Charge shall be entered in the local improvement roll by the Treasurer.
5. This By-Law shall come into force and take effect on the date of its passing and shall be deemed repealed on the date on which the Treasurer certifies that the Special Charge has been paid in full.

Given all Three Readings and Passed: Meeting date (Month day, year)

Janet Jaynes
City Clerk

Bryan Paterson
Mayor

City of Kingston – Better Homes Kingston

Local Improvement Charges Added to Taxes

BHK Number	Roll Number	Tenant Number	Site Address	Lot	Property Owner(s)
BHK-0190	101107002001800	N/A	21 College Street	N/A	Helen Patricia Ambrose

Local Improvement Charge								Detail Description
Cost of Work	Funding Amount	Interest Charge	Admin Charge	Special Charge (Total Amount owing)	When Special Charge to Be Paid	Lifetime of the Work	Annual Payment	
\$21,696.00	\$21,696.00	0%	\$0	\$16,696.00	Within 20 year(s) from the first Payment Date	20 Years	\$834.80	Better Homes Kingston Program - Local Improvement Charge added to taxes. The Special Charge amount is equal to the Funding Amount minus eligible incentive of \$5000. First payment due on the 2025 Interim Tax Bill.

Certified as sufficient, in accordance with O.Reg.586/06.

Desiree Kennedy, Chief Financial Officer and City Treasurer

By-Law Number 2024-XX

Special Charge By-Law

**A By-Law to Authorize the Imposition of a Special Charge under the Better Homes
Kingston Program in Accordance with Ontario Regulation 586/06 (100 Cameron
Street)**

Passed: XXXX

Whereas at its meeting on February 2, 2021, Kingston City Council enacted By-Law 2021-23, A By-Law to Authorize the Undertaking of Energy Efficiency and Water Conservation Works on Private Residential Property as Local Improvements under the Kingston Home Energy Retrofit Program (KHERP), in accordance with Part III of Ontario Regulation 586/06, Local Improvement Charges - Priority Lien Status, enacted under the *Municipal Act, 2001*, S.O. 2001, c. 25 (“O. Reg. 586/06”); and

Whereas the owner(s) of the Benefitting Property and the City of Kingston (the “City”) have entered into a Property Owner Agreement (the “POA”) pursuant to Section 36.2 of O. Reg. 586/06 for the City to undertake work as a local improvement (the “Work”) on the Benefitting Property and to raise the cost of the Work (the “Cost”) by imposing a special charge on the Benefitting Property; and

Whereas the City Clerk has certified the POA pursuant to Section 36.4 of O. Reg. 586/06; and

Whereas the Work has been completed; and

Whereas a local improvement roll was prepared in accordance with Section 36.10 of O. Reg. 586/06, setting out the Cost, the proposed special charges to be imposed on the Benefitting Property, when the special charges are to be paid, and the lifetime of the Work; and

Whereas the City has given notice of the proposed local improvement roll to the owner(s) of the Benefitting Property pursuant to Section 36.11 of O. Reg. 586/06; and

Whereas the City Treasurer has certified the proposed local improvement roll in accordance with Section 36.11(2) of O. Reg. 586/06; and

Whereas Section 36.14 of O. Reg. 586/06 provides that after the Treasurer has certified the local improvement roll, the City shall by by-law provide that the amount specially charged on the lot set out in the roll shall be sufficient to raise the lot’s share of the cost by a number of equal annual payments and that a special charge shall be imposed in each year on the lot equal to the amount of the payment payable in that year;

Therefore be it resolved that the Council of The Corporation of the City of Kingston hereby enacts as follows:

1. The provisions of Section 36.14 of O. Reg. 586/06 apply to the Benefitting Property as a result of the completion of the Work pursuant to the POA.
2. The amounts specially charged on the lot as set out in the certified local improvement roll attached as Schedule “A” to this By-Law (the “Special Charge”) is sufficient to raise the lot’s share of the Cost and shall be imposed on and collected by annually adding the annual amount payable as set out in Schedule “A” to this By-Law (the “Annual Payments”) to the tax roll of the lot.
3. The Annual Payments as set out in certified local improvement roll attached as Schedule “A” do not extend beyond the lifetime of the Work.
4. The amount of each payment made in respect of the Special Charge shall be entered in the local improvement roll by the Treasurer.
5. This By-Law shall come into force and take effect on the date of its passing and shall be deemed repealed on the date on which the Treasurer certifies that the Special Charge has been paid in full.

Given all Three Readings and Passed: Meeting date (Month day, year)

Janet Jaynes
City Clerk

Bryan Paterson
Mayor

City of Kingston – Better Homes Kingston

Local Improvement Charges Added to Taxes

BHK Number	Roll Number	Tenant Number	Site Address	Lot	Property Owner(s)
BHK-0543	101105008008700	N/A	100 Cameron St	N/A	Nancy Slipp

Local Improvement Charge								Detail Description
Cost of Work	Funding Amount	Interest Charge	Admin Charge	Special Charge (Total Amount owing)	When Special Charge to Be Paid	Lifetime of the Work	Annual Payment	
\$23,403.43	\$23,403.43	0%	\$0	\$18,403.43	Within 20 year(s) from the first Payment Date	20 Years	\$920.17	Better Homes Kingston Program - Local Improvement Charge added to taxes. The Special Charge amount is equal to the Funding Amount minus eligible incentive of \$5000. First payment due on the 2025 Interim Tax Bill.

Certified as sufficient, in accordance with O.Reg.586/06.

Desiree Kennedy, Chief Financial Officer and City Treasurer

By-Law Number 2024-XX

Special Charge By-Law

A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program in Accordance with Ontario Regulation 586/06 (475 Kirkwood Road)

Passed: XXXX

Whereas at its meeting on February 2, 2021, Kingston City Council enacted By-Law 2021-23, A By-Law to Authorize the Undertaking of Energy Efficiency and Water Conservation Works on Private Residential Property as Local Improvements under the Kingston Home Energy Retrofit Program (KHERP), in accordance with Part III of Ontario Regulation 586/06, Local Improvement Charges - Priority Lien Status, enacted under the *Municipal Act, 2001*, S.O. 2001, c. 25 (“O. Reg. 586/06”); and

Whereas the owner(s) of the Benefitting Property and the City of Kingston (the “City”) have entered into a Property Owner Agreement (the “POA”) pursuant to Section 36.2 of O. Reg. 586/06 for the City to undertake work as a local improvement (the “Work”) on the Benefitting Property and to raise the cost of the Work (the “Cost”) by imposing a special charge on the Benefitting Property; and

Whereas the City Clerk has certified the POA pursuant to Section 36.4 of O. Reg. 586/06; and

Whereas the Work has been completed; and

Whereas a local improvement roll was prepared in accordance with Section 36.10 of O. Reg. 586/06, setting out the Cost, the proposed special charges to be imposed on the Benefitting Property, when the special charges are to be paid, and the lifetime of the Work; and

Whereas the City has given notice of the proposed local improvement roll to the owner(s) of the Benefitting Property pursuant to Section 36.11 of O. Reg. 586/06; and

Whereas the City Treasurer has certified the proposed local improvement roll in accordance with Section 36.11(2) of O. Reg. 586/06; and

Whereas Section 36.14 of O. Reg. 586/06 provides that after the Treasurer has certified the local improvement roll, the City shall by by-law provide that the amount specially charged on the lot set out in the roll shall be sufficient to raise the lot’s share of the cost by a number of equal annual payments and that a special charge shall be imposed in each year on the lot equal to the amount of the payment payable in that year;

Therefore be it resolved that the Council of The Corporation of the City of Kingston hereby enacts as follows:

1. The provisions of Section 36.14 of O. Reg. 586/06 apply to the Benefitting Property as a result of the completion of the Work pursuant to the POA.
2. The amounts specially charged on the lot as set out in the certified local improvement roll attached as Schedule “A” to this By-Law (the “Special Charge”) is sufficient to raise the lot’s share of the Cost and shall be imposed on and collected by annually adding the annual amount payable as set out in Schedule “A” to this By-Law (the “Annual Payments”) to the tax roll of the lot.
3. The Annual Payments as set out in certified local improvement roll attached as Schedule “A” do not extend beyond the lifetime of the Work.
4. The amount of each payment made in respect of the Special Charge shall be entered in the local improvement roll by the Treasurer.
5. This By-Law shall come into force and take effect on the date of its passing and shall be deemed repealed on the date on which the Treasurer certifies that the Special Charge has been paid in full.

Given all Three Readings and Passed: Meeting date (Month day, year)

Janet Jaynes
City Clerk

Bryan Paterson
Mayor

City of Kingston – Better Homes Kingston

Local Improvement Charges Added to Taxes

BHK Number	Roll Number	Tenant Number	Site Address	Lot	Property Owner(s)
BHK-0527	101108011004800	N/A	475 Kirkwood Road	N/A	Garrison Wade Oosterhof, Adelaide (Corina Helena) Oosterhof, Gary William Oosterhof

Local Improvement Charge								Detail Description
Cost of Work	Funding Amount	Interest Charge	Admin Charge	Special Charge (Total Amount owing)	When Special Charge to Be Paid	Lifetime of the Work	Annual Payment	
\$19,329.33	\$19,329.33	0%	\$0	\$14,329.33	Within 20 year(s) from the first Payment Date	20 Years	\$716.46	Better Homes Kingston Program - Local Improvement Charge added to taxes. The Special Charge amount is equal to the Funding Amount minus eligible incentive of \$5000. First payment due on the 2025 Interim Tax Bill.

Certified as sufficient, in accordance with O.Reg.586/06.

Desiree Kennedy, Chief Financial Officer and City Treasurer

By-Law Number 2024-XX

Special Charge By-Law

**A By-Law to Authorize the Imposition of a Special Charge under the Better Homes
Kingston Program in Accordance with Ontario Regulation 586/06 (112 Fireside
Court)**

Passed: XXXX

Whereas at its meeting on February 2, 2021, Kingston City Council enacted By-Law 2021-23, A By-Law to Authorize the Undertaking of Energy Efficiency and Water Conservation Works on Private Residential Property as Local Improvements under the Kingston Home Energy Retrofit Program (KHERP), in accordance with Part III of Ontario Regulation 586/06, Local Improvement Charges - Priority Lien Status, enacted under the *Municipal Act, 2001*, S.O. 2001, c. 25 (“O. Reg. 586/06”); and

Whereas the owner(s) of the Benefitting Property and the City of Kingston (the “City”) have entered into a Property Owner Agreement (the “POA”) pursuant to Section 36.2 of O. Reg. 586/06 for the City to undertake work as a local improvement (the “Work”) on the Benefitting Property and to raise the cost of the Work (the “Cost”) by imposing a special charge on the Benefitting Property; and

Whereas the City Clerk has certified the POA pursuant to Section 36.4 of O. Reg. 586/06; and

Whereas the Work has been completed; and

Whereas a local improvement roll was prepared in accordance with Section 36.10 of O. Reg. 586/06, setting out the Cost, the proposed special charges to be imposed on the Benefitting Property, when the special charges are to be paid, and the lifetime of the Work; and

Whereas the City has given notice of the proposed local improvement roll to the owner(s) of the Benefitting Property pursuant to Section 36.11 of O. Reg. 586/06; and

Whereas the City Treasurer has certified the proposed local improvement roll in accordance with Section 36.11(2) of O. Reg. 586/06; and

Whereas Section 36.14 of O. Reg. 586/06 provides that after the Treasurer has certified the local improvement roll, the City shall by by-law provide that the amount specially charged on the lot set out in the roll shall be sufficient to raise the lot’s share of the cost by a number of equal annual payments and that a special charge shall be imposed in each year on the lot equal to the amount of the payment payable in that year;

Therefore be it resolved that the Council of The Corporation of the City of Kingston hereby enacts as follows:

1. The provisions of Section 36.14 of O. Reg. 586/06 apply to the Benefitting Property as a result of the completion of the Work pursuant to the POA.
2. The amounts specially charged on the lot as set out in the certified local improvement roll attached as Schedule “A” to this By-Law (the “Special Charge”) is sufficient to raise the lot’s share of the Cost and shall be imposed on and collected by annually adding the annual amount payable as set out in Schedule “A” to this By-Law (the “Annual Payments”) to the tax roll of the lot.
3. The Annual Payments as set out in certified local improvement roll attached as Schedule “A” do not extend beyond the lifetime of the Work.
4. The amount of each payment made in respect of the Special Charge shall be entered in the local improvement roll by the Treasurer.
5. This By-Law shall come into force and take effect on the date of its passing and shall be deemed repealed on the date on which the Treasurer certifies that the Special Charge has been paid in full.

Given all Three Readings and Passed: Meeting date (Month day, year)

Janet Jaynes
City Clerk

Bryan Paterson
Mayor

City of Kingston – Better Homes Kingston

Local Improvement Charges Added to Taxes

BHK Number	Roll Number	Tenant Number	Site Address	Lot	Property Owner(s)
BHK-0601	101109009011548	N/A	112 Fireside Court	N/A	Nancy Ellun Winkelmann

Local Improvement Charge								Detail Description
Cost of Work	Funding Amount	Interest Charge	Admin Charge	Special Charge (Total Amount owing)	When Special Charge to Be Paid	Lifetime of the Work	Annual Payment	
\$24,189.80	\$24,189.80	0%	\$0	\$19,189.80	Within 20 year(s) from the first Payment Date	20 Years	\$959.49	Better Homes Kingston Program - Local Improvement Charge added to taxes. The Special Charge amount is equal to the Funding Amount minus eligible incentive of \$5000. First payment due on the 2025 Interim Tax Bill.

Certified as sufficient, in accordance with O.Reg.586/06.

Desiree Kennedy, Chief Financial Officer and City Treasurer

By-Law Number 2024-XX

Special Charge By-Law

A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program in Accordance with Ontario Regulation 586/06 (154 McMichael Street)

Passed: XXXX

Whereas at its meeting on February 2, 2021, Kingston City Council enacted By-Law 2021-23, A By-Law to Authorize the Undertaking of Energy Efficiency and Water Conservation Works on Private Residential Property as Local Improvements under the Kingston Home Energy Retrofit Program (KHERP), in accordance with Part III of Ontario Regulation 586/06, Local Improvement Charges - Priority Lien Status, enacted under the *Municipal Act, 2001*, S.O. 2001, c. 25 (“O. Reg. 586/06”); and

Whereas the owner(s) of the Benefitting Property and the City of Kingston (the “City”) have entered into a Property Owner Agreement (the “POA”) pursuant to Section 36.2 of O. Reg. 586/06 for the City to undertake work as a local improvement (the “Work”) on the Benefitting Property and to raise the cost of the Work (the “Cost”) by imposing a special charge on the Benefitting Property; and

Whereas the City Clerk has certified the POA pursuant to Section 36.4 of O. Reg. 586/06; and

Whereas the Work has been completed; and

Whereas a local improvement roll was prepared in accordance with Section 36.10 of O. Reg. 586/06, setting out the Cost, the proposed special charges to be imposed on the Benefitting Property, when the special charges are to be paid, and the lifetime of the Work; and

Whereas the City has given notice of the proposed local improvement roll to the owner(s) of the Benefitting Property pursuant to Section 36.11 of O. Reg. 586/06; and

Whereas the City Treasurer has certified the proposed local improvement roll in accordance with Section 36.11(2) of O. Reg. 586/06; and

Whereas Section 36.14 of O. Reg. 586/06 provides that after the Treasurer has certified the local improvement roll, the City shall by by-law provide that the amount specially charged on the lot set out in the roll shall be sufficient to raise the lot’s share of the cost by a number of equal annual payments and that a special charge shall be imposed in each year on the lot equal to the amount of the payment payable in that year;

Therefore be it resolved that the Council of The Corporation of the City of Kingston hereby enacts as follows:

1. The provisions of Section 36.14 of O. Reg. 586/06 apply to the Benefitting Property as a result of the completion of the Work pursuant to the POA.
2. The amounts specially charged on the lot as set out in the certified local improvement roll attached as Schedule “A” to this By-Law (the “Special Charge”) is sufficient to raise the lot’s share of the Cost and shall be imposed on and collected by annually adding the annual amount payable as set out in Schedule “A” to this By-Law (the “Annual Payments”) to the tax roll of the lot.
3. The Annual Payments as set out in certified local improvement roll attached as Schedule “A” do not extend beyond the lifetime of the Work.
4. The amount of each payment made in respect of the Special Charge shall be entered in the local improvement roll by the Treasurer.
5. This By-Law shall come into force and take effect on the date of its passing and shall be deemed repealed on the date on which the Treasurer certifies that the Special Charge has been paid in full.

Given all Three Readings and Passed: Meeting date (Month day, year)

Janet Jaynes
City Clerk

Bryan Paterson
Mayor

City of Kingston – Better Homes Kingston

Local Improvement Charges Added to Taxes

BHK Number	Roll Number	Tenant Number	Site Address	Lot	Property Owner(s)
BHK-0490	101106007007400	N/A	154 McMichael Street	N/A	Constance Amy Morris, Louise Elizabeth Topping

Local Improvement Charge								Detail Description
Cost of Work	Funding Amount	Interest Charge	Admin Charge	Special Charge (Total Amount owing)	When Special Charge to Be Paid	Lifetime of the Work	Annual Payment	
\$30,857.17	\$30,600.00	0%	\$0	\$25,600.00	Within 20 year(s) from the first Payment Date	20 Years	\$1,280.00	Better Homes Kingston Program - Local Improvement Charge added to taxes. The Special Charge amount is equal to the Funding Amount minus eligible incentive of \$5000. First payment due on the 2025 Interim Tax Bill.

Certified as sufficient, in accordance with O.Reg.586/06.

Desiree Kennedy, Chief Financial Officer and City Treasurer

By-Law Number 2024-XX

Special Charge By-Law

A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program in Accordance with Ontario Regulation 586/06 (2 Sinclair Street)

Passed: XXXX

Whereas at its meeting on February 2, 2021, Kingston City Council enacted By-Law 2021-23, A By-Law to Authorize the Undertaking of Energy Efficiency and Water Conservation Works on Private Residential Property as Local Improvements under the Kingston Home Energy Retrofit Program (KHERP), in accordance with Part III of Ontario Regulation 586/06, Local Improvement Charges - Priority Lien Status, enacted under the *Municipal Act, 2001*, S.O. 2001, c. 25 ("O. Reg. 586/06"); and

Whereas the owner(s) of the Benefitting Property and the City of Kingston (the "City") have entered into a Property Owner Agreement (the "POA") pursuant to Section 36.2 of O. Reg. 586/06 for the City to undertake work as a local improvement (the "Work") on the Benefitting Property and to raise the cost of the Work (the "Cost") by imposing a special charge on the Benefitting Property; and

Whereas the City Clerk has certified the POA pursuant to Section 36.4 of O. Reg. 586/06; and

Whereas the Work has been completed; and

Whereas a local improvement roll was prepared in accordance with Section 36.10 of O. Reg. 586/06, setting out the Cost, the proposed special charges to be imposed on the Benefitting Property, when the special charges are to be paid, and the lifetime of the Work; and

Whereas the City has given notice of the proposed local improvement roll to the owner(s) of the Benefitting Property pursuant to Section 36.11 of O. Reg. 586/06; and

Whereas the City Treasurer has certified the proposed local improvement roll in accordance with Section 36.11(2) of O. Reg. 586/06; and

Whereas Section 36.14 of O. Reg. 586/06 provides that after the Treasurer has certified the local improvement roll, the City shall by by-law provide that the amount specially charged on the lot set out in the roll shall be sufficient to raise the lot's share of the cost by a number of equal annual payments and that a special charge shall be imposed in each year on the lot equal to the amount of the payment payable in that year;

Therefore be it resolved that the Council of The Corporation of the City of Kingston hereby enacts as follows:

1. The provisions of Section 36.14 of O. Reg. 586/06 apply to the Benefitting Property as a result of the completion of the Work pursuant to the POA.
2. The amounts specially charged on the lot as set out in the certified local improvement roll attached as Schedule “A” to this By-Law (the “Special Charge”) is sufficient to raise the lot’s share of the Cost and shall be imposed on and collected by annually adding the annual amount payable as set out in Schedule “A” to this By-Law (the “Annual Payments”) to the tax roll of the lot.
3. The Annual Payments as set out in certified local improvement roll attached as Schedule “A” do not extend beyond the lifetime of the Work.
4. The amount of each payment made in respect of the Special Charge shall be entered in the local improvement roll by the Treasurer.
5. This By-Law shall come into force and take effect on the date of its passing and shall be deemed repealed on the date on which the Treasurer certifies that the Special Charge has been paid in full.

Given all Three Readings and Passed: Meeting date (Month day, year)

Janet Jaynes
City Clerk

Bryan Paterson
Mayor

City of Kingston – Better Homes Kingston

Local Improvement Charges Added to Taxes

BHK Number	Roll Number	Tenant Number	Site Address	Lot	Property Owner(s)
BHK-0275	101108002010400	N/A	2 Sinclair Street	N/A	Katherine Pelletier Alexandre Sicard

Local Improvement Charge								Detail Description
Cost of Work	Funding Amount	Interest Charge	Admin Charge	Special Charge (Total Amount owing)	When Special Charge to Be Paid	Lifetime of the Work	Annual Payment	
\$86,407.43	\$27,900.00	0%	\$0	\$22,900.00	Within 20 year(s) from the first Payment Date	20 Years	\$1,145.00	Better Homes Kingston Program - Local Improvement Charge added to taxes. The Special Charge amount is equal to the Funding Amount minus eligible incentive of \$5000. First payment due on the 2025 Interim Tax Bill.

Certified as sufficient, in accordance with O.Reg.586/06.

Desiree Kennedy, Chief Financial Officer and City Treasurer

By-Law Number 2024-XX

Special Charge By-Law

A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program in Accordance with Ontario Regulation 586/06 (64 Lower Union)

Passed: XXXX

Whereas at its meeting on February 2, 2021, Kingston City Council enacted By-Law 2021-23, A By-Law to Authorize the Undertaking of Energy Efficiency and Water Conservation Works on Private Residential Property as Local Improvements under the Kingston Home Energy Retrofit Program (KHERP), in accordance with Part III of Ontario Regulation 586/06, Local Improvement Charges - Priority Lien Status, enacted under the *Municipal Act, 2001*, S.O. 2001, c. 25 ("O. Reg. 586/06"); and

Whereas the owner(s) of the Benefitting Property and the City of Kingston (the "City") have entered into a Property Owner Agreement (the "POA") pursuant to Section 36.2 of O. Reg. 586/06 for the City to undertake work as a local improvement (the "Work") on the Benefitting Property and to raise the cost of the Work (the "Cost") by imposing a special charge on the Benefitting Property; and

Whereas the City Clerk has certified the POA pursuant to Section 36.4 of O. Reg. 586/06; and

Whereas the Work has been completed; and

Whereas a local improvement roll was prepared in accordance with Section 36.10 of O. Reg. 586/06, setting out the Cost, the proposed special charges to be imposed on the Benefitting Property, when the special charges are to be paid, and the lifetime of the Work; and

Whereas the City has given notice of the proposed local improvement roll to the owner(s) of the Benefitting Property pursuant to Section 36.11 of O. Reg. 586/06; and

Whereas the City Treasurer has certified the proposed local improvement roll in accordance with Section 36.11(2) of O. Reg. 586/06; and

Whereas Section 36.14 of O. Reg. 586/06 provides that after the Treasurer has certified the local improvement roll, the City shall by by-law provide that the amount specially charged on the lot set out in the roll shall be sufficient to raise the lot's share of the cost by a number of equal annual payments and that a special charge shall be imposed in each year on the lot equal to the amount of the payment payable in that year;

Therefore be it resolved that the Council of The Corporation of the City of Kingston hereby enacts as follows:

1. The provisions of Section 36.14 of O. Reg. 586/06 apply to the Benefitting Property as a result of the completion of the Work pursuant to the POA.
2. The amounts specially charged on the lot as set out in the certified local improvement roll attached as Schedule “A” to this By-Law (the “Special Charge”) is sufficient to raise the lot’s share of the Cost and shall be imposed on and collected by annually adding the annual amount payable as set out in Schedule “A” to this By-Law (the “Annual Payments”) to the tax roll of the lot.
3. The Annual Payments as set out in certified local improvement roll attached as Schedule “A” do not extend beyond the lifetime of the Work.
4. The amount of each payment made in respect of the Special Charge shall be entered in the local improvement roll by the Treasurer.
5. This By-Law shall come into force and take effect on the date of its passing and shall be deemed repealed on the date on which the Treasurer certifies that the Special Charge has been paid in full.

Given all Three Readings and Passed: Meeting date (Month day, year)

Janet Jaynes
City Clerk

Bryan Paterson
Mayor

City of Kingston – Better Homes Kingston

Local Improvement Charges Added to Taxes

BHK Number	Roll Number	Tenant Number	Site Address	Lot	Property Owner(s)
BHK-0158	101101003001300	N/A	64 Lower Union	N/A	Alexander Legnini

Local Improvement Charge								Detail Description
Cost of Work	Funding Amount	Interest Charge	Admin Charge	Special Charge (Total Amount owing)	When Special Charge to Be Paid	Lifetime of the Work	Annual Payment	
\$40,242.17	\$40,000.00	0%	\$0	\$35,000.00	Within 20 year(s) from the first Payment Date	20 Years	\$1,750.00	Better Homes Kingston Program - Local Improvement Charge added to taxes. The Special Charge amount is equal to the Funding Amount minus eligible incentive of \$5000. First payment due on the 2025 Interim Tax Bill.

Certified as sufficient, in accordance with O.Reg.586/06.

Desiree Kennedy, Chief Financial Officer and City Treasurer

By-Law Number 2024-XX

Special Charge By-Law

**A By-Law to Authorize the Imposition of a Special Charge under the Better Homes
Kingston Program in Accordance with Ontario Regulation 586/06 (11 Dunlop
Street)**

Passed: XXXX

Whereas at its meeting on February 2, 2021, Kingston City Council enacted By-Law 2021-23, A By-Law to Authorize the Undertaking of Energy Efficiency and Water Conservation Works on Private Residential Property as Local Improvements under the Kingston Home Energy Retrofit Program (KHERP), in accordance with Part III of Ontario Regulation 586/06, Local Improvement Charges - Priority Lien Status, enacted under the *Municipal Act, 2001*, S.O. 2001, c. 25 (“O. Reg. 586/06”); and

Whereas the owner(s) of the Benefitting Property and the City of Kingston (the “City”) have entered into a Property Owner Agreement (the “POA”) pursuant to Section 36.2 of O. Reg. 586/06 for the City to undertake work as a local improvement (the “Work”) on the Benefitting Property and to raise the cost of the Work (the “Cost”) by imposing a special charge on the Benefitting Property; and

Whereas the City Clerk has certified the POA pursuant to Section 36.4 of O. Reg. 586/06; and

Whereas the Work has been completed; and

Whereas a local improvement roll was prepared in accordance with Section 36.10 of O. Reg. 586/06, setting out the Cost, the proposed special charges to be imposed on the Benefitting Property, when the special charges are to be paid, and the lifetime of the Work; and

Whereas the City has given notice of the proposed local improvement roll to the owner(s) of the Benefitting Property pursuant to Section 36.11 of O. Reg. 586/06; and

Whereas the City Treasurer has certified the proposed local improvement roll in accordance with Section 36.11(2) of O. Reg. 586/06; and

Whereas Section 36.14 of O. Reg. 586/06 provides that after the Treasurer has certified the local improvement roll, the City shall by by-law provide that the amount specially charged on the lot set out in the roll shall be sufficient to raise the lot’s share of the cost by a number of equal annual payments and that a special charge shall be imposed in each year on the lot equal to the amount of the payment payable in that year;

Therefore be it resolved that the Council of The Corporation of the City of Kingston hereby enacts as follows:

1. The provisions of Section 36.14 of O. Reg. 586/06 apply to the Benefitting Property as a result of the completion of the Work pursuant to the POA.
2. The amounts specially charged on the lot as set out in the certified local improvement roll attached as Schedule “A” to this By-Law (the “Special Charge”) is sufficient to raise the lot’s share of the Cost and shall be imposed on and collected by annually adding the annual amount payable as set out in Schedule “A” to this By-Law (the “Annual Payments”) to the tax roll of the lot.
3. The Annual Payments as set out in certified local improvement roll attached as Schedule “A” do not extend beyond the lifetime of the Work.
4. The amount of each payment made in respect of the Special Charge shall be entered in the local improvement roll by the Treasurer.
5. This By-Law shall come into force and take effect on the date of its passing and shall be deemed repealed on the date on which the Treasurer certifies that the Special Charge has been paid in full.

Given all Three Readings and Passed: Meeting date (Month day, year)

Janet Jaynes
City Clerk

Bryan Paterson
Mayor

City of Kingston – Better Homes Kingston

Local Improvement Charges Added to Taxes

BHK Number	Roll Number	Tenant Number	Site Address	Lot	Property Owner(s)
BHK-0247	101102002008400	N/A	11 Dunlop Street	N/A	Jill (Donna) Donaldson

Local Improvement Charge								
Cost of Work	Funding Amount	Interest Charge	Admin Charge	Special Charge (Total Amount owing)	When Special Charge to Be Paid	Lifetime of the Work	Annual Payment	Detail Description
\$25,917.87	\$25,917.87	0%	\$0	\$20,917.87	Within 20 year(s) from the first Payment Date	20 Years	\$1,045.89	Better Homes Kingston Program - Local Improvement Charge added to taxes. The Special Charge amount is equal to the Funding Amount minus eligible incentive of \$5000. First payment due on the 2025 Interim Tax Bill.

Certified as sufficient, in accordance with O.Reg.586/06.

Desiree Kennedy, Chief Financial Officer and City Treasurer

By-Law Number 2024-XX

Special Charge By-Law

A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program in Accordance with Ontario Regulation 586/06 (669 Milford Drive)

Passed: XXXX

Whereas at its meeting on February 2, 2021, Kingston City Council enacted By-Law 2021-23, A By-Law to Authorize the Undertaking of Energy Efficiency and Water Conservation Works on Private Residential Property as Local Improvements under the Kingston Home Energy Retrofit Program (KHERP), in accordance with Part III of Ontario Regulation 586/06, Local Improvement Charges - Priority Lien Status, enacted under the *Municipal Act, 2001*, S.O. 2001, c. 25 (“O. Reg. 586/06”); and

Whereas the owner(s) of the Benefitting Property and the City of Kingston (the “City”) have entered into a Property Owner Agreement (the “POA”) pursuant to Section 36.2 of O. Reg. 586/06 for the City to undertake work as a local improvement (the “Work”) on the Benefitting Property and to raise the cost of the Work (the “Cost”) by imposing a special charge on the Benefitting Property; and

Whereas the City Clerk has certified the POA pursuant to Section 36.4 of O. Reg. 586/06; and

Whereas the Work has been completed; and

Whereas a local improvement roll was prepared in accordance with Section 36.10 of O. Reg. 586/06, setting out the Cost, the proposed special charges to be imposed on the Benefitting Property, when the special charges are to be paid, and the lifetime of the Work; and

Whereas the City has given notice of the proposed local improvement roll to the owner(s) of the Benefitting Property pursuant to Section 36.11 of O. Reg. 586/06; and

Whereas the City Treasurer has certified the proposed local improvement roll in accordance with Section 36.11(2) of O. Reg. 586/06; and

Whereas Section 36.14 of O. Reg. 586/06 provides that after the Treasurer has certified the local improvement roll, the City shall by by-law provide that the amount specially charged on the lot set out in the roll shall be sufficient to raise the lot’s share of the cost by a number of equal annual payments and that a special charge shall be imposed in each year on the lot equal to the amount of the payment payable in that year;

Therefore be it resolved that the Council of The Corporation of the City of Kingston hereby enacts as follows:

1. The provisions of Section 36.14 of O. Reg. 586/06 apply to the Benefitting Property as a result of the completion of the Work pursuant to the POA.
2. The amounts specially charged on the lot as set out in the certified local improvement roll attached as Schedule “A” to this By-Law (the “Special Charge”) is sufficient to raise the lot’s share of the Cost and shall be imposed on and collected by annually adding the annual amount payable as set out in Schedule “A” to this By-Law (the “Annual Payments”) to the tax roll of the lot.
3. The Annual Payments as set out in certified local improvement roll attached as Schedule “A” do not extend beyond the lifetime of the Work.
4. The amount of each payment made in respect of the Special Charge shall be entered in the local improvement roll by the Treasurer.
5. This By-Law shall come into force and take effect on the date of its passing and shall be deemed repealed on the date on which the Treasurer certifies that the Special Charge has been paid in full.

Given all Three Readings and Passed: Meeting date (Month day, year)

Janet Jaynes
City Clerk

Bryan Paterson
Mayor

City of Kingston – Better Homes Kingston

Local Improvement Charges Added to Taxes

BHK Number	Roll Number	Tenant Number	Site Address	Lot	Property Owner(s)
BHK-0565	101108017128900	N/A	669 Milford Drive	N/A	Matthew James Spooner, Sheila Wade Devlin-Spooner

Local Improvement Charge								Detail Description
Cost of Work	Funding Amount	Interest Charge	Admin Charge	Special Charge (Total Amount owing)	When Special Charge to Be Paid	Lifetime of the Work	Annual Payment	
\$39,776.00	\$24,600.00	0%	\$0	\$19,600.00	Within 20 year(s) from the first Payment Date	20 Years	\$980.00	Better Homes Kingston Program - Local Improvement Charge added to taxes. The Special Charge amount is equal to the Funding Amount minus eligible incentive of \$5000. First payment due on the 2025 Interim Tax Bill.

Certified as sufficient, in accordance with O.Reg.586/06.

Desiree Kennedy, Chief Financial Officer and City Treasurer

By-Law Number 2024-XX

Special Charge By-Law

A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program in Accordance with Ontario Regulation 586/06 (23 First Avenue)

Passed: XXXX

Whereas at its meeting on February 2, 2021, Kingston City Council enacted By-Law 2021-23, A By-Law to Authorize the Undertaking of Energy Efficiency and Water Conservation Works on Private Residential Property as Local Improvements under the Kingston Home Energy Retrofit Program (KHERP), in accordance with Part III of Ontario Regulation 586/06, Local Improvement Charges - Priority Lien Status, enacted under the *Municipal Act, 2001*, S.O. 2001, c. 25 ("O. Reg. 586/06"); and

Whereas the owner(s) of the Benefitting Property and the City of Kingston (the "City") have entered into a Property Owner Agreement (the "POA") pursuant to Section 36.2 of O. Reg. 586/06 for the City to undertake work as a local improvement (the "Work") on the Benefitting Property and to raise the cost of the Work (the "Cost") by imposing a special charge on the Benefitting Property; and

Whereas the City Clerk has certified the POA pursuant to Section 36.4 of O. Reg. 586/06; and

Whereas the Work has been completed; and

Whereas a local improvement roll was prepared in accordance with Section 36.10 of O. Reg. 586/06, setting out the Cost, the proposed special charges to be imposed on the Benefitting Property, when the special charges are to be paid, and the lifetime of the Work; and

Whereas the City has given notice of the proposed local improvement roll to the owner(s) of the Benefitting Property pursuant to Section 36.11 of O. Reg. 586/06; and

Whereas the City Treasurer has certified the proposed local improvement roll in accordance with Section 36.11(2) of O. Reg. 586/06; and

Whereas Section 36.14 of O. Reg. 586/06 provides that after the Treasurer has certified the local improvement roll, the City shall by by-law provide that the amount specially charged on the lot set out in the roll shall be sufficient to raise the lot's share of the cost by a number of equal annual payments and that a special charge shall be imposed in each year on the lot equal to the amount of the payment payable in that year;

Therefore be it resolved that the Council of The Corporation of the City of Kingston hereby enacts as follows:

1. The provisions of Section 36.14 of O. Reg. 586/06 apply to the Benefitting Property as a result of the completion of the Work pursuant to the POA.
2. The amounts specially charged on the lot as set out in the certified local improvement roll attached as Schedule “A” to this By-Law (the “Special Charge”) is sufficient to raise the lot’s share of the Cost and shall be imposed on and collected by annually adding the annual amount payable as set out in Schedule “A” to this By-Law (the “Annual Payments”) to the tax roll of the lot.
3. The Annual Payments as set out in certified local improvement roll attached as Schedule “A” do not extend beyond the lifetime of the Work.
4. The amount of each payment made in respect of the Special Charge shall be entered in the local improvement roll by the Treasurer.
5. This By-Law shall come into force and take effect on the date of its passing and shall be deemed repealed on the date on which the Treasurer certifies that the Special Charge has been paid in full.

Given all Three Readings and Passed: Meeting date (Month day, year)

Janet Jaynes
City Clerk

Bryan Paterson
Mayor

City of Kingston – Better Homes Kingston

Local Improvement Charges Added to Taxes

BHK Number	Roll Number	Tenant Number	Site Address	Lot	Property Owner(s)
BHK-0053	101105010010300	N/A	23 First Avenue	N/A	Alexandru Sonoc, Douglas Connors

Local Improvement Charge								Detail Description
Cost of Work	Funding Amount	Interest Charge	Admin Charge	Special Charge (Total Amount owing)	When Special Charge to Be Paid	Lifetime of the Work	Annual Payment	
\$58,245.70	\$19,200.00	0%	\$0	\$14,200.00	Within 20 year(s) from the first Payment Date	20 Years	\$710.00	Better Homes Kingston Program - Local Improvement Charge added to taxes. The Special Charge amount is equal to the Funding Amount minus eligible incentive of \$5000. First payment due on the 2025 Interim Tax Bill.

Certified as sufficient, in accordance with O.Reg.586/06.

Desiree Kennedy, Chief Financial Officer and City Treasurer

By-Law Number 2024-XX

Special Charge By-Law

**A By-Law to Authorize the Imposition of a Special Charge under the Better Homes
Kingston Program in Accordance with Ontario Regulation 586/06 (929 McCarthy
Court)**

Passed: XXXX

Whereas at its meeting on February 2, 2021, Kingston City Council enacted By-Law 2021-23, A By-Law to Authorize the Undertaking of Energy Efficiency and Water Conservation Works on Private Residential Property as Local Improvements under the Kingston Home Energy Retrofit Program (KHERP), in accordance with Part III of Ontario Regulation 586/06, Local Improvement Charges - Priority Lien Status, enacted under the *Municipal Act, 2001*, S.O. 2001, c. 25 (“O. Reg. 586/06”); and

Whereas the owner(s) of the Benefitting Property and the City of Kingston (the “City”) have entered into a Property Owner Agreement (the “POA”) pursuant to Section 36.2 of O. Reg. 586/06 for the City to undertake work as a local improvement (the “Work”) on the Benefitting Property and to raise the cost of the Work (the “Cost”) by imposing a special charge on the Benefitting Property; and

Whereas the City Clerk has certified the POA pursuant to Section 36.4 of O. Reg. 586/06; and

Whereas the Work has been completed; and

Whereas a local improvement roll was prepared in accordance with Section 36.10 of O. Reg. 586/06, setting out the Cost, the proposed special charges to be imposed on the Benefitting Property, when the special charges are to be paid, and the lifetime of the Work; and

Whereas the City has given notice of the proposed local improvement roll to the owner(s) of the Benefitting Property pursuant to Section 36.11 of O. Reg. 586/06; and

Whereas the City Treasurer has certified the proposed local improvement roll in accordance with Section 36.11(2) of O. Reg. 586/06; and

Whereas Section 36.14 of O. Reg. 586/06 provides that after the Treasurer has certified the local improvement roll, the City shall by by-law provide that the amount specially charged on the lot set out in the roll shall be sufficient to raise the lot’s share of the cost by a number of equal annual payments and that a special charge shall be imposed in each year on the lot equal to the amount of the payment payable in that year;

Therefore be it resolved that the Council of The Corporation of the City of Kingston hereby enacts as follows:

1. The provisions of Section 36.14 of O. Reg. 586/06 apply to the Benefitting Property as a result of the completion of the Work pursuant to the POA.
2. The amounts specially charged on the lot as set out in the certified local improvement roll attached as Schedule “A” to this By-Law (the “Special Charge”) is sufficient to raise the lot’s share of the Cost and shall be imposed on and collected by annually adding the annual amount payable as set out in Schedule “A” to this By-Law (the “Annual Payments”) to the tax roll of the lot.
3. The Annual Payments as set out in certified local improvement roll attached as Schedule “A” do not extend beyond the lifetime of the Work.
4. The amount of each payment made in respect of the Special Charge shall be entered in the local improvement roll by the Treasurer.
5. This By-Law shall come into force and take effect on the date of its passing and shall be deemed repealed on the date on which the Treasurer certifies that the Special Charge has been paid in full.

Given all Three Readings and Passed: Meeting date (Month day, year)

Janet Jaynes
City Clerk

Bryan Paterson
Mayor

City of Kingston – Better Homes Kingston

Local Improvement Charges Added to Taxes

BHK Number	Roll Number	Tenant Number	Site Address	Lot	Property Owner(s)
BHK-0427	101108015304127	N/A	929 McCarthy Court	N/A	Mark William George Dickson, Lindsay Anne Robertson

Local Improvement Charge								Detail Description
Cost of Work	Funding Amount	Interest Charge	Admin Charge	Special Charge (Total Amount owing)	When Special Charge to Be Paid	Lifetime of the Work	Annual Payment	
\$9,532.54	\$9,532.54	0%	\$0	\$5,600.00	Within 20 year(s) from the first Payment Date	20 Years	\$280.00	Better Homes Kingston Program - Local Improvement Charge added to taxes. The Special Charge amount is equal to the Funding Amount minus eligible incentive of \$3,932.54. First payment due on the 2025 Interim Tax Bill.

Certified as sufficient, in accordance with O.Reg.586/06.

Desiree Kennedy, Chief Financial Officer and City Treasurer

By-Law Number 2024-XX

Special Charge By-Law

A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program in Accordance with Ontario Regulation 586/06 (24 Alma Street)

Passed: XXXX

Whereas at its meeting on February 2, 2021, Kingston City Council enacted By-Law 2021-23, A By-Law to Authorize the Undertaking of Energy Efficiency and Water Conservation Works on Private Residential Property as Local Improvements under the Kingston Home Energy Retrofit Program (KHERP), in accordance with Part III of Ontario Regulation 586/06, Local Improvement Charges - Priority Lien Status, enacted under the *Municipal Act, 2001*, S.O. 2001, c. 25 ("O. Reg. 586/06"); and

Whereas the owner(s) of the Benefitting Property and the City of Kingston (the "City") have entered into a Property Owner Agreement (the "POA") pursuant to Section 36.2 of O. Reg. 586/06 for the City to undertake work as a local improvement (the "Work") on the Benefitting Property and to raise the cost of the Work (the "Cost") by imposing a special charge on the Benefitting Property; and

Whereas the City Clerk has certified the POA pursuant to Section 36.4 of O. Reg. 586/06; and

Whereas the Work has been completed; and

Whereas a local improvement roll was prepared in accordance with Section 36.10 of O. Reg. 586/06, setting out the Cost, the proposed special charges to be imposed on the Benefitting Property, when the special charges are to be paid, and the lifetime of the Work; and

Whereas the City has given notice of the proposed local improvement roll to the owner(s) of the Benefitting Property pursuant to Section 36.11 of O. Reg. 586/06; and

Whereas the City Treasurer has certified the proposed local improvement roll in accordance with Section 36.11(2) of O. Reg. 586/06; and

Whereas Section 36.14 of O. Reg. 586/06 provides that after the Treasurer has certified the local improvement roll, the City shall by by-law provide that the amount specially charged on the lot set out in the roll shall be sufficient to raise the lot's share of the cost by a number of equal annual payments and that a special charge shall be imposed in each year on the lot equal to the amount of the payment payable in that year;

Therefore be it resolved that the Council of The Corporation of the City of Kingston hereby enacts as follows:

1. The provisions of Section 36.14 of O. Reg. 586/06 apply to the Benefitting Property as a result of the completion of the Work pursuant to the POA.
2. The amounts specially charged on the lot as set out in the certified local improvement roll attached as Schedule “A” to this By-Law (the “Special Charge”) is sufficient to raise the lot’s share of the Cost and shall be imposed on and collected by annually adding the annual amount payable as set out in Schedule “A” to this By-Law (the “Annual Payments”) to the tax roll of the lot.
3. The Annual Payments as set out in certified local improvement roll attached as Schedule “A” do not extend beyond the lifetime of the Work.
4. The amount of each payment made in respect of the Special Charge shall be entered in the local improvement roll by the Treasurer.
5. This By-Law shall come into force and take effect on the date of its passing and shall be deemed repealed on the date on which the Treasurer certifies that the Special Charge has been paid in full.

Given all Three Readings and Passed: Meeting date (Month day, year)

Janet Jaynes
City Clerk

Bryan Paterson
Mayor

City of Kingston – Better Homes Kingston

Local Improvement Charges Added to Taxes

BHK Number	Roll Number	Tenant Number	Site Address	Lot	Property Owner(s)
BHK-0546	101103014011900	N/A	24 Alma Street	N/A	Jessica Mary Huddle, Cade Imogen Pentland-Boyce

Local Improvement Charge								Detail Description
Cost of Work	Funding Amount	Interest Charge	Admin Charge	Special Charge (Total Amount owing)	When Special Charge to Be Paid	Lifetime of the Work	Annual Payment	
\$25,049.41	\$25,049.41	0%	\$0	\$20,049.41	Within 20 year(s) from the first Payment Date	20 Years	\$1002.47	Better Homes Kingston Program - Local Improvement Charge added to taxes. The Special Charge amount is equal to the Funding Amount minus eligible incentive of \$5000. First payment due on the 2025 Interim Tax Bill.

Certified as sufficient, in accordance with O.Reg.586/06.

Desiree Kennedy, Chief Financial Officer and City Treasurer

By-Law Number 2024-XX

Special Charge By-Law

A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program in Accordance with Ontario Regulation 586/06 (218 Victoria Street)

Passed: XXXX

Whereas at its meeting on February 2, 2021, Kingston City Council enacted By-Law 2021-23, A By-Law to Authorize the Undertaking of Energy Efficiency and Water Conservation Works on Private Residential Property as Local Improvements under the Kingston Home Energy Retrofit Program (KHERP), in accordance with Part III of Ontario Regulation 586/06, Local Improvement Charges - Priority Lien Status, enacted under the *Municipal Act, 2001*, S.O. 2001, c. 25 (“O. Reg. 586/06”); and

Whereas the owner(s) of the Benefitting Property and the City of Kingston (the “City”) have entered into a Property Owner Agreement (the “POA”) pursuant to Section 36.2 of O. Reg. 586/06 for the City to undertake work as a local improvement (the “Work”) on the Benefitting Property and to raise the cost of the Work (the “Cost”) by imposing a special charge on the Benefitting Property; and

Whereas the City Clerk has certified the POA pursuant to Section 36.4 of O. Reg. 586/06; and

Whereas the Work has been completed; and

Whereas a local improvement roll was prepared in accordance with Section 36.10 of O. Reg. 586/06, setting out the Cost, the proposed special charges to be imposed on the Benefitting Property, when the special charges are to be paid, and the lifetime of the Work; and

Whereas the City has given notice of the proposed local improvement roll to the owner(s) of the Benefitting Property pursuant to Section 36.11 of O. Reg. 586/06; and

Whereas the City Treasurer has certified the proposed local improvement roll in accordance with Section 36.11(2) of O. Reg. 586/06; and

Whereas Section 36.14 of O. Reg. 586/06 provides that after the Treasurer has certified the local improvement roll, the City shall by by-law provide that the amount specially charged on the lot set out in the roll shall be sufficient to raise the lot’s share of the cost by a number of equal annual payments and that a special charge shall be imposed in each year on the lot equal to the amount of the payment payable in that year;

Therefore be it resolved that the Council of The Corporation of the City of Kingston hereby enacts as follows:

1. The provisions of Section 36.14 of O. Reg. 586/06 apply to the Benefitting Property as a result of the completion of the Work pursuant to the POA.
2. The amounts specially charged on the lot as set out in the certified local improvement roll attached as Schedule “A” to this By-Law (the “Special Charge”) is sufficient to raise the lot’s share of the Cost and shall be imposed on and collected by annually adding the annual amount payable as set out in Schedule “A” to this By-Law (the “Annual Payments”) to the tax roll of the lot.
3. The Annual Payments as set out in certified local improvement roll attached as Schedule “A” do not extend beyond the lifetime of the Work.
4. The amount of each payment made in respect of the Special Charge shall be entered in the local improvement roll by the Treasurer.
5. This By-Law shall come into force and take effect on the date of its passing and shall be deemed repealed on the date on which the Treasurer certifies that the Special Charge has been paid in full.

Given all Three Readings and Passed: Meeting date (Month day, year)

Janet Jaynes
City Clerk

Bryan Paterson
Mayor

City of Kingston – Better Homes Kingston

Local Improvement Charges Added to Taxes

BHK Number	Roll Number	Tenant Number	Site Address	Lot	Property Owner(s)
BHK-0083	101107004005300	N/A	218 Victoria Street	N/A	Paul Walsh, Janice Walsh

Local Improvement Charge								Detail Description
Cost of Work	Funding Amount	Interest Charge	Admin Charge	Special Charge (Total Amount owing)	When Special Charge to Be Paid	Lifetime of the Work	Annual Payment	
\$35,560.44	\$35,560.44	0%	\$0	\$30,560.44	Within 20 year(s) from the first Payment Date	20 Years	1,528.02	Better Homes Kingston Program - Local Improvement Charge added to taxes. The Special Charge amount is equal to the Funding Amount minus eligible incentive of \$5000. First payment due on the 2025 Interim Tax Bill.

Certified as sufficient, in accordance with O.Reg.586/06.

Desiree Kennedy, Chief Financial Officer and City Treasurer

By-Law Number 2024-XX

Special Charge By-Law

A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program in Accordance with Ontario Regulation 586/06 (235 Glen Castle Road)

Passed: XXXX

Whereas at its meeting on February 2, 2021, Kingston City Council enacted By-Law 2021-23, A By-Law to Authorize the Undertaking of Energy Efficiency and Water Conservation Works on Private Residential Property as Local Improvements under the Kingston Home Energy Retrofit Program (KHERP), in accordance with Part III of Ontario Regulation 586/06, Local Improvement Charges - Priority Lien Status, enacted under the *Municipal Act, 2001*, S.O. 2001, c. 25 (“O. Reg. 586/06”); and

Whereas the owner(s) of the Benefitting Property and the City of Kingston (the “City”) have entered into a Property Owner Agreement (the “POA”) pursuant to Section 36.2 of O. Reg. 586/06 for the City to undertake work as a local improvement (the “Work”) on the Benefitting Property and to raise the cost of the Work (the “Cost”) by imposing a special charge on the Benefitting Property; and

Whereas the City Clerk has certified the POA pursuant to Section 36.4 of O. Reg. 586/06; and

Whereas the Work has been completed; and

Whereas a local improvement roll was prepared in accordance with Section 36.10 of O. Reg. 586/06, setting out the Cost, the proposed special charges to be imposed on the Benefitting Property, when the special charges are to be paid, and the lifetime of the Work; and

Whereas the City has given notice of the proposed local improvement roll to the owner(s) of the Benefitting Property pursuant to Section 36.11 of O. Reg. 586/06; and

Whereas the City Treasurer has certified the proposed local improvement roll in accordance with Section 36.11(2) of O. Reg. 586/06; and

Whereas Section 36.14 of O. Reg. 586/06 provides that after the Treasurer has certified the local improvement roll, the City shall by by-law provide that the amount specially charged on the lot set out in the roll shall be sufficient to raise the lot’s share of the cost by a number of equal annual payments and that a special charge shall be imposed in each year on the lot equal to the amount of the payment payable in that year;

Therefore be it resolved that the Council of The Corporation of the City of Kingston hereby enacts as follows:

1. The provisions of Section 36.14 of O. Reg. 586/06 apply to the Benefitting Property as a result of the completion of the Work pursuant to the POA.
2. The amounts specially charged on the lot as set out in the certified local improvement roll attached as Schedule “A” to this By-Law (the “Special Charge”) is sufficient to raise the lot’s share of the Cost and shall be imposed on and collected by annually adding the annual amount payable as set out in Schedule “A” to this By-Law (the “Annual Payments”) to the tax roll of the lot.
3. The Annual Payments as set out in certified local improvement roll attached as Schedule “A” do not extend beyond the lifetime of the Work.
4. The amount of each payment made in respect of the Special Charge shall be entered in the local improvement roll by the Treasurer.
5. This By-Law shall come into force and take effect on the date of its passing and shall be deemed repealed on the date on which the Treasurer certifies that the Special Charge has been paid in full.

Given all Three Readings and Passed: Meeting date (Month day, year)

Janet Jaynes
City Clerk

Bryan Paterson
Mayor

City of Kingston – Better Homes Kingston

Local Improvement Charges Added to Taxes

BHK Number	Roll Number	Tenant Number	Site Address	Lot	Property Owner(s)
BHK-0425	101108005004100	N/A	235 Glen Castle Road	N/A	Joan Black

Local Improvement Charge								Detail Description
Cost of Work	Funding Amount	Interest Charge	Admin Charge	Special Charge (Total Amount owing)	When Special Charge to Be Paid	Lifetime of the Work	Annual Payment	
\$30,911.72	\$27,400.00	0%	\$0	\$22,400.00	Within 20 year(s) from the first Payment Date	20 Years	\$1,120.00	Better Homes Kingston Program - Local Improvement Charge added to taxes. The Special Charge amount is equal to the Funding Amount minus eligible incentive of \$5000. First payment due on the 2025 Interim Tax Bill.

Certified as sufficient, in accordance with O.Reg.586/06.

Desiree Kennedy, Chief Financial Officer and City Treasurer

By-Law Number 2024-XX

Special Charge By-Law

A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program in Accordance with Ontario Regulation 586/06 (12 Redan Street)

Passed: XXXX

Whereas at its meeting on February 2, 2021, Kingston City Council enacted By-Law 2021-23, A By-Law to Authorize the Undertaking of Energy Efficiency and Water Conservation Works on Private Residential Property as Local Improvements under the Kingston Home Energy Retrofit Program (KHERP), in accordance with Part III of Ontario Regulation 586/06, Local Improvement Charges - Priority Lien Status, enacted under the *Municipal Act, 2001*, S.O. 2001, c. 25 ("O. Reg. 586/06"); and

Whereas the owner(s) of the Benefitting Property and the City of Kingston (the "City") have entered into a Property Owner Agreement (the "POA") pursuant to Section 36.2 of O. Reg. 586/06 for the City to undertake work as a local improvement (the "Work") on the Benefitting Property and to raise the cost of the Work (the "Cost") by imposing a special charge on the Benefitting Property; and

Whereas the City Clerk has certified the POA pursuant to Section 36.4 of O. Reg. 586/06; and

Whereas the Work has been completed; and

Whereas a local improvement roll was prepared in accordance with Section 36.10 of O. Reg. 586/06, setting out the Cost, the proposed special charges to be imposed on the Benefitting Property, when the special charges are to be paid, and the lifetime of the Work; and

Whereas the City has given notice of the proposed local improvement roll to the owner(s) of the Benefitting Property pursuant to Section 36.11 of O. Reg. 586/06; and

Whereas the City Treasurer has certified the proposed local improvement roll in accordance with Section 36.11(2) of O. Reg. 586/06; and

Whereas Section 36.14 of O. Reg. 586/06 provides that after the Treasurer has certified the local improvement roll, the City shall by by-law provide that the amount specially charged on the lot set out in the roll shall be sufficient to raise the lot's share of the cost by a number of equal annual payments and that a special charge shall be imposed in each year on the lot equal to the amount of the payment payable in that year;

Therefore be it resolved that the Council of The Corporation of the City of Kingston hereby enacts as follows:

1. The provisions of Section 36.14 of O. Reg. 586/06 apply to the Benefitting Property as a result of the completion of the Work pursuant to the POA.
2. The amounts specially charged on the lot as set out in the certified local improvement roll attached as Schedule “A” to this By-Law (the “Special Charge”) is sufficient to raise the lot’s share of the Cost and shall be imposed on and collected by annually adding the annual amount payable as set out in Schedule “A” to this By-Law (the “Annual Payments”) to the tax roll of the lot.
3. The Annual Payments as set out in certified local improvement roll attached as Schedule “A” do not extend beyond the lifetime of the Work.
4. The amount of each payment made in respect of the Special Charge shall be entered in the local improvement roll by the Treasurer.
5. This By-Law shall come into force and take effect on the date of its passing and shall be deemed repealed on the date on which the Treasurer certifies that the Special Charge has been paid in full.

Given all Three Readings and Passed: Meeting date (Month day, year)

Janet Jaynes
City Clerk

Bryan Paterson
Mayor

City of Kingston – Better Homes Kingston

Local Improvement Charges Added to Taxes

BHK Number	Roll Number	Tenant Number	Site Address	Lot	Property Owner(s)
BHK-0593	101103014008400	N/A	12 Redan Street	N/A	BRIAN DARCY RUTZ

Local Improvement Charge								Detail Description
Cost of Work	Funding Amount	Interest Charge	Admin Charge	Special Charge (Total Amount owing)	When Special Charge to Be Paid	Lifetime of the Work	Annual Payment	
\$21,470.00	\$21,470.00	0%	\$0	\$16,470.00	Within 20 year(s) from the first Payment Date	20 Years	\$823.50	Better Homes Kingston Program - Local Improvement Charge added to taxes. The Special Charge amount is equal to the Funding Amount minus eligible incentive of \$5000. First payment due on the 2025 Interim Tax Bill.

Certified as sufficient, in accordance with O.Reg.586/06.

Desiree Kennedy, Chief Financial Officer and City Treasurer

By-Law Number 2024-XX

Special Charge By-Law

A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program in Accordance with Ontario Regulation 586/06 (1211 Rockwood Drive)

Passed: XXXX

Whereas at its meeting on February 2, 2021, Kingston City Council enacted By-Law 2021-23, A By-Law to Authorize the Undertaking of Energy Efficiency and Water Conservation Works on Private Residential Property as Local Improvements under the Kingston Home Energy Retrofit Program (KHERP), in accordance with Part III of Ontario Regulation 586/06, Local Improvement Charges - Priority Lien Status, enacted under the *Municipal Act, 2001*, S.O. 2001, c. 25 (“O. Reg. 586/06”); and

Whereas the owner(s) of the Benefitting Property and the City of Kingston (the “City”) have entered into a Property Owner Agreement (the “POA”) pursuant to Section 36.2 of O. Reg. 586/06 for the City to undertake work as a local improvement (the “Work”) on the Benefitting Property and to raise the cost of the Work (the “Cost”) by imposing a special charge on the Benefitting Property; and

Whereas the City Clerk has certified the POA pursuant to Section 36.4 of O. Reg. 586/06; and

Whereas the Work has been completed; and

Whereas a local improvement roll was prepared in accordance with Section 36.10 of O. Reg. 586/06, setting out the Cost, the proposed special charges to be imposed on the Benefitting Property, when the special charges are to be paid, and the lifetime of the Work; and

Whereas the City has given notice of the proposed local improvement roll to the owner(s) of the Benefitting Property pursuant to Section 36.11 of O. Reg. 586/06; and

Whereas the City Treasurer has certified the proposed local improvement roll in accordance with Section 36.11(2) of O. Reg. 586/06; and

Whereas Section 36.14 of O. Reg. 586/06 provides that after the Treasurer has certified the local improvement roll, the City shall by by-law provide that the amount specially charged on the lot set out in the roll shall be sufficient to raise the lot’s share of the cost by a number of equal annual payments and that a special charge shall be imposed in each year on the lot equal to the amount of the payment payable in that year;

Therefore be it resolved that the Council of The Corporation of the City of Kingston hereby enacts as follows:

1. The provisions of Section 36.14 of O. Reg. 586/06 apply to the Benefitting Property as a result of the completion of the Work pursuant to the POA.
2. The amounts specially charged on the lot as set out in the certified local improvement roll attached as Schedule “A” to this By-Law (the “Special Charge”) is sufficient to raise the lot’s share of the Cost and shall be imposed on and collected by annually adding the annual amount payable as set out in Schedule “A” to this By-Law (the “Annual Payments”) to the tax roll of the lot.
3. The Annual Payments as set out in certified local improvement roll attached as Schedule “A” do not extend beyond the lifetime of the Work.
4. The amount of each payment made in respect of the Special Charge shall be entered in the local improvement roll by the Treasurer.
5. This By-Law shall come into force and take effect on the date of its passing and shall be deemed repealed on the date on which the Treasurer certifies that the Special Charge has been paid in full.

Given all Three Readings and Passed: Meeting date (Month day, year)

Janet Jaynes
City Clerk

Bryan Paterson
Mayor

City of Kingston – Better Homes Kingston

Local Improvement Charges Added to Taxes

BHK Number	Roll Number	Tenant Number	Site Address	Lot	Property Owner(s)
BHK-0513	101108015300300	N/A	1211 Rockwood Drive	N/A	BRENDAN MICHAEL HANCOCK, ERIN LEIGH HANCOCK

Local Improvement Charge								Detail Description
Cost of Work	Funding Amount	Interest Charge	Admin Charge	Special Charge (Total Amount owing)	When Special Charge to Be Paid	Lifetime of the Work	Annual Payment	
\$27,277.49	\$27,277.49	0%	\$0	\$22,277.49	Within 20 year(s) from the first Payment Date	20 Years	\$1113.87	Better Homes Kingston Program - Local Improvement Charge added to taxes. The Special Charge amount is equal to the Funding Amount minus eligible incentive of \$5000. First payment due on the 2025 Interim Tax Bill.

Certified as sufficient, in accordance with O.Reg.586/06.

Desiree Kennedy, Chief Financial Officer and City Treasurer

By-Law Number 2024-XX

Special Charge By-Law

A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program in Accordance with Ontario Regulation 586/06 (1216 Unity Road)

Passed: XXXX

Whereas at its meeting on February 2, 2021, Kingston City Council enacted By-Law 2021-23, A By-Law to Authorize the Undertaking of Energy Efficiency and Water Conservation Works on Private Residential Property as Local Improvements under the Kingston Home Energy Retrofit Program (KHERP), in accordance with Part III of Ontario Regulation 586/06, Local Improvement Charges - Priority Lien Status, enacted under the *Municipal Act, 2001*, S.O. 2001, c. 25 ("O. Reg. 586/06"); and

Whereas the owner(s) of the Benefitting Property and the City of Kingston (the "City") have entered into a Property Owner Agreement (the "POA") pursuant to Section 36.2 of O. Reg. 586/06 for the City to undertake work as a local improvement (the "Work") on the Benefitting Property and to raise the cost of the Work (the "Cost") by imposing a special charge on the Benefitting Property; and

Whereas the City Clerk has certified the POA pursuant to Section 36.4 of O. Reg. 586/06; and

Whereas the Work has been completed; and

Whereas a local improvement roll was prepared in accordance with Section 36.10 of O. Reg. 586/06, setting out the Cost, the proposed special charges to be imposed on the Benefitting Property, when the special charges are to be paid, and the lifetime of the Work; and

Whereas the City has given notice of the proposed local improvement roll to the owner(s) of the Benefitting Property pursuant to Section 36.11 of O. Reg. 586/06; and

Whereas the City Treasurer has certified the proposed local improvement roll in accordance with Section 36.11(2) of O. Reg. 586/06; and

Whereas Section 36.14 of O. Reg. 586/06 provides that after the Treasurer has certified the local improvement roll, the City shall by by-law provide that the amount specially charged on the lot set out in the roll shall be sufficient to raise the lot's share of the cost by a number of equal annual payments and that a special charge shall be imposed in each year on the lot equal to the amount of the payment payable in that year;

Therefore be it resolved that the Council of The Corporation of the City of Kingston hereby enacts as follows:

1. The provisions of Section 36.14 of O. Reg. 586/06 apply to the Benefitting Property as a result of the completion of the Work pursuant to the POA.
2. The amounts specially charged on the lot as set out in the certified local improvement roll attached as Schedule “A” to this By-Law (the “Special Charge”) is sufficient to raise the lot’s share of the Cost and shall be imposed on and collected by annually adding the annual amount payable as set out in Schedule “A” to this By-Law (the “Annual Payments”) to the tax roll of the lot.
3. The Annual Payments as set out in certified local improvement roll attached as Schedule “A” do not extend beyond the lifetime of the Work.
4. The amount of each payment made in respect of the Special Charge shall be entered in the local improvement roll by the Treasurer.
5. This By-Law shall come into force and take effect on the date of its passing and shall be deemed repealed on the date on which the Treasurer certifies that the Special Charge has been paid in full.

Given all Three Readings and Passed: Meeting date (Month day, year)

Janet Jaynes
City Clerk

Bryan Paterson
Mayor

City of Kingston – Better Homes Kingston

Local Improvement Charges Added to Taxes

BHK Number	Roll Number	Tenant Number	Site Address	Lot	Property Owner(s)
BHK-0281	101108026007700	N/A	1216 Unity Road	N/A	Kyster Nanan Christina Liak

Local Improvement Charge								Detail Description
Cost of Work	Funding Amount	Interest Charge	Admin Charge	Special Charge (Total Amount owing)	When Special Charge to Be Paid	Lifetime of the Work	Annual Payment	
\$38,848.52	\$29,880.52	0%	\$0	\$24,880.52	Within 20 year(s) from the first Payment Date	20 Years	\$1244.02	Better Homes Kingston Program - Local Improvement Charge added to taxes. The Special Charge amount is equal to the Funding Amount minus eligible incentive of \$5000. First payment due on the 2025 Interim Tax Bill.

Certified as sufficient, in accordance with O.Reg.586/06.

Desiree Kennedy, Chief Financial Officer and City Treasurer

By-Law Number 2024-XX

Special Charge By-Law

A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program in Accordance with Ontario Regulation 586/06 (3338 Highway 38)

Passed: XXXX

Whereas at its meeting on February 2, 2021, Kingston City Council enacted By-Law 2021-23, A By-Law to Authorize the Undertaking of Energy Efficiency and Water Conservation Works on Private Residential Property as Local Improvements under the Kingston Home Energy Retrofit Program (KHERP), in accordance with Part III of Ontario Regulation 586/06, Local Improvement Charges - Priority Lien Status, enacted under the *Municipal Act, 2001*, S.O. 2001, c. 25 ("O. Reg. 586/06"); and

Whereas the owner(s) of the Benefitting Property and the City of Kingston (the "City") have entered into a Property Owner Agreement (the "POA") pursuant to Section 36.2 of O. Reg. 586/06 for the City to undertake work as a local improvement (the "Work") on the Benefitting Property and to raise the cost of the Work (the "Cost") by imposing a special charge on the Benefitting Property; and

Whereas the City Clerk has certified the POA pursuant to Section 36.4 of O. Reg. 586/06; and

Whereas the Work has been completed; and

Whereas a local improvement roll was prepared in accordance with Section 36.10 of O. Reg. 586/06, setting out the Cost, the proposed special charges to be imposed on the Benefitting Property, when the special charges are to be paid, and the lifetime of the Work; and

Whereas the City has given notice of the proposed local improvement roll to the owner(s) of the Benefitting Property pursuant to Section 36.11 of O. Reg. 586/06; and

Whereas the City Treasurer has certified the proposed local improvement roll in accordance with Section 36.11(2) of O. Reg. 586/06; and

Whereas Section 36.14 of O. Reg. 586/06 provides that after the Treasurer has certified the local improvement roll, the City shall by by-law provide that the amount specially charged on the lot set out in the roll shall be sufficient to raise the lot's share of the cost by a number of equal annual payments and that a special charge shall be imposed in each year on the lot equal to the amount of the payment payable in that year;

Therefore be it resolved that the Council of The Corporation of the City of Kingston hereby enacts as follows:

1. The provisions of Section 36.14 of O. Reg. 586/06 apply to the Benefitting Property as a result of the completion of the Work pursuant to the POA.
2. The amounts specially charged on the lot as set out in the certified local improvement roll attached as Schedule “A” to this By-Law (the “Special Charge”) is sufficient to raise the lot’s share of the Cost and shall be imposed on and collected by annually adding the annual amount payable as set out in Schedule “A” to this By-Law (the “Annual Payments”) to the tax roll of the lot.
3. The Annual Payments as set out in certified local improvement roll attached as Schedule “A” do not extend beyond the lifetime of the Work.
4. The amount of each payment made in respect of the Special Charge shall be entered in the local improvement roll by the Treasurer.
5. This By-Law shall come into force and take effect on the date of its passing and shall be deemed repealed on the date on which the Treasurer certifies that the Special Charge has been paid in full.

Given all Three Readings and Passed: Meeting date (Month day, year)

Janet Jaynes
City Clerk

Bryan Paterson
Mayor

City of Kingston – Better Homes Kingston

Local Improvement Charges Added to Taxes

BHK Number	Roll Number	Tenant Number	Site Address	Lot	Property Owner(s)
BHK-0563	101108023012900	N/A	3338 Highway 38	N/A	Charles Gaucher Kelly Gaucher

Local Improvement Charge								Detail Description
Cost of Work	Funding Amount	Interest Charge	Admin Charge	Special Charge (Total Amount owing)	When Special Charge to Be Paid	Lifetime of the Work	Annual Payment	
\$28,131.75	\$28,131.75	0%	\$0	\$23,131.75	Within 20 year(s) from the first Payment Date	20 Years	\$1,156.58	Better Homes Kingston Program - Local Improvement Charge added to taxes. The Special Charge amount is equal to the Funding Amount minus eligible incentive of \$5000. First payment due on the 2025 Interim Tax Bill.

Certified as sufficient, in accordance with O.Reg.586/06.

Desiree Kennedy, Chief Financial Officer and City Treasurer

By-Law Number 2024-XX

Special Charge By-Law

**A By-Law to Authorize the Imposition of a Special Charge under the Better Homes
Kingston Program in Accordance with Ontario Regulation 586/06 (1088
Wintergreen Crescent)**

Passed: XXXX

Whereas at its meeting on February 2, 2021, Kingston City Council enacted By-Law 2021-23, A By-Law to Authorize the Undertaking of Energy Efficiency and Water Conservation Works on Private Residential Property as Local Improvements under the Kingston Home Energy Retrofit Program (KHERP), in accordance with Part III of Ontario Regulation 586/06, Local Improvement Charges - Priority Lien Status, enacted under the *Municipal Act, 2001*, S.O. 2001, c. 25 (“O. Reg. 586/06”); and

Whereas the owner(s) of the Benefitting Property and the City of Kingston (the “City”) have entered into a Property Owner Agreement (the “POA”) pursuant to Section 36.2 of O. Reg. 586/06 for the City to undertake work as a local improvement (the “Work”) on the Benefitting Property and to raise the cost of the Work (the “Cost”) by imposing a special charge on the Benefitting Property; and

Whereas the City Clerk has certified the POA pursuant to Section 36.4 of O. Reg. 586/06; and

Whereas the Work has been completed; and

Whereas a local improvement roll was prepared in accordance with Section 36.10 of O. Reg. 586/06, setting out the Cost, the proposed special charges to be imposed on the Benefitting Property, when the special charges are to be paid, and the lifetime of the Work; and

Whereas the City has given notice of the proposed local improvement roll to the owner(s) of the Benefitting Property pursuant to Section 36.11 of O. Reg. 586/06; and

Whereas the City Treasurer has certified the proposed local improvement roll in accordance with Section 36.11(2) of O. Reg. 586/06; and

Whereas Section 36.14 of O. Reg. 586/06 provides that after the Treasurer has certified the local improvement roll, the City shall by by-law provide that the amount specially charged on the lot set out in the roll shall be sufficient to raise the lot’s share of the cost by a number of equal annual payments and that a special charge shall be imposed in each year on the lot equal to the amount of the payment payable in that year;

Therefore be it resolved that the Council of The Corporation of the City of Kingston hereby enacts as follows:

1. The provisions of Section 36.14 of O. Reg. 586/06 apply to the Benefitting Property as a result of the completion of the Work pursuant to the POA.
2. The amounts specially charged on the lot as set out in the certified local improvement roll attached as Schedule “A” to this By-Law (the “Special Charge”) is sufficient to raise the lot’s share of the Cost and shall be imposed on and collected by annually adding the annual amount payable as set out in Schedule “A” to this By-Law (the “Annual Payments”) to the tax roll of the lot.
3. The Annual Payments as set out in certified local improvement roll attached as Schedule “A” do not extend beyond the lifetime of the Work.
4. The amount of each payment made in respect of the Special Charge shall be entered in the local improvement roll by the Treasurer.
5. This By-Law shall come into force and take effect on the date of its passing and shall be deemed repealed on the date on which the Treasurer certifies that the Special Charge has been paid in full.

Given all Three Readings and Passed: Meeting date (Month day, year)

Janet Jaynes
City Clerk

Bryan Paterson
Mayor

City of Kingston – Better Homes Kingston

Local Improvement Charges Added to Taxes

BHK Number	Roll Number	Tenant Number	Site Address	Lot	Property Owner(s)
BHK-0026	101108020145900	N/A	1088 Wintergreen Crescent	N/A	Paula Todd

Local Improvement Charge								Detail Description
Cost of Work	Funding Amount	Interest Charge	Admin Charge	Special Charge (Total Amount owing)	When Special Charge to Be Paid	Lifetime of the Work	Annual Payment	
\$80,004.43	\$36,400.00	0%	\$0	\$31,400.00	Within 20 year(s) from the first Payment Date	20 Years	\$1,570.00	Better Homes Kingston Program - Local Improvement Charge added to taxes. The Special Charge amount is equal to the Funding Amount minus eligible incentive of \$5000. First payment due on the 2025 Interim Tax Bill.

Certified as sufficient, in accordance with O.Reg.586/06.

Desiree Kennedy, Chief Financial Officer and City Treasurer

By-Law Number 2024-XX

Special Charge By-Law

A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program in Accordance with Ontario Regulation 586/06 (109 Dalglish Avenue)

Passed: XXXX

Whereas at its meeting on February 2, 2021, Kingston City Council enacted By-Law 2021-23, A By-Law to Authorize the Undertaking of Energy Efficiency and Water Conservation Works on Private Residential Property as Local Improvements under the Kingston Home Energy Retrofit Program (KHERP), in accordance with Part III of Ontario Regulation 586/06, Local Improvement Charges - Priority Lien Status, enacted under the *Municipal Act, 2001*, S.O. 2001, c. 25 (“O. Reg. 586/06”); and

Whereas the owner(s) of the Benefitting Property and the City of Kingston (the “City”) have entered into a Property Owner Agreement (the “POA”) pursuant to Section 36.2 of O. Reg. 586/06 for the City to undertake work as a local improvement (the “Work”) on the Benefitting Property and to raise the cost of the Work (the “Cost”) by imposing a special charge on the Benefitting Property; and

Whereas the City Clerk has certified the POA pursuant to Section 36.4 of O. Reg. 586/06; and

Whereas the Work has been completed; and

Whereas a local improvement roll was prepared in accordance with Section 36.10 of O. Reg. 586/06, setting out the Cost, the proposed special charges to be imposed on the Benefitting Property, when the special charges are to be paid, and the lifetime of the Work; and

Whereas the City has given notice of the proposed local improvement roll to the owner(s) of the Benefitting Property pursuant to Section 36.11 of O. Reg. 586/06; and

Whereas the City Treasurer has certified the proposed local improvement roll in accordance with Section 36.11(2) of O. Reg. 586/06; and

Whereas Section 36.14 of O. Reg. 586/06 provides that after the Treasurer has certified the local improvement roll, the City shall by by-law provide that the amount specially charged on the lot set out in the roll shall be sufficient to raise the lot’s share of the cost by a number of equal annual payments and that a special charge shall be imposed in each year on the lot equal to the amount of the payment payable in that year;

Therefore be it resolved that the Council of The Corporation of the City of Kingston hereby enacts as follows:

1. The provisions of Section 36.14 of O. Reg. 586/06 apply to the Benefitting Property as a result of the completion of the Work pursuant to the POA.
2. The amounts specially charged on the lot as set out in the certified local improvement roll attached as Schedule “A” to this By-Law (the “Special Charge”) is sufficient to raise the lot’s share of the Cost and shall be imposed on and collected by annually adding the annual amount payable as set out in Schedule “A” to this By-Law (the “Annual Payments”) to the tax roll of the lot.
3. The Annual Payments as set out in certified local improvement roll attached as Schedule “A” do not extend beyond the lifetime of the Work.
4. The amount of each payment made in respect of the Special Charge shall be entered in the local improvement roll by the Treasurer.
5. This By-Law shall come into force and take effect on the date of its passing and shall be deemed repealed on the date on which the Treasurer certifies that the Special Charge has been paid in full.

Given all Three Readings and Passed: Meeting date (Month day, year)

Janet Jaynes
City Clerk

Bryan Paterson
Mayor

City of Kingston – Better Homes Kingston

Local Improvement Charges Added to Taxes

BHK Number	Roll Number	Tenant Number	Site Address	Lot	Property Owner(s)
BHK-0566	101109009017460	N/A	109 Dalglish Avenue	N/A	Christopher David Jewitt

Local Improvement Charge								Detail Description
Cost of Work	Funding Amount	Interest Charge	Admin Charge	Special Charge (Total Amount owing)	When Special Charge to Be Paid	Lifetime of the Work	Annual Payment	
\$47,950.92	\$28,288.92	0%	\$0	\$23,288.92	Within 20 year(s) from the first Payment Date	20 Years	\$1,164.44	Better Homes Kingston Program - Local Improvement Charge added to taxes. The Special Charge amount is equal to the Funding Amount minus eligible incentive of \$5000. First payment due on the 2025 Interim Tax Bill.

Certified as sufficient, in accordance with O.Reg.586/06.

Desiree Kennedy, Chief Financial Officer and City Treasurer

By-Law Number 2024-XX

Special Charge By-Law

A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program in Accordance with Ontario Regulation 586/06 (104 York Street)

Passed: XXXX

Whereas at its meeting on February 2, 2021, Kingston City Council enacted By-Law 2021-23, A By-Law to Authorize the Undertaking of Energy Efficiency and Water Conservation Works on Private Residential Property as Local Improvements under the Kingston Home Energy Retrofit Program (KHERP), in accordance with Part III of Ontario Regulation 586/06, Local Improvement Charges - Priority Lien Status, enacted under the *Municipal Act, 2001*, S.O. 2001, c. 25 ("O. Reg. 586/06"); and

Whereas the owner(s) of the Benefitting Property and the City of Kingston (the "City") have entered into a Property Owner Agreement (the "POA") pursuant to Section 36.2 of O. Reg. 586/06 for the City to undertake work as a local improvement (the "Work") on the Benefitting Property and to raise the cost of the Work (the "Cost") by imposing a special charge on the Benefitting Property; and

Whereas the City Clerk has certified the POA pursuant to Section 36.4 of O. Reg. 586/06; and

Whereas the Work has been completed; and

Whereas a local improvement roll was prepared in accordance with Section 36.10 of O. Reg. 586/06, setting out the Cost, the proposed special charges to be imposed on the Benefitting Property, when the special charges are to be paid, and the lifetime of the Work; and

Whereas the City has given notice of the proposed local improvement roll to the owner(s) of the Benefitting Property pursuant to Section 36.11 of O. Reg. 586/06; and

Whereas the City Treasurer has certified the proposed local improvement roll in accordance with Section 36.11(2) of O. Reg. 586/06; and

Whereas Section 36.14 of O. Reg. 586/06 provides that after the Treasurer has certified the local improvement roll, the City shall by by-law provide that the amount specially charged on the lot set out in the roll shall be sufficient to raise the lot's share of the cost by a number of equal annual payments and that a special charge shall be imposed in each year on the lot equal to the amount of the payment payable in that year;

Therefore be it resolved that the Council of The Corporation of the City of Kingston hereby enacts as follows:

1. The provisions of Section 36.14 of O. Reg. 586/06 apply to the Benefitting Property as a result of the completion of the Work pursuant to the POA.
2. The amounts specially charged on the lot as set out in the certified local improvement roll attached as Schedule “A” to this By-Law (the “Special Charge”) is sufficient to raise the lot’s share of the Cost and shall be imposed on and collected by annually adding the annual amount payable as set out in Schedule “A” to this By-Law (the “Annual Payments”) to the tax roll of the lot.
3. The Annual Payments as set out in certified local improvement roll attached as Schedule “A” do not extend beyond the lifetime of the Work.
4. The amount of each payment made in respect of the Special Charge shall be entered in the local improvement roll by the Treasurer.
5. This By-Law shall come into force and take effect on the date of its passing and shall be deemed repealed on the date on which the Treasurer certifies that the Special Charge has been paid in full.

Given all Three Readings and Passed: Meeting date (Month day, year)

Janet Jaynes
City Clerk

Bryan Paterson
Mayor

City of Kingston – Better Homes Kingston

Local Improvement Charges Added to Taxes

BHK Number	Roll Number	Tenant Number	Site Address	Lot	Property Owner(s)
BHK-0560	101103006000900	N/A	104 York Street	N/A	Janet Willard Allen

Local Improvement Charge								Detail Description
Cost of Work	Funding Amount	Interest Charge	Admin Charge	Special Charge (Total Amount owing)	When Special Charge to Be Paid	Lifetime of the Work	Annual Payment	
\$27,765.23	\$24,565.23	0%	\$0	\$19,565.23	Within 20 year(s) from the first Payment Date	20 Years	\$978.26	Better Homes Kingston Program - Local Improvement Charge added to taxes. The Special Charge amount is equal to the Funding Amount minus eligible incentive of \$5000. First payment due on the 2025 Interim Tax Bill.

Certified as sufficient, in accordance with O.Reg.586/06.

Desiree Kennedy, Chief Financial Officer and City Treasurer

By-Law Number 2024-XX

Special Charge By-Law

**A By-Law to Authorize the Imposition of a Special Charge under the Better Homes
Kingston Program in Accordance with Ontario Regulation 586/06 (421 Laura
Avenue)**

Passed: XXXX

Whereas at its meeting on February 2, 2021, Kingston City Council enacted By-Law 2021-23, A By-Law to Authorize the Undertaking of Energy Efficiency and Water Conservation Works on Private Residential Property as Local Improvements under the Kingston Home Energy Retrofit Program (KHERP), in accordance with Part III of Ontario Regulation 586/06, Local Improvement Charges - Priority Lien Status, enacted under the *Municipal Act, 2001*, S.O. 2001, c. 25 (“O. Reg. 586/06”); and

Whereas the owner(s) of the Benefitting Property and the City of Kingston (the “City”) have entered into a Property Owner Agreement (the “POA”) pursuant to Section 36.2 of O. Reg. 586/06 for the City to undertake work as a local improvement (the “Work”) on the Benefitting Property and to raise the cost of the Work (the “Cost”) by imposing a special charge on the Benefitting Property; and

Whereas the City Clerk has certified the POA pursuant to Section 36.4 of O. Reg. 586/06; and

Whereas the Work has been completed; and

Whereas a local improvement roll was prepared in accordance with Section 36.10 of O. Reg. 586/06, setting out the Cost, the proposed special charges to be imposed on the Benefitting Property, when the special charges are to be paid, and the lifetime of the Work; and

Whereas the City has given notice of the proposed local improvement roll to the owner(s) of the Benefitting Property pursuant to Section 36.11 of O. Reg. 586/06; and

Whereas the City Treasurer has certified the proposed local improvement roll in accordance with Section 36.11(2) of O. Reg. 586/06; and

Whereas Section 36.14 of O. Reg. 586/06 provides that after the Treasurer has certified the local improvement roll, the City shall by by-law provide that the amount specially charged on the lot set out in the roll shall be sufficient to raise the lot’s share of the cost by a number of equal annual payments and that a special charge shall be imposed in each year on the lot equal to the amount of the payment payable in that year;

Therefore be it resolved that the Council of The Corporation of the City of Kingston hereby enacts as follows:

1. The provisions of Section 36.14 of O. Reg. 586/06 apply to the Benefitting Property as a result of the completion of the Work pursuant to the POA.
2. The amounts specially charged on the lot as set out in the certified local improvement roll attached as Schedule “A” to this By-Law (the “Special Charge”) is sufficient to raise the lot’s share of the Cost and shall be imposed on and collected by annually adding the annual amount payable as set out in Schedule “A” to this By-Law (the “Annual Payments”) to the tax roll of the lot.
3. The Annual Payments as set out in certified local improvement roll attached as Schedule “A” do not extend beyond the lifetime of the Work.
4. The amount of each payment made in respect of the Special Charge shall be entered in the local improvement roll by the Treasurer.
5. This By-Law shall come into force and take effect on the date of its passing and shall be deemed repealed on the date on which the Treasurer certifies that the Special Charge has been paid in full.

Given all Three Readings and Passed: Meeting date (Month day, year)

Janet Jaynes
City Clerk

Bryan Paterson
Mayor

City of Kingston – Better Homes Kingston

Local Improvement Charges Added to Taxes

BHK Number	Roll Number	Tenant Number	Site Address	Lot	Property Owner(s)
BHK-0559	101109009019672	N/A	421 Laura Avenue	N/A	Javad Hashemi Golsa Kheir Moghadam

Local Improvement Charge								Detail Description
Cost of Work	Funding Amount	Interest Charge	Admin Charge	Special Charge (Total Amount owing)	When Special Charge to Be Paid	Lifetime of the Work	Annual Payment	
\$48,402.46	\$37,300.00	0%	\$0	\$32,300.00	Within 20 year(s) from the first Payment Date	20 Years	\$1,615.00	Better Homes Kingston Program - Local Improvement Charge added to taxes. The Special Charge amount is equal to the Funding Amount minus eligible incentive of \$5000. First payment due on the 2025 Interim Tax Bill.

Certified as sufficient, in accordance with O.Reg.586/06.

Desiree Kennedy, Chief Financial Officer and City Treasurer

By-Law Number 2024-XX

Special Charge By-Law

A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program in Accordance with Ontario Regulation 586/06 (35 Metcalfe Avenue)

Passed: XXXX

Whereas at its meeting on February 2, 2021, Kingston City Council enacted By-Law 2021-23, A By-Law to Authorize the Undertaking of Energy Efficiency and Water Conservation Works on Private Residential Property as Local Improvements under the Kingston Home Energy Retrofit Program (KHERP), in accordance with Part III of Ontario Regulation 586/06, Local Improvement Charges - Priority Lien Status, enacted under the *Municipal Act, 2001*, S.O. 2001, c. 25 (“O. Reg. 586/06”); and

Whereas the owner(s) of the Benefitting Property and the City of Kingston (the “City”) have entered into a Property Owner Agreement (the “POA”) pursuant to Section 36.2 of O. Reg. 586/06 for the City to undertake work as a local improvement (the “Work”) on the Benefitting Property and to raise the cost of the Work (the “Cost”) by imposing a special charge on the Benefitting Property; and

Whereas the City Clerk has certified the POA pursuant to Section 36.4 of O. Reg. 586/06; and

Whereas the Work has been completed; and

Whereas a local improvement roll was prepared in accordance with Section 36.10 of O. Reg. 586/06, setting out the Cost, the proposed special charges to be imposed on the Benefitting Property, when the special charges are to be paid, and the lifetime of the Work; and

Whereas the City has given notice of the proposed local improvement roll to the owner(s) of the Benefitting Property pursuant to Section 36.11 of O. Reg. 586/06; and

Whereas the City Treasurer has certified the proposed local improvement roll in accordance with Section 36.11(2) of O. Reg. 586/06; and

Whereas Section 36.14 of O. Reg. 586/06 provides that after the Treasurer has certified the local improvement roll, the City shall by by-law provide that the amount specially charged on the lot set out in the roll shall be sufficient to raise the lot’s share of the cost by a number of equal annual payments and that a special charge shall be imposed in each year on the lot equal to the amount of the payment payable in that year;

Therefore be it resolved that the Council of The Corporation of the City of Kingston hereby enacts as follows:

1. The provisions of Section 36.14 of O. Reg. 586/06 apply to the Benefitting Property as a result of the completion of the Work pursuant to the POA.
2. The amounts specially charged on the lot as set out in the certified local improvement roll attached as Schedule “A” to this By-Law (the “Special Charge”) is sufficient to raise the lot’s share of the Cost and shall be imposed on and collected by annually adding the annual amount payable as set out in Schedule “A” to this By-Law (the “Annual Payments”) to the tax roll of the lot.
3. The Annual Payments as set out in certified local improvement roll attached as Schedule “A” do not extend beyond the lifetime of the Work.
4. The amount of each payment made in respect of the Special Charge shall be entered in the local improvement roll by the Treasurer.
5. This By-Law shall come into force and take effect on the date of its passing and shall be deemed repealed on the date on which the Treasurer certifies that the Special Charge has been paid in full.

Given all Three Readings and Passed: Meeting date (Month day, year)

Janet Jaynes
City Clerk

Bryan Paterson
Mayor

City of Kingston – Better Homes Kingston

Local Improvement Charges Added to Taxes

BHK Number	Roll Number	Tenant Number	Site Address	Lot	Property Owner(s)
BHK-0344	101106021008500	N/A	35 Metcalfe Avenue	N/A	BONNIE SEIDMAN

Local Improvement Charge								Detail Description
Cost of Work	Funding Amount	Interest Charge	Admin Charge	Special Charge (Total Amount owing)	When Special Charge to Be Paid	Lifetime of the Work	Annual Payment	
\$21,763.80	\$21,763.80	0%	\$0	\$16,763.80	Within 20 year(s) from the first Payment Date	20 Years	\$838.19	Better Homes Kingston Program - Local Improvement Charge added to taxes. The Special Charge amount is equal to the Funding Amount minus eligible incentive of \$5000. First payment due on the 2025 Interim Tax Bill.

Certified as sufficient, in accordance with O.Reg.586/06.

Desiree Kennedy, Chief Financial Officer and City Treasurer

By-Law Number 2024-XX

Special Charge By-Law

A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program in Accordance with Ontario Regulation 586/06 (744 Mona Drive)

Passed: XXXX

Whereas at its meeting on February 2, 2021, Kingston City Council enacted By-Law 2021-23, A By-Law to Authorize the Undertaking of Energy Efficiency and Water Conservation Works on Private Residential Property as Local Improvements under the Kingston Home Energy Retrofit Program (KHERP), in accordance with Part III of Ontario Regulation 586/06, Local Improvement Charges - Priority Lien Status, enacted under the *Municipal Act, 2001*, S.O. 2001, c. 25 ("O. Reg. 586/06"); and

Whereas the owner(s) of the Benefitting Property and the City of Kingston (the "City") have entered into a Property Owner Agreement (the "POA") pursuant to Section 36.2 of O. Reg. 586/06 for the City to undertake work as a local improvement (the "Work") on the Benefitting Property and to raise the cost of the Work (the "Cost") by imposing a special charge on the Benefitting Property; and

Whereas the City Clerk has certified the POA pursuant to Section 36.4 of O. Reg. 586/06; and

Whereas the Work has been completed; and

Whereas a local improvement roll was prepared in accordance with Section 36.10 of O. Reg. 586/06, setting out the Cost, the proposed special charges to be imposed on the Benefitting Property, when the special charges are to be paid, and the lifetime of the Work; and

Whereas the City has given notice of the proposed local improvement roll to the owner(s) of the Benefitting Property pursuant to Section 36.11 of O. Reg. 586/06; and

Whereas the City Treasurer has certified the proposed local improvement roll in accordance with Section 36.11(2) of O. Reg. 586/06; and

Whereas Section 36.14 of O. Reg. 586/06 provides that after the Treasurer has certified the local improvement roll, the City shall by by-law provide that the amount specially charged on the lot set out in the roll shall be sufficient to raise the lot's share of the cost by a number of equal annual payments and that a special charge shall be imposed in each year on the lot equal to the amount of the payment payable in that year;

Therefore be it resolved that the Council of The Corporation of the City of Kingston hereby enacts as follows:

1. The provisions of Section 36.14 of O. Reg. 586/06 apply to the Benefitting Property as a result of the completion of the Work pursuant to the POA.
2. The amounts specially charged on the lot as set out in the certified local improvement roll attached as Schedule “A” to this By-Law (the “Special Charge”) is sufficient to raise the lot’s share of the Cost and shall be imposed on and collected by annually adding the annual amount payable as set out in Schedule “A” to this By-Law (the “Annual Payments”) to the tax roll of the lot.
3. The Annual Payments as set out in certified local improvement roll attached as Schedule “A” do not extend beyond the lifetime of the Work.
4. The amount of each payment made in respect of the Special Charge shall be entered in the local improvement roll by the Treasurer.
5. This By-Law shall come into force and take effect on the date of its passing and shall be deemed repealed on the date on which the Treasurer certifies that the Special Charge has been paid in full.

Given all Three Readings and Passed: Meeting date (Month day, year)

Janet Jaynes
City Clerk

Bryan Paterson
Mayor

City of Kingston – Better Homes Kingston

Local Improvement Charges Added to Taxes

BHK Number	Roll Number	Tenant Number	Site Address	Lot	Property Owner(s)
BHK-0272	101108015013600	N/A	744 Mona Drive	N/A	Gwenne L, Morris

Local Improvement Charge								Detail Description
Cost of Work	Funding Amount	Interest Charge	Admin Charge	Special Charge (Total Amount owing)	When Special Charge to Be Paid	Lifetime of the Work	Annual Payment	
\$41,091.32	\$21,757.02	0%	\$0	\$16,757.02	Within 20 year(s) from the first Payment Date	20 Years	\$837.85	Better Homes Kingston Program - Local Improvement Charge added to taxes. The Special Charge amount is equal to the Funding Amount minus eligible incentive of \$5000. First payment due on the 2025 Interim Tax Bill.

Certified as sufficient, in accordance with O.Reg.586/06.

Desiree Kennedy, Chief Financial Officer and City Treasurer

By-Law Number 2024-XX

Special Charge By-Law

A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program in Accordance with Ontario Regulation 586/06 (142 James Street)

Passed: XXXX

Whereas at its meeting on February 2, 2021, Kingston City Council enacted By-Law 2021-23, A By-Law to Authorize the Undertaking of Energy Efficiency and Water Conservation Works on Private Residential Property as Local Improvements under the Kingston Home Energy Retrofit Program (KHERP), in accordance with Part III of Ontario Regulation 586/06, Local Improvement Charges - Priority Lien Status, enacted under the *Municipal Act, 2001*, S.O. 2001, c. 25 (“O. Reg. 586/06”); and

Whereas the owner(s) of the Benefitting Property and the City of Kingston (the “City”) have entered into a Property Owner Agreement (the “POA”) pursuant to Section 36.2 of O. Reg. 586/06 for the City to undertake work as a local improvement (the “Work”) on the Benefitting Property and to raise the cost of the Work (the “Cost”) by imposing a special charge on the Benefitting Property; and

Whereas the City Clerk has certified the POA pursuant to Section 36.4 of O. Reg. 586/06; and

Whereas the Work has been completed; and

Whereas a local improvement roll was prepared in accordance with Section 36.10 of O. Reg. 586/06, setting out the Cost, the proposed special charges to be imposed on the Benefitting Property, when the special charges are to be paid, and the lifetime of the Work; and

Whereas the City has given notice of the proposed local improvement roll to the owner(s) of the Benefitting Property pursuant to Section 36.11 of O. Reg. 586/06; and

Whereas the City Treasurer has certified the proposed local improvement roll in accordance with Section 36.11(2) of O. Reg. 586/06; and

Whereas Section 36.14 of O. Reg. 586/06 provides that after the Treasurer has certified the local improvement roll, the City shall by by-law provide that the amount specially charged on the lot set out in the roll shall be sufficient to raise the lot’s share of the cost by a number of equal annual payments and that a special charge shall be imposed in each year on the lot equal to the amount of the payment payable in that year;

Therefore be it resolved that the Council of The Corporation of the City of Kingston hereby enacts as follows:

1. The provisions of Section 36.14 of O. Reg. 586/06 apply to the Benefitting Property as a result of the completion of the Work pursuant to the POA.
2. The amounts specially charged on the lot as set out in the certified local improvement roll attached as Schedule “A” to this By-Law (the “Special Charge”) is sufficient to raise the lot’s share of the Cost and shall be imposed on and collected by annually adding the annual amount payable as set out in Schedule “A” to this By-Law (the “Annual Payments”) to the tax roll of the lot.
3. The Annual Payments as set out in certified local improvement roll attached as Schedule “A” do not extend beyond the lifetime of the Work.
4. The amount of each payment made in respect of the Special Charge shall be entered in the local improvement roll by the Treasurer.
5. This By-Law shall come into force and take effect on the date of its passing and shall be deemed repealed on the date on which the Treasurer certifies that the Special Charge has been paid in full.

Given all Three Readings and Passed: Meeting date (Month day, year)

Janet Jaynes
City Clerk

Bryan Paterson
Mayor

City of Kingston – Better Homes Kingston

Local Improvement Charges Added to Taxes

BHK Number	Roll Number	Tenant Number	Site Address	Lot	Property Owner(s)
BHK-0192	101104007007300	N/A	142 James Street	N/A	Bridget Meredith Glassco Rodney Axel Sothmann

Local Improvement Charge								Detail Description
Cost of Work	Funding Amount	Interest Charge	Admin Charge	Special Charge (Total Amount owing)	When Special Charge to Be Paid	Lifetime of the Work	Annual Payment	
\$91,161.07	\$20,500.00	0%	\$0	\$15,500.00	Within 20 year(s) from the first Payment Date	20 Years	\$775.00	Better Homes Kingston Program - Local Improvement Charge added to taxes. The Special Charge amount is equal to the Funding Amount minus eligible incentive of \$5000. First payment due on the 2025 Interim Tax Bill.

Certified as sufficient, in accordance with O.Reg.586/06.

Desiree Kennedy, Chief Financial Officer and City Treasurer

By-Law Number 2024-XX

Special Charge By-Law

A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program in Accordance with Ontario Regulation 586/06 (2453 Battersea Road)

Passed: XXXX

Whereas at its meeting on February 2, 2021, Kingston City Council enacted By-Law 2021-23, A By-Law to Authorize the Undertaking of Energy Efficiency and Water Conservation Works on Private Residential Property as Local Improvements under the Kingston Home Energy Retrofit Program (KHERP), in accordance with Part III of Ontario Regulation 586/06, Local Improvement Charges - Priority Lien Status, enacted under the *Municipal Act, 2001*, S.O. 2001, c. 25 (“O. Reg. 586/06”); and

Whereas the owner(s) of the Benefitting Property and the City of Kingston (the “City”) have entered into a Property Owner Agreement (the “POA”) pursuant to Section 36.2 of O. Reg. 586/06 for the City to undertake work as a local improvement (the “Work”) on the Benefitting Property and to raise the cost of the Work (the “Cost”) by imposing a special charge on the Benefitting Property; and

Whereas the City Clerk has certified the POA pursuant to Section 36.4 of O. Reg. 586/06; and

Whereas the Work has been completed; and

Whereas a local improvement roll was prepared in accordance with Section 36.10 of O. Reg. 586/06, setting out the Cost, the proposed special charges to be imposed on the Benefitting Property, when the special charges are to be paid, and the lifetime of the Work; and

Whereas the City has given notice of the proposed local improvement roll to the owner(s) of the Benefitting Property pursuant to Section 36.11 of O. Reg. 586/06; and

Whereas the City Treasurer has certified the proposed local improvement roll in accordance with Section 36.11(2) of O. Reg. 586/06; and

Whereas Section 36.14 of O. Reg. 586/06 provides that after the Treasurer has certified the local improvement roll, the City shall by by-law provide that the amount specially charged on the lot set out in the roll shall be sufficient to raise the lot’s share of the cost by a number of equal annual payments and that a special charge shall be imposed in each year on the lot equal to the amount of the payment payable in that year;

Therefore be it resolved that the Council of The Corporation of the City of Kingston hereby enacts as follows:

1. The provisions of Section 36.14 of O. Reg. 586/06 apply to the Benefitting Property as a result of the completion of the Work pursuant to the POA.
2. The amounts specially charged on the lot as set out in the certified local improvement roll attached as Schedule “A” to this By-Law (the “Special Charge”) is sufficient to raise the lot’s share of the Cost and shall be imposed on and collected by annually adding the annual amount payable as set out in Schedule “A” to this By-Law (the “Annual Payments”) to the tax roll of the lot.
3. The Annual Payments as set out in certified local improvement roll attached as Schedule “A” do not extend beyond the lifetime of the Work.
4. The amount of each payment made in respect of the Special Charge shall be entered in the local improvement roll by the Treasurer.
5. This By-Law shall come into force and take effect on the date of its passing and shall be deemed repealed on the date on which the Treasurer certifies that the Special Charge has been paid in full.

Given all Three Readings and Passed: Meeting date (Month day, year)

Janet Jaynes
City Clerk

Bryan Paterson
Mayor

City of Kingston – Better Homes Kingston

Local Improvement Charges Added to Taxes

BHK Number	Roll Number	Tenant Number	Site Address	Lot	Property Owner(s)
BHK-0459	101108027021800	N/A	2453 Battersea Road	N/A	Edwin Holmes

Local Improvement Charge								Detail Description
Cost of Work	Funding Amount	Interest Charge	Admin Charge	Special Charge (Total Amount owing)	When Special Charge to Be Paid	Lifetime of the Work	Annual Payment	
\$24,777.17	\$23,900.00	0%	\$0	\$18,900.00	Within 20 year(s) from the first Payment Date	20 Years	\$945.00	Better Homes Kingston Program - Local Improvement Charge added to taxes. The Special Charge amount is equal to the Funding Amount minus eligible incentive of \$5000. First payment due on the 2025 Interim Tax Bill.

Certified as sufficient, in accordance with O.Reg.586/06.

Desiree Kennedy, Chief Financial Officer and City Treasurer

By-Law Number 2024-XX

Special Charge By-Law

A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program in Accordance with Ontario Regulation 586/06 (270 Sydenham Street)

Passed: XXXX

Whereas at its meeting on February 2, 2021, Kingston City Council enacted By-Law 2021-23, A By-Law to Authorize the Undertaking of Energy Efficiency and Water Conservation Works on Private Residential Property as Local Improvements under the Kingston Home Energy Retrofit Program (KHERP), in accordance with Part III of Ontario Regulation 586/06, Local Improvement Charges - Priority Lien Status, enacted under the *Municipal Act, 2001*, S.O. 2001, c. 25 (“O. Reg. 586/06”); and

Whereas the owner(s) of the Benefitting Property and the City of Kingston (the “City”) have entered into a Property Owner Agreement (the “POA”) pursuant to Section 36.2 of O. Reg. 586/06 for the City to undertake work as a local improvement (the “Work”) on the Benefitting Property and to raise the cost of the Work (the “Cost”) by imposing a special charge on the Benefitting Property; and

Whereas the City Clerk has certified the POA pursuant to Section 36.4 of O. Reg. 586/06; and

Whereas the Work has been completed; and

Whereas a local improvement roll was prepared in accordance with Section 36.10 of O. Reg. 586/06, setting out the Cost, the proposed special charges to be imposed on the Benefitting Property, when the special charges are to be paid, and the lifetime of the Work; and

Whereas the City has given notice of the proposed local improvement roll to the owner(s) of the Benefitting Property pursuant to Section 36.11 of O. Reg. 586/06; and

Whereas the City Treasurer has certified the proposed local improvement roll in accordance with Section 36.11(2) of O. Reg. 586/06; and

Whereas Section 36.14 of O. Reg. 586/06 provides that after the Treasurer has certified the local improvement roll, the City shall by by-law provide that the amount specially charged on the lot set out in the roll shall be sufficient to raise the lot’s share of the cost by a number of equal annual payments and that a special charge shall be imposed in each year on the lot equal to the amount of the payment payable in that year;

Therefore be it resolved that the Council of The Corporation of the City of Kingston hereby enacts as follows:

1. The provisions of Section 36.14 of O. Reg. 586/06 apply to the Benefitting Property as a result of the completion of the Work pursuant to the POA.
2. The amounts specially charged on the lot as set out in the certified local improvement roll attached as Schedule “A” to this By-Law (the “Special Charge”) is sufficient to raise the lot’s share of the Cost and shall be imposed on and collected by annually adding the annual amount payable as set out in Schedule “A” to this By-Law (the “Annual Payments”) to the tax roll of the lot.
3. The Annual Payments as set out in certified local improvement roll attached as Schedule “A” do not extend beyond the lifetime of the Work.
4. The amount of each payment made in respect of the Special Charge shall be entered in the local improvement roll by the Treasurer.
5. This By-Law shall come into force and take effect on the date of its passing and shall be deemed repealed on the date on which the Treasurer certifies that the Special Charge has been paid in full.

Given all Three Readings and Passed: Meeting date (Month day, year)

Janet Jaynes
City Clerk

Bryan Paterson
Mayor

City of Kingston – Better Homes Kingston

Local Improvement Charges Added to Taxes

BHK Number	Roll Number	Tenant Number	Site Address	Lot	Property Owner(s)
BHK-0574	101103014001300	N/A	270 Sydenham Street	N/A	Janice Lynn Kirk

Local Improvement Charge								Detail Description
Cost of Work	Funding Amount	Interest Charge	Admin Charge	Special Charge (Total Amount owing)	When Special Charge to Be Paid	Lifetime of the Work	Annual Payment	
\$25,669.06	\$25,669.06	0%	\$0	\$20,669.06	Within 20 year(s) from the first Payment Date	20 Years	\$1,033.45	Better Homes Kingston Program - Local Improvement Charge added to taxes. The Special Charge amount is equal to the Funding Amount minus eligible incentive of \$5000. First payment due on the 2025 Interim Tax Bill.

Certified as sufficient, in accordance with O.Reg.586/06.

Desiree Kennedy, Chief Financial Officer and City Treasurer

By-Law Number 2024-XX

Special Charge By-Law

A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program in Accordance with Ontario Regulation 586/06 (106 Charles Street)

Passed: XXXX

Whereas at its meeting on February 2, 2021, Kingston City Council enacted By-Law 2021-23, A By-Law to Authorize the Undertaking of Energy Efficiency and Water Conservation Works on Private Residential Property as Local Improvements under the Kingston Home Energy Retrofit Program (KHERP), in accordance with Part III of Ontario Regulation 586/06, Local Improvement Charges - Priority Lien Status, enacted under the *Municipal Act, 2001*, S.O. 2001, c. 25 (“O. Reg. 586/06”); and

Whereas the owner(s) of the Benefitting Property and the City of Kingston (the “City”) have entered into a Property Owner Agreement (the “POA”) pursuant to Section 36.2 of O. Reg. 586/06 for the City to undertake work as a local improvement (the “Work”) on the Benefitting Property and to raise the cost of the Work (the “Cost”) by imposing a special charge on the Benefitting Property; and

Whereas the City Clerk has certified the POA pursuant to Section 36.4 of O. Reg. 586/06; and

Whereas the Work has been completed; and

Whereas a local improvement roll was prepared in accordance with Section 36.10 of O. Reg. 586/06, setting out the Cost, the proposed special charges to be imposed on the Benefitting Property, when the special charges are to be paid, and the lifetime of the Work; and

Whereas the City has given notice of the proposed local improvement roll to the owner(s) of the Benefitting Property pursuant to Section 36.11 of O. Reg. 586/06; and

Whereas the City Treasurer has certified the proposed local improvement roll in accordance with Section 36.11(2) of O. Reg. 586/06; and

Whereas Section 36.14 of O. Reg. 586/06 provides that after the Treasurer has certified the local improvement roll, the City shall by by-law provide that the amount specially charged on the lot set out in the roll shall be sufficient to raise the lot’s share of the cost by a number of equal annual payments and that a special charge shall be imposed in each year on the lot equal to the amount of the payment payable in that year;

Therefore be it resolved that the Council of The Corporation of the City of Kingston hereby enacts as follows:

1. The provisions of Section 36.14 of O. Reg. 586/06 apply to the Benefitting Property as a result of the completion of the Work pursuant to the POA.
2. The amounts specially charged on the lot as set out in the certified local improvement roll attached as Schedule “A” to this By-Law (the “Special Charge”) is sufficient to raise the lot’s share of the Cost and shall be imposed on and collected by annually adding the annual amount payable as set out in Schedule “A” to this By-Law (the “Annual Payments”) to the tax roll of the lot.
3. The Annual Payments as set out in certified local improvement roll attached as Schedule “A” do not extend beyond the lifetime of the Work.
4. The amount of each payment made in respect of the Special Charge shall be entered in the local improvement roll by the Treasurer.
5. This By-Law shall come into force and take effect on the date of its passing and shall be deemed repealed on the date on which the Treasurer certifies that the Special Charge has been paid in full.

Given all Three Readings and Passed: Meeting date (Month day, year)

Janet Jaynes
City Clerk

Bryan Paterson
Mayor

City of Kingston – Better Homes Kingston

Local Improvement Charges Added to Taxes

BHK Number	Roll Number	Tenant Number	Site Address	Lot	Property Owner(s)
BHK-0572	101104003010900	N/A	106 Charles Street	N/A	Hannah Esther Kaufman Mary Claire Murphy

Local Improvement Charge								Detail Description
Cost of Work	Funding Amount	Interest Charge	Admin Charge	Special Charge (Total Amount owing)	When Special Charge to Be Paid	Lifetime of the Work	Annual Payment	
\$25,541.39	\$25,541.39	0%	\$0	\$20,541.39	Within 20 year(s) from the first Payment Date	20 Years	\$1,027.06	Better Homes Kingston Program - Local Improvement Charge added to taxes. The Special Charge amount is equal to the Funding Amount minus eligible incentive of \$5000. First payment due on the 2025 Interim Tax Bill.

Certified as sufficient, in accordance with O.Reg.586/06.

Desiree Kennedy, Chief Financial Officer and City Treasurer

By-Law Number 2024-XX

Special Charge By-Law

**A By-Law to Authorize the Imposition of a Special Charge under the Better Homes
Kingston Program in Accordance with Ontario Regulation 586/06 (2705 Middle
Road)**

Passed: XXXX

Whereas at its meeting on February 2, 2021, Kingston City Council enacted By-Law 2021-23, A By-Law to Authorize the Undertaking of Energy Efficiency and Water Conservation Works on Private Residential Property as Local Improvements under the Kingston Home Energy Retrofit Program (KHERP), in accordance with Part III of Ontario Regulation 586/06, Local Improvement Charges - Priority Lien Status, enacted under the *Municipal Act, 2001*, S.O. 2001, c. 25 (“O. Reg. 586/06”); and

Whereas the owner(s) of the Benefitting Property and the City of Kingston (the “City”) have entered into a Property Owner Agreement (the “POA”) pursuant to Section 36.2 of O. Reg. 586/06 for the City to undertake work as a local improvement (the “Work”) on the Benefitting Property and to raise the cost of the Work (the “Cost”) by imposing a special charge on the Benefitting Property; and

Whereas the City Clerk has certified the POA pursuant to Section 36.4 of O. Reg. 586/06; and

Whereas the Work has been completed; and

Whereas a local improvement roll was prepared in accordance with Section 36.10 of O. Reg. 586/06, setting out the Cost, the proposed special charges to be imposed on the Benefitting Property, when the special charges are to be paid, and the lifetime of the Work; and

Whereas the City has given notice of the proposed local improvement roll to the owner(s) of the Benefitting Property pursuant to Section 36.11 of O. Reg. 586/06; and

Whereas the City Treasurer has certified the proposed local improvement roll in accordance with Section 36.11(2) of O. Reg. 586/06; and

Whereas Section 36.14 of O. Reg. 586/06 provides that after the Treasurer has certified the local improvement roll, the City shall by by-law provide that the amount specially charged on the lot set out in the roll shall be sufficient to raise the lot’s share of the cost by a number of equal annual payments and that a special charge shall be imposed in each year on the lot equal to the amount of the payment payable in that year;

Therefore be it resolved that the Council of The Corporation of the City of Kingston hereby enacts as follows:

1. The provisions of Section 36.14 of O. Reg. 586/06 apply to the Benefitting Property as a result of the completion of the Work pursuant to the POA.
2. The amounts specially charged on the lot as set out in the certified local improvement roll attached as Schedule “A” to this By-Law (the “Special Charge”) is sufficient to raise the lot’s share of the Cost and shall be imposed on and collected by annually adding the annual amount payable as set out in Schedule “A” to this By-Law (the “Annual Payments”) to the tax roll of the lot.
3. The Annual Payments as set out in certified local improvement roll attached as Schedule “A” do not extend beyond the lifetime of the Work.
4. The amount of each payment made in respect of the Special Charge shall be entered in the local improvement roll by the Treasurer.
5. This By-Law shall come into force and take effect on the date of its passing and shall be deemed repealed on the date on which the Treasurer certifies that the Special Charge has been paid in full.

Given all Three Readings and Passed: Meeting date (Month day, year)

Janet Jaynes
City Clerk

Bryan Paterson
Mayor

City of Kingston – Better Homes Kingston

Local Improvement Charges Added to Taxes

BHK Number	Roll Number	Tenant Number	Site Address	Lot	Property Owner(s)
BHK-0603	101109002001910	N/A	2705 Middle Road	N/A	Lawrence (Larry) Edward Aitken Carolyn Faye Schrader

Local Improvement Charge								Detail Description
Cost of Work	Funding Amount	Interest Charge	Admin Charge	Special Charge (Total Amount owing)	When Special Charge to Be Paid	Lifetime of the Work	Annual Payment	
\$24,408.00	\$24,408.00	0%	\$0	\$19,408.00	Within 20 year(s) from the first Payment Date	20 Years	\$970.40	Better Homes Kingston Program - Local Improvement Charge added to taxes. The Special Charge amount is equal to the Funding Amount minus eligible incentive of \$5000. First payment due on the 2025 Interim Tax Bill.

Certified as sufficient, in accordance with O.Reg.586/06.

Desiree Kennedy, Chief Financial Officer and City Treasurer

By-Law Number 2024-XX

Special Charge By-Law

A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program in Accordance with Ontario Regulation 586/06 (12 Raglan Road)

Passed: XXXX

Whereas at its meeting on February 2, 2021, Kingston City Council enacted By-Law 2021-23, A By-Law to Authorize the Undertaking of Energy Efficiency and Water Conservation Works on Private Residential Property as Local Improvements under the Kingston Home Energy Retrofit Program (KHERP), in accordance with Part III of Ontario Regulation 586/06, Local Improvement Charges - Priority Lien Status, enacted under the *Municipal Act, 2001*, S.O. 2001, c. 25 ("O. Reg. 586/06"); and

Whereas the owner(s) of the Benefitting Property and the City of Kingston (the "City") have entered into a Property Owner Agreement (the "POA") pursuant to Section 36.2 of O. Reg. 586/06 for the City to undertake work as a local improvement (the "Work") on the Benefitting Property and to raise the cost of the Work (the "Cost") by imposing a special charge on the Benefitting Property; and

Whereas the City Clerk has certified the POA pursuant to Section 36.4 of O. Reg. 586/06; and

Whereas the Work has been completed; and

Whereas a local improvement roll was prepared in accordance with Section 36.10 of O. Reg. 586/06, setting out the Cost, the proposed special charges to be imposed on the Benefitting Property, when the special charges are to be paid, and the lifetime of the Work; and

Whereas the City has given notice of the proposed local improvement roll to the owner(s) of the Benefitting Property pursuant to Section 36.11 of O. Reg. 586/06; and

Whereas the City Treasurer has certified the proposed local improvement roll in accordance with Section 36.11(2) of O. Reg. 586/06; and

Whereas Section 36.14 of O. Reg. 586/06 provides that after the Treasurer has certified the local improvement roll, the City shall by by-law provide that the amount specially charged on the lot set out in the roll shall be sufficient to raise the lot's share of the cost by a number of equal annual payments and that a special charge shall be imposed in each year on the lot equal to the amount of the payment payable in that year;

Therefore be it resolved that the Council of The Corporation of the City of Kingston hereby enacts as follows:

1. The provisions of Section 36.14 of O. Reg. 586/06 apply to the Benefitting Property as a result of the completion of the Work pursuant to the POA.
2. The amounts specially charged on the lot as set out in the certified local improvement roll attached as Schedule “A” to this By-Law (the “Special Charge”) is sufficient to raise the lot’s share of the Cost and shall be imposed on and collected by annually adding the annual amount payable as set out in Schedule “A” to this By-Law (the “Annual Payments”) to the tax roll of the lot.
3. The Annual Payments as set out in certified local improvement roll attached as Schedule “A” do not extend beyond the lifetime of the Work.
4. The amount of each payment made in respect of the Special Charge shall be entered in the local improvement roll by the Treasurer.
5. This By-Law shall come into force and take effect on the date of its passing and shall be deemed repealed on the date on which the Treasurer certifies that the Special Charge has been paid in full.

Given all Three Readings and Passed: Meeting date (Month day, year)

Janet Jaynes
City Clerk

Bryan Paterson
Mayor

City of Kingston – Better Homes Kingston

Local Improvement Charges Added to Taxes

BHK Number	Roll Number	Tenant Number	Site Address	Lot	Property Owner(s)
BHK-0452	101103012007100	N/A	12 Raglan Road	N/A	Lindsay Fisher Aaron Kursietis

Local Improvement Charge								Detail Description
Cost of Work	Funding Amount	Interest Charge	Admin Charge	Special Charge (Total Amount owing)	When Special Charge to Be Paid	Lifetime of the Work	Annual Payment	
\$91,161.07	\$20,500.00	0%	\$0	\$15,500.00	Within 20 year(s) from the first Payment Date	20 Years	\$775.00	Better Homes Kingston Program - Local Improvement Charge added to taxes. The Special Charge amount is equal to the Funding Amount minus eligible incentive of \$5000. First payment due on the 2025 Interim Tax Bill.

Certified as sufficient, in accordance with O.Reg.586/06.

Desiree Kennedy, Chief Financial Officer and City Treasurer

By-Law Number 2024-XX

Special Charge By-Law

A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program in Accordance with Ontario Regulation 586/06 (116 Notch Hill Road)

Passed: XXXX

Whereas at its meeting on February 2, 2021, Kingston City Council enacted By-Law 2021-23, A By-Law to Authorize the Undertaking of Energy Efficiency and Water Conservation Works on Private Residential Property as Local Improvements under the Kingston Home Energy Retrofit Program (KHERP), in accordance with Part III of Ontario Regulation 586/06, Local Improvement Charges - Priority Lien Status, enacted under the *Municipal Act, 2001*, S.O. 2001, c. 25 (“O. Reg. 586/06”); and

Whereas the owner(s) of the Benefitting Property and the City of Kingston (the “City”) have entered into a Property Owner Agreement (the “POA”) pursuant to Section 36.2 of O. Reg. 586/06 for the City to undertake work as a local improvement (the “Work”) on the Benefitting Property and to raise the cost of the Work (the “Cost”) by imposing a special charge on the Benefitting Property; and

Whereas the City Clerk has certified the POA pursuant to Section 36.4 of O. Reg. 586/06; and

Whereas the Work has been completed; and

Whereas a local improvement roll was prepared in accordance with Section 36.10 of O. Reg. 586/06, setting out the Cost, the proposed special charges to be imposed on the Benefitting Property, when the special charges are to be paid, and the lifetime of the Work; and

Whereas the City has given notice of the proposed local improvement roll to the owner(s) of the Benefitting Property pursuant to Section 36.11 of O. Reg. 586/06; and

Whereas the City Treasurer has certified the proposed local improvement roll in accordance with Section 36.11(2) of O. Reg. 586/06; and

Whereas Section 36.14 of O. Reg. 586/06 provides that after the Treasurer has certified the local improvement roll, the City shall by by-law provide that the amount specially charged on the lot set out in the roll shall be sufficient to raise the lot’s share of the cost by a number of equal annual payments and that a special charge shall be imposed in each year on the lot equal to the amount of the payment payable in that year;

Therefore be it resolved that the Council of The Corporation of the City of Kingston hereby enacts as follows:

1. The provisions of Section 36.14 of O. Reg. 586/06 apply to the Benefitting Property as a result of the completion of the Work pursuant to the POA.
2. The amounts specially charged on the lot as set out in the certified local improvement roll attached as Schedule “A” to this By-Law (the “Special Charge”) is sufficient to raise the lot’s share of the Cost and shall be imposed on and collected by annually adding the annual amount payable as set out in Schedule “A” to this By-Law (the “Annual Payments”) to the tax roll of the lot.
3. The Annual Payments as set out in certified local improvement roll attached as Schedule “A” do not extend beyond the lifetime of the Work.
4. The amount of each payment made in respect of the Special Charge shall be entered in the local improvement roll by the Treasurer.
5. This By-Law shall come into force and take effect on the date of its passing and shall be deemed repealed on the date on which the Treasurer certifies that the Special Charge has been paid in full.

Given all Three Readings and Passed: Meeting date (Month day, year)

Janet Jaynes
City Clerk

Bryan Paterson
Mayor

City of Kingston – Better Homes Kingston

Local Improvement Charges Added to Taxes

BHK Number	Roll Number	Tenant Number	Site Address	Lot	Property Owner(s)
BHK-0597	101107019000904	N/A	116 Notch Hill Road	N/A	Victoria Isabelle Pankow

Local Improvement Charge								Detail Description
Cost of Work	Funding Amount	Interest Charge	Admin Charge	Special Charge (Total Amount owing)	When Special Charge to Be Paid	Lifetime of the Work	Annual Payment	
\$6,777.74	\$6,777.74	0%	\$0	\$1,777.74	Within 15 year(s) from the first Payment Date	15 Years	\$118.51	Better Homes Kingston Program - Local Improvement Charge added to taxes. The Special Charge amount is equal to the Funding Amount minus eligible incentive of \$5000. First payment due on the 2025 Interim Tax Bill.

Certified as sufficient, in accordance with O.Reg.586/06.

Desiree Kennedy, Chief Financial Officer and City Treasurer

By-Law Number 2024-XX

Special Charge By-Law

**A By-Law to Authorize the Imposition of a Special Charge under the Better Homes
Kingston Program in Accordance with Ontario Regulation 586/06 (278 McEwen
Drive)**

Passed: XXXX

Whereas at its meeting on February 2, 2021, Kingston City Council enacted By-Law 2021-23, A By-Law to Authorize the Undertaking of Energy Efficiency and Water Conservation Works on Private Residential Property as Local Improvements under the Kingston Home Energy Retrofit Program (KHERP), in accordance with Part III of Ontario Regulation 586/06, Local Improvement Charges - Priority Lien Status, enacted under the *Municipal Act, 2001*, S.O. 2001, c. 25 (“O. Reg. 586/06”); and

Whereas the owner(s) of the Benefitting Property and the City of Kingston (the “City”) have entered into a Property Owner Agreement (the “POA”) pursuant to Section 36.2 of O. Reg. 586/06 for the City to undertake work as a local improvement (the “Work”) on the Benefitting Property and to raise the cost of the Work (the “Cost”) by imposing a special charge on the Benefitting Property; and

Whereas the City Clerk has certified the POA pursuant to Section 36.4 of O. Reg. 586/06; and

Whereas the Work has been completed; and

Whereas a local improvement roll was prepared in accordance with Section 36.10 of O. Reg. 586/06, setting out the Cost, the proposed special charges to be imposed on the Benefitting Property, when the special charges are to be paid, and the lifetime of the Work; and

Whereas the City has given notice of the proposed local improvement roll to the owner(s) of the Benefitting Property pursuant to Section 36.11 of O. Reg. 586/06; and

Whereas the City Treasurer has certified the proposed local improvement roll in accordance with Section 36.11(2) of O. Reg. 586/06; and

Whereas Section 36.14 of O. Reg. 586/06 provides that after the Treasurer has certified the local improvement roll, the City shall by by-law provide that the amount specially charged on the lot set out in the roll shall be sufficient to raise the lot’s share of the cost by a number of equal annual payments and that a special charge shall be imposed in each year on the lot equal to the amount of the payment payable in that year;

Therefore be it resolved that the Council of The Corporation of the City of Kingston hereby enacts as follows:

1. The provisions of Section 36.14 of O. Reg. 586/06 apply to the Benefitting Property as a result of the completion of the Work pursuant to the POA.
2. The amounts specially charged on the lot as set out in the certified local improvement roll attached as Schedule “A” to this By-Law (the “Special Charge”) is sufficient to raise the lot’s share of the Cost and shall be imposed on and collected by annually adding the annual amount payable as set out in Schedule “A” to this By-Law (the “Annual Payments”) to the tax roll of the lot.
3. The Annual Payments as set out in certified local improvement roll attached as Schedule “A” do not extend beyond the lifetime of the Work.
4. The amount of each payment made in respect of the Special Charge shall be entered in the local improvement roll by the Treasurer.
5. This By-Law shall come into force and take effect on the date of its passing and shall be deemed repealed on the date on which the Treasurer certifies that the Special Charge has been paid in full.

Given all Three Readings and Passed: Meeting date (Month day, year)

Janet Jaynes
City Clerk

Bryan Paterson
Mayor

City of Kingston – Better Homes Kingston

Local Improvement Charges Added to Taxes

BHK Number	Roll Number	Tenant Number	Site Address	Lot	Property Owner(s)
BHK-0582	101108008011500	N/A	278 McEwen Drive	N/A	David Anthony Bakker

Local Improvement Charge								Detail Description
Cost of Work	Funding Amount	Interest Charge	Admin Charge	Special Charge (Total Amount owing)	When Special Charge to Be Paid	Lifetime of the Work	Annual Payment	
\$30,386.53	\$22,700.00	0%	\$0	\$17,700.00	Within 20 year(s) from the first Payment Date	20 Years	\$885.00	Better Homes Kingston Program - Local Improvement Charge added to taxes. The Special Charge amount is equal to the Funding Amount minus eligible incentive of \$5000. First payment due on the 2025 Interim Tax Bill.

Certified as sufficient, in accordance with O.Reg.586/06.

Desiree Kennedy, Chief Financial Officer and City Treasurer

By-Law Number 2024-XX

Special Charge By-Law

A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program in Accordance with Ontario Regulation 586/06 (775 Kananaskis Drive)

Passed: XXXX

Whereas at its meeting on February 2, 2021, Kingston City Council enacted By-Law 2021-23, A By-Law to Authorize the Undertaking of Energy Efficiency and Water Conservation Works on Private Residential Property as Local Improvements under the Kingston Home Energy Retrofit Program (KHERP), in accordance with Part III of Ontario Regulation 586/06, Local Improvement Charges - Priority Lien Status, enacted under the *Municipal Act, 2001*, S.O. 2001, c. 25 (“O. Reg. 586/06”); and

Whereas the owner(s) of the Benefitting Property and the City of Kingston (the “City”) have entered into a Property Owner Agreement (the “POA”) pursuant to Section 36.2 of O. Reg. 586/06 for the City to undertake work as a local improvement (the “Work”) on the Benefitting Property and to raise the cost of the Work (the “Cost”) by imposing a special charge on the Benefitting Property; and

Whereas the City Clerk has certified the POA pursuant to Section 36.4 of O. Reg. 586/06; and

Whereas the Work has been completed; and

Whereas a local improvement roll was prepared in accordance with Section 36.10 of O. Reg. 586/06, setting out the Cost, the proposed special charges to be imposed on the Benefitting Property, when the special charges are to be paid, and the lifetime of the Work; and

Whereas the City has given notice of the proposed local improvement roll to the owner(s) of the Benefitting Property pursuant to Section 36.11 of O. Reg. 586/06; and

Whereas the City Treasurer has certified the proposed local improvement roll in accordance with Section 36.11(2) of O. Reg. 586/06; and

Whereas Section 36.14 of O. Reg. 586/06 provides that after the Treasurer has certified the local improvement roll, the City shall by by-law provide that the amount specially charged on the lot set out in the roll shall be sufficient to raise the lot’s share of the cost by a number of equal annual payments and that a special charge shall be imposed in each year on the lot equal to the amount of the payment payable in that year;

Therefore be it resolved that the Council of The Corporation of the City of Kingston hereby enacts as follows:

1. The provisions of Section 36.14 of O. Reg. 586/06 apply to the Benefitting Property as a result of the completion of the Work pursuant to the POA.
2. The amounts specially charged on the lot as set out in the certified local improvement roll attached as Schedule “A” to this By-Law (the “Special Charge”) is sufficient to raise the lot’s share of the Cost and shall be imposed on and collected by annually adding the annual amount payable as set out in Schedule “A” to this By-Law (the “Annual Payments”) to the tax roll of the lot.
3. The Annual Payments as set out in certified local improvement roll attached as Schedule “A” do not extend beyond the lifetime of the Work.
4. The amount of each payment made in respect of the Special Charge shall be entered in the local improvement roll by the Treasurer.
5. This By-Law shall come into force and take effect on the date of its passing and shall be deemed repealed on the date on which the Treasurer certifies that the Special Charge has been paid in full.

Given all Three Readings and Passed: Meeting date (Month day, year)

Janet Jaynes
City Clerk

Bryan Paterson
Mayor

City of Kingston – Better Homes Kingston

Local Improvement Charges Added to Taxes

BHK Number	Roll Number	Tenant Number	Site Address	Lot	Property Owner(s)
BHK-0631	101108022018544	N/A	775 Kananaskis Drive	N/A	Paul Rose Deborah Anne Rose

Local Improvement Charge								Detail Description
Cost of Work	Funding Amount	Interest Charge	Admin Charge	Special Charge (Total Amount owing)	When Special Charge to Be Paid	Lifetime of the Work	Annual Payment	
\$40,715.03	\$33,000.00	0%	\$0	\$28,000.00	Within 20 year(s) from the first Payment Date	20 Years	\$1,400.00	Better Homes Kingston Program - Local Improvement Charge added to taxes. The Special Charge amount is equal to the Funding Amount minus eligible incentive of \$5000. First payment due on the 2025 Interim Tax Bill.

Certified as sufficient, in accordance with O.Reg.586/06.

Desiree Kennedy, Chief Financial Officer and City Treasurer

By-Law Number 2024-XX

Special Charge By-Law

A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program in Accordance with Ontario Regulation 586/06 (520 Bagot Street)

Passed: XXXX

Whereas at its meeting on February 2, 2021, Kingston City Council enacted By-Law 2021-23, A By-Law to Authorize the Undertaking of Energy Efficiency and Water Conservation Works on Private Residential Property as Local Improvements under the Kingston Home Energy Retrofit Program (KHERP), in accordance with Part III of Ontario Regulation 586/06, Local Improvement Charges - Priority Lien Status, enacted under the *Municipal Act, 2001*, S.O. 2001, c. 25 (“O. Reg. 586/06”); and

Whereas the owner(s) of the Benefitting Property and the City of Kingston (the “City”) have entered into a Property Owner Agreement (the “POA”) pursuant to Section 36.2 of O. Reg. 586/06 for the City to undertake work as a local improvement (the “Work”) on the Benefitting Property and to raise the cost of the Work (the “Cost”) by imposing a special charge on the Benefitting Property; and

Whereas the City Clerk has certified the POA pursuant to Section 36.4 of O. Reg. 586/06; and

Whereas the Work has been completed; and

Whereas a local improvement roll was prepared in accordance with Section 36.10 of O. Reg. 586/06, setting out the Cost, the proposed special charges to be imposed on the Benefitting Property, when the special charges are to be paid, and the lifetime of the Work; and

Whereas the City has given notice of the proposed local improvement roll to the owner(s) of the Benefitting Property pursuant to Section 36.11 of O. Reg. 586/06; and

Whereas the City Treasurer has certified the proposed local improvement roll in accordance with Section 36.11(2) of O. Reg. 586/06; and

Whereas Section 36.14 of O. Reg. 586/06 provides that after the Treasurer has certified the local improvement roll, the City shall by by-law provide that the amount specially charged on the lot set out in the roll shall be sufficient to raise the lot’s share of the cost by a number of equal annual payments and that a special charge shall be imposed in each year on the lot equal to the amount of the payment payable in that year;

Therefore be it resolved that the Council of The Corporation of the City of Kingston hereby enacts as follows:

1. The provisions of Section 36.14 of O. Reg. 586/06 apply to the Benefitting Property as a result of the completion of the Work pursuant to the POA.
2. The amounts specially charged on the lot as set out in the certified local improvement roll attached as Schedule “A” to this By-Law (the “Special Charge”) is sufficient to raise the lot’s share of the Cost and shall be imposed on and collected by annually adding the annual amount payable as set out in Schedule “A” to this By-Law (the “Annual Payments”) to the tax roll of the lot.
3. The Annual Payments as set out in certified local improvement roll attached as Schedule “A” do not extend beyond the lifetime of the Work.
4. The amount of each payment made in respect of the Special Charge shall be entered in the local improvement roll by the Treasurer.
5. This By-Law shall come into force and take effect on the date of its passing and shall be deemed repealed on the date on which the Treasurer certifies that the Special Charge has been paid in full.

Given all Three Readings and Passed: Meeting date (Month day, year)

Janet Jaynes
City Clerk

Bryan Paterson
Mayor

City of Kingston – Better Homes Kingston

Local Improvement Charges Added to Taxes

BHK Number	Roll Number	Tenant Number	Site Address	Lot	Property Owner(s)
BHK-0587	101104003007100	N/A	520 Bagot Street	N/A	April Laura Kinghorn-Taenzer

Local Improvement Charge								Detail Description
Cost of Work	Funding Amount	Interest Charge	Admin Charge	Special Charge (Total Amount owing)	When Special Charge to Be Paid	Lifetime of the Work	Annual Payment	
\$29,786.12	\$24,400.00	0%	\$0	\$19,400.00	Within 20 year(s) from the first Payment Date	20 Years	\$970.00	Better Homes Kingston Program - Local Improvement Charge added to taxes. The Special Charge amount is equal to the Funding Amount minus eligible incentive of \$5000. First payment due on the 2025 Interim Tax Bill.

Certified as sufficient, in accordance with O.Reg.586/06.

Desiree Kennedy, Chief Financial Officer and City Treasurer

By-Law Number 2024-XX

Special Charge By-Law

A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program in Accordance with Ontario Regulation 586/06 (95 Quebec St)

Passed: XXXX

Whereas at its meeting on February 2, 2021, Kingston City Council enacted By-Law 2021-23, A By-Law to Authorize the Undertaking of Energy Efficiency and Water Conservation Works on Private Residential Property as Local Improvements under the Kingston Home Energy Retrofit Program (KHERP), in accordance with Part III of Ontario Regulation 586/06, Local Improvement Charges - Priority Lien Status, enacted under the *Municipal Act, 2001*, S.O. 2001, c. 25 ("O. Reg. 586/06"); and

Whereas the owner(s) of the Benefitting Property and the City of Kingston (the "City") have entered into a Property Owner Agreement (the "POA") pursuant to Section 36.2 of O. Reg. 586/06 for the City to undertake work as a local improvement (the "Work") on the Benefitting Property and to raise the cost of the Work (the "Cost") by imposing a special charge on the Benefitting Property; and

Whereas the City Clerk has certified the POA pursuant to Section 36.4 of O. Reg. 586/06; and

Whereas the Work has been completed; and

Whereas a local improvement roll was prepared in accordance with Section 36.10 of O. Reg. 586/06, setting out the Cost, the proposed special charges to be imposed on the Benefitting Property, when the special charges are to be paid, and the lifetime of the Work; and

Whereas the City has given notice of the proposed local improvement roll to the owner(s) of the Benefitting Property pursuant to Section 36.11 of O. Reg. 586/06; and

Whereas the City Treasurer has certified the proposed local improvement roll in accordance with Section 36.11(2) of O. Reg. 586/06; and

Whereas Section 36.14 of O. Reg. 586/06 provides that after the Treasurer has certified the local improvement roll, the City shall by by-law provide that the amount specially charged on the lot set out in the roll shall be sufficient to raise the lot's share of the cost by a number of equal annual payments and that a special charge shall be imposed in each year on the lot equal to the amount of the payment payable in that year;

Therefore be it resolved that the Council of The Corporation of the City of Kingston hereby enacts as follows:

1. The provisions of Section 36.14 of O. Reg. 586/06 apply to the Benefitting Property as a result of the completion of the Work pursuant to the POA.
2. The amounts specially charged on the lot as set out in the certified local improvement roll attached as Schedule “A” to this By-Law (the “Special Charge”) is sufficient to raise the lot’s share of the Cost and shall be imposed on and collected by annually adding the annual amount payable as set out in Schedule “A” to this By-Law (the “Annual Payments”) to the tax roll of the lot.
3. The Annual Payments as set out in certified local improvement roll attached as Schedule “A” do not extend beyond the lifetime of the Work.
4. The amount of each payment made in respect of the Special Charge shall be entered in the local improvement roll by the Treasurer.
5. This By-Law shall come into force and take effect on the date of its passing and shall be deemed repealed on the date on which the Treasurer certifies that the Special Charge has been paid in full.

Given all Three Readings and Passed: Meeting date (Month day, year)

Janet Jaynes
City Clerk

Bryan Paterson
Mayor

City of Kingston – Better Homes Kingston

Local Improvement Charges Added to Taxes

BHK Number	Roll Number	Tenant Number	Site Address	Lot	Property Owner(s)
BHK-0624	101104006012400	N/A	95 Quebec Street	N/A	Maria Teresa Kerby Linda Marie Forbrigger

Local Improvement Charge								Detail Description
Cost of Work	Funding Amount	Interest Charge	Admin Charge	Special Charge (Total Amount owing)	When Special Charge to Be Paid	Lifetime of the Work	Annual Payment	
\$17,824.22	\$17,824.22	0%	\$0	\$12,824.22	Within 15 year(s) from the first Payment Date	15 Years	\$854.94	Better Homes Kingston Program - Local Improvement Charge added to taxes. The Special Charge amount is equal to the Funding Amount minus eligible incentive of \$5000. First payment due on the 2025 Interim Tax Bill.

Certified as sufficient, in accordance with O.Reg.586/06.

Desiree Kennedy, Chief Financial Officer and City Treasurer

By-Law Number 2024-XX

Special Charge By-Law

A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program in Accordance with Ontario Regulation 586/06 (926 Pembridge Crescent)

Passed: XXXX

Whereas at its meeting on February 2, 2021, Kingston City Council enacted By-Law 2021-23, A By-Law to Authorize the Undertaking of Energy Efficiency and Water Conservation Works on Private Residential Property as Local Improvements under the Kingston Home Energy Retrofit Program (KHERP), in accordance with Part III of Ontario Regulation 586/06, Local Improvement Charges - Priority Lien Status, enacted under the *Municipal Act, 2001*, S.O. 2001, c. 25 (“O. Reg. 586/06”); and

Whereas the owner(s) of the Benefitting Property and the City of Kingston (the “City”) have entered into a Property Owner Agreement (the “POA”) pursuant to Section 36.2 of O. Reg. 586/06 for the City to undertake work as a local improvement (the “Work”) on the Benefitting Property and to raise the cost of the Work (the “Cost”) by imposing a special charge on the Benefitting Property; and

Whereas the City Clerk has certified the POA pursuant to Section 36.4 of O. Reg. 586/06; and

Whereas the Work has been completed; and

Whereas a local improvement roll was prepared in accordance with Section 36.10 of O. Reg. 586/06, setting out the Cost, the proposed special charges to be imposed on the Benefitting Property, when the special charges are to be paid, and the lifetime of the Work; and

Whereas the City has given notice of the proposed local improvement roll to the owner(s) of the Benefitting Property pursuant to Section 36.11 of O. Reg. 586/06; and

Whereas the City Treasurer has certified the proposed local improvement roll in accordance with Section 36.11(2) of O. Reg. 586/06; and

Whereas Section 36.14 of O. Reg. 586/06 provides that after the Treasurer has certified the local improvement roll, the City shall by by-law provide that the amount specially charged on the lot set out in the roll shall be sufficient to raise the lot’s share of the cost by a number of equal annual payments and that a special charge shall be imposed in each year on the lot equal to the amount of the payment payable in that year;

Therefore be it resolved that the Council of The Corporation of the City of Kingston hereby enacts as follows:

1. The provisions of Section 36.14 of O. Reg. 586/06 apply to the Benefitting Property as a result of the completion of the Work pursuant to the POA.
2. The amounts specially charged on the lot as set out in the certified local improvement roll attached as Schedule “A” to this By-Law (the “Special Charge”) is sufficient to raise the lot’s share of the Cost and shall be imposed on and collected by annually adding the annual amount payable as set out in Schedule “A” to this By-Law (the “Annual Payments”) to the tax roll of the lot.
3. The Annual Payments as set out in certified local improvement roll attached as Schedule “A” do not extend beyond the lifetime of the Work.
4. The amount of each payment made in respect of the Special Charge shall be entered in the local improvement roll by the Treasurer.
5. This By-Law shall come into force and take effect on the date of its passing and shall be deemed repealed on the date on which the Treasurer certifies that the Special Charge has been paid in full.

Given all Three Readings and Passed: Meeting date (Month day, year)

Janet Jaynes
City Clerk

Bryan Paterson
Mayor

City of Kingston – Better Homes Kingston

Local Improvement Charges Added to Taxes

BHK Number	Roll Number	Tenant Number	Site Address	Lot	Property Owner(s)
BHK-0312	101108017120900	N/A	926 Pembridge Crescent	N/A	Andrei Aletkine

Local Improvement Charge								Detail Description
Cost of Work	Funding Amount	Interest Charge	Admin Charge	Special Charge (Total Amount owing)	When Special Charge to Be Paid	Lifetime of the Work	Annual Payment	
\$29,678.41	\$24,500.00	0%	\$0	\$19,500.00	Within 20 year(s) from the first Payment Date	20 Years	\$975.00	Better Homes Kingston Program - Local Improvement Charge added to taxes. The Special Charge amount is equal to the Funding Amount minus eligible incentive of \$5000. First payment due on the 202X Interim Tax Bill.

Certified as sufficient, in accordance with O.Reg.586/06.

Desiree Kennedy, Chief Financial Officer and City Treasurer