



City of Kingston  
Council Meeting  
Agenda

Tuesday, September 3, 2024

7:00 p.m.

Council Chamber

Council will resolve into the Committee of the Whole "Closed Meeting" at 5:00 p.m. and will reconvene as regular Council at 7 p.m.

Watch live on the [Kingston City Council YouTube](#) channel.

---

Pages

1. **Call Meeting to Order**
2. **Roll Call**
3. **The Committee of the Whole "Closed Meeting"**

**That** Council resolve itself into the Committee of the Whole "Closed Meeting" to consider the following items:

- a. The security of the property of the municipality or local board, and a proposed or pending acquisition or disposition of land by the municipality or local board - Limestone District School Board;
  - b. A proposed or pending acquisition or disposition of land by the municipality or local board - Employment Lands;
  - c. Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board, and advice that is subject to solicitor-client privilege, including communications necessary for that purpose - OLT Appeal - 4085 Bath Road; and
  - d. Labour relations or employee negotiations - Canadian Union of Public Employees (CUPE), Local 109 - Collective Bargaining.
4. **Report of the Committee of the Whole "Closed Meeting"**
  5. **Approval of Addeds**
  6. **Disclosure of Potential Pecuniary Interests**
  7. **Presentations**

**8. Delegations**

**1. Emma Lambert - New Motion 1 - Cricket Field - 32 Bagot Street**

Emma Lambert, Tourism Kingston, will appear before Council to speak to New Motion 1 regarding the Cricket Field at 32 Bagot Street.

**2. Tori Boshart - New Motion 1 - Cricket Field - 32 Bagot Street**

Tori Boshart will appear before Council to speak to New Motion 1 regarding the Cricket Field at 32 Bagot Street.

**3. David Gordon - New Motion 1 - Cricket Field - 32 Bagot Street**

David Gordon will appear before Council to speak to New Motion 1 regarding the Cricket Field at 32 Bagot Street.

**9. Briefings**

**10. Petitions**

**11. Motions of Congratulations, Recognition, Sympathy, Condolences and Speedy Recovery**

**1. Motion of Recognition - Consent Week**

Moved by: Councillor Stephen

Seconded by: Councillor Ridge

**That** Kingston City Council recognize the third week of September as Consent Week. Recognized by many post-secondary institutions and municipalities across Ontario, the timing of Consent Week has been chosen to highlight that, during the first weeks of school, there is a significant increase in sexual violence. Consent is giving permission for something to happen, or agreement to do something, without threat or coercion. Consent is also about setting boundaries, having the freedom to express those boundaries, respecting the boundaries set by others, and being able to accept rejection and move on. The City of Kingston recognizes the efforts of Queen's University to encourage and foster consent culture and encourages all Kingston residents to do the same.

**12. Deferred Motions**

**13. Report Number 76: Received from the Chief Administrative Officer (Consent)**

All items listed on the Consent Report shall be the subject of one motion. Any member may ask for any item(s) included in the Consent Report to be separated from that motion, whereupon the Consent Report without the separated item(s) shall be put and the separated item(s) shall be considered immediately thereafter.

**1. Proposal to Name a Proposed Private Road David Peach Lane**

17

(Report Number 24-210 from the Commissioner, Growth & Development Services)

(See By-Law Number (1), 2024-350)

**That** “A By-Law to Name the Proposed Private Road at 1173-1177 Montreal Street, City of Kingston, David Peach Lane”, attached as Exhibit B to Report Number 24-210, be presented to Council for all three readings.

**14. Report Number 77: Received from the Chief Administrative Officer (Recommend)**

**1. Briefing - Jamie Cook & Erik Karvinen - Employment Area Lands Review**

Jamie Cook, Managing Partner, Watson & Associates Economists Ltd., and Erik Karvinen, Manager, Watson & Associates Economists Ltd., will brief Council on Clause 2 of Report Number 77: Received from the Chief Administrative Officer (Recommend) regarding Employment Area Lands Review.

**2. Employment Area Lands Review**

26

(Report Number 24-221 from the Commissioner, Growth & Development Services)

**That** Council endorse the City of Kingston Employment Area Lands Review, dated August 23, 2024, prepared by Watson & Associates Economists Ltd., attached as Exhibit A to Report Number 24-221; and

**That** the policy recommendations included in Exhibit A to Report Number 24-221 inform the drafting of new policies related to industrial uses in the new Official Plan; and

**That** the employment land needs requirement, as presented in Exhibit A to Report Number 24-221, inform the more detailed work to be completed as part of the Official Plan project, which will identify the location of future urban boundary expansion lands.

**3. Amendment to Development Charges By-Law to Extend Effective Term**

195

(Report Number 24-220 from the Chief Financial Officer & City Treasurer)

(See By-Law Number (2), 2024-351)

**That** the By-Law, attached as Exhibit A to Report Number 24-220, be presented to Council to amend By-Law Number 2019-116, A By-Law To Establish Development Charges For The City Of Kingston, Cited As The "City Of Kingston Development Charge By Law 2019", to delete section 22, which specifies that the By-Law will expire on September 29, 2024.

**4. Housing Accelerator Fund Update**

203

(Report Number 24-187 from the Chief Financial Officer & City Treasurer)

**That** Council approve a 2024 budget amendment to increase the Housing Accelerator Fund contribution by \$3,695,000 for a total of \$20,187,200 within the 2024 budget to support several affordable housing and housing-related infrastructure projects within the Housing Accelerator Fund program; and

**That** Council delegate to the Chief Financial Officer and Treasurer the authority to reallocate approved Housing Accelerator Fund related funding between programs and initiatives and to replace approved municipal funding with Housing Accelerator Fund monies where required over the three-year CMHC Housing Accelerator Fund eligibility period; and

**That** Council direct staff to submit a yearly report with information on Housing Accelerator Fund project allocation.

**15. Report Number 78: Received from Kingston Heritage Properties Committee**

All items listed on this Committee Report shall be the subject of one motion. Any member may ask for any item(s) included in the Committee Report to be separated from that motion, whereupon the Report of the Committee without the separated item(s) shall be put and the separated item(s) shall be considered immediately thereafter.

**1. Application for Ontario Heritage Act Approval - 1148 Sunnyside Road**

209

(Report Number HP-24-037)

**That** the application for the property at 1148 Sunnyside Road be approved in accordance with the details described in the application (File Number P18-078-2024), which was deemed complete on July 15, 2024, with said alteration to include the demolition of a wooden garden shed and the construction of a single-storey detached commercial building with associated parking and landscaping; and

**That** the approval of the application be subject to the conditions outlined in Exhibit A to Report Number HP-24-037; and

**That** following approval under Section 34 of Ontario Heritage Act and prescribed by Ontario Regulation Number 385/21, the property at 1148 Sunnyside Road continues to have cultural heritage value and no further review or amendment to By-Law Number 2024-124 "A By-Law to Designate the property at 1397 Sydenham Road to be of Cultural Heritage Value and Interest Pursuant to the Ontario Heritage Act" is required.

**2. Notice of Intention to Designate under the Ontario Heritage Act**

234

(Exhibits A - K to Report Number HP-24-036)

**That** Council direct staff to serve a Notice of Intention to Designate the property located at 161 Princess Street, known as the Dickson Building, as a property of cultural heritage value or interest pursuant to Section 29 of the Ontario Heritage Act, attached as Exhibit A to Report Number HP-24-036; and

**That** should no Notice of Objection be received by the Clerk of The Corporation of the City of Kingston within thirty (30) days of the publication of the Notice of Intention to Designate, the Designation By-Law for 161 Princess Street, known as the Dickson Building, attached as Exhibit B to Report Number HP-24-036, be presented to Council for all three readings, and that staff be directed to carry out the requirements as prescribed under Section 29(8) of the Act; and

**That** Council direct staff to serve a Notice of Intention to Designate the property located at 163-165 Princess Street, known as the Powell Building, as a property of cultural heritage value or interest pursuant to

Section 29 of the Ontario Heritage Act, attached as Exhibit A to Report Number HP-24-036; and

**That** should no Notice of Objection be received by the Clerk of The Corporation of the City of Kingston within thirty (30) days of the publication of the Notice of Intention to Designate, the Designation By-Law for 163-165 Princess Street, known as the Powell Building, attached as Exhibit C to Report Number HP-24-036, be presented to Council for all three readings, and that staff be directed to carry out the requirements as prescribed under Section 29(8) of the Act; and

**That** Council direct staff to serve a Notice of Intention to Designate the property located at 167 Princess Street, known as the Powell Building, as a property of cultural heritage value or interest pursuant to Section 29 of the Ontario Heritage Act, attached as Exhibit A to Report Number HP-24-036; and

**That** should no Notice of Objection be received by the Clerk of The Corporation of the City of Kingston within thirty (30) days of the publication of the Notice of Intention to Designate, the Designation By-Law for 167 Princess Street, known as the Powell Building, attached as Exhibit C to Report Number HP-24-036, be presented to Council for all three readings, and that staff be directed to carry out the requirements as prescribed under Section 29(8) of the Act; and

**That** Council direct staff to serve a Notice of Intention to Designate the property located at 23 Rideau Street, known as the Rankin-Young Terrace, as a property of cultural heritage value or interest pursuant to Section 29 of the Ontario Heritage Act, attached as Exhibit A to Report Number HP-24-036; and

**That** should no Notice of Objection be received by the Clerk of The Corporation of the City of Kingston within thirty (30) days of the publication of the Notice of Intention to Designate, the Designation By-Law for 23 Rideau Street, known as the Rankin-Young Terrace, attached as Exhibit D to Report Number HP-24-036, be presented to Council for all three readings, and that staff be directed to carry out the requirements as prescribed under Section 29(8) of the Act; and

**That** Council direct staff to serve a Notice of Intention to Designate the property located at 25 Rideau Street, known as the Rankin-Young Terrace, as a property of cultural heritage value or interest pursuant to Section 29 of the Ontario Heritage Act, attached as Exhibit A to Report Number HP-24-036; and

**That** should no Notice of Objection be received by the Clerk of The Corporation of the City of Kingston within thirty (30) days of the publication of the Notice of Intention to Designate, the Designation By-Law for 25 Rideau Street, known as the Rankin-Young Terrace, attached as Exhibit D to Report Number HP-24-036, be presented to Council for

all three readings, and that staff be directed to carry out the requirements as prescribed under Section 29(8) of the Act; and

**That** Council direct staff to serve a Notice of Intention to Designate the property located at 27 Rideau Street, known as the Rankin-Young Terrace, as a property of cultural heritage value or interest pursuant to Section 29 of the Ontario Heritage Act, attached as Exhibit A to Report Number HP-24-036; and

**That** should no Notice of Objection be received by the Clerk of The Corporation of the City of Kingston within thirty (30) days of the publication of the Notice of Intention to Designate, the Designation By-Law for 27 Rideau Street, known as the Rankin-Young Terrace, attached as Exhibit D to Report Number HP-24-036, be presented to Council for all three readings, and that staff be directed to carry out the requirements as prescribed under Section 29(8) of the Act; and

**That** Council direct staff to serve a Notice of Intention to Designate the property located at 29 Rideau Street, known as the Rankin-Young Terrace, as a property of cultural heritage value or interest pursuant to Section 29 of the Ontario Heritage Act, attached as Exhibit A to Report Number HP-24-036; and

**That** should no Notice of Objection be received by the Clerk of The Corporation of the City of Kingston within thirty (30) days of the publication of the Notice of Intention to Designate, the Designation By-Law for 29 Rideau Street, known as the Rankin-Young Terrace, attached as Exhibit D to Report Number HP-24-036, be presented to Council for all three readings, and that staff be directed to carry out the requirements as prescribed under Section 29(8) of the Act; and

**That** Council direct staff to serve a Notice of Intention to Designate the property located at 31 Rideau Street, known as the Rankin-Young Terrace, as a property of cultural heritage value or interest pursuant to Section 29 of the Ontario Heritage Act, attached as Exhibit A to Report Number HP-24-036; and

**That** should no Notice of Objection be received by the Clerk of The Corporation of the City of Kingston within thirty (30) days of the publication of the Notice of Intention to Designate, the Designation By-Law for 31 Rideau Street, known as the Rankin-Young Terrace, attached as Exhibit D to Report Number HP-24-036, be presented to Council for all three readings, and that staff be directed to carry out the requirements as prescribed under Section 29(8) of the Act; and

**That** Council direct staff to serve a Notice of Intention to Designate the property located at 33 Rideau Street, known as the Rankin-Young Terrace, as a property of cultural heritage value or interest pursuant to Section 29 of the Ontario Heritage Act, attached as Exhibit A to Report Number HP-24-036; and



**That** should no Notice of Objection be received by the Clerk of The Corporation of the City of Kingston within thirty (30) days of the publication of the Notice of Intention to Designate, the Designation By-Law for 33 Rideau Street, known as the Rankin-Young Terrace, attached as Exhibit D to Report Number HP-24-036, be presented to Council for all three readings, and that staff be directed to carry out the requirements as prescribed under Section 29(8) of the Act; and

**That** Council direct staff to serve a Notice of Intention to Designate the property located at 25 Richard Street, as a property of cultural heritage value or interest pursuant to Section 29 of the Ontario Heritage Act, attached as Exhibit A to Report Number HP-24-036; and

**That** should no Notice of Objection be received by the Clerk of The Corporation of the City of Kingston within thirty (30) days of the publication of the Notice of Intention to Designate, the Designation By-Law for 25 Richard Street, attached as Exhibit E to Report Number HP-24-036, be presented to Council for all three readings, and that staff be directed to carry out the requirements as prescribed under Section 29(8) of the Act; and

**That** Council direct staff to serve a Notice of Intention to Designate the property located at 262 Princess Street, known as the Strand/Tivoli Theatre, as a property of cultural heritage value or interest pursuant to Section 29 of the Ontario Heritage Act, attached as Exhibit A to Report Number HP-24-036; and

**That** should no Notice of Objection be received by the Clerk of The Corporation of the City of Kingston within thirty (30) days of the publication of the Notice of Intention to Designate, the Designation By-Law for 262 Princess Street, known as the Strand/Tivoli Theatre, attached as Exhibit F to Report Number HP-24-036, be presented to Council for all three readings, and that staff be directed to carry out the requirements as prescribed under Section 29(8) of the Act; and

**That** Council direct staff to serve a Notice of Intention to Designate the property located at 3566 Boundary Road, as a property of cultural heritage value or interest pursuant to Section 29 of the Ontario Heritage Act, attached as Exhibit A to Report Number HP-24-036; and

**That** should no Notice of Objection be received by the Clerk of The Corporation of the City of Kingston within thirty (30) days of the publication of the Notice of Intention to Designate, the Designation By-Law for 3566 Boundary Road, attached as Exhibit G to Report Number HP-24-036, be presented to Council for all three readings, and that staff be directed to carry out the requirements as prescribed under Section 29(8) of the Act; and

**That** Council direct staff to serve a Notice of Intention to Designate the property located at 3748 Sand Hill Road, as a property of cultural

heritage value or interest pursuant to Section 29 of the Ontario Heritage Act, attached as Exhibit A to Report Number HP-24-036; and

**That** should no Notice of Objection be received by the Clerk of The Corporation of the City of Kingston within thirty (30) days of the publication of the Notice of Intention to Designate, the Designation By-Law for 3748 Sand Hill Road, attached as Exhibit H to Report Number HP-24-036, be presented to Council for all three readings, and that staff be directed to carry out the requirements as prescribed under Section 29(8) of the Act; and

**That** Council direct staff to serve a Notice of Intention to Designate the property located at 427-429 Victoria Street/136 Mack Street, as a property of cultural heritage value or interest pursuant to Section 29 of the Ontario Heritage Act, attached as Exhibit A to Report Number HP-24-036; and

**That** should no Notice of Objection be received by the Clerk of The Corporation of the City of Kingston within thirty (30) days of the publication of the Notice of Intention to Designate, the Designation By-Law for 427-429 Victoria Street/136 Mack Street, attached as Exhibit I to Report Number HP-24-036, be presented to Council for all three readings, and that staff be directed to carry out the requirements as prescribed under Section 29(8) of the Act.

**16. Report Number 79: Received from the Arts, Recreation & Community Policies Committee**

All items listed on this Committee Report shall be the subject of one motion. Any member may ask for any item(s) included in the Committee Report to be separated from that motion, whereupon the Report of the Committee without the separated item(s) shall be put and the separated item(s) shall be considered immediately thereafter.

**1. Community Garden Policy Update**

292

(Exhibit A to Report Number ARCP-24-006)

**That** Council rescind the Community Orchard and Edible Forest and Community Garden policies, and approved the Community Gardens Development and Operations Policy, attached as Exhibit A to Report Number ARCP-24-006.

- 17. **Committee of the Whole**
- 18. **Information Reports**
- 19. **Information Reports from Members of Council**
- 20. **Miscellaneous Business**

Miscellaneous Business Items are voted on as one motion.

- 1. **Proclamation - National British Home Child Day**

313

(See Communication 20-608)

Moved by: Councillor McLaren

Seconded by: Councillor Stephen

**That** as requested by Bonnie Sparrow, Home Children Canada, Kingston City Council proclaim September 28, 2024 to be “National British Home Child Day” in the City of Kingston.

- 21. **New Motions**

- 1. **Cricket Field - 32 Bagot Street**

Moved by: Councillor Amos

Seconded by: Councillor Chaves

**Whereas** the Cricket Field located at 32 Bagot Street has been utilized by the community for many years and is part of a municipally designated property under *Ontario Heritage Act*; and

**Whereas** in 2022 following engagement with the Sydenham District Association and the Heritage Kingston, City Council approved improvements to the Cricket Field, including a temporary fence and gates around the outfield to support a national championship tournament in Kingston; and

**Whereas** the temporary fence around the outfield was intended to be removed post-tournament based on direction from City Council; and

**Whereas** some members of the community have shared concerns about the removal of the temporary fence as they see value in its retention for future uses, including potential future events; and

**Whereas** City Council wants to ensure that it maximizes the taxpayers’ investments in community infrastructure;

**Therefore Be It Resolved That** City Council direct staff to consult with the Sydenham District Association and the Kingston Heritage Properties Committee to identify options that could possibly result in an event based

or permanent outfield fence at the Cricket Field, either through use of the existing temporary fence or a new fence; and

**That** Council direct staff to consider options for reuse or relocation of the temporary outfield fence should it not remain at the Cricket Field to maximize taxpayers' investment; and

**That** Council direct staff to leave the temporary outfield fence at Cricket Field until staff report back with options in early 2025.

**22. Notices of Motion**

**23. Minutes**

Distributed to all members of Council on August 30, 2024.

**That** the minutes of City Council Meeting Number 19-2024, held Tuesday, August 13, 2024, be confirmed.

**24. Tabling of Documents**

**25. Communications**

315

Communications received and distributed to Council between August 6, 2024 and August 27, 2024.

**26. Other Business**

**27. By-Laws**

**That** By-Laws (1) through (9), and (13) be given their first and second reading.

**That** By-Laws (1), and (3) through (13) be given their third reading.

**1. A By-Law to Name Proposed Private Road David Peach Lane**

A By-Law to Name the Proposed Private Road at 1173-1177 Montreal Street, City of Kingston, David Peach Lane.

Three Readings

Proposed By-Law Number 2024-350

(Clause 1, Report Number 76)

**2. A By-Law to Amend City of Kingston By-Law 2019-116 - Development Charges**

A By-Law to Amend City of Kingston By-Law Number 2019-116, A By-Law to Establish Development Charges for The City of Kingston (Development Charge By-Law)

First and Second Reading

Proposed By-Law Number 2024-351

(Clause 2, Report Number 77)

3. **A By-Law to Designate the property at 151, 153 & 155 Montreal Street to be of Cultural Heritage Value and Interest pursuant to the Ontario Heritage Act** 317

A By-Law to Designate the property at 151, 153 & 155 Montreal Street to be of Cultural Heritage Value and Interest pursuant to the Ontario Heritage Act

Three Readings

Proposed By-Law Number 2024-352

(Clause 2, Report Number 67, July 9)

4. **A By-Law to Designate the property at 15 & 17 Rideau Street to be of Cultural Heritage Value and Interest pursuant to the Ontario Heritage Act** 321

A By-Law to Designate the property at 15 & 17 Rideau Street to be of Cultural Heritage Value and Interest pursuant to the Ontario Heritage Act

Three Readings

Proposed By-Law Number 2024-353

(Clause 2, Report Number 67, July 9)

5. **A By-Law to Designate the property at 217-221 Princess Street to be of Cultural Heritage Value and Interest pursuant to the Ontario Heritage Act** 325

A By-Law to Designate the property at 217-221 Princess Street to be of Cultural Heritage Value and Interest pursuant to the Ontario Heritage Act

Three Readings

Proposed By-Law Number 2024-354

(Clause 2, Report Number 67, July 9)

6. **A By-Law to Designate the property at 22 Yonge Street to be of Cultural Heritage Value and Interest pursuant to the Ontario Heritage Act** 329

A By-Law to Designate the property at 22 Yonge Street to be of Cultural Heritage Value and Interest pursuant to the Ontario Heritage Act

Three Readings

Proposed By-Law Number 2024-355

(Clause 2, Report Number 67, July 9)

7. **A By-Law to Designate the property at 3250 Quabbin Road to be of Cultural Heritage Value and Interest pursuant to the Ontario Heritage Act** 334

A By-Law to Designate the property at 3250 Quabbin Road to be of

Cultural Heritage Value and Interest pursuant to the Ontario Heritage Act

Three Readings

Proposed By-Law Number 2024-356

(Clause 2, Report Number 67, July 9)

8. **A By-Law to Designate the property at 3857-3889 Seabrooke Road to be of Cultural Heritage Value and Interest pursuant to the Ontario Heritage Act** 338

A By-Law to Designate the property at 3857-3889 Seabrooke Road to be of Cultural Heritage Value and Interest pursuant to the Ontario Heritage Act

Three Readings

Proposed By-Law Number 2024-357

(Clause 2, Report Number 67, July 9)

9. **A By-Law to Designate the property at 790 Front Road to be of Cultural Heritage Value and Interest pursuant to the Ontario Heritage Act** 342

A By-Law to Designate the property at 790 Front Road to be of Cultural Heritage Value and Interest pursuant to the Ontario Heritage Act

Three Readings

Proposed By-Law Number 2024-358

(Clause 2, Report Number 67, July 9)

10. **A By-Law to License and Regulate Short-Term Rentals**

A By-Law to Amend City of Kingston By-Law Number 2021-10, a By-Law to License and Regulate Short-Term Rentals in the City of Kingston

Third Reading

By-Law Number 2024-344

(Clause 2, Report Number 74, August 13)

11. **A By-Law to Establish Fees and Charges Collected by the Corporation of the City of Kingston**

A By-Law to Amend By-Law Number 2005-10 "A By-Law to Establish Fees and Charges to be Collected by the Corporation of the City of Kingston"

Third Reading

By-Law Number 2024-345

(Clause 2, Report Number 74, August 13)

**12. A By-Law to Establish a Process for Administrative Penalties**

A By-Law to Amend City of Kingston By-Law Number 2020-69 "A By-Law to Establish a Process for Administrative Penalties"

Third Reading

By-Law Number 2024-346

(Clause 2, Report Number 74, August 13)

**13. A By-Law to confirm the proceedings of Council at its meeting held on September 3, 2024**

Three Readings

Proposed By-Law Number 2024-359

(City Council Meeting Number 20-2024)

**28. Adjournment**

**That Council do now adjourn.**