



**City of Kingston  
Kingston Heritage Properties Committee  
Meeting Number 10-2023  
Agenda**

**Wednesday, November 15, 2023 at 9:30 a.m.  
Hosted at City Hall in Council Chamber**

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Please provide regrets to Iain Sullivan, Committee Clerk at 613-546-4291, extension 1864 or [isullivan@cityofkingston.ca](mailto:isullivan@cityofkingston.ca)

**Committee Composition**

Councillor Glenn, Chair  
Councillor Oosterhof  
Jennifer Demitor  
Peter Gower  
Gunnar Heissler  
Alex Legnini  
Jane McFarlane  
Ann Stevens

- 1. Meeting to Order**
- 2. Approval of the Agenda**
- 3. Confirmation of Minutes**
  - a) **That** the minutes of Kingston Heritage Properties Committee Meeting Number 09-2023, held Wednesday, October 18, 2023, be approved.
- 4. Disclosure of Pecuniary Interest**
- 5. Delegations**
- 6. Briefings**

**7. Business**

**a) Pre-consultation**

**i. Subject: Request for Information**

**Address: 10 Cataraqui Street**

**File Number: F32-116-2023**

The Report of the Commissioner of Community Services (HP-23-025) is attached.

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Recommendation:

This report is for information purposes only.

**b) Policy Development and Implementation**

**c) Stream Two Permits – Approval through Delegated Authority**

**i. Subject: Application for Heritage Permit**

**Address: 72-82 Sydenham Street**

**File Number: P18-087-2023**

The Report of the Commissioner of Community Services (HP-23-035) is attached.

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Recommendation:

**That** alterations to the property at 72-82 Sydenham Street, be referred to the Director of Heritage Services for the issuance of final approval, in accordance with details described in the application (File Number: P18-087-2023), which was deemed completed on October 3, 2023 with said alterations to include:

1. New Sound System:
  - a. Installation of a new speaker system that includes wall-mounted column array speakers and subwoofers to the north and south of the proscenium walls, one set on each side;
  - b. Installation of up to six speakers mounted to the underside of the gallery;

2. Updated Lighting System:
  - a. Overhead Lighting:
    - i. Widening of four existing openings and the creation of four new openings, all of which will be approximately 0.35 metres (14 inches) in diameter over the chancel area to support eight new spotlights;
    - ii. Installation of one I-Cue mounted leko light at the rear of the chancel area, opposite the projector screen;
  - b. Side Lighting:
    - i. Installation of two removable steel colours and lighting railings, which will project approximately 1.3 metres (4.33 feet) from the centre of the column, on the second storey of the four columns closest to the stage for a total of eight;
    - ii. Installation of two removable circuits behind each column to support the light fixtures;
  - c. Front Lighting:
    - i. Installation of three lighting rails, which will project approximately 0.7 metres (2.33 feet) from the buttress wall, on the outside (north and south sides) of two buttresses at the rear of the sanctuary for a total of six;
    - ii. Access to these lighting rails will be via two new ladders, approximately 4.5 metres (15 feet) tall and 2.1 metres (7 feet) above the floor, one on each side of the buttresses perpendicular to the chancel area with an associated retractable lifeline rope hung from the ceiling on each side;
3. Video Projection System:
  - a. Installation of a retractable projector screen with associated housing, approximately 6.4 metres wide (21 feet), behind the arch above the chancel;
4. Production Booth:
  - a. Removal of three rows of pews and the installation of a riser to offset the raked flooring to support the installation of a production

booth, that will be approximately 3.6 metres (11.9 feet) wide and 2.4 metres (7.8 feet) deep;

- i. The production booth will have wainscotting over dry wall at the bottom third of the booth walls, like the style/colour of the front balcony, and transition to glass for the remaining height to the bottom of the balcony as well as feature a paneled double wooden door to emulate existing nearby doors and the balcony.

**That** the approval of the alterations be subject to the following conditions:

1. That the finalized designs/colours for the door and wainscotting for the production booth be provided to Heritage Planning staff for review and approval prior to installation;
2. That the finalized speaker and subwoofer selection be provided to Heritage Planning staff prior to installation;
3. That the colour of the lighting rails, speakers, ladders and wainscotting match the existing colour palette present on the walls of the sanctuary walls/ceiling as closely as possible;
4. That the retractable lifeline and associated ceiling opening be as discreet and compatible with the interior of the of the sanctuary as possible;
5. That the colour of the projection screen and housing not match the colour of the chancel arch and, instead, match/emulate the colour of the ceiling;
6. That the steel collars on the columns not obscure the decorative capitals;
7. That the removed pews be kept in the secure location to allow for their reinstatement and/or to allow for the repair of the remaining pews;
8. All masonry works, particularly alterations to the buttresses, shall be completed in accordance with the City's Policy on Masonry Restoration in Heritage Buildings;
9. A Building Permit shall be obtained, as necessary;
10. Heritage Planning staff shall be circulated the drawings and design specifications tied to the Building Permit application for review and approval to ensure consistency with the scope of the Heritage Permit sought by this application; and

11. Any minor deviations from the submitted plans, which meet the intent of this approval and does not further impact the heritage attributes of the property, shall be delegated to the Director of Heritage Services for review and approval.

**d) Stream Three Permits – Approval through Council Authority**

**e) Notice of Intention to Designate under the Ontario Heritage Act**

- i. **Addresses: 186 Wellington Street, 227-229 Division Street & 34, 36, 38 & 40 Ellice Street, 5307 Highway 15, 80 Chatham Street (Units 1-9), 82 Beverley Street and 888 Montreal Street.**

The Report of the Commissioner of Community Services (HP-23-036) is attached.

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Recommendation:

**That** the Kingston Heritage Properties Committee recommends to Council:

**That** Council direct staff to serve a Notice of Intention to Designate the property located at 186 Wellington Street as a property of cultural heritage value or interest pursuant to Section 29 of the Ontario Heritage Act, attached as Exhibit A to Report Number HP-23-036; and

**That** should no Notice of Objection be received by the Clerk of The Corporation of the City of Kingston within thirty (30) days of the publication of the Notice of Intention to Designate, the Designation By-Law for 186 Wellington Street, attached as Exhibit B to Report Number HP-23036, be presented to Council for all three readings, and that staff be directed to carry out the requirements as prescribed under Section 29(8) of the Act; and

**That** Council direct staff to serve a Notice of Intention to Designate the property located at 227229 Division Street, known as the Ellice Street Terrace, as a property of cultural heritage value or interest pursuant to Section 29 of the Ontario Heritage Act, attached as Exhibit A to Report Number HP-23-036; and

**That** should no Notice of Objection be received by the Clerk of The Corporation of the City of Kingston within thirty (30) days of the publication of the Notice of Intention to Designate, the Designation By-Law for 227-229 Division Street, attached as Exhibit C to Report Number HP23-036, be presented to Council for all three readings, and that staff be directed to carry out the requirements as prescribed under Section 29(8) of the Act; and

**That** Council direct staff to serve a Notice of Intention to Designate the property located at 34 Ellice Street, known as the Ellice Street Terrace, as a property of cultural heritage value or interest pursuant to Section 29 of the Ontario Heritage Act, attached as Exhibit A to Report Number HP-23-036; and

**That** should no Notice of Objection be received by the Clerk of The Corporation of the City of Kingston within thirty (30) days of the publication of the Notice of Intention to Designate, the Designation By-Law for 34 Ellice Street, attached as Exhibit C to Report Number HP-23-036, be presented to Council for all three readings, and that staff be directed to carry out the requirements as prescribed under Section 29(8) of the Act; and

**That** Council direct staff to serve a Notice of Intention to Designate the property located at 36 Ellice Street, known as the Ellice Street Terrace, as a property of cultural heritage value or interest pursuant to Section 29 of the Ontario Heritage Act, attached as Exhibit A to Report Number HP-23-036; and

**That** should no Notice of Objection be received by the Clerk of The Corporation of the City of Kingston within thirty (30) days of the publication of the Notice of Intention to Designate, the Designation By-Law for 36 Ellice Street, attached as Exhibit C to Report Number HP-23-036, be presented to Council for all three readings, and that staff be directed to carry out the requirements as prescribed under Section 29(8) of the Act; and

**That** Council direct staff to serve a Notice of Intention to Designate the property located at 38 Ellice Street, known as the Ellice Street Terrace, as a property of cultural heritage value or interest pursuant to Section 29 of the Ontario Heritage Act, attached as Exhibit A to Report Number HP-23-036; and

**That** should no Notice of Objection be received by the Clerk of The Corporation of the City of Kingston within thirty (30) days of the publication of the Notice of Intention to Designate, the Designation By-Law for 38 Ellice Street, attached as Exhibit C to Report Number HP-23-036, be presented to Council for all three readings, and that staff be directed to carry out the requirements as prescribed under Section 29(8) of the Act; and

**That** Council direct staff to serve a Notice of Intention to Designate the property located 40 Ellice Street, known as the Ellice Street Terrace, as a property of cultural heritage value or interest pursuant to Section 29 of

the Ontario Heritage Act, attached as Exhibit A to Report Number HP-23-036; and

**That** should no Notice of Objection be received by the Clerk of The Corporation of the City of Kingston within thirty (30) days of the publication of the Notice of Intention to Designate, the Designation By-Law for 40 Ellice Street, attached as Exhibit C to Report Number HP-23-036, be presented to Council for all three readings, and that staff be directed to carry out the requirements as prescribed under Section 29(8) of the Act; and

**That** Council direct staff to serve a Notice of Intention to Designate the property located at 5307 Highway 15, known as St. Barnaby's Church and Cemetery, as a property of cultural heritage value or interest pursuant to Section 29 of the Ontario Heritage Act, attached as Exhibit A to Report Number HP-23-036; and

**That** should no Notice of Objection be received by the Clerk of The Corporation of the City of Kingston within thirty (30) days of the publication of the Notice of Intention to Designate, the Designation By-Law for 5307 Highway 15, attached as Exhibit D to Report Number HP-23-036, be presented to Council for all three readings, and that staff be directed to carry out the requirements as prescribed under Section 29(8) of the Act; and

**That** Council direct staff to serve a Notice of Intention to Designate the property located at 80 Chatham Street – Unit 1, known as the Gallinger Terrace, as a property of cultural heritage value or interest pursuant to Section 29 of the Ontario Heritage Act, attached as Exhibit A to Report Number HP-23-036; and

**That** should no Notice of Objection be received by the Clerk of The Corporation of the City of Kingston within thirty (30) days of the publication of the Notice of Intention to Designate, the Designation By-Law for 80 Chatham Street – Unit 1, attached as Exhibit E to Report Number HP-23-036, be presented to Council for all three readings, and that staff be directed to carry out the requirements as prescribed under Section 29(8) of the Act; and

**That** Council direct staff to serve a Notice of Intention to Designate the property located at 80 Chatham Street – Unit 2, known as the Gallinger Terrace, as a property of cultural heritage value or interest pursuant to Section 29 of the Ontario Heritage Act, attached as Exhibit A to Report Number HP-23-036; and

**That** should no Notice of Objection be received by the Clerk of The Corporation of the City of Kingston within thirty (30) days of the publication of the Notice of Intention to Designate, the Designation By-Law for 80 Chatham Street – Unit 2, attached as Exhibit E to Report Number HP-23-036, be presented to Council for all three readings, and that staff be directed to carry out the requirements as prescribed under Section 29(8) of the Act; and

**That** Council direct staff to serve a Notice of Intention to Designate the property located at 80 Chatham Street – Unit 3, known as the Gallinger Terrace, as a property of cultural heritage value or interest pursuant to Section 29 of the Ontario Heritage Act, attached as Exhibit A to Report Number HP-23-036; and

**That** should no Notice of Objection be received by the Clerk of The Corporation of the City of Kingston within thirty (30) days of the publication of the Notice of Intention to Designate, the Designation By-Law for 80 Chatham Street – Unit 3, attached as Exhibit E to Report Number HP-23-036, be presented to Council for all three readings, and that staff be directed to carry out the requirements as prescribed under Section 29(8) of the Act; and

**That** Council direct staff to serve a Notice of Intention to Designate the property located at 80 Chatham Street – Unit 4, known as the Gallinger Terrace, as a property of cultural heritage value or interest pursuant to Section 29 of the Ontario Heritage Act, attached as Exhibit A to Report Number HP-23-036; and

**That** should no Notice of Objection be received by the Clerk of The Corporation of the City of Kingston within thirty (30) days of the publication of the Notice of Intention to Designate, the Designation By-Law for 80 Chatham Street – Unit 4, attached as Exhibit E to Report Number HP-23-036, be presented to Council for all three readings, and that staff be directed to carry out the requirements as prescribed under Section 29(8) of the Act; and

**That** Council direct staff to serve a Notice of Intention to Designate the property located at 80 Chatham Street – Unit 5, known as the Gallinger Terrace, as a property of cultural heritage value or interest pursuant to Section 29 of the Ontario Heritage Act, attached as Exhibit A to Report Number HP-23-036; and

**That** should no Notice of Objection be received by the Clerk of The Corporation of the City of Kingston within thirty (30) days of the publication of the Notice of Intention to Designate, the Designation By-Law for 80 Chatham



Street – Unit 5, attached as Exhibit E to Report Number HP-23-036, be presented to Council for all three readings, and that staff be directed to carry out the requirements as prescribed under Section 29(8) of the Act; and

**That** Council direct staff to serve a Notice of Intention to Designate the property located at 80 Chatham Street – Unit 6, known as the Gallinger Terrace, as a property of cultural heritage value or interest pursuant to Section 29 of the Ontario Heritage Act, attached as Exhibit A to Report Number HP-23-036; and

**That** should no Notice of Objection be received by the Clerk of The Corporation of the City of Kingston within thirty (30) days of the publication of the Notice of Intention to Designate, the Designation By-Law for 80 Chatham Street – Unit 6, attached as Exhibit E to Report Number HP-23-036, be presented to Council for all three readings, and that staff be directed to carry out the requirements as prescribed under Section 29(8) of the Act; and

**That** Council direct staff to serve a Notice of Intention to Designate the property located at 80 Chatham Street – Unit 7, known as the Gallinger Terrace, as a property of cultural heritage value or interest pursuant to Section 29 of the Ontario Heritage Act, attached as Exhibit A to Report Number HP-23-036; and

**That** should no Notice of Objection be received by the Clerk of The Corporation of the City of Kingston within thirty (30) days of the publication of the Notice of Intention to Designate, the Designation By-Law for 80 Chatham Street – Unit 7, attached as Exhibit E to Report Number HP-23-036, be presented to Council for all three readings, and that staff be directed to carry out the requirements as prescribed under Section 29(8) of the Act; and

**That** Council direct staff to serve a Notice of Intention to Designate the property located at 80 Chatham Street – Unit 8, known as the Gallinger Terrace, as a property of cultural heritage value or interest pursuant to Section 29 of the Ontario Heritage Act, attached as Exhibit A to Report Number HP-23-036; and

**That** should no Notice of Objection be received by the Clerk of The Corporation of the City of Kingston within thirty (30) days of the publication of the Notice of Intention to Designate, the Designation By-Law for 80 Chatham Street – Unit 8, attached as Exhibit E to Report Number HP-23-036, be presented to Council for all three readings, and that staff be directed to carry out the requirements as prescribed under Section 29(8) of the Act; and

**That** Council direct staff to serve a Notice of Intention to Designate the property located at 80 Chatham Street – Unit 9, known as the Gallinger Terrace, as a property of cultural heritage value or interest pursuant to Section 29 of the Ontario Heritage Act, attached as Exhibit A to Report Number HP-23-036; and

**That** should no Notice of Objection be received by the Clerk of The Corporation of the City of Kingston within thirty (30) days of the publication of the Notice of Intention to Designate, the Designation By-Law for 80 Chatham Street – Unit 9, attached as Exhibit E to Report Number HP-23-036, be presented to Council for all three readings, and that staff be directed to carry out the requirements as prescribed under Section 29(8) of the Act; and

**That** Council direct staff to serve a Notice of Intention to Designate the property located at 82 Beverley Street as a property of cultural heritage value or interest pursuant to Section 29 of the Ontario Heritage Act, attached as Exhibit A to Report Number HP-23-036; and

**That** should no Notice of Objection be received by the Clerk of The Corporation of the City of Kingston within thirty (30) days of the publication of the Notice of Intention to Designate, the Designation By-Law for 82 Beverley Street, attached as Exhibit F to Report Number HP-23036, be presented to Council for all three readings, and that staff be directed to carry out the requirements as prescribed under Section 29(8) of the Act; and

**That** Council direct staff to serve a Notice of Intention to Designate the property located at 888 Montreal Street as a property of cultural heritage value or interest pursuant to Section 29 of the Ontario Heritage Act, attached as Exhibit A to Report Number HP-23-036; and

**That** should no Notice of Objection be received by the Clerk of The Corporation of the City of Kingston within thirty (30) days of the publication of the Notice of Intention to Designate, the Designation By-Law for 888 Montreal Street, attached as Exhibit G to Report Number HP-23036, be presented to Council for all three readings, and that staff be directed to carry out the requirements as prescribed under Section 29(8) of the Act.

- f) **Working Groups**
- g) **Permit Approvals / Status Updates**
  - i. **Permit Reporting to Committee**

**8. Motions**

**9. Notices of Motion**

**10. Other Business**

**11. Correspondence**

- a) Correspondence received from Margot Poklewska-Koziell, dated November 7 – 8, 2023, regarding the Notice of Intention to Designate – 888 Montreal Street.

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**12. Date of Next Meeting**

The next meeting of the Kingston Heritage Properties Committee is scheduled for Wednesday, December 20, 2023 at 9:30 a.m.

**13. Adjournment**