



City of Kingston  
Special Council Meeting  
Agenda

22-2024

Tuesday, September 24, 2024

6:00 p.m.

Council Chamber

Watch live on the [Kingston City Council YouTube](#) channel.

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Pages

1. **Call Meeting to Order**

2. **Roll Call**

3. **Approval of Addeds**

4. **Disclosure of Potential Pecuniary Interests**

5. **Delegations**

6. **Briefings**

1. **Desirée Kennedy, Chief Financial Officer & City Treasurer & Nancy Neale, Manager Municipal Finance, Watson & Associates**

Desirée Kennedy, Chief Financial Officer & City Treasurer, will brief Council with respect to Development Charges and introduce Nancy Neale, Manager Municipal Finance, Watson & Associates who will speak to the upcoming Development Charges Background Study and By-Law.

7. **Information Reports**

1. **Council Orientation - Education & Training - Development Charges**

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(Report Number 24-241 from the City Clerk)

The purpose of this report is to provide Council with the itinerary of the Council Orientation - Education & Training Special Meeting with respect to Development Charges.

8. **Communications**

**9. By-Laws**

**That** By-Law 1 be given its first and second reading.

**That** By-Law 1 be given its third reading.

- 1. A By-Law to confirm the proceedings of Council at its special meeting held on Tuesday, September 24, 2024**

Three Readings

Proposed By-Law Number 2024-364

(Special City Council Meeting Number 22-2024)

**10. Adjournment**

**That** Council do now adjourn.



**City of Kingston  
Report to Council  
Report Number 24-241**

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**To:** Mayor and Members of Council  
**From:** Janet Jaynes, City Clerk  
**Resource Staff:** Same  
**Date of Meeting:** September 24, 2024  
**Subject:** Council Orientation - Education & Training - Development Charges

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**Council Strategic Plan Alignment:**

Theme: Corporate business

Goal: See above

**Executive Summary:**

As part of the 2022-2026 Council Orientation Education & Training Program, the purpose of the special Council meeting scheduled for Tuesday, September 24, 2024 is to provide Council with the opportunity to hear from the Financial Services Department and Watson & Associates with respect to Development Charges.

**Recommendation:**

This report is for information only.

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**Authorizing Signatures:**

ORIGINAL SIGNED BY CITY CLERK

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**Janet Jaynes, City Clerk**

ORIGINAL SIGNED BY CHIEF

ADMINISTRATIVE OFFICER

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**Lanie Hurdle, Chief  
Administrative Officer**

**Consultation with the following Members of the Corporate Management Team:**

Paige Agnew, Commissioner, Growth & Development Services	Not required
Jennifer Campbell, Commissioner, Community Services	Not required
Neil Carbone, Commissioner, Corporate Services	Not required
David Fell, President & CEO, Utilities Kingston	Not required
Peter Huigenbos, Commissioner, Major Projects & Strategic Initiatives	Not required
Brad Joyce, Commissioner, Infrastructure, Transportation & Emergency Services	Not required
Desirée Kennedy, Chief Financial Officer & City Treasurer	

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**Options/Discussion:**

On November 21, 2023, Council considered and approved Report Number 23-274 with respect to the 2024 Calendar of Meetings. In keeping with the City's commitment to continuing education, training and development, Council approved four special Council meetings for education and training purposes. This special meeting is the third in a series of four special Council meetings throughout 2024.

Desiree Kennedy, Chief Financial Officer & City Treasurer and Nancy Neale, Manager Municipal Finance, Watson & Associates, will provide Council with an introduction to Development Charges and the upcoming Development Charges Background Study and Bylaw.

**Financial Considerations**

None.

**Contacts:**

Janet Jaynes, City Clerk, 613-546-4291 extension 1262

**Other City of Kingston Staff Consulted:**

Desiree Kennedy, Chief Financial Officer & City Treasurer

**Exhibits Attached:**

None