



City of Kingston
Council Meeting
Addendum

2025-01
Tuesday, December 3, 2024
7:00 p.m.
Council Chamber

Council will resolve into the Committee of the Whole “Closed Meeting” at 5:15 p.m. and will reconvene as regular Council at 7 p.m.
Watch live on the [City of Kingston website](#).

Pages

14. **Report Number 02: Received from the Chief Administrative Officer
(Recommend)**

1. **Fees and Charges By-Law for the 2025 fiscal year**

- *1. Revised Schedule "L" to Fees & Charges By-Law - Report Number 25-009

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Note: The consent of Council is requested for the **replacement** of Schedule 'L' to the Fees and Charges By-Law attached to Report Number 25-009.

Changes have been noted in **bold**.

22. **New Motions**

*2. **Ontario Health Services Appeal and Review Board**

Moved by: Councillor Tozzo

Seconded by: Councillor Glenn

Whereas Dr. Elaine Ma held numerous mass COVID-19 immunization clinics in Kingston throughout the pandemic; and

Whereas a recent ruling of the Ontario Health Services Appeal and Review Board (HSARB) has ordered Dr. Ma to repay to the Ontario Health Insurance Plan over \$600,000 in funding that was received for the mass COVID-19 immunization clinics at Richardson Stadium, St. Lawrence College and LaSalle Secondary School; and

Whereas Dr. Ma offered an innovative method to vaccinate people during a public health emergency and healthcare innovation should be

commended by political leaders; and

Whereas KFL&A Chief Medical Officer of Health, Dr. Piotr Oglaza, offered testimony in support of Dr Ma, but this testimony was not considered by the HSARB;

Therefore Be It Resolved That Kingston City Council express its support for Dr. Ma in her continued appeal of the HSARB decision; and

That Kingston City Council request the provincial government to review the decision of the HSARB with respect to Dr. Ma in recognition of the unique circumstances of a public health emergency; and

That a copy of this motion be shared with The Honourable Sylvia Jones, M.P.P., Deputy Premier and Minister of Health, Chief Medical Officer of Health Dr. Kieran Moore, M.P.P. Ted Hsu, Kingston & the Islands, and M.P.P. John Jordan, Lanark-Frontenac-Kingston.

26. Communications

***1. Additional Communications**

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Additional communications received and distributed to Council between November 26, 2024 to December 3, 2024.

City of Kingston By-Law Number 2025-XX

2025 User Fees and Charges

Schedule L

Airport

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Schedule L: Airport

Exemptions to Landing Fees:

- 1) Where any Canadian Air Carrier licensed pursuant to Part II of the National Transportation Act, 1987, of an aircraft on a flight conducted exclusively for the purpose of improving the skill and knowledge of the aircrew personnel of the Air Carrier, and where arrangements are made in advance with the airport manager, the landing charge for each such landing is 20 percent of the applicable charge prescribed below.
- 2) Exemption for landing fees only: All military aircraft and any aircraft used in Search & Rescue missions will be exempt.
- 3) **Private aircraft less than 2,270 kilograms (5,000 lbs.) are exempt from the minimum fee.**

Landing of Aircraft

Fees listed in the table below do not include applicable taxes and are subject to HST (Harmonized Sales Tax). Applicable taxes will be added at the time of payment.

Fee Description	Unit	Domestic Fee	International Fee
Minimum for jet and turbine aircraft	Each plane	\$27.98	\$39.15
Minimum for commercial fixed wing	Each plan	\$15.68	\$23.38
Minimum for commercial rotary wing	Each plane	\$15.68	\$23.38
Jet aircraft not more than 21,000 kilograms	Per 1,000 kilograms or fraction	\$8.52	\$11.90
Jet aircraft 21,000 to 45,000 kilograms	Per 1,000 kilograms or fraction	\$11.07	\$15.50
Jet aircraft more than 45,000 kilograms	Per 1,000 kilograms or fraction	\$12.90	\$18.05

Fee Description	Unit	Domestic Fee	International Fee
Turbo/piston powered aircraft not more than 21,000 kilograms	Per 1,000 kilograms or fraction	\$7.75	\$10.62
Turbo/piston powered aircraft 21,000 to 45,000 kilograms	Per 1,000 kilograms or fraction	\$9.43	\$13.13
Turbo/piston powered aircraft More than 45,000 kilograms	Per 1,000 kilograms or fraction	\$11.26	\$15.72

Air Terminal Facility - Incoming Flight

Fees listed in the table below do not include applicable taxes and are subject to HST (Harmonized Sales Tax). Applicable taxes will be added at the time of payment.

Fee Description	Unit	Domestic Fee	International Fee
Scheduled passenger aircraft	1 - 9 seats	\$19.23	\$44.25
Scheduled passenger aircraft	10 - 15 seats	\$38.06	\$58.20
Scheduled passenger aircraft	16 - 19 seats	\$54.19	\$125.42
Scheduled passenger aircraft	20 - 25 seats	\$74.20	\$210.38
Scheduled passenger aircraft	26 - 45 seats	\$121.59	\$261.01
Scheduled passenger aircraft	46 - 60 seats	\$173.64	\$367.34
Scheduled passenger aircraft	61 - 89 seats	\$277.46	\$587.97
Scheduled passenger aircraft	90 - 125 seats	\$382.51	\$808.46
Scheduled passenger aircraft	Over 125 seats	\$452.06	\$955.39

Passenger Facility

Fees listed in the table below do not include applicable taxes and are subject to HST (Harmonized Sales Tax). Applicable taxes will be added at the time of payment.

Fee Description	Unit	Domestic Fee	International Fee
Passenger Facility	Departing passenger	\$20.00	\$20.00

Aircraft Ground Power

Fees listed in the table below do not include applicable taxes and are subject to HST (Harmonized Sales Tax). Applicable taxes will be added at the time of payment.

Fee Description	Unit	Domestic Fee	International Fee
Aircraft ground power and heating/start	Each	\$9.82	\$9.82

Surcharges

Fees listed in the table below do not include applicable taxes and are subject to HST (Harmonized Sales Tax). Applicable taxes will be added at the time of payment.

Fee Description	Unit	Domestic Fee	International Fee
Avgas fuel surcharge	Litre	\$0.05	\$0.05
Turbine fuel surcharge	Litre	\$0.05	\$0.05
Commercial Operations (aircraft based in Kingston)	Each per month	\$150.00	n/a

Hangar Storage

Fees listed in the table below do not include applicable taxes and are subject to HST (Harmonized Sales Tax). Applicable taxes will be added at the time of payment.

Fee Description	Unit	Daily Fee	Monthly Fee
Aircraft storage	Storage unit	\$68.94	\$392.70
Airside or apron storage	Square metre	n/a	\$49.00

Aircraft Parking

Parking fees will apply for any six-hour period, per calendar day.

Double billing for overnight (two calendar days) will not apply if the aircraft departs prior to 0900 hours.

For aircraft requiring tie-downs for more than seven days and up to one-month, monthly rate will apply.

Daily

Fees listed in the table below do not include applicable taxes and are subject to HST (Harmonized Sales Tax). Applicable taxes will be added at the time of payment.

Fee Description	Unit	Fee
Aircraft	Less than 2,000 kilograms	\$15.35
Aircraft	2,000 to 4,999 kilograms	\$15.35
Aircraft	5,000 to 9,999 kilograms	\$27.21
Aircraft	10,000 to 29,999 kilograms	\$50.35
Aircraft	30,000 to 59,999 kilograms	\$78.05
Aircraft	60,000 kilograms or more	\$117.79

Monthly

Fees listed in the table below do not include applicable taxes and are subject to HST (Harmonized Sales Tax). Applicable taxes will be added at the time of payment.

Fee Description	Unit	Fee
Aircraft	Less than 2,000 kilograms	\$116.81
Aircraft	2,000 to 4,999 kilograms	\$116.81
Aircraft	5,000 to 9,999 kilograms	\$540.71
Aircraft	10,000 to 29,999 kilograms	\$1,027.39
Aircraft	30,000 to 59,999 kilograms	\$1,622.17
Aircraft	60,000 kilograms or more	\$2,379.16

Annual Aircraft Parking

Fees listed in the table below do not include applicable taxes and are subject to HST (Harmonized Sales Tax). Applicable taxes will be added at the time of payment.

Fee Description	Unit	Fee
Aircraft	Less than 2,000 kilograms	\$757.04
Aircraft	2,000 to 5,000 kilograms	\$884.96

Land Lease - Annual

All sites under 1,000-metre square (m²) should have a minimum rent of \$500.00.

Land lease fees are subject to HST (Harmonized Sales Tax). Applicable taxes will be added at the time of payment.

Fee Description	Unit	Fee
Sites under 200-metre square	Metre square	To be negotiated
Sites between 200-metre square and 1,000-metre square	Metre square	To be negotiated
Sites between 1,000-metre square and 10,000-metre square	Metre square	To be negotiated
Sites over 10,000-metre square	Metre square	To be negotiated

Air Terminal Building - Yearly

Inside Tenants - Exclusive Use Area:

- All costs for materials and installation to be paid for by the tenant.
- All modifications and advertising to be subject to the airport manager's or designates approval.

Outside Tenants - Exclusive Use Area:

- All costs for materials and installation to be paid for by the client.
- All modifications and advertising to be subject to the airport manager's or designates approval.
- All fixed materials to become the property of the airport unless otherwise negotiated.

Air terminal building fees are subject to HST (Harmonized Sales Tax). Applicable taxes will be added at the time of payment.

Fee Description	Unit	Fee
Counter space	Metre square	To be negotiated
Queuing area	Metre square	To be negotiated
Baggage area	Metre square	To be negotiated
Office, storage, and washroom areas	Metre square	To be negotiated
Ramp storage area - subject to a license fee	Metre square	To be negotiated
Public address system - subject to a license fee	Annual usage	To be negotiated
If power is required	Per use	To be negotiated

Motor Vehicle Parking

All motor vehicle parking fees listed in the table below include applicable taxes.

Fee Description	Unit	Fee
Short term parking space	2 hours maximum	\$2.43
Parking space	Daily	\$10.00
Long term parking space	35 days	\$152.39

Property Maintenance

Fee to remove natural growth (i.e., trees) that violates the Federal Airport Zoning Regulations. Actual costs and disbursements incurred by the City.

Property maintenance fees are subject to HST (Harmonized Sales Tax). Applicable taxes will be added at the time of payment.

Minimum of one hour fee applies.

Fee Description	Unit	Fee
Natural growth trimming and/or removal	Hourly	\$150.00
Snow removal	Hourly	\$150.00
Sweeping	Hourly	\$150.00
Grass cutting	Hourly	\$150.00
Sanding	Hourly	\$150.00+ Materials
Pavement De-Icing Application	Hourly	\$150.00+ Materials
Fuel Spills	Hourly	\$150.00+ Materials
Escorting	Hourly	\$100.00
Other Miscellaneous Services	To be negotiated	To be negotiated

Name

2025-01-40 Resolution received from Town of Aurora regarding Land Transfer Tax and GST, dated November 27, 2024.

2025-01-41 Cataraqui Source Protection Authority Agenda. The meeting is scheduled for December 4 at 645pm.

2025-01-42 Cataraqui Conservation Full Authority Board Meeting Agenda. The meeting is scheduled for December 4 at 645pm.

2025-01-43 Resolution received from Municipality of St. Charles regarding Land Transfer Tax & GST, dated November 20, 2024.

2025-01-44 Correspondence received from Robert Gibson regarding concerns regarding Christian Heritage Month, dated December 1, 2024.

2025-01-45 Correspondence received from Mignon Morphet regarding Fees & Charges By-Law 2025 questions, dated December 3, 2024.