



City of Kingston
Kingston Heritage Properties Committee
Agenda

Wednesday, July 17, 2024

9:30 a.m.

Council Chamber

Committee Composition

Councillor Glenn, Chair

Councillor Oosterhof

Jennifer Demitor

Peter Gower

Gunnar Heissler

Alexander Legnini

Jane McFarlane

Daniel Rose

Ann Stevens

Please provide regrets to Iain Sullivan, Committee Clerk at 613-546-4291, extension 1864 or isullivan@cityofkingston.ca

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Pages

1. **Call to Order**
2. **Approval of the Agenda**
3. **Confirmation of Minutes**

That the minutes of Kingston Heritage Properties Committee Meeting Number 07-2024, held Wednesday, June 17, 2024, be approved.

4. **Disclosure of Pecuniary Interest**
5. **Delegations**
6. **Briefings**
7. **Business**

1. **Pre-Consultation**

1. 9 George Street

The Report of the Commissioner of Community Services (HP-24-032) is attached.

Recommendation:

This report is for information purposes only.

2. **Policy Development and Implementation**
3. **Stream Two Permits - Approval through Delegated Authority**
4. **Stream Three Permits - Approval Through Council Authority**

1. Application for Ontario Heritage Act Approval - 292 Johnson Street

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The Report of the Commissioner of Community Services (HP-24-033) is attached.

Recommendation:

That the Kingston Heritage Properties Committee recommends to Council:

That the alterations to the property at 292 Johnson Street, be approved in accordance with details described in the application (File Number: P18-059-2024), which was deemed complete on June 6, 2024, with alterations to include the demolition of a one-and-a-half storey drive shed in the rear yard that abuts a City owned laneway.

That the approval of the alterations be subject to the following conditions:

1. That the owner consider repurposing/donating/salvaging the garage door hardware;
2. Prior to demolition, the applicant shall photograph the interior of the garage as well as measure the exterior footprint, dimensions and roof pitch, and provide these photos and details to Heritage Planning staff for record purposes;
3. That an encroachment/temporary access permit be obtained, as necessary;
4. A Building Permit shall be obtained, as necessary;
5. Heritage Planning staff shall be circulated the drawings and design specifications tied to the Building Permit application for review and approval to ensure consistency with the scope of the Heritage Permit sought by this application; and
6. Any minor deviations from the submitted plans,

which meet the intent of this approval and do not further impact the heritage attributes of the property, shall be delegated to the Director of Heritage Services for review and approval.

2. Application for Ontario Heritage Act Approval - 411 Wellington Street

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The Report of the Commissioner of Community Services (HP-24-035) is attached.

Recommendation:

That the Kingston Heritage Properties Committee supports Council's approval of the following:

That the new construction at 411 Wellington Street, be approved in accordance with the details described in the application (File Number P18-064-2024), which was deemed complete on June 12, 2024, with said application to include the construction of a two-storey dwelling, a detached garage accessed by a driveway and a public road network, including sidewalks; and

That the approval of the application be subject to the following conditions:

1. All Planning Act applications shall be completed, as necessary;
2. All building permits shall be obtained, as necessary;
3. Details related to the colour(s) and design of the new windows, roofing and cladding shall be submitted to Heritage Services staff, prior to installation, for review and approval, to ensure it complements the heritage character and attributes of the property;
4. A Preliminary Certificate of Approval of Underground Services and any associated easements shall be obtained, as necessary;
5. The use of single sash windows on the front wall of the dwelling is encouraged and permitted as an option to the double windows proposed;
6. The use of wood siding on the front wall of the dwelling is encouraged and permitted as an option to the wood-grained concrete fibre board proposed; and
7. Any minor deviations from the submitted plans, which meet the intent of this approval and do not

further impact the heritage attributes of the property, shall be delegated to the Director of Heritage Services for review and approval.

5. Working Groups

6. Permit Approvals / Status Updates

1. Permit Reporting - July 2024

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8. Motions

9. Notices of Motion

10. Other Business

11. Correspondence

12. Date of Next Meeting

The next meeting of the Kingston Heritage Properties Committee is scheduled for Wednesday, August 21 at 9:30 a.m.

13. Adjournment