



City of Kingston
Administrative Policies Committee
Agenda

05-2024

Thursday, July 11, 2024

6:00 p.m.

Council Chamber

Committee Composition

Councillor Ridge, Chair

Councillor Amos

Councillor Chaves

Councillor Glenn

Councillor Hassan

Councillor McLaren

Please provide regrets to Christine O'Connor, Committee Clerk at 613-546-4291, extension 1219 or cloconnor@cityofkingston.ca
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Pages

1. Public Meeting

The Administrative Policies Committee will host a public meeting at 6:00 p.m. on Thursday, July 11, 2024, to consider Tax Write Offs Pursuant to Sections 357 and 358 of the *Municipal Act, 2001*.

2. Call to Order

3. Approval of the Agenda

4. Confirmation of Minutes

That the minutes of Administrative Policies Committee Meeting Number 04-2024, be approved.

5. Disclosure of Pecuniary Interest

6. Delegations

7. Briefings

8. Business

1. Rideaucrest Board of Management

That the Administrative Policies Committee resolve itself into the Board of Management for Rideaucrest Home.

1. Rideaucrest Home Report for March - June 2024

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The Report of the Commissioner of Community Services (AP-24-019) is attached.

Recommendation:

This report is for information only.

That the Administrative Policies Committee rise from the Board of Management for Rideaucrest Home.

2. Audited Financial Statements and Other Financial Information of the Corporation of the City of Kingston, Year Ended December 31, 2023

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The Report of the Chief Financial Officer and City Treasurer (AP-24-017) is attached.

Recommendation:

That the Administrative Policies Committee recommends to Council on August 13, 2024:

That Council approve the Audited Financial Statements and Other Financial Information of The Corporation of the City of Kingston, Year Ended December 31, 2023, attached as Exhibit A to Report Number AP-24-017.

3. Short-term Rental By-law Amendments

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The Report of the Commissioner of Growth and Development Services (AP-24-015) is attached.

Recommendation:

That the Administrative Policies Committee recommends to Council:

That a by-law be presented to amend By-Law Number 2021-10, "A By-Law to License and Regulate Short-term Rentals in the City of Kingston", as amended, as per Exhibit A attached to Report Number AP-24-015; and

That a by-law be presented to amend By-Law Number 2005-10 "A By-Law to Establish Fees and Charges to be Collected By the Corporation of the City of Kingston", as amended, to apply a system of licensing fees for Short-term Rental Brokerages as per Exhibit B attached to Report Number AP-24-015; and

That By-Law Number 2020-69, "A By-Law to Establish a Process for Administrative Penalties", as amended, be further amended, as

per Exhibit C to Report Number AP-24-015; and

That Council authorize City staff to submit any required set fine applications to the Ministry of the Attorney General in relation to the proposed amendments to the Short-term Rental By-Law; and

That the Mayor and Clerk be authorized to execute any agreements that identify data sharing obligations of Short-term Rental Brokerages to the City of Kingston in a form acceptable to the Director of Legal Services.

4. Tax Write Offs Pursuant to the Municipal Act, 2001

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The Report of the Chief Financial Officer and City Treasurer (AP-24-018) is attached.

Recommendation:

That the Administrative Policies Committee recommend as follows:

That Council approve the cancellation, reduction, or refund of taxes pursuant to applications made under Sections 357 and 358 of the Municipal Act, 2001 totaling \$139,807.25 of which \$109,357.82 is the City's portion and the amount charged back to the school boards is \$30,449.43, for the properties listed in Exhibit A to Report Number AP-24-018.

9. Motions

10. Notices of Motion

11. Other Business

12. Correspondence

13. Date of Next Meeting

The next meeting of the Administrative Policies Committee is scheduled for Thursday, September 12, 2024.

14. Adjournment