



City of Kingston
Municipal Accessibility Advisory Committee
Agenda

04-2024

Thursday, June 6, 2024

1:00 p.m.

Hosted in a virtual, electronic format

Committee Composition

Aimee Burtch, Chair

Councillor Tozzo

Mercedes Augustyn

Penny Bennett

Dorothyanne Brown

Regan Bucciol

Chantaille Buczynski

Dinah Cotter

Andrea Fitzgerald

Rene Hart

Susan Mockler

Andrea Palmer Nash

Megan Quin

Aldo Ramirez

Amanda Amesse

Please provide regrets to Christine O'Connor, Committee Clerk at 613-546-4291, extension 1219 or cloconnor@cityofkingston.ca

Watch live on the [Kingston City Council YouTube](#) channel or register to receive the [Zoom](#) link.

Pages

1. **Call to Order**

2. **Approval of the Agenda**

3. **Confirmation of Minutes**

That the minutes of Municipal Accessibility Advisory Committee Meeting Number 03-2024, held on May 2, 2024, be approved.

4. **Disclosure of Pecuniary Interest**

5. Delegations

1. Joseph Dowser

Joseph Dowser will be present to speak to the Committee regarding accomplishments and planned initiatives of the Kingston Area Tax Commission.

6. Briefings

1. Facilities Management and Construction Services Update

Speros Kanellos, Director of Facilities Management and Construction and Jeff Rempel, Manager of Facilities and Construction, will be present to speak to the Committee regarding the Facilities Management and Construction Services Update.

7. Business

1. Facilities Management and Construction Services Update

3

The Report of the Commissioner of Corporate Services (MAAC-24-011) is attached.

This report is for information purposes only.

2. Appointments to Project Teams

1. Cecil & Wilma Graham Park

12

Two appointments

2. Crerar and Everitt Park Improvements

13

Two appointments

3. Horsey Bay Parkette Improvements

14

Two appointments

4. Review of Sydenham Street Active Play Installation

15

Two appointments

8. Motions

9. Notices of Motion

10. Other Business

11. Correspondence

12. Date of Next Meeting

The next meeting of the Municipal Accessibility Advisory Committee is scheduled for Thursday, September 5, 2024 at 1:00 p.m.

13. Adjournment



City of Kingston
Information Report to Municipal Accessibility Advisory Committee
Report Number MAAC-24-011

To: Chair and Members of the Municipal Accessibility Advisory Committee

From: Neil Carbone, Commissioner, Corporate Services

Resource Staff: Speros Kanellos, Director, Facilities Management & Construction Services

Date of Meeting: June 6, 2024

Subject: Facilities Management & Construction Services Update

Council Strategic Plan Alignment:

Theme: Corporate business

Goal: See above

Executive Summary:

This report summarizes the recent activities throughout the City relating to construction projects in 2023/2024 as well as future projects. It also highlights how Facilities Management & Construction Services is taking a proactive approach to accessibility through training and planned maintenance.

Recommendation:

This report is for information only.

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Authorizing Signatures:

ORIGINAL SIGNED BY COMMISSIONER

**Neil Carbone, Commissioner,
Corporate Services**

ORIGINAL SIGNED BY CHIEF ADMINISTRATIVE OFFICER

**Lanie Hurdle, Chief
Administrative Officer**

Consultation with the following Members of the Corporate Management Team:

Paige Agnew, Commissioner, Growth & Development Services	Not required
Jennifer Campbell, Commissioner, Community Services	Not required
David Fell, President & CEO, Utilities Kingston	Not required
Peter Huigenbos, Commissioner, Major Projects & Strategic Initiatives	Not required
Brad Joyce, Commissioner, Infrastructure, Transportation & Emergency Services	Not required
Desirée Kennedy, Chief Financial Officer & City Treasurer	Not required

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Options/Discussion:

The City's Facilities Maintenance & Construction Services Department (FMCS) is responsible for the renovations, construction, asset & energy management, and maintenance of City owned buildings and properties. All work is planned to meet the Facilities Accessibility Design Standards (FADS) wherever feasibly possible. Below is a list of key accessibility items addressed in recently completed, current and future construction projects, as well as issues addressed during regular building maintenance and topics covered through staff training.

2023/2024 Construction Projects Highlights (Completed Projects):

City Hall:

- Graspable handrails for main staircase
- Accessible exterior wayfinding signage
- Revised signage for restrooms to include all-gender (underway)

Kirkpatrick Fountain Restoration:

- Widened sidewalks around the fountain as part of restoration

Transit Bus Shelters at Henderson Blvd:

- Turning radius within shelter
- Vision strips on glass and edges
- Tactile warning surfaces
- Bariatric seating
- Enhanced lighting

City Surface Parking Lots (underway):

- The project involves installing new lighting systems over the extent of multiple parking lots and associated pathways where lighting does not currently exist.
- Lighting at each site will be provided by overhead LED fixtures mounted on poles.
- If identified, accessible stalls may be moved to a more optimum location near pay devices and pathways.
- Monitoring the frequency of use of accessible stalls to see if additional stalls are needed.

2024/2025 Upcoming Construction Projects Highlights:

City Hall Accessibility Due Diligence:

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- Starting due diligence efforts to investigate options to increase accessibility at Council Chambers and Universal Washroom. Anticipated to be a multi-year process to investigate design and implement.

Culligan Water Park Enclosing the Pools:

- Starting design efforts to enclose the existing swimming pools at Culling Water Park.

1211 Entry Restoration:

- Starting design efforts to restore and reconfigure the existing stairs and landscaping at the entrance to 1211.

Isabel Turner:

- Full interior renovation and replacement of the HVAC systems.
- New universal washrooms.
- Lower accessible book stacks.
- Accessible checkout desk.

Transit Bus Shelters (anticipating three (3), or four (4) new locations by end of 2024):

- Turning radius within shelter.
- Vision strips on glass and edges.
- Tactile warning surfaces.
- Bariatric seating.
- Enhanced lighting.

Key Maintenance Practices

Protective scaffolding installed annually over the Market Street entrance to protect staff and visitors from falling snow and ice. This allowed the accessible entrance to remain open throughout the winter and has become part of the regular winter routine.

FMCS Training

Rick Hansen Foundation Training:

FMCS staff (Lindsay Down & Cam Burns) recently completed the Rick Hansen Foundation Municipal Cohort Accelerator. This program consisted of four extensive workshops that brought together municipalities and key figures in accessibility from across Canada. The goal was to address accessibility issues and explore ways to promote, implement, and enhance accessibility in municipalities.

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Staff continually enhance their accessibility knowledge through various training opportunities.

Existing Policy/By-Law

Kingston Facility Accessibility Design Standards 2009.

Contacts:

Speros Kanellos, Director, Facilities Management & Construction Services, 613-546-4291 extension 3133

Other City of Kingston Staff Consulted:

Jeff Rempel, Manager, Facilities Construction Services, Facilities Management & Construction Services

Therol Peterson, Manager, Facilities, Facilities Management & Construction Services

Russell Horne, Acting Manager, Energy and Asset Management, Facilities Management & Construction Services

Municipal Accessibility Advisory Committee (MAAC) Project Team Request Form – Director’s Approval

As per the City of Kingston Accessibility Consultation Process Policy, this form must be completed by the staff lead and signed by their Director. Upon the approval of the Director, the staff lead will email the completed form with signatures to the Committee Clerk for MAAC and the Deputy City Clerk.

Staff lead: Matthew McCombs

Project Contact: Matthew McCombs

Project Name: Cecil Wilma Graham Park

Project Location: 201 Aragon Road

Project Description: Provide a brief project overview including a description of the scope of the work and estimated timing for initial meeting and completion of the project.

The project includes the construction of a new boat ramp with new parking and a new pathway. Full scope to be determined.

Design is expected to occur in 2024 with construction in fall 2025. The schedule is subject to change.

Staff lead: Matthew
McCombs

Date: 4/26/24

Director’s Approval: ORIGINAL SIGNED BY DIRECTOR

Date:

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Staff lead: Matthew McCombs

Project Contact: Matthew McCombs

Project Name: Crerar Park and Everitt Park Improvements

Project Location: 39 Park Crescent and 70 Lakeshore Blvd.

Project Description: Provide a brief project overview including a description of the scope of the work and estimated timing for initial meeting and completion of the project.

The project includes adding new pathways, replacing the play structures, improving viewing opportunities, and improving water access.

Design and planning is expected to be completed in 2024 and construction in summer or fall of 2025. The schedule is subject to change.

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Staff lead: Matthew McCombs

Project Contact: Matthew McCombs

Project Name: Horsey Bay Parkette Improvements

Project Location: 925 Old Front Road

Project Description: Provide a brief project overview including a description of the scope of the work and estimated timing for initial meeting and completion of the project.

While this project is primarily focused on shoreline erosion protection measures, a general improvement of the parkette area is also proposed. Connection and viewing improvements will be considered.

Design will occur in 2024 with construction planned for summer/fall 2025. Schedule is subject to change.

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Staff lead: Derek Ochej

Project Contact: Derek Ochej

Project Name: Review of Sydenham Street active play installation

Project Location: Sydenham Street between Princess Street and Queen Street

Project Description: Provide a brief project overview including a description of the scope of the work and estimated timing for initial meeting and completion of the project.

The Downtown Kingston BIA will be installing an active play installation on Sydenham Street between Princess Street and Queen Street. The installation is set to run from May 27 to September 5, 2024.

Two project team members are requested to attend an on-site meeting in early June to review the installation and provide feedback for potential accessibility improvements. Time commitment is estimated to be one on-site visit for an hour in length.

Staff lead: Derek Ochej

Date: 5/24/24

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