



**City of Kingston
Administrative Policies Committee
Meeting Number 04-2024
Minutes**

**Thursday, April 11, 2024 at 6:00 p.m.
Hosted at City Hall in Council Chamber**

Committee Members Present

Councillor Ridge, Chair
Councillor Amos
Councillor Chaves
Councillor Glenn
Councillor Hassan
Councillor McLaren

Regrets

There were none.

Staff Members Present

Allison Hannah, Committee Clerk
Casie Keyes, Administrator, Rideaucrest
Christine O'Connor, Committee Clerk
Iain Sullivan, Committee Clerk
Jeffrey Walker, Manager, Taxation & Revenue

This is not a verbatim report.

Public Meeting

The Chair opened the public meeting to consider Tax Write Offs Pursuant to Sections 357 and 358 of the *Municipal Act, 2001* at 6:07 p.m. There were no members of the public present. The Chair closed the public meeting at 6:01 p.m.

Meeting to Order

The Chair called the meeting to order at 6:01 p.m.

Approval of the Agenda

Moved by Councillor Glenn
Seconded by Councillor Amos

That the agenda be approved.

Carried

Confirmation of Minutes

Moved by Councillor Chaves
Seconded by Councillor Amos

That the minutes of Special Administrative Policies Committee Meeting Number 02-2024, held on Thursday, January 24, 2024, and the minutes of Administrative Policies Committee Meeting Number 03-2024, held on Thursday, February 8, 2024, be approved.

Carried

Disclosure of Pecuniary Interest

There were none.

Delegations

There were none.

Briefings

There were none.

Business

a) Rideaucrest Home Board of Management

Moved by Councillor Hassan
Seconded by Councillor Amos

That the Administrative Policies Committee resolve itself into the Rideaucrest Home Board of Management.

Carried

i) Rideaucrest Home Report for January – March 2024

Ms. Keyes provided an overview of the report.

There were no questions from the Committee.

There were no members of the public present to speak to this matter.

Moved by Councillor Amos
Seconded by Councillor Chaves

That the Administrative Policies Committee rise from the Board of Management for Rideaucrest Home.

Carried

a) Tax Write Offs Pursuant to the Municipal Act, 2001 (2024-1)

Mr. Walker provided an overview of the report.

Councillor Amos noted the large tax write-off of approximately \$156,000. He asked if there would be any budget ramifications from this write-off. Mr. Walker confirmed there would be no ramifications.

There were no other questions from the Committee.

There were no members of the public present to speak to this matter.

Moved by Councillor Glenn
Seconded by Councillor Hassan

That the Administrative Policies Committee recommend to Council:

That Council approve the cancellation, reduction, or refund of taxes pursuant to applications made under Sections 357 and 358 of the *Municipal Act, 2001* totaling \$185,623.55 of which \$138,121.88 is the City's portion and the amount charged back to the school boards and Downtown Kingston! Business Improvement Area are \$47,461.08 and \$40.59 respectively, as listed in Exhibit A attached to Report Number AP-24-006.

Carried

Motions

There were none.

Notices of Motion

There were none.

Other Business

There was none.

Correspondence

There was none.

Date and time of Next Meeting

The next meeting of the Administrative Policies Committee is scheduled for Thursday, June 13, 2024 at 6:00 p.m.

Adjournment

Moved by Councillor Amos

Seconded by Councillor Chaves

That the meeting of the Administrative Policies Committee adjourn at 6:09 p.m.

Carried