



**City of Kingston
Appeals Committee
Meeting Number 01-2024
Minutes**

**Monday, February 26, 2024 at 12:00 p.m.
Hosted from Councillors' Lounge, 3rd Floor, City Hall**

Committee Members Present

Councillor M^cLaren, Chair
Councillor Oosterhof
Blaine Fudge
Tara Kainer
Todd Storms

Regrets

There were none.

Staff Members Present

Jonathan Baldwin, Property Standards & Municipal Law Enforcement Officer
Derek Ochej, Deputy City Clerk
Christine O'Connor, Committee Clerk
Andrew Reeson, Senior Legal Counsel

Others Present

Don Bourne, Appellant

This is not a verbatim report.

Election of Officers

Moved by Councillor Oosterhof
Seconded by Ms. Kainer

That Councillor McLaren be elected as Chair of the Appeals Committee.

Carried

Moved by Councillor McLaren
Seconded by Ms. Kainer

That Councillor Oosterhof be elected as Vice-Chair of the Appeals Committee.

Carried

Meeting to Order

The Chair called the meeting to order at 12:01 p.m.

Approval of the Agenda

Moved by Ms. Kainer
Seconded by Mr. Fudge

That the agenda be approved.

Carried

Confirmation of Minutes

Moved by Ms. Kainer
Seconded by Mr. Fudge

That the minutes of Appeals Committee Meeting Number 08-2023 held on Monday, November 20, 2023, be approved.

Carried

Disclosure of Pecuniary Interest

There were none.

Delegations

There were none.

Briefings

There were none.

Business

a) New Appeals

i) 269 Westdale Avenue Unit 3

Mr. Baldwin conducted a PowerPoint presentation regarding New Appeal – 269 Westdale Avenue Unit 3. A copy of the presentation is available upon request through the City Clerk's Department.

There were no questions from the Committee for the Property Standards Officer.

Mr. Bourne detailed issues with the tenant allowing access to the unit to complete the required repairs. He noted that the tenant has received a removal order for February 29, 2024. He requested a deferral or removal of the order.

Ms. Kainer asked who submitted the complaint. Mr. Bourne stated that he had not received any written complaints before the inspection occurred and added that he did receive an email from the tenant noting deficiencies following the inspection.

Councillor Oosterhof asked if it is likely that the tenant will vacate on February 29th. Mr. Bourne stated that if the tenant has not vacated on that date, he will contact the sherrif to schedule a removal at their earliest availability.

Councillor Oosterhof asked what items are outstanding on the Order to Remedy. Mr. Baldwin noted that there are two items outstanding.

Mr. Fudge expressed concern for the state of the unit upon re-inspection due to the potential that there are additional items to fix when the tenant vacates the property. Councillor McLaren asked for confirmation that the inspecting officer would only be observing that the existing Order to Remedy had been completed. Mr. Baldwin confirmed that the re-inspection would only include items from the initial Order to Remedy.

Moved by Councillor Oosterhof
Seconded by Mr. Fudge

That Order to Remedy CEPS202305327 regarding 269 Westdale Avenue Unit 3 be modified to extend the timeline for compliance with respect to Items 1 and 2 in the Order Remedy to June 17, 2024, with City of Kingston enforcement staff to complete an inspection no later than June 13, 2024.

Carried

Motions

There were none.

Notices of Motion

There were none.

Other Business

There was none.

Correspondence

There was none.

Date and time of Next Meeting

The next meeting of the Appeals Committee is scheduled for Monday, March 18, 2024 at 12:00 p.m.

Adjournment

Moved by Ms. Kainer
Seconded by Mr. Fudge

That the meeting of the Appeals Committee adjourn at 12:24 p.m.

Carried