



**City of Kingston
Municipal Accessibility Advisory Committee
Meeting Number 01-2024
Minutes**

**Thursday, January 25, 2024 at 1:00 p.m.
In a virtual, electronic format**

Committee Members Present

Councillor Tozzo
Amanda Amesse
Mercedes Augustyn
Penny Bennett
Regan Bucciol
Aimee Burtch
Dinah Cotter
Rene Hart
Susan Mockler
Andrea Palmer Nash
Megan Quin
Aldo Ramirez

Regrets

Dorothyanne Brown
Chantaille Buczynski
Andrea Fitzgerald
Janice Wilby

Staff Members Present

Derek Ochej, Deputy City Clerk,
Christine O'Connor, Committee Clerk
Jeff Rempel, Manager, Facilities Construction Services

This is not a verbatim report.

Election of Officers

Moved by Ms. Mockler
Seconded by Councillor Tozzo

That Aimee Burtch be elected as Chair of the Municipal Accessibility Advisory Committee.

Carried

Moved by Ms. Burtch
Seconded by Ms. Cotter

That Susan Mockler be elected as Vice-Chair of the Municipal Accessibility Advisory Committee.

Carried

Meeting to Order

The Chair called the meeting to order at 1:12 p.m.

Approval of the Agenda

Moved by Ms. Quin
Seconded by Ms. Augustyn

That the agenda be approved.

Carried

Confirmation of Minutes

Moved by Ms. Cotter
Seconded by Ms. Mockler

That the minutes of the Municipal Accessibility Advisory Committee Meeting Number 06-2023 held on November 2, 2023, be approved.

Carried

Disclosure of Pecuniary Interest

There were none.

Delegations

There were none.

Briefings

- a) Derek Ochej, Deputy City Clerk, was present to speak to the Committee regarding the Committee Orientation Report.

Mr. Ochej conducted a PowerPoint presentation regarding the Committee Orientation Report. This presentation is available upon request through the City Clerk's Department.

There were no questions from Committee Members.

Business

a) Accessible Consultation Process Policy

Mr. Ochej provided an overview of the Report.

Ms. Bennett commented that a statement regarding not adding new barriers should be included. Mr. Ochej noted that implementation of such a statement would be considered.

Ms. Quin stated that there were multiple page numbers on each page of the report, making it difficult to determine the actual page number. Mr. Ochej noted this feedback and stated that the typographical error would be fixed.

Moved by Councillor Tozzo

Seconded by Ms. Hart

That the Municipal Accessibility Advisory Committee recommends to Council:

That the Accessible Consultation Process Policy, attached as Exhibit A to Report Number MAAC-24-001, be approved.

b) 2024 Municipal Accessibility Advisory Committee Work Plan

Mr. Ochej provided an overview of the 2024 Municipal Accessibility Advisory Committee Work Plan.

Ms. Bennett asked where the emergency preparedness plan for disabled people could be found. Mr. Ochej stated that it was not included in this report and added that he would reach out to the Emergency Preparedness Coordinator for the City to see if there is a chance for them to present to the Committee at a future date.

Moved by Ms. Cotter

Seconded by Ms. Amesse

That the Municipal Accessibility Advisory Committee recommends to Council:

That Council approve the 2024 Municipal Accessibility Advisory Committee Work Plan, attached as Exhibit A to Report Number MAAC-24-002.

Carried

c) Committee Orientation

This report was introduced through Briefing a).

There were no questions from the Committee.

This report is for information only.

d) Appointments to Project Teams

Moved by Ms. Cotter

Seconded by Ms. Augustyn

That the following members of MAAC be appointed to the respective project teams:

- i. Awareness and Education Project Team: Mercedes Augustyn, Rene Hart, Regan Buccioli, Dinah Cotter, Penny Bennett, Andrea Palmer-Nash
- ii. Surface Lot Lighting Upgrades: Andrea Palmer-Nash, Rene Hart
- iii. Site Plan Review Project Team: Megan Quin, Amanda Amesse, Rene Hart, Andrea Palmer-Nash
- iv. Isabel Turner Library – Branch Renovation Project Team: Andrea Palmer-Nash, Aldo Ramirez

- v. Active Transportation Project Team (2 appointments): Megan Quin,
Dorothyanne Brown

Carried

Motions

There were none.

Notices of Motion

There were none.

Other Business

There was none.

Correspondence

See agenda.

Date and time of Next Meeting

The next meeting of the Municipal Accessibility Advisory Committee is scheduled for
March 7, 2024 at 1:00 p.m.

Adjournment

Moved by Councillor Tozzo
Seconded by Ms. Amesse

That the meeting of the Municipal Accessibility Advisory Committee adjourn at 1:40
p.m.

Carried