



**City of Kingston  
Arts, Recreation & Community Policies Committee  
Meeting Number 01-2024  
Agenda**

**Wednesday, December 13, 2023 at 6:00 p.m.  
Hosted at City Hall in Council Chamber**

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Please provide regrets to Iain Sullivan, Committee Clerk at 613-546-4291, extension 1864 or [isullivan@cityofkingston.ca](mailto:isullivan@cityofkingston.ca)

**Committee Composition**

Councillor Chaves, Chair  
Councillor Amos  
Councillor Boehme  
Councillor Osanic  
Councillor Ridge  
Councillor Stephen

- 1. Meeting to Order**
- 2. Approval of the Agenda**
- 3. Confirmation of Minutes**
  - a) **That** the minutes of Arts, Recreation & Community Policies Committee Meeting Number 05-2023, held Thursday, October 19, 2023, be approved.
- 4. Disclosure of Pecuniary Interest**
- 5. Delegations**

## 6. Briefings

- a) Danika Lochhead, Acting Director, Arts & Culture Services, will be present and introduce Nicole Daniels, Executive Director, Kingston Arts Council who will speak to the Committee regarding the Approval of the Kingston Arts Council Plan for Administration of Arts Funding for The Corporation of the City of Kingstin in 2024 Report.
- b) Danika Lochhead, Acting Director, Arts & Culture Services, will be present and introduce Kristian Roberts and Caitlin Cross, Nordicity, who will speak to the Committee regarding the Approval of Kingston Music Strategy and Implementation Plan Report.

## 7. Business

- a) **Approval of the Kingston Arts Council Plan for Administration of Arts Funding for The Corporation of the City of Kingston in 2024**

The Report of the Commissioner of Community Services (ARCP-24-005) is attached.

Schedule Pages 1 – 41

Recommendation:

**That** the Arts, Recreation & Community Policies Committee recommend to Council:

**That** the ‘Plan for Administration of Arts Funding for The Corporation of the City of Kingston Arts Fund in 2024’, attached to Report ARCP-24-005, be approved.

- b) **Update to the Sports Field Allocation Policy**

The Report of the Commissioner of Community Services (ARCP-24-001) is attached.

Schedule Pages 42 – 84

Recommendation:

**That** the Arts, Recreation & Community Policies Committee recommend to Council:

**That** Council approve the Sports Field Allocation Policy and Guideline updates, attached as Exhibit A to Report ARCP-24-001.

**c) Community Garden Policy Update**

The Report of the Commissioner of Community Services (ARCP-24-004) is attached.

Schedule Pages 85 – 150

Recommendation:

**That** the Arts, Recreation & Community Policies Committee recommend to Council:

**That** Council approve the Community Garden Policy updates, attached as Exhibit A to Report Number ARCP-24-004.

**d) Approval of Kingston Music Strategy and Implementation Plan**

The Report of the Commissioner of Community Services (ARCP-24-002) is attached.

Schedule Pages 151 – 202

Recommendation:

**That** the Arts, Recreation & Community Policies Committee recommend to Council on December 19, 2023:

**That** the Kingston Music Strategy, attached to Report Number ARCP-24-002 as Exhibit A, be approved as presented; and

**That** the City, through the Arts & Culture Services Department, enter into an Amending Agreement to the existing Service Level Agreement with Tourism Kingston to support the implementation of the Kingston Music Strategy; and

**That** subject to the Tourism Kingston Amending Agreement being finalized to the satisfaction of the City Solicitor, that the Mayor and Clerk be authorized to execute the Amending Agreement; and

**That** the City transfer \$200,000 from funds previously approved in the capital budget of the Arts & Culture Services Department to Tourism Kingston to support the implementation of the Kingston Music Strategy and the services as agreed to by the City of Kingston and Tourism Kingston through the proposed Amending Agreement; and

**That** Council direct staff to report back to Council by Q1 2025 with updates on the implementation of the Kingston Music Strategy and to develop funding strategies in partnership with Tourism Kingston to continue the Music Officer position and the Music Office beyond 2024.

**8. Motions**

**9. Notices of Motion**

**10. Other Business**

**11. Correspondence**

**12. Date of Next Meeting**

The next meeting of the Arts, Recreation & Community Policies Committee is scheduled for Thursday, February 22, 2024 at 6:00 p.m.

**13. Adjournment**