



City Council Meeting 01-2024

Tuesday, December 5, 2023 at 4:45 pm
in the Council Chamber at City Hall.

Council will resolve into the Committee of the Whole
“Closed Meeting” and will reconvene
as regular Council at 7:00 pm.

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City Council Meeting 01-2024

Agenda

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(Council Chamber)

Call Meeting to Order

Roll Call

The Committee of the Whole “Closed Meeting”

1. **That** Council resolve itself into the Committee of the Whole “Closed Meeting” to consider the following items:
 - a. Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board, and advice that is subject to solicitor-client privilege, including communications necessary for that purpose – Ongoing Legal Proceedings;
 - b. Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board – Update on Ontario Land Tribunal Appeal;
 - c. A proposed or pending acquisition or disposition of land by the municipality or local board – Employment Lands; and
 - d. Personal matters about an identifiable individual, including municipal employees – Security Debrief.

Approval of Addeds

Disclosure of Potential Pecuniary Interest

Presentations

Delegations

Briefings

Petitions

Motions of Congratulations, Recognition, Sympathy, Condolences and Speedy Recovery

Motions of Congratulations, Recognition, Sympathy, Condolences and Speedy Recovery are presented in order of category as one group and voted on as one motion.

1. Moved by Councillor Osanic

Seconded by Councillor Oosterhof

That the condolences of Kingston City Council be extended to the family and friends of the late Elaine Crawford, who passed away on November 18, 2023. Elaine served 38 years as a devoted Public School Board Trustee on the Limestone District School Board, and its predecessor the Frontenac Board of Education, from 1980 to 2018. She represented students and constituents of the City of Kingston in the Districts of Countryside and Pittsburgh as well as Frontenac Islands during her long career as an advocate for public education.

Deferred Motions

Reports

Report Number 01: Received from the Chief Administrative Officer (Consent)

Report Number 01

To the Mayor and Members of Council:

The Chief Administrative Officer reports and recommends as follows:

All items listed on the Consent Report shall be the subject of one motion. Any member may ask for any item(s) included in the Consent Report to be separated from that motion, whereupon the Consent Report without the separated item(s) shall be put and the separated item(s) shall be considered immediately thereafter.

That Council consent to the approval of the following routine items:

1. Portsmouth Olympic Harbour and Centre 70 Visioning and Memorial Centre Design Exercise - Update

That Council direct staff to advance the work in Council Strategic Priority 3.1.2 as a combined visioning of Centre 70 and Portsmouth Olympic Harbour alongside of the development of a design for the redevelopment of the Memorial Centre; and

That Council direct staff to advance the work in Council Strategic Priority 3.1.2 and undertake this work in line with the expanded visioning considerations described in Report Number 24-015.

(The Report of the Commissioner, Community Services (24-015) is attached to the agenda as schedule pages 1-5)

Report Number 02: Received from the Chief Administrative Officer (Recommend)

Report Number 02

To the Mayor and Members of Council:

The Chief Administrative Officer reports and recommends as follows:

1a. Briefing - Paige Agnew, Commissioner, Growth & Development Services, will provide introductory remarks and introduce Jamie Cook, Managing Partner and Erik Karvinen, Manager, Watson & Associates Economists Ltd., who will brief Council on Clause 1b. of Report Number 02: Received from the Chief Administrative Officer (Recommend) with respect to Population, Housing and Employment Growth Forecast Update to 2051.

1b. Population, Housing and Employment Growth Forecast Update to 2051

That Council endorse the Technical Memorandum – City of Kingston Growth Forecast Update, Summary of Draft Findings, dated November 23, 2023, prepared by Watson & Associates Economists Ltd., attached as Exhibit A to Report Number 24-016; and

That Council endorse the Medium Growth Scenario for the 2021 to 2051 time period as identified in Exhibit A to Report Number 24-016, as the forecast that will form the basis of the more detailed work to be completed by the project team for the Population, Housing and Employment Forecast, Employment Land Review, and Commercial Land Review, as well as other municipal studies as plans.

(The Report of the Commissioner, Growth & Development Services (24-016) is attached to the agenda as schedule pages 6-85)

2. Kingston Health Sciences Centre Staff Parking

That Council authorize the sale of on-street commuter parking permits within Zones 5, 6, and 7 of On-Street Parking Permit Area B, which represent the closest on-street locations to the Kingston General Hospital campus for which all-day (up to a 12-hour shift) parking would be legally permitted; and

That Council authorize City staff to establish a pilot program for an on-street carpooling permit, whereby 20 parking spaces on King Street West between Maitland and West Streets will be reserved on weekdays for carpoolers only.

(The Report of the Commissioner, Growth & Development Services (24-007) is attached to the agenda as schedule pages 86-94)

3. Approval of the Project and Operating Grant Recommendations for the 2023 - 2024 City of Kingston Heritage Fund as Administered by the Kingston and Area Association of Museums, Art Galleries and Historic Sites

That Council approve the recommendations submitted by the Kingston and Area Association of Museums, Art Galleries and Historic Sites with regard to the 2023-2024 City of Kingston Heritage Fund, in support of both Operating and Project Grants as outlined in the 'CKHF Adjudication Report 2023-2024', attached to Report Number 24-006 as Exhibit A; and

That Council direct the Kingston Association of Museums, Art Galleries and Historic Sites to release the Operating and Project Grants, as approved, totaling \$428,496.37 to the successful applicants.

(The Report of the Commissioner, Community Services (24-006) is attached to the agenda as schedule pages 95-117)

4. 2024 Annual Amendment to Fees and Charges – City of Kingston By-Law Number 2005-10

That By-Law Number 2005-10, entitled “A By-Law to Establish Fees and Charges to be Collected by The Corporation of the City of Kingston”, as amended, be further amended as per Exhibit A to Report Number 24-005.

(See By-Law Number (1), 2024-001, attached to the agenda as schedule pages 135-292)

(The Report of the Chief Financial Officer & City Treasurer (24-005) is attached to the agenda as schedule pages 118-292)

Report Number 03: Received from the Planning Committee

Report Number 03

To the Mayor and Members of Council:

The Planning Committee reports and recommends as follows:

All items listed on this Committee Report shall be the subject of one motion. Any member may ask for any item(s) included in the Committee Report to be separated from that motion, whereupon the Report of the Committee without the separated item(s) shall be put and the separated item(s) shall be considered immediately thereafter.

1. Zoning By-Law Amendment – 214 Concession Street

That the application for a zoning By-Law amendment (File Number D14-006-2023) submitted by Fotenn – Alex Cleave, on behalf of Rusty Land Holdings Ltd, for the property municipally known as 214 Concession Street, be approved; and

That Kingston Zoning By-Law Number 2022-62, as amended, be further amended, as per Exhibit A (Draft By-Law and Schedule A to Amend Zoning By-Law Number 2022-62) to Report Number PC-23-044; and

That Council determines that in accordance with Section 34(17) of the Planning Act, no further notice is required prior to the passage of the By-Law; and

That the amending By-Law be presented to Council for all three readings.

(See By-Law Number (2), 2024-002 attached to the agenda as schedule pages 293-296)

(Exhibit A to Report Number PC-23-044 is attached to the agenda as schedule pages 293-296)

Report Number 04: Received from Kingston Heritage Properties Committee

Report Number 04

To the Mayor and Members of Council:

Kingston Heritage Properties Committee reports and recommends as follows:

All items listed on this Committee Report shall be the subject of one motion. Any member may ask for any item(s) included in the Committee Report to be separated from that motion, whereupon the Report of the Committee without the separated item(s) shall be put and the separated item(s) shall be considered immediately thereafter.

1. Notice of Intention to Designate under the Ontario Heritage Act

That Council direct staff to serve a Notice of Intention to Designate the property located at 186 Wellington Street as a property of cultural heritage value or interest pursuant to Section 29 of the Ontario Heritage Act, attached as Exhibit A to Report Number HP-23-036; and

That should no Notice of Objection be received by the Clerk of The Corporation of the City of Kingston within thirty (30) days of the publication of the Notice of Intention to Designate, the Designation By-Law for 186 Wellington Street, attached as Exhibit B to Report Number HP-23036, be presented to Council for all three readings, and that staff be directed to carry out the requirements as prescribed under Section 29(8) of the Act; and

That Council direct staff to serve a Notice of Intention to Designate the property located at 227-229 Division Street, known as the Ellice Street Terrace, as a property of cultural heritage value or interest pursuant to Section 29 of the Ontario Heritage Act, attached as Exhibit A to Report Number HP-23-036; and

That should no Notice of Objection be received by the Clerk of The Corporation of the City of Kingston within thirty (30) days of the publication of the Notice of Intention to Designate, the Designation By-Law for 227-229 Division Street, attached as Exhibit C to Report Number HP23-036, be presented to Council for all three readings, and that staff be directed to carry out the requirements as prescribed under Section 29(8) of the Act; and

That Council direct staff to serve a Notice of Intention to Designate the property located at 34 Ellice Street, known as the Ellice Street Terrace, as a property of

cultural heritage value or interest pursuant to Section 29 of the Ontario Heritage Act, attached as Exhibit A to Report Number HP-23-036; and

That should no Notice of Objection be received by the Clerk of The Corporation of the City of Kingston within thirty (30) days of the publication of the Notice of Intention to Designate, the Designation By-Law for 34 Ellice Street, attached as Exhibit C to Report Number HP-23-036, be presented to Council for all three readings, and that staff be directed to carry out the requirements as prescribed under Section 29(8) of the Act; and

That Council direct staff to serve a Notice of Intention to Designate the property located at 36 Ellice Street, known as the Ellice Street Terrace, as a property of cultural heritage value or interest pursuant to Section 29 of the Ontario Heritage Act, attached as Exhibit A to Report Number HP-23-036; and

That should no Notice of Objection be received by the Clerk of The Corporation of the City of Kingston within thirty (30) days of the publication of the Notice of Intention to Designate, the Designation By-Law for 36 Ellice Street, attached as Exhibit C to Report Number HP-23-036, be presented to Council for all three readings, and that staff be directed to carry out the requirements as prescribed under Section 29(8) of the Act; and

That Council direct staff to serve a Notice of Intention to Designate the property located at 38 Ellice Street, known as the Ellice Street Terrace, as a property of cultural heritage value or interest pursuant to Section 29 of the Ontario Heritage Act, attached as Exhibit A to Report Number HP-23-036; and

That should no Notice of Objection be received by the Clerk of The Corporation of the City of Kingston within thirty (30) days of the publication of the Notice of Intention to Designate, the Designation By-Law for 38 Ellice Street, attached as Exhibit C to Report Number HP-23-036, be presented to Council for all three readings, and that staff be directed to carry out the requirements as prescribed under Section 29(8) of the Act; and

That Council direct staff to serve a Notice of Intention to Designate the property located 40 Ellice Street, known as the Ellice Street Terrace, as a property of cultural heritage value or interest pursuant to Section 29 of the Ontario Heritage Act, attached as Exhibit A to Report Number HP-23-036; and

That should no Notice of Objection be received by the Clerk of The Corporation of the City of Kingston within thirty (30) days of the publication of the Notice of

Intention to Designate, the Designation By-Law for 40 Ellice Street, attached as Exhibit C to Report Number HP-23-036, be presented to Council for all three readings, and that staff be directed to carry out the requirements as prescribed under Section 29(8) of the Act; and

That Council direct staff to serve a Notice of Intention to Designate the property located at 5307 Highway 15, known as St. Barnaby's Church and Cemetery, as a property of cultural heritage value or interest pursuant to Section 29 of the Ontario Heritage Act, attached as Exhibit A to Report Number HP-23-036; and

That should no Notice of Objection be received by the Clerk of The Corporation of the City of Kingston within thirty (30) days of the publication of the Notice of Intention to Designate, the Designation By-Law for 5307 Highway 15, attached as Exhibit D to Report Number HP-23-036, be presented to Council for all three readings, and that staff be directed to carry out the requirements as prescribed under Section 29(8) of the Act; and

That Council direct staff to serve a Notice of Intention to Designate the property located at 80 Chatham Street – Unit 1, known as the Gallinger Terrace, as a property of cultural heritage value or interest pursuant to Section 29 of the Ontario Heritage Act, attached as Exhibit A to Report Number HP-23-036; and

That should no Notice of Objection be received by the Clerk of The Corporation of the City of Kingston within thirty (30) days of the publication of the Notice of Intention to Designate, the Designation By-Law for 80 Chatham Street – Unit 1, attached as Exhibit E to Report Number HP-23-036, be presented to Council for all three readings, and that staff be directed to carry out the requirements as prescribed under Section 29(8) of the Act; and

That Council direct staff to serve a Notice of Intention to Designate the property located at 80 Chatham Street – Unit 2, known as the Gallinger Terrace, as a property of cultural heritage value or interest pursuant to Section 29 of the Ontario Heritage Act, attached as Exhibit A to Report Number HP-23-036; and

That should no Notice of Objection be received by the Clerk of The Corporation of the City of Kingston within thirty (30) days of the publication of the Notice of Intention to Designate, the Designation By-Law for 80 Chatham Street – Unit 2, attached as Exhibit E to Report Number HP-23-036, be presented to Council for all three readings, and that staff be directed to carry out the requirements as prescribed under Section 29(8) of the Act; and

That Council direct staff to serve a Notice of Intention to Designate the property located at 80 Chatham Street – Unit 3, known as the Gallinger Terrace, as a property of cultural heritage value or interest pursuant to Section 29 of the Ontario Heritage Act, attached as Exhibit A to Report Number HP-23-036; and

That should no Notice of Objection be received by the Clerk of The Corporation of the City of Kingston within thirty (30) days of the publication of the Notice of Intention to Designate, the Designation By-Law for 80 Chatham Street – Unit 3, attached as Exhibit E to Report Number HP-23-036, be presented to Council for all three readings, and that staff be directed to carry out the requirements as prescribed under Section 29(8) of the Act; and

That Council direct staff to serve a Notice of Intention to Designate the property located at 80 Chatham Street – Unit 4, known as the Gallinger Terrace, as a property of cultural heritage value or interest pursuant to Section 29 of the Ontario Heritage Act, attached as Exhibit A to Report Number HP-23-036; and

That should no Notice of Objection be received by the Clerk of The Corporation of the City of Kingston within thirty (30) days of the publication of the Notice of Intention to Designate, the Designation By-Law for 80 Chatham Street – Unit 4, attached as Exhibit E to Report Number HP-23-036, be presented to Council for all three readings, and that staff be directed to carry out the requirements as prescribed under Section 29(8) of the Act; and

That Council direct staff to serve a Notice of Intention to Designate the property located at 80 Chatham Street – Unit 5, known as the Gallinger Terrace, as a property of cultural heritage value or interest pursuant to Section 29 of the Ontario Heritage Act, attached as Exhibit A to Report Number HP-23-036; and

That should no Notice of Objection be received by the Clerk of The Corporation of the City of Kingston within thirty (30) days of the publication of the Notice of Intention to Designate, the Designation By-Law for 80 Chatham Street – Unit 5, attached as Exhibit E to Report Number HP-23-036, be presented to Council for all three readings, and that staff be directed to carry out the requirements as prescribed under Section 29(8) of the Act; and

That Council direct staff to serve a Notice of Intention to Designate the property located at 80 Chatham Street – Unit 6, known as the Gallinger Terrace, as a property of cultural heritage value or interest pursuant to Section 29 of the Ontario Heritage Act, attached as Exhibit A to Report Number HP-23-036; and

That should no Notice of Objection be received by the Clerk of The Corporation of the City of Kingston within thirty (30) days of the publication of the Notice of Intention to Designate, the Designation By-Law for 80 Chatham Street – Unit 6, attached as Exhibit E to Report Number HP-23-036, be presented to Council for all three readings, and that staff be directed to carry out the requirements as prescribed under Section 29(8) of the Act; and

That Council direct staff to serve a Notice of Intention to Designate the property located at 80 Chatham Street – Unit 7, known as the Gallinger Terrace, as a property of cultural heritage value or interest pursuant to Section 29 of the Ontario Heritage Act, attached as Exhibit A to Report Number HP-23-036; and

That should no Notice of Objection be received by the Clerk of The Corporation of the City of Kingston within thirty (30) days of the publication of the Notice of Intention to Designate, the Designation By-Law for 80 Chatham Street – Unit 7, attached as Exhibit E to Report Number HP-23-036, be presented to Council for all three readings, and that staff be directed to carry out the requirements as prescribed under Section 29(8) of the Act; and

That Council direct staff to serve a Notice of Intention to Designate the property located at 80 Chatham Street – Unit 8, known as the Gallinger Terrace, as a property of cultural heritage value or interest pursuant to Section 29 of the Ontario Heritage Act, attached as Exhibit A to Report Number HP-23-036; and

That should no Notice of Objection be received by the Clerk of The Corporation of the City of Kingston within thirty (30) days of the publication of the Notice of Intention to Designate, the Designation By-Law for 80 Chatham Street – Unit 8, attached as Exhibit E to Report Number HP-23-036, be presented to Council for all three readings, and that staff be directed to carry out the requirements as prescribed under Section 29(8) of the Act; and

That Council direct staff to serve a Notice of Intention to Designate the property located at 80 Chatham Street – Unit 9, known as the Gallinger Terrace, as a property of cultural heritage value or interest pursuant to Section 29 of the Ontario Heritage Act, attached as Exhibit A to Report Number HP-23-036; and

That should no Notice of Objection be received by the Clerk of The Corporation of the City of Kingston within thirty (30) days of the publication of the Notice of Intention to Designate, the Designation By-Law for 80 Chatham Street – Unit 9, attached as Exhibit E to Report Number HP-23-036, be presented to Council for

all three readings, and that staff be directed to carry out the requirements as prescribed under Section 29(8) of the Act; and

That Council direct staff to serve a Notice of Intention to Designate the property located at 82 Beverley Street as a property of cultural heritage value or interest pursuant to Section 29 of the Ontario Heritage Act, attached as Exhibit A to Report Number HP-23-036; and

That should no Notice of Objection be received by the Clerk of The Corporation of the City of Kingston within thirty (30) days of the publication of the Notice of Intention to Designate, the Designation By-Law for 82 Beverley Street, attached as Exhibit F to Report Number HP-23036, be presented to Council for all three readings, and that staff be directed to carry out the requirements as prescribed under Section 29(8) of the Act; and

That Council direct staff to serve a Notice of Intention to Designate the property located at 888 Montreal Street as a property of cultural heritage value or interest pursuant to Section 29 of the Ontario Heritage Act, attached as Exhibit A to Report Number HP-23-036; and

That should no Notice of Objection be received by the Clerk of The Corporation of the City of Kingston within thirty (30) days of the publication of the Notice of Intention to Designate, the Designation By-Law for 888 Montreal Street, attached as Exhibit G to Report Number HP-23036, be presented to Council for all three readings, and that staff be directed to carry out the requirements as prescribed under Section 29(8) of the Act.

(Exhibits A – G to Report Number HP-23-036 are attached to the agenda as schedule pages 297-330)

Committee of the Whole

Information Reports

1. **2022 Community Greenhouse Gas Emission Inventory and Update on Community Focused Climate Initiatives**

The purpose of this report is to provide Council with a summary of the 2022 Community Greenhouse Gas (GHG) Emissions Inventory, as well as an update on the progress of the Climate Leadership Division Initiatives.

(The Report of the Commissioner, Growth & Development Service (24-009) is attached to the agenda as schedule pages 331-366)

Information Reports from Members of Council

Miscellaneous Business

Miscellaneous Business Items are voted on as one motion.

1. Moved by Councillor Ridge

Seconded by Councillor Cinanni

That as requested by Eric Holland, Epilepsy South Eastern Ontario, City Council proclaim March 26, 2023 to be 'National Epilepsy Awareness Day' in the City of Kingston.

(See Communication Number 01-19)

2. Moved by Councillor Tozzo

Seconded by Councillor Boehme

That in accordance with Section 3.3.2.d of the Public Appointment Policy, Megan Quin be appointed from the reserve pool to the Municipal Accessibility Advisory Committee for a term ending November 30, 2025.

3. Moved by Councillor Osanic

Seconded by Councillor Tozzo

That the following members of Council be appointed to serve as Deputy Mayor in two month increments as follows:

February and March 2024 – Councillor Stephen

April and May 2024 – Councillor Amos

June and July 2024 – Councillor Oosterhof

August and September 2024 – Councillor Hassan

October and November 2024 – Councillor Boehme

December 2024 and January 2025 – Councillor Ridge

February and March 2025 – Councillor M^cLaren

April and May 2025 – Councillor Glenn

June and July 2025 – Councillor Cinanni; and

August and September 2025 – Councillor Chaves

New Motions

Notices of Motion

Minutes

That the Minutes of City Council Meeting Number 30-2023, held Tuesday, November 21, 2023 be confirmed.

(Distributed to all Members of Council on December 1, 2023)

Tabling of Documents

2024-01 Kingston & Frontenac Housing Corporation Agenda 07-2023. The meeting is scheduled for November 27, 2023 at 12:30 pm in the KFHC Board Room.

(Distributed to all members of Council on November 22, 2023)

2024-02 Cataraqui Conservation Full Authority Board Meeting Agenda – Special Meeting. The meeting is schedule for November 30, 2023 at 4:00 pm in the Cataraqui Conservation Administration Office Boardroom.

(Distributed to all members of Council on November 22, 2023)

Communications

That Council consent to the disposition of Communications in the following manner:

Filed

01-16 Revised Notice of Technical Consent with respect to Lot Addition at 3159 Creekford Road. Written comments must be received by Thursday, November 30, 2023.

(Distributed to all members of Council on November 16, 2023)

01-21 Notice of a Public Meeting with respect to Proposed Zoning By-Law Amendment at 1329, 1343, 1347, 1375 and 1383 Gardiners Road, and 561 Macrow Street. The meeting is scheduled for Thursday, December 7, 2023 at 6:00 pm in a hybrid format.

(Distributed to all members of Council on November 20, 2023)

01-23 The Township of Frontenac Islands Notice of Public Hearing with respect to Zoning By-Law Amendment at 314 Baseline Road, Howe Island. The hearing is scheduled for Monday, December 11, 2023 at 4:00 pm at the Howe Island Council Chambers.

(Distributed to all members of Council on November 21, 2023)

01-28 The Township of Leeds and the Thousand Islands Notice of Decision with respect to Official Plan Amendment. Written appeals must be received by Tuesday, December 5, 2023.

(Distributed to all members of Council on November 22, 2023)

01-31 Notice of Technical Consent with respect to Lot Addition at 1290 Unity Road. Written comments are due by Thursday, December 7, 2023.

(Distributed to all members of Council on November 23, 2023)

01-36 The Township of Frontenac Islands Notice of Passing of an Amendment to the Zoning By-Law of the Township of Frontenac Islands – Waterview Lane. Notice of Appeal must be filed by December 14, 2023.

(Distributed to all members of Council on November 24, 2023)

01-37 Notice of a Public Meeting with respect to Minor Variance at 525 Princess Street & 555 Princess Street. The meeting is scheduled for December 11, 2023 at 5:30 pm in a hybrid format.

(Distributed to all members of Council on November 24, 2023)

01-38 Notice of a Public Meeting with respect to Minor Variance at 1580 & 1600 Rockwell Drive. The meeting is scheduled for December 11, 2023 at 5:30 pm in a hybrid format.

(Distributed to all members of Council on November 24, 2023)

01-39 Notice of a Public Meeting with respect to Minor Variance at 390 Palace Street. The meeting is scheduled for December 11, 2023 at 5:30 pm in a hybrid format.

(Distributed to all members of Council on November 24, 2023)

01-40 Notice of a Public Meeting with respect to Consent and Minor Variance at 242 Alfred Street. The meeting is scheduled for December 11, 2023 at 5:30 pm in a hybrid format.

(Distributed to all members of Council on November 24, 2023)

01-41 Notice of a Public Meeting with respect to Minor Variance at 5 York Street. The meeting is scheduled for December 11, 2023 at 5:30 pm in a hybrid format.

(Distributed to all members of Council on November 24, 2023)

01-42 Notice of a Public Meeting with respect to Minor Variance at 1586 Centennial Drive. The meeting is scheduled for December 11, 2023 at 5:30 pm in a hybrid format.

(Distributed to all members of Council on November 24, 2023)

Referred to All Members of Council

01-01 Correspondence received from Tianshu Yin with respect to densification, dated November 14, 2023.

(Distributed to all members of Council on November 15, 2023)

01-02 Correspondence received from Kate McConnell with respect to densification, dated November 14, 2023.

(Distributed to all members of Council on November 15, 2023)

01-03 Correspondence received from Jenna Kaufman with respect to densification, dated November 14, 2023.

(Distributed to all members of Council on November 15, 2023)

01-04 Correspondence received from Samantha Lacy with respect to densification, dated November 14, 2023.

(Distributed to all members of Council on November 15, 2023)

01-05 Correspondence received from Robin Andersen with respect to densification, dated November 14, 2023.

(Distributed to all members of Council on November 15, 2023)

01-06 Correspondence received from Erica Andersen with respect to densification, dated November 15, 2023.

(Distributed to all members of Council on November 15, 2023)

01-07 Correspondence received from Kate Stokes with respect to densification, dated November 14, 2023.

(Distributed to all members of Council on November 15, 2023)

01-08 Correspondence received from Victoria Koczynasz with respect to Sustainable Densification in Kingston, dated November 14, 2023.

(Distributed to all members of Council on November 15, 2023)

01-09 Correspondence received from Graham Robinson with respect to densification, dated November 14, 2023.

(Distributed to all members of Council on November 15, 2023)

01-10 Correspondence received from Abigail Guertin with respect to densification, dated November 15, 2023.

(Distributed to all members of Council on November 15, 2023)

01-11 Resolution received from the Municipality of Shuniah with respect to Unnecessary Noise – Engine Breaks, dated November 14, 2023.

(Distributed to all members of Council on November 15, 2023)

01-12 Correspondence received from Melissa Ng with respect to Densification in Kingston, dated November 15, 2023.

(Distributed to all members of Council on November 15, 2023)

01-13 Correspondence received from Nicole Andersen with respect to Densification in Kingston, dated November 15, 2023.

(Distributed to all members of Council on November 16, 2023)

01-14 Correspondence received from Antoine Culbertson with respect to Densification in Kingston, dated November 15, 2023.

(Distributed to all members of Council on November 16, 2023)

01-15 Correspondence received from Association of Municipalities Ontario with respect to AMO WatchFile, dated November 16, 2023.

(Distributed to all members of Council on November 16, 2023)

01-17 Correspondence received from Matthew Andersen with respect to Densification in Kingston, dated November 15, 2023.

(Distributed to all members of Council on November 17, 2023)

01-18 Correspondence received from Kaleigh Martin with respect to Sustainable Densification in Kingston, dated November 15, 2023.

(Distributed to all members of Council on November 17, 2023)

01-19 Proclamation Request Form received from Eric Holland, Epilepsy South Eastern Ontario, requesting Council proclaim March 26, 2024 as “National Epilepsy Awareness Day” in Kingston, dated November 17, 2023.

(Distributed to all members of Council on November 17, 2023)

01-20 Correspondence received from Kingston Rental Property Owners Association with respect to Proposed Residential Rental Licensing Program, dated November 15, 2023.

(Distributed to all members of Council on November 20, 2023)

01-22 Correspondence received from Association of Municipalities Ontario with respect to AMO Policy Update – Planning Statute Law Amendments and Ontario Child Care Workforce Strategy, dated November 17, 2023.

(Distributed to all members of Council on November 20, 2023)

01-24 Resolution received from the Town of Aylmer with respect to Provincial Consideration for Amendments to the Residential Tenancies Act, dated November 16, 2023.

(Distributed to all members of Council on November 21, 2023)

01-25 Correspondence received from Association of Municipalities Ontario with respect to “AMO is Seeking your Input on Diverse Experiences in Running for Municipal Office”, dated November 20, 2023.

(Distributed to all members of Council on November 21, 2023)

01-26 Correspondence received from Federation of Canadian Municipalities with respect to FCM Voice: Advocacy Days, Municipal Trailblazers, GMF’s Sustainable Affordable Housing Initiative, and more, dated November 20, 2023.

(Distributed to all members of Council on November 22, 2023)

01-27 Correspondence received from Rural Ontario Municipal Association with respect to ROMA Conference: Plenary Program Announcement, dated November 21, 2023.

(Distributed to all members of Council on November 22, 2023)

01-29 Correspondence received from Association of Municipalities Ontario with respect to AMO Policy Update – 2023 Federal Fall Economic Statement, dated November 22, 2023.

(Distributed to all members of Council on November 22, 2023)

01-30 Resolution received from Coleman Township with respect to Conservation Officer Reclassification, dated November 20, 2023.

(Distributed to all members of Council on November 22, 2023)

01-32 Correspondence received from Sarah Moore with respect to “Sleeping Cabin Decision Disappointing”, dated November 22, 2023.

(Distributed to all members of Council on November 22, 2023)

01-33 Correspondence received from Lynda Moore with respect to Council decision on Sleeping Cabins, dated November 22, 2023.

(Distributed to all members of Council on November 22, 2023)

01-34 Correspondence received from Association of Municipalities Ontario with respect to AMO WatchFile, dated November 23, 2023.

(Distributed to all members of Council on November 23, 2023)

01-35 Correspondence received from Nick Broadbent with respect to “Homeless”, dated November 24, 2023.

(Distributed to all members of Council on November 24, 2023)

01-43 Resolution received from the Town of Bracebridge with respect to Amendment to Legislation Act, dated November 27, 2023.

(Distributed to all members of Council on November 28, 2023)

01-44 Correspondence received from Michael Judd with respect to unhoused concept, dated November 27, 2023.

(Distributed to all members of Council on November 28, 2023)

01-45 Correspondence received from Reverend Elizabeth Boehm-Wilson with respect to Sleeping Cabins Project, dated November 28, 2023.

(Distributed to all members of Council on November 28, 2023)

01-46 Correspondence received from Alevia Colwell with respect to Sleeping Cabin Project, dated November 28, 2023.

(Distributed to all members of Council on November 28, 2023)

01-47 Correspondence received from Irena Poklewska-Koziell and Lech Poklewski-Koziell with respect to Heritage Designation at 888 Montreal Street, dated November 27, 2023.

(Distributed to all members of Council on November 28, 2023)

Other Business

By-Laws

- a) **That** By-Laws (1) through (10), and (15) through (101) be given their first and second reading.
 - b) **That** Clause 12.63 of By-Law Number 2021-41 be suspended for the purpose of giving By-Law (18) three readings.
 - c) **That** By-Laws (2) through (18), and (101) be given their third reading.
- 1) A By-Law to Amend City of Kingston By-Law Number 2005-10, A By-Law to Establish Fees and Charges to be Collected by The Corporation of the City of Kingston

First and Second Readings Proposed Number 2024-001
(Clause 4, Report 02)
 - 2) A By-Law to Amend By-Law Number 2022-62, "Kingston Zoning By-Law Number 2022-62" (Zone Change from 'UR5' to 'CN' Zone and Addition of Holding Overlay H229 (214 Concession Street))

Three Readings Proposed Number 2024-002
(Clause 1, Report 03)

- 3) A By-Law to Designate the Robert Gibson Jr. Farm Complex at 2518 Highway 38 to be of Cultural Heritage Value and Interest pursuant to the *Ontario Heritage Act*

Three Readings

Proposed Number 2024-003

(Clause 1, Report 80, October 3)

- 4) By-Law to Designate the Jackson Mills Schoolhouse at 2643 Bur Brook Road to be of Cultural Heritage Value and Interest pursuant to the *Ontario Heritage Act*

Three Readings

Proposed Number 2024-004

(Clause 1, Report 80, October 3)

- 5) A By-Law to Designate the Artillery Park Barracks at 344-350 Bagot Street to be of Cultural Heritage Value and Interest pursuant to the *Ontario Heritage Act*

Three Readings

Proposed Number 2024-005

(Clause 1, Report 80, October 3)

- 6) A By-Law to Designate 53 Princess Street and 365-369 King Street East to be of Cultural Heritage Value and Interest pursuant to the *Ontario Heritage Act*

Three Readings

Proposed Number 2024-006

(Clause 1, Report 80, October 3)

- 7) A By-Law to Designate the Burrowes House at 771 Kingston Mills Road to be of Cultural Heritage Value and Interest pursuant to the *Ontario Heritage Act*

Three Readings

Proposed Number 2024-007

(Clause 1, Report 80, October 3)

- 8) A By-Law to Designate the Orange Hall building at 78-86 Princess Street to be of Cultural Heritage Value and Interest pursuant to the *Ontario Heritage Act*

Three Readings

Proposed Number 2024-008

(Clause 1, Report 80, October 3)

- 9) A By-Law to Designate 85 Princess Street to be of Cultural Heritage Value and Interest pursuant to the *Ontario Heritage Act*

Three Readings

Proposed Number 2024-009

(Clause 1, Report 80, October 3)

- 10) A By-Law to Designate the Burr House at 67 Kensington Avenue to be of Cultural Heritage Value and Interest pursuant to the *Ontario Heritage Act*

Three Readings

Proposed Number 2024-010

(Clause 1, Report 80, October 3)

- 11) Community Standards By-Law

Third Reading

Proposed Number 2023-214

(Clause 1, Report 94, November 21)

- 12) A By-Law to Amend By-Law Number 2020-69, "A By-Law to Establish a Process for Administrative Penalties"

Third Reading

Proposed Number 2023-215

(Clause 1, Report 94, November 21)

- 13) A By-Law to Amend By-Law Number 2009-76, "A By-Law to Provide for the Regulation Use of Parks and Recreation Facilities of The Corporation of the City of Kingston"

Third Reading

Proposed Number 2023-216

(Clause 1, Report 94, November 21)

- 14) A By-Law to Amend By-Law Number 2004-190, "A By-Law to Regulate the Use of City Streets"

Third Reading

Proposed Number 2023-217

(Clause 1, Report 94, November 21)

- 15) A By-Law to Establish the 0.3 metre reserve shown as Block 174 on Plan PLFR-1915 as Part of the Public Highway known as Davis Drive in the City of Kingston, in Accordance with Section 34(1) of the Municipal Act, Chapter 25, S.O. 2001

Three Readings

Proposed Number 2024-011

(Delegated Authority)

(See schedule page 367)

- 16) A By-Law to Establish the 0.3 metre reserves shown as Block 61 and 65 on Plan PLFR-1931 as Part of the Public Highways known as Davis Drive in the City of Kingston, in Accordance with Section 31(4) of the Municipal Act, Chapter 25, S.O. 2001

Three Readings

Proposed Number 2024-012

(Delegated Authority)

(See schedule page 368)

- 17) A By-Law to Establish Part 1 on Registered Plan 13R-8789 as Part of the Public Highways known as Davis Drive in the City of Kingston & Part 2 on Registered Plan 13R-8789 as Part of the Public Highways known as Whistler Terrace in the City of Kingston in Accordance with Section 31(4) of the Municipal Act, Chapter 25, S.O. 2001

Three Readings

Proposed Number 2024-013

(Delegated Authority)

(See schedule page 369)

- 18) A By-Law to Amend By-Law Number 2003-209 "A By-Law to Regulate Traffic"

Three Readings

Proposed Number 2024-014

(Delegated Authority)

(See schedule page 370)

- 19) A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program in Accordance with Ontario Regulation 586/06 (251 Mack Street)

First and Second Reading
(Delegated Authority)

Proposed Number 2024-015

(See schedule pages 371-373)

- 20) A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program in Accordance with Ontario Regulation 586/06 (875 Development Drive)

First and Second Reading
(Delegated Authority)

Proposed Number 2024-016

(See schedule pages 374-376)

- 21) A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program in Accordance with Ontario Regulation 586/06 (4267 Bath Road)

First and Second Reading
(Delegated Authority)

Proposed Number 2024-017

(See schedule pages 377-379)

- 22) A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program in Accordance with Ontario Regulation 586/06 (183 Toronto Street)

First and Second Reading
(Delegated Authority)

Proposed Number 2024-018

(See schedule pages 380-382)

- 23) A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program in Accordance with Ontario Regulation 586/06 (18 Regency Court)

First and Second Reading
(Delegated Authority)

Proposed Number 2024-019

(See schedule pages 383-385)

- 24) A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program in Accordance with Ontario Regulation 586/06 (7 Wood Pecker Lane)

First and Second Reading
(Delegated Authority)

Proposed Number 2024-020

(See schedule pages 386-388)

- 25) A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program in Accordance with Ontario Regulation 586/06 (28 Howard Crescent)

First and Second Reading
(Delegated Authority)

Proposed Number 2024-021

(See schedule pages 389-391)

- 26) A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program in Accordance with Ontario Regulation 586/06 (2074 Balantrae Circle)

First and Second Reading
(Delegated Authority)

Proposed Number 2024-022

(See schedule pages 392-394)

- 27) A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program in Accordance with Ontario Regulation 586/06 (124 Kingscourt Avenue)

First and Second Reading
(Delegated Authority)

Proposed Number 2024-023

(See schedule pages 395-397)

- 28) A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program in Accordance with Ontario Regulation 586/06 (4028 Woodburn Road)

First and Second Reading
(Delegated Authority)

Proposed Number 2024-024

(See schedule pages 398-400)

- 29) A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program in Accordance with Ontario Regulation 586/06 (42 Richardson Drive)

First and Second Reading
(Delegated Authority)

Proposed Number 2024-025

(See schedule pages 401-403)

- 30) A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program in Accordance with Ontario Regulation 586/06 (553 Mount Chesney Road)

First and Second Reading
(Delegated Authority)

Proposed Number 2024-026

(See schedule pages 404-406)

- 31) A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program in Accordance with Ontario Regulation 586/06 (531 Forest Hill Drive East)

First and Second Reading
(Delegated Authority)

Proposed Number 2024-027

(See schedule pages 407-409)

- 32) A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program in Accordance with Ontario Regulation 586/06 (239 Days Road)

First and Second Reading
(Delegated Authority)

Proposed Number 2024-028

(See schedule pages 410-412)

- 33) A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program in Accordance with Ontario Regulation 586/06 (2973 Orser Road)

First and Second Reading
(Delegated Authority)

Proposed Number 2024-029

(See schedule pages 413-415)

- 34) A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program in Accordance with Ontario Regulation 586/06 (164 Willingdon Avenue)

First and Second Reading
(Delegated Authority)

Proposed Number 2024-030

(See schedule pages 416-418)

- 35) A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program in Accordance with Ontario Regulation 586/06 (620 Victoria Street)

First and Second Reading
(Delegated Authority)

Proposed Number 2024-031

(See schedule pages 419-421)

- 36) A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program in Accordance with Ontario Regulation 586/06 (88 Durham Street)

First and Second Reading
(Delegated Authority)

Proposed Number 2024-032

(See schedule pages 422-424)

- 37) A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program in Accordance with Ontario Regulation 586/06 (246 Chelsea Road)

First and Second Reading
(Delegated Authority)

Proposed Number 2024-033

(See schedule pages 425-427)

- 38) A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program in Accordance with Ontario Regulation 586/06 (176 Mowat Avenue)

First and Second Reading
(Delegated Authority)

Proposed Number 2024-034

(See schedule pages 428-430)

- 39) A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program in Accordance with Ontario Regulation 586/06 (1681 South Boulevard)

First and Second Reading
(Delegated Authority)

Proposed Number 2024-035

(See schedule pages 431-433)

- 40) A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program in Accordance with Ontario Regulation 586/06 (938 Auden Park Drive)

First and Second Reading
(Delegated Authority)

Proposed Number 2024-036

(See schedule pages 434-436)

- 41) A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program in Accordance with Ontario Regulation 586/06 (19 Pine Street)

First and Second Reading
(Delegated Authority)

Proposed Number 2024-037

(See schedule pages 437-439)

- 42) A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program in Accordance with Ontario Regulation 586/06 (1252 Highway 2)

First and Second Reading
(Delegated Authority)

Proposed Number 2024-038

(See schedule pages 440-442)

- 43) A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program in Accordance with Ontario Regulation 586/06 (288 Yonge Street)

First and Second Reading
(Delegated Authority)

Proposed Number 2024-039

(See schedule pages 443-445)

- 44) A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program in Accordance with Ontario Regulation 586/06 (154 Hillendale Avenue)

First and Second Reading
(Delegated Authority)

Proposed Number 2024-040

(See schedule pages 446-448)

- 45) A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program in Accordance with Ontario Regulation 586/06 (3931 Accommodation Road)

First and Second Reading
(Delegated Authority)

Proposed Number 2024-041

(See schedule pages 449-451)

- 46) A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program in Accordance with Ontario Regulation 586/06 (1428 Thornwood Crescent)

First and Second Reading
(Delegated Authority)

Proposed Number 2024-042

(See schedule pages 452-454)

- 47) A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program in Accordance with Ontario Regulation 586/06 (207 Toronto Street)

First and Second Reading
(Delegated Authority)

Proposed Number 2024-043

(See schedule pages 455-457)

- 48) A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program in Accordance with Ontario Regulation 586/06 (2107 Highway 15)

First and Second Reading
(Delegated Authority)

Proposed Number 2024-044

(See schedule pages 458-460)

- 49) A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program in Accordance with Ontario Regulation 586/06 (151 Casterton Avenue)

First and Second Reading
(Delegated Authority)

Proposed Number 2024-045

(See schedule pages 461-463)

- 50) A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program in Accordance with Ontario Regulation 586/06 (108 Yonge Street)

First and Second Reading
(Delegated Authority)

Proposed Number 2024-046

(See schedule pages 464-466)

- 51) A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program in Accordance with Ontario Regulation 586/06 (48 MacDonnell Street)

First and Second Reading
(Delegated Authority)

Proposed Number 2024-047

(See schedule pages 467-469)

- 52) A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program in Accordance with Ontario Regulation 586/06 (868 Crestwood Avenue)

First and Second Reading
(Delegated Authority)

Proposed Number 2024-048

(See schedule pages 470-472)

- 53) A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program in Accordance with Ontario Regulation 586/06 (886 Brodie Avenue)

First and Second Reading
(Delegated Authority)

Proposed Number 2024-049

(See schedule pages 473-475)

- 54) A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program in Accordance with Ontario Regulation 586/06 (3 The Point Road)

First and Second Reading
(Delegated Authority)

Proposed Number 2024-050

(See schedule pages 476-478)

- 55) A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program in Accordance with Ontario Regulation 586/06 (90 Kenwoods Circle)

First and Second Reading
(Delegated Authority)

Proposed Number 2024-051

(See schedule pages 479-481)

- 56) A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program in Accordance with Ontario Regulation 586/06 (305 King Street West)

First and Second Reading
(Delegated Authority)

Proposed Number 2024-052

(See schedule pages 482-484)

- 57) A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program in Accordance with Ontario Regulation 586/06 (75 Pine Street)

First and Second Reading
(Delegated Authority)

Proposed Number 2024-053

(See schedule pages 485-487)

- 58) A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program in Accordance with Ontario Regulation 586/06 (608 Division Street)

First and Second Reading
(Delegated Authority)

Proposed Number 2024-054

(See schedule pages 488-490)

- 59) A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program in Accordance with Ontario Regulation 586/06 (226 Regent Street)

First and Second Reading
(Delegated Authority)

Proposed Number 2024-055

(See schedule pages 491-493)

- 60) A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program in Accordance with Ontario Regulation 586/06 (858 Nordic Avenue)

First and Second Reading
(Delegated Authority)

Proposed Number 2024-056

(See schedule pages 494-496)

- 61) A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program in Accordance with Ontario Regulation 586/06 (1265 Greenwood Park Drive)

First and Second Reading
(Delegated Authority)

Proposed Number 2024-057

(See schedule pages 497-499)

- 62) A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program in Accordance with Ontario Regulation 586/06 (6 Bonnycastle Court)

First and Second Reading
(Delegated Authority)

Proposed Number 2024-058

(See schedule pages 500-502)

- 63) A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program in Accordance with Ontario Regulation 586/06 (47 Markland Street)

First and Second Reading
(Delegated Authority)

Proposed Number 2024-059

(See schedule pages 503-505)

- 64) A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program in Accordance with Ontario Regulation 586/06 (1616-1618 Battersea Road)

First and Second Reading
(Delegated Authority)

Proposed Number 2024-060

(See schedule pages 506-508)

- 65) A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program in Accordance with Ontario Regulation 586/06 (67 Cowdy Street)

First and Second Reading
(Delegated Authority)

Proposed Number 2024-061

(See schedule pages 509-511)

- 66) A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program in Accordance with Ontario Regulation 586/06 (28 Alma Street)

First and Second Reading
(Delegated Authority)

Proposed Number 2024-062

(See schedule pages 512-514)

- 67) A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program in Accordance with Ontario Regulation 586/06 (581 Alfred Street)

First and Second Reading
(Delegated Authority)

Proposed Number 2024-063

(See schedule pages 515-517)

- 68) A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program in Accordance with Ontario Regulation 586/06 (357 Renda Street)

First and Second Reading
(Delegated Authority)

Proposed Number 2024-064

(See schedule pages 518-520)

- 69) A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program in Accordance with Ontario Regulation 586/06 (308 Patrick Street)

First and Second Reading
(Delegated Authority)

Proposed Number 2024-065

(See schedule pages 521-523)

- 70) A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program in Accordance with Ontario Regulation 586/06 (3199 Princess Street)

First and Second Reading
(Delegated Authority)

Proposed Number 2024-066

(See schedule pages 524-526)

- 71) A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program in Accordance with Ontario Regulation 586/06 (1025 Sydenham Road)

First and Second Reading
(Delegated Authority)

Proposed Number 2024-067

(See schedule pages 527-529)

- 72) A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program in Accordance with Ontario Regulation 586/06 (43 Balaclava Street)

First and Second Reading
(Delegated Authority)

Proposed Number 2024-068

(See schedule pages 530-532)

- 73) A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program in Accordance with Ontario Regulation 586/06 (10 Oakridge Avenue)

First and Second Reading
(Delegated Authority)

Proposed Number 2024-069

(See schedule pages 533-535)

- 74) A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program in Accordance with Ontario Regulation 586/06 (32 Fourth Avenue)

First and Second Reading
(Delegated Authority)

Proposed Number 2024-070

(See schedule pages 536-538)

- 75) A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program in Accordance with Ontario Regulation 586/06 (1043 Unity Road)

First and Second Reading
(Delegated Authority)

Proposed Number 2024-071

(See schedule pages 539-541)

- 76) A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program in Accordance with Ontario Regulation 586/06 (1433 Heath Street)

First and Second Reading
(Delegated Authority)

Proposed Number 2024-072

(See schedule pages 542-544)

- 77) A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program in Accordance with Ontario Regulation 586/06 (1177 Bentley Terrace)

First and Second Reading
(Delegated Authority)

Proposed Number 2024-073

(See schedule pages 545-547)

- 78) A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program in Accordance with Ontario Regulation 586/06 (536 Citation Crescent)

First and Second Reading
(Delegated Authority)

Proposed Number 2024-074

(See schedule pages 548-550)

- 79) A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program in Accordance with Ontario Regulation 586/06 (560 Albert Street)

First and Second Reading
(Delegated Authority)

Proposed Number 2024-075

(See schedule pages 551-553)

- 80) A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program in Accordance with Ontario Regulation 586/06 (149 Ordnance Street)

First and Second Reading
(Delegated Authority)

Proposed Number 2024-076

(See schedule pages 554-556)

- 81) A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program in Accordance with Ontario Regulation 586/06 (674 Augusta Drive)

First and Second Reading
(Delegated Authority)

Proposed Number 2024-077

(See schedule pages 557-559)

- 82) A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program in Accordance with Ontario Regulation 586/06 (6 Oakridge Avenue)

First and Second Reading
(Delegated Authority)

Proposed Number 2024-078

(See schedule pages 560-562)

- 83) A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program in Accordance with Ontario Regulation 586/06 (205 Guthrie Drive)

First and Second Reading
(Delegated Authority)

Proposed Number 2024-079

(See schedule pages 563-565)

- 84) A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program in Accordance with Ontario Regulation 586/06 (1061 Springfield Drive)

First and Second Reading
(Delegated Authority)

Proposed Number 2024-080

(See schedule pages 566-568)

- 85) A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program in Accordance with Ontario Regulation 586/06 (1289 Channelview Road)

First and Second Reading
(Delegated Authority)

Proposed Number 2024-081

(See schedule pages 569-571)

- 86) A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program in Accordance with Ontario Regulation 586/06 (414 College Street)

First and Second Reading
(Delegated Authority)

Proposed Number 2024-082

(See schedule pages 572-574)

- 87) A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program in Accordance with Ontario Regulation 586/06 (3 Forest Drive)

First and Second Reading
(Delegated Authority)

Proposed Number 2024-083

(See schedule pages 575-577)

- 88) A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program in Accordance with Ontario Regulation 586/06 (2615 Middle Road)

First and Second Reading
(Delegated Authority)

Proposed Number 2024-084

(See schedule pages 578-580)

- 89) A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program in Accordance with Ontario Regulation 586/06 (16 Redan Street)

First and Second Reading
(Delegated Authority)

Proposed Number 2024-085

(See schedule pages 581-583)

- 90) A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program in Accordance with Ontario Regulation 586/06 (27 Balaclava Street)

First and Second Reading
(Delegated Authority)

Proposed Number 2024-086

(See schedule pages 584-586)

- 91) A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program in Accordance with Ontario Regulation 586/06 (492 Bagot Street)

First and Second Reading
(Delegated Authority)

Proposed Number 2024-087

(See schedule pages 587-589)

- 92) A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program in Accordance with Ontario Regulation 586/06 (312 Boxwood Street)

First and Second Reading
(Delegated Authority)

Proposed Number 2024-088

(See schedule pages 590-592)

- 93) A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program in Accordance with Ontario Regulation 586/06 (2730 Kepler Road)

First and Second Reading
(Delegated Authority)

Proposed Number 2024-089

(See schedule pages 593-595)

- 94) A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program in Accordance with Ontario Regulation 586/06 (1254 Highway 2)

First and Second Reading
(Delegated Authority)

Proposed Number 2024-090

(See schedule pages 596-598)

- 95) A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program in Accordance with Ontario Regulation 586/06 (116 Country Club Drive)

First and Second Reading

Proposed Number 2024-091

(Delegated Authority)

(See schedule pages 599-601)

- 96) A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program in Accordance with Ontario Regulation 586/06 (1682 Code Street)

First and Second Reading

Proposed Number 2024-092

(Delegated Authority)

(See schedule pages 602-604)

- 97) A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program in Accordance with Ontario Regulation 586/06 (7 Arthur Street)

First and Second Reading

Proposed Number 2024-093

(Delegated Authority)

(See schedule pages 605-607)

- 98) A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program in Accordance with Ontario Regulation 586/06 (35 Grange Street)

First and Second Reading

Proposed Number 2024-094

(Delegated Authority)

(See schedule pages 608-610)

- 99) A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program in Accordance with Ontario Regulation 586/06 (805 Grouse Crescent)

First and Second Reading

Proposed Number 2024-095

(Delegated Authority)

(See schedule pages 611-613)

- 100) A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program in Accordance with Ontario Regulation 586/06 (168 Kirkpatrick Street)

First and Second Reading

Proposed Number 2024-096

(Delegated Authority)

(See schedule pages 614-616)

- 101) A By-Law to confirm the proceedings of Council at its meeting held on Tuesday, December 5, 2023

Three Readings

Proposed Number 2024-097

(City Council Meeting Number 01-2024)

Adjournment



**City of Kingston
Report to Council
Report Number 24-015**

To: Mayor and Members of Council
From: Jennifer Campbell, Commissioner, Community Services
Resource Staff: Same
Date of Meeting: December 5, 2023
Subject: Portsmouth Olympic Harbour and Centre 70 Visioning and Memorial Centre Design Exercise - Update

Council Strategic Plan Alignment:

Theme: 3. Build an Active and Connected Community

Goal: 3.1 Expand parks and recreation opportunities and participation.

Executive Summary:

As part of Council Strategic Priority 3.1.2, staff have been asked to evaluate opportunities for the innovative adaptation and reuse of aging buildings: Centre 70, Portsmouth Olympic Harbour (POH) and the Memorial Centre.

Within this priority, work was positioned to advance in two ways. First, as a combined study of Centre 70 and POH that would consider broad community needs and opportunities, including live-work spaces for artists. Second, as a design for the Memorial Centre redevelopment. Through this report staff are requesting direction from Council to regroup the work to advance this priority – this regrouping would combine the visioning of POH and Centre 70 with the design development for the Memorial Centre site. This alignment allows for a wholistic consideration of these sites and a strategic approach to how the City can invest in its aging infrastructure to best community use.

This work would commence in 2024 with a targeted completion by year end 2025. Funding to support this work is being included in the development of the 2024 budget and through funds previously approved by Council for the development and study of these sites.

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Recommendation:

That Council direct staff to advance the work in Council Strategic Priority 3.1.2 as a combined visioning of Centre 70 and Portsmouth Olympic Harbour alongside of the development of a design for the redevelopment of the Memorial Centre; and

That Council direct staff to advance the work in Council Strategic Priority 3.1.2 and undertake this work in line with the expanded visioning considerations described in Report Number 24-015.

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Authorizing Signatures:

ORIGINAL SIGNED BY COMMISSIONER

Jennifer Campbell,
Commissioner, Community
Services

ORIGINAL SIGNED BY CHIEF

ADMINISTRATIVE OFFICER

Lanie Hurdle, Chief
Administrative Officer

Consultation with the following Members of the Corporate Management Team:

Paige Agnew, Commissioner, Growth & Development Services	Not required
Neil Carbone, Commissioner, Corporate Services	Not required
David Fell, President & CEO, Utilities Kingston	Not required
Peter Huigenbos, Commissioner, Major Projects & Strategic Initiatives	Not required
Brad Joyce, Commissioner, Infrastructure, Transportation & Emergency Services	Not required
Desirée Kennedy, Chief Financial Officer & City Treasurer	Not required

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Options/Discussion:

As part of Council Strategic Priority 3.1.2, staff have been asked to evaluate opportunities for the innovative adaptation and reuse of aging buildings: Centre 70, POH and the Memorial Centre.

Work within this priority was originally positioned to advance in two ways. First, as a combined study of Centre 70 and POH that would consider broad community needs and opportunities, including live-work spaces for artists. Second, as a design for the Memorial Centre redevelopment. Staff have recognized that the visioning exercise of Centre 70 and POH is likely to bring forward considerations for the design of the Memorial Centre site and likewise the Memorial Centre design could both constrain or create opportunities for adaptive and innovative community uses at both Centre 70 and POH. Additionally, combining this work removes redundancy – both financially with the cost for consulting fees as well as within the community engagement exercises. It also allows for a wholistic consideration how the City can invest in its aging infrastructure to best community use.

With the support of Council, staff would include within the visioning exercise consideration of: community needs; artist live-work spaces; community partnership operation models; facility condition considerations; opportunities to incorporate and activate the lands adjacent to the Kingston Penitentiary site; and new models for the POH marina operations and specific consideration of how and where best to invest in ice at these sites in consideration of the existing infrastructure and Council’s recent endorsement of the Kingston Sports Infrastructure Inventory and Assessment commissioned by Tourism Kingston and Kingston Accommodation Partners ([Report Number 23-251](#)).

This work would commence in 2024 with a targeted completion by year end 2025.

Existing Policy/By-Law:

None

Notice Provisions:

None

Accessibility Considerations:

None

Financial Considerations:

Funding to support this work is being included in the development of the 2024 budget and through funds previously approved by Council for the development and study of these sites.

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Contacts:

Jennifer Campbell, Commissioner Community Services, 613-546-4291 extension 1377

Other City of Kingston Staff Consulted:

None

Exhibits Attached:

None



**City of Kingston
Report to Council
Report Number 24-016**

To: Mayor and Members of Council
From: Paige Agnew, Commissioner, Growth & Development Services
Resource Staff: Tim Park, Director, Planning Services
Date of Meeting: December 5, 2023
Subject: Population, Housing and Employment Growth Forecast Update to 2051

Council Strategic Plan Alignment:

Theme: 1. Support Housing Affordability

Goal: 1.1 Promote increased supply and affordability of housing.

Theme: 5. Drive Inclusive Economic Growth

Goal: 5.1 Ensure an adequate supply of "ready-to-go" employment lands.

Executive Summary:

As part of the preparation for the upcoming Official Plan project, three key background studies have been initiated by Planning Services, including a Population, Housing and Employment Forecast, an Employment Land Review, and a Commercial Land Review. The City has engaged a team of consultants, led by Watson & Associates Economists Ltd. (Watson), to undertake these studies. The analysis, conclusions and recommendations resulting from the studies will inform the residential, industrial, and commercial land use policies in the City's Official Plan.

The Population, Housing and Employment Forecast is typically completed every five years and provides a foundation for the City's long-range land use, transportation, infrastructure, and capital expenditure planning. This helps ensure the efficient use of land, infrastructure, and public services. The forecast takes into account growth within the City of Kingston as well as

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across the broader Kingston Census Metropolitan Area (CMA) which includes the City of Kingston, Loyalist Township, the Township of South Frontenac and the Township of Frontenac Islands.

The purpose of this report is to present the findings of the update to the Population, Housing and Employment Growth Forecast for the City of Kingston to the year 2051. A Technical Memorandum has been prepared by Watson that outlines three growth scenarios, including Low, Medium and High population, housing and employment forecasts within the City of Kingston in five-year intervals. The forecast represents an update to the City's most recent growth forecast that was completed in 2019 and covered anticipated growth to 2046. The Medium Growth Scenario is recommended as the preferred growth scenario and is summarized within this report. Staff are seeking Council's endorsement of the Medium Growth Scenario, and once endorsed by Council, it will be used to inform the more detailed work to be completed by the project team for the Population, Housing and Employment Forecast, Employment Land Review, and Commercial Land Review. The scenario will also form the basis of a number of municipal studies and plans, including but not limited to future updates to the Development Charges Background Study, the Transportation Master Plan, Water and Wastewater Master Plan and the next iteration of the Official Plan.

It should be noted that this update to the growth forecast is based on the best information currently available, including the most recent Census and net migration data. The forecast update also provides an opportunity to review current trends at the federal, provincial and local level and have them reflected in the updated forecasts. Automation, federal immigration policy, work-from-home and remote work trends and provincial post-secondary enrolment policy are a few examples of those considerations that can have a direct impact on the growth in the City. This project recognizes these trends and their potential impact on factors affecting population and employment change. The forecast will be reviewed and updated upon the release of the 2026 Census.

Staff have also provided information in this report on a proposed process to review urban boundary expansion requests that are anticipated to be received as part of the upcoming Official Plan project.

This report is being presented directly to Council for consideration as it is a major policy initiative that will have long-term implications for land use and infrastructure planning in the City. Further information on the upcoming Official Plan project will be presented in a report to Council in Q1/Q2 2024.

Recommendation:

That Council endorse the Technical Memorandum – City of Kingston Growth Forecast Update, Summary of Draft Findings, dated November 23, 2023, prepared by Watson & Associates Economists Ltd., attached as Exhibit A to Report Number 24-016; and

That Council endorse the Medium Growth Scenario for the 2021 to 2051 time period as identified in Exhibit A to Report Number 24-016, as the forecast that will form the basis of the

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more detailed work to be completed by the project team for the Population, Housing and Employment Forecast, Employment Land Review, and Commercial Land Review, as well as other municipal studies as plans.

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Authorizing Signatures:

ORIGINAL SIGNED BY COMMISSIONER

**Paige Agnew, Commissioner,
Growth & Development Services**

ORIGINAL SIGNED BY CHIEF

ADMINISTRATIVE OFFICER

**Lanie Hurdle, Chief
Administrative Officer**

Consultation with the following Members of the Corporate Management Team:

Jennifer Campbell, Commissioner, Community Services

Neil Carbone, Commissioner, Corporate Services

David Fell, President & CEO, Utilities Kingston

Peter Huigenbos, Commissioner, Major Projects & Strategic Initiatives Not Required

Brad Joyce, Commissioner, Infrastructure, Transportation
& Emergency Services

Desirée Kennedy, Chief Financial Officer & City Treasurer

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Options/Discussion:**Background**

In January 2023, a team of consultants led by Watson & Associates Economists Ltd. (Watson) was retained through a request for proposals process to complete a Population, Housing and Employment Forecast, an Employment Land Review, and a Commercial Land Review. Recognizing that the Employment Lands Review and the Commercial Lands Review will be founded upon the Population, Employment and Housing Forecast, staff sought a single proponent to prepare all three studies to ensure consistency and integration. The analysis, conclusions and recommendations resulting from the studies will inform the residential, industrial and commercial land use policies in the upcoming review of the Official Plan as well as regulations in the new Kingston Zoning By-Law.

Population, housing and employment forecasts provide a foundation for the City's long range land use, transportation, infrastructure and capital expenditure planning. The forecast is typically completed every five years to recognize the most recent findings of Statistics Canada's Census while also being responsive to factors that have the potential to influence employment, population and housing trends.

The objectives of the Population, Housing and Employment Forecast study currently underway is to include a technical analysis that focuses on the population, housing, and employment growth forecast scenarios for the City of Kingston and the Kingston Census Metropolitan Area (CMA), the identification of a preferred growth scenario, the allocation of growth by sub-geographic areas in the city, and a residential land needs and intensification analysis.

The primary objective of the Employment Land Review is to provide a comprehensive review of both City-owned and privately owned employment land within the city to ensure that an adequate supply of employment land is designated to accommodate long-term demand.

The objectives of the Commercial Land Review are to provide a comprehensive review of the City's commercial structure, a long-term assessment of the City's commercial needs, and strategic policy direction for the City's commercial and mixed-use areas.

This report to Council presents a summary of the findings regarding the population, housing and employment growth scenarios prepared by Watson for the City of Kingston and the Kingston CMA to the year 2051. A Technical Memorandum titled City of Kingston Growth Forecast Update, Summary of Draft Findings, dated November 23, 2023, is included in Exhibit A. The Technical Memorandum identifies low, medium and high population, housing and employment growth scenarios over a period of 30 years (i.e., to the year 2051 using 2021 Census data). The most recent Census data was released in 2021 and reported that the population for the City of Kingston was 132,485, being 8,687 persons (7.0%) greater than the 2016 Census population of 123,798.

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Findings of the Population, Housing & Employment Forecast Update, 2021-2051

The following outlines the main findings and observations identified in Technical Memorandum prepared by Watson.

Macro-Economic & Regional Trends

The Technical Memorandum provides an overview of macro-economic and regional growth trends in Eastern Ontario, which includes the Kingston CMA and the City of Kingston, which have a direct impact on future growth potential for the city. Significant observations include the following:

- Near-term provincial gross domestic product (GDP) growth is slowing in 2023 and it is anticipated to continue to weaken in 2024 in response to rising borrowing costs and high inflation levels. As a result, the national housing market has started to show signs of cooling with respect to sales and price appreciation.
- The regional observations include steady recovery of the industrial sector since the 2008/2009 economic downturn, strong rebound of the regional economy since the onset of COVID-19, strengthening population growth outlook, and strong regional housing demand in 2023 relative to longer-term historical trends.
- As a result of these broader economic and demographic trends, the Kingston CMA and the City of Kingston have experienced relatively stronger population, housing and employment growth over the past decade, compared to previous historical periods. Local observations indicate an employed labour force at a record high and an unemployment rate at an all-time low within the Kingston CMA. Recent data indicates that a growing share of new immigrants are choosing to reside in the Kingston CMA and the City of Kingston. The Technical Memo notes that while it is important to recognize slowing global economic trends and a weaker near-term economic outlook (i.e., within the next 12 to 18 months), the provincial and regional economy is anticipated to steadily expand over the medium to long-term, driving relatively stronger population growth through net migration to the Kingston CMA and the City. In turn, relatively stronger net migration over the long term is anticipated to generate steady demand for new ownership and rental housing to accommodate the City's growing permanent and student population base.

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Economic, Demographic and Housing Trends within the Kingston CMA and the City of Kingston

Significant trends identified within the Kingston CMA and the City of Kingston are as follows:

- Following the pandemic, the labour force for the Kingston CMA has steadily recovered, reaching new record highs in July 2023. This steady increase in the labour force has resulted in a return to historically low labour force unemployment rates for the Kingston CMA at 3.6%. The unemployment rate for the Province of Ontario has also declined to 5.9%.
- The 2021 population reported by Statistics Canada for the Kingston CMA was 177,800 and is tracking noticeably higher from 2016 to 2021 compared to historical levels from 2001 to 2016. Similarly, the 2021 population for the City of Kingston (136,600 people including the net Census undercount) is also tracking noticeably higher.
- The City of Kingston's population is aging, driven by the baby boomer age group (the generation born between 1946 and 1964).
- From 2006 to 2021, the City of Kingston experienced an increased average net migration of 5,100 people annually.
- Between 2018 and 2023, the average rate of residential building permit activity within the City of Kingston has significantly increased, partly driven by a large number of permits for new multi-unit residential dwellings. The share of residential building permits issued for low-density housing progressively decreased from 57% during the 2008 to 2012 period to 35% during the 2013 to 2017 period, and to 22% during the 2018 to 2023 period.
- The COVID-19 pandemic has accelerated housing price appreciation across Canada since mid-2020. Housing prices peaked across most regions of the Province in February and March 2022 following a series of increases to the prime interest rate. It is noted that rising housing carrying costs in the City of Kingston will continue to generate demand for a broad range of housing by structure type and tenure, to accommodate a diverse range of newcomers by age and household income who are anticipated to contribute to the City's growing population base.
- Between 2012 and 2022, the average price of a single-family dwelling increased from \$265,000 to \$612,000, representing an annual housing appreciation rate of 9%. Average housing prices are estimated to have fallen by approximately 15% year-to-date; however, even with the reported decrease in housing prices since 2022, the increase in prime interest rates has further reduced housing affordability for new homebuyers. Rising housing carrying costs in the City of Kingston will continue to generate demand for a broad range of housing by structure type and tenure, to accommodate a diverse range of newcomers by age and household income who are anticipated to contribute to the City's growing population base.

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The Technical Memorandum notes that to ensure that economic growth is not constrained by labour shortages, continued effort will be required by the municipalities within the Kingston CMA (working with their public- and private-sector partners) to explore ways to attract and accommodate new skilled and unskilled working residents within a broad range of ownership and rental housing options.

Key Growth Assumptions

In accordance with the recent economic, demographic and housing trends, as well as the growth assumptions noted below, Watson has prepared three long-term population, housing and employment forecast scenarios to the year 2051 that include Low, Medium and High Growth Scenarios. The following provides a summary of the key growth assumptions which inform the three growth scenarios:

- COVID-19 is anticipated to continue to influence the global and national macro-economic conditions for several years to come.
- Under the Low Growth Scenario, it is assumed that the provincial economy will underperform, on average, relative to near-term and ongoing gross domestic product (GDP) forecasts, while the Medium and High Growth Scenarios respectively assume that the provincial GDP growth will meet or exceed near-term provincial forecasts.
- The federal government immigration targets are 485,000 new permanent residents in 2024, 500,000 in 2025 and 500,000 in 2026. The federal government will be stabilizing targets for permanent residents at 500,000 per year after 2026. Under the Low Growth Scenario, it is assumed that national immigration will underperform relative to federal targets over the 2021 to 2051 planning horizon. The Medium Growth Scenario assumes national immigration targets will be met, while the High Growth Scenario assumes that immigration targets will be exceeded.
- The Summer 2023 Ministry of Finance projections indicate that the Frontenac County census division population will grow at an annual rate of 1.0% to 2046. Under the Low Growth Scenario, it is forecast that the City of Kingston population growth will be comparable to these projections. Under the Medium Growth Scenario, the City of Kingston is anticipated to outperform the Summer 2023 projections, while under the High Growth Scenario, the City is projected to significantly outperform the Summer 2023 projections.
- Between 2006 and 2021, the City of Kingston comprised 75% of housing, 77% of population and 85% of employment growth in the Kingston CMA. This trend is anticipated to continue to slightly varying degrees over the forecast period under each of the long-term growth scenarios.

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- 87% of City of Kingston residents work within the city, while 13% work outside the city. The City of Kingston is assumed to continue to represent an employment hub and the primary location of new housing within the context of the surrounding commuter-shed.
- Steady economic growth within the Kingston CMA (such as the recently announced Umicore electric vehicle battery plant in Loyalist Township) are anticipated to generate indirect jobs in the regional economy, in addition to induced economic impacts associated with the re-spending of labour income (i.e., household spending) throughout the Kingston CMA and beyond.
- Given the competitive position of existing and planned Employment Areas in the City of Kingston, the City is anticipated to achieve a relatively stronger rate of industrial absorption over the long-term planning horizon under all three growth scenarios.
- Anticipated export-based job growth (i.e., industrial and commercial office jobs) within the City of Kingston and the Kingston CMA also generates population-related employment to service the needs of the growing employment and population base.
- Under all growth scenarios, annual net migration is forecast to be considerably higher relative to 2006 to 2021 levels (which was 5,100 people annually).
- The City's mortality rate is forecast to increase from 2021 to 2051 due to the aging of the population. Additionally, there is downward pressure on births as the population ages. These demographic factors have generated a steady decline, and now a negative trend in the City's population growth from natural increase (i.e., births less deaths).
- Under the Low Growth Scenario, a larger share of the population will be older by 2051 due to lower levels of net-migration in younger age groups. Under the Medium and High Growth Scenarios, the population age structure is forecast to remain relatively younger due to higher net-migration levels associated with working-age residents and their families.

Growth Forecast for the City of Kingston, 2021 to 2051

The Low, Medium and High Growth Scenarios developed by Watson for the City of Kingston are summarized in Table 1 below.

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Table 1: City of Kingston Population, Housing and Employment Growth Scenarios

Scenario	Permanent Population	Total Population (Permanent & Students)	Permanent Housing (number of units)	Total households (Permanent & Students)	Employment (number of jobs)
Existing (2021)	136,600	154,100	57,800	62,900	71,900
Low Growth (2051)	186,600	210,500	80,800	88,200	107,800
Medium Growth (2051)	197,000	220,900	84,800	92,200	113,900
High Growth (2051)	207,400	231,300	88,500	95,900	119,900

Under the Low Growth Scenario, the City of Kingston's permanent population base is expected to grow at an average annual rate of 1.0% per year, permanent households are expected to grow at an average annual rate of 1.1% per year, and employment is expected to grow at an average annual rate of 1.0% per year.

Under the Medium Growth Scenario, the City of Kingston's permanent population base is expected to grow at an average annual rate of 1.2% per year, permanent households are expected to grow at an average annual rate of 1.3% per year, and employment is expected to grow at an average annual rate of 1.2% per year.

Under the High Growth Scenario, the City of Kingston's permanent population base, permanent households and employment are each expected to grow at an average annual rate of 1.4% per year.

The permanent population includes permanent residents as well as non-permanent residents adjusted for the net Census undercount (including post-secondary international students). The Census undercount includes the net number of permanent residents who are missed during Census enumeration (i.e., over-coverage less under-coverage). The total population includes the permanent population along with post-secondary students not captured by the Census. All three scenarios have considered post-secondary student population and housing as shown in Table 1 above.

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Medium Growth Scenario (Recommended)

Based on Watson's review, the Medium Growth Scenario is the recommended growth forecast scenario for the City of Kingston as it is considered to be the "most plausible" scenario in consideration of:

- the population growth trends for the surrounding municipalities and sub-regions of Southern Ontario,
- the reasonable level of permanent population growth in the 15 to 64 population age group given the forecast economic growth in the local and regional economy, and
- the forecast net migration levels.

The forecast net migration trends are reflective of steady growth anticipated in the local and regional economy, forecast work at home opportunities, as well as the attractiveness of the city to empty nesters and seniors as a retirement/semi-retirement destination.

Table 2 provides a summary of the forecast for the Medium Growth Scenario for the City of Kingston in 5-year intervals.

Table 2: Medium Growth Scenario for the City of Kingston

Year	Permanent Population	Total Population (Permanent & Students)	Permanent Housing (number of units)	Total households (Permanent & Students)	Employment (number of jobs)
2021	136,300	154,100	57,800	62,900	71,900
2026	148,000	166,800	63,000	68,600	85,900
2031	158,900	178,400	67,800	73,600	92,700
2036	169,900	189,500	72,600	78,500	98,800
2041	179,600	200,700	77,000	83,300	104,500
2046	188,800	211,200	80,900	87,800	109,300

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Year	Permanent Population	Total Population (Permanent & Students)	Permanent Housing (number of units)	Total households (Permanent & Students)	Employment (number of jobs)
2051	197,000	220,900	84,800	92,200	113,900

Under the Medium Growth Scenario, the permanent population is forecast to grow from 136,600 to 197,000 between 2021 and 2051, increasing at a rate of 1.2% annually. This is noticeably higher relative to the historical annual growth rate of 0.7% achieved from 2001 to 2021. The total population (permanent population and post-secondary students not captured by Census) is forecast to grow from 154,100 in 2021 to 220,900 in 2051, an increase of 66,800 people.

Population growth between 2021 and 2051 is shown in Table 3 below.

Table 3: Population Growth between 2021 and 2051

Population Type	Growth between 2021 and 2051 (new residents)
Permanent population (permanent residents and non-permanent residents adjusted for the net Census undercount (including post-secondary international students))	60,400
Full-time post-secondary student population	14,300
Post secondary students not captured in Census	6,400
Total population (permanent population plus post secondary students not captured in Census)	66,800

In terms of age group, the population is expected to age, with the proportion of the 75+ age group expected to increase from 10% to 12% between 2021 and 2051. Kingston’s young adult/adult population (20 to 54 years of age) is the largest age group and is forecast to increase from 46% to 51% of the population from 2021 to 2051.

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Permanent households are expected to increase from 57,800 to 84,800, growing at a rate of 1.3% annually, which means an additional 27,000 new permanent households will need to be constructed within the city between 2021 and 2051 to accommodate future population growth. Housing preferences by structure type are anticipated to gradually shift towards medium- and high-density housing forms over the long term due largely to the aging of the population as well as from continued upward pressure on housing prices. The permanent housing growth is expected to average 900 units per year. This is a significant increase, as the city has a historical average of 595 units annually (2006 to 2021).

It is important to note that the permanent housing forecast excludes student housing needs not captured in the Census. Full-time post-secondary student enrolment is forecast to increase from 34,000 in 2021 to 48,300 in 2051. Of this total, 4,600 students are anticipated to live off-campus, resulting in the need for an additional 2,300 housing units not captured in the permanent housing forecast. Additional housing needs have been identified in the near-term to address existing housing deficiencies in the rental housing market as well as current non-market housing needs.

The total housing forecast, including households occupied by the permanent population and off-campus student households not captured by the Census is forecast to grow from 62,900 in 2021 to 92,200 in 2051, an increase of 29,300 households. Taking into account the City’s total housing needs (as per the Housing Needs Assessment presented in [Report Number 23-172](#)), including student housing needs not captured in the Census, the City’s 10-year annual housing forecast is just over 1,400 units per year or 14,000 total housing units. Staff note that there were a total of 1,110 units that received Building Permits in 2021, 873 units in 2022 and 935 units in 2023 (as of November 27), contributing towards the total housing units needed in the next 10-years, as shown in Table 4 below.

Table 4: Building Permits issued since 2021

Year	2021	2022	2023 (as of November 27)	Total
Units that received a Building Permit	1,110	873	935	2,918

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The growth in households forecasted between 2021 and 2051 is shown in Table 5 below.

Table 5: Household Growth between 2021 and 2051

Household Type	Growth between 2021 and 2051 (new households)
Permanent households	27,000
Households for post-secondary students not captured in Census	2,300
Total households (permanent plus those for post-secondary students not captured in Census)	29,300

The recommended housing forecast exceeds the 10-year housing target of 8,000 units for the City of Kingston, as set out in the Municipal Housing Pledge by the Province. The recommended housing forecast also exceeds the four-year housing target of 1,200 units annually, as set by Council through the strategic plan 2023-2026.

The City of Kingston's employment base is forecast to reach 113,900 jobs by 2051 under the Medium Growth Scenario. This represents an increase of approximately 33,400 jobs between 2023 and 2051, or an average annual growth rate of 1.2%. Comparatively, the recommended employment forecast is higher than the City's historical annual employment growth rate of 0.6% achieved from 2011 to 2023. This increase in the City's rate of employment growth is anticipated to be driven by stronger demand in commercial, institutional and work at home jobs and relatively greater opportunities associated with export-based (i.e., industrial) employment sectors.

Housing Supply

There is a significant relationship between employment, population, and housing growth. With natural population in decline, employment growth will become increasingly more important to attract residents to Kingston, particularly in terms of in-migration and the retention of youth and young professionals. The demand in the housing market proceeds in direct response to growth in the population.

The City undertakes a regular review of the supply of new residential units proposed through *Planning Act* applications. This review identifies the number of units that may eventually be added to the housing market and considers the status of approvals made under the *Planning*

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Act. Considered in this review are “pending” and “committed” residential units within the City’s urban boundary.

Pending units are those that are tied to:

- a plan of subdivision that has yet to receive draft plan approval;
- an Official Plan/zoning by-law amendment that has yet to receive approval; and
- applications appealed to the Ontario Land Tribunal (OLT) and pending a decision from the OLT.

Committed units are those that are tied to:

- an approved draft plan of subdivision;
- a registered plan of subdivision (but only those units for which building permits haven’t been issued);
- an approved Official Plan/zoning by-law amendment or minor variance, but no Site Plan Control application submitted yet;
- a Site Plan Control application under review with approved zoning; and
- an approved Site Plan Control application but no building permits issued yet.

Table 6 identifies the total number of pending and committed residential units proposed through *Planning Act* applications as of October 31, 2023.

Table 6: Pending and Committed Residential Units

Up to October 31, 2023	Multi-unit Residential	Single detached, semi-detached or row house	Total
Pending Units (awaiting draft plan of subdivision or zoning approval, or under appeal)	6,624	778	7,402
Committed Units (Zoning approved, no Building Permits yet)	4,196	2,260	6,456
Total	10,820	3,038	13,858

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There are a total of 6,456 committed units and 7,402 pending units. These applications could result in 13,858 new homes being added to the Kingston market over time, which will contribute towards the approximately 30,000 new households expected by 2051.

Urban Boundary Review and Next Steps

Once direction is confirmed by Council regarding the preferred growth scenario, more detailed work will resume to allocate the growth across specific geographic sub-areas of the city. These specific geographic sub-areas include Kingston East, Kingston West, Kingston Central, Kingston North, the urban serviced area and rural area as well as Utilities Kingston's water and wastewater catchment areas. Watson will also be completing an urban land needs assessment to determine whether there is sufficient land in the urban boundary to accommodate forecasted growth (to 2051) and will provide recommendations on the need for any potential urban boundary expansions. The scope of work does not include determining the location of any potential urban boundary expansions. Due the extent of data analysis involved in the allocation of forecasts across various sub geographies and the land needs assessment, this work will be undertaken following an endorsed City-wide forecast from Council. Additionally, the Employment Land Review and the Commercial Land Review will be based upon the preferred growth scenario.

The urban land needs assessment will be based on:

- minimum intensification targets within the existing built-up areas;
- minimum density targets for the greenfield areas; and
- minimum density targets for strategic growth areas and major transit station areas (this is new for Kingston based on the draft Provincial Planning Statement as discussed in [Report Number 23-132](#)).

At this point, staff have received one request from a private landowner for their property to be considered for an urban boundary expansion through the upcoming Official Plan project. More requests are anticipated. To be able to review such requests in a coordinated, transparent, and comprehensive manner, staff are proposing the following process for the review of urban boundary expansion requests:

- Staff will proactively reach out to the community requesting private landowners to submit a "Notice of Intent" to request an expansion to the urban boundary if they are so contemplating. This will be done through a notice in The Kingston Whig-Standard and on the City's website and through email communication in December 2023. This Notice of Intent will be required to be submitted to Planning Services in early 2024. The Notice of Intent submission will be required to include:
 - address/location of property;
 - proposed density;
 - proposed height;

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- proposed number of units; and
- proposed housing form.

No technical studies will be required at this time.

- Following receipt of the Notice of Intent, each owner will be required to submit a complete application for an Official Plan amendment (OPA) requesting an expansion to the urban boundary. Staff will provide a list of required submission materials for the complete application to the owner. Required technical studies and plans may include, but are not limited to:
 - Justification study;
 - Plan that achieves complete communities;
 - Servicing and infrastructure study;
 - Impacts on Prime Agricultural Areas and specialty crop areas; and
 - Other studies identified by the City.
- A deadline will be set for the submission of a formal application for an OPA to request an expansion of the urban boundary. The deadline will be established early in the Official Plan project process to ensure that the formal urban boundary expansion requests can be considered in all work that is done in this combined project, which also includes the Transportation Master Plan and the Water and Wastewater Master Plan.
- All OPAs will be reviewed as part of the new Official Plan. Staff's intent is to bring a recommendation on these OPAs at the same time as the new Official Plan document. Accordingly, applicants will be advised to only submit an OPA, not a combined application for an OPA and zoning by-law amendment, as the fee refund timelines of the *Planning Act* would then apply and will not be met on these applications.

At this time, the new Provincial Planning Statement has not been released by the Province and is now anticipated to be released in the winter of 2024. The new Provincial Planning Statement will have significant impacts on the scope of the review of the Official Plan and the direction of the policies. The overall proposed approach for the new Official Plan project will be presented to Council in a separate future report after the release of the new Provincial Planning Statement in Q1/Q2 2024. This report will include information on the timeline of the Official Plan project, key milestones and public engagement. The project will include multiple opportunities for public input and updates to Council before recommendations are made. The new Official Plan document will be subject to approval by City Council as well as the Ministry of Municipal Affairs and Housing.

Public Engagement

As part of the growth forecast work, a public information session was held on June 19, 2023, at Memorial Hall, City Hall. The session included a presentation by Watson that provided an overview of the study objectives, process, key findings and preliminary Low, Medium and High Growth Scenarios. Attendees were also invited to view a variety of poster boards that

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highlighted the preliminary forecast and engage in discussions with the project consultant and City staff. 28 people attended this session. A summary of the comments received and responses from the project team are included in Exhibit B. Further public consultation will be taking place in 2024, including a further public consultation regarding the Employment Land Review and Commercial Land Review.

Additionally, over the course of the project thus far, meetings were held with representatives of various City departments and external stakeholders such as Kingston Economic Development. The project team also consulted with representatives of Queen's University, St. Lawrence College and Royal Military College in the development of the post-secondary student forecast.

Additional consultation was held with the Kingston Home Builders Association (KHBA) Land Development Committee at a meeting held on September 25, 2023.

In response to the comments received, Watson has revised the long-term growth scenarios, which increased the current Medium Growth Scenario to reflect to the High Growth Scenario originally presented to the public on June 19, 2023 – an adjustment from 1.0% to 1.2% annual growth rate for the Medium Growth Scenario.

Comments provided by the KHBA in response to the growth scenarios expressed concern that the Medium Growth Scenario will not sufficiently capture growth, and that it will delay the implementation of infrastructure required to support future development. The KHBA retained Keleher Planning & Economic Research to review the forecast and noted that even the high growth scenario at 1.4% annual growth may be underestimated. The comments also expressed concerns with respect to the unit mix of new residential development forecasted to 2051 that was presented at the public information session and the meeting with the KHBA.

At this time, the project team continues to recommend the Medium Growth Scenario as the most plausible long-term forecast for the City considering all factors that have been comprehensively reviewed in arriving at the three long-term growth scenarios. Watson has noted that this forecast accurately identifies both the near-term and long-term term economic opportunities for the City and reflects a reasonable assessment of long-term population and housing growth potential based a detailed review of future Provincial, regional and local growth trends. Watson has also noted that there is potential risk in adopting a long-term growth forecast that is too ambitious as such an approach would require a more aggressive capital and operating program (in term of level of service and timing of infrastructure) for both hard and soft municipal services. More specifically, there may be potentially greater risks specifically related to the financial impacts of the High Growth Scenario in terms of capital funding requirements, property tax impacts, impacts on user fees and debt capacity. An overly aggressive growth forecast could also result undesirable urban development patterns which can place too much emphasis on greenfield land development / urban expansion as opposed to a more balanced approach between greenfield development and residential intensification.

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The unit mix of new residential development to 2051 that was presented at the public information session and to the KHBA will be further reviewed by the project team and brought forward for Council's consideration in the spring of 2024.

Written correspondence received on the growth forecast is included in Exhibit C.

Existing Policy/By-Law:

None

Notice Provisions:

None

Accessibility Considerations:

None

Financial Considerations:

None

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Other City of Kingston Staff Consulted:

Laura Flaherty, Project Manager, Planning Services

Exhibits Attached:

- Exhibit A Technical Memorandum – City of Kingston Growth Forecast Update, Summary of Draft Findings, dated November 22, 2023, prepared by Watson & Associates Economists Ltd.
- Exhibit B Public Information Session Summary
- Exhibit C Public Correspondence

Technical Memorandum

To	Sukriti Agarwal, Manager, Policy Planning, Planning Services
From	Jamie Cook, Managing Partner, Watson & Associates Economists Ltd.
Date	November 23, 2023
Re:	City of Kingston Growth Forecast Update, Summary of Draft Findings

Fax Courier Mail Email

The purpose of this memo is to provide an overview of the draft findings regarding the long-term growth scenarios for the Kingston Census Metropolitan Area (C.M.A.) and the City of Kingston to the year 2051.

1. Introduction

1.1 Terms of Reference

Watson & Associates Economists Ltd. (Watson), in association with Dillon Consulting Ltd. and urbanMetrics were retained by the City of Kingston in early 2023 to undertake a long-term Growth Analysis and Urban Land Needs Assessment Study. More specifically, this study will provide the following deliverables:

- Three long-term population, housing and employment growth scenarios for the Kingston Census Metropolitan Area (C.M.A.)^[1] and the City of Kingston to the year 2051, including a recommended long-term growth scenario;
- A residential, commercial and Employment Area land needs assessment over a 25-year planning horizon;
- An assessment of long-term residential intensification opportunities focusing on the City's priority areas for future infill and redevelopment; and
- Planning policy recommendations with respect to long-term planning and growth management.

The study will provide strategic long-term planning and economic policy direction and will form a foundational document for the City's upcoming Official Plan Review (O.P.R). This study is being prepared in two phases: Phase 1 (Technical Analysis), and Phase 2

^[1] The Kingston C.M.A. includes the City of Kingston, Township of South Frontenac, Loyalist Township and Township of Frontenac Islands.



(Strategic Directions). This technical memo provides a summary of preliminary findings regarding the long-term population, housing and employment scenarios for the Kingston C.M.A. and the City to the year 2051. Our analysis represents an update to the City's most recent long-term population, housing and employment growth analysis completed in 2019.

1.2 Summary of Key Findings

This growth forecast update for the City of Kingston has been provided within the context of macro-economic conditions as well as region-wide and local development trends. The key findings of this update are discussed below.

Macro-Economic & Regional Trends

- The population growth outlook for Eastern Ontario, which includes the Kingston C.M.A. and the City of Kingston, has been progressively strengthening over the past decade following a steady provincial economic recovery from the 2008/2009 global financial crisis.
- The regional economy has also shown a strong rebound since COVID-19, with the Kingston C.M.A.'s employed labour force at a record high and an unemployment rate at an all-time low.
- Near-term provincial gross domestic product (G.D.P.) growth is slowing in 2023 and it is anticipated to continue to weaken in 2024 in response to rising borrowing costs and persistently high inflation levels. As a result, the national housing market has started to show signs of cooling with respect to sales and price appreciation. These trends, however, vary by region across Canada. Comparatively, the housing market across the Kingston C.M.A. has softened since the height of the pandemic with respect to sales, housing starts and housing prices; however, regional housing demand has remained relatively strong in 2023 relative to longer-term historical trends.
- The industrial sector has steadily recovered across the regional economy since the 2008/2009 economic downturn, and competitively priced employment lands continue to attract demand to the City of Kingston for new industrial development and expansion.
- Immediately following the onset of the pandemic, Canada's federal government increased its immigration targets, which are now set at 500,000 new permanent residents in 2025 and 2026. Recent data indicates that a growing share of new Canadians are now choosing to reside in the Kingston C.M.A. and the City of Kingston.
- As a result of these broader economic and demographic trends, the Kingston C.M.A. and the City of Kingston have experienced relatively stronger population, housing and employment growth over the past decade, compared to previous historical periods. Both the City and the C.M.A. are tracking higher relative to the population forecasts prepared under the 2019 Growth Projections Study.



- While it is important to recognize slowing global economic trends and a weaker near-term economic outlook (i.e., within the next 12 to 18 months), the provincial and regional economy is anticipated to steadily expand over the medium to long term, driving relatively stronger population growth through net migration to the Kingston C.M.A. and the City.
- In turn, relatively stronger net migration over the long term is anticipated to generate steady demand for new ownership and rental housing to accommodate the City's growing permanent and student population base.

Recommended Population and Housing Growth Scenario

- Based on our review, the Medium Growth Scenario represents the “recommended” growth forecast scenario for the City of Kingston. Over the 2021 to 2051 period, under the Medium Growth Scenario the permanent population is forecast to grow from 136,600 to 197,000, increasing at a rate of 1.2% annually. This is noticeably higher relative to the historical annual growth rate of 0.7% achieved from 2001 to 2021.
- The total population forecast which includes the permanent population (permanent and non-permanent residents adjusted for the net Census undercount) and students not captured by the Census is forecast to grow from 154,100 in 2021 to 220,900 in 2051, an increase of 66,800 people.
- An additional 27,000 new permanent households will need to be constructed within the City between 2021 and 2051 to accommodate future population growth. Housing preferences by structure type are anticipated to gradually shift towards medium- and high-density housing forms over the long term due largely to the aging of the population as well as from continued upward pressure on housing prices.
- It is important to note that the permanent housing forecast excludes student housing needs not captured in the Census. Additional housing needs have also been identified in the near term to address existing housing deficiencies in the rental housing market as well as current non-market housing needs.^[1]
- Full-time post-secondary student enrolment is forecast to increase from 34,000 in 2021 to 48,300 in 2051. Of this total, 4,600 students are identified as not captured in the Census. These students are anticipated to live off-campus, resulting in the need for an additional 2,300 housing units not captured in the permanent housing forecast.
- The total housing forecast, including households occupied by the permanent population and off-campus student households not captured by the Census is forecast to grow from 62,900 in 2021 to 92,200 in 2051, an increase of 29,300 households.

^[1] City of Kingston, Housing Needs Assessment. July 26, 2023. Watson & Associates Economists Ltd.



- Taking into account the City's total housing needs, including student housing needs not captured in the Census, the City's 10-year annual housing forecast is just over 1,400 units per year or 14,000 total housing units.
- The recommended housing forecast exceeds the 10-year housing target of 8,000 units, as set out in the Bill 23 Municipal Housing Pledge by the Province of Ontario. The recommended housing forecast also exceeds the four-year housing target of 1,200 units annually, as set by City of Kingston Council.

Recommended Employment Growth Scenario

- The City of Kingston's employment base is forecast to reach 113,900 jobs by 2051 under the Medium Growth Scenario. This represents an increase of approximately 33,400 jobs between 2023 and 2051, or an average annual growth rate of 1.2%. Comparatively, the recommended employment forecast is higher than the City's historical annual employment growth rate of 0.6% achieved from 2011 to 2023.
- This increase in the City's rate of employment growth is anticipated to be driven by stronger demand in population-related employment (i.e., commercial, institutional and work at home jobs) and relatively greater opportunities associated with export-based (i.e., industrial) employment sectors.

2. Regional Economic Trends

2.1 Eastern Ontario Long-Term Population Forecast, 2021 to 2046

Figure 2-1 compares the most recent Ministry of Finance (M.O.F.) Summer 2023 population projections for Eastern Ontario with the previous M.O.F. population projections prepared between 2017 and 2023.^[1] Key observations include the following:

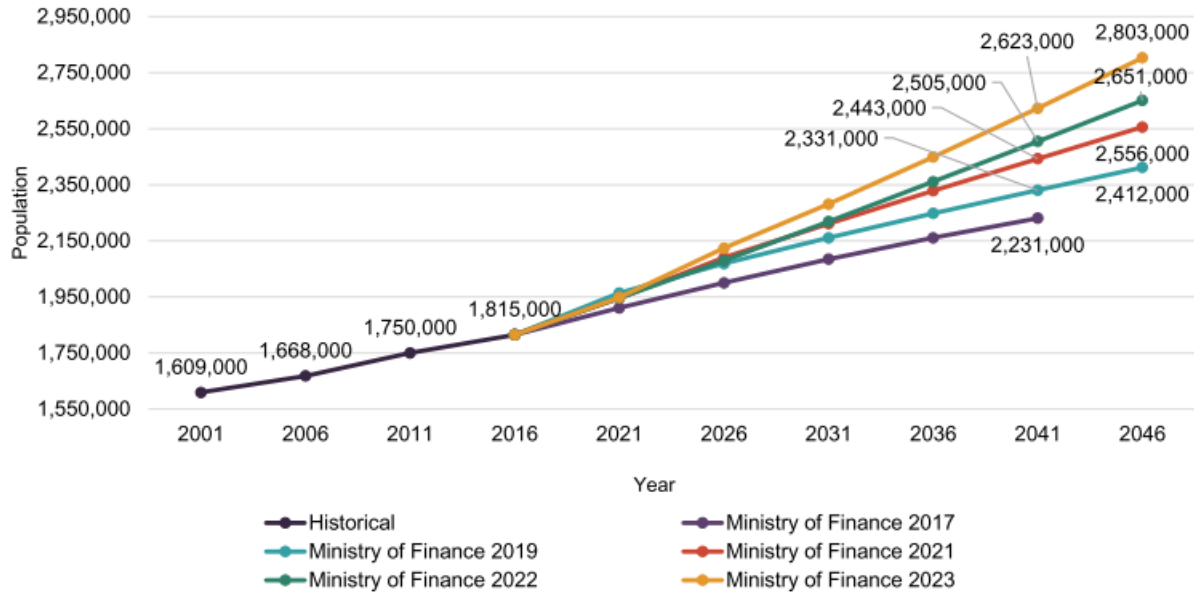
- The M.O.F. has been progressively increasing its growth projections for Eastern Ontario on an annual basis since 2017.
- Under the Summer 2023 M.O.F. forecast, Eastern Ontario is projected to reach a permanent population of 2.6 million by 2041. This represents an increase of 392,000 people in Eastern Ontario by 2041 relative to the 2017 M.O.F. projections.
- Population growth in Eastern Ontario is expected to grow at a steady annual rate of 1.5% under the Summer 2023 M.O.F. projections.^[2] This represents a long-term annual population growth rate comparable to the Province-wide average.

[1] Eastern Ontario includes the Kingston C.M.A. and the City of Kingston.

[2] An increase from 0.8% annual population growth for Eastern Ontario, as per the 2017 M.O.F. projections.



Figure 2-1
Eastern Ontario Population Projections, 2016 to 2046



Source: Historical from Statistics Canada Census 2001 to 2021. Ministry of Finance projections from Spring 2017, Summer 2019, Spring 2021, Summer 2022, and Summer 2023 releases, summarized by Watson & Associates Economists Ltd.

2.2 Kingston Census Metropolitan Area (C.M.A.) Historical Population Growth Trends, 2001 to 2021

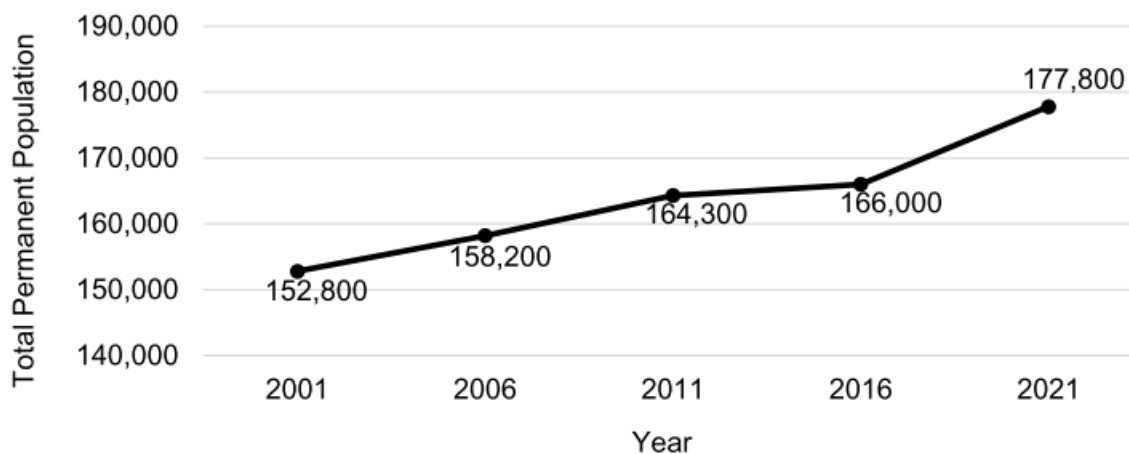
Figures 2-2 and 2-3 summarize the historical population for the Kingston Census Metropolitan Area (C.M.A.) provided by Statistics Canada from 2001 to 2021. Key observations are as follows:

- The 2021 population for the Kingston C.M.A. is 177,800 and is tracking noticeably higher from 2016 to 2021 compared to historical levels from 2001 to 2016;^[1] and
- Between 2001 and 2021, the City of Kingston accounted for 72% of total population growth in the Kingston C.M.A.

^[1] 2001 and 2021 Census population has been adjusted for the net Census undercount.

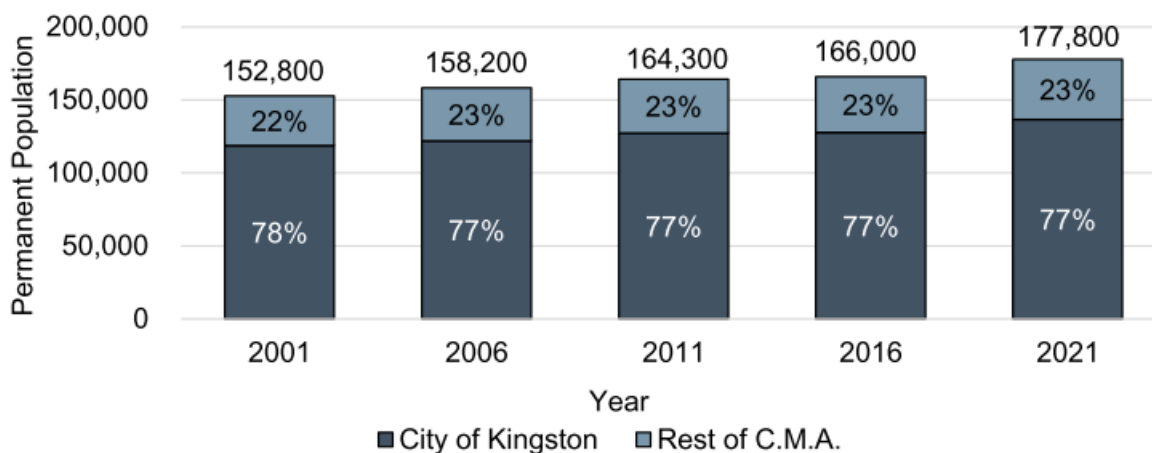


Figure 2-2
Kingston Metropolitan Area (C.M.A.)
Historical Population, 2001 to 2021



Note: Figures include net Census undercount. Figures have been rounded.
Source: Derived from Statistics Canada Census data, 2001 to 2021, by Watson & Associates Economists Ltd.

Figure 2-3
City of Kingston
Share of Kingston C.M.A. Population, 2001 to 2021



Note: Population includes net Census undercount.
Source: Derived from Statistics Canada Census data, 2001 to 2021, by Watson & Associates Economists Ltd.



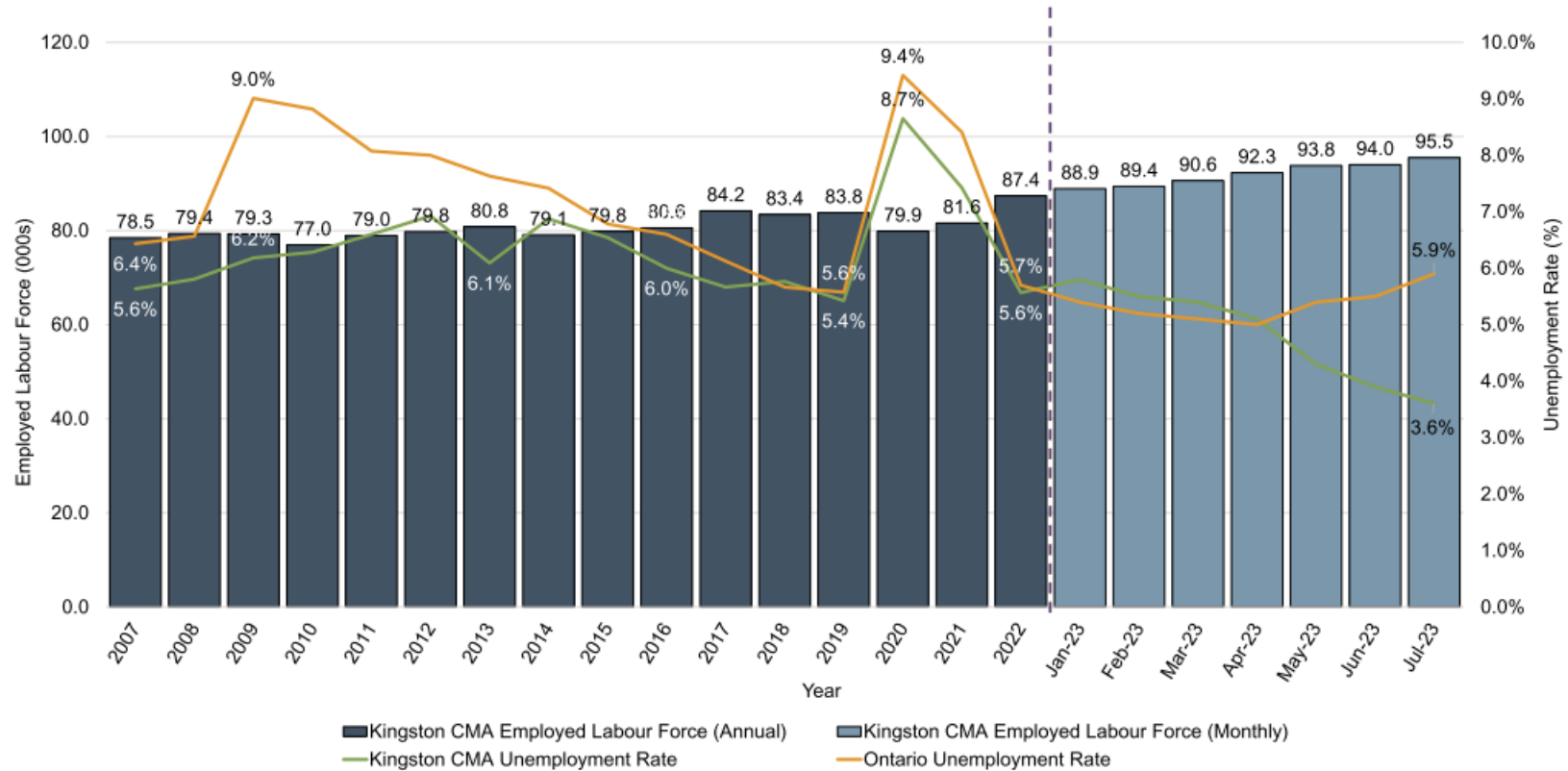
2.3 Regional Labour Force Trends

Figure 2-4 summarizes the total employed labour force and unemployment rate trends for the Kingston C.M.A. Census labour force data is not available for the City of Kingston post-2021, but it is captured in the Kingston C.M.A. by the Statistics Canada Labour Force Survey. Key labour trends during this period and implications are summarized below.

- From 2007 to 2010, the employed labour force declined, coinciding with the 2008/2009 global economic recession.
- Since 2011, the Kingston C.M.A. economy has shown signs of recovery, with steady overall growth in the employed labour force and a declining unemployment rate leading up to the COVID-19 pandemic in early 2020.
- Following the economic recovery from the initial pandemic lockdowns in 2020 and 2021, the labour force for the Kingston C.M.A. steadily recovered, reaching new record highs in July 2023.
- This steady increase in the labour force has resulted in a return to historically low labour force unemployment rates for the Kingston C.M.A. at 3.6%, while the unemployment rate for the Province of Ontario has also declined to 5.9%.
- To ensure that economic growth is not constrained by labour shortages, continued effort will be required by the municipalities within the Kingston C.M.A. (working with their public- and private-sector partners) to explore ways to attract and accommodate new skilled and unskilled working residents within a broad range of ownership and rental housing options.



Figure 2-4
Kingston C.M.A. Labour Force Trends, 2007 to Year-to-Date 2023



Note: Statistics Canada Labour Force Survey and Census labour force statistics may differ.
Source: Statistics Canada Data Tables 14-10-0393-01 and 14-10-0380-01. Data derived by Watson & Associates Economists Ltd., 2023.



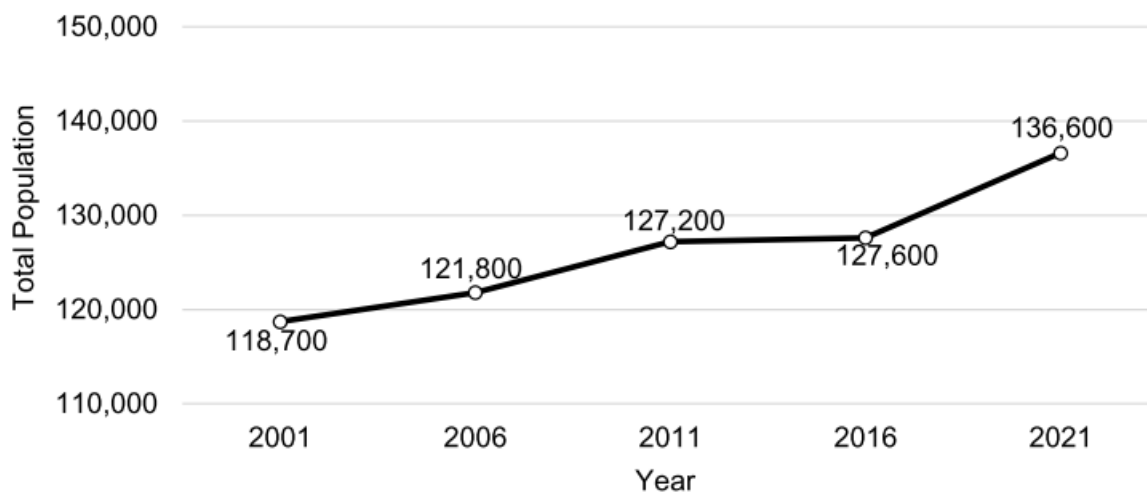
3. City of Kingston Trends

3.1 City of Kingston Residential Trends

3.1.1 Historical Population Growth, 2001 to 2021

Figure 3-1 summarizes the historical population for the City of Kingston, as provided by Statistics Canada from 2001 to 2021. Similar to the broader Kingston C.M.A., the 2021 population for the City of Kingston (136,600 people including the net Census undercount) is tracking noticeably higher from 2016 to 2021 compared to historical levels experienced from 2001 to 2016.^[1]

Figure 3-1
City of Kingston, Historical Population Growth, 2001 to 2021



Note: Population includes net Census undercount.

Source: Derived from Statistics Canada Census data, 2001 to 2021, by Watson & Associates Economists Ltd.

^[1] 2001 and 2021 Census population has been adjusted for the net Census undercount.

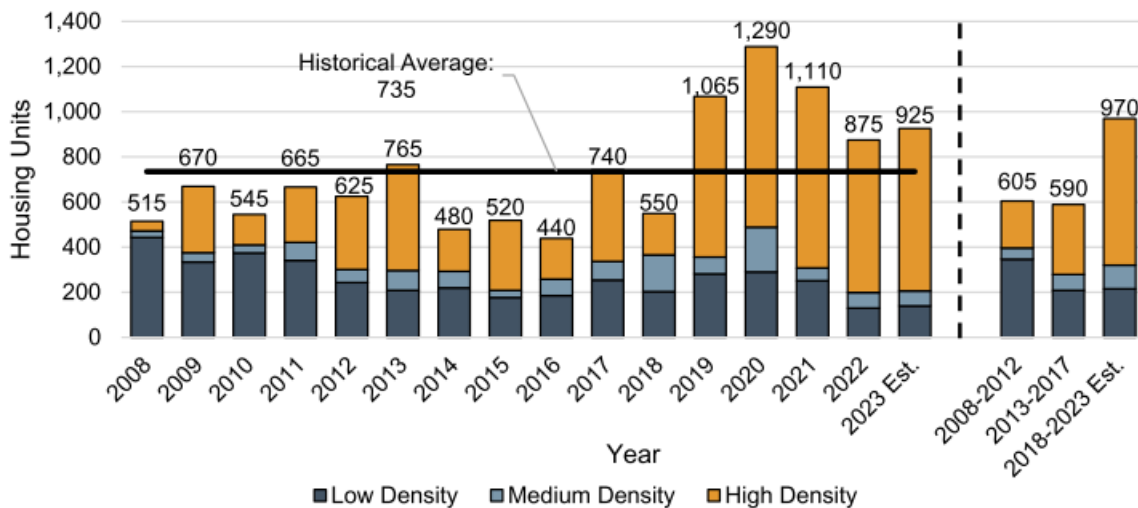


3.1.2 City of Kingston Residential Building Permit Activity by Dwelling Type

Figure 3-2 summarizes historical trends regarding residential building permit activity (new units) for the City of Kingston during the 2008 to 2023 period. Over this recent historical period:

- The City of Kingston issued an average of approximately 735 residential building permits per year related to new residential dwellings;
- The average rate of residential building permit activity significantly increased during the 2018 to 2023 period, partly driven by a large number of permits issued for new high-density residential dwellings; and
- The share of residential building permits issued for low-density housing progressively decreased from 57% during the 2008 to 2012 period to 35% during the 2013 to 2017 period, and to 22% during the 2018 to 2023 period.

Figure 3-2
City of Kingston
Historical Housing Units from Building Permit Activity, 2008 to 2023



Notes:

- Figures have been rounded.
- Low density includes singles and semi-detached, medium density includes townhouses and apartments in duplexes, and high density includes bachelor, 1-bedroom, and 2-bedroom+ apartments.

Source: Derived from building permit data provided by the City of Kingston, 2008 to 2022, and 2023 estimated from year-to-date October 2023 building permit data, by Watson & Associates Economists Ltd.



3.1.3 City of Kingston Housing Price Trends

Economic conditions and housing prices play key roles in shaping housing development trends. Over the past two decades, Southern Ontario municipalities have experienced a steady increase in housing prices driven by a number of factors, including steady net migration, rising land prices and development costs, and low mortgage rates relative to longer-term historical averages, combined with an increase in national money supply through quantitative easing (Q.E.) led by the Bank of Canada. Generally, strong fundamentals associated with the Canadian economy and political landscape have also attracted a steady stream of local and foreign investment to Ontario businesses and the real estate market (e.g., the favourable Canadian/U.S. exchange rate, stable banking sector, competitive education system, etc.).

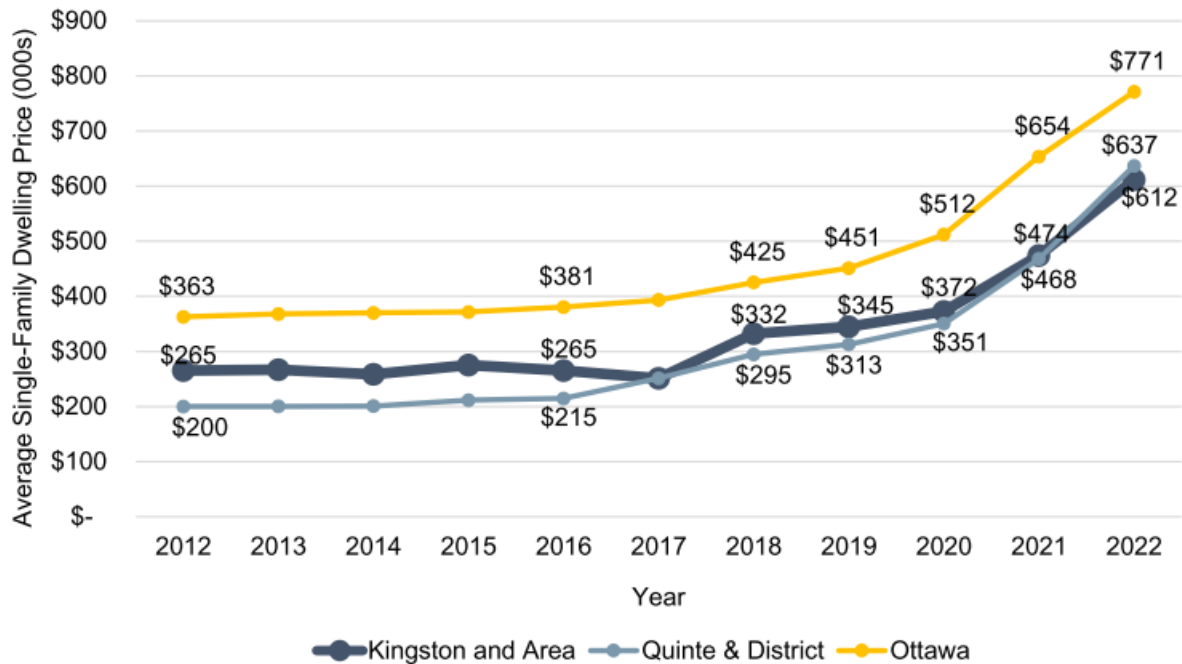
Figure 3-3 summarizes annual historical trends in average single-family housing prices for Kingston and Area from 2012 to 2022. For comparative purposes, average single-family housing prices have also been provided for Quinte & District, and the City of Ottawa. Between 2012 and 2022, the average price of a single-family dwelling increased from \$265,000 to \$612,000, representing an annual housing appreciation rate of 9%. Comparatively, Kingston and Area experienced slightly faster housing price appreciation relative to the City of Ottawa and a slightly lower price appreciation relative to Quinte & District.

Most recently, the COVID-19 pandemic has accelerated housing price appreciation across Canada since mid-2020 (including the Kingston C.M.A. and the City of Kingston), following a sharp reduction in mortgage rates as of March 2020. It is noted that housing prices peaked across most regions of the Province in February/March 2022 following a series of increases to the prime interest rate, which rose from 2.45% in November 2022 to 7.20% as of November 2023.

Since the most recent 2022 real estate peak, average housing prices are estimated to have fallen by approximately 15% year-to-date; however, even with the reported decrease in housing prices since 2022, the increase in prime interest rates has further reduced housing affordability for new homebuyers. Rising housing carrying costs in the City of Kingston will continue to generate demand for a broad range of housing by structure type and tenure, to accommodate a diverse range of newcomers by age and household income who are anticipated to contribute to the City's growing population base.



Figure 3-3
City of Kingston and Comparator Regions
Average Housing Prices, Average Single-Family Dwelling Price, 2012 to 2022



Note: Figures have been rounded.

Source: MLS Home Price Index Benchmark Price, summarized by Watson & Associates Economists Ltd.

4. City of Kingston Population, Housing and Employment Forecast, 2021 to 2051

In accordance with the recent demographic, economic and socio-economic trends discussed in sections 1 to 3 of this technical memo, as well as the anticipated growth drivers/disruptors discussed in this section, three long-term population, housing and employment forecasts, including a Medium or “recommended” Growth Scenario have been prepared for the City to the year 2051. In developing the City’s long-term population forecast, consideration has also been given to the long-term population, housing and employment growth outlook for the surrounding market area.

4.1 Key Growth Assumptions

The following provides a summary of the key growth assumptions which inform the Low, Medium and High Growth Scenarios for the City of Kingston from 2021 to 2051. These assumptions are discussed below.



4.1.1 Macro-Economic Trends

- The COVID-19 pandemic had a significant economic impact on the national and provincial economy in 2020 and 2021, as measured in terms of G.D.P. COVID-19 is anticipated to continue to influence the global and national macro-economic conditions for several years to come.
- The Ontario economy contracted by 5.1% in 2020, before rebounding by 5.2% in 2021. Throughout 2022, the Ontario economy continued to expand and grew by 3.6%, while the overall Canadian economy grew by 3.5%. BMO Capital Markets has forecast that G.D.P. growth will decline to 1.1% in Ontario in 2023 and 1.0% overall for Canada, and further moderate in 2024 to 0.4% for Ontario and 0.5% for all of Canada.^[1]
- Under the Low Growth Scenario, it is assumed that the provincial economy will underperform, on average, relative to near-term and ongoing G.D.P. forecasts, while the Medium and High Growth Scenarios respectively assume that the provincial G.D.P. growth will meet or exceed near-term provincial forecasts on an ongoing basis.

4.1.2 National Immigration Trends

- Since the COVID-19 outbreak, Canada has continued to raise its immigration targets, and aims to welcome 485,000 new permanent residents in 2024, 500,000 in 2025 and 500,000 in 2026. The federal government will be stabilizing targets for permanent residents at 500,000 per year after 2026 to allow for successful integration and sustainable growth. Actual immigration in 2021 rebounded strongly with 406,000 permanent residents admitted to Canada in 2021 and 437,100 in 2022, while roughly half of total national immigration was accommodated in the Province of Ontario last year.^[2]
- Under the Low Growth Scenario, it is assumed that national immigration will underperform relative to federal targets over the 2021 to 2051 planning horizon. The Medium Growth Scenario assumes national immigration targets will be met, while the High Growth Scenario assumes that immigration targets will be exceeded.

4.1.3 City of Kingston and Kingston C.M.A. Economic Trends

- Under the Low Growth Scenario, it is forecast that the City of Kingston and the Kingston C.M.A. population growth will be comparable to the Summer 2023 M.O.F. projections for the Frontenac County Census Division (C.D.) and subsequent M.O.F. population projection updates. The M.O.F. projects the Frontenac County C.D. population will grow at an annual rate of 1.0% to 2046.

[1] BMO Capital Markets Economics, Provincial Economic Outlook, November 10, 2023.

[2] <https://www.canada.ca/en/immigration-refugees-citizenship/news/notices/supplementary-immigration-levels-2024-2026.html>



- Under the Medium Growth Scenario, the City of Kingston and the Kingston C.M.A. are anticipated to outperform the Summer 2023 M.O.F. projections, while under the High Growth Scenario, the C.M.A. and the City are projected to significantly outperform the Summer 2023 M.O.F. projections and subsequent provincial projection updates for this area.
- The City of Kingston comprised 75% of housing, 77% of population and 85% of employment growth in the Kingston C.M.A. from 2006 to 2021. This trend is anticipated to continue to slightly varying degrees over the forecast period under each of the long-term growth scenarios.
- Under the Medium Growth Scenario, it is assumed that the share of population growth allocated to the City of Kingston will modestly increase between 2021 and 2051 to 78%, while the share of employment growth will increase to 89% between 2023 and 2051.
- Employment growth in the Kingston C.M.A. economy represents a key driver of population growth to the City of Kingston. With respect to commuting trends, 87% of City of Kingston residents work within the City, while 13% work outside the City.^[1] The City of Kingston is assumed to continue to represent an employment hub and the primary location of new housing within the context of the surrounding commuter-shed.
- Steady future economic growth is anticipated across the Kingston C.M.A., most notably associated to the recently announced Umicore electric vehicle battery manufacturing facility in Loyalist Township. This new \$1.5 billion facility will be developed on a 350-acre lot and bring more than 600 new jobs to the area.^[2] Such developments are anticipated to generate indirect jobs in the regional economy, in addition to induced economic impacts associated with the re-spending of labour income (i.e., household spending) throughout the Kingston C.M.A. and beyond.
- Given the competitive position of existing and planned Employment Areas in the City of Kingston (as measured in terms of location/access to major North American employment markets and large population centres, parcel size, price per acre, and competitive development costs, etc.), the City is anticipated to achieve a relatively stronger rate of industrial absorption over the long-term planning horizon under all three growth scenarios.
- Anticipated export-based job growth (i.e., industrial and commercial office jobs) within the City of Kingston and the Kingston C.M.A. also generates population-related employment to service the needs of the growing employment and population base (e.g., retail, accommodation and food, personal services and institutional services). This would include the planned expansion to the Kingston General Hospital.

^[1] Based on Statistics Canada 2016 Census data. 2021 Census commuting trend results have not been utilized due to a significant increase in work at home employment captured due to Census enumeration occurring during the provincial COVID-19 lockdown from April 1, 2021 to June 14, 2021.

^[2] <https://globalnews.ca/news/9533043/loyalist-township-battery-plant-land-preparation/>



- Employment growth comprises two major categories, export-related and community-related employment:
 - Community-related job growth is tied to population growth. These jobs provide services such as retail, entertainment, and hospitality to the community. Under the Low Growth Scenario, relatively lower population growth compared to the other scenarios requires less community-based employment to service the needs of the population. As the population forecast increases under the Medium and High Growth Scenarios, more community-based jobs are required to provide services to the increased population.
 - Export-related jobs are largely industrial based and consist of industries such as manufacturing and logistics. Local factors that can influence export-related employment growth within the City include, but are not limited to, price of industrial lands, availability of shovel-ready industrial lands with a broad range of sizes, access to labour force, and localized supply-chain opportunities. These local factors are anticipated to influence the share of industrial employment accommodated within the City of Kingston within the broader region under each long-term growth scenario.

4.1.4 Demographic Trends

- The City of Kingston's population is aging, driven by the Baby Boomer age group (the generation born between 1946 and 1964). Refer to section 4.3 for additional details.
- The City's mortality rate is forecast to increase from 2021 to 2051 due to the aging of the population. Additionally, there is downward pressure on births as the population ages. These demographic factors have generated a steady decline, and now negative trend, in the City's population growth from natural increase (i.e., births less deaths).
- From 2006 to 2021, the City of Kingston experienced average net migration of 5,100 people annually. Under all growth scenarios, annual net migration is forecast to be considerably higher relative to 2006 to 2021 levels. Progressively higher net migration levels are assumed for the Medium and High Growth Scenarios, relative to the Low Growth Scenario.
- Net migration impacts the population age structure. As the existing population ages, the City of Kingston will become increasingly dependant on net-migration to maintain its existing share of younger age groups. Under the Low Growth Scenario, a larger share of the population will be older by 2051 due to lower levels of net-migration in younger age groups. Under the Medium and High Growth Scenarios, the population age structure is forecast to remain relatively younger due to higher net-migration levels associated with working-age residents and their families.



4.2 City-Wide Permanent Population and Housing Forecast Scenarios, 2021 to 2051

Building on the key growth assumptions identified in section 4.1, three long-term permanent population and housing forecasts have been prepared for the City of Kingston. Figures 4-1 and 4-2 summarize the three long-term City-wide population and housing growth scenarios to the year 2051, including a Low Growth Scenario, Medium Growth Scenario, and a High Growth Scenario. Key observations include:

Low Scenario:

- Under the Low Growth Scenario, the City of Kingston's permanent population base will grow at an average annual rate of 1.0% per year. This represents an average annual growth rate that is above the historical growth rate of 0.7% achieved between 2001 and 2021. The population is forecast to increase moderately between 2021 and 2051 by 50,000 people, from 136,600 to 186,600, respectively.
- Permanent households are expected to increase from 57,800 to 80,800, growing at a rate of 1.1% annually over the 30-year forecast period. Annual forecast housing growth is expected to average 770 units per year, a significant increase from the historical average of 560 units annually from 2001 to 2021.

Medium Scenario:

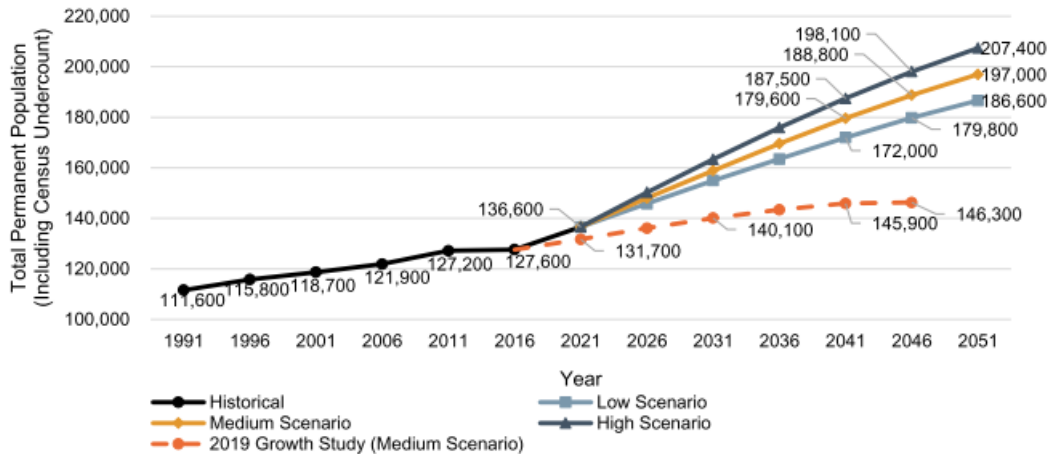
- The City of Kingston's permanent population is forecast to grow at an annual rate of approximately 1.2% under the Medium Growth Scenario. The City's population is expected to reach 197,000 by 2051, representing an increase of approximately 60,400 from 2021 to 2051.
- Over the 2021 to 2051 period, permanent households are expected to increase from 57,800 to 84,800, growing at a rate of 1.3% annually. Annual forecast permanent housing growth is expected to average 990 units per year.

High Scenario:

- Under the High Growth Scenario, the City of Kingston's permanent population base is forecast to grow at an average annual rate of 1.4% per year. The population is anticipated to grow by approximately 70,800 people, increasing from 136,600 in 2021 to 207,400 in 2051.
- Over the 2021 to 2051 period, permanent households are expected to increase from 57,800 to 88,500, growing at a rate of 1.4% annually. Annual forecast permanent housing growth is expected to average 1,020 units per year.

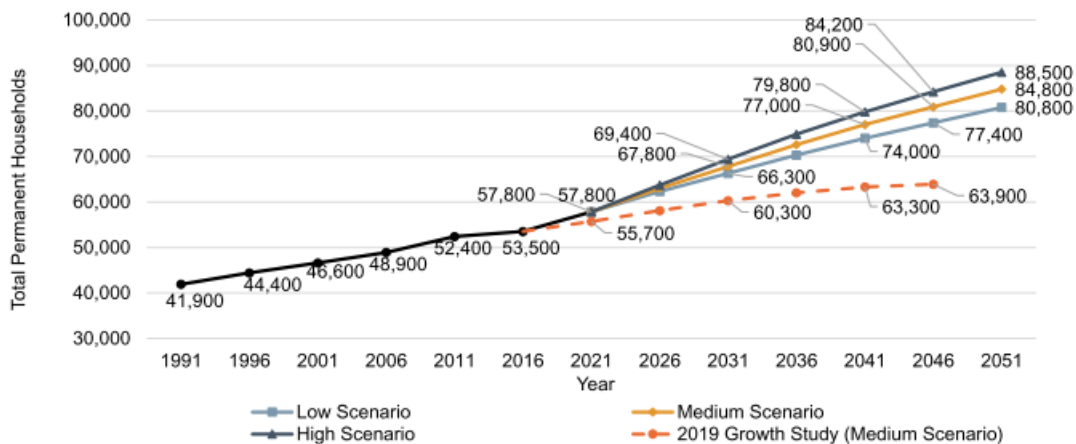


Figure 4-1
City of Kingston
Long-Term Permanent Population Growth Scenarios, 2021 to 2051



Note: Population includes net Census undercount and has been rounded.
Source: Historical derived from Statistics Canada Census and Demography Division data, 1991 to 2021. 2019 Growth Study (Medium Scenario) from City of Kingston Population, Housing and Employment Growth Forecast, 2016 to 2046, Final Report, March 5, 2019. 2021 to 2051 forecast by Watson & Associates Economists Ltd.

Figure 4-2
City of Kingston
Long-Term Permanent Households Growth Scenarios, 2021 to 2051



Note: Population includes net Census undercount and has been rounded.
Source: Historical derived from Statistics Canada Census data, 1991 to 2021. 2019 Growth Study (Medium Scenario) from City of Kingston Population, Housing and Employment Growth Forecast, 2016 to 2046, Final Report, March 5, 2019. 2021 to 2051 forecast by Watson & Associates Economists Ltd.



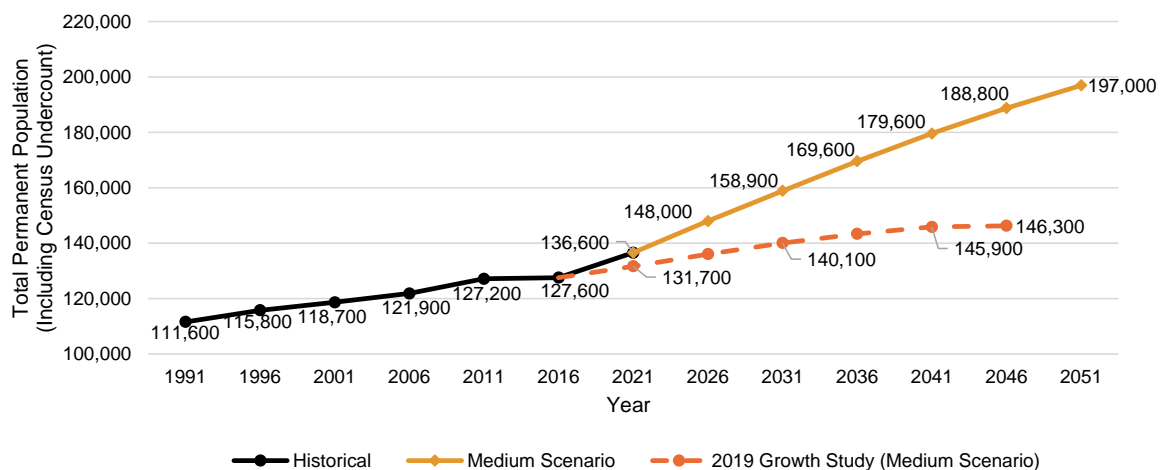
4.3 City-Wide Medium (Recommended) Permanent Population and Housing Forecast, 2021 to 2051

Based on our review, the Medium Growth Scenario represents the “most plausible” growth forecast scenario for the City of Kingston for the following reasons:

1. It represents a reasonable future rate of population growth relative to the surrounding municipalities and sub-regions of Southern Ontario regarding historical and forecast trends.
2. The level of permanent population growth in the 15 to 64 population age group is reasonable, given the forecast economic growth in the local and regional economy.
3. Forecast net migration levels are higher but appropriate relative to historical trends experienced over the past 15 years, particularly during the post-2016 period. Forecast net migration trends are reflective of steady growth anticipated in the local and regional economy, forecast work at home opportunities, as well as the attractiveness of the City to empty nesters and seniors as a retirement/semi-retirement destination.

For these reasons, the Medium Growth Scenario is the recommended scenario for the purposes of long-range population, housing and employment forecasting and urban land needs analysis for the City of Kingston and the Kingston C.M.A. (refer to Figure 4-3).

Figure 4-3
City of Kingston, Population Scenario Forecast, 2001 to 2051
Medium (Recommended) Growth Scenario



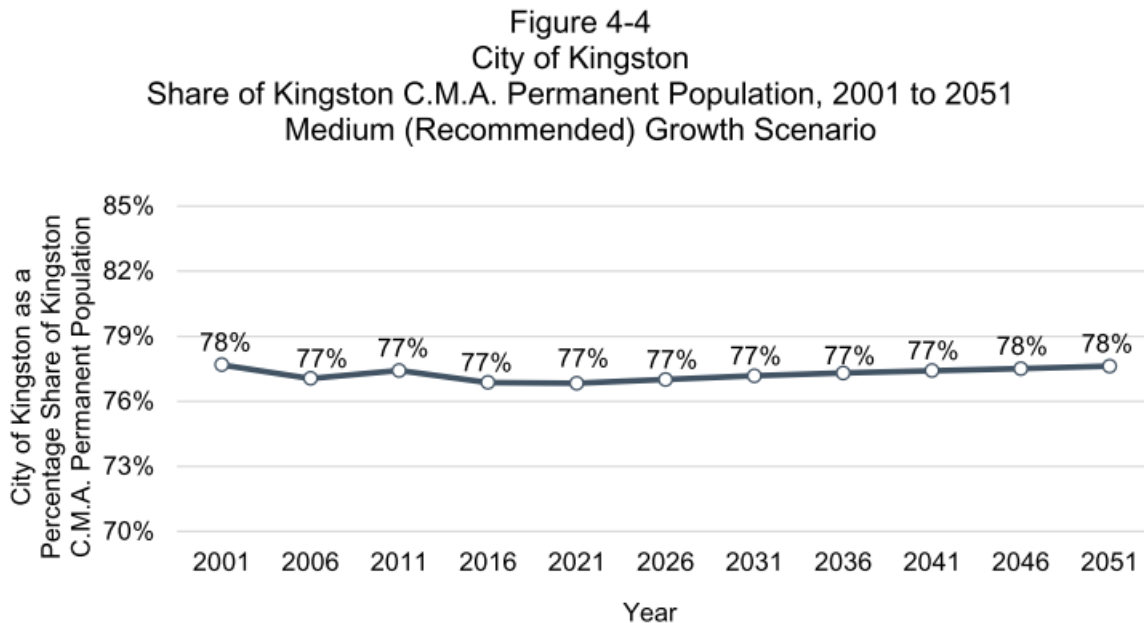
Note: Population includes net Census undercount and has been rounded.



Source: Historical derived from Statistics Canada Census and Demography Division data, 1991 to 2021. 2019 Growth Study (Medium Scenario) from City of Kingston Population, Housing and Employment Growth Forecast, 2016 to 2046, Final Report, March 5, 2019. 2021 to 2051 forecast by Watson & Associates Economists Ltd.

4.3.1 City of Kingston Medium (Recommended) Scenario Population Forecast Share of Kingston C.M.A. Total Permanent Population to 2051

Figure 4-4 summarizes the share of the City of Kingston as a proportion of the total Kingston C.M.A. permanent population. Historically, the share of Kingston’s population has been relatively steady at 78% to 77% from 2001 to 2022. Over the 2021 to 2051 forecast period, this share is forecast to remain relatively constant from 77% to 78%.



Source: Historical derived from Statistics Canada Census data, 1991 to 2021. 2021 to 2051 forecast by Watson & Associates Economists Ltd.

4.3.2 City-wide Medium (Recommended) Scenario Population Forecast by Age Group, 2021 to 2051

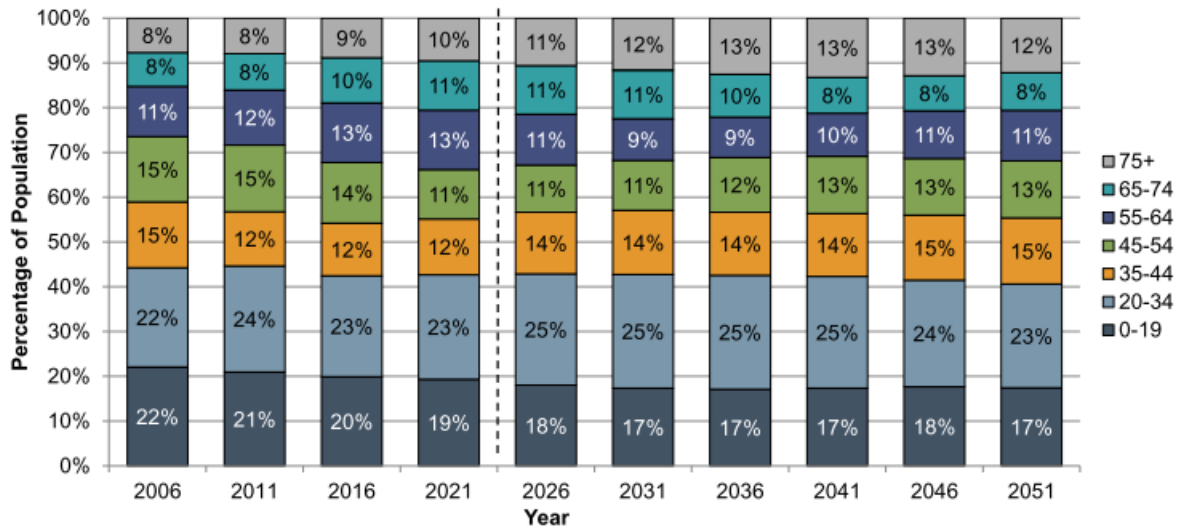
Figure 4-5 summarizes the Medium Growth Scenario population forecast by major age group from 2021 to 2051. Key observations include the following:

- The population is expected to age, with the proportion of the 75+ age group expected to increase from 10% to 12% between 2021 and 2051;
- The population in the 55 to 74 age group (empty nesters and younger seniors) is expected to decrease from 24% to 19% between 2021 and 2051;



- Kingston’s young adult/adult population (20 to 54 years of age) is the largest age group and is forecast to increase from 46% to 51% of the population from 2021 to 2051; and
- The percentage of population in the 0 to 19 age cohort (youth population) is expected to slightly decline from 19% to 17% between 2021 and 2051.

Figure 4-5
City of Kingston
Forecast Permanent Population by Age Structure, 2021 to 2051
Medium (Recommended) Growth Scenario



Note: Population includes net Census undercount.

Source: Historical derived from Statistics Canada Census and Demography Division data, 2006 to 2021. 2021 to 2051 forecast by Watson & Associates Economists Ltd.

4.3.3 City-Wide Medium (Recommended) Scenario Total Permanent Housing Forecast, 2021 to 2051

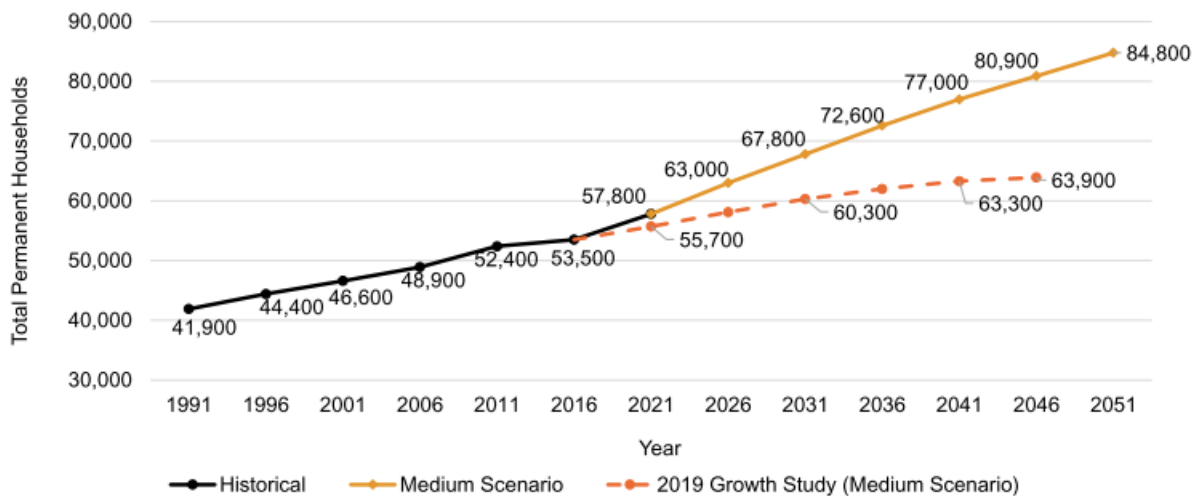
Figures 4-6 and 4-7 summarize the city-wide total permanent housing forecast and the city-wide annual incremental housing forecast from 2021 to 2051. Historical Census housing trends are provided for historical context. Key observations include the following:

- Over the 2021 to 2051 period, permanent households are expected to increase from 57,800 to 84,800, growing at a rate of 1.3% annually;
- Annual forecast housing growth is expected to average 900 units per year, a significant increase from the historical average of 595 units annually;



- Over the forecast, period, overall average household occupancy levels (persons per unit) are expected to decline from 2.36 in 2021 to 2.32 in 2051, largely as a result of the aging of the population.
- It is important to note that the permanent housing forecast does not include student housing needs not captured in the Census (refer to sections 4.4 and 4.5.). Additional housing needs have also been identified in the near-term to address existing housing deficiencies in the rental housing market as well as current non-market housing needs.^[1]
- Taking into account the City’s total housing needs, including student housing needs not captured in the Census, the City’s 10-year annual housing forecast is just over 1,400 units per year, or 14,000 total housing units.
- The recommended housing forecast exceeds the 10-year housing target of 8,000 units, as set out in the Bill 23 Municipal Housing Pledge by the Province of Ontario. The recommended housing forecast also exceeds the four-year housing target of 1,200 units annually set by City of Kingston Council.
- In order to achieve this level of housing growth and provide diverse housing options to accommodate the needs of the community, the City is exploring a range of development regulatory incentives and financial incentives.

Figure 4-6
City of Kingston, Total Permanent Household Forecast, 2021 to 2051
Medium (Recommended) Scenario

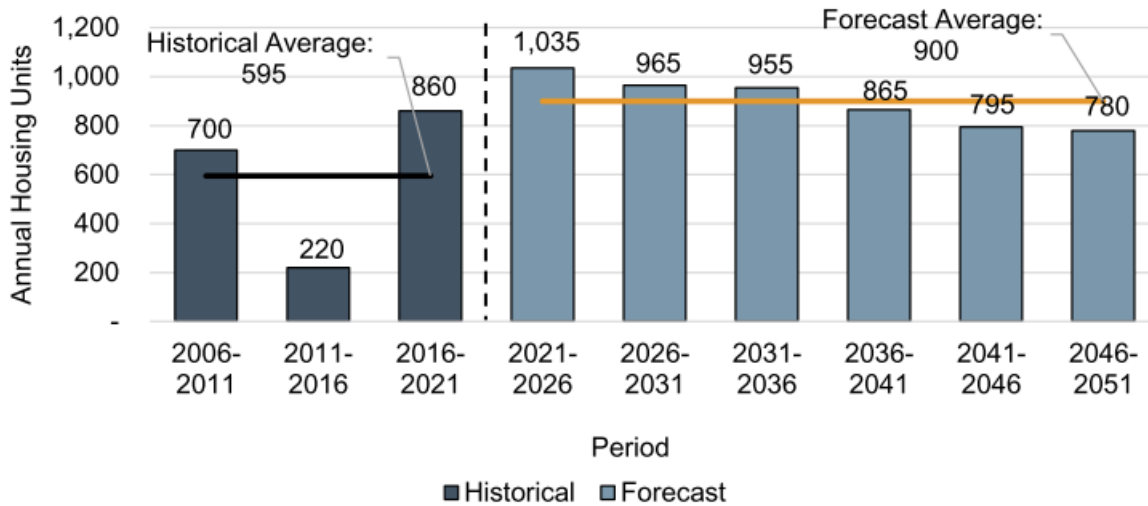


Source: Historical derived from Statistics Canada Census data, 1991 to 2021. 2021 to 2051 forecast by Watson & Associates Economists Ltd.

^[1] City of Kingston, Housing Needs Assessment. July 26, 2023. Watson & Associates Economists Ltd.



Figure 4-7
City of Kingston, Incremental Annual Permanent Household Forecast, 2021 to 2051
Medium (Recommended) Scenario



Source: Historical derived from Statistics Canada Census data, 2001 to 2021. 2021 to 2051 forecast by Watson & Associates Economists Ltd.

4.4 Student Population and Housing Forecast

Figure 4-8 illustrates post-secondary enrolment growth and associated housing needs not captured in the Census for the City of Kingston. Key findings are as follows:

- Full-time post-secondary student enrolment in the City of Kingston is forecast to increase from 34,000 in 2021 to 48,300 by 2051, an increase of 42% (14,300 students) over the forecast period (1.2% annual growth rate).^[1]
- It is anticipated that 53% of forecast full-time post-secondary enrolment growth over the 2021 to 2051 period will reflect growth in domestic students requiring housing in the City. Domestic students that don't require housing in Kingston comprise 2% of future enrolment growth, and the remaining 47% are international students.^[2]
- It is forecast that approximately 1,800 of the students not captured in the Census (28% of total) will be accommodated in on-campus residences. The remaining

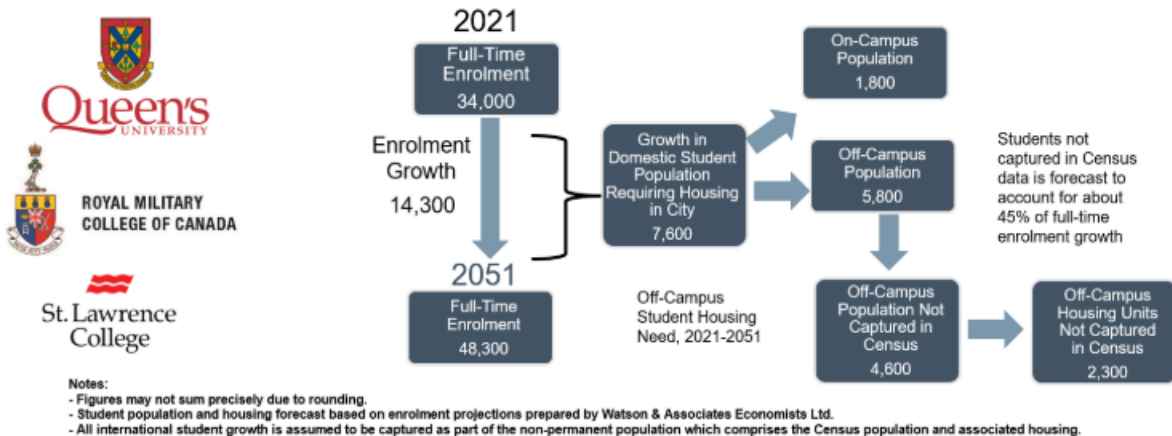
^[1] Post-secondary institutions include Queens University, St. Lawrence College, and the Royal Military College of Canada.

^[2] It is important to note, post-secondary international student growth from 2021 to 2051 is captured as part of the non-permanent resident (N.P.R.) population and is included in the permanent population and housing data. Existing and future N.P.R. population is distinctly layered on top of the City's permanent population by Watson.



72% or 4,600 students are anticipated to be accommodated in off-campus housing. This generates the need for approximately 2,300 off-campus dwelling units to accommodate post-secondary students not captured in the Census over the 2021 to 2051 period. [1]

Figure 4-8
City of Kingston
Post-Secondary Student Forecast, 2021 to 2051



4.5 Total Permanent + Student Population and Housing Forecast Scenarios

Three long-term population and housing forecasts have been prepared for the City of Kingston permanent population (permanent and non-permanent residents adjusted for the net Census undercount) and students not captured by the Census. Figures 4-9 and 4-10 summarize the three long-term City-wide total population and housing growth scenarios to the year 2051. Key observations include:

Low Scenario:

- Under the Low Growth Scenario, the City of Kingston’s total population (permanent & Student) is forecast to increase moderately between 2021 and 2051 by 56,400 people, from 154,100 to 210,500, respectively.
- Total households (permanent & student) are expected to increase from 62,900 to 88,200 over the 30-year forecast period, an increase of 25,300 households.

[1] These housing needs reflect domestic student living off-campus who are counted elsewhere in Canada during Census enumeration but require local housing while they are studying at one of the post-secondary institutions in the City of Kingston.



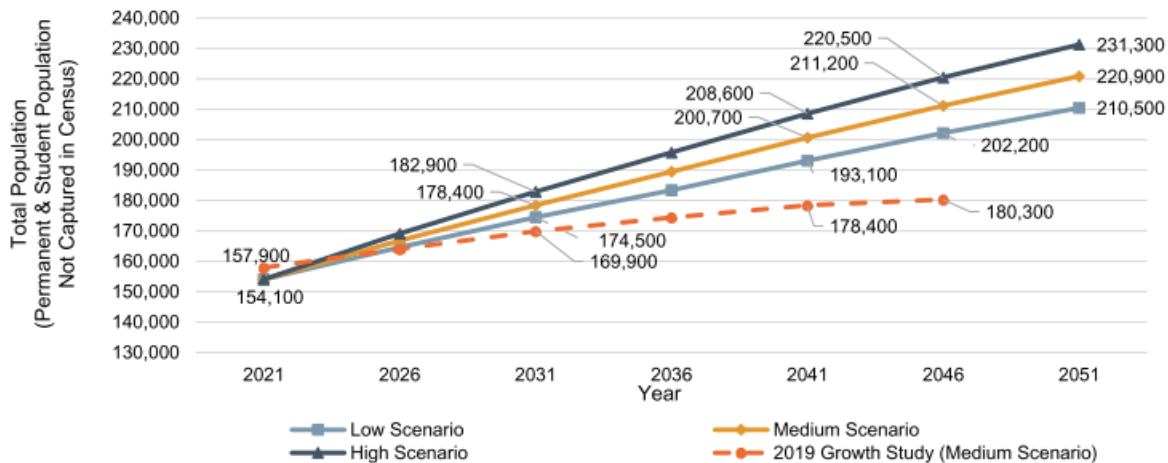
Medium Scenario:

- Under the Medium Growth Scenario, the City of Kingston’s total population (permanent & student) is forecast to increase between 2021 and 2051 by 66,800 people, from 154,100 to 220,900, respectively.
- Total households (permanent & student) are expected to increase from 62,900 to 92,200 over the 30-year forecast period, an increase of 29,300 households.

High Scenario:

- Under the High Growth Scenario, the City of Kingston’s total population (permanent & student) is forecast to increase between 2021 and 2051 by 77,200 people, from 154,100 to 231,300, respectively.
- Total households (permanent & student) are expected to increase from 62,900 to 95,900 over the 30-year forecast period, an increase of 33,300 households.

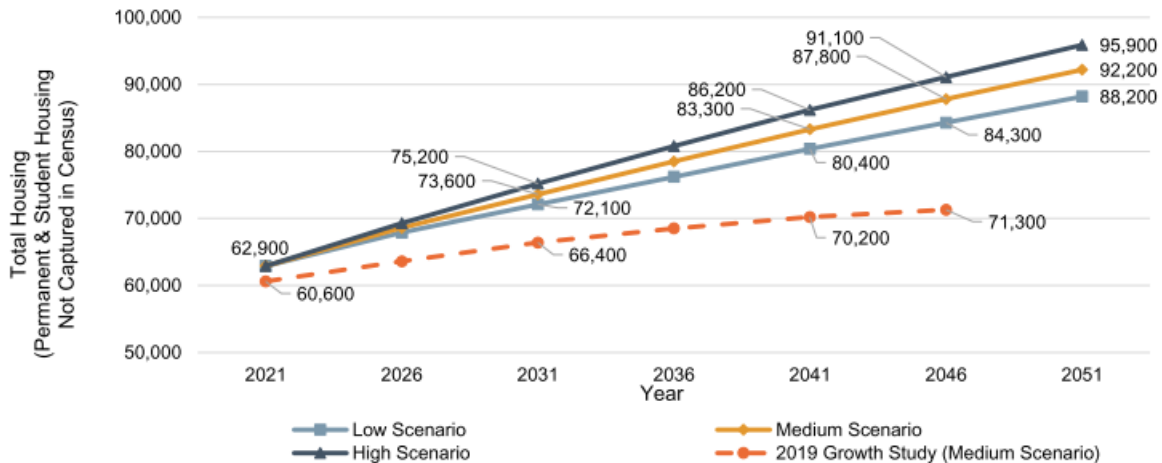
Figure 4-9
City of Kingston
Total Population (Permanent & Student) Growth Forecast, 2021 to 2051



Note: Population includes net Census undercount and has been rounded.
Source: Watson & Associates Economists Ltd.



Figure 4-10
City of Kingston
Total Household (Permanent & Student) Growth Forecast, 2021 to 2051



Source: Watson & Associates Economists Ltd.

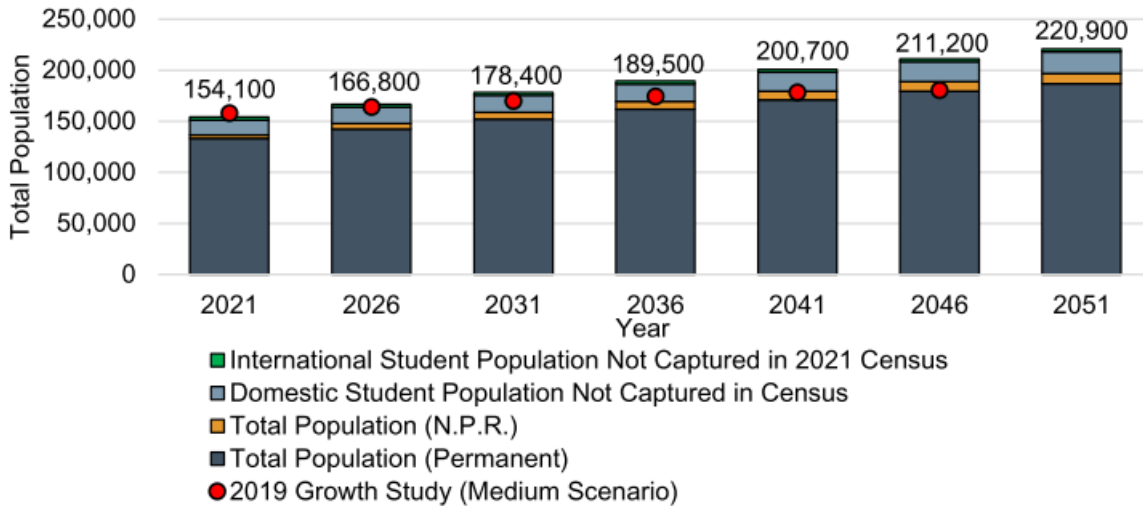
4.6 City-Wide Medium (Recommended) Scenario Total Permanent + Student Population and Housing Forecast

Figures 4-11 summarizes the total (permanent & student) population and housing forecast for the Medium (recommended) Growth Scenario. Figure 4-12 summarizes associated total housing needs of the permanent population and off-campus student households not captured by the Census. Key observations are as follows:

- Over the 30-year forecast period, the permanent population in the City of Kingston is forecast to grow by 60,400, or 1.2% annually. Permanent households in the City of Kingston are forecast to grow by 27,000, or 1.3% annually.
- The student population not captured in the Census is forecast to grow by 6,400, or 1.0% annually over the 30-year period. Student households not captured in the Census are forecast to grow by 2,300, or 1.2% annually;
- Overall, the total population is forecast to increase by 66,800, or 1.2% annually from 2021 to 2051, reaching a total population in 2051 of just under 221,000. Total households are forecast to increase by 29,200, or 1.3% annually, reaching a total of just over 92,000 households by 2051.



Figure 4-11
City of Kingston
Total Population (Permanent & Student) Forecast, 2021 to 2051
Medium (Recommended) Growth Scenario



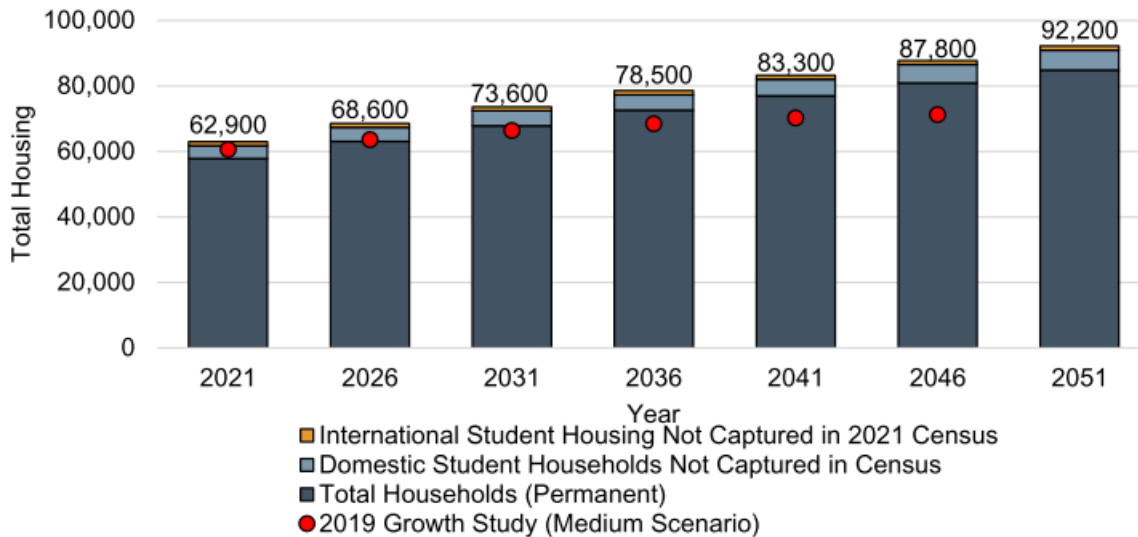
Notes:

- Figures may not sum precisely due to rounding.
- Population includes the net Census undercount.
- All post-secondary international student growth from 2021 to 2051 is captured as part of the non-permanent resident population which comprises the Census population and associated housing.

Source: 2021 derived from Statistics Canada Census data and a review of student population not captured in the Census by Watson & Associates Economists Ltd. 2019 Growth Study (Medium Scenario) from City of Kingston Population, Housing and Employment Growth Forecast, 2016 to 2046, Final Report, March 5, 2019. 2021 to 2051 forecast by Watson & Associates Economists Ltd.



Figure 4-12
City of Kingston
Total Housing (Permanent & Student) Forecast, 2021 to 2051
Medium (Recommended) Growth Scenario



Notes:

- Figures may not sum precisely due to rounding.
- All post-secondary international student growth from 2021 to 2051 is captured as part of the non-permanent resident population which comprises the Census population and associated housing.

Source: 2021 derived from Statistics Canada Census data and a review of student population not captured in the Census by Watson & Associates Economists Ltd. 2019 Growth Study (Medium Scenario) from City of Kingston Population, Housing and Employment Growth Forecast, 2016 to 2046, Final Report, March 5, 2019. 2021 to 2051 forecast by Watson & Associates Economists Ltd.

4.7 City-Wide Employment Forecast Scenarios, 2023 to 2051

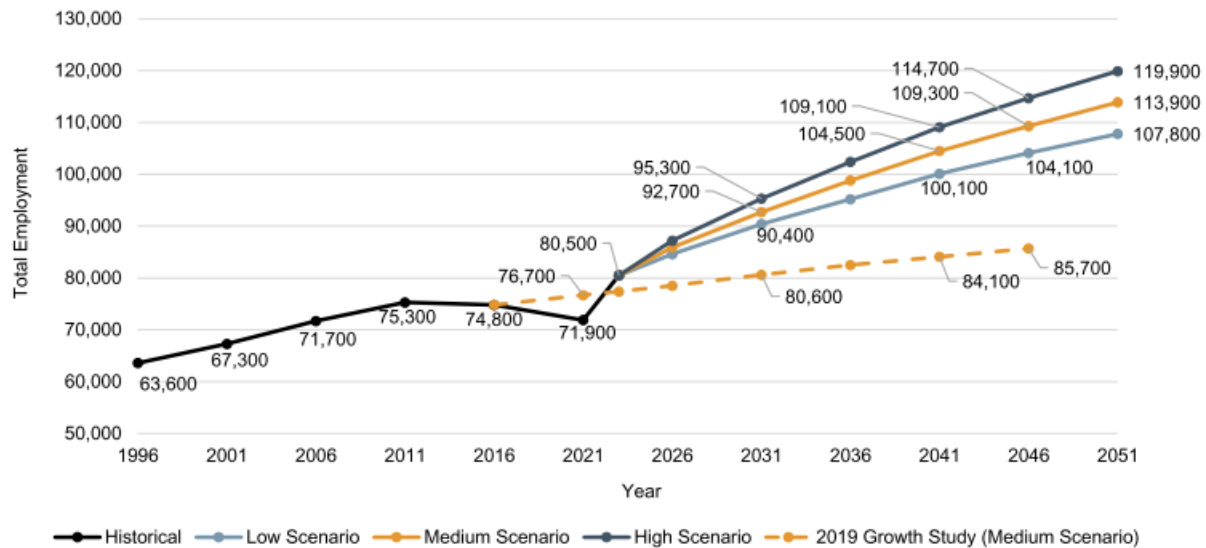
Building on the key growth assumptions identified in section 4.1, three long-term employment growth scenarios have been developed for the City of Kingston, including a Low Growth Scenario, Medium (Reference) Growth Scenario and a High Growth Scenario, as summarized in Figure 4-13. The employment forecast has been derived based on an industry cluster analysis to determine export-based sector growth and community-area job growth. Key observations include the following:

- The Low Growth Scenario assumes that employment in the City of Kingston will grow at an average annual rate of 1.0% per year. Under this scenario, the employment base is forecast to increase by approximately 27,300 jobs, from 80,500 in 2023 to 107,800 in 2051.



- The Medium (recommended) Growth Scenario assumes an annual growth rate of approximately 1.2% for the City of Kingston between 2023 and 2051. Under this scenario, the employment base is expected to increase by approximately 33,400 jobs by 2051, increasing from 80,500 in 2023 to 113,900 by 2051.
- Under the High Growth Scenario, employment in the City of Kingston is forecast to grow at an average annual rate of roughly 1.4% per year. Under this scenario, the City of Kingston is anticipated to add approximately 39,400 jobs, increasing from 80,500 in 2023 to 119,900 by 2051.

Figure 4-13
City of Kingston
Employment Forecast, 2023 to 2051



Notes:

- Figures have been rounded.
- Statistics Canada 2021 Census place of work employment data has been reviewed. The 2021 Census employment results have not been utilized due to a significant increase in work at home employment captured due to Census enumeration occurring during the provincial COVID-19 lockdown from April 1, 2021 to June 14, 2021.

Source: Historical derived from Statistics Canada, 1991 to 2016. 2019 Growth Study (Medium Scenario) from City of Kingston Population, Housing and Employment Growth Forecast, 2016 to 2046, Final Report, March 5, 2019. 2021 to 2051 forecast by Watson & Associates Economists Ltd.

4.7.1 City-Wide Medium (Recommended) Employment Forecast, 2023 to 2051

In accordance with historical employment trends and the key macro and regional economic trends identified in section 4-1, the Medium Growth Scenario represents the “most likely” long-term employment growth scenario for the City of Kingston. Figure 4-14 summarizes the City of Kingston Reference Scenario employment forecast and

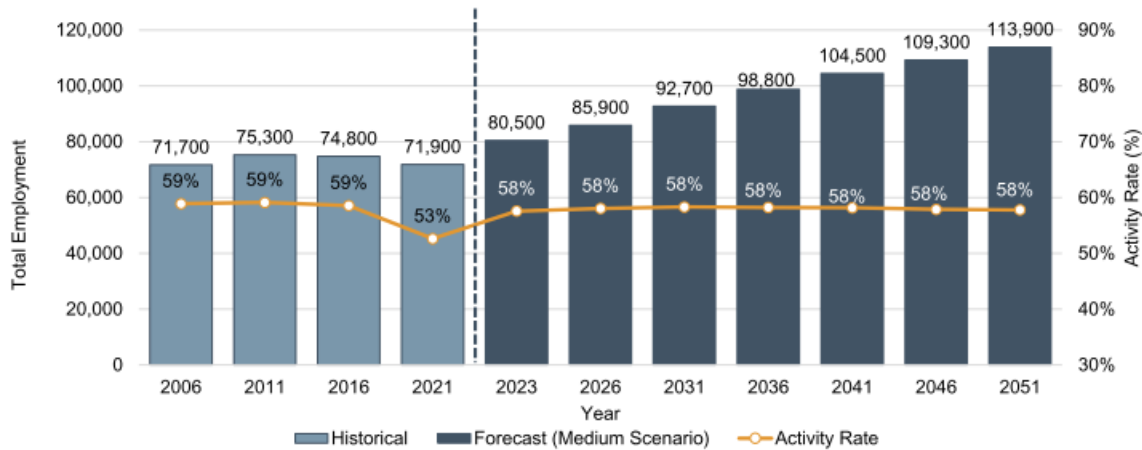


employment activity rate forecast (ratio of jobs to population) from 2023 to 2051, and Figure 4-15 summarizes the City's usual place of work forecast by 2-digit North American Classification System (N.A.I.C.S.). Key observations include the following:

- The City of Kingston's employment activity rate declined from 59% in 2006 to 53% in 2021. This decline in the City's employment activity rate between 2006 and 2021 can be largely attributed to the following:
 - Structural changes in the macro-economy resulting in wide-spread provincial job losses in the manufacturing sector. It is noted that the global financial crisis of 2008/2009 further accelerated these job losses between 2010 and 2015; and
 - Negative economic impacts associated with COVID-19 between 2020 and 2021.
- In 2023 the economy and labour force largely recovered from the impacts of COVID-19 and the activity rate rebounded to 58%.
- Over the 2023 to 2051 forecast period, the City's employment activity rate is forecast to remain relatively stable at 58%.
- Employment growth in the City of Kingston is anticipated across a wide range of export-based and population-related sectors. A growing percentage of forecast job growth is also anticipated to be accommodated through home occupations, home-based businesses, and off-site employment.



Figure 4-14
City of Kingston
Employment Forecast, 2023 to 2051
Medium (Recommended) Growth Scenario



Notes:

- Activity rate is calculated with population including the net Census undercount.
- Numbers have been rounded.
- Statistics Canada 2021 Census place of work employment data has been reviewed. The 2021 Census employment results have not been utilized due to a significant increase in work at home employment captured due to Census enumeration occurring during the provincial COVID-19 lockdown from April 1, 2021 to June 14, 2021.

Source: 2006 to 2016 from Statistics Canada place of work data, including work at home and no fixed place of work. 2021 to 2051 employment forecast derived by Watson & Associates Economists Ltd.



Figure 4-15
City of Kingston
Employment Forecast by Usual Place of Work by 2-Digit NAICS, 2023 to 2051
Medium (Recommended) Growth Scenario



Notes:

- Numbers have been rounded.
- Statistics Canada 2021 Census place of work employment data has been reviewed. The 2021 Census employment results have not been utilized due to a significant increase in work at home employment captured due to Census enumeration occurring during the provincial COVID-19 lockdown from April 1, 2021 to June 14, 2021.

Source: 2023 to 2051 employment forecast derived by Watson & Associates Economists Ltd.

Growth Analysis Public Information Session (June 19, 2023) – Question & Answer Session

The following is a summary of the questions received at the Public Information Session held on June 19, 2023. The questions have been paraphrased from the public information session.

Question: You captured numbers related to students that aren't in the census data – how did you get these numbers?

Response: The post-secondary student population in the city is quite large compared to most municipalities in Ontario. It is partially already captured in the census data of the permanent population. We need to be comprehensive when we do this but make sure we don't double count. It is important that we are only capturing full-time enrollment because they are the student that will be needed dedicated housing on or off campus, opposed to part time students. 34,000 as of 2021 from Queen's University, 6,600 from Saint Lawrence College and Royal Military College. This is publicly available data from the universities and colleges. We have performed elaborate modelling on potential student enrollment for the survey period. We looked at the profile of where students are currently coming from and where students are coming from internationally. International enrollment is growing and will drive future growth in the city. We modelled the enrollment growth potential of the domestic students looking at growth by the age cohort from where the schools draw students from. We layered on top the international base on broader trends of enrollment growth to look at growing that market. We've had discussions with Queen's and St. Lawrence to get insight on forecast numbers to ground truth them. There is infrastructure and physical capacity that impacts growth numbers. We dissected the forecast of international and domestic to look at housing needs on campus versus off campus. Those living off campus will likely be living in purpose built or other secondary rentals. That provides us with information on our housing need for post-secondary students.

Question: How have you captured the influence and impact of the military base (CFB) in your work?

Response: CFB is a large employer in the city with over 5,000 full-time jobs, making them very important as an existing employment base. From our forecast, public administration will include that component, and a key area we see employment growth in. We don't have specific metrics that see major changes or growth, but we do see moderate growth in employment based on historical trends.

Question: The deficit of housing will play a role because we are not starting the forecast at 0, but a bit behind. How does this play into the forecast?

Response: Vacancy rate is low – under the provincial average for vacancy. We identified a few thousand in the deficit. More work is required to look into this, especially with regard to the rental market. In fairness, last time the vacancy rate might have been understated and further work needs to be taken to look at this. We don't have a precise

outcome of where we are going to land but want to ensure we stress not just population growth but persisting need. In the next month or two we will be rolling out some further thoughts on that.

Question: I have comments and concerns with respect to densification and removal of heritage houses. We are making it more difficult to get more affordable housing in a denser situation – this is concerning. We recently had an announcement of 157 units geared to income – dollar value of that is over \$380/square foot which is astronomical. Have you looked into how we can make housing more affordable? It's hard to understand why we are taking away from potential housing to make it easier for people to make the city more dense, affordable, and livable. We need people to be willing to invest again. Student housing is a big employer in the city. People with lesser incomes are really fighting hard to find places to live.

Response: As we get into the next phase, Dillion will be leading the intensification studies and we will provide your comments to Dillion. We are going to be looking at trends and the direction of provincial policy with respect to intensification and look at market trends and supply – intended to inform the policy direction for the city in the long term. With respect to affordability - this study is not designed to be an affordable housing study but it will help guide affordable housing and provide information of demographics of affordability that are shaping the future of housing. The city is undertaking work looking for opportunities for affordable housing, missing middle, etc. This study ultimately helps form more specific studies, but it isn't to speak on affordable housing.

Question: There has been much more growth in the last five years. The model seems to be built on the last five years. Why isn't the longer historical growth the medium scenario? We had never experienced that growth before. If a lot of growth in international migration, how do you model that growth, when it's out of our hands?

Response: It's very hard to project growth over a 30-year period, and the further you go the more challenging it is. We spent a lot of time on the front end looking at the macro issues, and what's happening at a global, national, and provincial scale. Looking at long-range projections from the province by region and have modeled it to see that our plans are moving in the same direction. The amount of growth modelled for Ontario is much higher and continues to be much higher. As long as economic condition continues to remain strong, it will be strong for each level of government. As the economic outlook looks strong and favourable, we think the outlook will be strong for Canada and Ontario, all the way down to Kingston. There will be periods of economic growth and contraction – we can't predict when these will be, so our model is a little smoother than it may be. There has been an increase in migration that has been a strong trend for about a decade, that showed up a few years after 2008/2009, and is continuing to occur now. We could see some periods of contraction but over the long term we expect it to be strong. It is important to monitor on an annual basis because of changes in planning policy, and we need to understand the metrics and how they are changing.

Question: Healthy vacancy rate is 3-4% but Ontario has been well under that for many years, and Kingston is maybe around 1% for the last decade. What vacancy rate are you building in? What is the downside if Kingston built more homes than were needed? Would rental prices go down?

Response: Vacancy rate in the purpose-built rental market in Kingston has a historically low vacancy rate for over 10 years and continues to remain low. The only difference now is the vacancy rate isn't just low in Kingston but cities around Ontario – most major urban areas are in a similar situation. 3% is a healthy vacancy rate to provide sufficient market choice. There was some discussion on about the structural deficit and the need – the vacancy rate is part of this conversation, and we will be looking at this to see what can be done in that area. There are a lot of nuances – it really depends on the type of housing we are talking about – intensification, affordable housing, rental housing, etc. More is better in the current housing market. If we are talking about infill in greenfield locations, there might be more risk because there are financial risks for the cities (accommodating servicing, financial, needs, etc.).

Question: What is your definition of household that you are using in your study? Are you including information with regards to undeclared units with regard to the modelling.

Response: Using the Statistics Canada definition of a household is an occupied unit. There are unoccupied units which would not be considered. Student households are layered on top – they form part of the total dwelling category but will not include part of households. We are getting information from the City on what has been happening in terms of secondary dwellings and getting some information from the Canada Mortgage Housing Corporation (CMHC) for benchmarking throughout southern Ontario. It is very difficult to narrow down illegal units or those that aren't showing up in the data set.

Question: With the amount of new development that is approved, will it leave enough space for downtown to continue to do business? Downtown continues to move to a less stable environment. Is downtown Kingston on your radar? Is everything you are doing thinking about how you will affect the health and vitality of a historic downtown?

Response: We will have a better answer after finishing the Phase 1 work. The project team will look at an intensification strategy and retail analysis to address your question in a more meaningful way.

Question: Your graph showed seniors coming into the area indicating the 75+ crowd – with this type of growth, the socio-economic pressure of living longer, have you built into the model older adults working longer? We are seeing a little of that now, has it been built into your model?

Response: We have looked at this in quite a bit of detail. We have looked at the age structure and age structure of the labour force. The report will include more details on labour force growth and participation. Participation rate is declining but that is starting to moderate due to those working in the workforce longer, those working on a part-time basis after 65+ will start to increase. It won't replace the participation rate, but it will help

to moderate it – one of the reasons we expect to see the activity rate of that ratio not coming down as fast but increasingly slight. It is important not to overstate that trend as there is the tendency to do.

Question: The population of Canada is expected to double in the next 30 to 40 years. It doesn't seem that Kingston is following this trend. Is there a reason for that? How can we measure investment coming into the region from Europe and other countries in the supply chain?

Response: There are not many comprehensive studies done in that area. We do about half of the projects for the rest of the province looking at regional and provincial growth. Overall, the expected growth rate for the province is 1.3%, and a higher rate of 1.5%, which is growing by 22 million by 2041. Watson thinks we will be somewhere tracking around the medium scenario the province is projecting. Eastern Ontario is growing fast but not one of the fastest growing areas in the province, which are Ottawa, greater Toronto area, and south-west Ontario. We are looking at different regions to see how Kingston fits into the overall picture. Kingston is growing much faster than Eastern Ontario but not as fast as the fastest growing areas. We see targets for immigration, economic growth, and there is the potential to track higher. The range we provided between lower and higher ones that we can defend within that broader context. We will continue to monitor and improve forecasting every time.

Question: Public transportation in Kingston is not performing at the same level as most cities in Canada. Seem to be cutting back services. How can it be improved to accommodate growth?

Response: We have looked at transportation in other cities – it does have a big impact on intensification rates in office and retail. The projections will be used to inform the transportation master plan. Results will feed into planning for city infrastructure.

Question: There is a lot of detached homes that are legal and are student housing. There is a huge amount of legal housing that is student housing and purpose-built housing. Student housing isn't purpose built and there is a lot throughout the city. We are squeezing out the small ones. Student housing is an important part of the market here for the everyday person and students which needs to be considered. Has this been considered in calculations? 8,000 active people accessing this fully legal avenue.

Response: We have done a fair amount of work to understand the rental market and recognize that the rental market and rental tenure is a large part of the housing forecast. One of the interesting trends in Kingston is purpose-built rentals. There is a secondary rental market that is actually larger than the primary purpose-built rental market. It is recognized and embedded in metrics, and also noted in our forecast. Part of the challenge is understanding the role of the primary and secondary market, which is a major contributor of work. There are a significant number of smaller-scale landlords in Kingston. We want to ensure this is captured in our work.

Question: Thinking of commuters, what are we looking at for growth in other municipalities? We have the infrastructure and the jobs but are other municipalities growing at different rates? Are we looking at other municipalities as well (commuters) when informing recommendations?

Response: Starting at a broader macro picture, we are doing detailed population projects in communities around Kingston such as Prince Edward County (PEC), Belleville, Cornwall, Hastings. Most of these places are seeing higher rates of growth. Other areas of the province, growth is coming up faster. Things are changing in PEC, Belleville, Quinte West. Other studies will be released very soon to help provide comparative analysis and benchmarking. As a commercial hub with many institutional jobs, there is a lot of growth. We are going to see some spikes in other areas, but Kingston has the regional draw. Because you have that regional draw, we see that growth from the permanent population.

Question: Are you looking at public or private sector?

Response: We are looking for feedback from public and private, holding engagement with private sector to see trends and are happy to get more feedback on nuances and insights we can get.

Question: You mentioned secondary units were included in the high-density calculation. How has modelling changed with policy change?

Response: It is embedded in high density because occupancy tends to look the same as high-density housing. It is tricky to define. We see more opportunities in secondary suites because of affordability. The Bill 23 changes in provincial legislation will provide more opportunity for these types of units. We are expecting to see greater growth here over the long term.

Question: We are seeing a trend of multiple people renting rooms in one house. Are you counting these as multiple rentals or one household?

Response: The census defines households as a family or non-family. When looking at student housing, we see higher occupancy levels that we are trying to factor in. There is not a great deal of empirical data on the average size of a house occupied by students. We have to look at survey data from other university towns, but we do find occupancies are slightly higher. Some areas where they are really high will have upward pressure but might not always stay at that level.

Wicke,Chris

From: John Grenville <[REDACTED]>
Sent: September 15, 2023 8:46 AM
To: Agarwal,Sukriti
Cc: Wicke,Chris; Joan Bowie; Sue Bazely; 'Fiona Charles'; Annette Burfoot
Subject: RE: Questions arising from the Open House on Growth Analysis and Urban Land Needs Study

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Hi Sukriti – I assume that you have received my 30 August email. Have Watson and Associates indicated when they will be able to provide a response? As you know, there has been lots of news coverage on the issue of counting non-permanent residents. Today's article in the Globe and Mail reported that Benjamin Tal, deputy chief economist, CIBC Capital Markets, stated "250,000 – mostly international students – were missed by the census."

I look forward to hearing from you. John

John Grenville, [REDACTED]
24 Jenkins Street, Kingston, ON K7K 1N3
[REDACTED]

From: John Grenville [REDACTED]
Sent: August-30-23 1:48 PM
To: 'Agarwal,Sukriti' <sagarwal@cityofkingston.ca>
Cc: Wicke,Chris <cwicke@cityofkingston.ca>; Joan Bowie <[REDACTED]>; Sue Bazely <[REDACTED]>
Subject: FW: Questions arising from the Open House on Growth Analysis and Urban Land Needs Study

Hi Sukriti – Thanks for getting a response from Watson and Associates to my questions. For whatever reason, the responses generated more questions – added below in **square brackets with bold red type**. Today's article in the Globe and Mail (link below) only added more confusion to the situation. The G&M article suggests that many members of the NPR population do not fill out census forms and are therefore not counted, perhaps as many as a million people.

I look forward to hearing from you. John

John Grenville, [REDACTED]
24 Jenkins Street, Kingston, ON K7K 1N3
[REDACTED]

From: Agarwal,Sukriti <sagarwal@cityofkingston.ca>
Sent: August-28-23 10:39 AM
To: 'john@johngrenville.ca' <[REDACTED]>; Wicke,Chris <cwicke@cityofkingston.ca>
Subject: RE: Questions arising from the Open House on Growth Analysis and Urban Land Needs Study

Hi John,

I hope you are doing well. Please find below responses to your questions:

Question 1 Response:

The methodology on how the student population is captured has evolved from previous studies. Previously international students were not captured as part of the permanent Census population, and through correspondence with Statistics Canada and other recent studies with significant post-secondary student populations, it's been established that they are non-permanent residents (NPR) which are captured as part of the Census permanent population. International students are assumed to have year-round residence **[What's the basis for making this assumption? Can I get the evidence on why it has "been established that they [all international students] are non-permanent residents (NPR) which are captured as part of the Census permanent population"? I worked recently with two students from China and they went back to China during the summer and would not have been captured in the census. In our area there are some international students who stay for the summer but there are certainly fewer of them on the streets and at the bus stops.]** and are issued study permits. During 2021 Census enumeration Statistics Canada data was integrated with Immigration, Refugees and Citizenship Canada (IRCC) administrative records to derive immigration variables such as NPR [Statistics Canada, The Daily, Study: Non-permanent residents in Canada: Portrait of a growing population from the 2021 Census. <https://www150.statcan.gc.ca/n1/daily-quotidien/230620/dq230620b-eng.htm>]. **[I read and re-read the linked article and while it refers to the characteristics of the NPR population, I didn't see anything that indicated why it is assumed that all international students have year-round residence. Can you point me to the right part of the article?]**

As of 2021 approximately 43% of the existing student population in the City of Kingston is not captured in the 2021 Census. Post-secondary students are first established by domestic vs international students, this is important to understand because international students are part of the non-permanent resident population and part of the Census population. **[Are all international students part of the NPR population (if so, how is this determined?) or just those who completed a census form? See the article in today's Globe and Mail which suggests that there are problems - <https://www.theglobeandmail.com/politics/article-a-million-more-non-permanent-residents-live-in-canada-than-official/> What are the numbers for the City of Kingston's NPR population and their census tract or electoral district?]** Post-secondary domestic students were then analyzed based on a number of factors including on-campus residence beds, off-campus beds and students living at home with parents in the City to determine the amount of domestic students captured and non-captured during Census enumeration. **[I am not sure that I understand the factors that are listed. Is it possible to get a better explanation as to what impact factors such as "on-campus residence beds" have on students not in the census? Obviously, they aren't in the census since they aren't in residence. How has the number of off-campus beds been calculated? How has the "students living at home with parents" calculated? There will be post-secondary students recorded as living at home with their Kingston parents when the census is taken but presumably this number includes students that are attending universities other than Queen's.]** The 2021 to 2051 forecast of 45% of student growth being not captured in the Census is consistent with the recent trends. **[How was the forecast of 45% calculated? Can I see the numbers?]**

Question 2 Response:

It is important to differentiate between international and domestic students because of how their population and housing needs are captured. International students are non-permanent residents and are embedded in the Census population and housing, their needs are already captured as part of the permanent population. As discussed earlier, a portion of the domestic students would be captured in the Census and a portion would not be captured as part of the Census i.e. permanent population. **[While housing is one factor, there are lots of other reasons when we need to know how many students are not captured in the census. For example, population of districts in order to**

determine district boundaries and elected representation. Or the calculation of parkland per capita for each district.]

Question 3 Response:

We anticipate as part of further analysis a forecast of student population and housing not captured in the Census will be allocated by the four districts in Kingston (Kingston North, Kingston East, Kingston Central and Kingston West). **[How will this allocation into four districts help in decision-making? For those students not in the census, can there be an allocation of post-secondary students by electoral district?]**

Question 4 Response:

Yes, the report will explain the details for the 1.15% future enrollment growth rate. Watson staff met with the post-secondary institutions (Queens University, St. Lawrence College) to discuss their future enrollment projections which informed the City's post-secondary forecast. Watson also analyzed population growth by age group for enrollment catchment areas across Ontario and Canada where students come from to study in the City of Kingston to inform the domestic student forecast. Post-secondary enrollment growth varies over each 5-year period, with the 2021 to 2026 period forecast to experience the strongest growth (2.1% annual growth rate) with growth moderating over the following 25 years.

Question 5 Response:

As part of the material provided for PIC 1, a Draft Findings Technical Package was included (June 19, 2023) which was intended to be the "memo". **[Is there anything in this Technical Package that explains how the number of post-secondary students not in the census are calculated? Can I obtain a copy?]** As part of the broader Growth Analysis and Land Needs Study a more comprehensive report will be released at a future date.

Best regards,

Sukriti

From: John Grenville [REDACTED]
Sent: Wednesday, July 19, 2023 8:52 AM
To: Wicke,Chris <cwicke@cityofkingston.ca>
Cc: Agarwal,Sukriti <sagarwal@cityofkingston.ca>
Subject: RE: Questions arising from the Open House on Growth Analysis and Urban Land Needs Study

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Thanks for letting me know. John

John Grenville, [REDACTED]
24 Jenkins Street, Kingston, ON K7K 1N3
[REDACTED]

From: Wicke,Chris <cwicke@cityofkingston.ca>
Sent: July-19-23 8:44 AM
To: 'john@johngrenville.ca' [REDACTED]
Cc: Agarwal,Sukriti <sagarwal@cityofkingston.ca>
Subject: RE: Questions arising from the Open House on Growth Analysis and Urban Land Needs Study

Hi John,

Just following up to let you know that a reply is underway and that you'll be receiving it shortly.

Best regards,

Chris

From: John Grenville [REDACTED]
Sent: Friday, June 30, 2023 6:13 PM
To: Wicke,Chris <cwicke@cityofkingston.ca>
Cc: Agarwal,Sukriti <sagarwal@cityofkingston.ca>
Subject: Questions arising from the Open House on Growth Analysis and Urban Land Needs Study

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

I was at the open house on 19th June. My comments and questions focus on the population and how students are captured, or not, in the census population. In 2013 we went through a process to redraw the boundaries of the districts for Kingston. City Council decided that post-secondary students would not be counted in the population which diminished the representation of the urban core of the City and virtually eliminated representation for Williamsville (or Sydenham) District by combining the two districts. When this was appealed to the Ontario Municipal Board, the City hired Dr. Robert Williams who had partnered with Watson & Associates to provide evidence in defence of the decision NOT to include all post-secondary students as being residents in the City of Kingston and NOT include them in redrawing the district boundaries. The OMB decision allowed the appeal and reported that Dr. Williams was "on the wrong side of his own argument."

Since then I have taken an active interest in how students are being recognized in various City programs. For example, in 2020 the Parks and Recreation Master Plan used only the census population, thereby ignoring the majority of the population in the near-campus districts. By doing so, the report overstates the amount of parkland per capita in districts such as Williamsville and Sydenham.

The biggest problem is accounting for the students who are not captured in the census population because of the time that the census is taken. With the student population forming 20% (34,000/170,600) of the total population, it is critical to be able to account for this population whether included in the census population or not. In 2013 when the re-districting was taking place, the number of students not in the census was estimated at 20,562 compared with a full-time student enrolment of 26,864 at the three institutions. That is, 76% of the full-time student enrolment was not included in the 2011 census population. In the report that followed the 2016 census, Watson & Associates estimated 83% (23,600 full-time students) were not captured. (pg 3-24). Currently, as shown on page 36 of the open house material: "Students not captured in Census data is forecast

to account for about 45% of full-time enrollment growth.” Although it’s unclear why “growth” is being differentiated, it is assumed the statement means that 45% (15,300) of full-time student enrolment was not captured in the 2021 census.

Questions arising:

- Why has the percentage forecast dropped from an average of 80% over the past 10 years now being reported as 45% for the upcoming 30 years? It looks like an error was made and it should be 79%. If not, what has changed or will change in the future to reduce the number of full-time students not captured in the census as residents of Kingston? Will Watson & Associates explain how they calculated the percentage of full-time students not captured in the census as residents of Kingston?
- Why does the chart (pg 36) refer to “domestic students”? Is this in contrast to international students? Why are they being differentiated?
- Will there be any further breakdown in the student population not included in the census? A breakdown by district or neighbourhood (as defined by the City) would provide the information that should be used in other City reports such as the Parks and Recreation Master Plan.
- The average growth rate of post-secondary students for the period 2006 to 2016 is approximately 3% per year. The growth rate for 2016 (28,500) to 2021 (34,000) is 3.6% per year. However, the growth rate for the period 2021 to 2051 is 1.15% per year. Will the report explain why the projected growth rate has changed so significantly from previous 15 years? Is there any variation in the projected growth rate over the 30 years covered by the report?
- The pamphlet that was handed out at the June open house indicated that a “memo” would be provided as part of the “Growth Analysis, Scenarios and Allocations.” When will the memo be available?

I look forward to further information. Thanks very much. John

John Grenville, [REDACTED]
24 Jenkins Street, Kingston, ON K7K 1N3
[REDACTED]



October 25, 2023

Sukriti Agarwal
1211 John Counter Blvd.
Kingston, ON
sagarwal@cityofkingston.ca

Dear Ms. Agarwal,

The Kingston Home Builders Association is made up of professionals working to ensure that housing meets the needs of current and future Kingstonians. We have a board and working committees dedicated to ensuring that our community is well represented. We advocate on behalf of community builders regarding local and provincial policies, issues and initiatives.

Our most recent Land Development Committee (LDC) in September was attended by numerous representatives from the City and we were appreciative that the consultant preparing the Population, Growth and Housing study, Watson & Associates, was able to attend and present their latest findings. As committed to during that meeting, the members of the LDC have provided their comments, which are consolidated below:

- CMHC has projected a shortfall of 3.5 million units by 2030, nation-wide. The majority of that need is in Ontario.
- Invest Ontario is projecting that Eastern Ontario will grow approximately 41.7% between 2022-2046, a rate of 1.7% per year.
- Given that the decision regarding the population and housing growth projections will ultimately be made by Council, it is our collective responsibility to ensure that Council has the best information to make an informed decision.
- The environmental/climate crisis is only going to exacerbate the housing crisis in Kingston as we are in an area that is projected to be relatively sheltered from the most dramatic impacts of climate change. Among the impacts we can expect to affect our housing supply, in particular, is displacement due to climate change. We are in a relatively low risk environmental impact zone. People from higher risk areas of Canada and other countries will move to lower risk areas, like Kingston, which can reasonably be expected to result in greater population growth than projected due to typical assumptions.
- We are not looking at “business as usual” in the future and our population projections should consider un-planned increases in immigration due to

climate change. Watson is once again recommending a medium growth scenario. We should be planning for our population growth based on the high-growth scenario, at a minimum.

- Population growth resulting from the new Umicore battery plant in Loyalist Township that is currently being developed, as well as from related support businesses that locate to the Kingston area (CMA) must be reflected in the study. It is reasonable to expect that a majority of the 600 permanent employees that will work at the plant will be living in Kingston, as will the 2,500+ workers from the spin-off jobs created as a result of the Umicore jobs, since that is where the bulk of the housing and amenities are (using a multiplier of 4.2 based on the Ontario Trillium Network for Advanced Manufacturing). When this item was raised at the LDC meeting in September, Watson noted that the impact of Umicore was not being considered as the plant is outside of Kingston. Since it is within the Kingston CMA, it should be included in the study, and an appropriate employment modifier should be applied.
- Monitoring actual growth against the projections on a scale of 5 and 10 years is insufficient. If the City waits 5 years to find out whether the 2023 projections are on track and sees that we are, once again, underestimating our growth, we will be even farther behind. We need to plan based on higher growth rates, with contingency planning for underperforming growth. It is understood that no one has a crystal ball. The consequences of underestimating our growth significantly outweigh the consequences of overestimating it. If we underestimate our growth again, we will be even farther behind than we currently are.
- We are not satisfied that Watson is appropriately considering student (domestic and international) housing needs. Without endorsement from Queen's University and St. Lawrence College, we ask that staff and Council not rely on Watson's projections as they relate to students.
- Kingston has historically been, and continues to be, a top Canadian destination for retirees. Given the aging population, our proximity to three major cities plus the US border, our high quality of life, and existing healthcare institutions, our members anticipate that Kingston will see a higher than proportionate share of retirees moving to Kingston when compared to other communities in Ontario and country-wide. The Watson study does not appear to consider this factor and how it could potentially offset the "natural" decrease in population that is currently being projected.
- The City's Director of Strategy, Innovation & Partnerships presentation on the workforce strategy at the Mayor's Luncheon showed a recent population growth of 1.9% in 2021-2022. Watson's "high growth" forecast



showed 1.4% growth, with their recommended scenario at just 1.2% as an average annual growth rate. Contrast this with Watson’s 2019 study where they estimated an average annual growth rate of 0.6% between 2016 and 2031. The 2021-2022 growth rate was driven by market factors. We now have municipal and provincial targets pushing for even greater growth rates.

- The director’s presentation stated, “*Kingston has experienced significantly stronger population and economic growth over the past 5 years than the 10-year historical average*” which suggests that Watson’s projections should perhaps put more weight on recent population and employment growth than relying on longer term averages. 2021-2022 was an unusual year in many ways, but given our comment #1 above, we should be planning for these unusual years to be increasingly common instead of assuming that future growth will level out, which is an assumption in the Watson report. We are living in unprecedented times, and we need to reflect that in our planning.
- The director further stated that the City is expecting 8,000 new jobs to be created in the Kingston CMA over the next 5 years and that there are currently 1.8 jobs available to be filled in Kingston for every 1 person searching for a job. We are concerned that the current pressure on housing affordability and availability is preventing these jobs from being filled, and that filling these jobs puts more pressure on the housing supply which prevents other jobs from being filled, in an unsustainable feedback loop.
- Kingston has been experiencing a housing crisis in recent years due to the number of available homes of all types being constructed and the affordability of those homes. We continue to have one of the lowest vacancy rates in the country. Businesses and institutions are continually stating that they are struggling to recruit new employees to Kingston due to the housing situation. There is an alarming shortage of available vacant land for development of residential or employment uses within the urban boundary. The result of these considerations is that there is no opportunity to plan for the supply of new homes of all types demanded by the market as well as employment lands to account for future growth.

The KHBA does not endorse the medium growth scenario that Watson presented in September. The consequences of underestimating population growth have directly contributed, in part, to the housing crisis our community is experiencing.

What is the downside to projecting a high growth scenario for population growth?

We now know the effects of underestimating population growth. We are even concerned that Watson's high growth scenario of 1.4% may be underestimated for the reasons discussed above, particularly when compared to those from Invest Ontario.

We respectfully submit that the population growth projections should be fully endorsed by major organizations and institutions such as CFB Kingston, Queen's University, St. Lawrence College, all City departments, the Kingston Health Sciences Centre, KEDCO, and the Kingston Home Builders Association, as examples. Failing that, we risk once again under-planning for growth and compounding the other factors that are already contributing to the housing crisis, for another 5-10 years.

We look forward to continuing to work with the city in creating new communities in Kingston.

Respectfully submitted,

Kingston Home Builders Association
1575 John Counter Blvd
Kingston, ON
K7M 3L5

October 23, 2023

Memorandum to: Dustin Greene
Kingston Home Builders' Association

From: Daryl Keleher, MCIP, RPP, Principal
Keleher Planning & Economic Consulting Inc.

Re: Kingston Land Needs Analysis
Our File: P1059

Keleher Planning & Economic Consulting Inc. was retained by the Kingston Home Builders' Association to review the materials released thus far by the City of Kingston for their forthcoming urban land needs analysis.

SUMMARY

The City's 2023 Population, Housing and Employment Forecast Study (as per the September 2023 presentation) includes three forecast scenarios for the City over the 2021-2051 period, with growth rates of 1.0% per year (Low, 186,600 persons by 2051), 1.2% (Medium, 197,000 persons) and 1.4% (High, 207,400 persons).

Based on my review of the materials released by the City of Kingston thus far for their assessment of urban land needs, my detailed analysis can be summarized as follows:

Existing Housing Supply Pipeline of Approved Developments is Above Provincial Minimums but Deficit in Ground-Related Housing Already Apparent

- Of the 11,500 dwelling units in the City's 'development approvals process', only 4,000 are approved/committed, which based on the Council's Strategic Priority Target of 1,200 residential unit permits per year, represents just over 3 years of approved supply, only slightly above the current Provincial Policy Statement minimum of 3 years supply;
- The City's estimated housing pipeline, when compared to the Medium Scenario housing forecast shows a significant existing shortfall of housing for single/semi-detached within the next 10 years, and shortfalls for all unit types beyond 2031.

Land Needs Analysis Needs Further Refinement and Enhanced Flexibility to Respond to Evolving Needs

- The Provincial Land Needs Assessment methodology suggests that adjustments to estimated land needs be made to the baseline estimated demand for housing and the potential available supply of housing, including accounting for on-going vacancy of dwelling units (usually 2-3%), constrained land that requires infrastructure that may make development infeasible, lands that may not develop in a timely fashion due to landowner choice, and other economic and demographic considerations, such as increases in immigration and emigration. It does not appear that any of these potential factors have been accounted for in the City's estimated land needs analysis or growth scenarios.



- In estimating employment land needs consideration should be given the ability of the City to accommodate large-scale, unanticipated influxes of jobs through major employers choosing to locate in the City or the surrounding region, and the impact on both employment land needs, providing the City with a flexible land supply to enable a response to such opportunities.

Implications of Proposed New PPS;

- Appendix – Schedule 1 of the proposed Provincial Planning Statement (PPS) includes 29 municipalities across Ontario, including the City of Kingston, which have a unique set of policy direction on matters where there is according to the PPS the “greatest need for housing.”. PPS Policy 2.1.2 states that an appropriate range and mix of housing options required to meet projected requirements is to be provided.
- The City’s housing forecast to 2051 provides for the new housing in the City to consist of 17% single-detached, 18% townhouses and 65% apartments. Over the past 20 years, the housing mix built in the City was 58% singles/semis, 10% townhouses and 33% apartments.
- No municipality exists in a vacuum - if the estimated supply and associated land set aside for low-density housing to 2051 is understated relative to actual demand, the City’s approach may have the unintended consequence of pushing households that are seeking low-density and/or ground-related housing out of the City and into more rural parts of the Kingston CMA, or outside of the CMA entirely to other parts of Ontario where desired housing forms are more readily available.
- The City’s preferred “Medium” Scenario from the Watson report is 10,400 persons lower than the “High” Scenario, with the approved number to be baked-in to all upcoming infrastructure and land-use planning exercises in the short- and medium-term. Housing forecasts that are found in the long-run found to be too low can be ‘self-fulfilling’ if the growth that is found to need to be accommodated is physically unable to exceed the amount of servicing capacity planned for and built through infrastructure planning exercises.
- Provincial policy (current and proposed) enables sufficient lands to be made available to meet projected needs for a time horizon exceeding 25 years (referring to a period of “at least 25 years”) **and planning for infrastructure is able to extend beyond the horizon for which lands are made available**. If the “High” Scenario has a realistic probability of being achieved by 2051, usage of that forecast should be considered.
- Planning for the High Scenario would add additional flexibility in the City’s land and housing supply and help to ‘future-proof’ the City’s ability to respond to future challenges that may arise in Canada and around the world. If using the “High” scenario is found to need revisiting in the future, ongoing Official Plan review processes every 5-10 years can take that into account and adjust as necessary.

Population and Housing Projections

- The Ministry of Finance forecasts growth in Eastern Ontario during the 2021-2046 period of 1.41 million people, with 72.3% of this growth in Ottawa, considerably higher than its current 54% share of population in the region. Conversely, the Ministry forecasts to 2046 would see the Frontenac Census Division (which includes the City of Kingston) attract just 5% of the growth in Eastern Ontario over the 2021-2046 period, despite making up 8.4% of Eastern Ontario’s current population.
- The Ministry of Finance’s relatively slowed growth forecast for the Frontenac CD is at odds with recent changes to Provincial policy, with the City of Kingston being just one of two municipalities in the



proposed Provincial Planning Statement in Eastern Ontario (and 29 across Ontario) identified and prioritized for growth as a “large and fast” municipality.

- Within the Kingston region, over the 2016-2021 Census period, the City of Kingston comprised 76.4% of the growth within the Kingston Census Metropolitan Area (CMA). If the City’s share of the Ministry’s forecast Frontenac CD’s growth was maintained at 76.4% to 2046, the City would reach a population of 223,200 persons by 2046. The City should be seeking to maintain this high proportion of regional growth, which would be consistent with the City and Provincial objectives to direct growth to existing urban areas.
- Among the municipalities with the 35 largest housing targets, the City of Kingston’s amount of increased housing activity required is the lowest at just 23% higher than 10-year historic levels. Of the 35 largest municipalities, the average percentage increase required to meet housing targets is 141%.

Overview of Demographic Trends in the City.

- To achieve the 2051 housing forecasts by dwelling unit type, the City would need to see average annual high-density dwelling unit construction increase from the recent long-term average of 223 units per year to 487 units per year, a 118% increase over historic annual level that would have to be met (on average) every year for 30 years.
- To the extent that the housing mix forecast used in the City’s land needs assessment deviates from housing demand by type, it could result in persons seeking low-density housing not available within the City settling in outlying areas of the Region instead of in the City of Kingston itself.
- In the Frontenac Census Division, the source of net in-migration (combined international immigration, interprovincial and interprovincial) has increasingly shifted towards persons aged 25-44, and children aged 0-14, while the number of persons aged 15-24 has fallen in each of the last two 5-year periods
- The largest source of persons moving to the City from other parts of Canada are persons that had been residing in rural areas in Ontario, as well as those that had been residing in the Greater Toronto Area, with those from the GTA likely searching for more affordable and more suitable housing options than may be available in those areas of the Province.
- Plans to limit low-density housing growth in the City of Kingston to 17% of new units to 2051 can, if less than actual demand for such low-density and/or ground-related dwelling units in the City, be expected to push a significant proportion of households seeking low-density and/or ground-related housing forms to areas outside of the City, or outside of the region (such as Ottawa, where outflows are already present) rather than to higher-density housing forms the City is relying upon for its 2051 forecasts.

DETAILED ANALYSIS

Existing Housing Supply Pipeline

The City's staff report notes that there are 4,000 'unbuilt dwelling units' that have committed status, which are units with land use planning permissions to proceed, but without building permits, and another 7,200 units with 'pending' status and remain unapproved. These subtotals combine to generate the City's estimate of 11,500 "housing units in the development approvals process."

If the City has only 4,000 'unbuilt' but approved dwelling units and is seeking to meet the Council 'strategic priority target' of 1,200 residential unit permits per year. The existing 4,000 approved units represents 3.33 years of potential permits.

On a 'total unit count' basis, this 3.33-year supply is only slightly above the PPS minimum of 3-years of lands suitably zoned for infill/intensification and land draft approved/registered, with allowance to maintain land with servicing capacity for at least a 5-year supply of residential units.

1.4.1 To provide for an appropriate range and mix of housing options and densities required to meet projected requirements of current and future residents of the regional market area, planning authorities shall:

a) maintain at all times the ability to accommodate residential growth for a minimum of 15 years through residential intensification and redevelopment and, if necessary, lands which are designated and available for residential development; and

b) maintain at all times where new development is to occur, land with servicing capacity sufficient to provide at least a three-year supply of residential units available through lands suitably zoned to facilitate residential intensification and redevelopment, and land in draft approved and registered plans.

The Watson Housing Needs Assessment report (dated July 31, 2023) states that of the 13,000 housing units required to address the City's 10-year housing need, based on demand, that 8,800 units would be rental tenure, and 4,200 units of ownership, with 5,100 units being non-market units.

The estimated supply of "committed and pending" units by tenure in the Housing Needs Assessment, when compared to the Medium Scenario housing forecast in the Population, Housing and Employment Projections study shows a significant shortfall of housing for single/semi-detached within the 2021-2031 period, and shortfalls for all unit types within the 2031-2041 period.



Figure 1

Estimated Surplus / (Shortfall) of Dwelling Units in City of Kingston Housing Supply, Medium Scenario Housing

Housing Supply by Type (excl. Affordable and Social Housing)	Single- and Semi-Detached	Townhouses	Apartment (total)	Total
Committed	930	1,012	2,288	4,230
Pending	213	633	5,961	6,807
Total	1,143	1,645	8,249	11,037
Housing Forecast (Medium Scenario)				
2021-2031	1,970	1,250	5,220	8,440
2021-2041	3,340	2,670	10,130	16,140
2021-2051	4,200	4,090	14,610	22,900
Surplus / (Shortfall) by Unit Type				
2021-2031	- 827	395	3,029	2,597
2021-2041	- 2,197	- 1,025	- 1,881	- 5,103
2021-2051	- 3,057	- 2,445	- 6,361	- 11,863

Source: KPEC based on Watson & Associates Housing Needs Assessment Report and Population, Housing and Employment Projections Study

Considerations Not Made in Land Needs Analysis

The Provincial Land Needs Assessment methodology suggests that adjustments to estimated land needs be made for numerous elements that can affect the demand for housing and the potential available supply of housing, including:

- Accounting for on-going vacancy of dwelling units (usually 2-3%)
- Constrained land that requires infrastructure that may make development infeasible
- Lands that may not develop in a timely fashion due to landowner choice, and
- Other economic and demographic considerations, such as increases in immigration and emigration.

It does not appear that any of these potential factors have been accounted for in the City’s estimated land needs analysis or growth scenarios.

In estimating employment land needs consideration should be given the ability of the City to accommodate large-scale, unanticipated influxes of jobs through major employers choosing to locate in the City or the surrounding region, and the impact on both employment land needs, the ability to respond to such opportunities, and the impact on the housing market from an influx of workers associated with a major employer choosing Kingston.

Population and Housing Projections

Population and Housing Trends Overview

The City’s share of population as a share of population across the CMA has been steadily declining, with growth rates in the City (+17.7% since 1996) being behind those of the rest of the Kingston CMA (+25.5%). In the period from 1996 to 2016, the growth rate in the Rest of Kingston CMA was roughly



double that of the City (+17.1% vs. 9.9%). However, in the most recent five-year Census period from 2016 to 2021, the City comprised 76.4% of growth within the CMA.

Figure 2

Population Growth, City of Kingston and Kingston CMA, 1996-2021

Year	Census Population			City as % of CMA
	City of Kingston	Rest of CMA	Kingston CMA	
1996	112,605	31,923	144,528	77.9%
2001	114,195	32,643	146,838	77.8%
2006	117,207	35,151	152,358	76.9%
2011	123,363	36,198	159,561	77.3%
2016	123,798	37,377	161,175	76.8%
2021	132,485	40,061	172,546	76.8%
%Change 1996-2021	17.7%	25.5%	19.4%	
Growth by 5-Year Census Period				
1996-2001	1,590	720	2,310	68.8%
2001-2006	3,012	2,508	5,520	54.6%
2006-2011	6,156	1,047	7,203	85.5%
2011-2016	435	1,179	1,614	27.0%
2016-2021	8,687	2,684	11,371	76.4%

Source: KPEC based on Statistics Canada Census data

Ministry of Finance Projections Likely Outdated Due to Proposed Provincial Policy Change

The Ministry of Finance forecasts growth in Eastern Ontario, broken down into 10 Census Divisions. Of the growth between 2021-2046 in Eastern Ontario of 1.41 million people, the Ministry projects that 72.3% of this will locate in Ottawa, which will see its share of the region’s population grow from 54% to 59%.

At the same time, growth in the Frontenac CD, which includes the City of Kingston is forecast to decline in importance from 8.4% of the region’s population in 2021 to just 7.5% in 2046, meaning that the region is forecast to receive only 5% of the growth in Eastern Ontario, despite currently comprising 8.4% of the region’s population.

The Ministry of Finance projections do not appear to (yet) acknowledge the proposed change to status of the City of Kingston within Provincial policy – it is unlikely that a City that comprises the majority of growth in a Census Division that is proposed to be one of only two focuses for ‘large’ and ‘fast’ growth in Provincial policy will see its share of population growth within the Census Division be just 60% of the share of existing residents in the CD (or 5.0% vs. 8.1%), while the other area of focus (Ottawa) is projected to grow by 48%, and see its share of regional growth be 40% higher than its existing share of population (or 72.3% vs. 51.2%).



Figure 3

Comparison of Forecast Population Growth by Census Division and Sub-Areas, Eastern Ontario, 2021-2046

Census Division	2021	2046	Growth	% Growth	Share of 2021	Share of 2046	Share of Growth 2021-2046	Large & Fast Municipalities (Draft PPS)
FRONTENAC	328,010	397,960	69,950	21%	8.4%	7.5%	5.0%	Kingston
OTTAWA	2,109,600	3,128,542	1,018,942	48%	54.2%	59.0%	72.3%	Ottawa
HASTINGS	295,502	364,012	68,510	23%	7.6%	6.9%	4.9%	
LANARK	151,250	206,274	55,024	36%	3.9%	3.9%	3.9%	
LEEDS & GRENVILLE	211,848	250,722	38,874	18%	5.4%	4.7%	2.8%	
PRESCOTT & RUSSELL	197,140	261,748	64,608	33%	5.1%	4.9%	4.6%	
LENNOX AND ADDINGTON	91,458	106,426	14,968	16%	2.3%	2.0%	1.1%	
PRINCE EDWARD	52,392	58,792	6,400	12%	1.3%	1.1%	0.5%	
RENFREW	216,204	251,464	35,260	16%	5.6%	4.7%	2.5%	
STORMONT, DUNDAS & GLENGARRY	238,826	275,986	37,160	16%	6.1%	5.2%	2.6%	
Total	3,892,230	5,301,926	1,409,696	36%	100.0%	100.0%		
City of Kingston (Watson)	136,600	186,600	50,000	37%				Kingston
Rest of Frontenac	191,410	211,360	19,950	10%				
Total Frontenac	328,010	397,960	69,950					
Growth in "Large & Fast" Municipalities	2,246,200	3,315,142	1,068,942	48%				
Other Growth	1,646,030	1,986,784	340,754	21%				
Total	3,892,230	5,301,926	1,409,696	36%				

Source: Ministry of Finance Population Projections, City of Kingston Growth Analysis and Land Needs Study (June 19, 2023)

The trend to see growth accelerate in Ottawa and decline in importance in Kingston is at-odds with migration patterns in the region that see a net outflow of people from Ottawa to Kingston, and the direction set out in the draft Provincial Planning Statement where the City of Kingston and the City of Ottawa are the only two “large & fast” municipalities identified in the PPS to be the focus of growth in the Province.

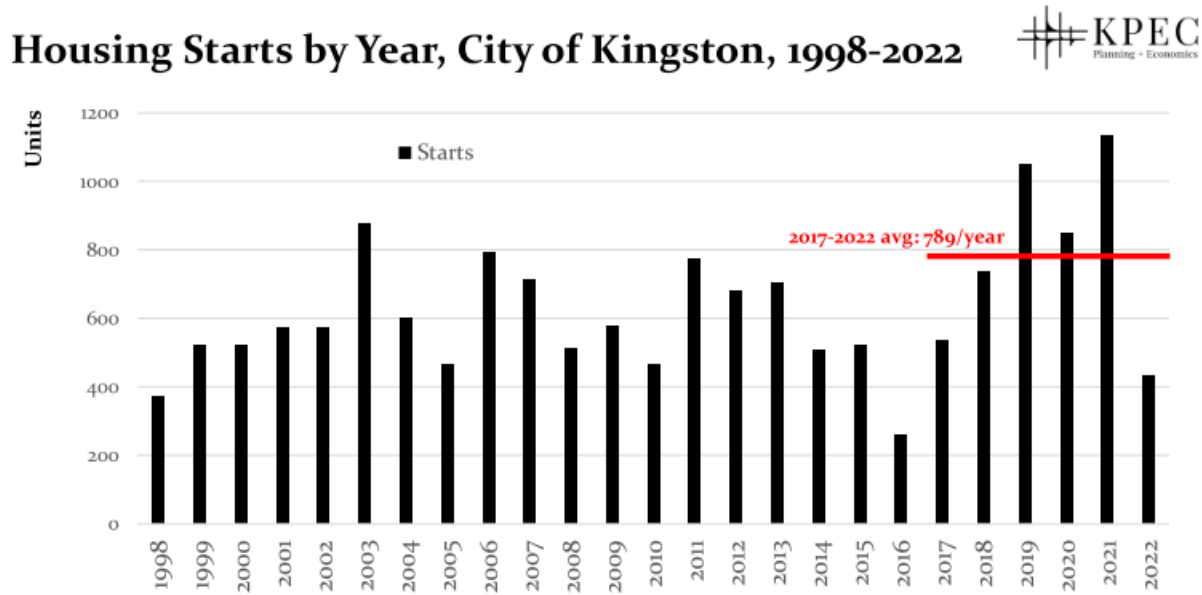
This recommendation is consistent with the results of the recent five-year Census period from 2016 to 2021, where the City comprised 76.4% of the growth within the Kingston CMA. As an illustration of what increasingly high shares of growth within Frontenac being located in the City, if the City’s share of the Frontenac CD’s growth increased to 76.4% and keeping the total forecast for ‘Rest of Frontenac’ consistent with the residual amount based on what remains from the base Watson forecast to 2046, the City would see an additional 43,584 persons over and above the Watson forecast for the City to 2046, and reach a population of 223,200 persons by 2046.

Housing Pledge vs. Historic Norms

Compared to recent trends, where the City has averaged 789 housing starts per year since 2017, the City’s housing pledge of 8,000 units over a 10-year period is one of the few municipalities identified in the housing pledges that is relatively close to the pre-existing ‘status-quo’ established by historic norms.



Figure 4



Source: Keleher Planning & Economic Consulting Inc. based on CMHC data

Of the 35 largest 10-year housing targets, the City of Kingston’s 10-year target of 8,000 units is only 23% higher than the number of housing unit completions seen over the previous 10-year period. Among the 35 municipalities with the largest housing targets, the City of Kingston’s incremental growth over historic norms is the lowest at 23%. Of the 35 municipalities, the average percentage increase required to meet housing targets is 141%.

Figure 5

Increase in Housing Completions Required to Achieve Housing Target

	10-Year Housing Target	Housing Completions 2013-2022	% Increase Required Over Next 10 years	Rank
Mississauga	120,000	15,319	683%	1
Burlington	29,000	5,195	458%	2
Halton Hills	9,500	1,992	377%	3
Barrie	23,000	4,932	366%	4
St. Catharines	11,000	2,506	339%	5
Ajax	17,000	4,147	310%	6
Newmarket	12,000	3,087	289%	7
Cambridge	19,000	4,978	282%	8
Brampton	113,000	32,925	243%	9
Windsor	13,000	4,110	216%	10
Whitby	18,000	6,437	180%	11
Oshawa	23,000	8,378	175%	12
Pickering	13,000	4,759	173%	13
Kawartha Lakes	6,500	2,570	153%	14
Brantford	10,000	4,028	148%	15
Ottawa	151,000	61,051	147%	16
Caledon	13,000	5,266	147%	17
Hamilton	47,000	19,129	146%	18
London	47,000	20,480	129%	19
Kitchener	35,000	15,317	129%	20
Richmond Hill	27,000	11,870	127%	21
Guelph	18,000	7,989	125%	22
Markham	44,000	19,544	125%	23
Oakville	33,000	14,841	122%	24
Vaughan	42,000	19,415	116%	25
Clarington	13,000	6,469	101%	26
Aurora	8,000	4,328	85%	27
Milton	21,000	11,826	78%	28
Bradford West Gwillimbury	6,500	3,790	72%	29
Whitchurch-Stouffville	6,500	3,841	69%	30
Toronto	285,000	169,561	68%	31
Niagara Falls	8,000	4,969	61%	32
Waterloo	16,000	10,996	46%	33
New Tecumseth	6,400	4,580	40%	34
Kingston	8,000	6,522	23%	35

Source: KPEC based on CMHC data, 2021 Census data, Ministry of Municipal Affairs

The 10-year housing targets can also be expressed as a % of existing dwelling units in a municipality, which assuming the existing dwellings remain unchanged, the number of housing units allocated to the City of Kingston through the housing targets would result in 13% growth, the lowest of the 35 larger municipalities reviewed. The average growth rate embedded in the housing targets is 31%.

Figure 6

Estimated Change in Dwellings Relative to Existing Levels, Ontario Housing Targets, 35 Largest Housing Targets

	10-Year Housing Target	2021 Census		Estimated Growth in Dwellings	Rank
		Population	Total Private Dwellings		
Brampton	113,000	656,480	189,086	60%	1
Caledon	13,000	76,581	24,795	52%	2
Milton	21,000	132,979	41,000	51%	3
Mississauga	120,000	717,961	254,089	47%	4
Bradford West Gwillimbury	6,500	42,880	13,907	47%	5
Oakville	33,000	213,759	76,179	43%	6
Halton Hills	9,500	62,951	22,252	43%	7
Ajax	17,000	126,666	40,275	42%	8
Barrie	23,000	147,829	57,276	40%	9
New Tecumseth	6,400	43,948	16,249	39%	10
Vaughan	42,000	323,103	107,159	39%	11
Burlington	29,000	186,948	74,891	39%	12
Newmarket	12,000	87,942	31,239	38%	13
Markham	44,000	338,503	114,908	38%	14
Whitby	18,000	138,501	47,389	38%	15
Whitchurch-Stouffville	6,500	49,864	17,154	38%	16
Pickering	13,000	99,186	34,327	38%	17
Richmond Hill	27,000	202,022	72,017	37%	18
Aurora	8,000	62,057	22,253	36%	19
Cambridge	19,000	138,479	53,013	36%	20
Ottawa	151,000	1,017,449	427,113	35%	21
Clarington	13,000	101,427	36,852	35%	22
Kitchener	35,000	256,885	103,388	34%	23
Oshawa	23,000	175,383	69,324	33%	24
Waterloo	16,000	121,436	52,049	31%	25
Guelph	18,000	143,740	59,746	30%	26
London	47,000	422,324	186,409	25%	27
Brantford	10,000	104,688	43,269	23%	28
Toronto	285,000	2,794,356	1,253,238	23%	29
Hamilton	47,000	569,353	233,564	20%	30
Niagara Falls	8,000	94,415	39,778	20%	31
St. Catharines	11,000	136,803	61,977	18%	32
Kawartha Lakes	6,500	79,247	38,947	17%	33
Windsor	13,000	229,660	99,803	13%	34
Kingston	8,000	132,485	63,095	13%	35

Source: KPEC based on CMHC data, 2021 Census data, Ministry of Municipal Affairs

Implications of Proposed New Provincial Planning Statement

Kingston as a Large & Fast Municipality

Appendix – Schedule 1 of the proposed Provincial Planning Statement (PPS) lists 29 “Large and Fast” Municipalities (“L&F Munis”) includes 29 municipalities across Ontario which have a unique set of policy direction on matters where there is according to the PPS the “greatest need for housing.”

Some of the policies relating to L&F Munis are as follows:

- Encouragement to establish density targets for new settlement areas or settlement area expansion lands:



5. Planning authorities are encouraged to establish density targets for new settlement areas or settlement area expansion lands, as appropriate, based on local conditions. Large and fast-growing municipalities are encouraged to plan for a minimum density target of 50 residents and jobs per gross hectare.

- Requirement to identify and focus growth and development in strategic growth areas:

To support the achievement of complete communities, a range and mix of housing options, intensification and more mixed-use development, planning authorities may, and large and fast-growing municipalities shall, identify and focus growth and development in strategic growth areas by:

a) identifying an appropriate minimum density target for each strategic growth area; and

b) identifying the appropriate type and scale of development in strategic growth areas and transition of built form to adjacent areas.

- Requirement to delineate boundaries of, and minimum density targets for major transit station areas:

1. Large and fast-growing municipalities shall delineate the boundaries of major transit station areas on higher order transit corridors through a new official plan or official plan amendment adopted under section 26 of the Planning Act. The delineation shall define an area within a 500 to 800 metre radius of a transit station and that maximizes the number of potential transit users that are within walking distance of the station.

2. Within major transit station areas on higher order transit corridors, large and fast-growing municipalities shall plan for a minimum density target of:

a) 200 residents and jobs combined per hectare for those that are served by subways;

*b) 160 residents and jobs combined per hectare for those that are served by light rail or bus rapid transit;
or*

c) 150 residents and jobs combined per hectare for those that are served by commuter or regional inter-city rail.

The forthcoming change to Provincial planning policy, the emergence of Kingston as an identified priority for growth suggests that the importance of Kingston in achieving Ontario-wide growth targets is likely to grow, which may not be reflected in the City's current forecasts to 2051, nor the Ministry of Finance's projections, which do not take into account planning policies.

Conservative Long-Term Forecasts Risk being Limit to Growth – Provincial Policy Allows for Planning Beyond 25 Years

The City's preferred "Medium" Scenario is roughly 10,000 persons lower than the "High" Scenario, with the approved number to be baked-in to all upcoming infrastructure and land-use planning exercises.

The effect of planning to a number that may be too low can be 'self-fulfilling' - if a growth forecast is too low relative to future needs, and servicing plans are based on the 'too low' forecast, the forecast itself acts as an upper-bound on growth, if the growth to be accommodated is unable exceed the amount of servicing capacity planned for once the forecasts were adopted in the Official Plan.

If the "High" Scenario has a realistic probability of being achieved by 2051, or if not, is instead akin to a '2061" forecast, 'overplanning' for growth including associated infrastructure is contemplated by current and proposed Provincial policy, where sufficient lands are to be made available to meet projected needs



for a time horizon of at least 25 years, with planning for infrastructure able to extend beyond the horizon for which lands are made available:

At the time of each official plan update, sufficient land shall be made available to accommodate an appropriate range and mix of land uses to meet projected needs for a time horizon of at least 25 years, informed by provincial guidance. Planning for infrastructure, public service facilities, strategic growth areas and employment areas may extend beyond this time horizon.

Planning for a more aggressive growth number could allow for plans to be done to contemplate longer-term planning, which would allow more capacity for growth, provide the City with a better chance of meeting or exceeding “medium” 2051 forecasts. If using the “High” scenario is found to need revisiting in the future, ongoing Official Plan review processes can take that into account and adjust as necessary.

Housing Needs and Providing Appropriate Range of Housing Options

The PPS also requires the provision of housing options, where “Housing Options” is a defined term:

Housing options: means a range of housing types such as, but not limited to single-detached, semi-detached, rowhouses, townhouses, stacked townhouses, multiplexes, additional residential units, tiny homes, laneway housing, garden suites, rooming houses, multi-residential buildings, including low- and mid-rise apartments. The term can also refer to a variety of housing arrangements and forms such as, but not limited to, life lease housing, co-ownership housing, co-operative housing, community land trusts, land lease community homes, additional needs housing, multi-generational housing, student housing, farm worker housing, culturally appropriate housing, supportive, community and transitional housing and housing related to employment, educational, or institutional uses, such as long-term care homes.

PPS Policy 2.1.2 states that an appropriate range and mix of housing options required to meet projected requirements:

2. To provide for an appropriate range and mix of housing options and densities required to meet projected requirements of current and future residents of the regional market area, planning authorities shall:

a) maintain at all times the ability to accommodate residential growth for a minimum of 15 years through lands which are designated and available for residential development; and

b) maintain at all times where new development is to occur, land with servicing capacity sufficient to provide at least a three-year supply of residential units available through lands suitably zoned, including units in draft approved or registered plans.

The City’s housing forecast provides for a housing mix that is 18% single-detached, 18% townhouses and 65% apartments. If the estimated demand for low-density housing is understated relative to actual demand, the City’s approach may have the unintended consequence of pushing people looking for low-density housing out of the City and into the CMA, or outside of the CMA.

Overview of Housing and Demographic Trends in the City

Housing Completion Trends and Relationship of Forecast to Historic Norms

The City’s growth forecasts by unit type, as found on page 30 of the Watson report would see the share of development that was ‘high-density’ be in the range of 62% to 64%.

In total, the City’s forecast would see 14,610 high-density residential units constructed between 2021 and 2051, or 487 units per year, on average.

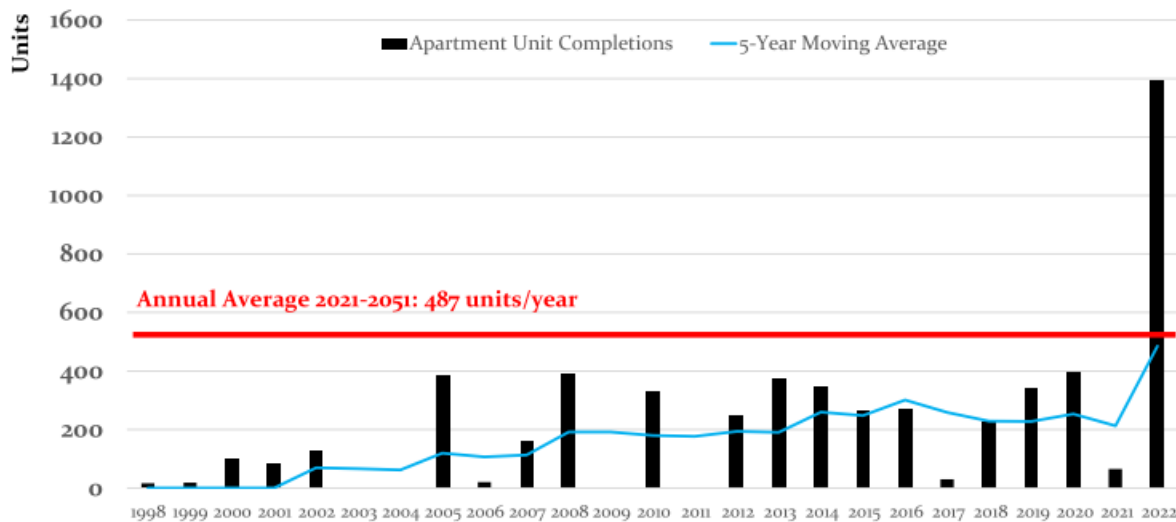


Since 1998, based on CMHC data on housing completions, the City saw more than 487 apartment units completed in a single year **just once** in a 25-year span, with that year being 2022 where 1,392 apartment units were completed. Over the 25-year period, the City of Kingston saw 5,593 apartment units completed, or 223 units per year.

Therefore, the City would need to see average annual high-density dwelling unit construction increase from a long-term average of 223 units per year to 487 units per year, a 118% increase over historic norms that would have to be met (on average) every year for 30 years.

Figure 7

Apartment Unit Completions, City of Kingston 1998-2022



Source: Keleher Planning & Economic Consulting Inc. based on CMHC data

Over the past 20 years, the housing mix (via housing completions data from CMHC) is 58% singles/semis, 10% townhouses and 33% apartments. To the extent that the housing mix forecast used in the City's land needs assessment deviates from housing demand by type could result in persons seeking low-density housing settling in outlying areas of the Region instead of in the City of Kingston itself.

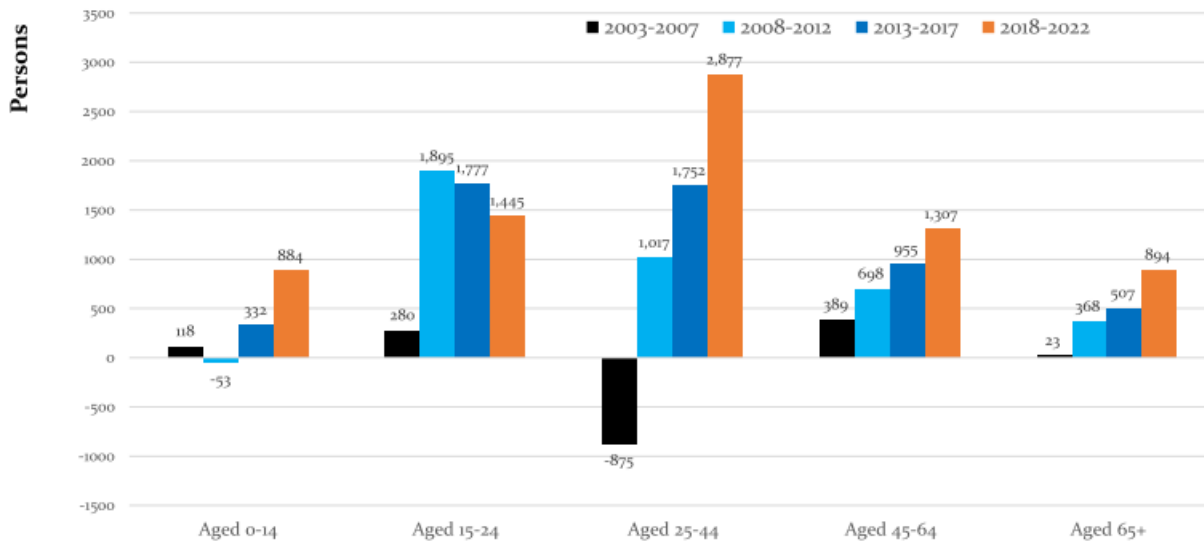
20-Year History of Migration in Frontenac Census Division

In the Frontenac Census Division, the source of net in-migration (combined international immigration, interprovincial and interprovincial) has increasingly shifted towards persons aged 25-44, and children aged 0-14, while the number of persons aged 15-24 has fallen in each of the last two 5-year periods.¹

¹ The estimates shown do not include net non-permanent residents, which account for most of the net-inflows in persons aged 15-19 and 20-24



Net In-Migration (International, Interprovincial, Intraprovincial Migration), Frontenac CD, 2003-2022



Source: Keleher Planning & Economic Consulting Inc. based on Statistics Canada data, Table 17-10-0140-01

A review of changes in commuting flow data from 2006 to 2016² shows that an increasing proportion of jobs within the City of Kingston are filled by persons living outside of the City (increased from 29% to 31%), with the growth in the total number of persons commuting from outlying areas increasing faster (+10.0%) than growth in the number of persons living in the City staying in the City for work (+2.4%).

Sources of Domestic Inflows / Outflows from Kingston CMA

The largest source of persons moving to the City from elsewhere in Canada are persons residing in rural areas outside of Census Metropolitan Areas in Ontario. Among CMAs, the largest inflows within Ontario are from CMAs located further west, including Toronto, Belleville, Oshawa, and Hamilton. There were large outflows of people east to Ottawa CMA.

Elsewhere within Canada, net inflows were seen from cities in eastern Canada, including Halifax, Fredericton, Montreal and Quebec City.

² Data from 2021 Census is available but the in-year impacts of work-from-home and hybrid work arrangements makes comparison with prior years difficult.



Figure 8

Source of Inter- and Intra-Provincial Migration, Kingston CMA, 2017-2022



- Largest source of CMA-based inflow is Toronto (+2,200 persons over 5-year period)
- Largest source of CMA-based outflow is Ottawa (net outflow of 1,142 persons)
- Belleville, Oshawa and Hamilton and non-CMA (rural areas) other significant sources from within Ontario
- Outside of Ontario, net inflows seen from cities further east: Halifax, Fredericton, Montreal and Quebec City
- Of cities located west of Ontario, only Calgary and Winnipeg have net inflows >100 persons over a 5-year period

Source of Inflows/(Outflows)	Size of Net Inflow / (Outflow)
Toronto CMA	+2,200 persons
Non-CMAs, Ontario	+2,147 persons
Belleville CMA	+693 persons
Halifax CMA	+535 persons
Oshawa CMA	+475 persons
Fredericton CMA	+272 persons
Montreal CMA	+254 persons
Quebec City CMA	+226 persons
Hamilton CMA	+217 persons
Ottawa CMA	-1,142 persons
All Other	+3,052 persons

Recent Migration Trends in Other Ontario Municipalities and Impact of Slowed Low-Density Supply on Intraprovincial Migration

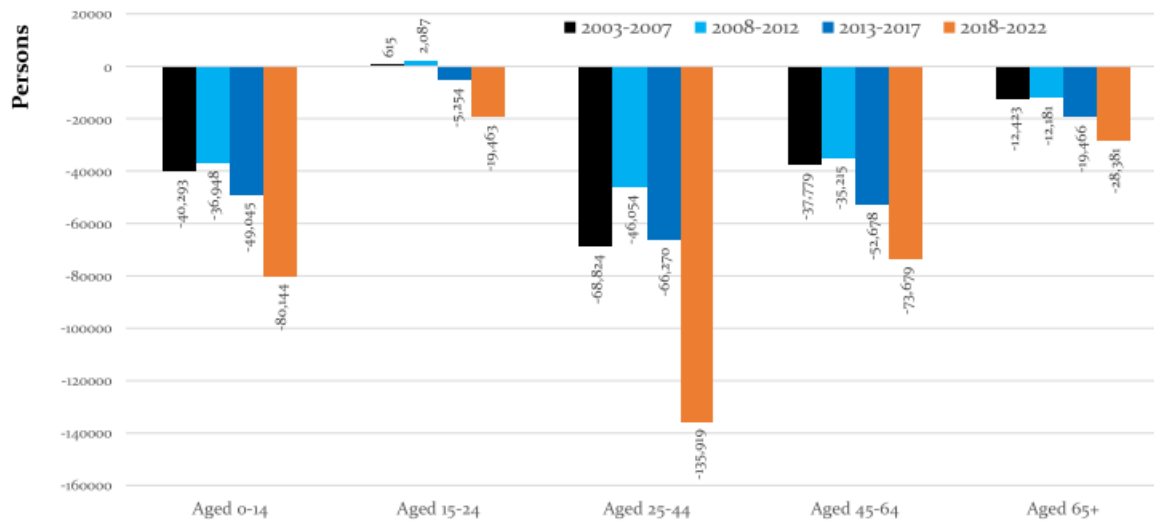
The charts on the following page show trends in three GTA municipalities seeing the greatest proportion of high-density development (Toronto, York, Peel) and how intraprovincial migration has changed in the last 20 years. The amount of net outmigration to other parts of Ontario has accelerated significantly, with nearly 136,000 persons aged 25-44 leave the Toronto/York/Peel area over the 2018-2022 period.

At the same time, in-migration from elsewhere in Ontario in other major parts of the Greater Golden Horseshoe has increased significantly, suggesting that a significant share of people unable to find their desired housing option and have moved to outlying areas of the Toronto region to find it.

Plans to limit low-density housing growth in the City of Kingston to 18% of new units to 2051 will, if less than actual demand for such dwelling units in the City, can be expected to push a significant proportion of households seeking low-density and/or ground-related housing forms to areas outside of the City, or outside of the region (such as Ottawa, where outflows are already present) rather than to higher-density housing forms the City is relying upon for its 2051 forecasts.

Figure 9

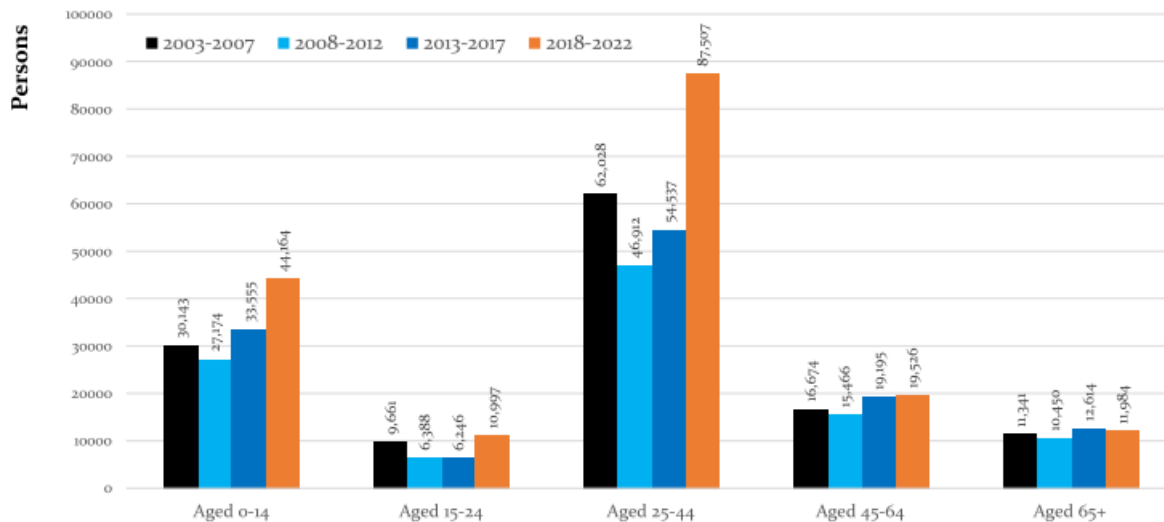
Net Intraprovincial Migration, GTA Municipalities (Toronto, York, Peel), 2003-2022, by Age Group



Source: Keleher Planning & Economic Consulting Inc. based on Statistics Canada data, Table 17-10-0140-01

Figure 10

Net Intraprovincial Migration, Outlying GTA Municipalities, 2003-2022, by Age Group



Note: "Outlying GTA Municipalities" includes Simcoe, Waterloo, Brant, Niagara, Hamilton, Wellington, Halton and Durham

Source: Keleher Planning & Economic Consulting Inc. based on Statistics Canada data, Table 17-10-0140-01



**City of Kingston
Report to Council
Report Number 24-007**

To: Mayor and Members of Council
From: Paige Agnew, Commissioner, Growth & Development Services
Resource Staff: Curtis Smith, Director, Licensing and Enforcement
Date of Meeting: December 5, 2023
Subject: Kingston Health Sciences Centre Staff Parking

Council Strategic Plan Alignment:

Theme: Council requests

Goal: See above

Executive Summary:

On December 20, 2022, Council passed a motion to waive fees for 300 on-street parking permits in the vicinity of Kingston General Hospital (KGH) and Hotel Dieu Hospital (HDH), for a period of two months to help support Kingston Health Sciences Centre (KHSC) frontline health care workers.

Staff were also asked to consider longer term parking options to ease the concerns of hospital employees in relation to parking such as, but not limited to, more park-and-rides and more long-term parking, and report back by Q3 of 2023.

The purpose of this report is to respond to Council's direction and provide a summary of potential long-term parking options.

Recommendation:

That Council authorize the sale of on-street commuter parking permits within Zones 5, 6, and 7 of On-Street Parking Permit Area B, which represent the closest on-street locations to the Kingston General Hospital campus for which all-day (up to a 12-hour shift) parking would be legally permitted; and

December 5, 2023

Page 2 of 9

That Council authorize City staff to establish a pilot program for an on-street carpooling permit, whereby 20 parking spaces on King Street West between Maitland and West Streets will be reserved on weekdays for carpoolers only.

December 5, 2023

Page 3 of 9

Authorizing Signatures:

ORIGINAL SIGNED BY COMMISSIONER

**Paige Agnew, Commissioner,
Community Services**

ORIGINAL SIGNED BY CHIEF

ADMINISTRATIVE OFFICER

**Lanie Hurdle, Chief
Administrative Officer**

Consultation with the following Members of the Corporate Management Team:

Jennifer Campbell, Commissioner, Community Services	Not required
Neil Carbone, Commissioner, Corporate Services	Not required
David Fell, President & CEO, Utilities Kingston	Not required
Peter Huigenbos, Commissioner, Major Projects & Strategic Initiatives	Not required
Brad Joyce, Commissioner, Infrastructure, Transportation & Emergency Services	
Desirée Kennedy, Chief Financial Officer & City Treasurer	Not required

December 5, 2023

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Options/Discussion:**Permits Provided to KHSC Staff**

On December 20, 2022, Council passed a motion to waive fees for up to 300 on-street temporary parking permits for two months, on neighbourhood streets in proximity to Kingston General Hospital and Hotel Dieu Hospital sites; and that these permits be provided by Kingston Health Sciences Centre to their critical frontline healthcare workers. Emphasis was made to capture those at the lower end of the pay scale, those who work long hours and those that cannot take breaks because they have patients to care for.

In addition to the free unrestricted on-street parking provided during the initial COVID-19 outbreak in March of 2020, Council had approved a motion to waive on-street parking permit fees in April 2021 for two months and again in January 2022 for two months, for which over 700 and 300 permits were distributed respectively.

For the distribution of parking permits in 2022, KHSC opted to hold a random draw for frontline staff that were interested in obtaining a permit. It was felt this approach provided for a fair-minded selection of the frontline workers, as there were complaints from staff and the unions about some groups being left out of the previous process.

For the permit distribution in 2023, KHSC was provided with 300 temporary permits which had designated areas assigned to each. 100 permits were released in [Area A](#), 170 in [Area B](#) and 30 in [Area C](#). KHSC leadership opted to conduct a staff lottery and advised they would be targeting frontline staff as outlined in the Council motion. The permits were planned for distribution beginning on February 1, 2023, to allow time to plan, communicate and arrange the logistics of permit pick-up. The permits were valid for the months of February and March 2023.

Based on the results provided by KHSC, of the 300 permits available, 231 were used by hospital staff, 219 permit offers were declined and 54 permits that were initially accepted were never picked up. Approximately 70% of the permits were distributed to frontline healthcare, primarily nurses, with the remaining balance distributed to other frontline workers and a few administrative personnel. Management staff was not included in the draw.

The feedback received from those that declined the permits was that the parking locations offered were too far to walk, especially given the time of year, with snowbanks allegedly rendering some spaces inaccessible, and that the permits would have been better received in warmer months.

Long-term Parking Options

The December 20, 2022, motion also asked staff to consider longer term parking options to ease the concerns of hospital employees in relation to parking, such as but not limited to, more park-and-rides and more long-term parking.

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Consideration has been given to providing long-term parking solutions over the years including investigating the construction or expansion of parking garages around the hospitals, creating long-stay on-street parking, and providing park-and-ride options.

KHSC provides care to patients from across the Southeastern region of Ontario and beyond and serves an estimated 500,000 patients. Many patients drive, or are driven, for significant distances to get to their appointments at KHSC. At peak times, parking remains a challenge due to space availability, both on-site and on the street, particularly at the KGH site. For this reason, staff recommend that the current supply of on-street parking spaces and spaces in the lots adjacent to KGH remain metered with time limits to ensure adequate turnover and availability is maintained.

The focus of this report is KGH and Cancer Centre parking availability, as there is adequate parking available around the Hotel Dieu Hospital. In only exceedingly rare circumstances, particularly during the tourist season, will the Chown and Hanson parking garages be at capacity at the same time. There is also long-stay on-street parking available for commuter permit holders within a few blocks of HDH.

The actions taken over the last year and proposed changes recommended can accommodate in excess of 100 commuters.

Park-and-ride options

Kingston Transit provides multiple express and local routes with direct service to the KHSC sites. These routes operate at the highest frequency levels in the city and connect across the entire urban area, often without requiring a transfer.

Staff from Kingston Transit regularly communicate with and visit KGH at least once per month to assist in trip planning, issuing passes, and to understand service needs.

Currently, KHSC (KGH, HDH, Cancer Centre) employees can purchase an unlimited use monthly transit pass for \$55.25. This price has not increased since January 2020. As of November 2023, 807 KHSC employees have a transit pass through the transit pass program.

This service level is specifically designed to help offset the demand for staff parking around the hospitals with routes that connect to the following Kingston Transit, park-and-ride locations:

Centre 70 Park and Ride

Route 501/502

6 a.m. – midnight, 7 days/week

A bus every 30 minutes or less at all times, 7 days/week

A bus every 10 -15 minutes during morning and afternoon peak commute periods, 5 days/week

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Travel Time to/from KGH/Cancer Centre: 10 – 13 minutes

Travel Time/to from HDH: 15 – 17 minutes

Kingston Gospel Temple Park and Ride

Route 501/502 or Route 4

6 a.m. – midnight, 7 days/week

A bus every 30 minutes or less at all times, 7 days/week

A bus every 10 -15 minutes during morning and afternoon peak commute periods, 5 days/week

Travel Time to/from KGH/Cancer Centre: 20 - 22 minutes

Travel Time/to from HDH: 15 – 17 minutes

Montreal St. Park and Ride

Route 801/802

6 a.m. – 11:30 p.m.

A bus every 40 minutes or less at all times, 7 days/week

A bus every 20 minutes during morning and afternoon peak commute periods, 5 days/week

Travel Time to/from KGH/Cancer Centre: 15 - 20 minutes

Travel Time/to from HDH: 12 - 15 minutes

Innovation Dr. Park and Ride

Route 601/602

6 a.m. – 11:30 p.m.

A bus every 30 minutes or less at all times, 7 days/week

A bus every 15 minutes during morning and afternoon peak commute periods, 5 days/week

Travel Time to/from KGH/Cancer Centre: 22 - 27 minutes

Travel Time/to from HDH: 17 - 22 minutes

Staff have investigated additional locations for a park-and-ride; one of interest is located on Sir John A. Macdonald Boulevard, near King Street West. Staff have met with the owner of the

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parking lot, Corrections Canada, to enquire about utilizing the property for parking and are currently awaiting a response. If a positive response is received, an analysis of its feasibility will be conducted.

Additional permits made available

As of November 2022, additional on-street parking permits were made available to KHSC staff. On-street commuter permits in [Area A](#) were gradually offered to people on waiting lists on a first-come first-serve basis. This parking area has been primarily maintained for residential permit use, with few being offered to commuters. Currently there are 300 spaces available in Area A and of those, 67 spaces are now offered for commuter use. Staff continue to monitor demand for residential parking permits in Area A to ensure priority access to parking for residents is maintained, while also maximizing commuter permit availability.

In early 2023, staff began offering on-street commuter permits in [Areas B1,2,3 and 4](#). These locations are within walking distance of the hospitals but are closer to Queen's University Campus in most permit locations. In previous years, on-street commuter permits were only sold to commuters working within the mapped area so as not to compete with Queen's University's parking supply. Queen's is currently at capacity in their lots except for the St. Mary's of the Lake Parking Lot where approximately 100 permits remain available.

Since November 2022, KHSC staff have purchased 46 permits in Area A and 3 in Area B. Of those, 33 permits have been maintained, all within Area A. Distance is believed to be the contributing factor for not renewing in Area B. Currently, we have approximately 40 permits available in Areas A, B3 and B4. It is not anticipated that we will sell many permits to KHSC staff in the Area B zones where permits are currently available.

Conversion of transient parking

The metered parking supply on Court Street across from the Frontenac County Court House was converted from a 3-hour time limit to all-day parking to provide an additional long-stay option for transient parkers attending KGH.

Additionally, converting the parking alignment on Court Street from parallel to angle parking will create 25 additional spaces. This work is anticipated to be completed in 2024.

Opening Additional Parking in Area B

Approval of the request to make available commuter permits in Zones B5, 6 and 7 will provide a supply of 77 additional spaces that are not currently being used by residential permit holders. To date, these zones have been reserved for residential permit holders only. The original decision to only offer residential parking permits in these zones was approved by Council in 2014 through staff report [EITP Report Number 14-012](#).

The initiative to increase the supply of "long-term parking" options available to hospital employees within a reasonable walking distance from Kingston General Hospital includes

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authorizing the sale of on-street commuter parking permits within Zones 5, 6, and 7 of Area B, which represent the closest on-street locations to the hospital campus for which all-day (up to 12-hour shift) parking would be legally permitted.

Uptake was low for the 2023 temporary free on-street parking permits offered in Zones 3 and 4 to frontline hospital workers primarily due to the walking distance involved. Walking distance from the centre of KGH campus to:

Zone 5 – 1 km to 1.2 kilometre, a 13–17-minute walk [36 spaces]

Zone 6 – 800 m – 1.1 kilometre, a 10-to-14-minute walk [26 spaces]

Zone 7 – 500 to 650 metre, a 6-to-9-minute walk [25 spaces on King Street West]

Some parking spaces in Zone 5 are located a comparable distance from KGH as spaces in Zones 3 and 4 but will be made available as an option, as the location may prove more convenient for some. Staff will monitor residential parking demand in these areas to ensure the demand is met while maximizing availability to commuters, the same approach as has been used in Area A. The permit fee to be charged will be the same rate in effect for Area B3 (2024 - \$123 per month).

City staff are proposing, as a pilot program, the designation of 20 of the 25 time-restricted spaces on King Street East between Maitland and West Streets as an on-street permit program for carpool parking only, during the day on weekdays. The intent of the program is to incentivize KGH employees to share rides by offering a reserved on-street parking area near the hospital. If successful, the sharing of 20 parking spaces could service 40+ commuters. These permits will be managed similarly to other permits and the fee is also proposed to be the same as other Area B permits (2024 fee will be \$123 per month). Staff will monitor the demand for these permits and adjust the spaces available accordingly between the range of 15 and 25.

Parking Garage Enquiries

In 2004, the City of Kingston commissioned a consultant to advise on potential parking garage options designed to address parking demand generated by KGH. The consultant found that of three prospective sites identified within the vicinity of the hospital, the most feasible option was to construct an underground parking garage on the site of the Cricket Field with an estimated cost of \$30,000 per space (in 2004 dollars). The consultant acknowledged that a parking garage at the Cricket Field would likely be considered too far for patients and perhaps visitors to park and walk to the hospital, so the facility would be primarily intended to accommodate employee parking demand.

In a recent conversation with the same consultant, it was suggested that without a more thorough review, we should estimate about \$50K per space above ground and about \$100K per space below ground. There are several variables that must be contended with around the hospital, including the limestone and water table. In 2010, a staff report to the EITP Committee

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outlining a multi-year work plan for Parking Operations indicated that the parking garage project was no longer a priority for KGH and was deferred to long-term strategy for future consideration.

Currently, *“KHSC management remains interested in exploring any possible solutions to grow parking demands for patients, visitors, and staff at their healthcare facilities. Ongoing collaborative dialogue between key community partners on this front, such as the City of Kingston and Queen’s University, is very much welcomed by KHSC”*. As the Province does not provide funding to hospitals for the construction of parking facilities, the construction of a garage in the KHSC area would be a longer-term project that would require potential partnerships to be formed amongst all of the major institutional partners in the area.

Indigenization, Inclusion, Diversity, Equity & Accessibility (IIDEA) Considerations

Consideration will be given to additional accessible spaces only if requested. There is no requirement to have one set up.

Existing Policy/By-Law:

By-law Number 2010-128, *“A By-law to Regulate Parking”*

Financial Considerations:

Costs associated with the conversion of the Court Street parking bay will be covered through budgeted capital funds.

Contacts:

Curtis Smith, Director Licensing and Enforcement, 613-546-4291 extension 1109

Other City of Kingston Staff Consulted:

Laird Leggo, Manager, Licensing, Parking Operations, Growth and Development Services

Greg McLean, Policy Program Coordinator-Transportation & Transit, Infrastructure, Transportation and Emergency Services

Ian Semple, Director - Transportation & Transit, Infrastructure, Transportation and Emergency Services

Exhibits:

None



**City of Kingston
Report to Council
Report Number 24-006**

To: Mayor and Members of Council
From: Jennifer Campbell, Commissioner, Community Services
Resource Staff: Kevin Gibbs, Acting Director, Heritage Services
Date of Meeting: December 5, 2023
Subject: Approval of the Project and Operating Grant
Recommendations for the 2023-2024 City of Kingston Heritage
Fund as Administered by the Kingston and Area Association
of Museums, Art Galleries and Historic Sites

Council Strategic Plan Alignment:

Theme: 5. Drive Inclusive Economic Growth

Goal: 5.7 Foster culture, history, education, arts and recreation (CHEAR).

Executive Summary:

The purpose of this report is to request that Council approve the recommendations submitted by the Kingston and Area Association of Museums, Art Galleries and Historic Sites (KAM) with regard to the 2023-2024 City of Kingston Heritage Fund (CKHF) in support of both Operating and Project Grants. This funding program was first established in 2013 and is administered by KAM on behalf of the City through a Service Level Agreement (SLA).

Applications to the fund for Operating Grants (Large Operating Grants and Small Operating Grants) and Project Grants (Community Cultural Heritage Project Grants and Cultural Heritage Development Grants) were received in September 2023 and KAM convened two Adjudication Committees tasked with assessing the applications received in each stream. The Adjudication Committees completed their assessments in September and October 2023 and the KAM Board of Directors ratified their recommendations on October 4, 2023. Council is now being asked to approve these recommendations in accordance with the Administrative Plan, City of Kingston

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Heritage Fund, 2023-2024, previously approved by Council on June 20, 2023 through [Report Number 23-170](#).

The recommendations submitted by KAM regarding the distribution of Operating Grants and Project Grants through the CKHF in 2024 are attached to Report Number 24-006 as Exhibit A.

Recommendation:

That Council approve the recommendations submitted by the Kingston and Area Association of Museums, Art Galleries and Historic Sites with regard to the 2023-2024 City of Kingston Heritage Fund, in support of both Operating and Project Grants as outlined in the 'CKHF Adjudication Report 2023-2024', attached to Report Number 24-006 as Exhibit A; and

That Council direct the Kingston Association of Museums, Art Galleries and Historic Sites to release the Operating and Project Grants, as approved, totaling \$428,496.37 to the successful applicants.

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Authorizing Signatures:

ORIGINAL SIGNED BY COMMISSIONER

Jennifer Campbell,
Commissioner, Community
Services

ORIGINAL SIGNED BY CHIEF

ADMINISTRATIVE OFFICER

Lanie Hurdle, Chief
Administrative Officer

Consultation with the following Members of the Corporate Management Team:

Paige Agnew, Commissioner, Development & Growth Services	Not required
Neil Carbone, Commissioner, Corporate Services	Not required
David Fell, President & CEO, Utilities Kingston	Not required
Peter Huigenbos, Commissioner, Major Projects & Strategic Initiatives	Not required
Brad Joyce, Commissioner, Infrastructure, Transportation & Emergency Services	Not required
Desirée Kennedy, Chief Financial Officer & City Treasurer	

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Options/Discussion:**The City of Kingston Heritage Fund**

The City of Kingston's annual investment in the Heritage Fund provides critical support for museums, heritage projects, cultural groups and historical societies to improve on and expand how Kingston's stories are shared. Operating Grants (Large Operating Grants up to \$75,000 and Small Operating Grants up to \$5,000) help provide stable base-funding for museums and heritage organizations in Kingston. Project Grants (Community Cultural Heritage Project Grants up to \$20,000 and Cultural Heritage Development Grants up to \$5,000) support cultural heritage initiatives in Kingston that expand the histories, stories and programs that sites and community groups can offer. Since its inception in 2013, over \$2.6 million in funding has been allocated through the Heritage Fund and 107 grants have been awarded as of 2023. Operating Grants have helped to develop nine community museums and heritage organizations in Kingston and 31 organizations have been supported through Project Grants.

City of Kingston Heritage Fund 2023-2024

As part of its 2023 SLA with the City, KAM was asked to develop and submit an Administrative Plan for the 2023-2024 CKHF. The 2023-2024 Administrative Plan was approved by Council on June 20, 2023 ([Report Number 23-170](#)). A total of \$349,015.56 was also approved as part of the 2023 operating budget for the Heritage Services Department to support the CKHF in 2023-2024. Earned interest (\$69.20), and unallocated funds from previous years (\$99,580.61) were added to the available funds as per the Administrative Plan, bringing the total amount available to be allocated in the 2023-2024 fund cycle to \$448,665.37. In 2022-2023 the total amount available to be allocated was \$419,275.98, representing an increase of approximately 7% for the 2023-2024 fund cycle.

Adjudication Committees

Two separate Adjudication Committees were convened by KAM in September and October 2023 to assess the applications received. Cameron Smith served as the Chair of both Grant Committees. Kevin Gibbs, Acting Director (City of Kingston, Heritage Services), participated as an ex-officio, non-voting member of the Committees as did Jamie McKenzie-Naish (Grants Officer, CKHF, KAM Managing Director) and Deborah Holdich (Grants Assistant CKHF, KAM Coordinator).

To serve on the Operating and Project Grant Committees, Council appointed Councillor Stephen and Councillor Cinanni to participate as ex-officio, non-voting members.

Voting members of the Operating Grant Committee were Michael Rikley-Lancaster, Kim Hill-Tout, Jim Neill, Judith Brown and Brianne Franklin. Voting members of the Project Grant Committee were Jake Miller, Hugh Ostrom, Deirdre Bryden, Heather Home and Linda Tsuji.

As outlined in the Administrative Plan for 2023-2024, Operating Grants are divided into two streams, referred to as "Large Operating Grants" and "Small Operating Grants". Project Grants

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are also split into two grant streams: “Community Cultural Heritage Project Grants” and “Cultural Heritage Development Grants.” The Community Cultural Heritage Project Grants support community projects developed by applicant organizations while the Cultural Heritage Development Grants support projects that address identified thematic gaps or that support product readiness improvements at organizations. For 2023-2024, applications to this grant stream focussed on the theme: “Indigenization, Inclusion, Diversity, Equity & Accessibility Program Development”.

In total, the Fund received 17 eligible grant applications in 2023 (all recommended for funding), representing a total request of \$508,400. By comparison, the Fund received 18 grant applications in 2022, representing a total request of \$518,944.00. Within the 2023 applications, five applications were for Large Operating Grants, one application was for a Small Operating Grant, five applications were for Community Cultural Heritage Grants and six applications were for Cultural Heritage Development Grants.

Funding Recommendations – Operating Grants

Operating Grants are intended to assist in providing stable base-funding for Kingston’s cultural heritage organizations and, by so doing, to enhance their sustainability and encourage growth. They are also intended to support core operating expenses as well as program-related costs. In response to the needs of the heritage sector, the Administrative Plan includes two different levels of support: (1) Large Operating Grants and (2) Small Operating Grants. Large Operating Grants, up to \$75,000, are designed to support larger, well-established organizations that operate year-round. Small Operating Grants, up to \$5000, are designed to support smaller scale organizations that operate on a seasonal or otherwise limited basis.

Applications were received from six eligible applicants and the total amount recommended to be awarded in this stream is \$315,307.75. This leaves \$69.00 from the 2023-2024 funds to be carried forward into 2024-2025. In addition, returned Operating Grant funds from the previous grant cycle in the amount of \$254.25 will be carried forward into 2024-2025. Five grants are Large Operating Grants and one is a Small Operating Grant.

Table 1: Operating Grants, Recommended Funding Allocations, City of Kingston Heritage Fund 2023-24

Applicant	Large or Small Grant	Proposed Award in 2023	% of Organization’s Total 2023 Operating Budget
Beyond Classrooms Kingston	Large	\$61,707.98	59% (54% in 2022-2023)
Frontenac County Schools Museum	Large	\$61,128.81	54% (54% in 2022-2023)

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Marine Museum of the Great Lakes at Kingston	Large	\$62,087.07	3.8% (14% in 2022-2023)
Kingston Historical Society – Murney Tower Museum	Large	\$63,308.59	58% (60% in 2022-2023)
Museum of Health Care at Kingston	Large	\$64,193.14	17.7% (19% in 2022-2023)
Kingston Regional Health Fair	Small	\$2,882.16	39.7% (51% in 2022-2023)
Total Operating Grants	\$315,307.75		

Funding Recommendations – Project Grants

Project Grants are designed to encourage the development and creation of innovative cultural heritage programming and initiatives that promote cultural vitality in a more focused way. Eleven eligible Project Grant applications were submitted. Five applications were for Community Cultural Heritage Project Grants and six were for Cultural Heritage Development Grants.

The total funding request for Project Grants in 2023 was \$129,900.00 which is lower than the \$139,944.00 requested in 2022 but significantly higher than the \$72,219.49 requested in 2021.

The total amount recommended to be awarded in the 2023-2024 Project Grant stream is \$113,188.62, with \$83,288.62 going to Community Cultural Heritage Project Grants and \$29,900.00 going to Cultural Heritage Development Grants.

Table 2: Community Cultural Heritage Grants, Recommended Funding Allocation, City of Kingston Heritage Fund 2023-24

Project	Organization	Grant Amount
Women’s Pop Up History	Canadian Museum of Women’s History	\$11,644.31
Veteran’s Week Kingston Celebration	Military Communication & Electronics Museum Foundation	\$20,000

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Making Artifacts Accessible	Kingston Scout Museum	\$11,644.31
L’Or Vador – Phase 2	Beth Israel Congregation	\$20,000
The Kingston Film Heritage Project	Lakeshore Parents Council Inc.	\$20,000
TOTAL Community Cultural Heritage Grants		\$83,288.62

Table 3: Cultural Heritage Development Grants, Recommended Funding Allocation, City of Kingston Heritage Fund 2023-2024

Project	Applicant	Grant Amount
Indigenous Veterans’ Week Kingston Celebration	Military Communications & Electronics Museum Foundation	\$5,000
Mashkawizii Miinikaanan: Strong Seeds	Kingston School of Art	\$4,900
Indigenous Resurgence	Beyond Classrooms Kingston	\$5,000
Frontenac County Schools Museum Oral History Project	Frontenac County Schools Museum	\$5,000
The Kingston Film Heritage Project	Lakeshore Parents Council Inc.	\$5,000
Making the Website French Accessible	Kingston Scout Museum	\$5,000
TOTAL Cultural Heritage Development Grants		\$29,900

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Unallocated Funds and Carry Forward

Each year unallocated funds or funds returned from previously approved grants are held by KAM in accordance with the CKHF Administrative Plan and are then added under the terms of the Administrative Plan to the funds approved by Council as part of the subsequent year’s Heritage Services Operating budget. The total carry forward into 2024 is \$31,072.10, which is a significant reduction from the \$99,580.61 in unallocated funds from the previous grant cycle. This move towards greater alignment between funds available and funds allocated reflects a greater capacity for museums and community organizations to undertake projects as sector recovery from the COVID-19 pandemic continues. Table 4 provides a break down of the sources of these funds.

Table 4: Summary of Funds to be Carried Forward for Award as part of the City of Kingston Heritage Fund 2024-2025

Fund Source	Carry Forward Amount
Returned to Operating Fund from 2022-2023 Award	\$254.25
Unawarded in 2023-2024 Operating Fund	\$69.00
Unawarded in 2023-2024 Cultural Heritage Development Fund	\$20,100.00
Returned to Cultural Heritage Development Fund from 2022-2023 Award	\$645.25
Returned to Community Cultural Heritage Project Fund from 2022-2023 Award	\$10,003.60
Total Carry Forward to 2024-2025 Grant Cycle	\$31,072.10

Next Steps

In accordance with the Administrative Plan for 2023-2024, the KAM Board of Directors approved the two Grant Committees’ recommendations in October 2023. Council is now being asked to approve these recommendations so that the funding amounts as identified can be distributed at the beginning of 2024. Once the funds have been awarded, KAM will finalize its review of the

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Administrative Plan for 2024-2025 and make recommendations for improvements to enhance the program in future years.

Existing Policy/By-Law:

None

Notice Provisions:

None

Accessibility Considerations:

None

Financial Considerations:

Funds to support the CKHF in 2023-2024, totalling \$349,015.56, were approved as part of the 2023 Operating budget for the Heritage Services Department. In addition, earned interest (\$69.20) and unallocated funds from previous years (\$99,580.61) were added to the available funds as per the guidelines of the fund’s Administrative Plan, bringing the total amount available to be allocated in the 2023-2024 fund cycle to \$448,665.37. The total amount being recommended for allocation in the 2023-2024 fund is \$428,496.37. Unallocated funds from Cultural Development Project Grants (\$20,100.00) and Operating Grants (\$69.00) and returned funds from the previous grant cycle including \$254.25 from Operating grants, \$10,003.60 from Community Cultural Heritage Grants and \$645.25 from Cultural Development Project Grants) will be carried forward as per the guidelines of the fund’s Administrative Plan adding \$323.25 to available funds for Operating Grants in 2024-2025, \$10,003.60 for Community Cultural Heritage Grants and \$20,745.25 available for Cultural Development Project Grants in 2024-2025.

Contacts:

Kevin Gibbs, Acting Director, Heritage Services, 613-546-4291 extension 1354

Other City of Kingston Staff Consulted:

None

Exhibits Attached:

Exhibit A – CKHF Adjudication Report 2023-2024

CKHF ADJUDICATION REPORT 2023-2024

The Kingston & Area Association of Museums, Art Galleries and Historic Sites, Inc. (KAM) is pleased to submit an Adjudication of Applications Report for the City of Kingston Heritage Fund (CKHF) 2023-2024 grant cycle.

October 2023

Ratified by the Kingston & Area Association of Museums, Art Galleries and Historic Sites Board of Directors on October 4th, 2023.



**kingston and
area association**
of museums
art galleries +
historic sites



GENERAL PRINCIPLES

The Kingston Culture Plan (2010) identified the establishment of a heritage fund as a priority to help develop the sector and to enrich the cultural experiences available to Kingston residents and visitors. This fund was also identified as a way to support capacity building while, at the same time, stimulating economic development and cultural tourism related to Kingston's tangible, intangible and natural heritage.

The City of Kingston Heritage Fund (CKHF) was established in 2013 and provides grants to museums, heritage projects, cultural groups, and historical societies. The CKHF provides four types of grants: Large Operating, Small Operating, Community Cultural Heritage Projects and Cultural Development Heritage Projects, through two core-funding categories: Operating and Project. Each type of grant has specific eligibility requirements and guidelines. An annual Service Level Agreement between the City of Kingston and the Kingston Association of Museums, Art Galleries and Historic Sites (KAM) identifies KAM as the manager of the CKHF on behalf of the City of Kingston, in accordance with an administrative plan. As Kingston's umbrella cultural heritage organization, KAM has the necessary expertise to carry out the management of this grant program successfully.

ADMINISTRATIVE PLAN

KAM submits an annual Administrative Plan - City of Kingston Heritage Fund: 2023-2024 (Admin Plan) - as part of a Service Level Agreement (SLA) with the City of Kingston, through the Heritage Services Department. The Admin Plan provides detailed information on the nature of the grants, outlines application processes, responsibilities, adjudication procedures, and outlines the delivery model for the distribution of both project and operating grants. KAM has a mandate to review the CKHF program on an annual basis and to seek input from the community and stakeholders.

In early 2023, the 2023-2024 Administrative Plan was revised, and the new 2023-2024 Administrative Plan was presented to the KAM Board and approved in May 2023, and in turn was presented to the Kingston City Council and approved June 19th, 2023. All details on the CKHF grant program are available through the KAM website: kingstonmuseums.ca/CKHF.

COMMUNICATIONS STRATEGY

Each year, KAM develops a communication strategy for the CKHF program cycle. Building on the promotional asset development completed in early 2023, this year's strategy included a variety of infographics (see **Attachment A**), a robust social media campaign, CKHF webpage on the KAM website, traditional press releases, a public information webinar, as well as our annual grant writing workshop series.

KAM facilitated an online public information session about the CKHF grant program on July

17th, 2023. KAM also hosted two free, online (through ZOOM) Grant Writing Workshops-Critical Approaches to Project Grants on July 20th, 2023, and Critical Approaches to Operating Grants on July 27th, 2023. Each session explored the grant writing process as a whole and the skills associated with this process, and then more specifically at the CKHF program itself. Participants registered through Eventbrite (see **Attachment B**). To support these sessions, the Grant Review Officer also developed an infographic entitled: “Top Tips for Grant Writing.” This infographic was shared through the KAM website, as well as over social media (see **Attachment C**).

APPLICATION PROCESS

The CKHF 2023-2024 grant cycle launched July 7th, 2023. Digital applications, as well as grant guidelines, were available from the CKHF webpage within the KAM website. During August 2023, the CKHF Grant Review staff offered one-on-one appointments every Wednesday with potential grant applicants, as well as supporting additional requests and questions by email and phone.

Deadlines for submission of CKHF applications was September 12th, 2023, for Operating Grants and September 19th, 2023, for Project Grants. All applications were submitted digitally to the KAM office. Staff then reviews each application completeness and eligibility, organizes, and makes available to the CKHF Adjudication committees for adjudication.

ADJUDICATION PROCESS

The CKHF adjudication is a peer-assessment process, at arms-length from the City of Kingston. There is a separate adjudication committee for each funding stream – operating and projects. The adjudication committee members consist of voting and non-voting members. This arms-length character is achieved by ensuring that the voting members of the jury had no affiliation to the City of Kingston. Voting members of the committee are composed of cultural heritage professionals, practitioners, and/or community persons who are knowledgeable about and interested in cultural heritage, with high standing and strong connections within the sector. Other criteria for voting members described in the 2023-2024 Admin Plan include:

- representative of a wide range of disciplines and interests within the cultural heritage sector; knowledgeable and experienced in cultural heritage, cultural heritage organizations, and cultural heritage issues;
- knowledgeable about the City of Kingston context as it relates to cultural heritage; knowledgeable about the broader cultural heritage environment beyond their area of expertise;
- able to articulate their opinions, work in a group decision-making environment, and have good communication skills.

Assuming a peer assessment approach to adjudication ensures that the cultural heritage

community has a voice in how funds are distributed and that those with knowledge and experience evaluate the applications. CKHF Operating Grant applications are considered separately from CKHF Project Grant applications; each adjudication committee includes different voting jury members.

CHOOSING VOTING MEMBERS FOR THE ADJUDICATION COMMITTEE

Previous years' jurors were contacted first regarding their interest and eligibility to return to the adjudication committees. All new, potential jury members for the 2023-2024 grant cycle were asked to submit a completed *Juror Interest Form* along with a CV, indicating the extent to their involvement in Kingston and area heritage organizations and cultural heritage more generally. KAM reviewed all documents submitted to ensure that those selected met the juror eligibility requirements. For the 2023-2024 CKHF grant cycle, five jurors returned from the previous year's cycle and five new jurors were recruited for this year's cycle. The KAM Board of Directors approved the CKHF Juror list for the 2023-2024 cycle on September 8th, 2023. The CKHF 2023-2024 Grants Committee members are listed in **Attachment D**.

MEETINGS

Each adjudication committee met twice within a two-week period to discuss and assess the applications. This year adjudication meetings returned to an in-person format and followed established agendas. The Operating Grant adjudication meetings were held at 6:00pm on September 18th and September 25th, 2023. The Project Grant adjudication meetings were held at 6:00 p.m. on September 26th and October 2nd, 2023.

Confidentiality Agreement and Conflict of Interest: All jurors, both new and returning, were required to submit a signed and dated *Confidentiality Agreement and Conflict of Interest Declaration* prior to adjudication, acknowledging they read, understood, and agreed to the rules of Confidentiality as it pertained to CKHF during the first meeting. As such, all members agreed that all information contained in the applications, support material, and in discussions during the meetings was strictly confidential. Committee members were not permitted to discuss applications or voting decisions outside the meetings except with CKHF Grant Review Officers or other members of the Adjudication Committee on which they sat. All jurors were also required to disclose any personal or pecuniary interest in any application submitted and agree to conform to the conflict-of-interest rules and procedures as cited in the CKHF Administration Plan. One juror from the Operating Committee declared a conflict of interest for two different applications, and one voting member from the Project Committee declared a conflict of interest with one applicant for the 2023-2024 grant cycle.

Procedure: Prior to the first meeting, all committee members, voting and non-voting, were supplied with the appropriate MS Teams document folders, which included agendas, a copy of the 2023-2024 Admin Plan, the CKHF Juror's Guide, the CKHF Confidentiality Agreement and Conflict of Interest Declaration form, CKHF scoring matrices, Applicant Report Cards (returning

applicants only), and applicant submissions.

The CKHF Chair explained and clarified the adjudication processes and protocols during the first adjudication meeting, and each application was discussed within the group. Key information was presented at the first adjudication meeting, which included the total funding available for allocation, each applicant's CKHF request, last year's CKHF grant (where applicable), as well as support data relating to the amount requested, including percentage of total budget. Following this meeting, jurors scored each application independently, and returned their scoring matrices to the CKHF Grants Review Officer for aggregation and funding allocation calculation – as outlined in the Admin Plan. The second adjudication meeting reviewed the aggregated scores, associated funding allocations, and discussed any relevant funding conditions.

Discussions: Committee members assessed each application in detail based on the published assessment criteria. Committee members, both voting and non-voting engaged in discussion and contributed opinions about the relative merits of each application. The scoring structure of the applications was a zero-to-ten measure. For the adjudication of funds, only the voting members participated on reaching funding decisions as per the guidelines in the 2023-2024 Admin Plan.

Adjournment: The Chair thanked the jurors, Councillors, the City of Kingston, and KAM, then adjourned the meetings.

Evaluation of Adjudication Process: Following the final adjudication committee meeting, all members of the committee, voting and non-voting were sent an electronic link to a digital survey, asking them evaluative questions about the jury process and the CKHF grant program in general. This feedback will assist in reviewing protocols and processes for the next grant cycle.

ALLOCATION OF FUNDS

2023-2024 Operating Grants: six organizations applied for operating funding in total - five Large Operating Grant applications and one Small Operating Grant applications. All were returning applicants from the previous cycle. The six applicants requested a total amount of \$378,500.00, exceeding the available funds by \$63,23.25 or 20%. The total amount awarded (based on the merit-based assessment/allocation strategy) to applicants was \$330,350.37, exceeding the funds available by \$14,942.62 or 4.7%. On average, the requested amounts for operating funding constituted 43% of the applicants total operating budgets, ranging from 5% to 65% for individual applicants. **The 2023-2024 CKHF Operating Jury committee awarded grants to six organizations for a total allocated amount of \$315,376.75, with \$0.00 to be carried over into 2025.**

2023-2024 Community Cultural Heritage Project Grants: five organizations applied for

Community Cultural Heritage Grants. Total applications for this project grant stream decreased from last year’s applicant pool, though not by a significant amount. The Grant Review Officer (GRO) reported that several applicants reached out to discuss project ideas and their viability but were having issues finding non-profit organizations who were eligible to sponsor them in the application process. The five applicants requested a total amount of \$100,000.00, oversubscribing available funds by \$16, 711.38 or 20%. **The 2023-2024 CKHF Project Jury committee awarded grants to five projects for a total allocated amount of \$83, 288.62, with \$0.00 to be carried over into 2025.**

2023-2024 Cultural Heritage Development (Project) Grants: two CKHF operating grant applicants, three Community Cultural Heritage project grant applicants, and one independent organization (with no other CKHF applications) applied for Cultural Heritage Development Grants, for a total of six applicants. Three applicants focused on Indigenous programming initiatives, two applicants focused on EDI initiatives, and one applicant focused on Accessibility. These applicants requested a total amount of \$29,900.00, undersubscribing available funds by \$20,100.00 or 40%. However, the number of applicants to this grant stream has increased each year since its introduction in 2021-2022. The 2023-2024 CKHF Project Jury committee awarded grants to six applicants for a total allocated amount of \$29,900.00, with \$20,100.00 to be carried over into 2025. Detailed results for both funding streams are available in **Attachment E.**

BALANCE OF FUNDS

As of September 1st, 2023, the unallocated balance of CKHF funds was as follows:

Area of Allocation	Amount of Funds
2023-2024 City of Kingston Heritage Fund	\$448, 596.17
Interest Earned in 2023 (to date)	\$69.20
Total 2023-2024 CKHF Funds available for distribution	\$448, 665.37
<i>Portion of Funds available for Operating Grants in 2023-2024</i>	<i>\$ 315, 376.75</i>
<i>Portion of Funds available for Community Cultural Heritage Project Grants in 2023-2024</i>	<i>\$ 83, 288.62</i>
<i>Portion of Funds available for Cultural Heritage Development Grants in 2023-2024</i>	<i>\$50,000.00</i>

As of October 3rd 2023, the allocated funds for CKHF 2023-2024 were as follows:

Area of Allocation	Amount of Funds
Deferred and Unassigned funds for future CKHF cycles	\$66, 268.99
Total Funds awarded to Operating Grants in 2023-2024	\$ 315,307.55
Unallocated Operating Funds in 2023-2024	\$0.00

Area of Allocation	Amount of Funds
Returned Operating Funds (from previous cycle)	\$254.25
Total Funds available to future CKHF (Operating)	\$254.25
Total Funds awarded to Community Cultural Heritage Project funds in 2023-2024	\$83, 288.62
Unallocated funds from Community Project funds in 2023-2024	\$0.00
Returned funds from Community Project funds (from previous cycle)	\$10,003.60
Total Funds available to future CKHF (Community Projects)	\$10,003.60
Total Funds awarded to Development Projects Grants in 2023-2024	\$29, 900.00
Unallocated Funds from Development Projects Grants in 2023-2024	\$20, 100.00
Returned Development Projects funds (from previous cycle)	\$645.25
Total Funds available to future CKHK (Development Projects)	\$20, 745.25

DISPUTE RESOLUTION

Any complaints and concerns relating to the adjudication, guidelines, and criteria for the allocation of CKHF funding, are forwarded in writing to the Chair of the CKHF grant committees by the complainant, within thirty (30) days of notification of the Jury decision. The Chair will then forward a written report with respect to such complaints and concerns to the Chair of KAM's Board. KAM notifies the City of Kingston of all concerns and complaints received.

ANNOUNCEMENT OF THE 2023-2024 CKHF PROGRAM RESULTS

Upon ratification of the CKHF Adjudication Report 2023-2024 by the KAM Board of Directors in October 2023, this report will be submitted to Heritage Services, and ultimately will be presented for ratification by Kingston City Council in December 2023. Following this, KAM notifies all applicants of the jury's decision regarding their application. Successful applicants are sent a digital grant package, which includes a Notice of Award, a Grant Agreement contract, reporting templates and appropriate logo files and guidelines for use. To receive their grant funds, recipients must attend a MS Teams online meeting to review the CKHF grant program conditions, as well as submit a signed copy of their Grant Agreement contract and provide proof of insurance. Once the recipients have been notified, KAM will release a press release that announces the 2023-2024 City of Kingston Heritage Fund recipients and publicly posts the information on the KAM website. KAM will produce a social media-friendly awards video highlighting 2024 CKHF recipients with introduction and congratulations from the mayor, which will be publicly posted in late January/early February 2024.

I respectfully submit this report.


Cameron Smith

Cameron Smith
Chair, City of Kingston Heritage Fund 2023-2024 Grants Committee

ATTACHMENT A: CKHF INFOGRAPHICS (EXAMPLES)

CKHF Operating Grants

CKHF Operating Grants provide support to Kingston's non-profit, cultural heritage organizations for operational stability and capacity-building, as well as the development and delivery of cultural heritage programming and services in the community.



There are two Operating Grant Categories:


- Large Operating Grants**
\$75,000 (max)
- Small Operating Grants**
\$5,000 (max)

kingston and area association of museums art galleries + historic sites

2023-2024

CKHF Project Grants

CKHF Project Grants nurture and support specific cultural heritage initiatives within the local Kingston community.



There are two Project Grant Categories:


- Community Cultural Heritage Project Grants**
\$20,000 (max)
- Cultural Heritage Development Project Grants**
\$5,000 (max)

kingston and area association of museums art galleries + historic sites

2023-2024

City of Kingston Heritage Fund (CKHF) 2023-2024

The CKHF supports cultural heritage organizations and initiatives in their efforts to share Kingston's stories and histories.



Over \$175 Million dollars invested in the community since 2014.

- Applications for the 2023-2024 grant cycle now closed!
- Thank you for your interest!
- Stay tuned in December for our CKHF 2023-2024 Awards Announcement!

kingston and area association of museums art galleries + historic sites

For further information visit: www.kingstonmuseums.ca

A SHORT GUIDE TO THE CITY OF KINGSTON HERITAGE FUND



The CKHF supports cultural heritage organizations and initiatives in their efforts to share Kingston's stories and histories.

**\$488,596 AVAILABLE
FOR 2023-2024 !**



- AVAILABLE GRANTS:
- LARGE OPERATING (\$75,000 MAX)
- SMALL OPERATING (\$5,000 MAX)
- COMMUNITY CULTURAL HERITAGE PROJECT (\$20,000 MAX)
- CULTURAL HERITAGE DEVELOPMENT PROJECT (\$5,000 MAX)

- ELIGIBILITY:
- BASED WITHIN THE MUNICIPALITY KINGSTON
- BE INCORPORATED AS A NON-PROFIT
- HAVE A CULTURAL HERITAGE FOCUS
- DEMONSTRATE ALIGNMENT WITH CKHF OBJECTIVES



**\$315,307
IN OPERATING GRANTS**

**\$83,288 IN COMMUNITY
CULTURAL HERITAGE
PROJECT GRANTS**

**\$50,000 IN CULTURAL
HERITAGE DEVELOPMENT
PROJECT GRANTS**

SUBMISSION DEADLINES

**SEPTEMBER 12TH 2023
(3:00 PM) FOR OPERATING
GRANTS**

**SEPTEMBER 19TH 2023
(3:00 PM) FOR PROJECT
GRANTS**



THE FOCUS OF CULTURAL HERITAGE DEVELOPMENT GRANTS FOR 2024:

- INDIGENIZATION, INCLUSION, DIVERSITY, EQUITY & ACCESSIBILITY PROGRAM DEVELOPMENT



**kingston and
area association
of museums
art galleries +
historic sites**

**FOR MORE
INFORMATION VISIT:**

WWW.KINGSTONMUSEUMS.CA/CKHF



ATTACHMENT B: GRANT WRITING WORKSHOPS & INFORMATION SESSIONS

kingston and area association of museums art galleries + historic sites

City of Kingston Heritage Fund Public Information Session

Monday, July 17th, 2023
11:00 am - 12:30 pm

KINGSTON

A Venn diagram with three overlapping circles. The top circle is labeled 'Kingston's Stories', the bottom circle is 'Culture Collaboration Heritage', and the left circle is 'Strategic Planning'. The intersections contain: 'Governance', 'Marketing', 'Project Planning', 'Staffing', 'Collections Planning', 'Risk Assessment', 'Financials', 'Volunteers', 'Mission, Vision', and 'Impact'.

kingston and area association of museums art galleries + historic sites

CKHF Grant Writing Series:
Critical Approaches to Operating Grants

Operating Grants

How do I pull it together?

Project Planning, Staffing/Volunteers, Collections/Outreach, Risk Assessment, Audience Marketing, Community Stories, Financials, Impact, Strategic Planning, Governance, Mission/Vision

KINGSTON

A central white circle labeled 'Operating Grants' is surrounded by ten smaller white circles, each containing a topic. To the right, there is an illustration of hands holding colorful puzzle pieces.

kingston and area association of museums art galleries + historic sites

CKHF Grant Writing Series:
Critical Approaches to Project Grants


Project Grants

How do I pull it together?

I have an idea..., Purpose?, Research?, Structure?, I'm getting a plan..., Risk?, Marketing?, People are interested..., Budget?, Impact?

Kingston logo and two large question marks.

ATTACHMENT C: “TOP TIPS FOR GRANT WRITING”




kingston and
area association
of museums
art galleries +
historic sites

TOP TIPS

FOR

GRANT WRITING


TIP #1



Do Your Research.

Are you a right fit for the grant program? Is the grant program the right fit for you?


TIP #2



Be Clear, Concise and Convincing.

This is your chance to tell your story, and why it matters.


TIP #3



Focus on Deliverables.

What are your **OUTCOMES** (what you want to do) and your **OUTPUTS** (what you will do to achieve them).

TIP #4



Emphasize Impact.

Don't talk about what the grant money will do for you, but what you will be able to do for the community with the grant money.

WWW.KINGSTONMUSEUMS.CA

ATTACHMENT D: GRANT ADJUDICATION COMMITTEE **MEMBERSHIP**

CKHF OPERATING GRANT COMMITTEE – 2023-2024

Name of Juror	Description of Role
Cameron Smith	Chair of the Committee. Saint Lawrence Parks Commission (SLPC)
Michael Rikley-Lancaster	Voting Juror. Secretary of the Board – Ontario Museum Association
Kim Hill-Tout	Voting Juror. PhD Candidate, Department of Geography & Planning, Queen’s University
Jim Neill	Voting juror. Limestone DSB Trustee and former City of Kingston Councillor.
Judith Brown	Voting juror. Kingston African Caribbean Collective; Limestone DSB Trustee
Brianne Franklin	Voting Juror. Executive Director, Tett Centre for Creativity & Learning
Wendy Stephen	Non-voting ex-officio. Councillor, City of Kingston.
Kevin Gibbs	Non-voting ex-officio. Manager of Heritage Programming, City of Kingston
Jamie McKenzie-Naish	Non-voting ex-officio. Grants Officer, CKHF. KAM Managing Director.
Debbie Holdich	Non-voting ex-officio. Grants Assistant, CKHF. KAM Coordinator.

CKHF PROJECT GRANT COMMITTEE – 2023-2024

Name of Juror	Description of Role
Cameron Smith	Chair of the Committee. Saint Lawrence Parks Commissions (SLPC)
Jake Miller	Voting juror. Programming & Outreach Librarian, Kingston Frontenac Public Library
Hugh Ostrom	Voting Juror. Cultural Resource Manager, Parks Canada
Deirdre Bryden	Voting Juror. Archivist, Queen’s University Archives
Heather Home	Voting Juror. Archivist, Queen’s University Archives
Linda Tsuji	Voting juror. Curator, Miller Museum of Geology
Vincent Cinanni	Non-voting ex-officio. Councillor, City of Kingston.
Kevin Gibbs	Non-voting ex-officio. Manager of Heritage Programming, City of Kingston.
Jamie McKenzie-Naish	Non-voting ex-officio. Grants Officer, CKHF. KAM Managing Director.
Debbie Holdich	Non-voting ex-officio. Grants Assistant, CKHF. KAM Coordinator.

ATTACHMENT E: GRANT ALLOCATION RECOMMENDATIONS

CKHF 2023-2024 OPERATING GRANTS

Large Operating Grant Recipient	CKHF Grant	% of total operating budget
Beyond Classrooms Kingston	\$61,707.98	59%
Frontenac County Schools Museum	\$61,128.81	54%
Marine Museum of the Great Lakes at Kingston	\$62,087.07	3.8%
Kingston Historical Society – Murney Tower Museum	\$63,308.59	58%
Museum of Health Care at Kingston	\$64,193.14	17.7%
TOTAL Large Operating Grants Awarded: \$312,425.59		

Small Operating Grant Recipient	CKHF Grant	% of total operating budget
Kingston Regional Heritage Fair	\$2,882.16	39.7%
TOTAL Small Operating Grants Awarded: \$2,882.16		

CKHF 2023-2024 COMMUNITY CULTURAL HERITAGE PROJECT GRANT

Project Title	Organization	Amount
Women's Pop Up History	Canadian Museum of Women's History	\$11,644.31
Veterans' Week Kingston Celebration	Military Communications & Electronics Museum Foundation	\$20,000.00
Making Artifacts Accessible	Kingston Scout Museum	\$11,644.31
L'Or Vador – Phase 2	Beth Israel Congregation	\$20,000.00
The Kingston Film Heritage Project	Lakeshore Parents Council Inc	\$20,000.00
TOTAL Community Project Funds Awarded: \$83,288.62		

CKHF 2023-2024 CULTURAL HERITAGE DEVELOPMENT GRANT
“Indigenization, Inclusion, diversity, Equity & Accessibility Program Development”

Project Title	Thematic	Organization	Amount
Indigenous Veterans' Week Kingston Celebration	Indigenous programming	Military Communications & Electronics Museum Foundation	\$5,000.00
Mashkawizii Miinikaanan: Strong Seeds	Indigenous programming	Kingston School of Art	4,900.00
Indigenous Resurgence	Indigenous programming	Beyond Classrooms Kingston	\$5,000.00
Frontenac County Schools Museum Oral History Project	EDI	Frontenac County Schools Museum	\$5,000.00
The Kingston Film Heritage Project	EDI	Lakeshore Parents Council Inc.	\$5,000.00
Making the Website French Accessible	Accessibility	Kingston Scout Museum	\$5,000.00
TOTAL Cultural Heritage Development Project Funds Awarded: \$29, 900.00			



**City of Kingston
Report to Council
Report Number 24-005**

To: Mayor and Members of Council
From: Desirée Kennedy, Chief Financial Officer & City Treasurer
Resource Staff: Lana Foulds, Director, Financial Services
Date of Meeting: December 5, 2023
Subject: 2024 Annual Amendment to Fees and Charges – City of Kingston By-Law Number 2005-10

Council Strategic Plan Alignment:

Theme: Policies & by-laws

Goal: See above

Executive Summary:

The [Municipal Act, 2001](#) authorizes a municipality to impose fees for services. Fees charged to users for various services are a primary source of municipal revenue, representing approximately 15% of the City's total municipal revenue budget. The purpose of this report is to recommend that Council pass a by-law to amend City of Kingston [By-Law Number 2005-10](#), "A By-Law to Establish Fees and Charges to be Collected by The Corporation of the City of Kingston", as amended, to reflect the user fees and charges for the 2024 fiscal year.

In most cases, services that have fees associated with them are also subsidized in various proportions by taxation revenues. Therefore, it is important that fee adjustments are reviewed on an annual basis and in conjunction with a review of respective service costs to ensure that the proportion of user fees and taxation subsidy is maintained. If fees are not adjusted appropriately, the result will be increased pressure on tax increases to subsidize the costs of providing the service.

December 5, 2023

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As part of the annual budget process, Financial Services reviews, in conjunction with City departments, all fees and charges to ensure that they are being applied in accordance with policy and strategic direction. Fee changes will be incorporated into the draft 2024 operating budget.

This report also recommends an amendment to City of Kingston [By-Law Number 2005-10](#) to provide for the delegation of authority to the Chief Administrative Officer and/or the Chief Financial Officer & City Treasurer to waive fees and charges related to special events, provided sufficient funds to cover any revenue loss, are incorporated in approved annual operating budgets.

Recommendation:

That By-Law Number 2005-10, entitled “A By-Law to Establish Fees and Charges to be Collected by The Corporation of the City of Kingston”, as amended, be further amended as per Exhibit A to Report Number 24-005.

December 5, 2023

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Authorizing Signatures:

ORIGINAL SIGNED BY CHIEF

FINANCIAL OFFICER & CITY TREASURER

**Desiree Kennedy, Chief
Financial Officer & City
Treasurer**

ORIGINAL SIGNED BY CHIEF

ADMINISTRATIVE OFFICER

**Lanie Hurdle, Chief
Administrative Officer**

Consultation with the following Members of the Corporate Management Team:

Paige Agnew, Commissioner, Development & Growth Services

Jennifer Campbell, Commissioner, Community Services

Neil Carbone, Commissioner, Corporate Services

David Fell, President & CEO, Utilities Kingston Not required

Peter Huigenbos, Commissioner, Major Projects & Strategic Initiatives Not required

Brad Joyce, Commissioner, Infrastructure, Transportation
& Emergency Services

December 5, 2023

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Options/Discussion:**Background**

City of Kingston [By-Law Number 2005-10](#) "A By-Law to Establish Fees and Charges to be Collected by The Corporation of the City of Kingston", as amended, provides for adjustments to fees for services. It is important that fee adjustments are reviewed on an annual basis to ensure that the related costs of providing the respective service are appropriately recovered.

The City's policy dictates that fees and charges be reviewed and adjusted annually as follows:

- by the Consumer Price Core Index's third quarter from the prior year plus 1% for capital purposes, where feasible;
- by a cumulative adjustment for past years where the fee is not adjusted by the Consumer Price Index in one or more years; and
- by an amount that will recover, at a minimum, respective service, administration, and capital costs, as well as costs for any other purpose, in any amount permitted under applicable law.

The Consumer Price Index (CPI) is the accepted measure for the rate of inflation in Canada and continues to be the target of the Bank of Canada fiscal policy. Despite the common use of the term CPI to mean a single measure of inflation, there is more than one way to use the CPI to calculate inflation. The Consumer Price Core Index is the escalator prescribed in City of Kingston By-Law Number 2005-10 to be used as a proxy for inflation estimates. This indicator is based on the average of three specific measures of core inflation used by the Bank of Canada to filter out volatile price movements that can be caused by factors specific to certain components.

Analysis

The Consumer Price Core Index average of the three measures of core inflation was 3.9% as at the end of the third quarter of 2023. In cases where fee adjustments have been made to account for inflation, the assumed fee increase incorporated into City of Kingston By-Law Number 2005-10 represents a 2% escalation, in addition to the 1% for capital purposes. This is a reasonable proxy for recovering expected service costs and maintaining relative proportions of user fees and taxation subsidy and has been a consistent historical practice in response to the annual variability of the CPI measure.

For the majority of recommended fees, an increase of up to 2% escalation plus 1% for capital purposes has been applied, effective January 1, 2024. Some fees have been adjusted slightly more or less than this amount as a result of rounding in order to maintain even dollar amounts after tax for ease of cash handling or to support the constraints of respective cash collection equipment.

December 5, 2023

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It is important to note that the City provides a variety of services at no cost or reduced cost for residents that qualify under the Municipal Fee Assistance Program (MFAP). Details are noted, where applicable, in the attached fee schedules and any related changes are noted in the summary below. There is a review of MFAP underway which will be brought back for Council's consideration by Q2, 2024.

Fee changes

For ease of review, the sections referenced below provide detailed explanations for schedule fee changes other than the annual inflationary adjustments noted above. The majority of these adjustments reflect one of the following strategies:

- Maintaining fee levels where the charge is currently sufficient to cover the full cost of the good or service.
- Setting fees to reflect an appropriate market rate based on market analysis.
- Minimizing fee increases to encourage increased use of a good or service.
- Setting fees to support harmonization efforts or consistency of fees for similar services across different departments.
- Setting fees in accordance with Council-approved strategies.
- Addition of new fees, as required.

Schedule A - Administration

Finance and Property Taxation

- Affidavit for non-profit housing matters – fee remains unchanged for low-income renters.
- Marriage licence – fee remains unchanged to be comparable with the market.
- The following fees have been added, at half the regular rate, to support eligible residents under the Municipal Fee Assistance Program:
 - Administering oaths or declarations – MFAP eligible residents
 - Marriage licence – MFAP eligible residents
- A Payment reversal fee has been added to provide for the recovery of service fees incurred by the City related to the cancellation of a customer payment.
- Cemetery One-Time Care & Maintenance Fee is increasing from 24% to 40% of lot fee as per Bereavement Authority of Ontario (BAO) requirements.

December 5, 2023

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City Clerk's Office

- There have been no changes to the following fees as they continue to be sufficient to recover costs:
 - Document search (pursuant to the Municipal Freedom of Information and Privacy Protection Act (MFIPPA))
 - Photocopy of document, including by-laws
- The following fees have been added to recover costs for the copying and scanning of format drawings and have been set to be consistent with other fees of this nature.
 - Copy of large format drawings
 - Scan of format drawings
- New fees have been added to conduct marriage solemnization ceremonies as approved by Council in Report 23-182:
 - Civil marriage solemnization – each
 - Civil marriage solemnization (MFAP eligible residents)
 - Provision of witness for civil marriage solemnization

Environment

- Environmental compliance letter – increased greater than the inflationary measure to be consistent with other corporate fees of this nature.

Human Resources & Organization Development

- The following services are no longer required and related fees have been removed:
 - Corporate training workshop – per participant
 - Administrative search and record preparation

Legal

- Complex agreements definition has been amended to include development agreements.
- Fees for Provincial Offenses Room Rentals have been removed as the space is no longer available for rent:
 - Meeting Room
 - Interview Room

December 5, 2023

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Schedule B – Museums

Heritage Planning – Reference Materials

- The rate for Volumes – Buildings of Architectural Significance is being held constant as it continues to be sufficient to recover the cost of inventory.

Schedule C - Grand Theatre

Marketing Support

- Fee for Marketing Support has been reduced to be comparable to market rates.

Ticket Office Service Charges to Renter and Ticket Office Service Charges to Ticket Buyer

- The majority of fees in these sections have been increased slightly more than the inflationary adjustment for ease of cash handling.

Schedule D - Recreation & Leisure

Fitness or Pool Membership

- Pool (swim and sauna only) – Child rate remains at 2023 rates to encourage use and for ease of cash handling.

All Inclusive Fit Pass Membership

- Addition of a monthly fit pass fee to respond to public interest.

Culligan Water Park

- Increased Camp fees – group of 10 or more - slightly higher than the inflationary measure to be consistent with market comparators.

Other Fees

- Toonie Swim, Skate or Gymnasium fees remain the same for ease of cash handling.
- Removed Swim booklets, 10 visits - Child rate, as this rate package is no longer offered.

December 5, 2023

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- Camp swim – Child rate has increased slightly more than the inflationary measure as fee has remained the same for several years for cash handling purposes.

Events & Programs

- Held all public skating fees at 2023 rates to be consistent with surrounding municipalities.
- Shinny hockey – 12 Visits for 11 - increased slightly less than the inflationary measure to reflect the desired proportion of the single visit rate.

Schedule E – Facility Rentals

INVISTA Centre and Kingston East Community Centre

- Changed the Parking lot rental fee from an hourly fee to daily per 3 stalls to better reflect how the space is being utilized.

Leon's Centre

- New fees have been added to reflect room rentals previously not available to the public:
 - Concourse Wall of Fame Space
 - Meeting Room
 - Boardroom

Mobile Stage

- Fee for use of the Mobile stage (SL100) has increased significantly to recover additional costs resulting from changes to the building code.
- New Stage Monitoring fee (beyond the 8-hour day included in daily fee) - an hourly rate was added to recover additional security and administrative costs.
- New Mobile Stage (SL75) daily fee has been added to reflect a smaller stage option.

Movie Screen and Projector

- Screen, Sound, Projector fees have increased significantly to fully recover related costs.

Kingston Penitentiary and Filming

Removed all fees associated with Kingston Penitentiary rentals and filming as these fees are charged through Tourism Kingston.

December 5, 2023

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Schedule F - Rideaucrest Catering & Coffee Shop

A detailed review of food and beverage related items has been undertaken in light of recent cost increases to ensure appropriate recovery of costs.

Beverages and Bakeshop

- The following fees have stayed at 2023 rates to remain competitive with market prices and/or the fees are currently sufficient to recover costs:
 - Coffee (cup), coffee (small pot), coffee (percolator / urn), tea, hot chocolate, gourmet baked cookies
- The following fees increased more than the inflationary adjustment to recover the related increase in costs:
 - Pop, juice, milk, muffin, packaged cookies, squares, chips
- The following food and beverage options were removed as costs have increased well past affordability:
 - Cranberry juice, scones / biscuits

Buffet Trays

- The following fees have increased by more than an inflationary adjustment to recover related increases in the cost of raw food:
 - Salad, small, medium and large and gourmet sandwich

Other fees

- The following fees have been adjusted to remain competitive in the external catering market:
 - Plates, utensils, napkins, cups, straws
- Guest meal costs are increasing more than the inflationary measure to harmonize fees with other meal options.
- Fees for special event meals and soup are currently sufficient to recover costs and remain the same as 2023.
- Fees for coffee shop gift items have been added to reflect a cost plus 30% pricing strategy.

December 5, 2023

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Schedule G - Arenas

Ice Rentals

- Added a new Skate patrol fee to recover costs of ice maintenance support.

Schedule H - Parks

Event Camping Fees – Lake Ontario Park

- These fees have been removed as the pilot program originally approved by Council in Report 20-077 has ended.

Schedule L - Airport

- The following fees are being held constant to remain competitive with other airports:
 - Passenger facility fee (per departing passenger)
 - AVGAS and Turbine Fuel Surcharge (per litre)
- Motor Vehicle Parking – Short term parking space – two hours maximum has increased more than the inflationary measure for the ease of cash management.

Schedule M - Planning

Miscellaneous Fees

- No change to Photocopies or Printing of Documents – Black and White, as fee remains sufficient to recover related costs.

Development Application Review - Development Engineering

- The following fees are increasing to recover additional costs after reviewing fees charged by similar-sized municipalities and to recover costs related to noise studies that are reviewed in house:
 - Committee of Adjustment review
 - Official Plan Amendment review
 - Zoning By-Law Amendment review

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- Site Plan Control review – major application – including modifications
 - Resubmitted Plot Plan – previously rejected
 - Plan of Subdivision deposit fees remain the same for ease of calculation.
 - Urban Design Review fees were added to recover the costs of providing this service.
-

Schedule N - Engineering & Transportation Services

Temporary Encroachment

- Restructured Temporary Encroachment fees into better defined measures of time and daily rates resulting in a more graduated Occupancy Fees schedule.

Patio Permit – Downtown Area

- Downtown area is as defined by the Downtown and Harbour Area identified in Schedule DH1: Special Policy Area of the City's Official Plan.
 - Fees have been updated to reflect Council Report Number 23-080 which approved a phase-in of changes to patio fees over the 2023/2024 fiscal years.
-

Schedule O - Parking

EITP Report 16-017 (November 1, 2016) provided for a pricing framework to ensure parking management objectives for the City were met, including maintaining the long-term health of the Parking Reserve Fund. The report provided for future rate increases every five years, starting in 2024. As a result of the impacts that the pandemic continues to have on parking services, the following parking fees have remained constant for 2024.

- On Street Parking - Meters and Pay and Display
- Residential On Street Permit rates
- Parking lots and parking garages – Hourly, Daily, Flat Rates (including event rates)

Parking lot permit fees have increased by a 3% inflationary measure.

A comprehensive fee study will be completed in 2024 to inform all future parking fees and charges.

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Commuter On-Street Permits

- Area B – zones 4 and 6 were reduced to be in line with Area A permits.

Parking Lot Event Rates

- Level 2 and 3 charging station electric vehicle rates have increased more than an inflationary measure to ensure full-cost recovery.

Schedule P - Solid Waste**Garbage**

- Garbage Bag Tags (each) remain constant to encourage proper disposal.

Schedule Q – Transit

- Kingston Transit fares normally increase every three years with rates originally scheduled to increase in 2023 based on that strategy. 2024 rates continue to be held at pre-pandemic levels in order to rebuild ridership.
- Adult, youth and senior monthly affordable transit passes under the Municipal Fee Assistance Program (MFAP) reflect a 50% cost reduction from regular rates, after being reduced to 25% of the regular rate in 2023.

Schedule R - Building Permits

The following fees remain unchanged as they are sufficient to recover respective costs and to ensure consistency in fee structures:

- Sewage System Permit Fees
- Alternative Solution Proposal (per hour) and minimum fee

Schedule S - Licensing and By-Law Enforcement**Animal Registration**

- No changes to fees for animal registration to encourage licensing activities.

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Other Animal Related Fees

- Administrative fee for appeal is increasing by 28% in order to align all appeal fees.

Business Licenses and Sign Permits

- Business licensing and sign permit fees are adjusted to the nearest dollar.
- Pawnbroker license fees, previously removed, are being added back.
- License fee for specific location sale: Class 3 (Two Locations: Schedule S-3 of By-Law 2006-213) has been reduced in order to align with similar fees.

Administrative Monetary Penalties

- The following fees remain unchanged and will be reviewed periodically in a manner similar to set fines:
 - Hearing officer appeal fee
 - Screening officer appeal fee

Administrative Fees

- The following fees remain unchanged as they are sufficient to recover respective costs:
 - Photocopies or printing of documents including Freedom of Information, per side, plus search fees
 - Short-term Rental License By-Law Appeal
 - The Property Standards Application for Appeals fee is increasing by 48% in order to align all appeal fees.
-

Schedule T - Fire and Rescue**Records and Reports**

- New fees have been added, based on recovering the costs to provide the following services:
 - Clearance letter
 - Request for letters or reports within 48 hours

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- Fire Safety Plan Review of Revisions
- Smoke and CO Alarm Replacement
- Request for fire report and/or investigation report (per address) and File search (per address) fees have increased by 68% in order to adequately recover costs.

Compliance Inspections

- The following fees were removed and replaced by a new fee structure below:
 - Dwelling unit
 - Part 9 building other than dwelling classified under the Ontario Building Code
 - Part 3 building as classified under the Ontario Building Code
 - Recycling or other outdoor premises
- The following new fees have been added based on recovering the costs to provide the following services:
 - Vulnerable occupancy compliance drill retest
 - Fire Code – 2nd Re-inspection and Subsequent Inspection
 - Paid inspection - Commercial (Group A, D & E Occupancy)
 - Inspect base building
 - Inspect each occupancy in addition to base building
 - Paid Inspection – Industrial (Group F Occupancy)
 - Inspect base building
 - Inspect each tenant/occupant in addition to base building
 - Paid Inspection – Residential (Group C)
 - Daycare, Group Home, single Family resident, PLASP, one to two floors
 - Multi-Tenant Low Rise – three to six floors
 - Inspect base building
 - Inspect each tenant/occupancy/apartment

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- Multi-Tenant High Rise – Over six floors
 - Inspect base building
 - Inspect each tenant/occupancy/apartment
- Special request inspection services (inspections performed outside of normal business hours) minimum three-hour fee
- False Alarms – first offence in fiscal year remains no charge.
- The following hazardous material fees have been added:
 - Physical resources and supplies – replacement cost
 - Hazardous material miscellaneous by apparatus
- The following fees are increasing by 6% - 9% in order to align with Ontario Ministry of Transportation rates:
 - Fire Alarms - second, third and additional offences in fiscal year
 - Unauthorized Burning
 - Non-resident Response
- New fire extinguisher training fees have been added to recover the cost of full and half day sessions.

Non-live Fire Training

- Structural collapse simulator rental has increased by 20% in order to fully recover the cost of service.
- A new roof top prop rental fee has been added.

Miscellaneous

- The following new fees have been added based on the actual cost of service:
 - Scene security – contracted services
 - Building security/boarding - contracted services
-

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Special Event Fee Waivers

In order to streamline the planning process for future special events, this report also recommends an amendment to City of Kingston [By-Law Number 2005-10](#) to provide the Chief Administrative Officer and/or the Chief Financial Officer & City Treasurer delegated authority to waive fees and charges that relate to general public access in support of City special events, as long as sufficient funds have been incorporated into approved annual operating budgets, to cover any loss of revenues. This is similar to the temporary delegation of authority endorsed by Council for 2023 in [Report Number 23-137](#) which also directed that future delegated authority be considered as part of the 2024 Fees and Charges By-Law.

Public Engagement

None

Climate Risk Considerations

None

Indigenization, Inclusion, Diversity, Equity & Accessibility (IIDEA) Considerations

None

Existing Policy/By-Law

[Municipal Act, 2001, S.O. 2001, c. 25 PART XII, Section 391](#) authorizes a municipality to impose fees or charges on persons, (a) for services or activities provided or done by or on behalf of it; (b) for costs payable by it for services or activities provided or done by or on behalf of any other municipality or any local board; and (c) for the use of its property including property under its control.

[City of Kingston By-Law Number 2005-10](#), "A By-Law to Establish Fees and Charges to be Collected by The Corporation of the City of Kingston", as amended. This By-Law provides authorization in a consolidated fashion for the purposes of establishing fees and charges in a fiscal year.

Notice Provisions

None

Financial Considerations

Financial considerations are included within the body of the report.

Contacts:

Lana Foulds, Director, Financial Services, 613-546-4291 extension 2209

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Other City of Kingston Staff Consulted:

Applicable municipal departments.

Exhibits Attached:

Exhibit A - A By-Law to Amend City of Kingston By-Law Number 2005-10, "A By-Law to Establish Fees and Charges to be Collected by The Corporation of the City of Kingston".

City of Kingston By-Law Number 2024–XX By-Law to Amend City of Kingston By-Law Number 2005–10,

A By-Law to Establish Fees and Charges to be Collected by The Corporation of the City of Kingston

Whereas:

The Corporation of the City of Kingston (the “**City**”) is a single-tier municipality incorporated pursuant to an order made under section 25.2 of the *Municipal Act*, R.S.O. 1990, c. M.45.

Subsection 5 (1) of the *Municipal Act, 2001*, S.O. 2001, c. 25 (the “**Municipal Act, 2001**”) provides that the powers of a municipality must be exercised by its council.

Subsection 5 (3) of the *Municipal Act, 2001* provides that a municipal power must be exercised by by-law unless the municipality is specifically authorized to do otherwise.

Pursuant to Subsection 391 (1) of the *Municipal Act, 2001*, a municipality may impose fees or charges on persons for services or activities provided or done by or on behalf of it, for costs payable by it for services or activities done or done by or on behalf of any municipality or other local board, and for the use of its property including property under its control.

On December 14, 2004, council for the *City* enacted *City of Kingston By-Law Number 2005-10, “A By-Law to Establish Fees and Charges to be Collected by The Corporation of the City of Kingston”*.

Council for the *City* considers it necessary to amend *City of Kingston By-Law Number 2005-10*.

Therefore, *council* enacts:

1. Amendment

1.1 *City of Kingston By-Law Number 2005-10, A By-Law to Establish Fees and*

By-Law to Amend By-Law ...-..

Charges to be Collected by The Corporation of the City of Kingston is amended as follows:

(a) Section 11 is added with the following text:

The Chief Administrative Officer and/or the Chief Financial Officer & City Treasurer are authorized to waive fees and charges related to special events, provided sufficient funds to cover any revenue loss, are incorporated in approved annual operating budgets.

(b) Schedules A through T are hereby deleted in their entirety and replaced with the 2024 User Fees and Charges Schedules A through T attached hereto.

2. Coming into Force

2.1 This by-law will come into force and take effect on the day it is passed.

1 st Reading	date
2 nd Reading	date
3 rd Reading	date
Passed	date

Janet Jaynes
City Clerk

Bryan Paterson
Mayor

City of Kingston By-Law Number 2005-10

Schedule A

Administration

2024 User Fees and Charges

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Schedule A: Administration

Finance and Property Taxation

All fees listed in the table below do not include applicable taxes and are HST exempt.

Fee Description	Unit	Fee
Additional charge added to tax bill	Each	\$35.95
Administering oaths or declarations	Each	\$41.85
Administering oaths or declarations – Municipal Fee Assistance Program (MFAP) eligible residents	Each	\$20.95
Affidavit for non-profit housing matters	Each	\$10.00
Burial permit	Each	\$44.90
Marriage licence	Each	\$177.55
Marriage licence - Municipal Fee Assistance Program (MFAP) eligible residents	Each	\$88.80
New owner / new roll setup	Each	\$35.95
Payment reversal fee	Each	Service fee recovery
Refund of payment on overpaid taxes	Each	\$35.95
Returned or dishonoured payment	Each	\$42.90
Tax certificate / statement (Section 352, <i>Municipal Act, 2001</i>)	Each	\$82.35
Taxpayer's account information / statement; letter for Income Tax per tax year	Each	\$17.60
Transfer of payment between tax accounts	Each	\$23.90

Cemetery Fees

All fees listed in the table below do not include applicable taxes and are subject to HST (Harmonized Sales Tax). Applicable taxes will be added at time of purchase.

Fee Description	Unit	Fee
Single lot	Each	\$1,287.50
One time care and maintenance fee	Each	\$515.00
Burial fee - casket	Each	\$515.00
Burial Fee - Cremains Urn	Each	\$206.00

City Clerk's Office

All fees listed in the table below do not include applicable taxes and are subject to HST (Harmonized Sales Tax) unless HST exempt is indicated. Applicable taxes will be added at time of purchase.

Fee Description	Unit	Fee
Document search [pursuant to the Municipal Freedom of Information and Privacy Protection Act (MFIPPA)]	Hourly	\$30.00 HST exempt
Photocopy of document, including by-laws	Page	\$0.31
Photocopy or printing of document - colour	Page	\$1.28
Copy of large format drawings	Page	\$15.00
Scan of large format drawings	Page	\$10.00
Request for attendance of Fence Viewer	Request	\$319.29
Fence Viewer remuneration	Daily	\$206.02
Civil marriage solemnization	Each	\$320.00
Civil marriage solemnization - Municipal Fee Assistance Program (MFAP) eligible residents	Each	\$160.00
Provision of witness for civil marriage solemnization	Each	\$25.00

Geographic Information Systems (GIS)

All fees listed in the table below do not include applicable taxes and are subject to HST (Harmonized Sales Tax). Applicable taxes will be added at time of purchase.

Fee Description	Unit	Fee
GIS rate for custom mapping	Hourly	\$95.58

Real Estate & Land Development

All associated costs, including but not limited to legal fees, disbursements, appraisals, surveys, and registration costs, are in addition to the fee.

Fee excludes employment land sales.

All fees listed in the table below do not include applicable taxes and are subject to HST (Harmonized Sales Tax). Applicable taxes will be added at time of purchase.

Fee Description	Unit	Fee
Property disposition request initiated by external party	Each	\$771.46

Environment

An Environmental Compliance Letter includes, but is not limited to, environmental records search, record on site condition (RSC) standards, dewatering review, and as applicable.

All fees listed in the table below do not include applicable taxes and are subject to HST (Harmonized Sales Tax) unless HST exempt is indicated. Applicable taxes will be added at time of purchase.

Fee Description	Unit	Fee
Environmental Engineer/Geoscientist	Hourly	\$195.18
Environmental Technologist	Hourly	\$119.69
Environmental compliance letter	Each	\$123.00 HST exempt
Spill response vehicle	Hourly	\$25.75
Maximum for spill response vehicle	Daily	\$103.01
Consumables - spill response materials	Each	At market rate

Human Resources & Organization Development

All fees listed in the table below do not include applicable taxes and are subject to HST (Harmonized Sales Tax). Applicable taxes will be added at time of purchase.

Fee Description	Unit	Fee
Full day corporate training workshop	Participant	\$171.99

Public Works – Commemorations

Fee charged to users shall be based on cost of material and/or time, through the delegated authority of the Operations Managers of Public Works.

All fees listed in the table below do not include applicable taxes and are subject to HST (Harmonized Sales Tax). Applicable taxes will be added at time of purchase.

Fee Description	Unit	Fee
Commemoration on bench	10 years	\$1,038.05
Extension to commemoration on bench	Additional 10 years	\$692.12
Commemorative tree	Tree	\$597.04

Legal

All fees listed in the table below do not include applicable taxes and are subject to HST (Harmonized Sales Tax) unless HST exempt is indicated. Applicable taxes will be added at time of purchase.

Fee Description	Unit	Fee
Subdivision agreement	Each	\$2,071.64
Site plan control agreement	Each	\$681.73
Construction lien search	Each	\$123.05 HST exempt
Pre-servicing and model home agreement	Each	\$681.73
Construction agreement	Each	\$681.73
Road closure	Each	\$681.73
Simple agreement - committee of adjustment (COA) agreement; granny suite / garden suite, encroachment agreement	Each	\$592.43

Fee Description	Unit	Fee
Release agreement from title	Each	\$238.81
Complex agreement - front-end agreement; cost sharing agreement; development agreement, and utility agreement	Each	\$1,546.50
Amend subdivision agreement or site plan Control agreement	Each	\$681.73
Registration of by-laws or documents on title - part lot control by-laws; other documents	Each	\$396.46
Consent to applications to first registration in Land Titles	Each	\$238.81
Attend court or Ontario Land Tribunal (OLT) in support of applicant on decision of staff or committee under delegated authority, Council, Committee of Adjustment, in zoning by-law matters, heritage by-law matters, or other proceeding	Half day	\$5,115.88
Attend court or Ontario Land Tribunal (OLT) in support of applicant on decision of staff or committee under delegated authority, Council, Committee of Adjustment, in zoning by-law matters, heritage by-law matters, or other proceeding	Full day	\$9,029.60
Other agreements - cost recovery as per agreement including 10% administration fee	Each	Cost recovery
Recovery from the debtor (defendant) of actual costs, not to exceed 20%, paid by the City to the collection agency to collect defaulted <i>Provincial Offences Act</i> (POA) fines	Each	20%

Provincial Offences Room Rentals

All fees listed in the table below do not include applicable taxes and are subject to HST (Harmonized Sales Tax). Applicable taxes will be added at time of purchase.

Fee Description	Unit	Fee
Courtroom	Hourly	\$47.88

City of Kingston By-Law Number 2005-10

Schedule B

Museums and Heritage

2024 User Fees and Charges

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Schedule B: Museums and Heritage

Definitions:

Children: 3 to 14 years (HST exempt)

Youth: 15 to 24 years

Senior: 65 plus years

Adult: 25 to 64 years

Family: Maximum of 2 adults and their children/youth

Season Pass

All fees listed in the table below do not include applicable taxes and are subject to HST (Harmonized Sales Tax). Applicable taxes will be added at time of purchase.

Fees for 'Children' are HST exempt.

Fee Description	Unit	Fee
Children	Each	\$11.10
Youth	Each	\$18.32
Senior	Each	\$18.32
Adult	Each	\$22.30
Family	Each	\$47.74

Admission

All fees listed in the table below do not include applicable taxes and are subject to HST (Harmonized Sales Tax). Applicable taxes will be added at time of purchase.

Fees for 'Children' are HST exempt.

Fee Description	Unit	Fee
Children	Each	\$3.70
Youth	Each	\$6.11
Senior	Each	\$6.11
Adult	Each	\$7.43
Family	Each	\$21.24

Tour Programs

All fees listed in the table below do not include applicable taxes and are subject to HST (Harmonized Sales Tax). Applicable taxes will be added at time of purchase.

Fees for 'Children' are HST exempt.

Fee Description	Unit	Fee
Children	75 minute programme - Each	\$4.80
Children	Half day - Each	\$8.70
Children	Full day - Each	\$17.10
Youth	Each	\$7.21
Senior	Each	\$7.21
Adult	Each	\$7.21
Walking tours	Each	\$5.27

Heritage Reference Materials

All fees listed in the table below do not include applicable taxes and are subject to HST (Harmonized Sales Tax). Applicable taxes will be added at time of purchase.

Fee Description	Unit	Fee
Volumes – Buildings of Architectural Significance	Each	\$74.20

Venue Rentals

Museum spaces cannot be reserved for less than two hours.

All time blocks must be inclusive of all pre-event and post-event preparation time.

Engineerium (Pump House Steam Museum)

Additional rental equipment and furniture arranged by Pump House Steam Museum is charged at cost plus 10%.

All fees listed in the table below do not include applicable taxes and are subject to HST (Harmonized Sales Tax). Applicable taxes will be added at time of purchase.

Fee Description	Unit	Kingston Non-Profit Fee	Out of Town Non-Profit Fee	Commercial Fee
Weekday	Hourly	\$82.57	\$94.96	\$189.87
Weekend	Hourly	\$96.42	\$110.93	\$221.86
Evening (after 6:00 p.m.)	Hourly	\$96.42	\$110.93	\$221.86
Rental	Full day	\$594.47	\$683.63	\$1,367.21
Full PA system	Space rental	\$19.60	\$22.57	\$25.44

Gordon C. Leitch Discovery Centre (Pump House Steam Museum)

All fees listed in the table below do not include applicable taxes and are subject to HST (Harmonized Sales Tax). Applicable taxes will be added at time of purchase.

Fee Description	Unit	Kingston Non-Profit Fee	Out of Town Non-Profit Fee	Commercial Fee
Weekday	Hourly	\$73.45	\$84.42	\$168.98
Weekend	Hourly	\$83.32	\$95.80	\$191.64
Evening (after 6:00 p.m.)	Hourly	\$83.32	\$95.80	\$191.64
Rental	Full day	\$528.67	\$608.01	\$1,211.86

Entire Museum

(Pump House Steam Museum and MacLachlan Woodworking Museum)

All fees listed in the table below do not include applicable taxes and are subject to HST (Harmonized Sales Tax). Applicable taxes will be added at time of purchase.

Fee Description	Unit	Kingston Non-Profit Fee	Out of Town Non-Profit Fee	Commercial Fee
Weekday hourly rate	Hourly	\$91.42	\$105.22	\$210.40
Weekend	Hourly	\$109.51	\$125.97	\$251.90
Evening (after 6:00 p.m.)	Hourly	\$109.51	\$125.97	\$251.90
Rental	Full day	\$657.61	\$757.35	\$1,514.73

City of Kingston By-Law Number 2005-10

Schedule C

Kingston Grand Theatre

2024 User Fees and Charges

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Schedule C: Kingston Grand Theatre

Performance Lease Rates

All time blocks must be inclusive of all pre-event and post-event preparation time.

Base rate includes cleaning, front of house coordinator, ushers, and ticket takers.

Regina Rosen Auditorium

Seats up to 775 depending on set-up.

Daily rental includes use of Green Room and Main Level lobby, Davies Lounge and Balcony Lobby (excludes use of the Baby Grand and Springer Lounge).

Fees listed in the table below do not include applicable taxes and are subject to HST (Harmonized Sales Tax). Applicable taxes will be added at time of purchase.

Fee Description	Unit	Kingston Non-Profit (Artists) Fee	Kingston Community Groups Fee	Commercial Fee
Rental	Full day	\$1,077.08	\$1,131.19	\$2,353.10
Rental	Full week (6 Days)	\$5,871.81	\$6,165.13	\$11,759.82
Additional same day performance	Each	\$587.74	\$616.42	\$1,175.49
Rehearsal for each day of performance	Monday - Thursday	\$587.74	\$616.42	\$1,175.49
Rehearsal for each day of performance	Friday - Sunday	\$808.14	\$848.72	\$1,764.56

Baby Grand

Seats 65 to 100 depending on set-up.

Daily rental includes use of Baby Grand and Springer Lounge (excludes use of the Regina Rosen Auditorium, Davies Lounge, or other lobby spaces).

Fees listed in the table below do not include applicable taxes and are subject to HST (Harmonized Sales Tax). Applicable taxes will be added at time of purchase.

Fee Description	Unit	Kingston Non-Profit (Artists) Fee	Kingston Community Groups Fee	Commercial Fee
Rental	Full day	\$202.92	\$213.23	\$940.75
Rental	Half day	\$150.40	\$157.57	\$706.06
Rental	Full week (6 days)	\$671.02	\$703.63	\$3,293.58
Additional same day performance	Each	\$150.40	\$157.57	\$706.06

Non-Performance Lease Rates

Space rentals to accommodate meetings, conferences, etc.

Spaces cannot be reserved for less than 3 hours.

All time blocks must be inclusive of all pre-event and post-event preparation time.

Davies Lounge is only available when the Regina Rosen Auditorium is not booked.

Fees listed in the table below do not include applicable taxes and are subject to HST (Harmonized Sales Tax). Applicable taxes will be added at time of purchase.

Fee Description	Unit	Kingston Non-Profit (Artists) Fee	Kingston Community Groups Fee	Commercial Fee
Davies Lounge	Hourly	\$123.05	\$129.42	\$248.81
Baby Grand	Hourly	\$55.40	\$58.32	\$336.28

Equipment and Staffing

House Sound System – Regina Rosen Auditorium

Fees listed in the table below do not include applicable taxes and are subject to HST (Harmonized Sales Tax). Applicable taxes will be added at time of purchase.

Fee Description	Unit	Kingston Non-Profit (Artists) Fee	Kingston Community Groups Fee	Commercial Fee
Full PA system	Performance	\$288.32	\$302.61	\$569.96
Full System with on-stage monitoring and monitor console	Performance	\$463.58	\$487.48	\$776.06
Weekly Rental	Single performance	2.5 times	2.5 times	2.5 times
Rental equipment arranged by Grand Theatre	Each rental	Cost + 10%	Cost + 10%	Cost + 10%

Other Equipment

Fees listed in the table below do not include applicable taxes and are subject to HST (Harmonized Sales Tax). Applicable taxes will be added at time of purchase.

Fee Description	Unit	Kingston Non-Profit (Artists) Fee	Kingston Community Groups Fee	Commercial Fee
Piano	Single use	\$282.48	\$297.35	\$430.75
Piano	Week	\$707.08	\$742.65	\$1,108.67
Piano tuning	Each	Cost + 10%	Cost + 10%	Cost + 10%
Drum kit - house	Each	\$83.81	\$87.79	\$120.97
Bass amplifier - house	Each	\$41.64	\$43.50	\$78.54
Hazer - house	Single use	\$30.88	\$30.88	\$30.88
Projector and Screen - Regina Rosen Auditorium	Single use	\$184.56	\$193.10	\$316.64
Materials/Supplies	Each rental	Cost + 10%	Cost + 10%	Cost + 10%
Music licensing fees (Entandem)*	As required	Cost	Cost	Cost

* Music licensing fees are established by Entandem on behalf of SOCAN and Re-Sound and are charged as required and where applicable as an industry standard (<https://www.entandemlicensing.com/>)

Recording and Streaming Services* - Regina Rosen Auditorium

* Plus applicable Production Personnel Costs

Fees listed in the table below do not include applicable taxes and are subject to HST (Harmonized Sales Tax). Applicable taxes will be added at time of purchase.

Fee Description	Unit	Kingston Non-Profit (Artists) Fee	Kingston Community Groups Fee	Commercial Fee
Basic	One camera	\$53.05	\$63.67	\$159.16
Intermediate	Three cameras	\$106.11	\$127.30	\$318.23
Advanced	Five cameras	\$159.16	\$190.97	\$477.39

Production Personnel Costs – Regular

Rates applied as per the IATSE Agreement

These fees are associated with and in addition to the Recording and Streaming Services fees.

Fees listed in the table below do not include applicable taxes and are subject to HST (Harmonized Sales Tax). Applicable taxes will be added at time of purchase.

Fee Description	Unit	Kingston Non-Profit (Artists) Fee	Kingston Community Groups Fee	Commercial Fee
House technicians (carded)	Hourly	\$42.43	\$42.43	\$42.43
Regular stagehands	Hourly	\$40.35	\$40.35	\$40.35
Security	Hourly	\$31.81	\$31.81	\$31.81

Marketing Support

Fees listed in the table below do not include applicable taxes and are subject to HST (Harmonized Sales Tax). Applicable taxes will be added at time of purchase.

Fee Description	Unit	Kingston Non-Profit (Artists) Fee	Kingston Community Groups Fee	Commercial Fee
Marketing Support	E-blast	n/a	n/a	\$350.00

Ticket Office Charges to Renter

Fees listed in the table below do not include applicable taxes and are subject to HST (Harmonized Sales Tax) unless “HST exempt” is indicated. Applicable taxes will be added at time of purchase.

Fee Description	Unit	Kingston Non-Profit (Artists) Fee	Kingston Community Groups Fee	Commercial Fee
Service fee to lessee - Regina Rosen Auditorium	Ticket	\$1.64	\$1.64	\$1.68
Service fee to lessee - Baby Grand	Ticket	\$1.28	\$1.28	\$1.68
Service fee to lessee - school performances in Regina Rosen Auditorium	Ticket	\$1.28	\$1.28	\$1.33
Service fee to lessee - Tickets sold under \$10	Ticket	\$1.28	\$1.28	\$1.33
Credit card fees to renter	Ticket	4% HST exempt	4% HST exempt	4% HST exempt

Ticket Office Service Charges to Ticket Buyer

Fees listed in the table below do not include applicable taxes and are subject to HST (Harmonized Sales Tax). Applicable taxes will be added at time of purchase.

Fee Description	Unit	Kingston Non-Profit (Artists) Fee	Kingston Community Groups Fee	Commercial Fee
Online, phone and counter sales	Ticket	\$3.89	\$3.89	\$3.89
Subscription handling charge	Subscription	\$15.44	\$15.44	n/a

Capital Improvement Surcharge

Not applied to tickets purchased for streamed events.

Fees listed in the table below do not include applicable taxes and are subject to HST (Harmonized Sales Tax). Applicable taxes will be added at time of purchase.

Fee Description	Unit	Kingston Non-Profit (Artists) Fee	Kingston Community Groups Fee	Commercial Fee
Seat sold	Seat	\$2.88	\$2.88	\$2.88
Student performances tickets	Seat	\$1.33	\$1.33	\$1.33
Baby Grand performances	Seat	\$1.33	\$1.33	\$1.33

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Schedule D

Recreation and Leisure

2024 User Fees and Charges

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Schedule D: Recreation and Leisure

Definitions

Child: 3 to 14 years

Youth: 15 to 24 years

Senior: 65 plus years

Adult: 25 to 64 years

Family: Adult(s) and child(ren) in same household; 2 – 8 individuals

Fitness Centres: INVISTA Centre, Kingston East Community Centre and Artillery Park Aquatic Centre

Fitness or Pool Membership

Includes access to one facility. Cardio/weight room and gym or pool.

Family rate for pool or gymnasium only. Does not include access to cardio/weight room.

No fee for Municipal Fee Assistance Program (MFAP) users.

Fees listed in the table below do not include applicable taxes and are subject to HST (Harmonized Sales Tax) unless the Fee Description indicates “taxes included”.

Applicable taxes will be added at time of purchase.

Fees for a child 14 years and under are HST exempt.

Fee Description	Unit	Child	Youth and Senior	Adult	Family
Pool – swim and sauna only – taxes included	Visit	\$3.75	\$5.65	\$6.70	\$4.10
Gym or pool – taxes included	12 visits	\$42.50	\$62.50	\$73.50	n/a
Gym or pool	1 Month	\$24.75	\$32.00	\$39.25	\$78.25
Gym or pool	6 Month	\$97.75	\$129.75	\$161.75	\$303.75
Gym or pool	Annual	\$159.75	\$217.25	\$271.00	\$519.00

Training

Fitness Orientation: No fee for Municipal Fee Assistance Program (MFAP) users.

Personal Training Start Up:

- 3 sessions package: One hour assessment and 3 hours training
- 5 sessions package: One hour assessment and 5 hours training
- 10 sessions package: One hour assessment and 10 hours training
- 15 sessions package: One hour assessment and 15 hours training

Personal Training discounts:

- 3 hours - 3%
- 5 hours - 5%
- 10 hours - 8%
- 15 hours - 10%

Personal Training at second person rate: 25% discount for second person. One hour assessment required prior to discounted per visit rate.

Fees listed in the table below do not include applicable taxes and are subject to HST (Harmonized Sales Tax). Applicable taxes will be added at time of purchase.

Fees for a child 14 years and under are HST exempt.

Fee Description	Unit	Child	Youth and Senior	Adult	Family
Fitness orientation	30 minutes	\$20.00	\$20.00	\$20.00	n/a
Assessment	One hour	\$40.25	\$40.25	\$40.25	n/a
Team circuit training	45 minutes	\$101.00	\$101.00	\$101.00	n/a
Personal training	One hour	n/a	\$74.25	\$74.25	n/a
Personal training start up	3 sessions package	n/a	\$248.25	\$248.25	n/a
Personal training start up	5 sessions package	n/a	\$411.00	\$411.00	n/a

Fee Description	Unit	Child	Youth and Senior	Adult	Family
Personal training start up	10 sessions package	n/a	\$742.75	\$742.75	n/a
Personal training start up	15 sessions package	n/a	\$1,059.75	\$1,059.75	n/a
Personal training at second person rate	One hour	n/a	\$56.75	\$56.75	n/a

All Inclusive Fit Pass Membership

Includes access to Artillery Park Aquatic Centre, INVISTA Centre, Kingston East Community Centre, Outdoor Aqua Park, Rideau Heights Community Centre and YMCA facilities.

Fees listed in the table below do not include applicable taxes and are subject to HST (Harmonized Sales Tax). Applicable taxes will be added at time of purchase.

Fees for a child 14 years and under are HST exempt.

Fee Description	Unit	Child	Youth and Senior	Adult	Family
Fit pass	Annual	\$378.00	\$504.00	\$633.00	\$1,092.00
Fit pass	One month	\$31.50	\$42.00	\$52.75	\$91.00

All Inclusive Racquet Sport Pass

Includes access to Artillery Park Aquatic Centre, Kingston East Community Centre, Rideau Heights Community Centre and the Kingston Racquet Centre for City of Kingston racquet sports programming (badminton, pickleball & tennis).

Fees listed in the table below do not include applicable taxes and are subject to HST (Harmonized Sales Tax). Applicable taxes will be added at time of purchase.

Fees for a child 14 years and under are HST exempt.

Fee Description	Unit	Child	Youth and Senior	Adult	Family
Racquet sport pass	One month	\$27.00	\$39.75	\$46.75	n/a
Racquet sport pass	Six months	\$154.50	\$226.50	\$267.75	n/a

Culligan Water Park

Drop In Pass: No fee for Municipal Fee Assistance Program (MFAP) users.

Fees listed in the table below do not include applicable taxes and are subject to HST (Harmonized Sales Tax) unless the Fee Description indicates “taxes included”. Applicable taxes will be added at time of purchase.

Fees for a child 14 years and under are HST exempt.

Fee Description	Unit	Child	Youth and Senior	Adult	Family
Season pass	Person	\$143.25	\$143.25	\$143.25	\$285.25
Drop in pass - taxes included	Person	\$3.85	\$3.85	\$3.85	\$3.85
12 visit pass – taxes included	Person	\$45.00	\$45.00	\$45.00	n/a
Camp visit – group of 10 or more	Child	\$2.60	n/a	n/a	n/a

Other Fees

Toonie Swim, Skate or Gymnasium: No fee for Municipal Fee Assistance Program (MFAP) users.

Fees listed in the table below do not include applicable taxes and are subject to HST (Harmonized Sales Tax) unless the Fee Description indicates "taxes included". Applicable taxes will be added at time of purchase.

Fees for a child 14 years and under are HST exempt.

Fee Description	Unit	Fee
Toonie swim, skate or gymnasium – taxes included	Person	\$2.00
Camp swim rate - HST exempt	Child	\$2.60
Shower - taxes included	Visit	\$3.85
Membership card replacement - taxes included	Each	\$7.75
Membership hold fee – minimum of 30 days	Each	\$18.60
Lifeguards	Person	\$26.75
Instructors	Person	\$26.80
Report cards and badges	Person	\$3.90

Events and Programs

Public Skating: No fee for Municipal Fee Assistance Program (MFAP) users.

Fees listed in the table below do not include applicable taxes and are subject to HST (Harmonized Sales Tax) unless the Fee Description indicates “taxes included” or HST exempt. Applicable taxes will be added at time of purchase.

Fees for a child 14 years and under are HST exempt.

Fee Description	Unit	Fee
Fitness - 1 day per week	Person	\$9.10
Fitness - 2 days per week per class	Person	\$6.95
Fitness - specialty	Person	\$9.55
Public skating - taxes included	Adult	\$5.25
Public skating - taxes included	Senior	\$4.00
Public skating - taxes included	Youth	\$4.00
Public skating - HST exempt	Child	\$3.00
Public skating - family - taxes included	Each	\$3.25
Public skating - 12 visits for 11 - taxes included	Adult	\$56.75
Public skating - 12 visits for 11 - taxes included	Senior	\$45.25
Public skating - 12 visits for 11 - taxes included	Youth	\$45.25
Public skating - 12 visits for 11 - HST exempt	Child	\$34.00
Shinny hockey - taxes included	Adult	\$10.00
Shinny hockey - 12 Visits for 11 - taxes included	Adult	\$110.00
Shinny hockey – youth – HST exempt	Youth	\$8.50

Artillery Park Programs

Fees listed in the table below do not include applicable taxes and are subject to HST (Harmonized Sales Tax) unless the Fee Description indicates "HST exempt". Applicable taxes will be added at time of purchase.

Fees for a child 14 years and under are HST exempt.

Fee Description	Unit	Fee
Swim lessons, Rookie, Ranger, Star - HST exempt	Youth	\$110.00
Swim lessons, level 5-7, Fitness Swimmer - HST exempt	Youth	\$96.00
Swim lessons, level 1 - 4 - HST exempt	Youth	\$86.50
Swim lessons, preschool - HST exempt	3 - 5 years of age	\$86.50
Swim lessons	Adult	\$96.00
Swim lessons, private	Person	\$234.00
Swim lessons, private - maximum of 2 lessons	Person	\$179.00
Swim lessons, parent with tot - HST exempt	Parent with tot/child under 5 years of age	\$82.00
Low ratio swim lessons, preschool - HST exempt	3 to 5 years of age	\$122.00
Low ratio swim lessons, level 1 - 4 - HST exempt	Person	\$122.00
Low ratio swim lessons, level 5 - 8 - HST exempt	Person	\$133.00
Low ratio swim lessons, level 9 - 10 - HST exempt	Person	\$139.00
Swim to survive - 3 classes - HST exempt	Person	\$42.25
Bronze star - HST exempt	Person	\$126.00
Bronze medallion - plus emergency first aid	Person	\$209.00
Bronze cross/SFA	Person	\$215.00

Fee Description	Unit	Fee
National lifeguard service	Person	\$359.00
National lifeguard service recertification	Person	\$102.00
Standard first aid - HST exempt	Person	\$135.00
Standard first aid recertification - HST exempt	Person	\$105.00
Lifesaving society - swim/lifesaving instructor	Person	\$309.00
Lifesaving society - lifesaving instructor	Person	\$206.00
Lifesaving society - swim Instructor	Person	\$206.00

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Schedule E

Facility Rentals

2024 User Fees and Charges

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Schedule E: Facility Rentals

Other Fees

Additional costs may be applied to any and all rentals and will be on a charge back basis.

All fees listed in the table below do not include applicable taxes and are subject to HST (Harmonized Sales Tax) unless HST exempt is indicated. Applicable taxes will be added at time of purchase.

Fee Description	Unit	Fee
Arena floor, no ice - activity rental	Hourly	\$83.54
Arena floor, no ice - show or booth	Hourly	\$148.67
Arena floor, no ice - full day event (Sports Tourism)	Full day	\$668.45
Parking lot	Daily	\$151.95
Vending - 10' by 10' booth	Hourly	\$67.17
Bar - licensed event	Hourly	\$121.40 HST exempt
Additional staffing charge - (three hour minimum)	Hourly	\$43.16
Ticketed event surcharge	Per ticket	\$1.60
Microphones – refundable deposit fee	-	\$51.50

Rideaucrest

All fees listed in the table below do not include applicable taxes and are subject to HST (Harmonized Sales Tax). Applicable taxes will be added at time of purchase.

Fee Description	Unit	Fee
Boardroom	Hourly	\$41.59
Multi-purpose servery	Hourly	\$41.59
Courtyard use	Hourly	\$41.59
Conference room B	Hourly	\$47.88
Conference room C	Hourly	\$47.88
Conference room BC	Hourly	\$54.96

Portsmouth Olympic Harbour (seasonal use only)

All fees listed in the table below do not include applicable taxes and are subject to HST (Harmonized Sales Tax). Applicable taxes will be added at time of purchase.

Fee Description	Unit	Fee
Lobby lounge/area	Hourly	\$41.64
Front lounge	Hourly	\$47.88
Press lounge	Hourly	\$54.91
The sailroom (additional permits required)	Hourly	\$123.45

Artillery Park Aquatic Centre

All fees listed in the table below do not include applicable taxes and are subject to HST (Harmonized Sales Tax). Applicable taxes will be added at time of purchase.

Fee Description	Unit	Fee
Meeting room A - boardroom	Hourly	\$41.59
Meeting room B - poolside room	Hourly	\$47.88
Meeting room C - multi-purpose room	Hourly	\$54.91
Gymnasium	Hourly	\$63.23
Pool - leisure	Hourly	\$68.36
Pool - tank (Vicki Keith Pool)	Hourly	\$78.54
Pool - leisure & tank (Vicki Keith Pool)	Hourly	\$119.42

Culligan Water Park

All fees listed in the table below do not include applicable taxes and are subject to HST (Harmonized Sales Tax). Applicable taxes will be added at time of purchase.

Fee Description	Unit	Fee
Entire facility (slide, lazy river, diving board & tank)	Hourly	\$197.88
Pool - tank	Hourly	\$78.54

Rideau Heights Community Centre

All fees listed in the table below do not include applicable taxes and are subject to HST (Harmonized Sales Tax). Applicable taxes will be added at time of purchase.

Fee Description	Unit	Fee
Hoteling office	Hourly	\$17.88
Sound room	Hourly	\$23.89
Kitchen	Hourly	\$29.87
Pod (one)	Hourly	\$41.59
Pod (two)	Hourly	\$47.88
Pod (three)	Hourly	\$54.91
Multi-purpose room	Hourly	\$47.88
Large hall	Hourly	\$54.91
Half gymnasium	Hourly	\$54.96
Gymnasium	Hourly	\$63.23
Parking lot (restrictions apply)	Hourly	\$18.85
Front lawn (restrictions apply)	Hourly	\$18.85

INVISTA Centre

All fees listed in the table below do not include applicable taxes and are subject to HST (Harmonized Sales Tax). Applicable taxes will be added at time of purchase.

Fee Description	Unit	Fee
Fitness studio (does not include access to fitness equipment)	Hourly	\$47.88
Meeting room A	Hourly	\$47.88
Meeting room B	Hourly	\$47.88
Meeting room AB	Hourly	\$54.91
Meeting room C	Hourly	\$54.91
Parking lot (restrictions apply)	Per 3 stalls (daily)	\$18.85
Front lawn (restrictions apply)	Hourly	\$18.85

Kingston East Community Centre

Reduced rates for room rentals at Kingston East Community Centre offered to community partners with significant hours of weekly block bookings.

All fees listed in the table below do not include applicable taxes and are subject to HST (Harmonized Sales Tax). Applicable taxes will be added at time of purchase.

Fee Description	Unit	Fee
Meeting room 1	Hourly	\$47.88
Meeting room 2	Hourly	\$47.88
Meeting room 3	Hourly	\$47.88
Meeting room 2 & 3	Hourly	\$54.91
Meeting room 4	Hourly	\$47.83
Half gymnasium (A or B)	Hourly	\$54.96
Full gymnasium (A and B)	Hourly	\$63.23
Kitchen	Hourly	\$29.87
Hotelling office	Hourly	\$17.88
Front lawn (restrictions apply)	Hourly	\$18.85
Parking lot (restrictions apply)	Per 3 stalls (daily)	\$18.85
Bleachers	Hourly	\$14.69

Kingston Memorial Centre

All fees listed in the table below do not include applicable taxes and are subject to HST (Harmonized Sales Tax). Applicable taxes will be added at time of purchase.

Fee Description	Unit	Fee
Barn	Hourly	\$41.59
Rotunda	Hourly	\$47.88
Special event - minimum eight-hour booking	Hourly	\$343.98

Cataraqui Community Centre

All fees listed in the table below do not include applicable taxes and are subject to HST (Harmonized Sales Tax). Applicable taxes will be added at time of purchase.

Fee Description	Unit	Fee
Conference room	Hourly	\$47.88
Cloverdale and Sunnyside Halls	Hourly	\$54.91

Centre 70

All fees listed in the table below do not include applicable taxes and are subject to HST (Harmonized Sales Tax). Applicable taxes will be added at time of purchase.

Fee Description	Unit	Fee
Reddendale Hall	Hourly	\$54.91

Leon’s Centre

All fees listed in the table below do not include applicable taxes and are subject to HST (Harmonized Sales Tax). Applicable taxes will be added at time of purchase.

Fee Description	Unit	Fee
Concourse Wall of Fame space	Hourly	\$54.91
Meeting room	Hourly	\$47.88
Boardroom	Hourly	\$41.59

Mobile Stage

All fees listed in the table below do not include applicable taxes and are subject to HST (Harmonized Sales Tax). Applicable taxes will be added at time of purchase.

Fee Description	Unit	Fee
Mobile stage (based on availability) - SL100	Daily	\$7,395.00
Stage monitoring (beyond the eight-hour day included in daily fee)	Hourly	\$80.00
Mobile stage - SL75	Daily	\$1,555.00
Deck extension or sound wing deck	Hourly	\$142.52

Movie Screen and Projector

Set up, take down, and monitoring costs are not included in this rental and will be applied on a charge back basis.

All fees listed in the table below do not include applicable taxes and are subject to HST (Harmonized Sales Tax). Applicable taxes will be added at time of purchase.

Fee Description	Unit	Fee
Screen, sound, projector – 3.5 hour minimum	Hourly	\$240.00

City Hall

All fees listed in the table below do not include applicable taxes and are subject to HST (Harmonized Sales Tax). Applicable taxes will be added at time of purchase.

Damage deposit is not taxable.

Fee Description	Unit	Fee
Heritage Resource Centre	Hourly	\$41.59
Councillors' Lounge	Hourly	\$41.59
Stationview Room	Hourly	\$41.59
Council Chambers	Hourly	\$47.88
Memorial Hall	Hourly	\$54.91
Shoal Tower Room	Hourly	\$13.89
Custodian fee - regular hours	Hourly	\$37.79
Custodian fee - weekday after hours	Hourly	\$56.64
Custodian fee - Saturday - four hour minimum	Hourly	\$56.81
Custodian fee - Sunday - four hour minimum	Hourly	\$75.58
Security guard fee - Saturday - four hour minimum	Hourly	\$54.07
Security guard fee - Sunday - four hour minimum	Hourly	\$72.08
Damage deposit - room rentals (refundable deposit fee)	-	\$515.00

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Schedule F

Rideaucrest Catering & Coffee Shop

2024 User Fees and Charges

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 Other Fees..... 3

Schedule F: Rideaucrest Catering & Coffee Shop

All fees listed in the table below do not include applicable taxes and are subject to HST (Harmonized Sales Tax) unless HST exempt is indicated. Applicable taxes will be added at time of purchase.

Beverages

Fee Description	Unit	Fee
Coffee - cup - includes cream/milk and sugar	Each	\$1.77
Coffee - small pot - serves 8 - includes cream/milk and sugar	Each	\$5.31
Percolator/ urn (serves 30-40) - includes cream/milk and sugar	Each	\$17.70
Tea bag - includes cream/milk and sugar	Each	\$1.77
Hot Chocolate	Package	\$1.77
Pop	355 millilitres	\$1.15
Juice – apple/ orange	2 litre pitcher	\$10.62
Chocolate milk	473 milliliters	\$2.26
Milk	237 milliliters	\$0.97
Milk	473 milliliters	\$1.95

Bakeshop

All fees listed in the table below do not include applicable taxes and are subject to HST (Harmonized Sales Tax) unless HST exempt is indicated. Applicable taxes will be added at time of purchase.

Fee Description	Unit	Fee
Muffin	Each	\$1.55
Packaged cookies	Each	\$1.24
Gourmet baked cookies	Tray of 20	\$10.62
Squares - tea cut	Each	\$1.42
Chocolate bar	Each	\$1.81
Chips	40g Bag	\$1.15

Buffet Trays

All fees listed in the table below do not include applicable taxes and are subject to HST (Harmonized Sales Tax) unless HST exempt is indicated. Applicable taxes will be added at time of purchase.

Fee Description	Unit	Fee
Salad, small - serves 5 people	Each	\$14.60
Salad, medium - serves 10 people	Each	\$24.34
Salad, large - serves 15 people	Each	\$29.20
Vegetables and dip - serves 10 people	Each	\$27.35
Cheese, fruit and crackers - serves 10 people	Each	\$36.46
Fruit tray - serves 10 people	Each	\$31.90
Tea cut sandwich	Each	\$1.81
Gourmet sandwich	Each	\$3.81

Other Fees

All fees listed in the table below do not include applicable taxes and are subject to HST (Harmonized Sales Tax) unless HST exempt is indicated. Applicable taxes will be added at time of purchase.

Fee Description	Unit	Fee
Lunch service - hot meal, beverage, and dessert	Each	\$11.95
Plate, large (9")	Each	\$0.13
Plate, small (6")	Each	\$0.09
Knife	Each	\$0.04
Fork	Each	\$0.04
Spoon	Each	\$0.04
Styrofoam cup	Each	\$0.04
Napkin	Each	\$0.04
Straw	Each	\$0.04
Guest meal	Each	\$11.95
Special event meal	Each	\$17.70
Soup	Each	\$1.77
Labour surcharge	% of goods ordered	35%
Labour surcharge – full day event	Hourly	\$41.02
Coffee shop gift items	Each	Cost plus 30%

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Schedule G

Arenas

2024 User Fees and Charges

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Schedule G: Arenas

Some charges may be tax exempt (i.e., supervised programs for children 14 years of age and under).

Refer to Ice Allocation Policy for designated rate timings and for room rentals for tournaments.

Last minute ice opens Monday of respective week.

Ice Rental

All fees listed in the table below do not include applicable taxes and are subject to HST (Harmonized Sales Tax). Applicable taxes will be added at time of purchase.

Fee Description	Unit	Fee
School Board ice - Monday to Friday (9:00 a.m. to 4:30 p.m.)	Hourly	\$70.05
Morning ice - 6:00 a.m. to 8:00 a.m. or 6:30 a.m. to 8:30 a.m.	Hourly	\$141.40
Non-prime time - youth and adult	Hourly	\$186.95
Prime time - youth	Hourly	\$239.05
Prime time - tournament rate - September to March - 16 hour minimum at the designated tournament center	Hourly	\$239.05
Prime time – adult	Hourly	\$310.20
Non-prime time - last minute ice - INVISTA only Monday to Friday, 8:30 am to 4:30 pm	Hourly	\$141.40
Skate patrol	Hourly	\$18.77

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Schedule H

Parks

2024 User Fees and Charges

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Schedule H: Parks

Park Rentals

Fees listed below do not include applicable taxes and are subject to HST (Harmonized Sales Tax). Applicable taxes will be added at the time of payment.

Fee Description	Unit	Fee
Picture taking	Hourly	\$18.81
Rental for 1 - 99 attendees	Hourly	\$18.81
Rental for 100 - 249 attendees	Hourly	\$35.13
Rental for 250 - 499 attendees	Hourly	\$52.96
Rental for 500 - 999 attendees	Hourly	\$66.24
Rental for 1,000 - 2,499 attendees	Hourly	\$82.74
Rental for 2,500 + attendees	Hourly	\$124.12

Special Events

- As defined in Special Events Policy.
- Half day rental is a maximum of 5 hours.
- Full day rental is a maximum of 10 hours.

Fees listed below do not include applicable taxes and are subject to HST (Harmonized Sales Tax). Applicable taxes will be added at the time of payment.

Fee Description	Unit	Fee
Special event park rental	Half day	\$428.94
Special event park rental	Full day	\$612.83
Large scale event park rental	Half day	\$596.11
Large scale event park rental	Full day	\$835.66
Mega event park rental	Half day	\$763.23
Mega event park rental	Full day	\$1,058.54
Set-up/tear Down	Daily	\$278.54
Commercial surcharge on all rates	Hourly	20%

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Schedule I

Sports Fields

2024 User Fees and Charges

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 Baseball and Softball Diamonds – Youth 1

 Baseball and Softball Diamonds – Adult 1

 Rectangular Fields (Cricket, Frisbee, and Lacrosse) – Youth 2

 Rectangular Fields (Cricket, Frisbee, and Lacrosse) – Adult 2

 Miscellaneous 3

 BMX Track 3

Schedule I: Sports Fields

Baseball and Softball Diamonds – Youth

Half day is a maximum of 5 hours.

Full day is a maximum of 10 hours.

Fees listed below do not include applicable taxes and are subject to HST (Harmonized Sales Tax). Applicable taxes will be added at the time of payment.

Fee Description	Unit	Fee
Major	Hourly	\$14.29
Minor	Hourly	\$9.07
Tournament	Half day	\$62.08
Tournament	Full day	\$124.12

Baseball and Softball Diamonds – Adult

Half day is a maximum of 5 hours.

Full day is a maximum of 10 hours.

Fees listed below do not include applicable taxes and are subject to HST (Harmonized Sales Tax). Applicable taxes will be added at the time of payment.

Fee Description	Unit	Fee
Major	Hourly	\$26.46
Minor	Hourly	\$21.06
Tournament	Half day	\$115.04
Tournament	Full day	\$230.09

Rectangular Fields (Soccer, Cricket, Frisbee, and Lacrosse) – Youth

Half day is a maximum of 5 hours.

Full day is a maximum of 10 hours.

Fees listed below do not include applicable taxes and are subject to HST (Harmonized Sales Tax). Applicable taxes will be added at the time of payment.

Fee Description	Unit	Fee
Major	Hourly	\$16.02
Minor	Hourly	\$10.49
Tournament	Half day	\$69.51
Tournament	Full day	\$139.07

Rectangular Fields (Soccer, Cricket, Frisbee, and Lacrosse) – Adult

Half day is a maximum of 5 hours.

Full day is a maximum of 10 hours.

Fees listed below do not include applicable taxes and are subject to HST (Harmonized Sales Tax). Applicable taxes will be added at the time of payment.

Fee Description	Unit	Fee
Major	Hourly	\$26.77
Tournament	Half day	\$116.33
Tournament	Full day	\$232.70

Miscellaneous

Fees listed below do not include applicable taxes and are subject to HST (Harmonized Sales Tax). Applicable taxes will be added at the time of payment.

Fee Description	Unit	Fee
Security deposit - Seasonal Users Partner Groups	Seasonal	\$2,110.18
Light Fee - Sport Fields	Hourly	\$20.62

BMX Track

Fees listed below do not include applicable taxes and are subject to HST (Harmonized Sales Tax). Applicable taxes will be added at the time of payment.

Fee Description	Unit	Fee
Rental - Adult	Hourly	\$24.96
Rental - Youth	Hourly	\$10.35

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Schedule J

Artificial Fields

2024 User Fees and Charges

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Schedule J: Artificial Fields

Definitions:

Operational dates are weather permitting.

Prime time: May 15th - October 15th.

Non-Prime time: April 1st - May 14th and October 16th - November 1st

Specialty Sports Camps are non-profit/ operated partner groups.

Special Event is defined as a community or school event.

Commercial/ Profit is for a profit sport, camp, or other event.

CaraCo Home Field and John Machin Field

Prime time – Youth

Fees listed in the table below do not include applicable taxes and are subject to HST (Harmonized Sales Tax). Applicable taxes will be added at time of payment.

Fee Description	Unit	Fee
Entire Facility	Hourly	\$112.35
Track or Field	Hourly	\$89.87
High Jump or Pole Vault	Hourly	\$42.17
Long Jump, Shot Put, Discus, Javelin, Hammer	Hourly	\$28.14

Prime time – Adult

Fees listed in the table below do not include applicable taxes and are subject to HST (Harmonized Sales Tax). Applicable taxes will be added at time of payment.

Fee Description	Unit	Fee
Entire Facility	Hourly	\$149.87
Track or Field	Hourly	\$119.87
High Jump or Pole Vault	Hourly	\$56.19
Long Jump, Shot Put, Discus, Javelin, Hammer	Hourly	\$37.48

Non-Prime Time - Youth and Adult

Fees listed in the table below do not include applicable taxes and are subject to HST (Harmonized Sales Tax). Applicable taxes will be added at time of payment.

Fee Description	Unit	Fee
Entire Facility	Hourly	\$89.87
Track or Field	Hourly	\$71.95
High Jump or Pole Vault	Hourly	\$26.99
Long Jump, Shot Put, Discus, Javelin, Hammer (Clubs Only)	Hourly	\$18.01

Other Fees – Youth and Adult

Fees listed in the table below do not include applicable taxes and are subject to HST (Harmonized Sales Tax). Applicable taxes will be added at time of payment.

Fee Description	Unit	Fee
Lights	Hourly	\$37.57
Specialty Sports Camps	Hourly	\$89.87
Special Events	Hourly	\$89.87
Commercial/Profit Surcharge	Hourly	20%

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Schedule K

Marinas

2024 User Fees and Charges

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Schedule K: Marinas

Seasonal

Seasonal Memberships paid in full between October 1st and December 31st for the following year will lock in the current year's rate.

Sea-doo's can be parked behind vessel in slip or at sea-doo dock by arrangement.

All fees listed in the table below do not include applicable taxes and are subject to HST (Harmonized Sales Tax). Applicable taxes will be added at time of purchase.

Fee Description	Unit	Confederation Basin Fee	Portsmouth Olympic Harbour Fee
Seasonal mooring	Per foot	\$89.40	\$84.00
Add power	15 Amp	\$306.37	\$306.37
Add power	30 Amp	\$533.72	\$533.72
Add power	50 Amp	\$780.27	\$780.27
Pump out	Per service	n/a	\$217.30
Sea-doo seasonal	Flat fee	\$557.12	\$501.42

Monthly

Monthly rates are based on a calendar month or 30 days.

All fees listed in the table below do not include applicable taxes and are subject to HST (Harmonized Sales Tax). Applicable taxes will be added at time of purchase.

Fee Description	Unit	Confederation Basin Fee	Portsmouth Olympic Harbour Fee
May, June, September, and October	Per foot	\$31.73	\$26.37
July and August	Per foot	\$36.77	\$30.49
Add power	15 Amp	\$84.38	\$84.38
Add power	30 Amp	\$151.11	\$151.11
Add power	50 Amp	\$229.07	\$229.07

Weekly

All fees listed in the table below do not include applicable taxes and are subject to HST (Harmonized Sales Tax). Applicable taxes will be added at time of purchase.

Fee Description	Unit	Confederation Basin Fee	Portsmouth Olympic Harbour Fee
May, June, September, and October	Per foot	\$10.58	\$8.81
July and August	Per foot	\$12.26	\$10.18
Add power	15 Amp	\$21.11	\$21.11
Add power	30 Amp	\$37.74	\$37.74
Add power	50 Amp	\$57.35	\$57.35

Daily

All fees listed in the table below do not include applicable taxes and are subject to HST (Harmonized Sales Tax). Applicable taxes will be added at time of purchase.

Fee Description	Unit	Confederation Basin Fee	Portsmouth Olympic Harbour Fee
Unserviced wall or dock - May, June, September, and October	Per foot	\$1.91	\$1.91
Unserviced wall or dock – July and August	Per foot	\$2.10	\$2.10
Serviced wall or dock - May, June, September, and October	Per foot	\$2.10	\$2.10
Serviced wall or dock - July and August	Per foot	\$2.42	\$2.42
Add power	15 Amp	\$3.87	\$3.87
Add power	30 Amp	\$10.75	\$10.75
Add power	50 Amp	\$15.35	\$15.35

Hourly

All fees listed in the table below do not include applicable taxes and are subject to HST (Harmonized Sales Tax). Applicable taxes will be added at time of purchase.

Fee Description	Unit	Confederation Basin Fee	Portsmouth Olympic Harbour Fee
Day docks	Hourly – \$15.00 maximum daily	\$2.06	n/a

Storage

All fees listed in the table below do not include applicable taxes and are subject to HST (Harmonized Sales Tax). Applicable taxes will be added at time of purchase.

Fee Description	Unit	Confederation Basin Fee	Portsmouth Olympic Harbour Fee
Winter storage	Per foot	n/a	\$34.51
Summer storage	Per foot	n/a	\$47.57
Mast storage	Per foot	n/a	\$2.45
Cradle storage - collapsible	Each	n/a	\$151.55
Cradle storage - non-collapsible	Each	n/a	\$227.35

Other Fees

Additional costs may be applied to any and all services and will be on a charge back basis.

All fees listed in the table below do not include applicable taxes and are subject to HST (Harmonized Sales Tax). Applicable taxes will be added at time of purchase.

Fee Description	Unit	Confederation Basin Fee	Portsmouth Olympic Harbour Fee
Ice	Per bag	\$3.76	\$3.76
Pump out	Per service	n/a	\$25.18
Haul out - 30' and under	Per foot	n/a	\$13.45
Haul out - 31' and over	Per foot	n/a	\$15.18
Launching - 30' and under	Per foot	n/a	\$13.45
Launching - 31' and over	Per foot	n/a	\$15.18
Stands - 24" and smaller	Each	n/a	\$44.38
Stands - 25" and larger	Each	n/a	\$90.44
Commercial crafts - surcharge	Per craft	20%	20%
Administration fee - cancelled booking	Per service	\$36.59	\$36.59
Site crane - manual chain	Per service	n/a	\$48.50
Trailer or boat relocation on site	Per service	n/a	\$100.44
Dock step rental	Per rental	\$66.95	\$66.95
Dock box platform rental	Per rental	\$82.12	\$82.12
Unstep mast with mobile crane	Each	n/a	\$329.78
Unstep mast - additional mast with crane	Each	n/a	\$164.87

Launch Ramp

All fees listed in the table below do not include applicable taxes and are subject to HST (Harmonized Sales Tax). Applicable taxes will be added at time of purchase.

Fee Description	Unit	Confederation Basin Fee	Portsmouth Olympic Harbour Fee
Launch ramp	One time	n/a	\$19.47
Launch ramp	Five times	n/a	\$68.14
Launch ramp	Ten times	n/a	\$136.33
Parking - car and trailer	Daily	n/a	\$10.13
Parking - car and trailer	Weekly	n/a	\$49.25
Parking - car and trailer	Monthly	n/a	\$147.70
Seasonal - boat launch	Unlimited	n/a	\$164.12

Regatta Clinic

All fees listed in the table below do not include applicable taxes and are subject to HST (Harmonized Sales Tax). Applicable taxes will be added at time of purchase.

Fee Description	Unit	Confederation Basin Fee	Portsmouth Olympic Harbour Fee
Dry sail	Nightly	n/a	\$3.88
Wet berth	Nightly	\$10.04	\$9.96

Crawford Wharf

All fees listed in the table below do not include applicable taxes and are subject to HST (Harmonized Sales Tax). Applicable taxes will be added at time of purchase.

Fee Description	Unit	Fee
Cruise ships - tendering	Daily	\$390.00

Overnight Mooring

Preferred rate: Applies to vessels staying more than 15 nights.

All fees listed in the table below do not include applicable taxes and are subject to HST (Harmonized Sales Tax). Applicable taxes will be added at time of purchase.

Fee Description	Unit	Fee
Preferred rate	Per foot	\$2.19
Regular rate	Per foot	\$2.45

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Schedule L

Airport

2024 User Fees and Charges

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Schedule L: Airport

Exemptions to Landing Fees:

- 1) Where any Canadian Air Carrier licensed pursuant to Part II of the National Transportation Act, 1987, of an aircraft on a flight conducted exclusively for the purpose of improving the skill and knowledge of the aircrew personnel of the Air Carrier, and where arrangements are made in advance with the airport manager, the landing charge for each such landing is 20 percent of the applicable charge prescribed below.
- 2) Exemption for landing fees only: All military aircraft and any aircraft used in Search & Rescue missions will be exempt.

Landing of Aircraft in Excess of 2,270 kilograms (5,000 lbs.)

Fees listed in the table below do not include applicable taxes and are subject to HST (Harmonized Sales Tax). Applicable taxes will be added at the time of payment.

Fee Description	Unit	Domestic Fee	International Fee
Minimum for jet and turbine aircraft	Each plane	\$27.17	\$38.01
Minimum for commercial rotary wing	Each plane	\$15.22	\$22.70
Jet aircraft not more than 21,000 kilograms	Per 1,000 kilograms or fraction	\$8.27	\$11.55
Jet aircraft 21,000 to 45,000 kilograms	Per 1,000 kilograms or fraction	\$10.75	\$15.04
Jet aircraft more than 45,000 kilograms	Per 1,000 kilograms or fraction	\$12.52	\$17.52
Turbo/piston powered aircraft not more than 21,000 kilograms	Per 1,000 kilograms or fraction	\$7.52	\$10.31
Turbo/piston powered aircraft 21,000 to 45,000 kilograms	Per 1,000 kilograms or fraction	\$9.16	\$12.74
Turbo/piston powered aircraft More than 45,000 kilograms	Per 1,000 kilograms or fraction	\$10.93	\$15.27

Air Terminal Facility - Incoming Flight

Fees listed in the table below do not include applicable taxes and are subject to HST (Harmonized Sales Tax). Applicable taxes will be added at the time of payment.

Fee Description	Unit	Domestic Fee	International Fee
Scheduled passenger aircraft	1 - 9 seats	\$18.67	\$42.96
Scheduled passenger aircraft	10 - 15 seats	\$36.95	\$56.50
Scheduled passenger aircraft	16 - 19 seats	\$52.61	\$121.77
Scheduled passenger aircraft	20 - 25 seats	\$72.04	\$204.25
Scheduled passenger aircraft	26 - 45 seats	\$118.05	\$253.41
Scheduled passenger aircraft	46 - 60 seats	\$168.58	\$356.64
Scheduled passenger aircraft	61 - 89 seats	\$269.38	\$570.84
Scheduled passenger aircraft	90 - 125 seats	\$371.37	\$784.91
Scheduled passenger aircraft	Over 125 seats	\$438.89	\$927.57

Passenger Facility

Fees listed in the table below do not include applicable taxes and are subject to HST (Harmonized Sales Tax). Applicable taxes will be added at the time of payment.

Fee Description	Unit	Domestic Fee	International Fee
Passenger Facility	Departing passenger	\$20.00	\$20.00

Aircraft Ground Power

Fees listed in the table below do not include applicable taxes and are subject to HST (Harmonized Sales Tax). Applicable taxes will be added at the time of payment.

Fee Description	Unit	Domestic Fee	International Fee
Aircraft ground power and heating/start	Each	\$9.56	\$9.56

Surcharges

Fees listed in the table below do not include applicable taxes and are subject to HST (Harmonized Sales Tax). Applicable taxes will be added at the time of payment.

Fee Description	Unit	Domestic Fee	International Fee
Avgas fuel surcharge	Litre	\$0.05	\$0.05
Turbine fuel surcharge	Litre	\$0.05	\$0.05
Flying surcharge	Revenue hour	\$1.77	\$1.77

Hangar Storage

Fees listed in the table below do not include applicable taxes and are subject to HST (Harmonized Sales Tax). Applicable taxes will be added at the time of payment.

Fee Description	Unit	Daily Fee	Monthly Fee
Aircraft storage	Storage unit	\$66.95	\$381.24
Airside or apron storage	Square metre	n/a	\$47.57

Aircraft Parking

Parking fees will apply for any six-hour period, per calendar day.

Double billing for overnight (two calendar days) will not apply if the aircraft departs prior to 0900 hours.

For aircraft requiring tie-downs for more than seven days and up to one-month, monthly rate will apply.

Daily

Fees listed in the table below do not include applicable taxes and are subject to HST (Harmonized Sales Tax). Applicable taxes will be added at the time of payment.

Fee Description	Unit	Fee
Aircraft	Less than 2,000 kilograms	\$14.91
Aircraft	2,000 to 4,999 kilograms	\$14.91
Aircraft	5,000 to 9,999 kilograms	\$26.42
Aircraft	10,000 to 29,999 kilograms	\$48.89
Aircraft	30,000 to 59,999 kilograms	\$75.80
Aircraft	60,000 kilograms or more	\$114.34

Monthly

Fees listed in the table below do not include applicable taxes and are subject to HST (Harmonized Sales Tax). Applicable taxes will be added at the time of payment.

Fee Description	Unit	Fee
Aircraft	Less than 2,000 kilograms	\$113.41
Aircraft	2,000 to 4,999 kilograms	\$113.41
Aircraft	5,000 to 9,999 kilograms	\$524.96
Aircraft	10,000 to 29,999 kilograms	\$997.48
Aircraft	30,000 to 59,999 kilograms	\$1,574.91
Aircraft	60,000 kilograms or more	\$2,309.87

Annual Aircraft Parking

Fees listed in the table below do not include applicable taxes and are subject to HST (Harmonized Sales Tax). Applicable taxes will be added at the time of payment.

Fee Description	Unit	Fee
Aircraft	Less than 2,000 kilograms	\$735.00
Aircraft	2,000 to 5,000 kilograms	\$859.16

Land Lease - Annual

All sites under 1,000-metre square (m²) should have a minimum rent of \$500.00.

Land lease fees are subject to HST (Harmonized Sales Tax). Applicable taxes will be added at the time of payment.

Fee Description	Unit	Fee
Sites under 200-metre square	Metre square	To be negotiated
Sites between 200-metre square and 1,000-metre square	Metre square	To be negotiated
Sites between 1,000-metre square and 10,000-metre square	Metre square	To be negotiated
Sites over 10,000-metre square	Metre square	To be negotiated

Air Terminal Building - Yearly

Inside Tenants - Exclusive Use Area:

- All costs for materials and installation to be paid for by the tenant.
- All modifications and advertising to be subject to the airport manager's or designates approval.

Outside Tenants - Exclusive Use Area:

- All costs for materials and installation to be paid for by the client.
- All modifications and advertising to be subject to the airport manager's or designates approval.
- All fixed materials to become the property of the airport unless otherwise negotiated.

Air terminal building fees are subject to HST (Harmonized Sales Tax). Applicable taxes will be added at the time of payment.

Fee Description	Unit	Fee
Counter space	Metre square	To be negotiated
Queuing area	Metre square	To be negotiated
Baggage area	Metre square	To be negotiated
Office, storage, and washroom areas	Metre square	To be negotiated
Ramp storage area - subject to a license fee	Metre square	To be negotiated
Public address system - subject to a license fee	Annual usage	To be negotiated
If power is required	Per use	To be negotiated

Motor Vehicle Parking

All motor vehicle parking fees listed in the table below include applicable taxes.

Fee Description	Unit	Fee
Short term parking space	2 hours maximum	\$2.35
Parking space	Daily	\$9.38
Parking space	7 days	\$46.95
Parking space	14 days	\$91.59
Parking space	21 days	\$136.15
Long term parking space	35 days	\$147.96

Property Maintenance

Fee to remove natural growth (i.e., trees) that violates the Federal Airport Zoning Regulations. Actual costs and disbursements incurred by the City.

Property maintenance fees are subject to HST (Harmonized Sales Tax). Applicable taxes will be added at the time of payment.

Fee Description	Unit	Fee
Natural growth trimming and/or removal	Vary by service	Actual costs and disbursements

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Schedule M

Planning

2024 User Fees and Charges

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Schedule M: Planning

Planning Notes

- The term "Minor Application" shall apply to:
 - (i) the rezoning of a residential building with four units or less which conforms to the Official Plan and will be contained within the walls of an existing structure; or
 - (ii) the rezoning involving a change in non-residential use which conforms to the Official Plan and will be contained within the walls of an existing structure.
- The term "Minor Site Plan Control Application" shall include applications regarding one-unit or two-unit dwellings, group homes and applications with less than 300 square metres of floor area that result from an approval of an application for a zoning by-law amendment.
- The term "Technical Consent" shall apply to:
 - (i) an application for the creation of a new lot, which complies with the zoning by-law and Official Plan; or
 - (ii) an application along a common party wall of an existing building provided non-minor variances are required; or
 - (iii) an application to create or extend a right-of-way or easement; or
 - (iv) an application to adjust a lot boundary or facilitate a simple lot addition; or
 - (v) an application for consent to a power of sale or mortgage; or
 - (vi) an application for consent to a lease in excess of 21 years; or
 - (vii) an application for validation of title.
- Dormant Files that have remained inactive for three years will be deemed closed. In the event that a request is made to reactivate a closed file, the applicant shall pay the full existing fee for planning services regardless of any fees paid in the past.
- Engineering Review Fees will be charged as per the Engineering Fee Schedule according to the individual application requirements and payment is required at the time of application submission.
- Legal Fees will be invoiced at the time documentation is executed.
- Peer Review - Fee to be paid by the applicant prior to staff authorizing the consultant to commence work.

- All planning fees, engineering fees and legal fees would be waived for not-for-profit housing providers that submit development proposals which include affordable units. All planning fees, engineering fees and legal fees would be waived for private affordable housing development units at 80% or less of Canadian Mortgage and Housing Corporation (CMHC) rental rate. This waiving of fees would apply to the rental market only.
- If a development includes a number of affordable units, the planning fees, engineering fees and legal fees will be reduced based on the percentage of affordable units included within the overall development.

Public Meeting Notice (PMN)

Fees listed in the table below are HST (Harmonized Sales Tax) exempt.

Fee Description	Unit	Fee
Concurrent applications PMN	Application	\$409.80
Notice to cancel public meeting	Notice	\$495.75
Remailing of PMN	Remailing	\$495.75
Public Notice (PN)	Notice	\$269.20
Public Notice - Committee of Adjustment	Notice	\$161.60

Official Plan (OP) Amendment

Fees listed in the table below are HST (Harmonized Sales Tax) exempt.

Fee Description	Unit	Fee
Official Plan (OP) Amendment	Amendment	\$8,165.35
Developments in excess of 3,000-metre square of floor area or 50 dwelling units (plus PN or PMN)	Amendment	\$14,117.95
Letter of Compliance	Amendment	\$123.00

Zoning By-Law Amendment

Fees listed in the table below are HST (Harmonized Sales Tax) exempt.

Fee Description	Unit	Fee
Minor application (plus PN or PMN)	Application	\$4,023.55
Basic fee (plus PN or PMN)	Request	\$8,165.35
Developments in excess of 3,000-metre square of floor area or 50 dwelling units (plus PN or PMN)	Application	\$13,331.65
Application submitted concurrently with an Official Plan (OP) Amendment (plus PN or PMN)	Application	\$4,023.55
Removal of 'H' Holding Symbol - basic fee	Request	\$2,485.25
New complete application after application is withdrawn	Application	\$1,030.00

Temporary Use By-Law

Fees listed in the table below are HST (Harmonized Sales Tax) exempt.

Fee Description	Unit	Fee
Basic fee (plus PN or PMN)	Request	\$8,165.35
Developments in excess of 3,000-metre square of floor area or 50 dwelling units (plus PN or PMN)	Application	\$12,568.25
Applications to extend approval (plus PN or PMN)	Application	\$2,367.00

Plan of Subdivision

Fees listed in the table below are HST (Harmonized Sales Tax) exempt.

Fee Description	Unit	Fee
Removal of part lot control - basic fee	Part lot	\$3,668.55
Draft approval - less than 50 units (plus PN or PMN)	Approval	\$6,283.80
Plus per unit or lot	Unit or lot	\$135.60
Draft approval - 50 units or more (plus PN or PMN)	Approval	\$11,007.05
Plus per unit or lot	Unit or lot	\$151.30
Request to amend conditions of draft approval	Request	\$2,120.25
Subdivision agreement	Agreement	\$14,057.95
Request to amend subdivision agreement	Request	\$2,367.00
Request for pre-servicing agreement	Request	\$2,367.00
Request for model home agreement	Request	\$710.15
Letter of Compliance	Agreement	\$123.00

Plan of Condominium

Fees listed in the table below are HST (Harmonized Sales Tax) exempt.

Fee Description	Unit	Fee
Draft approval - less than 50 units (plus PN or PMN)	Part lot	\$4,686.65
Plus per unit	Approval	\$92.70
Draft approval - 50 units or more (plus PN or PMN)	Unit or lot	\$6,283.30
Plus per unit	Approval	\$118.25
Request to amend conditions of draft approval	Unit or lot	\$2,367.00
Final plan and condominium agreement	Each	\$4,686.65
Request to amend condominium agreement	Agreement	\$2,367.00
Request to amend condominium description and/or declaration	Request	\$551.80
Letter of Compliance	Agreement	\$123.00

Site Plan Control

Minor Site Plan Control Application: One- and two-family dwellings, group homes, and applications with less than 300 square metres of floor area that result from an approval of a rezoning request.

Fees listed in the table below are HST (Harmonized Sales Tax) exempt.

Fee Description	Unit	Fee
Minor Site Plan Control Application	Application	\$1,125.05
Modification to Minor Application	Modification	\$461.95

Site Plan Control - Multi-Residential

All pre-application fees that are paid for the same proposal on the same property above \$1,000.00 will be subtracted from the site plan control fee.

Fees listed in the table below are HST (Harmonized Sales Tax) exempt.

Fee Description	Unit	Fee
Residential Development	11 - 50 units	\$4,378.55
Plus per unit	Unit	\$118.25
Residential Development	Over 50 units	\$4,970.40
Plus per unit	Unit	\$129.80

Site Plan Control – Other

All pre-application fees that are paid for the same proposal on the same property above \$1,000.00 will be subtracted from the site plan control fee.

Fees listed in the table below are HST (Harmonized Sales Tax) exempt.

Fee Description	Unit	Fee
All other development (less than 3,000 square metres of floor area)	Less than 3,000 square metres of floor area	\$4,378.55
Plus per 100 square metres of gross floor area	Floor area	\$135.60
All other development (in excess of 3,000 square metres of floor area)	In excess of 3,000 square metres of floor area	\$4,970.40
Plus per 100 square metres of gross floor area	Floor area	\$142.85
Modification to plans, conditions, or agreements (amending agreement required)	Modification	\$2,318.55
Modification to plans, conditions, or agreements (no amending agreement required)	Modification	\$828.65
Letter of Compliance (per agreement)	Agreement	\$123.00
Above ground utilities infrastructure containing less than 300 metres squared floor area (plus PN)	Less than 300 meters square	\$2,248.75
Request for security reduction/release	Request	\$579.65

Radiocommunication Facilities

Fees listed in the table below are HST (Harmonized Sales Tax) exempt.

Fee Description	Unit	Fee
Review of radiocommunication facilities (plus third-party review fees charged by CRINS-SINRC)	Review	\$2,248.75

Committee of Adjustment – Consents

Fees listed in the table below are HST (Harmonized Sales Tax) exempt.

Fee Description	Unit	Fee
Technical consent (plus PN)	Each	\$2,224.35
Consent filed concurrently with a minor variance (plus PN)	Each	\$1,184.00
All other consents (plus PN)	Each	\$2,898.15
Resubmission of application within three months of lapsing	Each	\$1,361.60
Change conditions of consent - plus recirculation fee	Each	\$674.40

Committee of Adjustment – Minor Variances

Category 2: Fee will be applicable for the following minor variance applications:

- (i) Urban Residential - Accessory Uses
(e.g., swimming pools, sheds, detached garages, air conditioners, pool equipment).
Permission to vary the height, setbacks, lot coverage, and floor area.
- (ii) Rural - Accessory Uses to a principal use
(e.g., storage barn, drive shed, detached garage).
Permission to vary the height, setbacks, lot coverage, and floor area.
- (iii) Covered or uncovered porches, deck, and stairs.

Fees listed in the table below are HST (Harmonized Sales Tax) exempt.

Fee Description	Unit	Fee
All other minor variances (plus PN) - Category 1	Each	\$2,367.00
Minor variances (plus PN) - Category 2	Each	\$471.00

Committee of Adjustment – Other

Fees listed in the table below are HST (Harmonized Sales Tax) exempt.

Fee Description	Unit	Fee
Notice to cancel public hearing	Each	\$486.30
Recirculation of public hearing notice	Each	\$486.30
Letter of Compliance	Each	\$123.00
Legal non-compliance letter	Each	\$530.45

Community Improvement Plans

Fees listed in the table below are HST (Harmonized Sales Tax) exempt.

Fee Description	Unit	Fee
New area or project plan - basic fee (plus PN or PMN)	Each	\$14,117.95
Community Improvement Plan amendment	Each	\$8,165.35

Deeming By-Law

Fees listed in the table below are HST (Harmonized Sales Tax) exempt.

Fee Description	Unit	Fee
Deeming by-law - basic fee	Each	\$2,342.60

Cash In Lieu of Parking

Fees listed in the table below are HST (Harmonized Sales Tax) exempt.

Fee Description	Unit	Fee
Cash in lieu of parking - basic fee	Each	\$123.00

Civic Addressing and Road Naming

Change of Assigned Road Name: Does not include administration fees and road signage preparation and installation fees as determined by Public Works.

Fees listed in the table below are HST (Harmonized Sales Tax) exempt.

Fee Description	Unit	Fee
Civic address change	Each	\$449.25
Change of assigned road name	Each	\$3,376.55

Miscellaneous Fees

Site Alternation Permit - Renewal: Renewal fee valid only if a Site Alteration Permit is renewed 30 days before the original expiry date.

All fees listed in the table below are HST (Harmonized Sales Tax) exempt unless “plus HST” is indicated. Applicable taxes will be added at time of purchase.

Fee Description	Unit	Fee
Administration fee	Permit	\$473.55
Photocopies or printing of documents - black and white	Page	\$0.31 plus HST
Photocopies or printing of documents - colour	Page	\$1.28 plus HST
Information search	Hourly	\$89.85

Tree Permit (removal/cutting)

Fee includes Administrative Fee and three hours of staff review/inspection.

The waiving of fees does not apply to tree permits.

Fees listed in the table below are HST (Harmonized Sales Tax) exempt.

Fee Description	Unit	Fee
Tree Permit	1 - 5 trees	\$113.00
Tree Permit	6 - 15 trees	\$226.10
Tree Permit	More than 15 trees	\$451.85

Tree Permit Renewal

Valid only if a tree permit is renewed 30 days before original expiry date.

Fees listed in the table below are HST (Harmonized Sales Tax) exempt.

Fee Description	Unit	Fee
Tree Permit renewal	1 - 5 trees	\$37.40
Tree Permit renewal	6 - 15 trees	\$75.35
Tree Permit renewal	More than 15 trees	\$150.45

Pre-Application Fee

Fees listed in the table below are HST (Harmonized Sales Tax) exempt.

Fee Description	Unit	Fee
Standard pre-application - minor	Each	\$424.35
Standard pre-application - major	Each	\$1,030.00
Zoning By-Law Amendment Pre-Application - initial application	Application	\$2,060.00
Zoning By-Law Amendment Pre-Application - revised technical circulation	Modification	\$1,030.00
Site Plan Control Pre-Application - initial application	Application	\$2,060.00
Site Plan Control Pre-Application - revised technical circulation	Modification	\$1,030.00

Site Alteration Permit

Fees listed in the table below do not include applicable taxes and are subject to HST (Harmonized Sales Tax). Applicable taxes will be added at time of purchase.

Fee Description	Unit	Fee
Site alteration permit	Permit	\$463.45
Site alteration permit - renewal	Permit	\$230.97

Urban Design Review

Fees listed in the table below are HST (Harmonized Sales Tax) exempt.

Fee Description	Unit	Fee
Urban Design Review - minor	Each submission	\$1,000.00
Urban Design Review	Each submission	\$3,000.00

Development Application Review – Development Engineering

Additional hourly rates may apply in addition to those noted below.

Plan of Subdivision: Final fees are calculated in accordance with the Subdivision Agreement.

Fees listed in the table below are HST (Harmonized Sales Tax) exempt.

Fee Description	Unit	Fee
Committee of Adjustment review	Each submission	\$429.90
Official Plan Amendment review	Each submission	\$429.90
Zoning By-Law Amendment review	Each	\$429.90
Site Plan Control review - minor application - including modifications	Each	\$129.90
Site Plan Control review - major application - including modifications	Each	\$1,383.80
Plan of Subdivision - construction cost of less than \$300,000	Deposit	\$5,000.00
Plan of Subdivision - construction cost of more than \$300,000	Deposit	\$10,000.00
Resubmitted Lot Grading Certificate - previously rejected	Each	\$218.05
Resubmitted Plot Plan - previously rejected	Each	\$429.90
Design revision of subdivisions, including part lot lift	Each	\$1,083.80

City of Kingston By-Law Number 2005-10

Schedule N

Engineering and Transportation

2024 User Fees and Charges

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Schedule N: Engineering and Transportation

Stormwater Management

Consolidated Linear Infrastructure - Environmental Compliance Approvals

Fees listed in the table below do not include applicable taxes and are HST (Harmonized Sales Tax) exempt.

Name Description	Unit	Fee
Storm sewers - includes standard system components (e.g., ditches, swales, inlets, structures, outlets)	Submission	\$1,545.00
Manufactured treatment device only (e.g., oil-grit separator unit, filter unit)	Each	\$1,030.00
Stormwater Management Facility (e.g., wet pond, engineered system with treatment) or Low Impact Development Filtration Facility (e.g., bioretention facility)	Facility	\$5,150.00
Stormwater Storage Facility (e.g., engineered system without treatment) or Low Impact Development Retention Facility (e.g., infiltration, evapotranspiration)	Facility	\$1,030.00

Dewatering Permit

Application - Initial Inspection and Final Inspection: Fee includes five hours of staff time. Additional hours will be charged at the rate noted below for Professional Engineer or Technologist.

Reinspection: Fee is based on 1.5 hours of staff time.

Fees listed in the table below do not include applicable taxes and are subject to HST (Harmonized Sales Tax). Applicable taxes will be added at time of purchase.

Name Description	Unit	Fee
Application - initial inspection and final inspection	Five hours of staff time	\$616.42
Reinspection	Visit	\$184.91
Dewatering	Daily	\$56.28

Renewable Energy Projects – Completion of Municipal Consultation Form

Fees listed in the table below do not include applicable taxes and are subject to HST (Harmonized Sales Tax). Applicable taxes will be added at time of purchase.

Name Description	Unit	Fee
Projects 10 kilowatts and less	Each	\$213.85
Projects greater than 10 kilowatts and less than one megawatt	Each	\$1,124.91
Projects one megawatt and greater	Each	\$4,970.22
Plus per one megawatt	Each	\$142.65

Right-of-Way Permits

Fees listed in the table below are HST (Harmonized Sales Tax) exempt, unless “plus HST” is indicated. Applicable taxes will be added at time of purchase.

Name Description	Unit	Fee
Municipal Utility Consent	Each	\$553.70
Cut Permit	Each	\$415.25
Entrance Permit – permanent	Each	\$246.55 plus HST
Entrance Permit for construction – temporary	Each	\$165.35
Road Closure for construction – temporary	Each	\$369.85
Right-of-Way closure for event or neighbourhood program (single or recurring) – temporary	Each	\$123.30

Encroachment on City Right-of-Way

Inadvertent Encroachment

Fees listed in the table below do not include applicable taxes and are subject to HST (Harmonized Sales Tax). Applicable taxes will be added at time of purchase.

Name Description	Unit	Fee
Application	Each	\$287.96
Taxes of subject property	Annual	\$46.24

Temporary Encroachment

Fees listed in the table below are HST (Harmonized Sales Tax) exempt, unless “plus HST” is indicated. Applicable taxes will be added at time of purchase.

Name Description	Unit	Fee
Application	Each	\$287.96 plus HST
Occupancy fee for period up to 4 weeks	Daily plus any associated parking fees	\$23.10
Occupancy fee for period 29 days to 12 weeks	Daily plus any associated parking fees	\$32.34
Occupancy fee for period 85 days to 26 weeks	Daily plus any associated parking fees	\$35.57
Occupancy fee for period after 26 weeks	Daily plus any associated parking fees	\$37.35
Hoarding, covered ways, and scaffolding	Daily per 6-metre segment	\$18.45
Dumpster	Daily	\$18.45
Mobile crane	Daily	\$148.30
Other objects or equipment	Daily	\$148.30

Signage and Banners

Fees listed in the table below are HST (Harmonized Sales Tax) exempt, unless “plus HST” is indicated. Applicable taxes will be added at time of purchase.

Name Description	Unit	Fee
Variable message board rental - event	Up to two boards per event	\$412.00
Variable message board rental	Daily	\$257.50
Variable message board rental	Weekly	\$721.00
Variable message board rental	Monthly	\$2,060.00
Signage setup and removals	Hourly	Costs plus 20%
Right-of-Way closure and encroachment materials	Daily	Costs plus 20%
Street Banner (to City) Application	Each	\$148.32 plus HST
Street Banner - installation fee paid to Utilities Kingston	Each	\$704.87 plus HST

Application For Use of City of Kingston Roadways - Moving of Excess Load Permits, Oversized Loads

Fees listed in the table below do not include applicable taxes and are subject to HST (Harmonized Sales Tax). Applicable taxes will be added at time of purchase.

Name Description	Unit	Fee
Escort	Each	\$99.16
Permit	Single trip	\$148.32
Permit	Annual	\$516.95

Patio Permit – Downtown Area

"Downtown area" is as defined by the Downtown and Harbour Area identified in [Schedule DH1: Special Policy Area of the City of Kingston's Official Plan](#).

Fees are "annual" unless otherwise specified.

Fees listed in the table below are HST (Harmonized Sales Tax) exempt.

Name Description	Unit	Fee
Application	One-time fee	\$300.00
Amendment to existing permit	Each	\$200.00
Table on non-fenced café style patio	Per table per year	\$51.50
Small scale public seating arrangement	One-time fee	\$123.60
Fenced patio	Base fee per year	\$500.00
Fenced patio (downtown) rate for first 10 square metres (m ²) of space	Square metres (m ²) per year	\$70.00
Fenced patio (downtown) rate for next 10 square metres (m ²) of space (up to 20 m ²)	Square metres (m ²) per year	\$80.00
Fenced patio (downtown) rate for next 10 square metres (m ²) of space (up to 30 m ²)	Square metres (m ²) per year	\$90.00
Fenced patio (downtown) rate for next 10 square metres (m ²) of space (up to 40 m ²)	Square metres (m ²) per year	\$100.00
Fenced patio (downtown) rate for next 10 square metres (m ²) of space (up to 50 m ²)	Square metres (m ²) per year	\$110.00
Fenced patio (downtown) rate for space in excess of 50 square metres (m ²)	Square metres (m ²) per year	\$120.00
Fenced patio (outside the Downtown Kingston Business Improvement Area)	Square metres (m ²) per year	\$50.00

Other Fees

Fees listed in the table below are HST (Harmonized Sales Tax) exempt, unless “plus HST” is indicated. Applicable taxes will be added at time of purchase.

Name Description	Unit	Fee
Professional Engineer Services	Hourly	\$207.04 plus HST
Engineering Technologist Services	Hourly	\$123.27 plus HST
Right-of-Way Damage Reinstatement	Each	Costs plus 20%
Non-Compliance Permit Work - in addition to applicable permit fees	Each	Costs plus 20%
Permit Extension	Each	\$123.27 plus HST
Reinspection	Per visit	\$184.91 plus HST
Active Permit Violation Investigation	Incident	\$184.90
Permit Contravention Investigation	Incident	\$493.10
Legal Compliance Letter and/or Request for Lot Grading Certificate information	Each	\$123.00
Drawing - printed	Each	\$18.27 plus HST
Municipal Addressing Blades	Per location	\$91.77 plus HST
Detailed traffic count – existing location	Per location	\$183.54 plus HST
Detailed traffic count – new location	Per location	\$678.85 plus HST
Traffic sign/post	Each	Cost of materials and labour through delegated authority of the Operations Manager or Public Works - plus HST

City of Kingston By-Law Number 2005-10

Schedule O

Parking

2024 User Fees and Charges

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Schedule O: Parking

On Street Parking

Meters and Pay and Display

For zone information, reference City of Kingston [By-Law Number 2010-128](#), “A By-Law to Regulate Parking”.

Fees listed in the table below are inclusive of applicable taxes.

Fee Description	Unit	Fee
Schedule A-1: Zone 1	Hourly	\$2.00
Schedule A-1: Zone 2	Hourly	\$1.50
Schedule A-1: Zone 3	Hourly	\$1.50
Schedule A-1: Zone 4	Hourly	\$1.50
Schedule A-1: Zone 5	Hourly	\$2.00
Schedule A-1: Zone 6	Hourly	\$1.00
Schedule A-1: Zone 6	Daily maximum	\$5.00
Schedule A-1: Zone 7	Hourly	\$2.00
Schedule A-1: Zone 8	Hourly	\$2.00
Schedule A-1: Zone 9	Hourly	\$1.50
Schedule A-1: Zone 10	Hourly	\$2.00
Schedule A-2: Accessible Parking Meter Zones	Hourly	\$1.50
Schedule A-3: Tour Bus Parking Meter Zones	Hourly	\$2.00

Commuter On-Street Permits

For zone information, reference City of Kingston [By-Law Number 2010-128](#), “A By-Law to Regulate Parking”.

Fees listed in the table below are inclusive of applicable taxes.

Fee Description	Unit	Fee
Area A - all zones	Monthly	\$123.00
Area B - zones 1 and 2	Monthly	\$102.75
Area B - zone 3	Monthly	\$123.00
Area B - zones 4 and 6	Monthly	\$123.00
Area C - all zones	Monthly	\$102.75
Area F - all zones	Monthly	\$102.75

Residential On-Street Permits

Valid for on-street residential parking permit areas only.

Fees listed in the table below are inclusive of applicable taxes.

Fee Description	Unit	Fee
Residential contractor	Two weeks	\$28.00
Residential contractor	Monthly	\$55.75
Residential contractor	Four months	\$187.75
Residential contractor	Annually	\$542.75
Residential on-street parking	Monthly	\$25.00
Residential on-street parking - no driveway	Monthly	\$12.00
Residential on-street parking - accessible	Monthly	\$12.00
Residential visitor	Weekly	\$14.25

Parking Lots

Fees listed in the table below are inclusive of applicable taxes.

Fee Description	Unit	Fee
Angrove Lot	Hourly	\$1.50
Armstrong Memorial Lot	Hourly	\$1.50
Barrack Lot	Hourly	\$1.50
Crawford Wharf Lot	Flat Rate	\$12.25
Drury Lot	Hourly	\$1.50
Frontenac Lot	Hourly	\$1.50
Frontenac County Court House Lot	Hourly	\$2.00
Gorsline Lot	Hourly	\$1.50
Kingston Frontenac Public Library Lot	Hourly	\$1.50
Lower Robert Bruce Memorial Lot	Hourly	\$1.50
McKee Memorial Lot	Hourly	\$1.50
Ordnance Lot	Hourly	\$1.50
Pump House Lot (Steam Museum)	Hourly	\$1.50
Richardson Beach Lot (Macdonald/Memorial Park)	Hourly	\$2.00
Richardson Beach South Lot (Macdonald/Memorial Park)	Hourly	\$2.00
Springer Memorial Lot	Hourly	\$1.50
Upper Robert Bruce Memorial Lot	Hourly	\$1.50
Waterfront Lot - Kingston General Hospital (Macdonald/Memorial Park)	Hourly	\$2.00

Parking Lots - Other Rates

Ontario/Brock Lot - May 1st to November 30th

Fees listed in the table below are inclusive of applicable taxes.

Fee Description	Unit	Fee
Monday to Saturday between 07:00 to 16:59 hours	Half hour	\$1.50
Monday to Saturday between 07:00 to 16:59 hours	Daily maximum	\$15.00
Monday to Saturday between 17:00 to 06:59 hours	Flat rate	\$5.00
Sunday 07:00 hours to Monday 06:59 hours	Flat rate	\$5.00

Ontario/Brock Lot - December 1st to April 30th

Fees listed in the table below are inclusive of applicable taxes.

Fee Description	Unit	Fee
Monday to Saturday between 07:00 to 16:59 hours	Half hour	\$1.25
Monday to Saturday between 07:00 to 16:59 hours	Daily maximum	\$10.00
Monday to Saturday between 17:00 to 06:59 hours	Flat rate	\$4.00
Sunday 07:00 hours to Monday 06:59 hours	Flat rate	\$4.00

Rideaucrest Lot

Fees listed in the table below are inclusive of applicable taxes.

Fee Description	Unit	Fee
Monday to Friday between 08:00 to 14:59 hours	Hourly	\$1.50
Monday to Thursday between 15:00 to 07:59 hours	Flat rate	\$3.00
Friday 15:00 hours to Monday 07:59 hours	Flat rate	\$3.00
Family permit	Monthly	\$50.75

Chown Memorial Garage

Fees listed in the table below are inclusive of applicable taxes.

Fee Description	Unit	Fee
Monday to Saturday between 06:00 to 17:59 hours	Hourly	\$1.50
Monday to Saturday between 18:00 to 05:59 hours	Flat rate	\$3.00
Sunday 06:00 hours to Monday 05:59 hours	Flat rate	\$3.00
Lost ticket charge	Flat rate	\$18.00

Hanson Memorial Garage

Fees listed in the table below are inclusive of applicable taxes.

Fee Description	Unit	Fee
Monday to Saturday between 06:00 to 17:59 hours	Hourly	\$1.50
Monday to Saturday between 18:00 to 05:59 hours	Flat rate	\$3.00
Sunday 06:00 hours to Monday 05:59 hours	Flat rate	\$3.00
Lost ticket charge	Flat rate	\$18.00

Parking Lot Permits

Fees listed in the table below are inclusive of applicable taxes.

Fee Description	Unit	Fee
Anglin Lot	Monthly	\$102.75
Armstrong Memorial Lot	Monthly	\$102.75
Barrack Lot	Monthly	\$102.75
Byron Lot	Monthly	\$102.75
Chown Memorial Garage	Monthly	\$153.75
Doug Fluhrer Lot	Monthly	\$89.50
Four Points Sheraton Garage	Monthly	\$153.75
Frontenac Lot	Monthly	\$102.75
Frontenac County Court House Lot	Monthly	\$123.00
Gorsline Lot	Monthly	\$102.75
Hanson Memorial Garage	Monthly	\$153.75
McKee Memorial Lot	Monthly	\$102.75
Ordnance Lot	Monthly	\$102.75
Pump House Lot (Steam Museum)	Monthly	\$102.75
Rideaucrest Lot	Monthly	\$102.75
Springer Memorial Lot	Monthly	\$123.00

Parking Lot Event Rates

Fees listed in the table below are inclusive of applicable taxes.

Fee Description	Unit	Fee
Anglin Lot	Flat rate	\$5.00
Angrove Lot	Flat rate	\$5.00
Barrack Lot	Flat rate	\$6.00
Drury Lot	Flat rate	\$6.00
Frontenac Lot	Flat rate	\$6.00
Lower Robert Bruce Memorial Lot	Flat rate	\$4.00
Springer Memorial Lot	Flat rate	\$4.00
Upper Robert Bruce Memorial Lot	Flat rate	\$4.00

Parking Space Rental

Application: Fee includes HST, based on 1.5 hours staff time. Additional time charged at hourly rate listed below.

Fees listed in the table below are inclusive of applicable taxes.

Fee Description	Unit	Fee
Application	Hourly	\$82.50
Staff rate	Hourly	\$55.25
Set up	Hourly	\$50.50
Contractors, movers, producers - construction projects, moving of furniture or goods, filming, or other legitimate projects	Hourly	25%, 50% or 100% rounding up on the daily meter rate in the area, per space, based on occupancy in the area
Contractors, movers, producers - construction projects, moving of furniture or goods, filming, or other legitimate projects	Deposit per sign, meter hood, barricade	\$69.25
Contractors, movers, producers - construction projects, moving of furniture or goods, filming, or other legitimate projects	Deposit per pylon	\$35.25
Churches - weddings and funerals - 6 spaces - from one hour prior to service to end of service	Annually	\$142.75
Funeral homes - funerals - 6 spaces - from one hour prior to service to end of service	Annually	\$142.75

Electrical Vehicle Charging Stations

Fees listed in the table below are HST (Harmonized Sales Tax) exempt.

Fee Description	Unit	Fee
Level 2 charging station (240VAC)	Hourly	\$1.80
Level 2 charging station (208VAC)	Hourly	\$1.55
Level 3 charging station	Hourly	\$20.15

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Schedule P

Solid Waste

2024 User Fees and Charges

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Schedule P: Solid Waste

Garbage

Fees in the table below are HST (Harmonized Sales Tax) exempt.

Fee Description	Unit	Fee
Garbage bag tags	Each	\$2.00

Source Separated Organics and Composting

Fees in the table below do not include applicable taxes and are subject to HST (Harmonized Sales Tax). Applicable taxes will be added at time of purchase.

Fee Description	Unit	Fee
Kitchen containers	Each	\$3.63
Backyard composters	Each	\$47.79

Industrial, Commercial, and Institutional Users of Municipal and Contracted Compost Sites

Fee is waived if the hauler has a letter confirming the source is a residential City property.

Fees in the table below do not include applicable taxes and are subject to HST (Harmonized Sales Tax). Applicable taxes will be added at time of purchase.

Fee Description	Unit	Fee
Compostable yard waste and brush	Tonne	\$70.84

Hazardous Waste from Residents of Neighbouring Municipalities without a Service Agreement

Fee charged to municipality. Residents must have a letter from their municipality acknowledging that they will pay the City of Kingston fee.

Fees in the table below do not include applicable taxes and are subject to HST (Harmonized Sales Tax). Applicable taxes will be added at time of purchase.

Fee Description	Unit	Fee
Handling and disposal fee	Maximum 100 kilograms or litres	\$41.73

Small Quantity Industrial, Commercial & Institutional Hazardous Waste that is exempt from Registration (Maximum of 100 kilograms or litres in total per month)

Fees in the table below do not include applicable taxes and are subject to HST (Harmonized Sales Tax). Applicable taxes will be added at time of purchase.

Fee Description	Unit	Fee
Handling fee	Per delivery	\$36.86

Disposal Fees

Fees in the table below do not include applicable taxes and are subject to HST (Harmonized Sales Tax). Applicable taxes will be added at time of purchase.

Fee Description	Unit	Fee
Fertilizer	Litre or kilogram container capacity	\$1.55
Aerosol containers - including empty but pressurized	Each	\$0.53
Fire extinguishers	Each	\$5.00
Liquid industrial waste - fire fighting foam	Litre or kilogram container capacity	\$2.43
Fluorescent lamps - maximum 100 linear feet	Linear foot	\$0.31
Compact fluorescent lamps	Each	\$1.33
High pressure sodium, mercury vapour, metal halide	Each	\$1.86
Inorganic acids - hydrochloric, sulphuric, phosphoric, etc.	Litre container capacity	\$1.77
Inorganic bases - ammonia, carbonates, hydroxides, etc.	Litre or kilogram container capacity	\$1.77
Inorganic oxidizers - fertilizer, peroxide, nitrates, etc.	Litre or kilogram container capacity	\$2.79
Mercury - thermometers, thermostats, switches, etc.	Each	\$1.59
Oil	Litre	\$0.04
Miscellaneous organics greater than 4 litres - solvents/non-solvents and adhesives, glue, turpentine, naphtha, etc.	Litre or kilogram container capacity	\$0.53
Miscellaneous organics less than 4 litres - solvents/non-solvents and adhesives, glue, turpentine, naphtha, etc.	Litre or kilogram container capacity	\$1.86
Pesticides - herbicides, insecticides, fungicides, etc.	Litre or kilogram container capacity	\$2.52
Petroleum distillates/light fuels - gasoline, kerosene, etc.	Litre	\$0.71

Disposal Fees for Other Materials

Fees in the table below do not include applicable taxes and are subject to HST (Harmonized Sales Tax). Applicable taxes will be added at time of purchase.

Fee Description	Unit	Fee
Propane tank	Up to 40 pounds	Handling fee
Pressurized cylinder - helium, oxygen, etc.	Up to 40 pounds	Handling fee
Dry cell batteries	Single use and rechargeable	Handling fee
Paint - latex & alkyd	Maximum 30 litre container	Handling fee
Oil filters	Each	Handling fee
Empty automotive containers	Maximum 30 litre container	Handling fee
Antifreeze	Maximum 30 litre container	Handling fee

Recycling

Fees in the table below do not include applicable taxes and are subject to HST (Harmonized Sales Tax). Applicable taxes will be added at time of purchase.

Fee Description	Unit	Fee
Recycling boxes – in addition to blue and grey boxes provided	Each	\$5.75

Recycling – Commercial Users

The fee charged to users shall be adjusted monthly, based on market conditions, at the delegated discretion of the Director of Solid Waste.

Fees in the table below do not include applicable taxes and are subject to HST (Harmonized Sales Tax). Applicable taxes will be added at time of purchase.

Fee Description	Unit	Fee
Newsprint and mixed office paper	Tonne	Adjusted monthly
Mixed fibres	Tonne	Adjusted monthly
Corrugated cardboard	Tonne	Adjusted monthly
Mixed containers - blue box mix	Tonne	Adjusted monthly
Mixed containers - no glass	Tonne	Adjusted monthly
Polycoat	Tonne	Adjusted monthly
Polystyrene	Tonne	Adjusted monthly
Film plastic	Tonne	Adjusted monthly
Clear glass containers	Tonne	Adjusted monthly
Coloured and mixed glass containers	Tonne	Adjusted monthly
Steel cans	Tonne	Adjusted monthly

Recycling – Special Events

No recycling processing fee is charged for toters and trailers and the delivery and collection fee may be waived at the delegated discretion of the Director of Solid Waste.

A contamination fee is charged per tonne of material delivered that, at the discretion and authority of the Director of Solid Waste, contains more than 5% by weight contamination (non-recyclables).

Fees in the table below do not include applicable taxes and are subject to HST (Harmonized Sales Tax). Applicable taxes will be added at time of purchase.

Fee Description	Unit	Fee
Recycling toter delivery and collection	Up to 6 toters	\$212.88
Recycling toter delivery and collection	7 – 15 toters	\$381.15
Mobile recycling trailer delivery and collection	Trailer	\$57.21
Contamination fee collected (contains more than 5% non-recyclables)	Tonne	\$123.72

Miscellaneous

Fees in the table below do not include applicable taxes and are subject to HST (Harmonized Sales Tax). Applicable taxes will be added at time of purchase.

Fee Description	Unit	Fee
Use of weight scale	Per transaction	\$15.18

City of Kingston By-Law Number 2005-10

Schedule Q

Transit

2024 User Fees and Charges

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Schedule Q: Transit

Definitions:

The following categories apply to Kingston Transit Fares:

- **Child:** ages 14 and under ride for free
- **Youth:** ages 15 - 24
- **Adult:** ages 25 - 64
- **Senior:** ages 65+

Single Cash Fares

Fees listed in the table below are HST (Harmonized Sales Tax) exempt.

Fee Description	Unit	Fee
Adult, youth and senior	Single case fare	\$3.25
CNIB cardholder	Single case fare	\$0.10

Multi-Ride Cards

Fees listed in the table below are HST (Harmonized Sales Tax) exempt.

Fee Description	Unit	Fee
Adult	6 ride card	\$16.50
Youth and senior	6 ride card	\$13.50

Passes

Fees listed in the table below are HST (Harmonized Sales Tax) exempt.

Fee Description	Unit	Fee
Commuter	5 consecutive weekdays	\$22.25
Adult	Week - 7 consecutive days	\$29.25
Youth and senior	Week - 7 consecutive days	\$21.00
Commuter	Month	\$68.75
Adult	Month	\$80.00
Youth and senior	Month	\$59.50
Adult – Municipal Fee Assistance Program (MFAP) eligible Affordable Transit Pass	Calendar month	\$40.00
Youth and senior – Municipal Fee Assistance Program (MFAP) eligible Affordable Transit Pass	Calendar month	\$29.75
Adult, youth and senior	Day	\$8.25
Adult, youth and senior	Conference and Event Pass - up to five days per attendee	\$8.75
CNIB cardholder	Annual	\$25.00
Smart Cards - reloadable	Initial and replacement	\$3.00

Employer Group Pass

Fees listed in the table below are HST (Harmonized Sales Tax) exempt.

Fee Description	Unit	Fee
Employer Group Pass - per employee 0 - 10 employees enrolled	Month	\$68.75
Employer Group Pass - per employee 11 - 25 employees enrolled	Month	\$66.25
Employer Group Pass - per employee 26 - 100 employees enrolled	Month	\$63.00
Employer Group Pass - per employee 101 - 250 employees enrolled	Month	\$58.75
Employer Group Pass - per employee 250 + employees enrolled	Month	\$55.25

City of Kingston By-Law Number 2005-10

Schedule R

Building Permits

2024 User Fees and Charges

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Schedule R: Building Permits

Requirements for Determining Permit Fees:

- Gross floor area of the proposed work is to be measured to the outer face of exterior walls (excluding residential attached garages) and to the centre line of party walls, firewalls, or demising walls.
- In the case of interior finishes, alterations or renovations, area of proposed work is the actual space receiving the work, e.g., tenant suite.
- Mechanical penthouses and floors, mezzanines, lofts, habitable attics, and interior balconies are to be included in all floor area calculations.
- Except for interconnected floor spaces, no deductions are made for openings within the floor area (e.g., stairs, elevators, escalators, shafts, ducts, etc.).
- Unfinished basements for single detached dwellings, semi-detached dwellings and townhouses are not included in the floor area.
- Where there is no floor or walls, the gross floor area shall be the greatest horizontal area of the structure (birds eye view).
- Where demolition of partitions or alterations to existing ceilings are part of an alteration or renovation permit, no additional charge is applicable.
- Corridors, lobbies, washrooms, lounges, etc. are to be included and classified according to the major occupancy for the floor area on which they are located.
- The occupancy categories in this schedule correspond with the major occupancy classifications in the Ontario Building Code. For multiple occupancy floor areas, the permit fees for each of the applicable occupancy categories may be used, except where an occupancy category is less than 10% of the floor area.
- The minimum fee for all permits is \$143.25, when applicable.

Group A: Assembly Buildings

Fees listed in the table below are HST (Harmonized Sales Tax) exempt.

Fee Description	Unit	Fee
Shell permit	Meter square	\$24.50
New and additions	Meter square	\$31.35
Alterations and renovations	Meter square	\$6.90

Group B: Institutional Buildings

Fees listed in the table below are HST (Harmonized Sales Tax) exempt.

Fee Description	Unit	Fee
Shell permit	Meter square	\$24.80
New and additions	Meter square	\$31.60
Alterations and renovations	Meter square	\$6.90

Group C: Residential Buildings

Fees listed in the table below are HST (Harmonized Sales Tax) exempt.

Fee Description	Unit	Fee
New and additions - single detached, semi-detached and row house	Meter square	\$14.10
New and additions - multi-unit buildings, motels, hotels	Meter square	\$16.55
Alterations and renovations	Meter square	\$4.50
Secondary suites - single-detached, semi-detached and row house	Meter square	\$4.50
Swimming pool enclosure	Each	\$237.55
Accessory structure - garage, carport, shed	Each	\$237.55
Solar panel - any area	Each	\$320.05

Group D: Business and Personal Services Buildings

Fees listed in the table below are HST (Harmonized Sales Tax) exempt.

Fee Description	Unit	Fee
Shell permit	Meter square	\$15.25
New and additions	Meter square	\$22.05
Alterations and renovations	Meter square	\$6.90

Group E: Mercantile Buildings

Fees listed in the table below are HST (Harmonized Sales Tax) exempt.

Fee Description	Unit	Fee
Shell permit	Meter square	\$11.90
New and additions	Meter square	\$18.75
Alterations and renovations	Meter square	\$6.90

Group F: Industrial and Agricultural Buildings

Fees listed in the table below are HST (Harmonized Sales Tax) exempt.

Fee Description	Unit	Fee
Shell permit	Meter square	\$7.75
New and additions	Meter square	\$14.65
Alterations and renovations	Meter square	\$6.90

Other Permit Classes

Fees listed in the table below are HST (Harmonized Sales Tax) exempt.

Fee Description	Unit	Fee
Decks/patios	Each	\$237.55
Solar panels - non-residential	Application	\$639.90
Temporary structures	Application	\$237.55
Demolitions	Meter square	\$1.10
Wood burning appliances	Each	\$237.55
Designated structures	Each	\$453.75
Signs	Application	\$237.55

Mechanical and Fire Protection Systems

Fees listed in the table below are HST (Harmonized Sales Tax) exempt.

Independent of Building Permit

Fee Description	Unit	Fee
HVAC Permit - residential and non-residential	Suite	\$237.55
New and alterations to sprinkler system, standpipe system, or fire suppression system	Each	\$605.35
Commercial kitchen exhaust system, spray booth, dust collector	Each	\$429.80
New and alterations to fire alarm system	System	\$237.55
Electromagnetic locks, hold open devices, emergency lighting	Application	\$237.55

Plumbing Permits

Fees listed in the table below are HST (Harmonized Sales Tax) exempt.

Independent of Building Permit

Fee Description	Unit	Fee
New and alterations - residential	Fixture	\$11.95
New and alterations - non-residential	Fixture	\$14.30
Backflow prevention devices	Application	\$143.25
Sewer lateral	Each	\$237.55
Back water valve	Each	\$143.25

Sewage System Permits

Fees listed in the table below are HST (Harmonized Sales Tax) exempt.

Fee Description	Unit	Fee
Class 2 (greywater pit) sewage systems and Class 3 (cesspool) sewage system	System	\$950.00
Class 4 (leaching bed) sewage systems – 4,500 litres per day or less	System	\$950.00
Class 4A (leaching bed) sewage systems - greater than 4,500 litres per day	System	\$1,050.00
Class 5 (holding tank) sewage systems – 4,500 litres per day or less	System	\$950.00
Class 5A (holding tank) sewage systems - greater than 4,500 litres per day	System	\$1,050.00
Additional inspections and changes of installers	Each	\$250.00
Septic tank installation only	Each	\$750.00
Performance review for renovation or building addition	Each	\$500.00
Performance review for adding a pool, shed or garage	Each	\$250.00
Minor Variance or Zoning By-law Amendment	Each	\$450.00
Minor Variance or Zoning By-law Amendment with performance review	Each	\$700.00
Subdivision or Condominium Application	Lot	\$500.00
Severance or Lot Addition Application	Lot	\$500.00
Certificate of Approval renewal	Certificate	\$150.00

Administrative Fees

Fees listed in the table below are HST (Harmonized Sales Tax) exempt.

Fee Description	Unit	Fee
File search	File	\$159.13
Conditional permit - minimum fee - \$300.00	Permit	10% of required permit fee
Pre-inspection prior to permit issuance or re-inspection	Inspection/Suite	\$59.75
Expedited plan review	Hourly	\$110.10
Fence and Sign By-law Appeal	Each	\$318.25
Alternative solution proposal - minimum fee - \$2,000.00	Hourly	\$300.00
Preliminary project review and revisions to an issued permit	Hourly	\$110.10
Limiting Distance Agreement	Each	\$358.25
Change of Use Permit - no construction	Each	\$358.25
Construction prior to permit issuance - minimum fee - \$200.00	Each	40% of required permit fee

City of Kingston By-Law Number 2005-10

Schedule S

Licensing and By-Law Enforcement

2024 User Fees and Charges

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Schedule S: Licensing and By-Law Enforcement

Animal Registration

First time registration fee is waived for dogs and cats that are:

- under 6 months of age.
- over 6 months of age but are spayed/neutered.

Fees listed in the table below are HST (Harmonized Sales Tax) exempt.

Dogs – with microchip

Fee Description	Unit	Fee
Intact	Each	\$50.00
Spayed/neutered - first 2 dogs	Each	\$30.00
Spayed/neutered - each additional dog	Each	\$10.00

Dogs – without microchip

Fee Description	Unit	Fee
Intact	Each	\$60.00
Spayed/neutered - first 2 dogs	Each	\$40.00
Spayed/neutered - each additional dog	Each	\$15.00

Cats – with microchip

Fee Description	Unit	Fee
Intact	Each	\$20.00
Spayed/neutered - first 2 cats	Each	\$13.00
Spayed/neutered - each additional cat	Each	\$4.00

Cats - without microchip

Fee Description	Unit	Fee
Intact	Each	\$30.00
Spayed/neutered - first 2 cats	Each	\$15.00
Spayed/neutered - each additional cat	Each	\$5.00

Other Animal Related Fees

Fees listed in the table below are HST (Harmonized Sales Tax) exempt.

Fee Description	Unit	Fee
Administrative fee for not obtaining a tag	Occurrence	\$137.30
Administrative fee for appeal	Occurrence	\$318.25
By-Law Number 2021-166 , Animal Control By-Law, and/or Dog Owners' Liability Act - fee for convicted owner	Occurrence	50%
Hen coop registration	Each	\$29.00
Kennel registration	Each	\$320.00
Recovery of animal from animal shelter	Each	\$96.20
Tag replacement	Each	\$7.00

Noise Exemption

Fees listed in the table below are HST (Harmonized Sales Tax) exempt.

Fee Description	Unit	Fee
Application for noise exemption	Each	\$347.80
Re-application for noise exemption	Each	\$218.35

Business Licenses

Fees listed in the table below are HST (Harmonized Sales Tax) exempt unless “plus HST” is indicated. Applicable taxes will be added at time of purchase.

Fee Description	Unit	Fee
Adult entertainment attendants	Each	\$168.00
Adult entertainment establishment	Each	\$1,647.00
Adult entertainment store	Each	\$494.00
Alarm monitoring – administrative fee for failure to obtain alarm vendor license	Each	\$162.00
Alarm monitoring – administrative fee for failure to register alarm system	Each	\$61.00
Alarm monitoring - if no false alarms in previous year, the fee will be waived	Annually	\$61.00 plus HST
Alarm monitoring – false alarm	Each	\$145.00 plus HST
Annual alarm vendor license	Each	\$163.00
Amusement arcade	Each	\$168.00
Auctioneer	Each	\$168.00
Automotive repair	Each	\$87.00
Bill poster	Each	\$167.00
Billiards - first table	Each	\$86.00
Billiards - additional table	Each	\$43.00
Food premises - low risk	0 - 99 seats	\$128.00
Food premises - low risk	100 seats and over	\$211.00

Fee Description	Unit	Fee
Food premises - medium risk	0 - 99 seats	\$253.00
Food premises - medium risk	100 seats and over	\$334.00
Food premises - high risk	0 - 99 seats	\$421.00
Food premises - high risk	100 seats and over	\$503.00
Gas Station	Station	\$85.00
Group Home registration	Each	\$168.00
Hawkers & Peddlars - non-resident	Each	\$171.00
Hawkers & Peddlars - resident	Each	\$85.00
Lodging House	Each	\$167.00
Meat/Fish Sales	Each	\$85.00
Motorized Refreshment Vehicle - Class A Food prepared and cooked on-site	Each	\$378.00
Motorized Refreshment Vehicle - Class B Food prepared and cooked off-site	Each	\$378.00
Non-Motorized Refreshment Vehicle - Class C Food prepared and cooked on-site	Each	\$171.00
Non-Motorized Refreshment Vehicle - Class D Food prepared and cooked off-site	Each	\$86.00
Non-Motorized Refreshment Vehicle - Class E Class A/B operating less than 1 month	Each	\$196.00
Pawnbroker	Each	\$167.00
Pay day loans	Initial	\$328.00
Pay day loans	Annual renewal	\$167.00

Fee Description	Unit	Fee
Pet shop	Each	\$167.00
Salon	Each	\$85.00
Short-term rental operator's license	Each	\$191.00
Specific day sales - Class A-1: sale by a local hobby group or club (one to five days)	Each event	\$44.00
Specific day sales - Class A-2: flower sale by a local flower vendor (one to five days)	Location or vendor	\$44.00
Specific day sales - Class A-3: flower sale by another person (one to five days)	Location or vendor	\$987.00
Specific day sales - Class A-4: special sale and/or purchase by a resident (one to five days)	Vendor	\$823.00
Specific day sales - Class A-5: special sale and/or purchase by a non-resident (one to five days)	Each event	\$2,467.00
Specific day sales - Class B-1: sale and/or purchase by a resident (6 days to 6 months)	First month	\$167.00
Specific day sales - Class B-1: sale and/or purchase by a resident (6 days to 6 months)	Each additional month	\$44.00
Specific day sales - Class B-2: sale and/or purchase by a non-resident (6 days to 6 months)	First month	\$1,646.00
Specific day sales - Class B-2: sale and/or purchase by a non-resident (6 days to 6 months)	Each additional month	\$493.00
Specific location sale: Class 1 8 Locations: Schedule S-3 of By-Law 2006-213	Each	No cost
Specific location sale: Class 2 Market Square	Daily	\$50.00
Specific location sale: Class 3 2 Locations: Schedule S-3 of By-Law 2006-213	Annually	\$8,400.00 plus HST
Street performer	Each	\$43.00
Theatre	Each	\$334.00

Fee Description	Unit	Fee
Tobacco sales	Each	\$329.00
Transportation Network Company license	1 to 50 vehicles	\$1,061.06 plus HST
Transportation Network Company license	51 to 100 vehicles	\$5,304.42 plus HST
Transportation Network Company license	101 to 500 vehicles	\$10,608.85 plus HST
Transportation Network Company trip fee	Each	\$0.27 plus HST

Sign Permits

Fees listed in the table below are HST (Harmonized Sales Tax) exempt.

Fee Description	Unit	Fee
Portable sign	Monthly	\$77.00
"A" Frame or sandwich board	Annually	\$92.00
Boulevard sign	Weekly	\$59.00

Plumbing Contractors & Masters

Fees listed in the table below are HST (Harmonized Sales Tax) exempt.

Fee Description	Unit	Fee
Contractor - resident	Each	\$324.00
Contractor - non-resident	Each	\$400.00
Master Plumber - resident	Each	\$161.00
Master Plumber - non-resident	Each	\$196.00

Refreshment Vehicles in Parks

All fees listed in the table below do not include applicable taxes and are subject to HST (Harmonized Sales Tax). Applicable taxes will be added at time of purchase.

Fee Description	Unit	Fee
Class A/B - approved parks	1 month	\$429.20
Class A/B - approved parks	12 months	\$4,122.12
Class C/D - Confederation Basin	12 months	\$4,122.12
Class C/D - other approved parks	1 month	\$214.16
Class C/D - other approved parks	12 months	\$2,053.98
Class E - approved parks	Daily	\$143.36
Non vehicle - self-contained food and beverage	Each	\$5,152.21

Administrative Monetary Penalties

Fees listed in the table below are HST (Harmonized Sales Tax) exempt.

Fee Description	Unit	Fee
Hearing officer appeal	Each	\$200.00
Screening officer appeal	Each	\$50.00

Attendance at Nuisance Party

Fees are per officer, per hour (or part thereof).

Fees listed in the table below are HST (Harmonized Sales Tax) exempt.

Fee Description	Unit	Fee
Kingston Fire & Rescue	Officer/Hourly	\$95.50
Kingston Police	Officer/Hourly	\$95.50
City of Kingston By-Law	Officer/Hourly	\$95.50

Administrative Fees

Fees listed in the table below are HST (Harmonized Sales Tax) exempt unless “plus HST” is indicated. Applicable taxes will be added at time of purchase.

Fee Description	Unit	Fee
Failure to obtain a portable sign or sandwich board sign permit - administrative fee	Each	\$146.10
Property standards/yards re-inspection - after first inspection to confirm compliance of any order	Each	\$60.25
Written request for by-law and/or work order and/or compliance letter	Each	\$123.00
Photocopies or printing of documents including Freedom of Information, per side, plus search fees	Each	\$0.31 plus HST
Photocopies or printing of documents - colour	Each	\$1.28 plus HST
Property Standards Application for Appeals	Each	\$318.25
Property Standards/Yards - Charges for administration of remedial work and repairs	Each	\$141.40
Administrative Penalty Fee - screening no-show	Each	\$56.30
Administrative Penalty Fee - hearing appeal no-show	Each	\$112.60
Administrative Penalty Fee - delinquent payment of fine	Each	\$28.10
Short-term Rental License By-Law Appeal	Each	\$318.25

City of Kingston By-Law Number 2005-10

Schedule T

Fire

2024 User Fees and Charges

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Schedule T: Fire and Rescue

Reports and Records

Fees listed in the table below do not include applicable taxes and are subject to HST (Harmonized Sales Tax) unless “HST exempt” is indicated. Applicable taxes will be added at time of purchase.

Fee Description	Unit	Fee
Request for fire report and/or investigation report (per address)	Report	\$200.35
Clearance letter	Letter	\$200.35 HST exempt
File search (per address)	File	\$200.35 HST exempt
Request for letters or reports within 48 hours	Letter	\$300.53 HST exempt
Fire Safety Plan review of revisions	Each	\$200.35
Smoke and CO alarm replacement	Each	cost
Copy of photograph - print or digital - \$20.00 minimum	Copy	\$3.23

Compliance Inspections

Fees apply only to requested inspections and are non-refundable.

Fees listed in the table below do not include applicable taxes and are subject to HST (Harmonized Sales Tax). Applicable taxes will be added at time of purchase.

Fee Description	Unit	Fee
Vulnerable occupancy compliance drill retest	Each	\$200.35
Fire Code - second re-inspection and subsequent inspection	Inspection	\$200.35

Paid Inspection – Commercial (Group A, D & E Occupancy)

Fees listed in the table below do not include applicable taxes and are subject to HST (Harmonized Sales Tax). Applicable taxes will be added at time of purchase.

Fee Description	Unit	Fee
Inspect base building	Inspection	\$280.49
Inspect each occupancy in addition to base building	Each	\$13.62

Paid Inspection – Industrial (Group F Occupancy)

Fees listed in the table below do not include applicable taxes and are subject to HST (Harmonized Sales Tax). Applicable taxes will be added at time of purchase.

Fee Description	Unit	Fee
Inspect base building	Inspection	\$420.74
Inspect each tenant/occupant in addition to base building	Each	\$13.62

Paid Inspection – Residential (Group C)

Fees listed in the table below do not include applicable taxes and are subject to HST (Harmonized Sales Tax). Applicable taxes will be added at time of purchase.

Fee Description	Unit	Fee
Daycare, Group Home, Single Family resident, PLASP, one to two floors	Inspection	\$200.35

Multi-Tenant Low Rise – three to six floors

Fees listed in the table below do not include applicable taxes and are subject to HST (Harmonized Sales Tax). Applicable taxes will be added at time of purchase.

Fee Description	Unit	Fee
Inspect base building	Inspection	\$560.98
Inspect each tenant/occupancy/apartment	Each	\$13.62

Multi-Tenant High Rise – over six floors:

Fees listed in the table below do not include applicable taxes and are subject to HST (Harmonized Sales Tax). Applicable taxes will be added at time of purchase.

Fee Description	Unit	Fee
Inspect base building	Inspection	\$1,121.96
Inspect each tenant/occupancy/apartment	Each	\$13.62

Special Request Inspection Services

Fees listed in the table below do not include applicable taxes and are HST (Harmonized Sales Tax) exempt.

Fee Description	Unit	Fee
Inspections performed outside of normal business hours - minimum three-hour fee	Hourly	\$120.21

False Alarms

False alarm fees will be invoiced as per the City of Kingston False Alarm By-Law.

Fees in the table below are HST exempt.

Fee Description	Unit	Fee
First offence in fiscal year	Property	\$0.00
Second offence in fiscal year	Property	\$271.51
Third offence in fiscal year	Property	\$543.03
Additional offences in fiscal year	Property	\$543.03
Standby fee	Half hour	\$211.15
Non-notification of fire alarm work	Property	\$257.50

Hazardous Material

Fees listed in the table below do not include applicable taxes and are subject to HST (Harmonized Sales Tax) unless “HST exempt” is indicated. Applicable taxes will be added at time of purchase.

Fee Description	Unit	Fee
Physical resources and supplies	Each	Replacement cost
Hazardous material miscellaneous	Apparatus	\$543.03 HST exempt

Unauthorized Burning

Fees in the table below are HST exempt.

Fee Description	Unit	Fee
Unauthorized burning	Response	\$543.03

Non-Resident Response

Non-resident response fees apply to non-residents of the City of Kingston on provincially, federally, or municipally controlled lands or highways.

Fees in the table below are HST exempt.

Fee Description	Unit	Fee
First hour or part thereof	Apparatus	\$543.03
Each additional half hour	Apparatus	\$271.15

Fire Extinguisher Training

Fees are per requested date, per location, for a group of up to a maximum of 25 people per session.

Fees listed in the table below do not include applicable taxes and are subject to HST (Harmonized Sales Tax). Applicable taxes will be added at time of purchase.

Fee Description	Unit	Fee
Monday to Friday - between 09:00 – 17:00 hours	Half day session	\$320.56
Monday to Friday - between 09:00 – 17:00 hours	Full day session	\$641.12
Monday to Friday, weekends and statutory holidays - between 17:00 – 09:00 hours	Half day session	\$480.84
Monday to Friday, weekends and statutory holidays - between 17:00 – 09:00 hours	Full day session	\$961.68

Live Fire Training

Discounts to multi-day and weekly rentals may be applied at the discretion of the Fire Chief.

Fees listed in the table below do not include applicable taxes and are subject to HST (Harmonized Sales Tax). Applicable taxes will be added at time of purchase.

Fee Description	Unit	Fee
Burn tower rental	Full day	\$1,733.10
Burn tower rental	Half day	\$869.40
Car and quad prop rental	Full day	\$693.23
Car and quad prop rental	Half day	\$346.59

Non-live Fire Training

Discounts to multi-day and weekly rentals may be applied at the discretion of the Fire Chief.

Fees listed in the table below do not include applicable taxes and are subject to HST (Harmonized Sales Tax). Applicable taxes will be added at time of purchase.

Fee Description	Unit	Fee
Confined space rescue simulator rental	Each	\$404.38
Structural collapse simulator rental	Each	\$404.38
Trench rescue simulator rental	Each	\$404.38
Roof top prop rental	Each	\$404.38
Facility monitor	Person/hourly	\$86.64
Lead instructor	Person/hourly	\$101.68
Portable classroom	Full day	\$346.59
Portable classroom	Half day	\$173.27
Ontario Fire College course registration	Person	Call for quote
Kingston Fire and Rescue course fee - includes cost of Ontario Fire College course registration	Person	Call for quote

Miscellaneous

Fees listed in the table below do not include applicable taxes and are subject to HST (Harmonized Sales Tax). Applicable taxes will be added at time of purchase.

Fee Description	Unit	Fee
Incidentals and optional equipment (e.g. thermal imaging camera, portable radio, etc.)	Each	Call for quote
Scene security - contracted services	Each	Cost
Building security/boarding - contracted services	Each	Cost
Consumables (e.g. liquid smoke, wooden pallets, etc.)	Each	At market rate

By-Law Number 2023-XX

A By-Law to Amend By-Law Number 2022-62, “Kingston Zoning By-Law Number 2022-62” (Zone Change from ‘UR5’ to ‘CN’ Zone and Addition of Holding Overlay H229 (214 Concession Street))

Passed:

Whereas the Council of The Corporation of the City of Kingston enacted By-Law Number 2022-62, “Kingston Zoning By-Law Number 2022-62” (the “Kingston Zoning By-Law”);

Whereas the Council of The Corporation of the City of Kingston deems it advisable to amend the Kingston Zoning By-Law;

Therefore be it resolved that the Council of The Corporation of the City of Kingston hereby enacts as follows:

1. By-Law Number 2022-62 of The Corporation of the City of Kingston, entitled “Kingston Zoning By-law Number 2022-62”, is amended as follows:
 - 1.1. Schedule 1 – Zoning Map is amended by changing the zone symbol from ‘UR5’ to ‘CN’, as shown on Schedule “A” attached to and forming part of this By-Law;
 - 1.2. Schedule F – Holding Overlay is amended by adding Hold Number ‘H229’, as shown on Schedule “B” attached to and forming part of this By-Law;
 - 1.3. By adding the following Hold Number H229 in Section 22 – Holding Conditions, as follows:

“H229. Prior to the removal of the Holding Overlay the following conditions must be addressed to the satisfaction of the City:

- (a) The following uses will require execution and registration of a site plan control agreement on title:

- **Community Centre;**
- **Creativity Centre;**
- **Day Care Centre;**
- **Financial Institution;**
- **Fitness Centre;**
- **Grocery Store;**

- **Laundry Store;**
- **Library;**
- **Museum;**
- **Personal Service Shop;**
- **Place of Worship;**
- **Restaurant;**
- **Retail Store;** and
- **Wellness Clinic.**

2. This By-Law shall come into force in accordance with the provisions of the *Planning Act*.

Given all Three Readings and Passed: [Meeting Date]

Janet Jaynes
City Clerk

Bryan Paterson
Mayor



Planning
Services

Schedule 'A' to By-Law Number

Address: 214 Concession St.
File Number: D14-006-2023

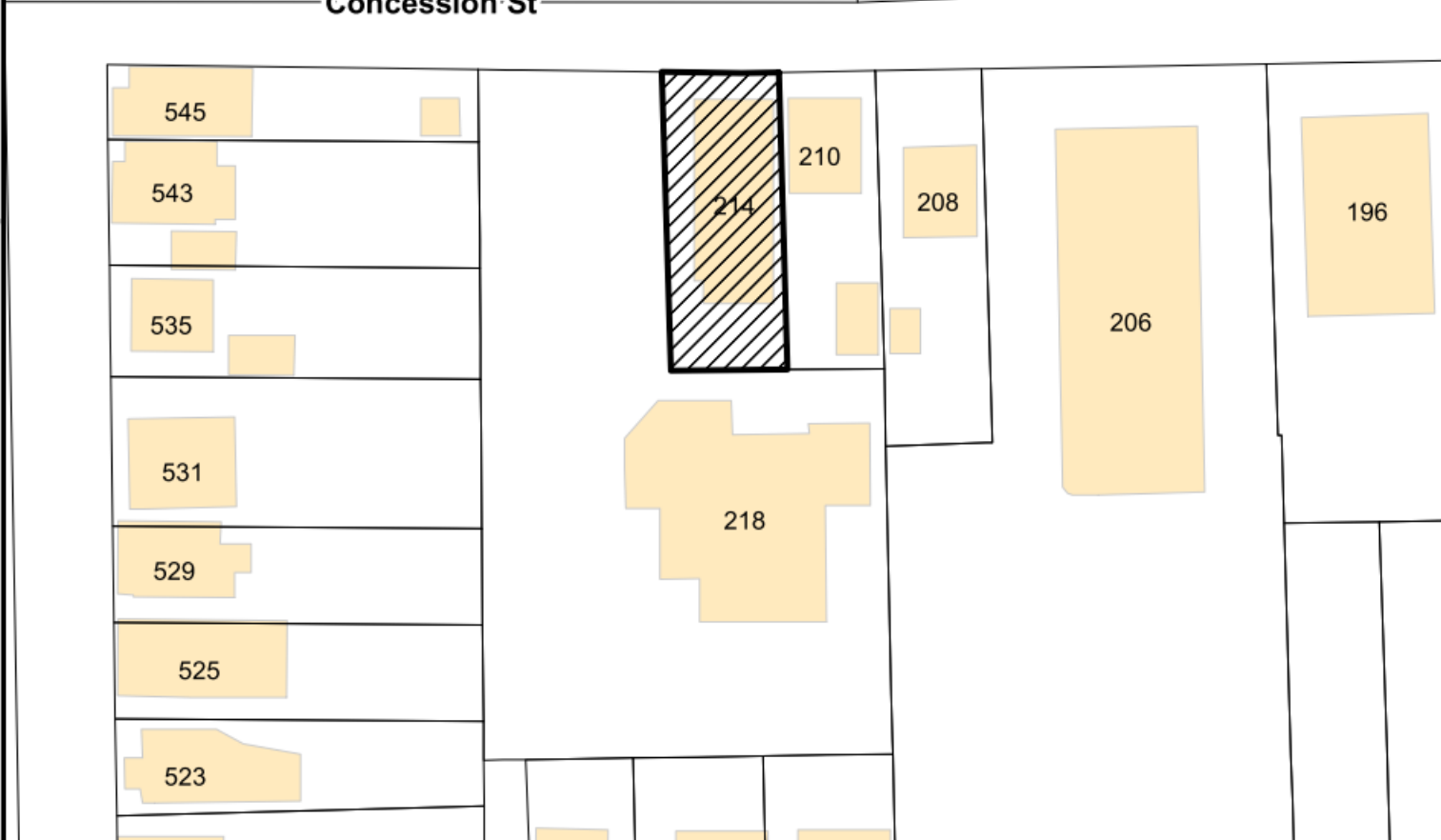
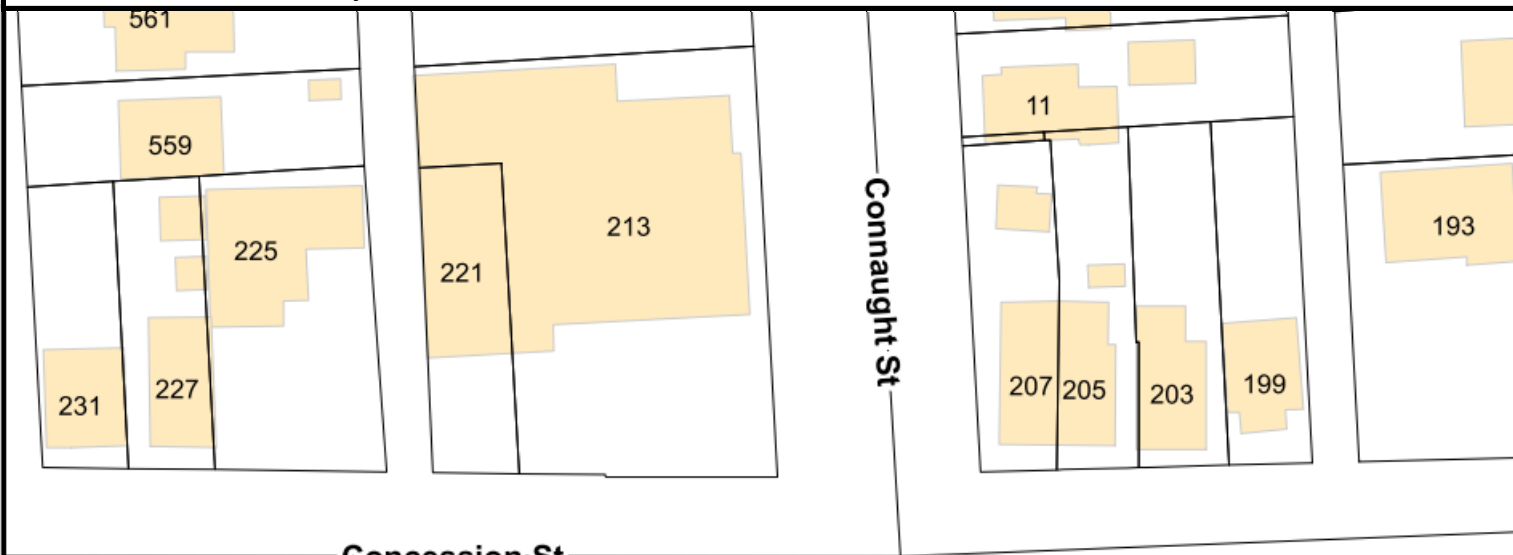
Kingston Zoning By-Law 2022-62 Schedule 1 - Zoning Map

Lands to be Zoned CN

Certificate of Authentication

This is Schedule 'A' to By-Law Number _____, passed this _____ day of _____ 2023.

Mayor Clerk





**Schedule 'B'
to By-Law Number**
Address: 214 Concession St.
File Number: D14-006-2023

**Kingston Zoning By-Law 2022-62
Schedule F - Holding Overlay**

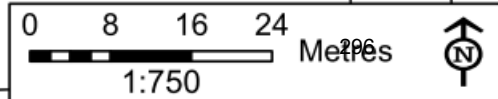
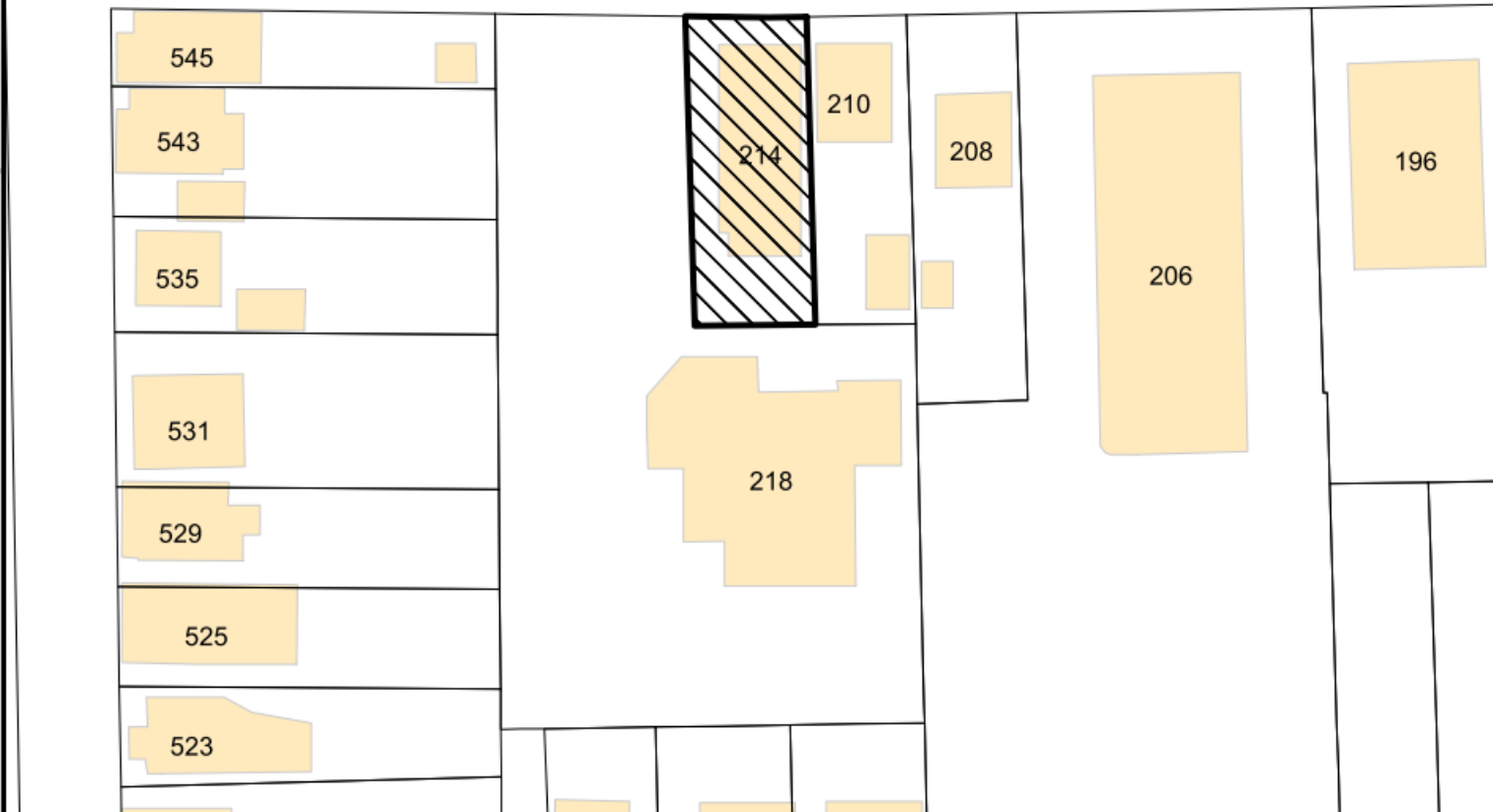
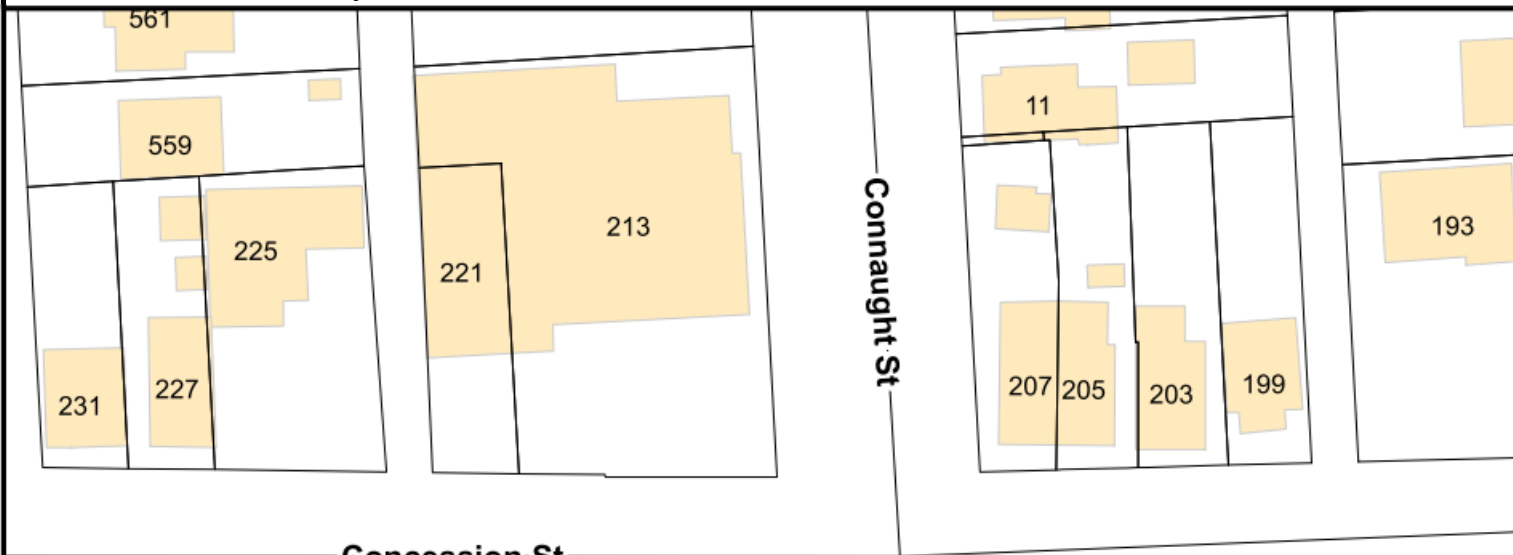
Lands to be added as H229

**Planning
Services**

Certificate of Authentication

This is Schedule 'C' to By-Law Number _____, passed this _____ day of _____ 2023.

Mayor Clerk



-- Website Version--

**Notice of Intention to Pass By-Laws to Designate
The following properties to be of Cultural Heritage Value and Interest Pursuant to
the Provisions of the *Ontario Heritage Act* (R.S.O. 1990, Chapter 0.18)**

Take Notice that the Council of The Corporation of the City of Kingston intends to pass by-laws under Section 29 of the *Ontario Heritage Act*, R.S.O. 1990, Chapter 0.18, to designate the following lands to be of cultural heritage value and interest:

186 Wellington Street (Part Lot 189 Original Survey Kingston City; Part Lot 198 Original Survey Kingston City; Parts 2, 4, 5, 6 & 9 13R13520; S/T FR657645; City of Kingston, County of Frontenac):

Situated on a 200 square metre commercial property on the west side of the street, just south of Princess Street in downtown Kingston, the property contains a representative example of an early 19th century Georgian commercial building. Its simple three-storey massing restrained architectural detailing low-pitched gable roof with parapets and the overall impression of balance and rhythm is typical of 19th century Georgian commercial rows on downtown main streets in Ontario. Heritage attributes include the limestone building, original window openings and arched carriageway.

34 Ellice Street (Part Lot 58 RCP 1624 Kingston City Part 5 & 11, 13R808; S/T & T/W FR464494; City of Kingston, County of Frontenac), known as the Ellice Street Terrace; and

36 Ellice Street (Part Lot 58 RCP 1624 Kingston City Part 4 & 10, 13R808; S/T & T/W FR327133; City of Kingston, County of Frontenac), known as the Ellice Street Terrace; and

38 Ellice Street (Part Lot 58 RCP 1624 Kingston City Part 3 & 9, 13R808; S/T & T/W FR721054; City of Kingston, County of Frontenac), known as the Ellice Street Terrace; and

40 Ellice Street (Part Lot 56 RCP 1624 Kingston City, S/T & T/W FR724490; City of Kingston, County of Frontenac), known as the Ellice Street Terrace; and

227-229 Division Street (Lot 55 RCP 1624 Kingston City; S/T & T/W FR433113; City of Kingston, County of Frontenac), known as the Ellice Street Terrace:

Located on the southeast corner of Division and Ellice Streets, the two-and-a-half storey brick terrace spans over five separate properties. The Ellice Street Terrace is a rare example of a Second Empire style residential terrace in the Inner Harbour neighbourhood of Kingston. Despite its bell curved mansard roof, which is the most distinctive element of the Second Empire architectural style, the Ellice Street Terrace is a relatively restrained example. The Terrace is historically linked to the former Picardville neighbourhood and supports the historic character of the

area. Its heritage attributes include its massing and bi-coloured brick and limestone construction, mansard roof and various stone and wooden details.

5307 Highway 15 (Part Lots 26-27 Concession 8 Pittsburgh Part 1 13R7325 & as in FR174248, Part A405, Except Part 1 13R3659 & FR372898 (PCL 2); City of Kingston, County of Frontenac), known as St. Barnaby's Church and Cemetery:

St. Barnaby's Church (also known as the Church of St. Barnaby) and Cemetery is located on an approximately 3-hectare parcel on the east side of the road in the hamlet of Brewers Mills. It contains a single-storey rectangular-plan sandstone church, built in 1873, and a single-storey sandstone vault with a cruciform facade, all surrounded by a cemetery. The church building is a representative example of a late 19th century rural church with Gothic influences and a rare example in Kingston for its use of sandstone. The property displays a high degree of craftsmanship particularly with its prominent central tower and mature tree-lined driveway leading to the church's main doors. St. Barnaby's has direct association with the Roman Catholic Church in the Brewers Mills areas and has been a landmark in the community for over 150 years. Heritage attributes include the two sandstone buildings (church and vault), the various grave markers and mature tree plantings lining a central driveway.

80 Chatham Street – Unit 1 (Part Lot 24 Block NN Con 1 Kingston Parts 1 & 18, 13R13532; S/T & T/W FR658516; City of Kingston, County of Frontenac), known as the Gallinger Terrace; and

80 Chatham Street – Unit 2 (Part Lot 24 Block NN Con 1 Kingston Parts 2 & 17, 13R13532; S/T & T/W FR733748; City of Kingston, County of Frontenac), known as the Gallinger Terrace; and

80 Chatham Street – Unit 3 (Part Lot 24 Block NN Con 1 Kingston Parts 3 & 16, 13R13532; S/T & T/W FR658524; City of Kingston, County of Frontenac), known as the Gallinger Terrace; and

80 Chatham Street – Unit 4 (Part Lot 24 Block NN Con 1 Kingston Parts 4 & 15, 13R13532; S/T & T/W FR658522; City of Kingston, County of Frontenac), known as the Gallinger Terrace; and

80 Chatham Street – Unit 5 (Part Lot 24 Block NN Con 1 Kingston Parts 5 & 14, 13R13532; S/T & T/W FR663471; City of Kingston, County of Frontenac), known as the Gallinger Terrace; and

80 Chatham Street – Unit 6 (Part Lot 24 Block NN Con 1 Kingston Parts 6 & 13, 13R13532; S/T & T/W FR658474; City of Kingston, County of Frontenac), known as the Gallinger Terrace; and

80 Chatham Street – Unit 7 (Part Lot 24 Block NN Con 1 Kingston Parts 7 & 12, 13R13532; S/T & T/W FR658502; City of Kingston, County of Frontenac), known as the Gallinger Terrace; and

80 Chatham Street – Unit 8 (Part Lot 24 Block NN Con 1 Kingston Parts 8, 11 & 21, 13R13532; S/T & T/W FR733272; City of Kingston, County of Frontenac), known as the Gallinger Terrace; and

80 Chatham Street – Unit 9 (Part Lot 24 Block NN Con 1 Kingston Parts 9, 10, 20 & 22, 13R13532; S/T & T/W FR658533; S/T Execution 01-000343, if enforceable; City of Kingston, County of Frontenac), known as the Gallinger Terrace:

Situated on the west side of the street and spanning over nine separate properties and the entire city block of Chatham Street between Elm Street and Linton Street, in the Williamsville area, the Gallinger Terrace consists of eight attached two storey red brick residential buildings and a two-storey red brick residential (formerly commercial at grade) building at the corner of Elm Street. The building is a rare example of an architect-designed red brick residential terrace with a corner commercial unit. The Terrace was designed by well-known local architect William Newlands in 1890. Newlands is best known for his works at 169 King Street East, the former Pittsburgh Town Hall on Regent Street in Barriefield Village, the Victoria School (now Queen's School of Business) on Union Street and the Newlands Pavilion along the waterfront in Macdonald Park. Known for his work on brick buildings, Newlands added decorative touches to a simple row-house design, such as the steeply pitched gables with floral detailing and fish scale bargeboard, and a decorative brick belt course around the entire building. The small setback of the terrace from the public right-of-way, use of rear lanes for vehicle parking and evidence of the former commercial unit fronting Elm Street, expresses its late-19th century working-class housing style and supports the historic character and land-use of the area. Heritage attributes includes the two-storey massing and brick and limestone construction, steeply pitched gables, original openings and various wooden and brick detailing.

82 Beverley Street (Lot 51, Plan 131 and Part of Lot 50, Plan 131, as in FR336578; City of Kingston, County of Frontenac):

Located on the west side of the street, south of Union Street, just west of Queens University, this 735 square metre residential property contains a representative example of an early 20th century two-storey Georgian Revival style dwelling. Constructed in 1915, several elements of this building reflect this style including its: simple box-like massing; combined use of stone, wood and dark brick; centralized entrance, symmetrical fenestration, hipped roof; and limited ornamentation. The building also supports and maintains the character of the streetscape and is visually linked to its surroundings, which include a number of similarly designed buildings from the early 20th century as well as large estate properties from the mid-19th century. Heritage attributes include the massing and design of the brick and limestone dwelling with symmetrical fenestration pattern, limited ornamentation and enclosed roughcast front entrance porch.

888 Montreal Street (Part Farm Lot 5 Con West Great Cataraqui River Kingston as in FR372716; City of Kingston, County of Frontenac):

Situated on the west side of the Montreal Street, just south of John Counter Boulevard in the City of Kingston, this irregularly-shaped 4,500 square metre residential property contains a rare example of a mid-19th century one-and-a-half storey Ontario vernacular wood frame (as opposed to brick or stone) farmhouse. Typical of the Ontario Cottage style is the side gable roof with a central gable on the main front façade. The front façade being symmetrical, with a central entranceway flanked by window openings. Less common, but certainly typical of this style, is the hip roofed verandah that extends the length of the front façade. This property displays a high degree of craftsmanship and artistic merit as evident by the steeply pitched front gable with a tall gothic arched window opening and decorative vergeboard that travels along the eaves across the front façade and into the central gable and north and south gable ends. The details continue in the two corbelled red brick chimneys, as well as the window openings with triangular headed casings and the round columns supporting the verandah. While much of the rural character of Montreal Street has been lost, this 1870s house is historically linked to the area and its past agricultural roots and is a vestige of the former rural origins of the area. Heritage attributes include the one-and-a-half-storey frame dwelling with symmetrical front façade and various wooden detailing.

Additional information, including a full description of the reasons for designation is available upon request from Ryan Leary, Senior Heritage Planner, Heritage Services, at 613-546-4291 extension 3233 or at rleary@cityofkingston.ca during regular business hours.

Any notice of objection to this notice of intention to designate the property, setting out the reason for objection and all relevant facts, must be served upon the City Clerk within 30 days of the first publication of this notice.

Dated at the City of Kingston

Janet Jaynes, City Clerk

This XXX day of XXXX, 2023

City of Kingston

--- Newspaper Version--

**Notice of Intention to Pass By-Laws to Designate
The following properties to be of Cultural Heritage Value and Interest Pursuant to
the Provisions of the *Ontario Heritage Act* (R.S.O. 1990, Chapter 0.18)**

Take Notice that the Council of The Corporation of the City of Kingston intends to pass by-laws under Section 29 of the *Ontario Heritage Act*, R.S.O. 1990, Chapter 0.18, to designate the following lands to be of cultural heritage value and interest:

186 Wellington Street (Part Lot 189 Original Survey Kingston City; Part Lot 198 Original Survey Kingston City; Parts 2, 4, 5, 6 & 9 13R13520; S/T FR657645; City of Kingston, County of Frontenac); and

34 Ellice Street (Part Lot 58 RCP 1624 Kingston City Part 5 & 11, 13R808; S/T & T/W FR464494; City of Kingston, County of Frontenac), known as the Ellice Street Terrace; and

36 Ellice Street (Part Lot 58 RCP 1624 Kingston City Part 4 & 10, 13R808; S/T & T/W FR327133; City of Kingston, County of Frontenac), known as the Ellice Street Terrace; and

38 Ellice Street (Part Lot 58 RCP 1624 Kingston City Part 3 & 9, 13R808; S/T & T/W FR721054; City of Kingston, County of Frontenac), known as the Ellice Street Terrace; and

40 Ellice Street (Part Lot 56 RCP 1624 Kingston City, S/T & T/W FR724490; City of Kingston, County of Frontenac), known as the Ellice Street Terrace; and

227-229 Division Street (Lot 55 RCP 1624 Kingston City; S/T & T/W FR433113; City of Kingston, County of Frontenac), known as the Ellice Street Terrace; and

5307 Highway 15 (Part Lots 26-27 Concession 8 Pittsburgh Part 1 13R7325 & as in FR174248, Part A405, Except Part 1 13R3659 & FR372898 (PCL 2); City of Kingston, County of Frontenac), known as St. Barnaby's Church and Cemetery; and

80 Chatham Street – Unit 1 (Part Lot 24 Block NN Con 1 Kingston Parts 1 & 18, 13R13532; S/T & T/W FR658516; City of Kingston, County of Frontenac), known as the Gallinger Terrace; and

80 Chatham Street – Unit 2 (Part Lot 24 Block NN Con 1 Kingston Parts 2 & 17, 13R13532; S/T & T/W FR733748; City of Kingston, County of Frontenac), known as the Gallinger Terrace; and

80 Chatham Street – Unit 3 (Part Lot 24 Block NN Con 1 Kingston Parts 3 & 16, 13R13532; S/T & T/W FR658524; City of Kingston, County of Frontenac), known as the Gallinger Terrace; and

80 Chatham Street – Unit 4 (Part Lot 24 Block NN Con 1 Kingston Parts 4 & 15, 13R13532; S/T & T/W FR658522; City of Kingston, County of Frontenac), known as the Gallinger Terrace; and

80 Chatham Street – Unit 5 (Part Lot 24 Block NN Con 1 Kingston Parts 5 & 14, 13R13532; S/T & T/W FR663471; City of Kingston, County of Frontenac), known as the Gallinger Terrace; and

80 Chatham Street – Unit 6 (Part Lot 24 Block NN Con 1 Kingston Parts 6 & 13, 13R13532; S/T & T/W FR658474; City of Kingston, County of Frontenac), known as the Gallinger Terrace; and

80 Chatham Street – Unit 7 (Part Lot 24 Block NN Con 1 Kingston Parts 7 & 12, 13R13532; S/T & T/W FR658502; City of Kingston, County of Frontenac), known as the Gallinger Terrace; and

80 Chatham Street – Unit 8 (Part Lot 24 Block NN Con 1 Kingston Parts 8, 11 & 21, 13R13532; S/T & T/W FR733272; City of Kingston, County of Frontenac), known as the Gallinger Terrace; and

80 Chatham Street – Unit 9 (Part Lot 24 Block NN Con 1 Kingston Parts 9, 10, 20 & 22, 13R13532; S/T & T/W FR658533; S/T Execution 01-000343, if enforceable; City of Kingston, County of Frontenac), known as the Gallinger Terrace; and

82 Beverley Street (Lot 51, Plan 131 and Part of Lot 50, Plan 131, as in FR336578; City of Kingston, County of Frontenac); and

888 Montreal Street (Part Farm Lot 5 Con West Great Cataraqui River Kingston as in FR372716; City of Kingston, County of Frontenac).

Additional information, including a full description of the reasons for designation is available on the City of Kingston website at www.cityofkingston.ca/heritage and upon request from Ryan Leary, Senior Heritage Planner, Heritage Services at 613-546-4291, extension 3233, or at rleary@cityofkingston.ca during regular business hours.

Any notice of objection to this notice of intention to designate the property, setting out the reason for objection and all relevant facts, must be served upon the City Clerk within 30 days of the first publication of this notice.

Dated at the City of Kingston

Janet Jaynes, City Clerk

This XXX day of XXX, 2023

City of Kingston

City of Kingston By-Law Number 2023-XX

A By-Law to Designate the property at 186 Wellington Street to be of Cultural Heritage Value and Interest Pursuant to the *Ontario Heritage Act*

Passed: [insert date]

Whereas:

Subsection 29(1) of the *Ontario Heritage Act*, R.S.O. 1990, Chapter 0.18 (the "*Ontario Heritage Act*") authorizes the council of a municipality to enact by-laws to designate property within the municipality, including buildings and structures on the property, to be of cultural heritage value or interest;

The *property* was listed on the register established pursuant to Section 27 of the *Ontario Heritage Act* in 2010;

On November 15, 2023, Council of the City of Kingston ("*Council*") consulted with its municipal heritage committee regarding the designation of the property at 186 Wellington Street (the "*property*") in accordance with subsection 29(2) of the *Ontario Heritage Act*;

On [insert date], *Council* caused notice of its intention to designate the *property* to be given to the owner of the *property* and to the Ontario Heritage Trust (the "*Trust*"), and on [insert date], notice of the intent to designate the *property* was published in The Kingston Whig-Standard, a newspaper having general circulation in the City of Kingston; and

No notice of objection to the proposed designation was served on the municipal Clerk (the "*Clerk*") of the Corporation of the City of Kingston (the "*City*") within the time prescribed by subsection 29(5) of the *Ontario Heritage Act*.

Therefore, *Council* enacts:

1. The *property* is designated as being of cultural heritage value and interest, as more particularly described in Schedule "A" of this by-law.
2. A copy of this by-law will be registered against the *property* in the appropriate land registry office. The *Clerk* is authorized to serve a copy of this by-law on the owner of the *property* and the *Trust*, and to cause notice of the passing of this by-law to be published in The Kingston Whig-Standard.
3. The *City* reserves the right to install a designation recognition plaque on the *property*, in a location and style determined by the *City* in consultation with the owner.
4. This by-law will come into force and take effect on the date it is passed.

City of Kingston By-Law Number 2023-XX

Given First and Second Readings XXX, 2023

Given Third Reading and Passed XXX, 2023

Janet Jaynes
City Clerk

Bryan Paterson
Mayor

Schedule “A”
Description and Criteria for Designation

Civic Address: 186 Wellington Street
Legal Description: Part Lot 189 Original Survey Kingston City; Part Lot 198 Original Survey Kingston City; Parts 2, 4, 5, 6 & 9 13R13520; S/T FR657645; City of Kingston, County of Frontenac
Property Roll Number: 1011 010 130 10800

Introduction and Description of Property

The property at 186 Wellington Street is located on the west side of the street, just south of Princess Street, in downtown Kingston. The 200 square metre commercial property contains a three-storey limestone building, constructed circa 1838, with three later dormers of no heritage value.

Statement of Cultural Heritage Value/Statement of Significance

The property has design value or physical value because it is a rare, unique, representative or early example of a style, type, expression, material or construction method.

186 Wellington Street is a representative example of an early 19th century Georgian commercial building in downtown Kingston. Its simple three-storey massing with three bays, restrained architectural detailing i.e. coursed, squared and roughly dressed limestone masonry façade, stone windowsills and voussoirs, stone frieze with corbels), low-pitched gable roof with parapets and brick chimneys, and the overall impression of balance and rhythm is typical of 19th century Georgian commercial rows on downtown main streets in Ontario.

Older pictures show multi-pane wooden sash windows on the second and third floors and a wooden storefront with a central recessed door. Although the original/historic windows have been removed, the size and proportions of the original window openings, which have a vertical emphasis and decrease in height as one moves from the second to third floors, also reflect its Georgian commercial architectural style. Even though the historic storefront has been replaced, its commercial use maintains the historic development pattern in downtown Kingston (i.e. commercial at grade with residential/office space above).

A semi-elliptical arched carriageway with smooth ashlar surrounds and a keystone is characteristic of downtown Kingston and the era of this building.

The property has contextual value because it is important in defining, maintaining or supporting the character of an area.

The property has contextual value because it is physically, functionally, visually or historically linked to its surroundings.

The property has contextual value for its role in supporting and maintaining the historic commercial character of this portion of Wellington Street and downtown Kingston. The property also has contextual value for its continuity of window lines and Georgian commercial style, which link it physically, visually and historically to this block of Wellington Street.

Heritage Attributes

Key exterior elements that contribute to the property's cultural heritage value include its:

- Three-storey three-bay massing with gable roof, parapets and brick chimneys;
- Coursed, squared and roughly dressed limestone masonry façade;
- Original window openings on the façade with stone voussoirs and stone window sills;
- Stone frieze above the third floor, with decorative stone corbels; and
- Semi-elliptical arched carriageway with smooth ashlar surrounds and a keystone.

City of Kingston By-Law Number 2023-XX

A By-Law to Designate the properties at 34, 36, 38 and 40 Ellice Street and 227-229 Division Street to be of Cultural Heritage Value and Interest Pursuant to the *Ontario Heritage Act*

Passed: [insert date]

Whereas:

Subsection 29(1) of the *Ontario Heritage Act*, R.S.O. 1990, Chapter 0.18 (the "*Ontario Heritage Act*") authorizes the council of a municipality to enact by-laws to designate property within the municipality, including buildings and structures on the property, to be of cultural heritage value or interest;

The *property* was listed on the register established pursuant to Section 27 of the *Ontario Heritage Act* in 2010;

On November 15, 2023, Council of the City of Kingston ("*Council*") consulted with its municipal heritage committee regarding the designation of the property municipally known as the Ellice Street Terrace at 34, 36, 38 and 40 Ellice Street and 227-229 Division Street (the "*property*") in accordance with subsection 29(2) of the *Ontario Heritage Act*;

On [insert date], *Council* caused notice of its intention to designate the *property* to be given to the owner of the *property* and to the Ontario Heritage Trust (the "*Trust*"), and on [insert date], notice of the intent to designate the *property* was published in The Kingston Whig-Standard, a newspaper having general circulation in the City of Kingston; and

No notice of objection to the proposed designation was served on the municipal Clerk (the "*Clerk*") of the Corporation of the City of Kingston (the "*City*") within the time prescribed by subsection 29(5) of the *Ontario Heritage Act*.

Therefore, *Council* enacts:

1. The *property* is designated as being of cultural heritage value and interest, as more particularly described in Schedule "A" of this by-law.
2. A copy of this by-law will be registered against the *property* in the appropriate land registry office. The *Clerk* is authorized to serve a copy of this by-law on the owner of the *property* and the *Trust*, and to cause notice of the passing of this by-law to be published in The Kingston Whig-Standard.

3. The *City* reserves the right to install a designation recognition plaque on the *property*, in a location and style determined by the *City* in consultation with the owner.
4. This by-law will come into force and take effect on the date it is passed.

Given First and Second Readings XXX, 2023

Given Third Reading and Passed XXX, 2023

Janet Jaynes
City Clerk

Bryan Paterson
Mayor

Schedule "A"
Description and Criteria for Designation
Ellice Street Terrace

Civic Address: 34 Ellice Street
Legal Description: Part Lot 58 RCP 1624 Kingston City Part 5 & 11, 13R808; S/T & T/W FR464494; City of Kingston, County of Frontenac
Property Roll Number: 1011 030 050 01100

Civic Address: 36 Ellice Street
Legal Description: Part Lot 58 RCP 1624 Kingston City Part 4 & 10, 13R808; S/T & T/W FR327133; City of Kingston, County of Frontenac
Property Roll Number: 1011 030 050 01000

Civic Address: 38 Ellice Street
Legal Description: Part Lot 58 RCP 1624 Kingston City Part 3 & 9, 13R808; S/T & T/W FR721054; City of Kingston, County of Frontenac
Property Roll Number: 1011 030 050 00900

Civic Address: 40 Ellice Street
Legal Description: Part Lot 56 RCP 1624 Kingston City, S/T & T/W FR724490; City of Kingston, County of Frontenac
Property Roll Number: 1011 030 050 00800

Civic Address: 227- 229 Division Street
Legal Description: Lot 55 RCP 1624 Kingston City; S/T & T/W FR433113; City of Kingston, County of Frontenac
Property Roll Number: 1011 030 050 00700

Introduction and Description of Property

The Ellice Street Terrace, located at 34-40 Ellice Street and 227-229 Division Street is located on the southeast corner of Division and Ellice Streets and on the south side of Ellice Street, in the City of Kingston. The terrace, which spans over five separate properties, consists of four attached two-and-a-half storey red brick residential buildings fronting Ellice Street and a two-and-half storey red brick residential (formerly commercial at grade) building with two-storey red brick addition facing Division Street. The terrace was constructed circa 1880 with the two-storey side addition being constructed between 1929 and 1947.

Statement of Cultural Heritage Value/Statement of Significance

The property has design value or physical value because it is a rare, unique, representative or early example of a style, type, expression, material or construction method.

The Ellice Street Terrace is a rare example of a Second Empire style residential terrace in the Inner Harbour neighbourhood and in the City of Kingston. In Canada, the Second Empire style was most prevalent in the 1870s but was less popular than the Gothic and Italianate styles. The two-and-a-half storey massing of the Ellice Street Terrace is characterized by its bell curved mansard roof, which is the most distinctive element of the Second Empire architectural style. Given the presence of the stone corbel between Nos. 38 and 40 and the slight difference in detailing (i.e. different styles of decorative brackets under windows), it is possible that Nos. 34-38 Ellice Street and No. 40 and 227-229 Division Street were constructed in two phases. Nos. 227-229 Division Street exhibits visual evidence of its former commercial use on the ground floor (documented as a “Gro.” i.e. grocer on the 1908 Fire Insurance Plan).

The terrace’s expression of the Second Empire style is relatively restrained and is characterized by its mansard roof with flat-roofed dormer windows, red brick walls with bi-coloured brick features (i.e. segmental arches over windows and doors with keystones on the first floor), paired decorative wood brackets under the eaves, vertically oriented window openings, decorative brackets under the window sills, entrances with transom light, and limestone foundation with evidence of original basement window openings with segmental arches.

The property has contextual value because it is important in defining, maintaining or supporting the character of an area.

The small setback of the terrace from the public right-of-way and evidence of the former commercial unit fronting Division Street, expresses its late-nineteenth century working-class housing style and supports the historic character and land-use of the area.

The property has contextual value because it is physically, functionally, visually or historically linked to its surroundings.

The terrace is historically linked to the neighbourhood of ‘Picardville’, a working-class neighbourhood that developed at the edge of Kingston in the mid 19th century.

Heritage Attributes

Key exterior elements that contribute to the property’s cultural heritage value include its:

- Two-and-a-half storey massing with bell curved mansard roof;
- Red brick masonry;
- Paired brackets supporting the eave throughout, with wooden soffits and frieze boards at No. 40;
- Stone corbels at the northeast corner (No. 34) and between Nos. 38 and 40;

City of Kingston By-Law Number 2023-XX

- Parapet wall on the most eastern residence (No. 34);
- Flat-roofed dormer with decorative wood brackets under the eaves (brackets missing on No. 34);
- Original window openings with stone or wood sills with corbelled brick brackets (No. 40 with wood brackets), and segmental arches in bi-coloured brickwork with keystones on the first floor;
- Entrances with transom light (Nos. 36 and 38 with dentils) and segmental arches in bi-coloured brickwork with keystones;
- Original or early wood paneled front door on No. 38;
- Bush-hammered limestone foundation with evidence of original basement window openings with segmental arches; and
- Evidence of former storefront on 229 Division Street.

City of Kingston By-Law Number 2023-XX

A By-Law to Designate the property at 5307 Highway 15 to be of Cultural Heritage Value and Interest Pursuant to the *Ontario Heritage Act*

Passed: [insert date]

Whereas:

Subsection 29(1) of the *Ontario Heritage Act*, R.S.O. 1990, Chapter 0.18 (the "*Ontario Heritage Act*") authorizes the council of a municipality to enact by-laws to designate property within the municipality, including buildings and structures on the property, to be of cultural heritage value or interest;

The *property* was listed on the register established pursuant to Section 27 of the *Ontario Heritage Act* in 2010;

On November 15, 2023, Council of the City of Kingston ("*Council*") consulted with its municipal heritage committee regarding the designation of the property municipally known as St. Barnaby's Church and Cemetery at 5307 Highway 15 (the "*property*") in accordance with subsection 29(2) of the *Ontario Heritage Act*;

On [insert date], *Council* caused notice of its intention to designate the *property* to be given to the owner of the *property* and to the Ontario Heritage Trust (the "*Trust*"), and on [insert date], notice of the intent to designate the *property* was published in The Kingston Whig-Standard, a newspaper having general circulation in the City of Kingston; and

No notice of objection to the proposed designation was served on the municipal Clerk (the "*Clerk*") of the Corporation of the City of Kingston (the "*City*") within the time prescribed by subsection 29(5) of the *Ontario Heritage Act*.

Therefore, *Council* enacts:

1. The *property* is designated as being of cultural heritage value and interest, as more particularly described in Schedule "A" of this by-law.
2. A copy of this by-law will be registered against the *property* in the appropriate land registry office. The *Clerk* is authorized to serve a copy of this by-law on the owner of the *property* and the *Trust*, and to cause notice of the passing of this by-law to be published in The Kingston Whig-Standard.
3. For the purposes of interpretation, the definition of 'Maintenance' (as defined in the City's Procedural By-Law for Heritage, as amended from time to time) will also

City of Kingston By-Law Number 2023-XX

include the day-to-day cemetery operations undertaken in accordance with the *Funeral, Burial and Cremation Services Act* and accepted good practice.

4. The *City* reserves the right to install a designation recognition plaque on the *property*, in a location and style determined by the *City* in consultation with the owner.
5. This by-law will come into force and take effect on the date it is passed.

Given First and Second Readings XXX, 2023

Given Third Reading and Passed XXX, 2023

Janet Jaynes
City Clerk

Bryan Paterson
Mayor

Schedule “A”
Description and Criteria for Designation
St. Barnaby’s Church and Cemetery

Civic Address: 5307 Highway 15

Legal Description: Part Lots 26-27 Concession 8 Pittsburgh Part 1 13R7325 & as in FR174248, Part A405, Except Part 1 13R3659 & FR372898 (PCL 2); City of Kingston, County of Frontenac

Property Roll Number: 1011 090 010 22300 0000

Introduction and Description of Property

St. Barnaby’s Church (also known as the Church of St. Barnaby) and Cemetery at 5307 Highway 15 is located on the east side of the road in the hamlet of Brewers Mills, formerly the Township of Pittsburgh, now the City of Kingston. The property is approximately 3 hectares and contains a single-storey rectangular-plan sandstone church built in 1873 with a small single-storey stone addition, built circa 1880s, a single-storey sandstone vault, and a single-storey brick building built in the 1980s, all surrounded by a cemetery.

Statement of Cultural Heritage Value/Statement of Significance

The property has design value or physical value because it is a rare, unique, representative or early example of a style, type, expression, material or construction method.

St. Barnaby’s is a representative example of a late 19th century rural church with Gothic influences and a rare example in Kingston for its use of sandstone. The main block of the church is one storey high with a rectangular plan. The structure is constructed from coursed, squared sandstone with a medium pitched gable roof and adorned by a wood and metal tower (added soon after construction). The small single-storey vault to the south of the main church is also constructed of sandstone and includes a cruciform façade. A cemetery with various stone and metal monuments and markers dating from the 19th century is located to the south and east of the church. The mature trees, central drive and use as a cemetery add to the Picturesque and tranquil nature of the site.

The property has design value or physical value because it displays a high degree of craftsmanship or artistic merit.

This property displays a high degree of craftsmanship and artistic merit, particularly derived from its Gothic Revival or Medieval influences, as evidenced by the lancet windows with radiating voussoirs and Gothic arch double-door. The five-storey tall central tower sits prominently on St. Barnaby’s north-western façade, with its slender four-sided metal spire, topped with a metal cross. The mature tree-lined drive and

landscaping enhances the visitor's experience of the property, further demonstrating a high degree of artistic merit in the design of this property.

The property has historical value or associative value because it has direct associations with a theme, event, belief, person, activity, organization or institution that is significant to a community.

St. Barnaby's Church has historical and associative value through its association with the Roman Catholic Church and its importance as a meeting place in the Brewers Mills community. Prior to the construction of St. Barnaby's, Catholic parishioners had to make their way to Gananoque to worship. A wooden building was built in the area around 1842 and was replaced by the existing stone structure of St. Barnaby's in 1873 on lands purchased from Robert Anglin. In April 1874, Brewers Mills mission became a parish with the Reverend P.A. deSaunhac as the first resident pastor. Father deSaunhac had the spire and rear addition added a few years after construction. The bell for the tower was donated to the church in 1883. More than 200 trees were planted on the property the same year, many of which survive to this day.

St. Barnaby's Church has been an important local gathering place for the Brewers Mills community for over 150 years. The church is still in use and continues to play a key role in the religious life of many in the community.

The property has contextual value because it is a landmark.

St. Barnaby's Church and Cemetery's distinctive sandstone construction and Gothic architecture and use as a religious meeting place, makes it a landmark in the Brewers Mills community.

Heritage Attributes

Key exterior elements that contribute to the property's cultural heritage value include its:

- One storey rectangular building, constructed from grey and buff sandstone, with medium pitched gable roof, symmetrical fenestration pattern of lancet windows and doors, and a central tower feature with buttresses, topped by a four-sided spire adorned with a metal cross;
- One storey sandstone vault located south-east of the main church with its cruciform front elevation;
- Setting within a graveyard;
- Grave makers and monuments of a variety of materials, including marble, granite, sandstone and limestone, as well as metal plot enclosures;
- Geometric grid of burial sites of the graveyard; and
- Mature tree plantings lining a central driveway.

Non- Heritage Attributes

Elements that are not included in the Statement of Cultural Heritage Value of the property include the:

- Single-storey brick building, built in the 1980s.

City of Kingston By-Law Number 2023-XX

A By-Law to Designate the properties at 80 Chatham Street to be of Cultural Heritage Value and Interest Pursuant to the *Ontario Heritage Act*

Passed: [insert date]

Whereas:

Subsection 29(1) of the *Ontario Heritage Act*, R.S.O. 1990, Chapter 0.18 (the "*Ontario Heritage Act*") authorizes the council of a municipality to enact by-laws to designate property within the municipality, including buildings and structures on the property, to be of cultural heritage value or interest;

The *property* was listed on the register established pursuant to Section 27 of the *Ontario Heritage Act* in 2010;

On November 15, 2023, Council of the City of Kingston ("*Council*") consulted with its municipal heritage committee regarding the designation of the property municipally known as the Gallinger Terrace at 80 Chatham Street Units 1-9 (the "*property*") in accordance with subsection 29(2) of the *Ontario Heritage Act*;

On [insert date], *Council* caused notice of its intention to designate the *property* to be given to the owner of the *property* and to the Ontario Heritage Trust (the "*Trust*"), and on [insert date], notice of the intent to designate the *property* was published in The Kingston Whig-Standard, a newspaper having general circulation in the City of Kingston; and

No notice of objection to the proposed designation was served on the municipal Clerk (the "*Clerk*") of the Corporation of the City of Kingston (the "*City*") within the time prescribed by subsection 29(5) of the *Ontario Heritage Act*.

Therefore, *Council* enacts:

1. The *property* is designated as being of cultural heritage value and interest, as more particularly described in Schedule "A" of this by-law.
2. A copy of this by-law will be registered against the *property* in the appropriate land registry office. The *Clerk* is authorized to serve a copy of this by-law on the owner of the *property* and the *Trust*, and to cause notice of the passing of this by-law to be published in The Kingston Whig-Standard.
3. The *City* reserves the right to install a designation recognition plaque on the *property*, in a location and style determined by the *City* in consultation with the owner.
4. This by-law will come into force and take effect on the date it is passed.

City of Kingston By-Law Number 2023-XX

Given First and Second Readings XXX, 2023

Given Third Reading and Passed XXX, 2023

Janet Jaynes
City Clerk

Bryan Paterson
Mayor

City of Kingston By-Law Number 2023-XX

Schedule "A"
Description and Criteria for Designation
Gallinger Terrace

Civic Address: 80 Chatham Street – Unit 1
Legal Description: Part Lot 24 Block NN Con 1 Kingston Parts 1 & 18,
13R13532; S/T & T/W FR658516; City of Kingston, County
of Frontenac
Property Roll Number: 1011 030 010 05600

Civic Address: 80 Chatham Street – Unit 2
Legal Description: Part Lot 24 Block NN Con 1 Kingston Parts 2 & 17,
13R13532; S/T & T/W FR733748; City of Kingston, County
of Frontenac
Property Roll Number: 1011 030 010 05700

Civic Address: 80 Chatham Street – Unit 3
Legal Description: Part Lot 24 Block NN Con 1 Kingston Parts 3 & 16,
13R13532; S/T & T/W FR658524; City of Kingston, County
of Frontenac
Property Roll Number: 1011 030 010 05800

Civic Address: 80 Chatham Street – Unit 4
Legal Description: Part Lot 24 Block NN Con 1 Kingston Parts 4 & 15,
13R13532; S/T & T/W FR658522; City of Kingston, County
of Frontenac
Property Roll Number: 1011 030 010 05900

Civic Address: 80 Chatham Street – Unit 5
Legal Description: Part Lot 24 Block NN Con 1 Kingston Parts 5 & 14,
13R13532; S/T & T/W FR663471; City of Kingston, County
of Frontenac
Property Roll Number: 1011 030 010 06000

Civic Address: 80 Chatham Street – Unit 6
Legal Description: Part Lot 24 Block NN Con 1 Kingston Parts 6 & 13,
13R13532; S/T & T/W FR658474; City of Kingston, County
of Frontenac
Property Roll Number: 1011 030 010 06100

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Civic Address: 80 Chatham Street – Unit 7
Legal Description: Part Lot 24 Block NN Con 1 Kingston Parts 7 & 12,
13R13532; S/T & T/W FR658502; City of Kingston, County
of Frontenac
Property Roll Number: 1011 030 010 06200

Civic Address: 80 Chatham Street – Unit 8
Legal Description: Part Lot 24 Block NN Con 1 Kingston Parts 8, 11 & 21,
13R13532; S/T & T/W FR733272; City of Kingston, County
of Frontenac
Property Roll Number: 1011 030 010 06300

Civic Address: 80 Chatham Street – Unit 9
Legal Description: Part Lot 24 Block NN Con 1 Kingston Parts 9, 10, 20 & 22,
13R13532; S/T & T/W FR658533; S/T Execution 01-000343,
if enforceable; City of Kingston, County of Frontenac
Property Roll Number: 1011 030 010 06400

Introduction and Description of Property

The Gallinger Terrace, later known as Clow’s Block after the then owner John Franklin Clow, is located at 80 Chatham Street on the west side of the street and spans over nine separate properties and the entire city block of Chatham Street between Elm Street and Linton Street, in the Williamsville area of the City of Kingston. The Gallinger Terrace consists of eight attached two storey red brick residential buildings fronting Chatham Street and a two-storey red brick residential (formerly commercial at grade) building at the corner of Elm Street. The terrace was constructed in 1890 for A. Gallinger to plans by well-known local architect William Newlands.

Statement of Cultural Heritage Value/Statement of Significance

The property has design value or physical value because it is a rare, unique, representative or early example of a style, type, expression, material or construction method.

The Gallinger Terrace is a rare example of a surviving architect-designed red brick clad residential terrace, with a corner commercial unit, in the Williamsville neighbourhood of the City of Kingston. The two-storey massing of the Gallinger Terrace is characterized by its gable roof broken by four steeply pitched gables/false dormers with decorative bargeboard. Wooden brackets under each gable emphasize the projecting paired entrances to the eight residential units on Chatham Street.

The former commercial end-unit (Unit 1) has a truncated hip roof and still contains evidence of a staircase leading to a door flanked by large shop windows on the corner of Chatham and Elm Streets.

The brick terrace sits on a tall hammer-dressed limestone foundation. The regular fenestration pattern continues across the entire terrace. Featuring three windows and a door with transom above per unit, with the first and second floor windows separated by a decorative brick belt course that surrounds the building.

Early rear additions/wings, now clad in vinyl siding, add additional living space to the eight residential units.

The property has historical value or associative value because it demonstrates or reflects the work or ideas of an architect, artist, builder, designer or theorist who is significant to a community.

The Gallinger Terrace is associated with well-known local architect William Newlands. Commissioned by then property owner A. Gallinger in 1890, William Newlands designed this building as a nine-unit residential terrace with an additional commercial unit at the southern corner. Known for his work on brick buildings, Newlands added decorative touches to a simple row-house design, such as the steeply pitched gables with floral detailing and fish scale bargeboard, and a decorative brick belt course around the entire building.

William Newlands was a well-known and successful architect in Kingston from 1882 to 1926. Some of Newlands most well-known works include 169 King Street East, the former Pittsburgh Town Hall on Regent Street in Barriefield Village, the Victoria School (now Queen's School of Business) on Union Street and the Newlands Pavilion along the waterfront in Macdonald Park.

The property has contextual value because it is important in defining, maintaining or supporting the character of an area.

The small setback of the terrace from the public right-of-way, use of rear lanes for vehicle parking and evidence of the former commercial unit fronting Elm Street, expresses its late-nineteenth century working-class housing style and supports the historic character and land-use of the area.

Heritage Attributes

Key exterior elements that contribute to the property's cultural heritage value include its:

- Two storey massing with pitched roof broken by four steeply pitched gables with wood detailing;
- Red brick masonry, including projecting entrance bays and decorative belt course;
- Wooden brackets supporting the eave throughout, with wooden soffits and frieze boards;

City of Kingston By-Law Number 2023-XX

- Original window and door openings, with brick voussoirs;
- Hammer-dressed limestone foundation; and
- Evidence of former storefront on Unit 1, including corner entrance and large window openings.

City of Kingston By-Law Number 2023-XX

A By-Law to Designate the property at 82 Beverley Street to be of Cultural Heritage Value and Interest Pursuant to the *Ontario Heritage Act*

Passed: [insert date]

Whereas:

Subsection 29(1) of the *Ontario Heritage Act*, R.S.O. 1990, Chapter 0.18 (the "*Ontario Heritage Act*") authorizes the council of a municipality to enact by-laws to designate property within the municipality, including buildings and structures on the property, to be of cultural heritage value or interest;

The *property* was listed on the register established pursuant to Section 27 of the *Ontario Heritage Act* in 2016;

On November 15, 2023, Council of the City of Kingston ("*Council*") consulted with its municipal heritage committee regarding the designation of the property at 82 Beverley Street (the "*property*") in accordance with subsection 29(2) of the *Ontario Heritage Act*;

On [insert date], *Council* caused notice of its intention to designate the *property* to be given to the owner of the *property* and to the Ontario Heritage Trust (the "*Trust*"), and on [insert date], notice of the intent to designate the *property* was published in The Kingston Whig-Standard, a newspaper having general circulation in the City of Kingston; and

No notice of objection to the proposed designation was served on the municipal Clerk (the "*Clerk*") of the Corporation of the City of Kingston (the "*City*") within the time prescribed by subsection 29(5) of the *Ontario Heritage Act*.

Therefore, *Council* enacts:

1. The *property* is designated as being of cultural heritage value and interest, as more particularly described in Schedule "A" of this by-law.
2. A copy of this by-law will be registered against the *property* in the appropriate land registry office. The *Clerk* is authorized to serve a copy of this by-law on the owner of the *property* and the *Trust*, and to cause notice of the passing of this by-law to be published in The Kingston Whig-Standard.
3. The *City* reserves the right to install a designation recognition plaque on the *property*, in a location and style determined by the *City* in consultation with the owner.
4. This by-law will come into force and take effect on the date it is passed.

City of Kingston By-Law Number 2023-XX

Given First and Second Readings XXX, 2023

Given Third Reading and Passed XXX, 2023

Janet Jaynes
City Clerk

Bryan Paterson
Mayor

Schedule “A”
Description and Criteria for Designation

Civic Address: 82 Beverley Street
Legal Description: Lot 51, Plan 131 and Part of Lot 50, Plan 131, as in
FR336578; City of Kingston, County of Frontenac
Property Roll Number: 1011 070 050 06400

Introduction and Description of Property

The property at 82 Beverley Street, is located on the west side of the street, south of Union Street, in the City of Kingston. The 735 square metre residential property contains a two-storey Georgian Revival style home, constructed in 1915 for George Searle, a clothing designer at C. Livingston and Brothers Merchant Tailors in Kingston.

Statement of Cultural Heritage Value/Statement of Significance

The property has design value or physical value because it is a rare, unique, representative or early example of a style, type, expression, material or construction method.

The property has design value or physical value because it displays a high degree of craftsmanship or artistic merit.

82 Beverley Street is a representative example of an early 20th century Georgian Revival style dwelling. The two-storey dwelling incorporates several Georgian Revival design elements including its: simple box-like massing; combined use of stone, wood and dark brick; centralized entrance, symmetrical fenestration, hipped roof; and limited ornamentation. The window casings and cornice details, including a bracket-like soffit pattern, employ simple wood profiles while the principal window openings themselves are plain and rectangular. Little decoration is found elsewhere on the building. Together these features define this stately residence, further enhanced by a high, rock-faced limestone foundation and matching lug sills under all the windows.

The combined use of limestone, wood and dark brick displays a sensitive use of materials and a high degree of craftsmanship. The enclosed roughcast entrance porch with corner pilasters sits on a high rock-faced foundation with corner piers and is the only ornate feature of the house. A later doorway with fanlight transom and sidelights and paired side windows with six-lite transoms enhance the porch entrance. The three-bay façade has tripartite single lite windows in the outside bays of the main floor with smaller paired six-over-one windows and a shorter pair of six-lite casement windows centred between. The balanced mix of window styles adds a measure of variety to the building while maintaining the simple rectilinear features of the Georgian Revival style.

The property has contextual value because it is important in defining, maintaining or supporting the character of an area.

The property has contextual value because it is physically, functionally, visually or historically linked to its surroundings.

The property is of contextual value because it helps to maintain and support the character of the Beverley Street streetscape, and because it is visually linked to its surroundings. The house is one of three adjacent and similarly designed buildings erected in 1915 (80, 82 and 84 Beverley). These buildings occupy a highly visible location at the end of Queen's Crescent in an historic neighbourhood just west of the Queen's University main campus. 82 Beverley's early 20th century design provides important visual support for the historic nature of this neighbourhood. Three mid-19th century landmark estates are found in the immediate vicinity of the property: Edgehill (28 Edgehill Street, circa 1840), Bellevue House (53 Centre Street, 1841), and Lakeview (86 Beverley Street, 1855). These older estates add to the grandeur and distinct character of this area. The setback for the house is also an important contextual feature of the property. These features are visually linked with and help support the character of Beverley Street and area.

Heritage Attributes

Key exterior elements that contribute to the property's cultural heritage value include its:

- Georgian Revival design elements of the 1915 house, including its simple, box-like massing; centralized front entrance; hipped-roof; and the skillful use of stone, dark brick and wood;
- Limited ornamentation on the house, including its simple window casings and cornice details;
- Symmetrical, rectangular fenestration of the house, including a mix of window types;
- Enclosed roughcast front entrance porch with its corner pilasters, doorway with fanlight transom and sidelights on a high stone foundation;
- Rock-faced limestone lug sills under windows;
- High rock-faced limestone house foundation; and
- The setback of the house from the street.

City of Kingston By-Law Number 2023-XX

A By-Law to Designate the property at 888 Montreal Street to be of Cultural Heritage Value and Interest Pursuant to the *Ontario Heritage Act*

Passed: [insert date]

Whereas:

Subsection 29(1) of the *Ontario Heritage Act*, R.S.O. 1990, Chapter 0.18 (the "*Ontario Heritage Act*") authorizes the council of a municipality to enact by-laws to designate property within the municipality, including buildings and structures on the property, to be of cultural heritage value or interest;

The *property* was listed on the register established pursuant to Section 27 of the *Ontario Heritage Act* in 2016;

On November 15, 2023, Council of the City of Kingston ("*Council*") consulted with its municipal heritage committee regarding the designation of the property at 888 Montreal Street (the "*property*") in accordance with subsection 29(2) of the *Ontario Heritage Act*;

On [insert date], *Council* caused notice of its intention to designate the *property* to be given to the owner of the *property* and to the Ontario Heritage Trust (the "*Trust*"), and on [insert date], notice of the intent to designate the *property* was published in The Kingston Whig-Standard, a newspaper having general circulation in the City of Kingston; and

No notice of objection to the proposed designation was served on the municipal Clerk (the "*Clerk*") of the Corporation of the City of Kingston (the "*City*") within the time prescribed by subsection 29(5) of the *Ontario Heritage Act*.

Therefore, *Council* enacts:

1. The *property* is designated as being of cultural heritage value and interest, as more particularly described in Schedule "A" of this by-law.
2. A copy of this by-law will be registered against the *property* in the appropriate land registry office. The *Clerk* is authorized to serve a copy of this by-law on the owner of the *property* and the *Trust*, and to cause notice of the passing of this by-law to be published in The Kingston Whig-Standard.
3. The *City* reserves the right to install a designation recognition plaque on the *property*, in a location and style determined by the *City* in consultation with the owner.
4. This by-law will come into force and take effect on the date it is passed.

City of Kingston By-Law Number 2023-XX

Given First and Second Readings XXX, 2023

Given Third Reading and Passed XXX, 2023

Janet Jaynes
City Clerk

Bryan Paterson
Mayor

**Schedule “A”
Description and Criteria for Designation**

Civic Address: 888 Montreal Street
Legal Description: Part Farm Lot 5 Con West Great Cataraqui River Kingston
as in FR372716; City of Kingston, County of Frontenac
Property Roll Number: 1011 040 110 18100 0000

Introduction and Description of Property

888 Montreal Street is located on the west side of the Montreal Street, just south of John Counter Boulevard in the City of Kingston. The irregularly shaped 4,500 square metre residential property contains a one-and-a-half storey Ontario vernacular frame farmhouse constructed between 1860 and 1878, with a series of non-contributing rear additions.

Statement of Cultural Heritage Value/Statement of Significance

The property has design value or physical value because it is a rare, unique, representative or early example of a style, type, expression, material or construction method.

888 Montreal Street is a rare example of a mid-19th century one-and-a-half storey wood frame Ontario vernacular farmhouse (also commonly referred to as an Ontario Cottage style) with Georgian and Gothic Revival influences. Typical of the Ontario Cottage style is the side gable roof with a central gable on the main front façade. The front façade is symmetrical, with a central entranceway flanked by window openings. Less common, but certainly typical of this style, is the hip roofed verandah that extends the length of the front façade. Where many have been lost to neglect and redevelopment, this building is a relatively rare example of a surviving wood framed Ontario vernacular farmhouse in Kingston, as opposed to brick or stone construction.

The property has design value or physical value because it displays a high degree of craftsmanship or artistic merit.

For a simple vernacular farmhouse, this property displays a high degree of craftsmanship and artistic merit, particularly expressed in its Gothic Revival or Medieval influences, as evident by the steeply pitched front gable with a tall gothic arched window opening and decorative vergeboard (or bargeboard) that travels along the eaves across the front façade and into the central gable and north and south gable ends. The details continue in the two corbelled red brick chimneys, one located at each end of the gable roof, as well as the window openings with triangular headed casings and the round columns supporting the verandah.

The property has contextual value because it is physically, functionally, visually or historically linked to its surroundings.

While much of the rural character of Montreal Street has been lost, this frame 1870s house is historically linked to the area and its past agricultural roots and is a vestige of the former rural origins of the area.

Heritage Attributes

Key exterior elements that contribute to the property's cultural heritage value include its:

- One-and-a-half storey Ontario Cottage style dwelling of wood frame construction, clad in a clapboard exterior;
- Side gable roof with central steep-pitch gable and tall gothic arched window opening;
- Two red brick corbelled chimneys located at each gable end;
- Symmetrical front façade with central entranceway flanked by windows and covered by a verandah supported by round columns;
- Triangular headed window casings throughout; and
- Vergeboard on roofline, eaves and central gable.

Non-Heritage Attributes

Elements that are not included in the Statement of Cultural Heritage Value of the property include the:

- Series of rear additions to the original building.



**City of Kingston
Information Report to Council
Report Number 24-009**

To: Mayor and Members of Council
From: Paige Agnew, Commissioner, Growth & Development Services
Resource Staff: Julie Salter-Keane, Manager, Climate Leadership
Date of Meeting: December 5, 2023
Subject: 2022 Community Greenhouse Gas Emission Inventory and Update on Community Focused Climate Initiatives

Council Strategic Plan Alignment:

Theme: 2. Lead Environmental Stewardship and Climate Action

Goal: 2.2 Support climate action and sustainability for residents, businesses and partners.

Executive Summary:

This report provides a summary of the 2022 Community Greenhouse Gas (GHG) Emissions Inventory as well as an update on the progress of the Climate Leadership Division initiatives outlined in the [Kingston Strategic Plan, 2023-2026](#), focused on the broader community.

The Climate Leadership Plan included a commitment to monitor community and corporate GHG emissions on an annual basis. The Plan defined a target to reduce 2018 GHG emissions by 15% by 2022 and report annually on the community GHG reduction progress. In February 2023, staff reported on the 2020 and 2021 Community GHG Emissions Inventory ([Report Number 23-041](#)). Pending the City's access to data, reporting for the 2023 Community GHG Emission Inventory is expected in Q3 of 2024.

An inventory of estimated community GHG emissions for 2022 (Exhibit A) has been completed for the City of Kingston by a specialist consulting firm with graphs that illustrate the aggregated sources of emissions, energy consumption and expenditures by sector, and types of energy and fuel. Information on the methods used for reporting and future methodological recommendations are contained in the supplemental information report for 2022 (Exhibit B). The inventory report and supplemental report will be posted on the City's website.

December 5, 2023

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The 2022 Community GHG Inventory includes several notable improvements, including the use of an updated emissions factor for food-related emissions, based on Ontario's food consumption data, as well as enhanced livestock data, including a broader range of livestock than previous years. Comprehensive information on methodologies and improvements can be found in the supplemental report (Exhibit B).

The 2022 Community GHG Inventory shows an annual increase of 42,033 tonnes CO₂e (4%) from 2021 to 2022, while community emissions remain 3.5% lower than pre- COVID-19 pandemic levels (2019) and total a reduction of 40,364 tonnes CO₂e (3.6%) from the 2018 base year to 2022. These increases must be viewed as relative to the city's return to regular operations following the pandemic, as they were likely significantly impacted by resumed operations of the ICI sectors, as well as altered behaviour patterns of the public, including more people driving in 2022 than in 2021 and the increase in population.

This report also provides a progress update on the Climate Leadership Division Initiatives from the Corporate Strategic Plan. These initiatives target reductions in community emissions.

Recommendation:

This report is for information only.

December 5, 2023

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Authorizing Signatures:

ORIGINAL SIGNED BY COMMISSIONER

**Paige Agnew, Commissioner,
Growth & Development Services**

ORIGINAL SIGNED BY CHIEF

ADMINISTRATIVE OFFICER

**Lanie Hurdle, Chief
Administrative Officer**

Consultation with the following Members of the Corporate Management Team:

Jennifer Campbell, Commissioner, Community Services Not required

Neil Carbone, Commissioner, Corporate Services

David Fell, President & CEO, Utilities Kingston

Peter Huigenbos, Commissioner, Major Projects & Strategic Initiatives Not required

Brad Joyce, Commissioner, Infrastructure, Transportation
and Emergency Services

Desirée Kennedy, Chief Financial Officer & City Treasurer

December 5, 2023

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Options/Discussion:**GHG Reduction Targets**

The Climate Leadership Plan includes a commitment to monitor community and corporate GHG emissions on an annual basis. The Plan defined a target to reduce corporate 2018 GHG emissions by 15% by 2022 and report annually on the community GHG progress. The City's corporate emissions represent less than two per cent of Kingston's overall community emissions, highlighting the importance of collaboration with residents, businesses, and industry. Through the Climate Leadership Plan 2021 ([Climate Leadership Plan](#)), the City of Kingston aspires to extend its goal of carbon neutrality across the community by 2040.

This report provides updated GHG emissions inventory for the community-wide scope of the City of Kingston for the year 2022. The scope of the report includes residential and ICI energy use, transportation fuel use, wastewater emissions, solid waste, and agriculture and forests. Energy and emissions are measured in the report as total energy consumption (GJ), total GHG emissions (tCO₂e) and energy expenditures (\$).

2022 Community GHG Emissions Inventory Takeaways

The 2022 Community GHG Inventory Report, completed for the City of Kingston by a specialist consulting firm, includes a number of enhancements being made compared to the 2020 and 2021 Community GHG Inventory Report ([Report Number 23-041](#)). These improvements include updated emissions factors for food related emissions, based off Ontario food consumption data, and an expanded range of livestock data, including additional species beyond cattle, further enhancing data accuracy.

The report provides the following key conclusions:

- Overall, community annual GHG emissions increased by 4% from 2021. There were 42,033 more tonnes of CO₂e emitted in 2022 than in 2021. However, 2022 emissions remained 3.5% lower than pre-pandemic (2019) levels.
- The largest increase in emissions was from the transportation sector (6.6%), likely a result of more individuals resuming work commutes compared to 2021.
- Emissions from natural gas remained the largest source of GHG emissions among energy sectors (48.6%) followed by emissions from gasoline (41.1%).
- Natural gas and gasoline together account for nearly 90% of all of community emissions in the energy sector.
 - Emissions from natural gas usage climbed nearly 5% from the previous year, paralleled by an 8% rise in Heating Degree Days (HDD) since 2021. Conversely, electricity emissions saw a decrease of about 4% from 2021, while Cooling Degree Days (CDD) also fell by roughly 18%. This mismatch suggests a possible transition towards electricity-based heating and cooling solutions, which tend to be less emission-intensive. However, confirming this as a definitive trend will require observing changes over the forthcoming years.

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- Programs that assist homeowners with the expenses of enhancing home energy efficiency and transitioning away from natural gas are critical. Home heating represents over 48% of the community's energy sector emissions, making it a priority in the pursuit of emission reductions. The continuation of Better Home Kingston, in combination with other funding programs currently offered, will provide this essential support.
- While the adoption of electric vehicles (EVs) is paramount for long-term emission cuts, promoting a shift to hybrid vehicles in the near term could yield substantial benefits. Hybrid vehicles can achieve fuel consumption reductions of more than 65% across various models, offering a significant opportunity for impact within the community. Considering gasoline's contribution to over 41% of energy sector emissions, such fuel efficiency improvements could lead to considerable community-level emission reductions.

Staff acknowledge the long-term goal of reducing community reliance on natural gas. Achieving this goal involves enhancing electric grid readiness, though local control over regional grid investments is limited. Presently, natural gas is vital for residential, commercial, and industrial purposes. Transitioning to alternative energy sources like renewable natural gas, solar, wind, and geothermal is currently unfeasible for the broader community and require significant provincial policy and infrastructure changes as there are long term challenges with electrical energy supply. Nevertheless, programs like Better Homes Kingston and the Green Standard Community Improvement Plan continue to support property owners in improving building and home performance. With new government programs focused on fuel-oil switching, and offering increased incentives for home energy-retrofits, there are many opportunities for homeowners to take action and reduce their home energy usage, with both loan and grant funding available from multiple sources.

Table 1: Current Community GHG Emissions (T CO2e) with Actual Estimated Emissions, and Percentage of Annual Emissions Reductions from 2018 Base Year

	2018 Base Year	2019	2020	2021	2022
Actual Estimated Emissions (T CO2e)	1,120,281	1,118,792	1,012,031	1,037,884	1,079,917
Percentage of Annual Emissions Reductions from 2018 Base Year	Base Year	.2%	9.7%	7.3%	3.6%

Annual total GHG emissions at the Community Scale from 2018 to 2022.

Figure 1 below, taken from the Community GHG emissions inventory report, shows the annual emissions trends at the community scale, including all sectors. A significant drop is observed

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during 2020, when the COVID-19 Pandemic was at its height, with emissions slowly rising year over year, while remaining lower than the 2018 base in 2022 year by some 40,364 tonnes (CO₂e).

The community’s ambitious target of reducing emissions by 30% from baseline levels by 2030 necessitates an additional reduction of 607,793 tonnes of CO₂. To achieve this, a focus on the two most significant contributors to emissions—natural gas and gasoline, which together account for almost 90% of all energy-related emissions—will be essential.

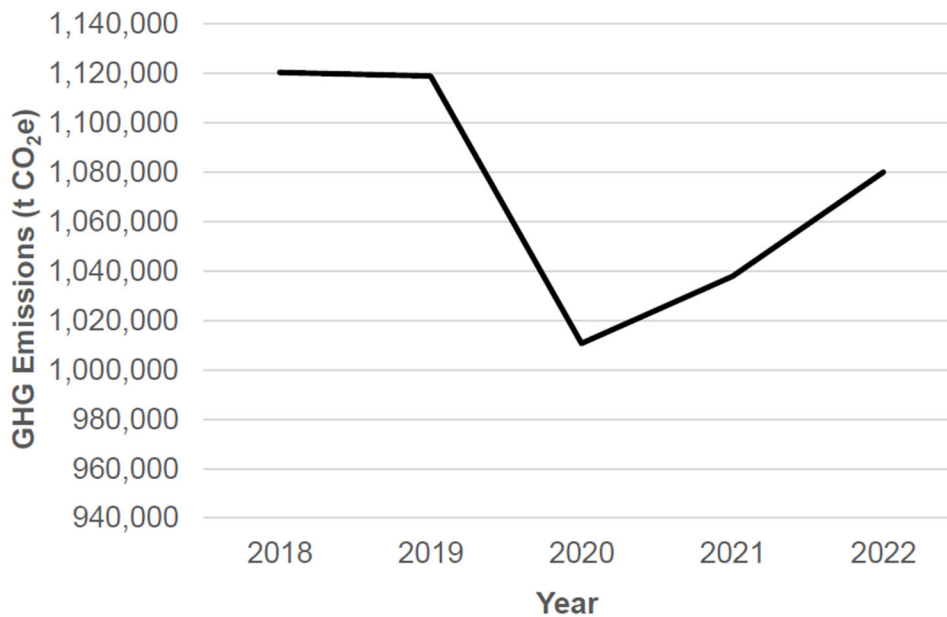


Figure 1. Annual total GHG emissions at the community scale from 2018 to 2022.

Ontario Electrical Grid Impacts

Earlier this year, the [IESO reported progress](#) towards the largest energy storage procurement ever in Canada, supporting long-term decarbonization goals, while relying on increased natural gas generation as a transitional energy source, to maintain reliability of peak electricity supply while nuclear refurbishments take place, and storage technologies develop. Given Ontario’s escalating electricity demand, driven by the potential for across-the-board electrification and supply-side dynamics, the province faces an important need for substantial new capacity by the early 2030s. This urgency is particularly pronounced east of the Flow East Toward Toronto (FETT) interface, where the Independent Electricity System Operator’s (IESO) 2022 Annual Acquisition Report (AAR) identified a looming capacity gap of over 4,100 MW by 2032.

This increase in emissions from electricity generation will be a significant challenge for reaching carbon neutrality across the corporation and community by 2040 and must be considered as the

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city and community move forward with the implementation of the climate action objectives in the Climate Leadership Plan (CLP).

Staff continues to collaborate with the Independent Electricity System Operator (IESO) on their Regional Planning to try to inform grid readiness and proper planning. City staff’s feedback included the need to consider the electrical demand for Council’s priorities on climate leadership regarding the electrification of corporate fleet, the City’s investment in public electric vehicle charging stations, new land use intensification policies, the Green Standard Community Improvement Plan for new development, the targeting of new advanced manufacturing development, and the City’s overall commitment to reducing GHG emissions within its corporate operations and across the city with community partners.

Methodological Recommendations

The 2022 Community Supplemental Information Report (Exhibit B) provides details on several updates to the 2022 methods used, as well as future methodological recommendations aimed at improving accuracy and consistency from year to year for community GHG inventories.

Related to ICI sectors, it is recommended that efforts are made to work with these sectors to understand fuel sales. This would improve accuracy of emissions associated with gasoline and diesel fuel sales from card lock systems, commonly used in commercial installations.

For food emissions, improvements were made, with the use of an updated emissions factor for food-related emissions, based on Ontario’s food consumption data, as well as enhanced livestock data, including a broader range of livestock than previous years.

Community Focused Climate Initiatives

The following table provides a progress update on Climate Leadership Division initiatives from the Corporate Strategic Plan and motions of Council. These initiatives target reductions in community emissions.

Table 2: Climate Leadership Division initiatives from the Corporate Strategic Plan and motions of Council

Initiative	Progress Update	Deliverables
Climate Leadership Plan	Passed by Council on December 21, 2021: The plan creates a roadmap to Carbon Neutrality for the City of Kingston and the community	Nine objectives and 54 actions planned for short-term (1-5 years) and long-term (6-20 years). Individual projects and initiatives stemming from the Climate

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Initiative	Progress Update	Deliverables
	by 2040.	Leadership Plan are included below with additional information.
Better Homes Kingston	<p>Launched in April 2022, Better Homes Kingston has provided local improvement charge (LIC) financing and incentives to encourage homeowners to undertake deep-energy retrofits. This program has a waitlist in place and is intaking applicants based on available funding on an ongoing basis, to ensure the maximum number of projects can be completed within the pilot period.</p> <p>At the November and December 2023, Council meetings, 75+ completed projects are being placed on the Council agenda, with individual Special Charge-By-Laws for each project being passed, to recollect the loan financing provided through the program. Of the 117 projects now completed, the average carbon-reduction is greater than 63%, more than double the program goal!</p>	<p>This program is designed to retrofit 25 to 50 percent of Kingston’s pre-1991 single-family homes by 2040, achieving an average carbon-reduction impact of 30 percent per home.</p> <p>A Report will be presented to EITP Committee on December 12th, 2023, that will evaluate the potential to extend the Better Homes Kingston program beyond the initial four years, including programmatic changes, financing, and other considerations related to program equity.</p>

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Initiative	Progress Update	Deliverables
Neighbourhood Climate Action Champions	<p>The Neighbourhood Climate Action Champions (NCAC) will inspire, motivate, and encourage other residents to undertake community-focused actions to support the City's Climate Leadership Plan and reach the City's target of carbon neutral by 2040, through the implementation of measurable, funded projects, to be completed within one year.</p> <p>The application period for the second year of the program was open from October 17th to November 16th, 2023. These neighbourhood leaders will be trained on climate science and evidence-based community engagement tools, to then engage with residents on local environmental issues and inspire climate action.</p> <p>The NCAC will be eligible to receive up to \$2,000 to support projects that reduce greenhouse gas emissions and advance climate action.</p>	<p>A diverse range of ideas were shared and put into action by the Neighbourhood Climate Action Champions in 2022-2023, ranging from the creation of an edible community garden, to exploring the air-purification and carbon sequestration potential of moss, to information campaigns to raise awareness of ways to enhance residential energy efficiency, and planting pollinator gardens, among other innovative projects. For more information about the 2023 NCAC cohort.</p>
Green Standard Community Improvement Plan	<p>The Green Standard CIP was approved by Council in Q4 2021. The Green Standard is designed to encourage the construction of new buildings in ways that achieve measurable improvement to energy and water performance</p>	<p>The Climate Leadership Division is undertaking a comprehensive program development initiative, creating a user-friendly guide for proponents, covering both program requirements and compliance pathways, while also</p>

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Initiative	Progress Update	Deliverables
	<p>so that community GHG emissions are reduced or mitigated.</p> <p>The program and incentives are available, following budget approval in 2022.</p>	<p>addressing frequently posed questions. An embedded case study will offer practical insights, facilitating a smoother application process for proponents.</p> <p>A new program webpage will be developed with enhanced content, making it user-friendly and enabling proponents to easily navigate the program's intricacies and assess their suitability.</p> <p>A series of training courses are being developed, both for proponents, and various City staff, to enhance and streamline the program process. These courses are also designed to fulfill Council's strategic priority 2.2.1E Deliver an educational program that informs commercial building owners of the costs and benefits of fuel switching, deep carbon retrofits, building commissioning and available incentives and financing options.</p> <p>Training will begin starting in Q1 2024, through Q3 2024.</p>
<p>Kingston Community Climate Action Fund</p>	<p>The Kingston Community Climate Action Fund (KCCAF) launched in 2020 to support local charities and non-profit organizations, and their initiatives to become part of City-wide solutions to reduce GHG emissions. These organizations apply to</p>	<p>The following project is looking for support in this year's campaign that was launched on December 1, 2023, and will receive public donations until March 31, 2024.</p> <p>All Our Relations Land Trust: Installation of ground-mounted solar powered rainwater / well irrigation</p>

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Initiative	Progress Update	Deliverables
	<p>participate in the fund, and when approved, fundraise to complete individual community projects.</p> <p>The City provides up to \$15,000 annually to match the community donations raised each year.</p>	<p>system for community garden.</p> <p>Through the completion of this solar system installation, the garden will discontinue the use of fossil fuels for irrigation (gas generator currently being used to power a water pump) and will start the transition away from fossil fuel powered maintenance equipment in the future.</p>
<p>Climate Leadership Working Group</p>	<p>The Climate Leadership Working Group brings together 20+ major organizations and institutions to create an opportunity for input and peer-review from community leaders on the Climate Leadership plan actions, ensure ongoing two-way information sharing between the City and external partners, and mobilize all sectors of the community towards the shared goal of a carbon neutral, healthy, equitable, prosperous and resilient Kingston.</p> <p>The group has met on several occasions over the last year. Four issue tables have been created, based on the four primary sectors of the Climate Leadership Plan (Adaptation and Resilience, Buildings & Energy Production, Transportation, and Food & Forestry), which have all held by-monthly meetings in order</p>	<p>The Climate Leadership Working Group mandate extends to 2030. A summary of current progress and direction of each Issue Table is provided below:</p> <p>Buildings & Energy Production:</p> <ul style="list-style-type: none"> In final stages of developing a survey to engage with ICI sector, to gather information on current plans and progress of net-zero / mitigation plans, with the ultimate goal of supporting ICI sector to advance emissions reduction objectives. <p>Adaptation and resilience:</p> <ul style="list-style-type: none"> Developing an infographic focused on climate change adaptation and resilience education, resources, and suggested actions for organizations, business, and households / individuals. Contributing directly to initial

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Initiative	Progress Update	Deliverables
	<p>to plan and implement individual actions from their relevant sections of the Climate Leadership Plan.</p> <p>The Climate Leadership Working Group is scheduled to meet on December 12th, 2023, where the issue table leads will present on progress to date, and engage in capacity building workshops, facilitated with the support of ICLEI Canada.</p>	<p>foundation Council Strategic Objective 2.2.1A Develop a Climate Adaptation and Resilience Strategy and implementation Plan.</p> <p>Transportation:</p> <ul style="list-style-type: none"> Developing an implementation plan for key actions promoting active transportation, and transit adoption across the City. <p>Food & Forestry:</p> <ul style="list-style-type: none"> Developing a Survey to gather input from local farmers, food producers, distributors, retailers, meal programs to enhance local food production, and resilience.
<p>Climate Lens Framework</p>	<p>An information report outlining the Climate Lens Framework Tool was presented to council on September 19th, 2023. The Tool is designed to provide a preliminary, qualitative assessment of whether a municipal decision will affect climate (Mitigation - through the reduction of greenhouse gases) or be affected by climate (Adaptation - through increased exposure to extreme weather impacts).</p>	<p>Phase 1: Q4 2023 – Q3 2024, staff will begin to incorporate the Climate Lens for new projects, programs, or policies with reporting requirements to Council and Committee.</p> <p>The Tool is currently undergoing testing with several relevant departments, and will be rolled out through Q4 2023, starting with the Climate Leadership Division, to ensure successful launch and implementation. Staff training and resources are also under development, to implemented</p>

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Initiative	Progress Update	Deliverables
		starting in Q1, 2024.

Existing Policy/By-Law:

None

Notice Provisions:

None

Accessibility Considerations:

None

Financial Considerations:

The creation of community GHG emission inventory reports for future years is expected to require approximately \$7,000 per reporting year which has been reflected within the capital budget of the Climate Leadership Division.

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Karen Santucci, Director, Public Works and Solid Waste Services

Brent Fowler, Director, Corporate Asset Management and Fleet

Hugh McLaren, Energy Analyst, Water/Wastewater, Utilities Kingston

Dan Korneluk, Manager, Energy & Asset Management, Facilities Management & Construction Services

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Exhibits Attached:

Exhibit A City of Kingston Community GHG Inventory Report - 2022

Exhibit B City of Kingston Community GHG Inventory Report - 2022 – Supplemental Information

City of Kingston Community GHG Inventory Report – 2022

November 2, 2023

Prepared By:
Greenscale Inc.
Nathan C. Manion

Prepared For:
City of Kingston
Julie Salter-Keane, Manger, Climate Leadership



Executive Summary

This report presents the greenhouse gas (GHG) emissions inventory for the City of Kingston for the year 2022. The inventory covers various sectors, including residential and industrial, commercial, and institutional (ICI) energy consumption, transportation fuel usage, wastewater emissions, solid waste management, and the influence of agriculture and forests. The report quantifies emissions through key metrics: total energy consumption (measured in GJ), total GHG emissions (reported in tCO₂e), and energy-related expenditures (expressed in \$).

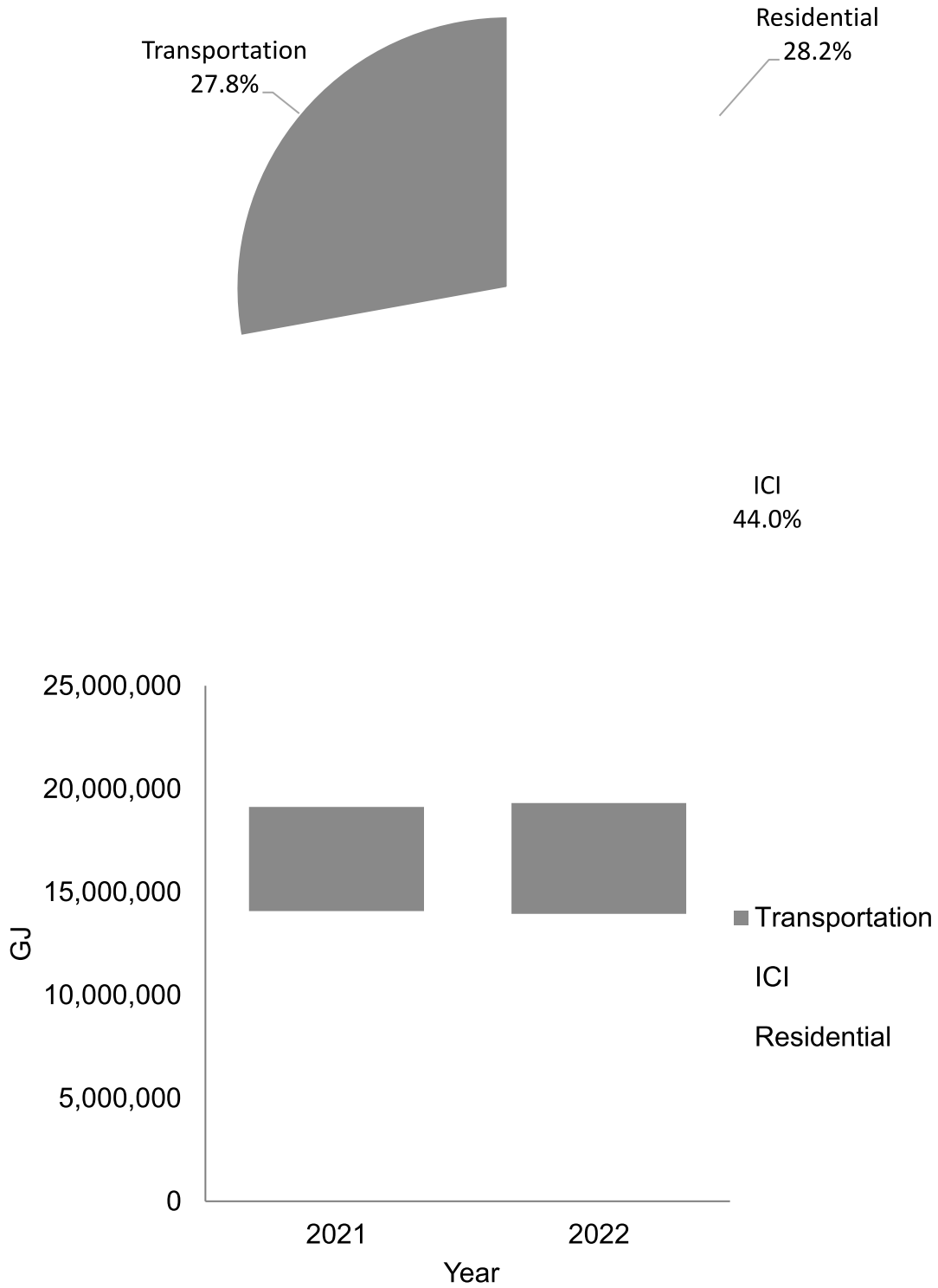
Emission calculations rely on data obtained from the City of Kingston, Utilities Kingston, Hydro One, Enbridge, and Kalibrate Technologies Ltd., and Statistics Canada. Emission factors used recently updated references from the National Inventory Report 1990-2021 (ECCC 2023). Energy conversion metrics referenced Canada Energy Regulator (2022), while electricity emission factors for 2022 are forecasted using information from the Independent Electricity System Operator (IESO, 2022).

This year's report includes notable improvements, including an updated emission factor for food-related emissions based on Ontario food consumption data (Veeramani et al, 2017), enhancing the precision of our data. Additionally, our livestock data for 2022 now encompasses a broader range of livestock, extending beyond cattle, further enhancing data accuracy. For a comprehensive understanding of our methodologies, data sources, and employed emission factors, please consult the accompanying Supplemental Information Report. This resource ensures transparency and reflects our commitment to maintaining high standards of accuracy and accountability in our annual GHG inventory.

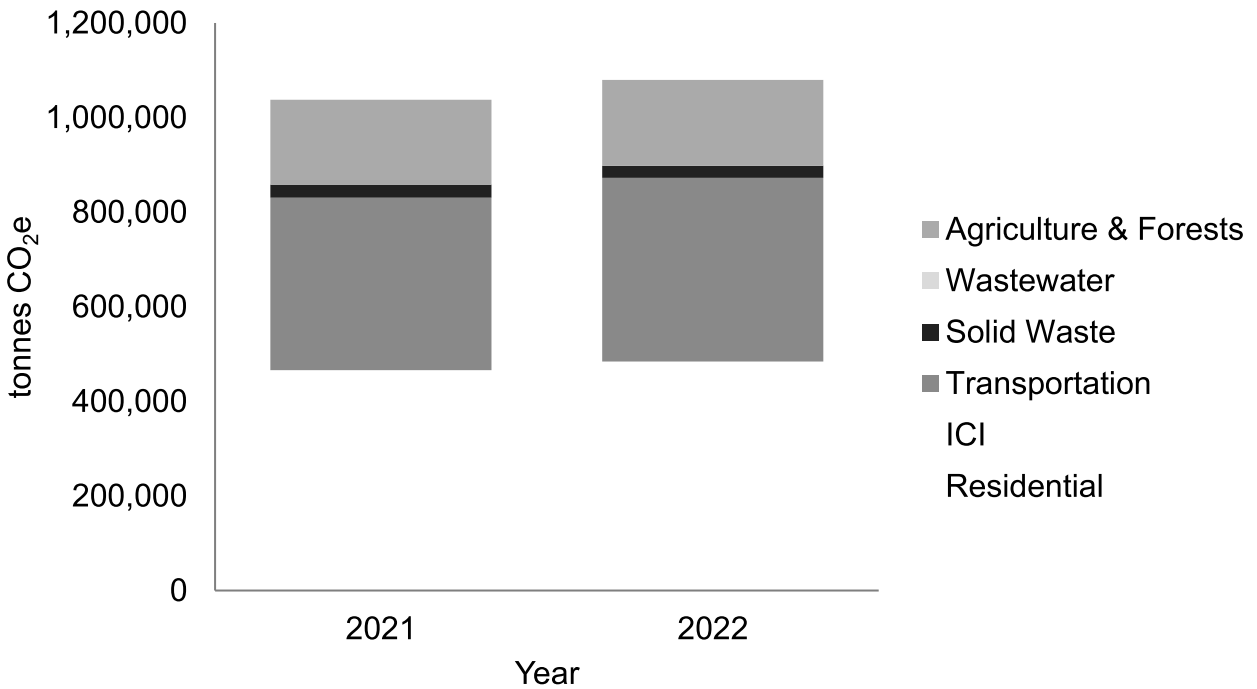
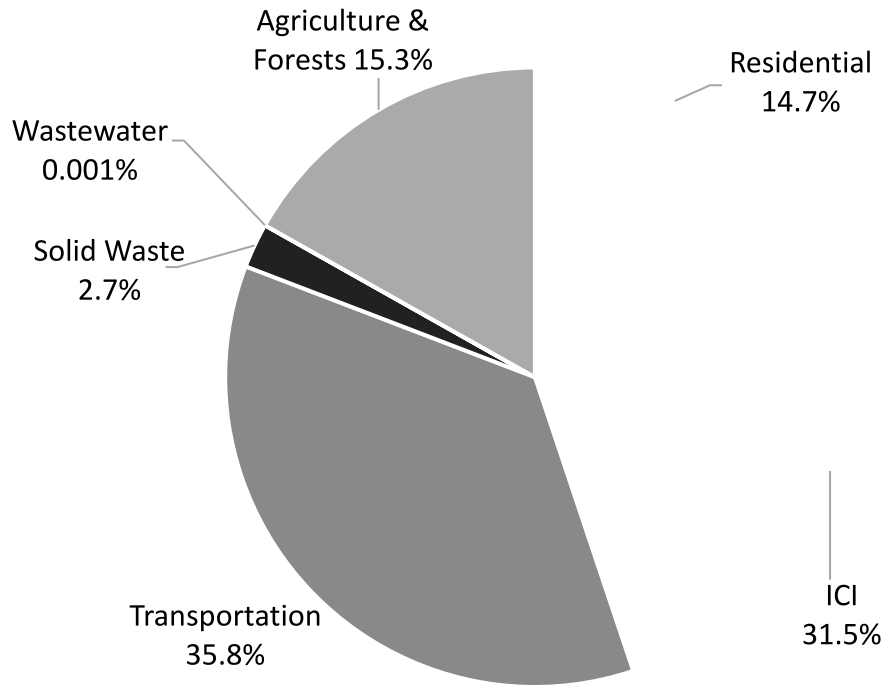
Summary of Results

1. Overall, community annual GHG emissions increased by 4% from 2021. There were 42,033 more tonnes of CO₂e emitted in 2022 than in 2021, however 2022 emissions remained 3.5% lower than pre-pandemic (2019) levels.
2. The largest increase in emissions was from the transportation sector (6.6%), likely a result of more individuals resuming work commutes compared to 2021.
3. Emissions from natural gas remained the largest source of GHG emissions among energy sectors (48.6%) followed by emissions from gasoline (41.1%). Natural gas and gasoline together account for nearly 90% of all of community emissions in the energy sector.

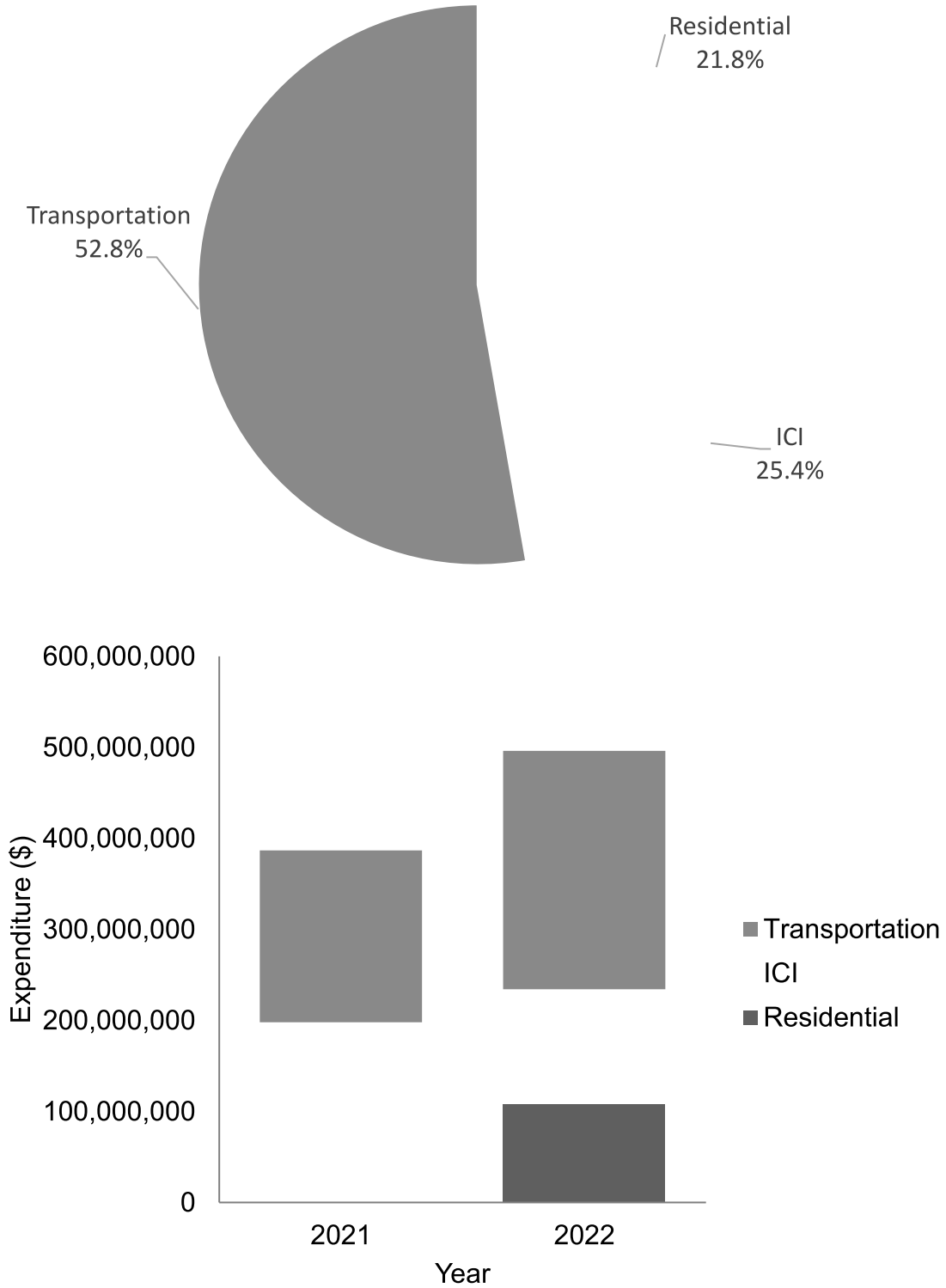
2022 Energy Consumption by sector (total: 19,316,600 GJ) and historical trend



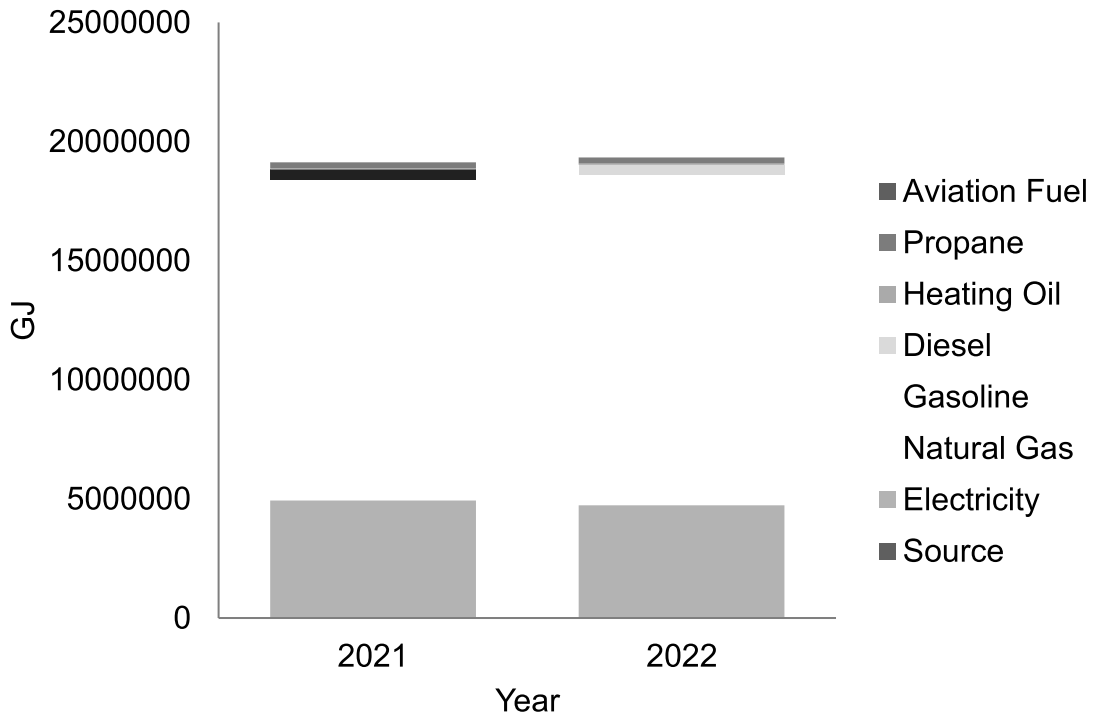
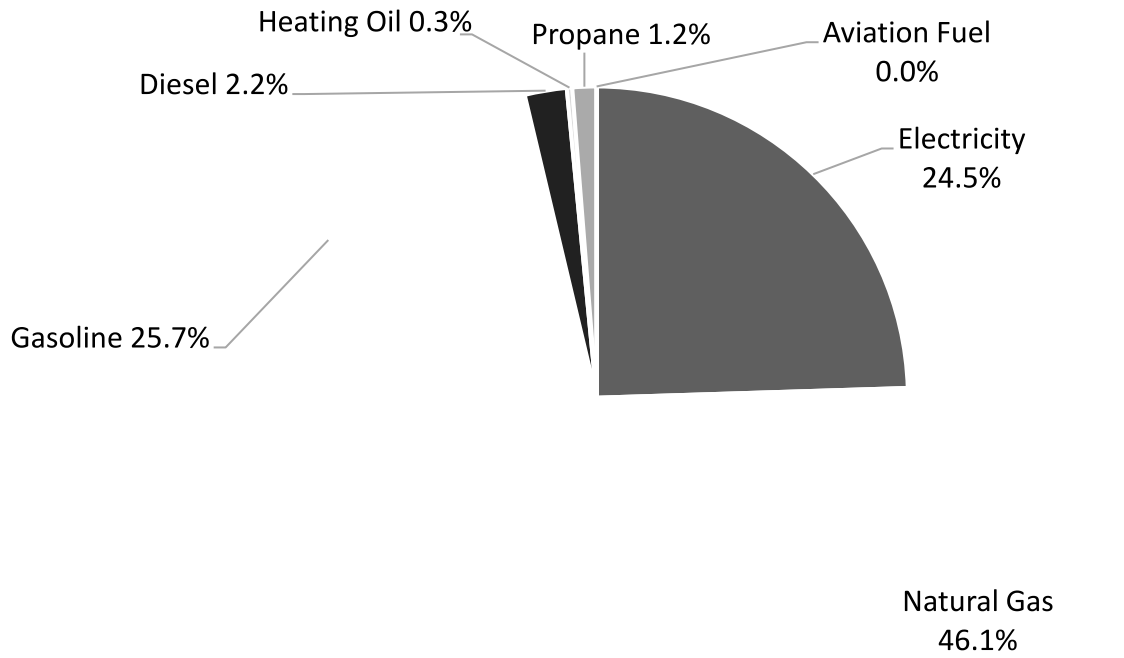
2022 GHG Emissions by sector (total: 1,079,917 tonnes CO₂e) and historical trend



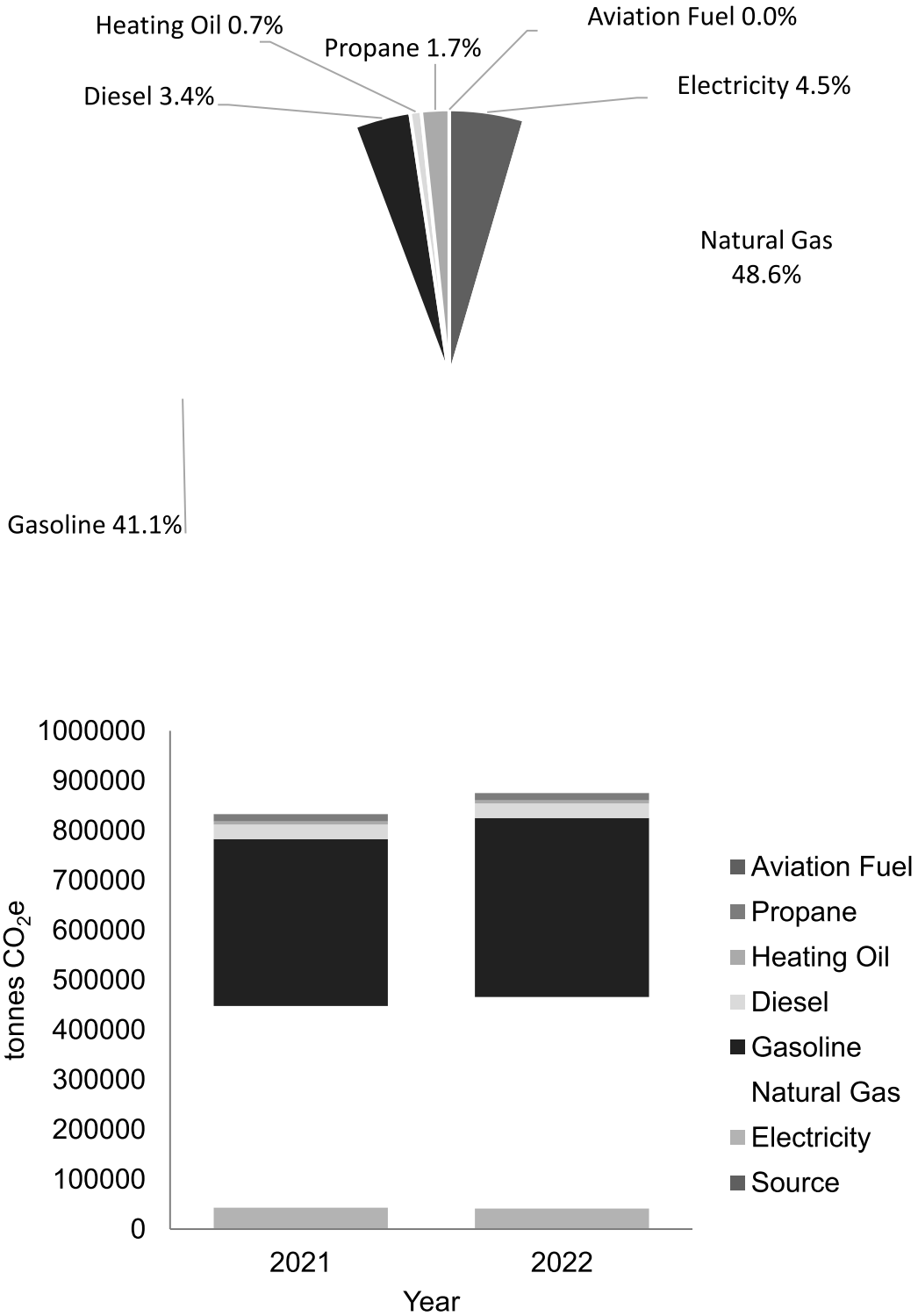
2022 Expenditures by sector (total: \$496,012,848) and historical trend



2022 Energy Consumption by source (total: 19,316,600 GJ) and historical trend



2022 GHG Emissions by source (total: 872,835 tonnes CO₂e) and historical trend



2022 Expenditures by source (total: \$496,012,848) and historical trend

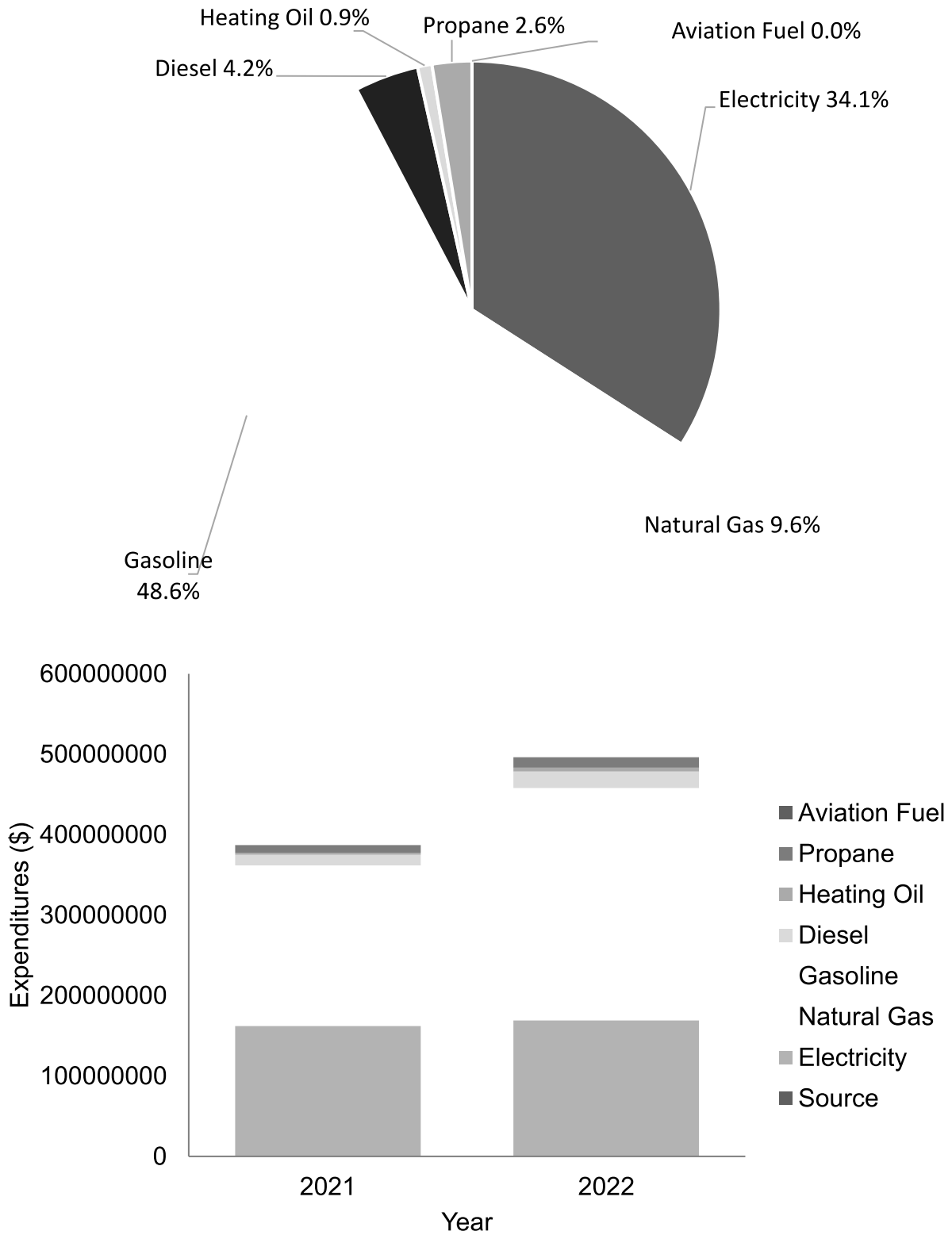


Table 1. Summary of energy consumption (GJ), GHG emissions (t CO_{2e}), and expenditures (\$) for 2021 - 2022 across all sectors.

Sector	2021					2022				
	Energy Consumption (GJ)	GHG Emissions (t CO _{2e})	Expenditure (\$)	Energy Consumption (GJ)	GHG Emissions (t CO _{2e})	Expenditure (\$)	Energy Change (GJ)	GHG Emissions Change (tCO _{2e})	Change (\$)	
Residential	5,420,848	149,306	92,130,344	5,445,934	161,168	108,251,597	25,087	11,862	16,121,254	
ICI	8,651,855	316,898	105,843,258	8,492,130	323,282	126,034,413	-159,725	6,384	20,191,155	
Transportation	5,045,450	364,266	188,823,953	5,378,536	388,385	261,726,838	333,085	24,119	72,902,885	
Solid Waste	0	27,743	0	0	25,200	0	0	-2,543	0	
Wastewater	0	11	0	0	32	0	0	22	0	
Agriculture & Forests	0	179,659	0	0	181,849	0	0	2,190	0	
TOTAL	19,118,153	1,037,884	386,797,554	19,316,600	1,079,917	496,012,848	198,447	42,033	109,215,294	

Table 2. Summary of energy consumption (GJ), GHG emissions (t CO_{2e}), and expenditures (\$) for 2021 - 2022 for energy sources.

Energy Source	2021					2022				
	Energy Consumption (GJ)	GHG Emissions (t CO _{2e})	Expenditure (\$)	Energy Consumption (GJ)	GHG Emissions (t CO _{2e})	Expenditure (\$)	Energy Change (GJ)	GHG Emissions Change (tCO _{2e})	Change (\$)	
Electricity	4,932,418	41,103	162,001,154	4,732,765	39,440	169,060,303	-199,653	-1,664	7,059,149	
Natural Gas	8,846,885	404,779	24,167,139	8,909,421	424,517	47,782,336	62,536	19,738	23,615,197	
Gasoline	4,621,973	334,610	175,640,716	4,956,996	358,865	241,080,873	335,023	24,254	65,440,156	
Diesel	422,973	29,617	13,171,436	421,032	29,481	20,634,065	-1,942	-136	7,462,629	
Heating Oil	54,062	5,845	2,695,723	54,519	5,894	4,644,455	457	49	1,948,732	
Propane	239,337	14,477	9,109,586	241,359	14,599	12,798,917	2,022	122	3,689,331	
Aviation Fuel	504	39	11,800	508	39	11,900	4	0	100	
TOTAL	19,118,153	830,471	386,797,554	19,316,600	872,835	496,012,848	198,447	42,364	109,215,294	

Report Takeaways

- Community-wide GHG emissions have risen by 4% since 2021, reaching a total of 42,033 tonnes. Despite this increase, emissions remain 3.5% below the levels recorded in 2019.
- Transportation-related GHG emissions surged by 6.6%, adding over 24,000 tonnes of CO₂ compared to 2021. The reduction in transportation emissions in 2020 and 2021, attributed to widespread remote work, was reversed in 2022 as more individuals resumed commuting. This shift is likely a key driver of the increased transportation emissions.

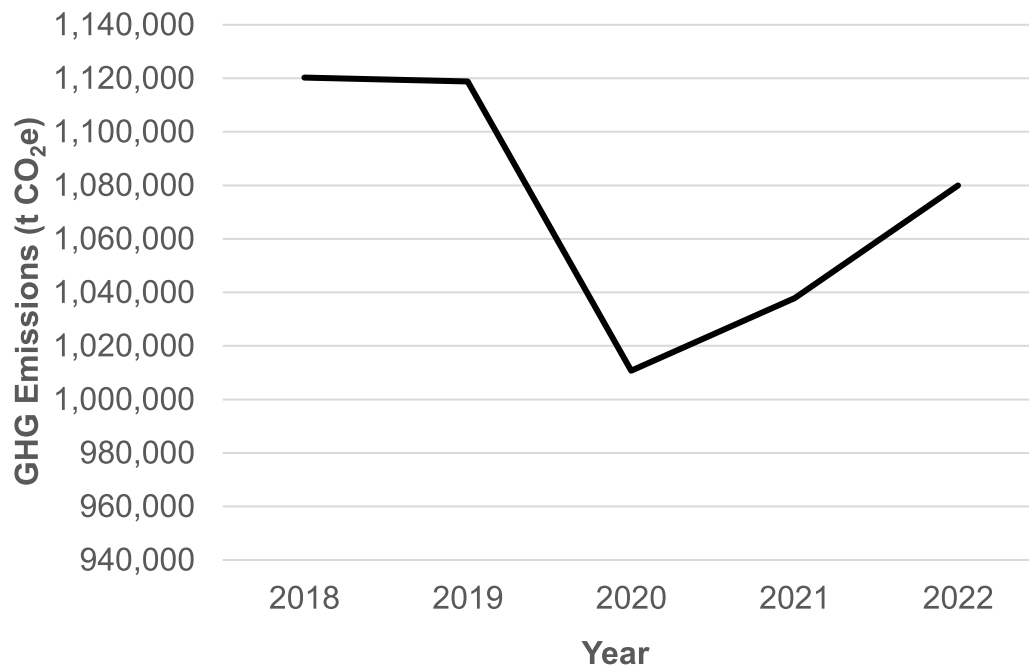


Figure 1. Annual total GHG emissions at the community scale from 2018 to 2022.

- Emissions from natural gas usage climbed nearly 5% from the previous year, paralleled by an 8% rise in Heating Degree Days (HDD) since 2021. Conversely, electricity emissions saw a decrease of about 4% from 2021, while Cooling Degree Days (CDD) also fell by roughly 18%. This mismatch suggests a possible transition towards electricity-based heating and cooling solutions, which tend to be less emission-intensive. However, confirming

this as a definitive trend will require observing changes over the forthcoming years.

- The community's ambitious target of slashing emissions by 30% from baseline levels by 2030 necessitates an additional reduction of 607,793 tonnes of CO₂. To achieve this, a focus on the two most significant contributors to emissions—natural gas and gasoline, which together account for almost 90% of all energy-related emissions—will be essential.
- Interventions that assist homeowners with the expenses of enhancing home energy efficiency and transitioning away from natural gas are critical. Home heating represents over 48% of the community's energy sector emissions, making it a priority in the pursuit of emission reductions.
- While the adoption of electric vehicles (EVs) is paramount for long-term emission cuts, promoting a shift to hybrid vehicles in the near term could yield substantial benefits. Hybrid vehicles can achieve fuel consumption reductions of more than 65% across various models, offering a significant opportunity for impact within the community. Considering gasoline's contribution to over 41% of energy sector emissions, such fuel efficiency improvements could lead to considerable community-level emission reductions.

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Cover photo: By Andrew MacKinnon - Own work, CC BY-SA 3.0, <https://commons.wikimedia.org/w/index.php?curid=206641>

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City of Kingston Community GHG Inventory Report – 2022 – Supplemental Information

November 2, 2023

Prepared By:
Greenscale Inc.
Nathan C. Manion

Prepared For:
City of Kingston
Julie Salter-Keane, Manger, Climate Leadership



1. Residential and ICI Sector Methods

Consumption data for electricity and natural gas for both the Residential and ICI (Industrial, Commercial, and Institutional) sectors from 2021 to 2022 was obtained by the City of Kingston from Utilities Kingston, Hydro One, and Enbridge. Estimates for light fuel oil and propane consumption were based on the total per capita use within Ontario for 2021, as informed by Statistics Canada's Report on Energy Supply and Demand (2021; 2022).

This consumption data was translated into energy use (GJ) according to the energy conversion standards set by the Canada Energy Regulator (CER 2022), and greenhouse gas emissions (tCO_{2e}) were calculated using emission factors from the latest National Inventory Report (ECCC 2023). Emission factors used for the years 2021 and 2022 are listed in the emission factor table in Appendix 1 for electricity and natural gas.

Expenditures for electricity in 2021 and 2022 were summarized from Hydro One invoices, and an average price per kilowatt-hour (\$/kWh) was calculated. This average cost was then utilized to estimate expenditures for the remaining electricity consumption data. Additionally, natural gas price data obtained from the Ontario Energy Board were applied to consumption figures from Utilities Kingston and Enbridge to calculate natural gas expenditures.

2. Transportation Sector Methods

Total retail fuel sales for diesel and gasoline consumption data for the Kingston region for 2021 and 2022 were provided by Kalibrate Technologies Ltd. Private card lock fuel consumption data from the ICI sector remains an exclusion from the community GHG inventory. Consumption data was converted to energy use (GJ) based on energy conversions set out by the Canada Energy Regulator (CER 2022), and GHG emissions (tCO_{2e}) were calculated using emission factors from the 2020 and 2021 National Inventory Reports (ECCC 2022; ECCC 2023). Expenditures were estimated using NRCAN average retail prices (NRCAN, 2022,2023). Emission factors used for the years 2021 and 2022 are listed in the emission factor table in Appendix 1.

3. Waste Sector Methods

Data on waste collection was supplied by the City, detailing the mass of various types of waste including garbage, organics, and leaf and yard waste, measured in tonnes. Emission factors for waste were determined using the methane commitment method outlined in the Partners for Climate Protection (PCP) protocol, with an assumed methane capture rate of 80% (fraction of methane managed is 0.8), while all other

variables were retained at their default values. This yielded an emission factor of 1.5 tCO_{2e} per tonne of waste for 2021 and 1.43 tCO_{2e} per tonne for 2022. These factors were then applied to the aggregate mass of municipal waste directed to landfills in the respective years, with data being provided by the City.

4. Wastewater Methods

Wastewater treatment data, including annual flow rates for the Ravensview, CANA, and Cataraqui Bay facilities, are available online. Average annual CBOD₅ values were obtained from the Utilities Kingston annual wastewater reports (2022a,b,c; 2023a,b,c). Facility-specific emission factors, which account for the technology used at each wastewater treatment facility, were determined using the updated Canadian value (0.36 kg CH₄/kg BOD) for maximum methane potential (ECCC 2023). The conversion from CBOD₅ to BOD₅, necessary for the emission calculations, was based on a ratio of 1.16, as indicated by the literature (DEQ, 2021; Washington State Department of Ecology, 1998). The annual flow and average CBOD₅ values are utilized to estimate CH₄ and CO₂ emissions, detailed in Table 1.

Table 1. Data and emissions calculated from treated water at wastewater facilities

	Annual Flow (m ³)	Average Annual CBOD ₅ Flow (mg/L)	BOD ₅ Flow (mg/L)	TOW (kgBOD / yr)	Treatment Plant Specific Emission Factors (kgCH ₄ /kgBOD)	kgCH ₄ /yr	t CO _{2e} /yr
Ravensview	25004203	2.41	2.8	69,902	0.0036	251.65	6.29
CANA	22801	2.97	3.4	79	0.0180	1.41	0.04
Cat Bay	10724065	8.4	9.7	104,495	0.0036	376.18	9.40

In 2022, there were bypass events that resulted in additional emissions, which were quantified and added to the wastewater emissions inventory. Information on these bypass events, including flow rates and BOD₅ estimates, is documented in Table 2.

Table 2. Data and emissions calculated from overflow events.

Bypass Events	Event Flow (m ³)	Average Event CBOD ₅ Flow (mg/L)	BOD ₅ Flow estimate (mg/L)	TOW (kgBOD/yr)	Treatment Plant		
					Specific Emission Factors (kgCH ₄ /kgBOD)	kgCH ₄ /yr	t CO ₂ e/yr
Cat 1	44.75	7.3	8.468	0	0.0036	0.00	0.000034
Cat 2	98.3	7.3	8.468	1	0.0180	0.01	0.000375
Cat 3	37.8	2.99	3.468	0	0.0036	0.00	0.000012
Cat 4	159.3	5.8	6.728	1	0.0036	0.00	0.000096
Rav 1	11961	5.8475	6.783	81	1.0036	81.42	2.04
Rav 2	25455.73	5.8475	6.783	173	2.0036	345.96	8.65
Collingwood	11,885.63	5.8475	6.783	81	3.0036	242.15	6.05

5. Agriculture & Forest Sector Methods

Agricultural emissions primarily originate from enteric fermentation and manure management associated with livestock. Emission factors for these processes were sourced from the National Inventory Report (ECCC 2023). The total livestock count for the region was derived from the Census of Agriculture (2021). Detailed enteric fermentation and manure management emission factors, along with livestock numbers from the City of Kingston, are presented in Appendix 2.

Emissions from crops and other agricultural activities often require data on land-use changes, such as forest to cropland conversion, cropland to pasture transformation, or the repurposing of agricultural land. Due to a lack of data on these land-use changes within agricultural crops, these factors were not included in the agricultural sector emissions calculations.

Online GIS data for Kingston, available for the year 2021, indicated a tree group area of 15,983 hectares and a count of 300,506 individual trees. Pasher et al. (2014) reported net sequestration rates for this region of Ontario at 1.29 tons of carbon per hectare per year. This study was utilized in the current report to determine forest group sequestration rates, as it offers a more conservative estimate that is geographically specific, particularly relevant to Kingston's mix of hardwood and softwoods. For

individual trees, a conservative average sequestration rate of 0.036 from Table 8-2 in Chapter 8 of the IPCC (2006) Guidelines for Settlements was adopted. This rate is in alignment with findings by Ritchie (2017) for the University of Windsor and Dalhousie University.

Regarding food emissions, the emission factor was adopted from a peer-reviewed study by Veeramani et al. (2017), which assessed the emissions footprint of actual consumption diets in Ontario. The study estimated an average production of 1.62 tons CO₂e per person per year for the average Ontarian. This emission factor was then applied to the population of Kingston for the years 2021 and 2022.

6. Reporting Methods

This document references results displayed in Table 1 and Table 2 of the Community GHG Inventory Report. Table 1 categorizes emissions by sector, highlighting the sectors responsible for the most significant emissions. Table 2 provides a breakdown of emissions within each sector according to the energy source. It should be noted that the greenhouse gas emissions totals in Table 1 from the Community GHG Inventory Report are slightly higher than those reported in Table 2. This discrepancy arises as Table 1 encompasses emissions from the Wastewater sector and the Agriculture and Forests sectors, which originate from biological and environmental processes and not solely from the consumption of energy resources like gas or electricity in Table 2.

7. Future Methodological Recommendations

- Understanding fuel sales from the ICI sector would greatly improve accuracy of emissions associated with gasoline and diesel sales. Efforts should be made in the coming years to work with the ICI sector to try and understand fuel sales from card locks.

Appendix 1. GHG Emission Factors used and their sources.

Emission Source	Unit	2021	2022	Sources
Electricity	g CO ₂ e/kWh	30.00	30.00	ECCC 2023, IESO 2021
Natural Gas	g CO ₂ /m ³	1888	1921	ECCC 2023
	g CH ₄ /m ³	0.037	0.037	
	g N ₂ O/m ³	0.035	0.035	
	g CO ₂ e/m ³	1899	1932	
Light Fuel Oil	g CO ₂ /L	2753	2753	ECCC 2023
	g CH ₄ /L	0.026	0.026	
	g N ₂ O/L	0.031	0.006	
	g CO ₂ e/L	2763	2755	
Propane	g CO ₂ /L	1515	1515	ECCC 2023
	g CH ₄ /L	0.027	0.027	
	g N ₂ O/L	0.108	0.108	
	g CO ₂ e/L	1548	1548	
Gasoline	g CO ₂ /L	2307	2307	ECCC 2023
	g CH ₄ /L	0.210	0.210	
	g N ₂ O/L	0.660	0.660	
	g CO ₂ e/L	2509	2509	
Diesel	g CO ₂ /L	2681	2681	ECCC 2023
	g CH ₄ /L	0.140	0.140	
	g N ₂ O/L	0.082	0.082	
	g CO ₂ e/L	2708	2708	
Aviation Fuel	g CO ₂ /L	2365	2365	ECCC 2023
	g CH ₄ /L	2.200	2.200	
	g N ₂ O/L	0.230	0.230	
	g CO ₂ e/L	2489	2489	
	MCF (kg CH ₄ /kg BOD ₅)	0.05	0.05	NIR Table A6.7-1 Methane Correction

Wastewater - Sequencing Batch Reactor	EF (kg CH ₄ /kg BOD ₅)	0.018	0.018	Factors (MCF) and Emission Factors (EF) for CH ₄ from Wastewater Treatment
Wastewater - Secondary Biofiltration	MCF (kg CH ₄ /kg BOD ₅)	0.018	0.018	
	EF (kg CH ₄ /kg BOD ₅)	0.0036	0.0036	
Wastewater Canada Specific Bo value (Max CH₄ producing capacity)	kg CH ₄ /kg BOD ₅	0.36	0.36	IPCC (2006) Guideline Refinement

Appendix 2. Agriculture GHG Emission Factors used and livestock counts for 2022.

Livestock Type	# head in 2022	Enteric EF (kgCH ₄ /head/yr)	Manure Management EF (kgCH ₄ /head/yr)	N ₂ O lost during storage EF (kgN ₂ O/head/yr)
Beef Cows	1100	120	4.5	1.094
Dairy Cows	512	145.3	39	0.927
Bulls	70	127.6	4.9	1.634
Heifers, beef	184	90.9	3.2	0.837
lambs	1,546	8	0.22	0.043
sheep	3111	8	0.33	0.044
Deer	300	20	0.22	0.222
Calves (under 1 yr)	1040	43.9	2.9	0.383
Heifers, dairy	291	76.7	17	0.752

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By-Law Number xxxxxx

A By-Law to Establish the 0.3 metre reserve shown as Block 174 on Plan PLFR-1915 as Part of the Public Highway known as Davis Drive in the City of Kingston, in Accordance with Section 31(4) of the Municipal Act, Chapter 25, S.O. 2001

Passed: xxxxxxxx

Whereas Section 31, of the Municipal Act, Chapter 25, S.O. 2001, as amended, provides for the establishing and laying out of the lands as public highways;

Therefore be it resolved that the Council of The Corporation of the City of Kingston hereby enacts as follows:

1. That the 0.3 metre reserve shown as Block 174 on Plan PLFR-1915 be dedicated as Part of the Public Highway known as Davis Drive in the City of Kingston in accordance with Section 31, of the Municipal Act, Chapter 25, S.O. 2001, as amended.
2. This By-Law shall come into force and take effect when registered in the Land Registry Office by the Clerk of the Municipality.

Given all Three Readings and Passed:

Janet Jaynes
City Clerk

Bryan Paterson
Mayor

By-Law Number xxxxxx

A By-Law to Establish the 0.3 metre reserves shown as Block 61 and 65 on Plan PLFR-1931 as Part of the Public Highways known as Davis Drive in the City of Kingston, in Accordance with Section 31(4) of the Municipal Act, Chapter 25, S.O. 2001

Passed: xxxxxxxx

Whereas Section 31, of the Municipal Act, Chapter 25, S.O. 2001, as amended, provides for the establishing and laying out of the lands as public highways;

Therefore be it resolved that the Council of The Corporation of the City of Kingston hereby enacts as follows:

1. That the 0.3 metre reserves shown as Block 61 and 65 on Plan PLFR-1931 be dedicated as Part of the Public Highway known as Davis Drive in the City of Kingston in accordance with Section 31, of the Municipal Act, Chapter 25, S.O. 2001, as amended.
2. This By-Law shall come into force and take effect when registered in the Land Registry Office by the Clerk of the Municipality.

Given all Three Readings and Passed:

Janet Jaynes
City Clerk

Bryan Paterson
Mayor

By-Law Number xxxxxx

A By-Law to Establish Part 1 on Registered Plan 13R-8789 as Part of the Public Highways known as Davis Drive in the City of Kingston & Part 2 on Registered Plan 13R-8789 as Part of the Public Highways known as Whistler Terrace in the City of Kingston in Accordance with Section 31(4) of the Municipal Act, Chapter 25, S.O. 2001

Passed: xxxxxxxx

Whereas Section 31, of the Municipal Act, Chapter 25, S.O. 2001, as amended, provides for the establishing and laying out of the lands as public highways;

Therefore be it resolved that the Council of The Corporation of the City of Kingston hereby enacts as follows:

1. That Part 1 as shown on Registered Plan 13R-8789 be dedicated as Part of the Public Highway known as Davis Drive in the City of Kingston in accordance with Section 31, of the Municipal Act, Chapter 25, S.O. 2001, as amended.
2. That Part 2 as shown on Registered Plan 13R-8789 be dedicated as Part of the Public Highway known as Whistler Terrace in the City of Kingston in accordance with Section 31, of the Municipal Act, Chapter 25, S.O. 2001, as amended.
3. This By-Law shall come into force and take effect when registered in the Land Registry Office by the Clerk of the Municipality.

Given all Three Readings and Passed:

Janet Jaynes
City Clerk

Bryan Paterson
Mayor

By-law Number 2023-XX

A By-law to Amend By-law Number 2003-209 “A By-law to Regulate Traffic”

Passed: Meeting Date, 2023

Whereas pursuant to the *Municipal Act, 2001*, S.O. 2001, c. 25, the Council of The Corporation of the City of Kingston (the “City”) enacted By-Law Number 2003-209, A By-Law to Regulate Traffic, as amended; and

Whereas the Council of the City considers it necessary and desirable to amend By-Law 2003-209;

Therefore Be It Resolved That The Council of The Corporation of the City of Kingston enacts as follows:

1. By-Law Number 2003-209 of the Corporation of the City of Kingston entitled “A By-Law to Regulate Traffic”, as amended, is hereby further amended as follows:
 - 1.1 Schedule D: Designated Streets and Lanes, D-4 Community Safety Zones is hereby amended by adding the following thereto:

Highway	From	To
Johnson Street	Roden Street	Hargreaves Way

2. This By-Law shall come into force and take effect on the date of its passing.

Given all Three Readings and Passed: Meeting date, 2023

Janet Jaynes
City Clerk

Bryan Paterson
Mayor

By-Law Number 2024-XX

Special Charge By-Law

A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program in Accordance with Ontario Regulation 586/06 (251 Mack Street)

Passed: XXXX

Whereas at its meeting on February 2, 2021, Kingston City Council enacted By-Law 2021-23, A By-Law to Authorize the Undertaking of Energy Efficiency and Water Conservation Works on Private Residential Property as Local Improvements under the Kingston Home Energy Retrofit Program (KHERP), in accordance with Part III of Ontario Regulation 586/06, Local Improvement Charges - Priority Lien Status, enacted under the *Municipal Act, 2001*, S.O. 2001, c. 25 ("O. Reg. 586/06"); and

Whereas the owner(s) of the Benefitting Property and the City of Kingston (the "City") have entered into a Property Owner Agreement (the "POA") pursuant to Section 36.2 of O. Reg. 586/06 for the City to undertake work as a local improvement (the "Work") on the Benefitting Property and to raise the cost of the Work (the "Cost") by imposing a special charge on the Benefitting Property; and

Whereas the City Clerk has certified the POA pursuant to Section 36.4 of O. Reg. 586/06; and

Whereas the Work has been completed; and

Whereas a local improvement roll was prepared in accordance with Section 36.10 of O. Reg. 586/06, setting out the Cost, the proposed special charges to be imposed on the Benefitting Property, when the special charges are to be paid, and the lifetime of the Work; and

Whereas the City has given notice of the proposed local improvement roll to the owner(s) of the Benefitting Property pursuant to Section 36.11 of O. Reg. 586/06; and

Whereas the City Treasurer has certified the proposed local improvement roll in accordance with Section 36.11(2) of O. Reg. 586/06; and

Whereas Section 36.14 of O. Reg. 586/06 provides that after the Treasurer has certified the local improvement roll, the City shall by by-law provide that the amount specially charged on the lot set out in the roll shall be sufficient to raise the lot's share of the cost by a number of equal annual payments and that a special charge shall be imposed in each year on the lot equal to the amount of the payment payable in that year;

Therefore be it resolved that the Council of The Corporation of the City of Kingston hereby enacts as follows:

1. The provisions of Section 36.14 of O. Reg. 586/06 apply to the Benefitting Property as a result of the completion of the Work pursuant to the POA.
2. The amounts specially charged on the lot as set out in the certified local improvement roll attached as Schedule “A” to this By-Law (the “Special Charge”) is sufficient to raise the lot’s share of the Cost and shall be imposed on and collected by annually adding the annual amount payable as set out in Schedule “A” to this By-Law (the “Annual Payments”) to the tax roll of the lot.
3. The Annual Payments as set out in certified local improvement roll attached as Schedule “A” do not extend beyond the lifetime of the Work.
4. The amount of each payment made in respect of the Special Charge shall be entered in the local improvement roll by the Treasurer.
5. This By-Law shall come into force and take effect on the date of its passing and shall be deemed repealed on the date on which the Treasurer certifies that the Special Charge has been paid in full.

Given First and Second Readings: Meeting date (Month day, year)

Given Third Reading and Passed: Meeting date (Month day, year)

Janet Jaynes
City Clerk

Bryan Paterson
Mayor

City of Kingston – Better Homes Kingston

Local Improvement Charges Added to Taxes

BHK Number	Roll Number	Tenant Number	Site Address	Lot	Property Owner(s)
BHK-0355	101102001007100	N/A	251 Mack Street	N/A	Amelie Waldin Matthew Dowie

Local Improvement Charge								Detail Description
Cost of Work	Funding Amount	Interest Charge	Admin Charge	Special Charge (Total Amount owing)	When Special Charge to Be Paid	Lifetime of the Work	Annual Payment	
\$75,574.40	\$40,000	0%	\$0	\$35,000	Within 20 year(s) from the first Payment Date	20 Years	\$1,750	Better Homes Kingston Program - Local Improvement Charge added to taxes. The Special Charge amount is equal to the Funding Amount minus eligible incentive of \$5000. First payment due on the 2024 Interim Tax Bill.

Certified as sufficient, in accordance with O.Reg.586/06.

Desiree Kennedy, Chief Financial Officer and City Treasurer

By-Law Number 2024-XX

Special Charge By-Law

**A By-Law to Authorize the Imposition of a Special Charge under the Better Homes
Kingston Program in Accordance with Ontario Regulation 586/06 (875
Development Drive)**

Passed: XXXX

Whereas at its meeting on February 2, 2021, Kingston City Council enacted By-Law 2021-23, A By-Law to Authorize the Undertaking of Energy Efficiency and Water Conservation Works on Private Residential Property as Local Improvements under the Kingston Home Energy Retrofit Program (KHERP), in accordance with Part III of Ontario Regulation 586/06, Local Improvement Charges - Priority Lien Status, enacted under the *Municipal Act, 2001*, S.O. 2001, c. 25 (“O. Reg. 586/06”); and

Whereas the owner(s) of the Benefitting Property and the City of Kingston (the “City”) have entered into a Property Owner Agreement (the “POA”) pursuant to Section 36.2 of O. Reg. 586/06 for the City to undertake work as a local improvement (the “Work”) on the Benefitting Property and to raise the cost of the Work (the “Cost”) by imposing a special charge on the Benefitting Property; and

Whereas the City Clerk has certified the POA pursuant to Section 36.4 of O. Reg. 586/06; and

Whereas the Work has been completed; and

Whereas a local improvement roll was prepared in accordance with Section 36.10 of O. Reg. 586/06, setting out the Cost, the proposed special charges to be imposed on the Benefitting Property, when the special charges are to be paid, and the lifetime of the Work; and

Whereas the City has given notice of the proposed local improvement roll to the owner(s) of the Benefitting Property pursuant to Section 36.11 of O. Reg. 586/06; and

Whereas the City Treasurer has certified the proposed local improvement roll in accordance with Section 36.11(2) of O. Reg. 586/06; and

Whereas Section 36.14 of O. Reg. 586/06 provides that after the Treasurer has certified the local improvement roll, the City shall by by-law provide that the amount specially charged on the lot set out in the roll shall be sufficient to raise the lot’s share of the cost by a number of equal annual payments and that a special charge shall be imposed in each year on the lot equal to the amount of the payment payable in that year;

Therefore be it resolved that the Council of The Corporation of the City of Kingston hereby enacts as follows:

1. The provisions of Section 36.14 of O. Reg. 586/06 apply to the Benefitting Property as a result of the completion of the Work pursuant to the POA.
2. The amounts specially charged on the lot as set out in the certified local improvement roll attached as Schedule “A” to this By-Law (the “Special Charge”) is sufficient to raise the lot’s share of the Cost and shall be imposed on and collected by annually adding the annual amount payable as set out in Schedule “A” to this By-Law (the “Annual Payments”) to the tax roll of the lot.
3. The Annual Payments as set out in certified local improvement roll attached as Schedule “A” do not extend beyond the lifetime of the Work.
4. The amount of each payment made in respect of the Special Charge shall be entered in the local improvement roll by the Treasurer.
5. This By-Law shall come into force and take effect on the date of its passing and shall be deemed repealed on the date on which the Treasurer certifies that the Special Charge has been paid in full.

Given First and Second Readings: Meeting date (Month day, year)

Given Third Reading and Passed: Meeting date (Month day, year)

Janet Jaynes
City Clerk

Bryan Paterson
Mayor

City of Kingston – Better Homes Kingston

Local Improvement Charges Added to Taxes

BHK Number	Roll Number	Tenant Number	Site Address	Lot	Property Owner(s)
BHK-0069	101108017053500	N/A	875 Development Drive	N/A	Ethan Perez Huahui Li

Local Improvement Charge								Detail Description
Cost of Work	Funding Amount	Interest Charge	Admin Charge	Special Charge (Total Amount owing)	When Special Charge to Be Paid	Lifetime of the Work	Annual Payment	
\$22,180.09	\$22,180.09	0%	\$0	\$17,180.09	Within 20 year(s) from the first Payment Date	20 Years	\$859.00	Better Homes Kingston Program - Local Improvement Charge added to taxes. The Special Charge amount is equal to the Funding Amount minus eligible incentive of \$5000. First payment due on the 2024 Interim Tax Bill.

Certified as sufficient, in accordance with O.Reg.586/06.

Desiree Kennedy, Chief Financial Officer and City Treasurer

By-Law Number 2024-XX

Special Charge By-Law

A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program in Accordance with Ontario Regulation 586/06 (4267 Bath Road)

Passed: XXXX

Whereas at its meeting on February 2, 2021, Kingston City Council enacted By-Law 2021-23, A By-Law to Authorize the Undertaking of Energy Efficiency and Water Conservation Works on Private Residential Property as Local Improvements under the Kingston Home Energy Retrofit Program (KHERP), in accordance with Part III of Ontario Regulation 586/06, Local Improvement Charges - Priority Lien Status, enacted under the *Municipal Act, 2001*, S.O. 2001, c. 25 ("O. Reg. 586/06"); and

Whereas the owner(s) of the Benefitting Property and the City of Kingston (the "City") have entered into a Property Owner Agreement (the "POA") pursuant to Section 36.2 of O. Reg. 586/06 for the City to undertake work as a local improvement (the "Work") on the Benefitting Property and to raise the cost of the Work (the "Cost") by imposing a special charge on the Benefitting Property; and

Whereas the City Clerk has certified the POA pursuant to Section 36.4 of O. Reg. 586/06; and

Whereas the Work has been completed; and

Whereas a local improvement roll was prepared in accordance with Section 36.10 of O. Reg. 586/06, setting out the Cost, the proposed special charges to be imposed on the Benefitting Property, when the special charges are to be paid, and the lifetime of the Work; and

Whereas the City has given notice of the proposed local improvement roll to the owner(s) of the Benefitting Property pursuant to Section 36.11 of O. Reg. 586/06; and

Whereas the City Treasurer has certified the proposed local improvement roll in accordance with Section 36.11(2) of O. Reg. 586/06; and

Whereas Section 36.14 of O. Reg. 586/06 provides that after the Treasurer has certified the local improvement roll, the City shall by by-law provide that the amount specially charged on the lot set out in the roll shall be sufficient to raise the lot's share of the cost by a number of equal annual payments and that a special charge shall be imposed in each year on the lot equal to the amount of the payment payable in that year;

Therefore be it resolved that the Council of The Corporation of the City of Kingston hereby enacts as follows:

1. The provisions of Section 36.14 of O. Reg. 586/06 apply to the Benefitting Property as a result of the completion of the Work pursuant to the POA.
2. The amounts specially charged on the lot as set out in the certified local improvement roll attached as Schedule “A” to this By-Law (the “Special Charge”) is sufficient to raise the lot’s share of the Cost and shall be imposed on and collected by annually adding the annual amount payable as set out in Schedule “A” to this By-Law (the “Annual Payments”) to the tax roll of the lot.
3. The Annual Payments as set out in certified local improvement roll attached as Schedule “A” do not extend beyond the lifetime of the Work.
4. The amount of each payment made in respect of the Special Charge shall be entered in the local improvement roll by the Treasurer.
5. This By-Law shall come into force and take effect on the date of its passing and shall be deemed repealed on the date on which the Treasurer certifies that the Special Charge has been paid in full.

Given First and Second Readings: Meeting date (Month day, year)

Given Third Reading and Passed: Meeting date (Month day, year)

Janet Jaynes
City Clerk

Bryan Paterson
Mayor

City of Kingston – Better Homes Kingston

Local Improvement Charges Added to Taxes

BHK Number	Roll Number	Tenant Number	Site Address	Lot	Property Owner(s)
BHK-0089	101108013014300	N/A	4267 Bath Road	N/A	Robert Bergeron Maureen Bergeron

Local Improvement Charge								
Cost of Work	Funding Amount	Interest Charge	Admin Charge	Special Charge (Total Amount owing)	When Special Charge to Be Paid	Lifetime of the Work	Annual Payment	Detail Description
\$27,173.11	\$27,173.11	0%	\$0	\$22,173.11	Within 20 year(s) from the first Payment Date	20 Years	\$1,108.65	Better Homes Kingston Program - Local Improvement Charge added to taxes. The Special Charge amount is equal to the Funding Amount minus eligible incentive of \$5000. First payment due on the 2024 Interim Tax Bill.

Certified as sufficient, in accordance with O.Reg.586/06.

Desiree Kennedy, Chief Financial Officer and City Treasurer

By-Law Number 2024-XX

Special Charge By-Law

**A By-Law to Authorize the Imposition of a Special Charge under the Better Homes
Kingston Program in Accordance with Ontario Regulation 586/06 (183 Toronto
Street)**

Passed: XXXX

Whereas at its meeting on February 2, 2021, Kingston City Council enacted By-Law 2021-23, A By-Law to Authorize the Undertaking of Energy Efficiency and Water Conservation Works on Private Residential Property as Local Improvements under the Kingston Home Energy Retrofit Program (KHERP), in accordance with Part III of Ontario Regulation 586/06, Local Improvement Charges - Priority Lien Status, enacted under the *Municipal Act, 2001*, S.O. 2001, c. 25 (“O. Reg. 586/06”); and

Whereas the owner(s) of the Benefitting Property and the City of Kingston (the “City”) have entered into a Property Owner Agreement (the “POA”) pursuant to Section 36.2 of O. Reg. 586/06 for the City to undertake work as a local improvement (the “Work”) on the Benefitting Property and to raise the cost of the Work (the “Cost”) by imposing a special charge on the Benefitting Property; and

Whereas the City Clerk has certified the POA pursuant to Section 36.4 of O. Reg. 586/06; and

Whereas the Work has been completed; and

Whereas a local improvement roll was prepared in accordance with Section 36.10 of O. Reg. 586/06, setting out the Cost, the proposed special charges to be imposed on the Benefitting Property, when the special charges are to be paid, and the lifetime of the Work; and

Whereas the City has given notice of the proposed local improvement roll to the owner(s) of the Benefitting Property pursuant to Section 36.11 of O. Reg. 586/06; and

Whereas the City Treasurer has certified the proposed local improvement roll in accordance with Section 36.11(2) of O. Reg. 586/06; and

Whereas Section 36.14 of O. Reg. 586/06 provides that after the Treasurer has certified the local improvement roll, the City shall by by-law provide that the amount specially charged on the lot set out in the roll shall be sufficient to raise the lot’s share of the cost by a number of equal annual payments and that a special charge shall be imposed in each year on the lot equal to the amount of the payment payable in that year;

Therefore be it resolved that the Council of The Corporation of the City of Kingston hereby enacts as follows:

1. The provisions of Section 36.14 of O. Reg. 586/06 apply to the Benefitting Property as a result of the completion of the Work pursuant to the POA.
2. The amounts specially charged on the lot as set out in the certified local improvement roll attached as Schedule “A” to this By-Law (the “Special Charge”) is sufficient to raise the lot’s share of the Cost and shall be imposed on and collected by annually adding the annual amount payable as set out in Schedule “A” to this By-Law (the “Annual Payments”) to the tax roll of the lot.
3. The Annual Payments as set out in certified local improvement roll attached as Schedule “A” do not extend beyond the lifetime of the Work.
4. The amount of each payment made in respect of the Special Charge shall be entered in the local improvement roll by the Treasurer.
5. This By-Law shall come into force and take effect on the date of its passing and shall be deemed repealed on the date on which the Treasurer certifies that the Special Charge has been paid in full.

Given First and Second Readings: Meeting date (Month day, year)

Given Third Reading and Passed: Meeting date (Month day, year)

Janet Jaynes
City Clerk

Bryan Paterson
Mayor

Schedule A

City of Kingston – Better Homes Kingston

Local Improvement Charges Added to Taxes

BHK Number	Roll Number	Tenant Number	Site Address	Lot	Property Owner(s)
BHK-0320	101102004009100	N/A	183 Toronto St	N/A	Ross Kircher Colleen McLoughlin

Local Improvement Charge								Detail Description
Cost of Work	Funding Amount	Interest Charge	Admin Charge	Special Charge (Total Amount owing)	When Special Charge to Be Paid	Lifetime of the Work	Annual Payment	
\$24,258.80	\$24,258.80	0%	\$0	\$19,258.80	Within 20 year(s) from the first Payment Date	20 Years	\$962.94	Better Homes Kingston Program - Local Improvement Charge added to taxes. The Special Charge amount is equal to the Funding Amount minus eligible incentive of \$5000. First payment due on the 2024 Interim Tax Bill.

Certified as sufficient, in accordance with O.Reg.586/06.

Desiree Kennedy, Chief Financial Officer and City Treasurer

By-Law Number 2024-XX

Special Charge By-Law

A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program in Accordance with Ontario Regulation 586/06 (18 Regency Court)

Passed: XXXX

Whereas at its meeting on February 2, 2021, Kingston City Council enacted By-Law 2021-23, A By-Law to Authorize the Undertaking of Energy Efficiency and Water Conservation Works on Private Residential Property as Local Improvements under the Kingston Home Energy Retrofit Program (KHERP), in accordance with Part III of Ontario Regulation 586/06, Local Improvement Charges - Priority Lien Status, enacted under the *Municipal Act, 2001*, S.O. 2001, c. 25 (“O. Reg. 586/06”); and

Whereas the owner(s) of the Benefitting Property and the City of Kingston (the “City”) have entered into a Property Owner Agreement (the “POA”) pursuant to Section 36.2 of O. Reg. 586/06 for the City to undertake work as a local improvement (the “Work”) on the Benefitting Property and to raise the cost of the Work (the “Cost”) by imposing a special charge on the Benefitting Property; and

Whereas the City Clerk has certified the POA pursuant to Section 36.4 of O. Reg. 586/06; and

Whereas the Work has been completed; and

Whereas a local improvement roll was prepared in accordance with Section 36.10 of O. Reg. 586/06, setting out the Cost, the proposed special charges to be imposed on the Benefitting Property, when the special charges are to be paid, and the lifetime of the Work; and

Whereas the City has given notice of the proposed local improvement roll to the owner(s) of the Benefitting Property pursuant to Section 36.11 of O. Reg. 586/06; and

Whereas the City Treasurer has certified the proposed local improvement roll in accordance with Section 36.11(2) of O. Reg. 586/06; and

Whereas Section 36.14 of O. Reg. 586/06 provides that after the Treasurer has certified the local improvement roll, the City shall by by-law provide that the amount specially charged on the lot set out in the roll shall be sufficient to raise the lot’s share of the cost by a number of equal annual payments and that a special charge shall be imposed in each year on the lot equal to the amount of the payment payable in that year;

Therefore be it resolved that the Council of The Corporation of the City of Kingston hereby enacts as follows:

1. The provisions of Section 36.14 of O. Reg. 586/06 apply to the Benefitting Property as a result of the completion of the Work pursuant to the POA.
2. The amounts specially charged on the lot as set out in the certified local improvement roll attached as Schedule “A” to this By-Law (the “Special Charge”) is sufficient to raise the lot’s share of the Cost and shall be imposed on and collected by annually adding the annual amount payable as set out in Schedule “A” to this By-Law (the “Annual Payments”) to the tax roll of the lot.
3. The Annual Payments as set out in certified local improvement roll attached as Schedule “A” do not extend beyond the lifetime of the Work.
4. The amount of each payment made in respect of the Special Charge shall be entered in the local improvement roll by the Treasurer.
5. This By-Law shall come into force and take effect on the date of its passing and shall be deemed repealed on the date on which the Treasurer certifies that the Special Charge has been paid in full.

Given First and Second Readings: Meeting date (Month day, year)

Given Third Reading and Passed: Meeting date (Month day, year)

Janet Jaynes
City Clerk

Bryan Paterson
Mayor

City of Kingston – Better Homes Kingston

Local Improvement Charges Added to Taxes

BHK Number	Roll Number	Tenant Number	Site Address	Lot	Property Owner(s)
BHK-0357	101109009010548	N/A	18 Regency Court	N/A	David Holsworth Kimberly Baily

Local Improvement Charge								Detail Description
Cost of Work	Funding Amount	Interest Charge	Admin Charge	Special Charge (Total Amount owing)	When Special Charge to Be Paid	Lifetime of the Work	Annual Payment	
\$24,897.86	\$24,897.86	0%	\$0	\$19,897.86	Within 18 year(s) from the first Payment Date	18 Years	\$1,105.43	Better Homes Kingston Program - Local Improvement Charge added to taxes. The Special Charge amount is equal to the Funding Amount minus eligible incentive of \$5000. First payment due on the 2024 Interim Tax Bill.

Certified as sufficient, in accordance with O.Reg.586/06.

Desiree Kennedy, Chief Financial Officer and City Treasurer

By-Law Number 2024-XX

Special Charge By-Law

A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program in Accordance with Ontario Regulation 586/06 (7 Wood Pecker Lane)

Passed: XXXX

Whereas at its meeting on February 2, 2021, Kingston City Council enacted By-Law 2021-23, A By-Law to Authorize the Undertaking of Energy Efficiency and Water Conservation Works on Private Residential Property as Local Improvements under the Kingston Home Energy Retrofit Program (KHERP), in accordance with Part III of Ontario Regulation 586/06, Local Improvement Charges - Priority Lien Status, enacted under the *Municipal Act, 2001*, S.O. 2001, c. 25 (“O. Reg. 586/06”); and

Whereas the owner(s) of the Benefitting Property and the City of Kingston (the “City”) have entered into a Property Owner Agreement (the “POA”) pursuant to Section 36.2 of O. Reg. 586/06 for the City to undertake work as a local improvement (the “Work”) on the Benefitting Property and to raise the cost of the Work (the “Cost”) by imposing a special charge on the Benefitting Property; and

Whereas the City Clerk has certified the POA pursuant to Section 36.4 of O. Reg. 586/06; and

Whereas the Work has been completed; and

Whereas a local improvement roll was prepared in accordance with Section 36.10 of O. Reg. 586/06, setting out the Cost, the proposed special charges to be imposed on the Benefitting Property, when the special charges are to be paid, and the lifetime of the Work; and

Whereas the City has given notice of the proposed local improvement roll to the owner(s) of the Benefitting Property pursuant to Section 36.11 of O. Reg. 586/06; and

Whereas the City Treasurer has certified the proposed local improvement roll in accordance with Section 36.11(2) of O. Reg. 586/06; and

Whereas Section 36.14 of O. Reg. 586/06 provides that after the Treasurer has certified the local improvement roll, the City shall by by-law provide that the amount specially charged on the lot set out in the roll shall be sufficient to raise the lot’s share of the cost by a number of equal annual payments and that a special charge shall be imposed in each year on the lot equal to the amount of the payment payable in that year;

Therefore be it resolved that the Council of The Corporation of the City of Kingston hereby enacts as follows:

1. The provisions of Section 36.14 of O. Reg. 586/06 apply to the Benefitting Property as a result of the completion of the Work pursuant to the POA.
2. The amounts specially charged on the lot as set out in the certified local improvement roll attached as Schedule “A” to this By-Law (the “Special Charge”) is sufficient to raise the lot’s share of the Cost and shall be imposed on and collected by annually adding the annual amount payable as set out in Schedule “A” to this By-Law (the “Annual Payments”) to the tax roll of the lot.
3. The Annual Payments as set out in certified local improvement roll attached as Schedule “A” do not extend beyond the lifetime of the Work.
4. The amount of each payment made in respect of the Special Charge shall be entered in the local improvement roll by the Treasurer.
5. This By-Law shall come into force and take effect on the date of its passing and shall be deemed repealed on the date on which the Treasurer certifies that the Special Charge has been paid in full.

Given First and Second Readings: Meeting date (Month day, year)

Given Third Reading and Passed: Meeting date (Month day, year)

Janet Jaynes
City Clerk

Bryan Paterson
Mayor

City of Kingston – Better Homes Kingston

Local Improvement Charges Added to Taxes

BHK Number	Roll Number	Tenant Number	Site Address	Lot	Property Owner(s)
BHK-0132	101109009022300	N/A	7 Wood Pecker Lane	N/A	Katherine Cartwright (land only - leased) Wendy Hurst (house owner and tax payer)

Local Improvement Charge								Detail Description
Cost of Work	Funding Amount	Interest Charge	Admin Charge	Special Charge (Total Amount owing)	When Special Charge to Be Paid	Lifetime of the Work	Annual Payment	
\$17,086.00	\$17,086.00	0%	\$0	\$12,086.00	Within 20 year(s) from the first Payment Date	20 Years	\$604.30	Better Homes Kingston Program - Local Improvement Charge added to taxes. The Special Charge amount is equal to the Funding Amount minus eligible incentive of \$5000. First payment due on the 2024 Interim Tax Bill.

Certified as sufficient, in accordance with O.Reg.586/06.

Desiree Kennedy, Chief Financial Officer and City Treasurer

By-Law Number 2024-XX

Special Charge By-Law

A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program in Accordance with Ontario Regulation 586/06 (28 Howard Crescent)

Passed: XXXX

Whereas at its meeting on February 2, 2021, Kingston City Council enacted By-Law 2021-23, A By-Law to Authorize the Undertaking of Energy Efficiency and Water Conservation Works on Private Residential Property as Local Improvements under the Kingston Home Energy Retrofit Program (KHERP), in accordance with Part III of Ontario Regulation 586/06, Local Improvement Charges - Priority Lien Status, enacted under the *Municipal Act, 2001*, S.O. 2001, c. 25 (“O. Reg. 586/06”); and

Whereas the owner(s) of the Benefitting Property and the City of Kingston (the “City”) have entered into a Property Owner Agreement (the “POA”) pursuant to Section 36.2 of O. Reg. 586/06 for the City to undertake work as a local improvement (the “Work”) on the Benefitting Property and to raise the cost of the Work (the “Cost”) by imposing a special charge on the Benefitting Property; and

Whereas the City Clerk has certified the POA pursuant to Section 36.4 of O. Reg. 586/06; and

Whereas the Work has been completed; and

Whereas a local improvement roll was prepared in accordance with Section 36.10 of O. Reg. 586/06, setting out the Cost, the proposed special charges to be imposed on the Benefitting Property, when the special charges are to be paid, and the lifetime of the Work; and

Whereas the City has given notice of the proposed local improvement roll to the owner(s) of the Benefitting Property pursuant to Section 36.11 of O. Reg. 586/06; and

Whereas the City Treasurer has certified the proposed local improvement roll in accordance with Section 36.11(2) of O. Reg. 586/06; and

Whereas Section 36.14 of O. Reg. 586/06 provides that after the Treasurer has certified the local improvement roll, the City shall by by-law provide that the amount specially charged on the lot set out in the roll shall be sufficient to raise the lot’s share of the cost by a number of equal annual payments and that a special charge shall be imposed in each year on the lot equal to the amount of the payment payable in that year;

Therefore be it resolved that the Council of The Corporation of the City of Kingston hereby enacts as follows:

1. The provisions of Section 36.14 of O. Reg. 586/06 apply to the Benefitting Property as a result of the completion of the Work pursuant to the POA.
2. The amounts specially charged on the lot as set out in the certified local improvement roll attached as Schedule “A” to this By-Law (the “Special Charge”) is sufficient to raise the lot’s share of the Cost and shall be imposed on and collected by annually adding the annual amount payable as set out in Schedule “A” to this By-Law (the “Annual Payments”) to the tax roll of the lot.
3. The Annual Payments as set out in certified local improvement roll attached as Schedule “A” do not extend beyond the lifetime of the Work.
4. The amount of each payment made in respect of the Special Charge shall be entered in the local improvement roll by the Treasurer.
5. This By-Law shall come into force and take effect on the date of its passing and shall be deemed repealed on the date on which the Treasurer certifies that the Special Charge has been paid in full.

Given First and Second Readings: Meeting date (Month day, year)

Given Third Reading and Passed: Meeting date (Month day, year)

Janet Jaynes
City Clerk

Bryan Paterson
Mayor

City of Kingston – Better Homes Kingston

Local Improvement Charges Added to Taxes

BHK Number	Roll Number	Tenant Number	Site Address	Lot	Property Owner(s)
BHK-0216	101106002011700	N/A	28 Howard Crescent	N/A	Ahmed Mahmoud Salah Amin, Haidy Yehia Fathi Mahmoud Elghamrawy

Local Improvement Charge								Detail Description
Cost of Work	Funding Amount	Interest Charge	Admin Charge	Special Charge (Total Amount owing)	When Special Charge to Be Paid	Lifetime of the Work	Annual Payment	
\$27,125.96	\$26,800.00	0%	\$0	\$21,800.00	Within 20 year(s) from the first Payment Date	20 Years	\$1,090.00	Better Homes Kingston Program - Local Improvement Charge added to taxes. The Special Charge amount is equal to the Funding Amount minus eligible incentive of \$5000. First payment due on the 2024 Interim Tax Bill.

Certified as sufficient, in accordance with O.Reg.586/06.

Desiree Kennedy, Chief Financial Officer and City Treasurer

By-Law Number 2024-XX

Special Charge By-Law

A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program in Accordance with Ontario Regulation 586/06 (2074 Balantrae Circle)

Passed: XXXX

Whereas at its meeting on February 2, 2021, Kingston City Council enacted By-Law 2021-23, A By-Law to Authorize the Undertaking of Energy Efficiency and Water Conservation Works on Private Residential Property as Local Improvements under the Kingston Home Energy Retrofit Program (KHERP), in accordance with Part III of Ontario Regulation 586/06, Local Improvement Charges - Priority Lien Status, enacted under the *Municipal Act, 2001*, S.O. 2001, c. 25 (“O. Reg. 586/06”); and

Whereas the owner(s) of the Benefitting Property and the City of Kingston (the “City”) have entered into a Property Owner Agreement (the “POA”) pursuant to Section 36.2 of O. Reg. 586/06 for the City to undertake work as a local improvement (the “Work”) on the Benefitting Property and to raise the cost of the Work (the “Cost”) by imposing a special charge on the Benefitting Property; and

Whereas the City Clerk has certified the POA pursuant to Section 36.4 of O. Reg. 586/06; and

Whereas the Work has been completed; and

Whereas a local improvement roll was prepared in accordance with Section 36.10 of O. Reg. 586/06, setting out the Cost, the proposed special charges to be imposed on the Benefitting Property, when the special charges are to be paid, and the lifetime of the Work; and

Whereas the City has given notice of the proposed local improvement roll to the owner(s) of the Benefitting Property pursuant to Section 36.11 of O. Reg. 586/06; and

Whereas the City Treasurer has certified the proposed local improvement roll in accordance with Section 36.11(2) of O. Reg. 586/06; and

Whereas Section 36.14 of O. Reg. 586/06 provides that after the Treasurer has certified the local improvement roll, the City shall by by-law provide that the amount specially charged on the lot set out in the roll shall be sufficient to raise the lot’s share of the cost by a number of equal annual payments and that a special charge shall be imposed in each year on the lot equal to the amount of the payment payable in that year;

Therefore be it resolved that the Council of The Corporation of the City of Kingston hereby enacts as follows:

1. The provisions of Section 36.14 of O. Reg. 586/06 apply to the Benefitting Property as a result of the completion of the Work pursuant to the POA.
2. The amounts specially charged on the lot as set out in the certified local improvement roll attached as Schedule “A” to this By-Law (the “Special Charge”) is sufficient to raise the lot’s share of the Cost and shall be imposed on and collected by annually adding the annual amount payable as set out in Schedule “A” to this By-Law (the “Annual Payments”) to the tax roll of the lot.
3. The Annual Payments as set out in certified local improvement roll attached as Schedule “A” do not extend beyond the lifetime of the Work.
4. The amount of each payment made in respect of the Special Charge shall be entered in the local improvement roll by the Treasurer.
5. This By-Law shall come into force and take effect on the date of its passing and shall be deemed repealed on the date on which the Treasurer certifies that the Special Charge has been paid in full.

Given First and Second Readings: Meeting date (Month day, year)

Given Third Reading and Passed: Meeting date (Month day, year)

Janet Jaynes
City Clerk

Bryan Paterson
Mayor

City of Kingston – Better Homes Kingston

Local Improvement Charges Added to Taxes

BHK Number	Roll Number	Tenant Number	Site Address	Lot	Property Owner(s)
BHK-0345	101108004017414	N/A	2074 Balantrae Circle	N/A	Martin Brouillard Tara McCarthy

Local Improvement Charge								Detail Description
Cost of Work	Funding Amount	Interest Charge	Admin Charge	Special Charge (Total Amount owing)	When Special Charge to Be Paid	Lifetime of the Work	Annual Payment	
\$19,498.15	\$19,498.15	0%	\$0	\$14,498.15	Within 18 year(s) from the first Payment Date	18 Years	\$805.45	Better Homes Kingston Program - Local Improvement Charge added to taxes. The Special Charge amount is equal to the Funding Amount minus eligible incentive of \$5000. First payment due on the 2024 Interim Tax Bill.

Certified as sufficient, in accordance with O.Reg.586/06.

Desiree Kennedy, Chief Financial Officer and City Treasurer

By-Law Number 2024-XX

Special Charge By-Law

A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program in Accordance with Ontario Regulation 586/06 (124 Kingscourt Avenue)

Passed: XXXX

Whereas at its meeting on February 2, 2021, Kingston City Council enacted By-Law 2021-23, A By-Law to Authorize the Undertaking of Energy Efficiency and Water Conservation Works on Private Residential Property as Local Improvements under the Kingston Home Energy Retrofit Program (KHERP), in accordance with Part III of Ontario Regulation 586/06, Local Improvement Charges - Priority Lien Status, enacted under the *Municipal Act, 2001*, S.O. 2001, c. 25 (“O. Reg. 586/06”); and

Whereas the owner(s) of the Benefitting Property and the City of Kingston (the “City”) have entered into a Property Owner Agreement (the “POA”) pursuant to Section 36.2 of O. Reg. 586/06 for the City to undertake work as a local improvement (the “Work”) on the Benefitting Property and to raise the cost of the Work (the “Cost”) by imposing a special charge on the Benefitting Property; and

Whereas the City Clerk has certified the POA pursuant to Section 36.4 of O. Reg. 586/06; and

Whereas the Work has been completed; and

Whereas a local improvement roll was prepared in accordance with Section 36.10 of O. Reg. 586/06, setting out the Cost, the proposed special charges to be imposed on the Benefitting Property, when the special charges are to be paid, and the lifetime of the Work; and

Whereas the City has given notice of the proposed local improvement roll to the owner(s) of the Benefitting Property pursuant to Section 36.11 of O. Reg. 586/06; and

Whereas the City Treasurer has certified the proposed local improvement roll in accordance with Section 36.11(2) of O. Reg. 586/06; and

Whereas Section 36.14 of O. Reg. 586/06 provides that after the Treasurer has certified the local improvement roll, the City shall by by-law provide that the amount specially charged on the lot set out in the roll shall be sufficient to raise the lot’s share of the cost by a number of equal annual payments and that a special charge shall be imposed in each year on the lot equal to the amount of the payment payable in that year;

Therefore be it resolved that the Council of The Corporation of the City of Kingston hereby enacts as follows:

1. The provisions of Section 36.14 of O. Reg. 586/06 apply to the Benefitting Property as a result of the completion of the Work pursuant to the POA.
2. The amounts specially charged on the lot as set out in the certified local improvement roll attached as Schedule “A” to this By-Law (the “Special Charge”) is sufficient to raise the lot’s share of the Cost and shall be imposed on and collected by annually adding the annual amount payable as set out in Schedule “A” to this By-Law (the “Annual Payments”) to the tax roll of the lot.
3. The Annual Payments as set out in certified local improvement roll attached as Schedule “A” do not extend beyond the lifetime of the Work.
4. The amount of each payment made in respect of the Special Charge shall be entered in the local improvement roll by the Treasurer.
5. This By-Law shall come into force and take effect on the date of its passing and shall be deemed repealed on the date on which the Treasurer certifies that the Special Charge has been paid in full.

Given First and Second Readings: Meeting date (Month day, year)

Given Third Reading and Passed: Meeting date (Month day, year)

Janet Jaynes
City Clerk

Bryan Paterson
Mayor

City of Kingston – Better Homes Kingston

Local Improvement Charges Added to Taxes

BHK Number	Roll Number	Tenant Number	Site Address	Lot	Property Owner(s)
BHK-0067	101105009000700	N/A	124 Kingscourt Avenue	N/A	John Culbert

Local Improvement Charge								Detail Description
Cost of Work	Funding Amount	Interest Charge	Admin Charge	Special Charge (Total Amount owing)	When Special Charge to Be Paid	Lifetime of the Work	Annual Payment	
\$22,022.56	\$18,700.00	0%	\$0	\$13,700.00	Within 10 year(s) from the first Payment Date	20 Years	\$685	Better Homes Kingston Program - Local Improvement Charge added to taxes. The Special Charge amount is equal to the Funding Amount minus eligible incentive of \$5000. First payment due on the 2024 Interim Tax Bill.

Certified as sufficient, in accordance with O.Reg.586/06.

Desiree Kennedy, Chief Financial Officer and City Treasurer

By-Law Number 2024-XX

Special Charge By-Law

A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program in Accordance with Ontario Regulation 586/06 (4028 Woodburn Road)

Passed: XXXX

Whereas at its meeting on February 2, 2021, Kingston City Council enacted By-Law 2021-23, A By-Law to Authorize the Undertaking of Energy Efficiency and Water Conservation Works on Private Residential Property as Local Improvements under the Kingston Home Energy Retrofit Program (KHERP), in accordance with Part III of Ontario Regulation 586/06, Local Improvement Charges - Priority Lien Status, enacted under the *Municipal Act, 2001*, S.O. 2001, c. 25 (“O. Reg. 586/06”); and

Whereas the owner(s) of the Benefitting Property and the City of Kingston (the “City”) have entered into a Property Owner Agreement (the “POA”) pursuant to Section 36.2 of O. Reg. 586/06 for the City to undertake work as a local improvement (the “Work”) on the Benefitting Property and to raise the cost of the Work (the “Cost”) by imposing a special charge on the Benefitting Property; and

Whereas the City Clerk has certified the POA pursuant to Section 36.4 of O. Reg. 586/06; and

Whereas the Work has been completed; and

Whereas a local improvement roll was prepared in accordance with Section 36.10 of O. Reg. 586/06, setting out the Cost, the proposed special charges to be imposed on the Benefitting Property, when the special charges are to be paid, and the lifetime of the Work; and

Whereas the City has given notice of the proposed local improvement roll to the owner(s) of the Benefitting Property pursuant to Section 36.11 of O. Reg. 586/06; and

Whereas the City Treasurer has certified the proposed local improvement roll in accordance with Section 36.11(2) of O. Reg. 586/06; and

Whereas Section 36.14 of O. Reg. 586/06 provides that after the Treasurer has certified the local improvement roll, the City shall by by-law provide that the amount specially charged on the lot set out in the roll shall be sufficient to raise the lot’s share of the cost by a number of equal annual payments and that a special charge shall be imposed in each year on the lot equal to the amount of the payment payable in that year;

Therefore be it resolved that the Council of The Corporation of the City of Kingston hereby enacts as follows:

1. The provisions of Section 36.14 of O. Reg. 586/06 apply to the Benefitting Property as a result of the completion of the Work pursuant to the POA.
2. The amounts specially charged on the lot as set out in the certified local improvement roll attached as Schedule “A” to this By-Law (the “Special Charge”) is sufficient to raise the lot’s share of the Cost and shall be imposed on and collected by annually adding the annual amount payable as set out in Schedule “A” to this By-Law (the “Annual Payments”) to the tax roll of the lot.
3. The Annual Payments as set out in certified local improvement roll attached as Schedule “A” do not extend beyond the lifetime of the Work.
4. The amount of each payment made in respect of the Special Charge shall be entered in the local improvement roll by the Treasurer.
5. This By-Law shall come into force and take effect on the date of its passing and shall be deemed repealed on the date on which the Treasurer certifies that the Special Charge has been paid in full.

Given First and Second Readings: Meeting date (Month day, year)

Given Third Reading and Passed: Meeting date (Month day, year)

Janet Jaynes
City Clerk

Bryan Paterson
Mayor

City of Kingston – Better Homes Kingston

Local Improvement Charges Added to Taxes

BHK Number	Roll Number	Tenant Number	Site Address	Lot	Property Owner(s)
BHK-0450	101109001002800	N/A	4028 Woodburn Road	N/A	Cheryl Dickson Bryan Dickson

Local Improvement Charge								Detail Description
Cost of Work	Funding Amount	Interest Charge	Admin Charge	Special Charge (Total Amount owing)	When Special Charge to Be Paid	Lifetime of the Work	Annual Payment	
\$17,949.03	\$13,300.00	0%	\$0	\$8,300.00	Within 20 year(s) from the first Payment Date	20 Years	\$415.00	Better Homes Kingston Program - Local Improvement Charge added to taxes. The Special Charge amount is equal to the Funding Amount minus eligible incentive of \$5000. First payment due on the 2024 Interim Tax Bill.

Certified as sufficient, in accordance with O.Reg.586/06.

Desiree Kennedy, Chief Financial Officer and City Treasurer

By-Law Number 2024-XX

Special Charge By-Law

A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program in Accordance with Ontario Regulation 586/06 (42 Richardson Drive)

Passed: XXXX

Whereas at its meeting on February 2, 2021, Kingston City Council enacted By-Law 2021-23, A By-Law to Authorize the Undertaking of Energy Efficiency and Water Conservation Works on Private Residential Property as Local Improvements under the Kingston Home Energy Retrofit Program (KHERP), in accordance with Part III of Ontario Regulation 586/06, Local Improvement Charges - Priority Lien Status, enacted under the *Municipal Act, 2001*, S.O. 2001, c. 25 (“O. Reg. 586/06”); and

Whereas the owner(s) of the Benefitting Property and the City of Kingston (the “City”) have entered into a Property Owner Agreement (the “POA”) pursuant to Section 36.2 of O. Reg. 586/06 for the City to undertake work as a local improvement (the “Work”) on the Benefitting Property and to raise the cost of the Work (the “Cost”) by imposing a special charge on the Benefitting Property; and

Whereas the City Clerk has certified the POA pursuant to Section 36.4 of O. Reg. 586/06; and

Whereas the Work has been completed; and

Whereas a local improvement roll was prepared in accordance with Section 36.10 of O. Reg. 586/06, setting out the Cost, the proposed special charges to be imposed on the Benefitting Property, when the special charges are to be paid, and the lifetime of the Work; and

Whereas the City has given notice of the proposed local improvement roll to the owner(s) of the Benefitting Property pursuant to Section 36.11 of O. Reg. 586/06; and

Whereas the City Treasurer has certified the proposed local improvement roll in accordance with Section 36.11(2) of O. Reg. 586/06; and

Whereas Section 36.14 of O. Reg. 586/06 provides that after the Treasurer has certified the local improvement roll, the City shall by by-law provide that the amount specially charged on the lot set out in the roll shall be sufficient to raise the lot’s share of the cost by a number of equal annual payments and that a special charge shall be imposed in each year on the lot equal to the amount of the payment payable in that year;

Therefore be it resolved that the Council of The Corporation of the City of Kingston hereby enacts as follows:

1. The provisions of Section 36.14 of O. Reg. 586/06 apply to the Benefitting Property as a result of the completion of the Work pursuant to the POA.
2. The amounts specially charged on the lot as set out in the certified local improvement roll attached as Schedule “A” to this By-Law (the “Special Charge”) is sufficient to raise the lot’s share of the Cost and shall be imposed on and collected by annually adding the annual amount payable as set out in Schedule “A” to this By-Law (the “Annual Payments”) to the tax roll of the lot.
3. The Annual Payments as set out in certified local improvement roll attached as Schedule “A” do not extend beyond the lifetime of the Work.
4. The amount of each payment made in respect of the Special Charge shall be entered in the local improvement roll by the Treasurer.
5. This By-Law shall come into force and take effect on the date of its passing and shall be deemed repealed on the date on which the Treasurer certifies that the Special Charge has been paid in full.

Given First and Second Readings: Meeting date (Month day, year)

Given Third Reading and Passed: Meeting date (Month day, year)

Janet Jaynes
City Clerk

Bryan Paterson
Mayor

City of Kingston – Better Homes Kingston

Local Improvement Charges Added to Taxes

BHK Number	Roll Number	Tenant Number	Site Address	Lot	Property Owner(s)
BHK-0263	101107016010300	N/A	42 Richardson Drive	N/A	Roger Beech

Local Improvement Charge								Detail Description
Cost of Work	Funding Amount	Interest Charge	Admin Charge	Special Charge (Total Amount owing)	When Special Charge to Be Paid	Lifetime of the Work	Annual Payment	
\$38,064.05	\$31,300.00	0%	\$0	\$26,300.00	Within 20 year(s) from the first Payment Date	20 Years	\$1,315	Better Homes Kingston Program - Local Improvement Charge added to taxes. The Special Charge amount is equal to the Funding Amount minus eligible incentive of \$5000. First payment due on the 2024 Interim Tax Bill.

Certified as sufficient, in accordance with O.Reg.586/06.

Desiree Kennedy, Chief Financial Officer and City Treasurer

By-Law Number 2024-XX

Special Charge By-Law

A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program in Accordance with Ontario Regulation 586/06 (553 Mount Chesney Road)

Passed: XXXX

Whereas at its meeting on February 2, 2021, Kingston City Council enacted By-Law 2021-23, A By-Law to Authorize the Undertaking of Energy Efficiency and Water Conservation Works on Private Residential Property as Local Improvements under the Kingston Home Energy Retrofit Program (KHERP), in accordance with Part III of Ontario Regulation 586/06, Local Improvement Charges - Priority Lien Status, enacted under the *Municipal Act, 2001*, S.O. 2001, c. 25 (“O. Reg. 586/06”); and

Whereas the owner(s) of the Benefitting Property and the City of Kingston (the “City”) have entered into a Property Owner Agreement (the “POA”) pursuant to Section 36.2 of O. Reg. 586/06 for the City to undertake work as a local improvement (the “Work”) on the Benefitting Property and to raise the cost of the Work (the “Cost”) by imposing a special charge on the Benefitting Property; and

Whereas the City Clerk has certified the POA pursuant to Section 36.4 of O. Reg. 586/06; and

Whereas the Work has been completed; and

Whereas a local improvement roll was prepared in accordance with Section 36.10 of O. Reg. 586/06, setting out the Cost, the proposed special charges to be imposed on the Benefitting Property, when the special charges are to be paid, and the lifetime of the Work; and

Whereas the City has given notice of the proposed local improvement roll to the owner(s) of the Benefitting Property pursuant to Section 36.11 of O. Reg. 586/06; and

Whereas the City Treasurer has certified the proposed local improvement roll in accordance with Section 36.11(2) of O. Reg. 586/06; and

Whereas Section 36.14 of O. Reg. 586/06 provides that after the Treasurer has certified the local improvement roll, the City shall by by-law provide that the amount specially charged on the lot set out in the roll shall be sufficient to raise the lot’s share of the cost by a number of equal annual payments and that a special charge shall be imposed in each year on the lot equal to the amount of the payment payable in that year;

Therefore be it resolved that the Council of The Corporation of the City of Kingston hereby enacts as follows:

1. The provisions of Section 36.14 of O. Reg. 586/06 apply to the Benefitting Property as a result of the completion of the Work pursuant to the POA.
2. The amounts specially charged on the lot as set out in the certified local improvement roll attached as Schedule “A” to this By-Law (the “Special Charge”) is sufficient to raise the lot’s share of the Cost and shall be imposed on and collected by annually adding the annual amount payable as set out in Schedule “A” to this By-Law (the “Annual Payments”) to the tax roll of the lot.
3. The Annual Payments as set out in certified local improvement roll attached as Schedule “A” do not extend beyond the lifetime of the Work.
4. The amount of each payment made in respect of the Special Charge shall be entered in the local improvement roll by the Treasurer.
5. This By-Law shall come into force and take effect on the date of its passing and shall be deemed repealed on the date on which the Treasurer certifies that the Special Charge has been paid in full.

Given First and Second Readings: Meeting date (Month day, year)

Given Third Reading and Passed: Meeting date (Month day, year)

Janet Jaynes
City Clerk

Bryan Paterson
Mayor

City of Kingston – Better Homes Kingston

Local Improvement Charges Added to Taxes

BHK Number	Roll Number	Tenant Number	Site Address	Lot	Property Owner(s)
BHK-0174	101108027024102	N/A	553 Mount Chesney Road	N/A	Brandon Smijan Michaela Lasher

Local Improvement Charge								Detail Description
Cost of Work	Funding Amount	Interest Charge	Admin Charge	Special Charge (Total Amount owing)	When Special Charge to Be Paid	Lifetime of the Work	Annual Payment	
\$22,436.95	\$22,436.95	0%	\$0	\$17,436.95	Within 20 year(s) from the first Payment Date	20 Years	\$871.84	Better Homes Kingston Program - Local Improvement Charge added to taxes. The Special Charge amount is equal to the Funding Amount minus eligible incentive of \$5000. First payment due on the 2024 Interim Tax Bill.

Certified as sufficient, in accordance with O.Reg.586/06.

Desiree Kennedy, Chief Financial Officer and City Treasurer

By-Law Number 2024-XX

Special Charge By-Law

A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program in Accordance with Ontario Regulation 586/06 (531 Forest Hill Drive East)

Passed: XXXX

Whereas at its meeting on February 2, 2021, Kingston City Council enacted By-Law 2021-23, A By-Law to Authorize the Undertaking of Energy Efficiency and Water Conservation Works on Private Residential Property as Local Improvements under the Kingston Home Energy Retrofit Program (KHERP), in accordance with Part III of Ontario Regulation 586/06, Local Improvement Charges - Priority Lien Status, enacted under the *Municipal Act, 2001*, S.O. 2001, c. 25 (“O. Reg. 586/06”); and

Whereas the owner(s) of the Benefitting Property and the City of Kingston (the “City”) have entered into a Property Owner Agreement (the “POA”) pursuant to Section 36.2 of O. Reg. 586/06 for the City to undertake work as a local improvement (the “Work”) on the Benefitting Property and to raise the cost of the Work (the “Cost”) by imposing a special charge on the Benefitting Property; and

Whereas the City Clerk has certified the POA pursuant to Section 36.4 of O. Reg. 586/06; and

Whereas the Work has been completed; and

Whereas a local improvement roll was prepared in accordance with Section 36.10 of O. Reg. 586/06, setting out the Cost, the proposed special charges to be imposed on the Benefitting Property, when the special charges are to be paid, and the lifetime of the Work; and

Whereas the City has given notice of the proposed local improvement roll to the owner(s) of the Benefitting Property pursuant to Section 36.11 of O. Reg. 586/06; and

Whereas the City Treasurer has certified the proposed local improvement roll in accordance with Section 36.11(2) of O. Reg. 586/06; and

Whereas Section 36.14 of O. Reg. 586/06 provides that after the Treasurer has certified the local improvement roll, the City shall by by-law provide that the amount specially charged on the lot set out in the roll shall be sufficient to raise the lot’s share of the cost by a number of equal annual payments and that a special charge shall be imposed in each year on the lot equal to the amount of the payment payable in that year;

Therefore be it resolved that the Council of The Corporation of the City of Kingston hereby enacts as follows:

1. The provisions of Section 36.14 of O. Reg. 586/06 apply to the Benefitting Property as a result of the completion of the Work pursuant to the POA.
2. The amounts specially charged on the lot as set out in the certified local improvement roll attached as Schedule “A” to this By-Law (the “Special Charge”) is sufficient to raise the lot’s share of the Cost and shall be imposed on and collected by annually adding the annual amount payable as set out in Schedule “A” to this By-Law (the “Annual Payments”) to the tax roll of the lot.
3. The Annual Payments as set out in certified local improvement roll attached as Schedule “A” do not extend beyond the lifetime of the Work.
4. The amount of each payment made in respect of the Special Charge shall be entered in the local improvement roll by the Treasurer.
5. This By-Law shall come into force and take effect on the date of its passing and shall be deemed repealed on the date on which the Treasurer certifies that the Special Charge has been paid in full.

Given First and Second Readings: Meeting date (Month day, year)

Given Third Reading and Passed: Meeting date (Month day, year)

Janet Jaynes
City Clerk

Bryan Paterson
Mayor

City of Kingston – Better Homes Kingston

Local Improvement Charges Added to Taxes

BHK Number	Roll Number	Tenant Number	Site Address	Lot	Property Owner(s)
BHK-0055	101108016015745	N/A	531 Forest Hill Drive East	N/A	Catharina Summers Meghan Summers

Local Improvement Charge								
Cost of Work	Funding Amount	Interest Charge	Admin Charge	Special Charge (Total Amount owing)	When Special Charge to Be Paid	Lifetime of the Work	Annual Payment	Detail Description
\$32,977.87	\$32,977.87	0%	\$0	\$27,977.87	Within 20 year(s) from the first Payment Date	20 Years	\$1,398.89	Better Homes Kingston Program - Local Improvement Charge added to taxes. The Special Charge amount is equal to the Funding Amount minus eligible incentive of \$5000. First payment due on the 2024 Interim Tax Bill.

Certified as sufficient, in accordance with O.Reg.586/06.

Desiree Kennedy, Chief Financial Officer and City Treasurer

By-Law Number 2024-XX

Special Charge By-Law

A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program in Accordance with Ontario Regulation 586/06 (239 Days Road)

Passed: XXXX

Whereas at its meeting on February 2, 2021, Kingston City Council enacted By-Law 2021-23, A By-Law to Authorize the Undertaking of Energy Efficiency and Water Conservation Works on Private Residential Property as Local Improvements under the Kingston Home Energy Retrofit Program (KHERP), in accordance with Part III of Ontario Regulation 586/06, Local Improvement Charges - Priority Lien Status, enacted under the *Municipal Act, 2001*, S.O. 2001, c. 25 ("O. Reg. 586/06"); and

Whereas the owner(s) of the Benefitting Property and the City of Kingston (the "City") have entered into a Property Owner Agreement (the "POA") pursuant to Section 36.2 of O. Reg. 586/06 for the City to undertake work as a local improvement (the "Work") on the Benefitting Property and to raise the cost of the Work (the "Cost") by imposing a special charge on the Benefitting Property; and

Whereas the City Clerk has certified the POA pursuant to Section 36.4 of O. Reg. 586/06; and

Whereas the Work has been completed; and

Whereas a local improvement roll was prepared in accordance with Section 36.10 of O. Reg. 586/06, setting out the Cost, the proposed special charges to be imposed on the Benefitting Property, when the special charges are to be paid, and the lifetime of the Work; and

Whereas the City has given notice of the proposed local improvement roll to the owner(s) of the Benefitting Property pursuant to Section 36.11 of O. Reg. 586/06; and

Whereas the City Treasurer has certified the proposed local improvement roll in accordance with Section 36.11(2) of O. Reg. 586/06; and

Whereas Section 36.14 of O. Reg. 586/06 provides that after the Treasurer has certified the local improvement roll, the City shall by by-law provide that the amount specially charged on the lot set out in the roll shall be sufficient to raise the lot's share of the cost by a number of equal annual payments and that a special charge shall be imposed in each year on the lot equal to the amount of the payment payable in that year;

Therefore be it resolved that the Council of The Corporation of the City of Kingston hereby enacts as follows:

1. The provisions of Section 36.14 of O. Reg. 586/06 apply to the Benefitting Property as a result of the completion of the Work pursuant to the POA.
2. The amounts specially charged on the lot as set out in the certified local improvement roll attached as Schedule “A” to this By-Law (the “Special Charge”) is sufficient to raise the lot’s share of the Cost and shall be imposed on and collected by annually adding the annual amount payable as set out in Schedule “A” to this By-Law (the “Annual Payments”) to the tax roll of the lot.
3. The Annual Payments as set out in certified local improvement roll attached as Schedule “A” do not extend beyond the lifetime of the Work.
4. The amount of each payment made in respect of the Special Charge shall be entered in the local improvement roll by the Treasurer.
5. This By-Law shall come into force and take effect on the date of its passing and shall be deemed repealed on the date on which the Treasurer certifies that the Special Charge has been paid in full.

Given First and Second Readings: Meeting date (Month day, year)

Given Third Reading and Passed: Meeting date (Month day, year)

Janet Jaynes
City Clerk

Bryan Paterson
Mayor

City of Kingston – Better Homes Kingston

Local Improvement Charges Added to Taxes

BHK Number	Roll Number	Tenant Number	Site Address	Lot	Property Owner(s)
BHK-0286	101108009012200	N/A	239 Days Road	N/A	James Corbett

Local Improvement Charge								Detail Description
Cost of Work	Funding Amount	Interest Charge	Admin Charge	Special Charge (Total Amount owing)	When Special Charge to Be Paid	Lifetime of the Work	Annual Payment	
\$28,473.70	\$22,600.00	0%	\$0	\$17,600.00	Within 20 year(s) from the first Payment Date	20 Years	\$880.00	Better Homes Kingston Program - Local Improvement Charge added to taxes. The Special Charge amount is equal to the Funding Amount minus eligible incentive of \$5000. First payment due on the 2024 Interim Tax Bill.

Certified as sufficient, in accordance with O.Reg.586/06.

Desiree Kennedy, Chief Financial Officer and City Treasurer

By-Law Number 2024-XX

Special Charge By-Law

A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program in Accordance with Ontario Regulation 586/06 (2973 Orser Road)

Passed: XXXX

Whereas at its meeting on February 2, 2021, Kingston City Council enacted By-Law 2021-23, A By-Law to Authorize the Undertaking of Energy Efficiency and Water Conservation Works on Private Residential Property as Local Improvements under the Kingston Home Energy Retrofit Program (KHERP), in accordance with Part III of Ontario Regulation 586/06, Local Improvement Charges - Priority Lien Status, enacted under the *Municipal Act, 2001*, S.O. 2001, c. 25 (“O. Reg. 586/06”); and

Whereas the owner(s) of the Benefitting Property and the City of Kingston (the “City”) have entered into a Property Owner Agreement (the “POA”) pursuant to Section 36.2 of O. Reg. 586/06 for the City to undertake work as a local improvement (the “Work”) on the Benefitting Property and to raise the cost of the Work (the “Cost”) by imposing a special charge on the Benefitting Property; and

Whereas the City Clerk has certified the POA pursuant to Section 36.4 of O. Reg. 586/06; and

Whereas the Work has been completed; and

Whereas a local improvement roll was prepared in accordance with Section 36.10 of O. Reg. 586/06, setting out the Cost, the proposed special charges to be imposed on the Benefitting Property, when the special charges are to be paid, and the lifetime of the Work; and

Whereas the City has given notice of the proposed local improvement roll to the owner(s) of the Benefitting Property pursuant to Section 36.11 of O. Reg. 586/06; and

Whereas the City Treasurer has certified the proposed local improvement roll in accordance with Section 36.11(2) of O. Reg. 586/06; and

Whereas Section 36.14 of O. Reg. 586/06 provides that after the Treasurer has certified the local improvement roll, the City shall by by-law provide that the amount specially charged on the lot set out in the roll shall be sufficient to raise the lot’s share of the cost by a number of equal annual payments and that a special charge shall be imposed in each year on the lot equal to the amount of the payment payable in that year;

Therefore be it resolved that the Council of The Corporation of the City of Kingston hereby enacts as follows:

1. The provisions of Section 36.14 of O. Reg. 586/06 apply to the Benefitting Property as a result of the completion of the Work pursuant to the POA.
2. The amounts specially charged on the lot as set out in the certified local improvement roll attached as Schedule “A” to this By-Law (the “Special Charge”) is sufficient to raise the lot’s share of the Cost and shall be imposed on and collected by annually adding the annual amount payable as set out in Schedule “A” to this By-Law (the “Annual Payments”) to the tax roll of the lot.
3. The Annual Payments as set out in certified local improvement roll attached as Schedule “A” do not extend beyond the lifetime of the Work.
4. The amount of each payment made in respect of the Special Charge shall be entered in the local improvement roll by the Treasurer.
5. This By-Law shall come into force and take effect on the date of its passing and shall be deemed repealed on the date on which the Treasurer certifies that the Special Charge has been paid in full.

Given First and Second Readings: Meeting date (Month day, year)

Given Third Reading and Passed: Meeting date (Month day, year)

Janet Jaynes
City Clerk

Bryan Paterson
Mayor

City of Kingston – Better Homes Kingston

Local Improvement Charges Added to Taxes

BHK Number	Roll Number	Tenant Number	Site Address	Lot	Property Owner(s)
BHK-0153	101108023012350	N/A	2973 Orser Road	N/A	Chad Locke Jessica Locke Karen Eves

Local Improvement Charge								Detail Description
Cost of Work	Funding Amount	Interest Charge	Admin Charge	Special Charge (Total Amount owing)	When Special Charge to Be Paid	Lifetime of the Work	Annual Payment	
\$47,119.32	\$40,000.00	0%	\$0	\$35,000.00	Within 20 year(s) from the first Payment Date	20 Years	\$1,750	Better Homes Kingston Program - Local Improvement Charge added to taxes. The Special Charge amount is equal to the Funding Amount minus eligible incentive of \$5000. First payment due on the 2024 Interim Tax Bill.

Certified as sufficient, in accordance with O.Reg.586/06.

Desiree Kennedy, Chief Financial Officer and City Treasurer

By-Law Number 2024-XX

Special Charge By-Law

A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program in Accordance with Ontario Regulation 586/06 (164 Willingdon Avenue)

Passed: XXXX

Whereas at its meeting on February 2, 2021, Kingston City Council enacted By-Law 2021-23, A By-Law to Authorize the Undertaking of Energy Efficiency and Water Conservation Works on Private Residential Property as Local Improvements under the Kingston Home Energy Retrofit Program (KHERP), in accordance with Part III of Ontario Regulation 586/06, Local Improvement Charges - Priority Lien Status, enacted under the *Municipal Act, 2001*, S.O. 2001, c. 25 (“O. Reg. 586/06”); and

Whereas the owner(s) of the Benefitting Property and the City of Kingston (the “City”) have entered into a Property Owner Agreement (the “POA”) pursuant to Section 36.2 of O. Reg. 586/06 for the City to undertake work as a local improvement (the “Work”) on the Benefitting Property and to raise the cost of the Work (the “Cost”) by imposing a special charge on the Benefitting Property; and

Whereas the City Clerk has certified the POA pursuant to Section 36.4 of O. Reg. 586/06; and

Whereas the Work has been completed; and

Whereas a local improvement roll was prepared in accordance with Section 36.10 of O. Reg. 586/06, setting out the Cost, the proposed special charges to be imposed on the Benefitting Property, when the special charges are to be paid, and the lifetime of the Work; and

Whereas the City has given notice of the proposed local improvement roll to the owner(s) of the Benefitting Property pursuant to Section 36.11 of O. Reg. 586/06; and

Whereas the City Treasurer has certified the proposed local improvement roll in accordance with Section 36.11(2) of O. Reg. 586/06; and

Whereas Section 36.14 of O. Reg. 586/06 provides that after the Treasurer has certified the local improvement roll, the City shall by by-law provide that the amount specially charged on the lot set out in the roll shall be sufficient to raise the lot’s share of the cost by a number of equal annual payments and that a special charge shall be imposed in each year on the lot equal to the amount of the payment payable in that year;

Therefore be it resolved that the Council of The Corporation of the City of Kingston hereby enacts as follows:

1. The provisions of Section 36.14 of O. Reg. 586/06 apply to the Benefitting Property as a result of the completion of the Work pursuant to the POA.
2. The amounts specially charged on the lot as set out in the certified local improvement roll attached as Schedule “A” to this By-Law (the “Special Charge”) is sufficient to raise the lot’s share of the Cost and shall be imposed on and collected by annually adding the annual amount payable as set out in Schedule “A” to this By-Law (the “Annual Payments”) to the tax roll of the lot.
3. The Annual Payments as set out in certified local improvement roll attached as Schedule “A” do not extend beyond the lifetime of the Work.
4. The amount of each payment made in respect of the Special Charge shall be entered in the local improvement roll by the Treasurer.
5. This By-Law shall come into force and take effect on the date of its passing and shall be deemed repealed on the date on which the Treasurer certifies that the Special Charge has been paid in full.

Given First and Second Readings: Meeting date (Month day, year)

Given Third Reading and Passed: Meeting date (Month day, year)

Janet Jaynes
City Clerk

Bryan Paterson
Mayor

City of Kingston – Better Homes Kingston

Local Improvement Charges Added to Taxes

BHK Number	Roll Number	Tenant Number	Site Address	Lot	Property Owner(s)
BHK-0392	101107002007100	N/A	164 Willingdon Avenue	N/A	Karen Alexander

Local Improvement Charge								Detail Description
Cost of Work	Funding Amount	Interest Charge	Admin Charge	Special Charge (Total Amount owing)	When Special Charge to Be Paid	Lifetime of the Work	Annual Payment	
\$18,402.82	\$18,402.82	0%	\$0	\$13,402.82	Within 20 year(s) from the first Payment Date	20 Years	\$670.14	Better Homes Kingston Program - Local Improvement Charge added to taxes. The Special Charge amount is equal to the Funding Amount minus eligible incentive of \$5000. First payment due on the 2024 Interim Tax Bill.

Certified as sufficient, in accordance with O.Reg.586/06.

Desiree Kennedy, Chief Financial Officer and City Treasurer

By-Law Number 2024-XX

Special Charge By-Law

A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program in Accordance with Ontario Regulation 586/06 (620 Victoria Street)

Passed: XXXX

Whereas at its meeting on February 2, 2021, Kingston City Council enacted By-Law 2021-23, A By-Law to Authorize the Undertaking of Energy Efficiency and Water Conservation Works on Private Residential Property as Local Improvements under the Kingston Home Energy Retrofit Program (KHERP), in accordance with Part III of Ontario Regulation 586/06, Local Improvement Charges - Priority Lien Status, enacted under the *Municipal Act, 2001*, S.O. 2001, c. 25 (“O. Reg. 586/06”); and

Whereas the owner(s) of the Benefitting Property and the City of Kingston (the “City”) have entered into a Property Owner Agreement (the “POA”) pursuant to Section 36.2 of O. Reg. 586/06 for the City to undertake work as a local improvement (the “Work”) on the Benefitting Property and to raise the cost of the Work (the “Cost”) by imposing a special charge on the Benefitting Property; and

Whereas the City Clerk has certified the POA pursuant to Section 36.4 of O. Reg. 586/06; and

Whereas the Work has been completed; and

Whereas a local improvement roll was prepared in accordance with Section 36.10 of O. Reg. 586/06, setting out the Cost, the proposed special charges to be imposed on the Benefitting Property, when the special charges are to be paid, and the lifetime of the Work; and

Whereas the City has given notice of the proposed local improvement roll to the owner(s) of the Benefitting Property pursuant to Section 36.11 of O. Reg. 586/06; and

Whereas the City Treasurer has certified the proposed local improvement roll in accordance with Section 36.11(2) of O. Reg. 586/06; and

Whereas Section 36.14 of O. Reg. 586/06 provides that after the Treasurer has certified the local improvement roll, the City shall by by-law provide that the amount specially charged on the lot set out in the roll shall be sufficient to raise the lot’s share of the cost by a number of equal annual payments and that a special charge shall be imposed in each year on the lot equal to the amount of the payment payable in that year;

Therefore be it resolved that the Council of The Corporation of the City of Kingston hereby enacts as follows:

1. The provisions of Section 36.14 of O. Reg. 586/06 apply to the Benefitting Property as a result of the completion of the Work pursuant to the POA.
2. The amounts specially charged on the lot as set out in the certified local improvement roll attached as Schedule “A” to this By-Law (the “Special Charge”) is sufficient to raise the lot’s share of the Cost and shall be imposed on and collected by annually adding the annual amount payable as set out in Schedule “A” to this By-Law (the “Annual Payments”) to the tax roll of the lot.
3. The Annual Payments as set out in certified local improvement roll attached as Schedule “A” do not extend beyond the lifetime of the Work.
4. The amount of each payment made in respect of the Special Charge shall be entered in the local improvement roll by the Treasurer.
5. This By-Law shall come into force and take effect on the date of its passing and shall be deemed repealed on the date on which the Treasurer certifies that the Special Charge has been paid in full.

Given First and Second Readings: Meeting date (Month day, year)

Given Third Reading and Passed: Meeting date (Month day, year)

Janet Jaynes
City Clerk

Bryan Paterson
Mayor

City of Kingston – Better Homes Kingston

Local Improvement Charges Added to Taxes

BHK Number	Roll Number	Tenant Number	Site Address	Lot	Property Owner(s)
BHK-0195	101105004006600	N/A	620 Victoria Street	N/A	Laura Phillips Michel Zogheib

Local Improvement Charge								Detail Description
Cost of Work	Funding Amount	Interest Charge	Admin Charge	Special Charge (Total Amount owing)	When Special Charge to Be Paid	Lifetime of the Work	Annual Payment	
\$18,031.25	\$18,031.25	0%	\$0	\$13,031.25	Within 20 year(s) from the first Payment Date	20 Years	\$651.56	Better Homes Kingston Program - Local Improvement Charge added to taxes. The Special Charge amount is equal to the Funding Amount minus eligible incentive of \$5000. First payment due on the 2024 Interim Tax Bill.

Certified as sufficient, in accordance with O.Reg.586/06.

Desiree Kennedy, Chief Financial Officer and City Treasurer

By-Law Number 2024-XX

Special Charge By-Law

A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program in Accordance with Ontario Regulation 586/06 (88 Durham Street)

Passed: XXXX

Whereas at its meeting on February 2, 2021, Kingston City Council enacted By-Law 2021-23, A By-Law to Authorize the Undertaking of Energy Efficiency and Water Conservation Works on Private Residential Property as Local Improvements under the Kingston Home Energy Retrofit Program (KHERP), in accordance with Part III of Ontario Regulation 586/06, Local Improvement Charges - Priority Lien Status, enacted under the *Municipal Act, 2001*, S.O. 2001, c. 25 (“O. Reg. 586/06”); and

Whereas the owner(s) of the Benefitting Property and the City of Kingston (the “City”) have entered into a Property Owner Agreement (the “POA”) pursuant to Section 36.2 of O. Reg. 586/06 for the City to undertake work as a local improvement (the “Work”) on the Benefitting Property and to raise the cost of the Work (the “Cost”) by imposing a special charge on the Benefitting Property; and

Whereas the City Clerk has certified the POA pursuant to Section 36.4 of O. Reg. 586/06; and

Whereas the Work has been completed; and

Whereas a local improvement roll was prepared in accordance with Section 36.10 of O. Reg. 586/06, setting out the Cost, the proposed special charges to be imposed on the Benefitting Property, when the special charges are to be paid, and the lifetime of the Work; and

Whereas the City has given notice of the proposed local improvement roll to the owner(s) of the Benefitting Property pursuant to Section 36.11 of O. Reg. 586/06; and

Whereas the City Treasurer has certified the proposed local improvement roll in accordance with Section 36.11(2) of O. Reg. 586/06; and

Whereas Section 36.14 of O. Reg. 586/06 provides that after the Treasurer has certified the local improvement roll, the City shall by by-law provide that the amount specially charged on the lot set out in the roll shall be sufficient to raise the lot’s share of the cost by a number of equal annual payments and that a special charge shall be imposed in each year on the lot equal to the amount of the payment payable in that year;

Therefore be it resolved that the Council of The Corporation of the City of Kingston hereby enacts as follows:

1. The provisions of Section 36.14 of O. Reg. 586/06 apply to the Benefitting Property as a result of the completion of the Work pursuant to the POA.
2. The amounts specially charged on the lot as set out in the certified local improvement roll attached as Schedule “A” to this By-Law (the “Special Charge”) is sufficient to raise the lot’s share of the Cost and shall be imposed on and collected by annually adding the annual amount payable as set out in Schedule “A” to this By-Law (the “Annual Payments”) to the tax roll of the lot.
3. The Annual Payments as set out in certified local improvement roll attached as Schedule “A” do not extend beyond the lifetime of the Work.
4. The amount of each payment made in respect of the Special Charge shall be entered in the local improvement roll by the Treasurer.
5. This By-Law shall come into force and take effect on the date of its passing and shall be deemed repealed on the date on which the Treasurer certifies that the Special Charge has been paid in full.

Given First and Second Readings: Meeting date (Month day, year)

Given Third Reading and Passed: Meeting date (Month day, year)

Janet Jaynes
City Clerk

Bryan Paterson
Mayor

City of Kingston – Better Homes Kingston

Local Improvement Charges Added to Taxes

BHK Number	Roll Number	Tenant Number	Site Address	Lot	Property Owner(s)
BHK-0297	101102003002600	N/A	88 Durham Street	N/A	Leslie Shipp Warren Elston Wiedersprecher

Local Improvement Charge								Detail Description
Cost of Work	Funding Amount	Interest Charge	Admin Charge	Special Charge (Total Amount owing)	When Special Charge to Be Paid	Lifetime of the Work	Annual Payment	
\$23,719.96	\$23,719.96	0%	\$0	\$18,719.96	Within 20 year(s) from the first Payment Date	20 Years	\$935.99	Better Homes Kingston Program - Local Improvement Charge added to taxes. The Special Charge amount is equal to the Funding Amount minus eligible incentive of \$5000. First payment due on the 2024 Interim Tax Bill.

Certified as sufficient, in accordance with O.Reg.586/06.

Desiree Kennedy, Chief Financial Officer and City Treasurer

By-Law Number 2024-XX

Special Charge By-Law

**A By-Law to Authorize the Imposition of a Special Charge under the Better Homes
Kingston Program in Accordance with Ontario Regulation 586/06 (246 Chelsea
Road)**

Passed: XXXX

Whereas at its meeting on February 2, 2021, Kingston City Council enacted By-Law 2021-23, A By-Law to Authorize the Undertaking of Energy Efficiency and Water Conservation Works on Private Residential Property as Local Improvements under the Kingston Home Energy Retrofit Program (KHERP), in accordance with Part III of Ontario Regulation 586/06, Local Improvement Charges - Priority Lien Status, enacted under the *Municipal Act, 2001*, S.O. 2001, c. 25 (“O. Reg. 586/06”); and

Whereas the owner(s) of the Benefitting Property and the City of Kingston (the “City”) have entered into a Property Owner Agreement (the “POA”) pursuant to Section 36.2 of O. Reg. 586/06 for the City to undertake work as a local improvement (the “Work”) on the Benefitting Property and to raise the cost of the Work (the “Cost”) by imposing a special charge on the Benefitting Property; and

Whereas the City Clerk has certified the POA pursuant to Section 36.4 of O. Reg. 586/06; and

Whereas the Work has been completed; and

Whereas a local improvement roll was prepared in accordance with Section 36.10 of O. Reg. 586/06, setting out the Cost, the proposed special charges to be imposed on the Benefitting Property, when the special charges are to be paid, and the lifetime of the Work; and

Whereas the City has given notice of the proposed local improvement roll to the owner(s) of the Benefitting Property pursuant to Section 36.11 of O. Reg. 586/06; and

Whereas the City Treasurer has certified the proposed local improvement roll in accordance with Section 36.11(2) of O. Reg. 586/06; and

Whereas Section 36.14 of O. Reg. 586/06 provides that after the Treasurer has certified the local improvement roll, the City shall by by-law provide that the amount specially charged on the lot set out in the roll shall be sufficient to raise the lot’s share of the cost by a number of equal annual payments and that a special charge shall be imposed in each year on the lot equal to the amount of the payment payable in that year;

Therefore be it resolved that the Council of The Corporation of the City of Kingston hereby enacts as follows:

1. The provisions of Section 36.14 of O. Reg. 586/06 apply to the Benefitting Property as a result of the completion of the Work pursuant to the POA.
2. The amounts specially charged on the lot as set out in the certified local improvement roll attached as Schedule “A” to this By-Law (the “Special Charge”) is sufficient to raise the lot’s share of the Cost and shall be imposed on and collected by annually adding the annual amount payable as set out in Schedule “A” to this By-Law (the “Annual Payments”) to the tax roll of the lot.
3. The Annual Payments as set out in certified local improvement roll attached as Schedule “A” do not extend beyond the lifetime of the Work.
4. The amount of each payment made in respect of the Special Charge shall be entered in the local improvement roll by the Treasurer.
5. This By-Law shall come into force and take effect on the date of its passing and shall be deemed repealed on the date on which the Treasurer certifies that the Special Charge has been paid in full.

Given First and Second Readings: Meeting date (Month day, year)

Given Third Reading and Passed: Meeting date (Month day, year)

Janet Jaynes
City Clerk

Bryan Paterson
Mayor

City of Kingston – Better Homes Kingston

Local Improvement Charges Added to Taxes

BHK Number	Roll Number	Tenant Number	Site Address	Lot	Property Owner(s)
BHK-0105	101108008017900	N/A	246 Chelsea Road	N/A	Spencer Lucas Degelder

Local Improvement Charge								Detail Description
Cost of Work	Funding Amount	Interest Charge	Admin Charge	Special Charge (Total Amount owing)	When Special Charge to Be Paid	Lifetime of the Work	Annual Payment	
\$23,177.54	\$23,177.54	0%	\$0	\$18,177.54	Within 20 year(s) from the first Payment Date	20 Years	\$908.87	Better Homes Kingston Program - Local Improvement Charge added to taxes. The Special Charge amount is equal to the Funding Amount minus eligible incentive of \$5000. First payment due on the 2024 Interim Tax Bill.

Certified as sufficient, in accordance with O.Reg.586/06.

Desiree Kennedy, Chief Financial Officer and City Treasurer

By-Law Number 2024-XX

Special Charge By-Law

A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program in Accordance with Ontario Regulation 586/06 (176 Mowat Avenue)

Passed: XXXX

Whereas at its meeting on February 2, 2021, Kingston City Council enacted By-Law 2021-23, A By-Law to Authorize the Undertaking of Energy Efficiency and Water Conservation Works on Private Residential Property as Local Improvements under the Kingston Home Energy Retrofit Program (KHERP), in accordance with Part III of Ontario Regulation 586/06, Local Improvement Charges - Priority Lien Status, enacted under the *Municipal Act, 2001*, S.O. 2001, c. 25 (“O. Reg. 586/06”); and

Whereas the owner(s) of the Benefitting Property and the City of Kingston (the “City”) have entered into a Property Owner Agreement (the “POA”) pursuant to Section 36.2 of O. Reg. 586/06 for the City to undertake work as a local improvement (the “Work”) on the Benefitting Property and to raise the cost of the Work (the “Cost”) by imposing a special charge on the Benefitting Property; and

Whereas the City Clerk has certified the POA pursuant to Section 36.4 of O. Reg. 586/06; and

Whereas the Work has been completed; and

Whereas a local improvement roll was prepared in accordance with Section 36.10 of O. Reg. 586/06, setting out the Cost, the proposed special charges to be imposed on the Benefitting Property, when the special charges are to be paid, and the lifetime of the Work; and

Whereas the City has given notice of the proposed local improvement roll to the owner(s) of the Benefitting Property pursuant to Section 36.11 of O. Reg. 586/06; and

Whereas the City Treasurer has certified the proposed local improvement roll in accordance with Section 36.11(2) of O. Reg. 586/06; and

Whereas Section 36.14 of O. Reg. 586/06 provides that after the Treasurer has certified the local improvement roll, the City shall by by-law provide that the amount specially charged on the lot set out in the roll shall be sufficient to raise the lot’s share of the cost by a number of equal annual payments and that a special charge shall be imposed in each year on the lot equal to the amount of the payment payable in that year;

Therefore be it resolved that the Council of The Corporation of the City of Kingston hereby enacts as follows:

1. The provisions of Section 36.14 of O. Reg. 586/06 apply to the Benefitting Property as a result of the completion of the Work pursuant to the POA.
2. The amounts specially charged on the lot as set out in the certified local improvement roll attached as Schedule “A” to this By-Law (the “Special Charge”) is sufficient to raise the lot’s share of the Cost and shall be imposed on and collected by annually adding the annual amount payable as set out in Schedule “A” to this By-Law (the “Annual Payments”) to the tax roll of the lot.
3. The Annual Payments as set out in certified local improvement roll attached as Schedule “A” do not extend beyond the lifetime of the Work.
4. The amount of each payment made in respect of the Special Charge shall be entered in the local improvement roll by the Treasurer.
5. This By-Law shall come into force and take effect on the date of its passing and shall be deemed repealed on the date on which the Treasurer certifies that the Special Charge has been paid in full.

Given First and Second Readings: Meeting date (Month day, year)

Given Third Reading and Passed: Meeting date (Month day, year)

Janet Jaynes
City Clerk

Bryan Paterson
Mayor

City of Kingston – Better Homes Kingston

Local Improvement Charges Added to Taxes

BHK Number	Roll Number	Tenant Number	Site Address	Lot	Property Owner(s)
BHK-0458	101107010013850	N/A	176 Mowat Avenue	N/A	R. Michael Rode Lousanne Rode

Local Improvement Charge								Detail Description
Cost of Work	Funding Amount	Interest Charge	Admin Charge	Special Charge (Total Amount owing)	When Special Charge to Be Paid	Lifetime of the Work	Annual Payment	
\$35,046.95	\$35,046.95	0%	\$0	\$34,046.95	Within 20 year(s) from the first Payment Date	20 Years	\$1,702.34	Better Homes Kingston Program - Local Improvement Charge added to taxes. The Special Charge amount is equal to the Funding Amount minus eligible incentive of \$1000. First payment due on the 2024 Interim Tax Bill.

Certified as sufficient, in accordance with O.Reg.586/06.

Desiree Kennedy, Chief Financial Officer and City Treasurer

By-Law Number 2024-XX

Special Charge By-Law

A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program in Accordance with Ontario Regulation 586/06 (1681 South Boulevard)

Passed: XXXX

Whereas at its meeting on February 2, 2021, Kingston City Council enacted By-Law 2021-23, A By-Law to Authorize the Undertaking of Energy Efficiency and Water Conservation Works on Private Residential Property as Local Improvements under the Kingston Home Energy Retrofit Program (KHERP), in accordance with Part III of Ontario Regulation 586/06, Local Improvement Charges - Priority Lien Status, enacted under the *Municipal Act, 2001*, S.O. 2001, c. 25 (“O. Reg. 586/06”); and

Whereas the owner(s) of the Benefitting Property and the City of Kingston (the “City”) have entered into a Property Owner Agreement (the “POA”) pursuant to Section 36.2 of O. Reg. 586/06 for the City to undertake work as a local improvement (the “Work”) on the Benefitting Property and to raise the cost of the Work (the “Cost”) by imposing a special charge on the Benefitting Property; and

Whereas the City Clerk has certified the POA pursuant to Section 36.4 of O. Reg. 586/06; and

Whereas the Work has been completed; and

Whereas a local improvement roll was prepared in accordance with Section 36.10 of O. Reg. 586/06, setting out the Cost, the proposed special charges to be imposed on the Benefitting Property, when the special charges are to be paid, and the lifetime of the Work; and

Whereas the City has given notice of the proposed local improvement roll to the owner(s) of the Benefitting Property pursuant to Section 36.11 of O. Reg. 586/06; and

Whereas the City Treasurer has certified the proposed local improvement roll in accordance with Section 36.11(2) of O. Reg. 586/06; and

Whereas Section 36.14 of O. Reg. 586/06 provides that after the Treasurer has certified the local improvement roll, the City shall by by-law provide that the amount specially charged on the lot set out in the roll shall be sufficient to raise the lot’s share of the cost by a number of equal annual payments and that a special charge shall be imposed in each year on the lot equal to the amount of the payment payable in that year;

Therefore be it resolved that the Council of The Corporation of the City of Kingston hereby enacts as follows:

1. The provisions of Section 36.14 of O. Reg. 586/06 apply to the Benefitting Property as a result of the completion of the Work pursuant to the POA.
2. The amounts specially charged on the lot as set out in the certified local improvement roll attached as Schedule “A” to this By-Law (the “Special Charge”) is sufficient to raise the lot’s share of the Cost and shall be imposed on and collected by annually adding the annual amount payable as set out in Schedule “A” to this By-Law (the “Annual Payments”) to the tax roll of the lot.
3. The Annual Payments as set out in certified local improvement roll attached as Schedule “A” do not extend beyond the lifetime of the Work.
4. The amount of each payment made in respect of the Special Charge shall be entered in the local improvement roll by the Treasurer.
5. This By-Law shall come into force and take effect on the date of its passing and shall be deemed repealed on the date on which the Treasurer certifies that the Special Charge has been paid in full.

Given First and Second Readings: Meeting date (Month day, year)

Given Third Reading and Passed: Meeting date (Month day, year)

Janet Jaynes
City Clerk

Bryan Paterson
Mayor

City of Kingston – Better Homes Kingston

Local Improvement Charges Added to Taxes

BHK Number	Roll Number	Tenant Number	Site Address	Lot	Property Owner(s)
BHK-0302	101109006025600	N/A	1681 South Boulevard	N/A	Peter Gilbert Shelby Gilbert

Local Improvement Charge								Detail Description
Cost of Work	Funding Amount	Interest Charge	Admin Charge	Special Charge (Total Amount owing)	When Special Charge to Be Paid	Lifetime of the Work	Annual Payment	
\$40,098.38	\$40,000	0%	\$0	\$35,000	Within 20 year(s) from the first Payment Date	20 Years	\$1,750	Better Homes Kingston Program - Local Improvement Charge added to taxes. The Special Charge amount is equal to the Funding Amount minus eligible incentive of \$5000. First payment due on the 2024 Interim Tax Bill.

Certified as sufficient, in accordance with O.Reg.586/06.

Desiree Kennedy, Chief Financial Officer and City Treasurer

By-Law Number 2024-XX

Special Charge By-Law

A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program in Accordance with Ontario Regulation 586/06 (938 Auden Park Drive)

Passed: XXXX

Whereas at its meeting on February 2, 2021, Kingston City Council enacted By-Law 2021-23, A By-Law to Authorize the Undertaking of Energy Efficiency and Water Conservation Works on Private Residential Property as Local Improvements under the Kingston Home Energy Retrofit Program (KHERP), in accordance with Part III of Ontario Regulation 586/06, Local Improvement Charges - Priority Lien Status, enacted under the *Municipal Act, 2001*, S.O. 2001, c. 25 (“O. Reg. 586/06”); and

Whereas the owner(s) of the Benefitting Property and the City of Kingston (the “City”) have entered into a Property Owner Agreement (the “POA”) pursuant to Section 36.2 of O. Reg. 586/06 for the City to undertake work as a local improvement (the “Work”) on the Benefitting Property and to raise the cost of the Work (the “Cost”) by imposing a special charge on the Benefitting Property; and

Whereas the City Clerk has certified the POA pursuant to Section 36.4 of O. Reg. 586/06; and

Whereas the Work has been completed; and

Whereas a local improvement roll was prepared in accordance with Section 36.10 of O. Reg. 586/06, setting out the Cost, the proposed special charges to be imposed on the Benefitting Property, when the special charges are to be paid, and the lifetime of the Work; and

Whereas the City has given notice of the proposed local improvement roll to the owner(s) of the Benefitting Property pursuant to Section 36.11 of O. Reg. 586/06; and

Whereas the City Treasurer has certified the proposed local improvement roll in accordance with Section 36.11(2) of O. Reg. 586/06; and

Whereas Section 36.14 of O. Reg. 586/06 provides that after the Treasurer has certified the local improvement roll, the City shall by by-law provide that the amount specially charged on the lot set out in the roll shall be sufficient to raise the lot’s share of the cost by a number of equal annual payments and that a special charge shall be imposed in each year on the lot equal to the amount of the payment payable in that year;

Therefore be it resolved that the Council of The Corporation of the City of Kingston hereby enacts as follows:

1. The provisions of Section 36.14 of O. Reg. 586/06 apply to the Benefitting Property as a result of the completion of the Work pursuant to the POA.
2. The amounts specially charged on the lot as set out in the certified local improvement roll attached as Schedule “A” to this By-Law (the “Special Charge”) is sufficient to raise the lot’s share of the Cost and shall be imposed on and collected by annually adding the annual amount payable as set out in Schedule “A” to this By-Law (the “Annual Payments”) to the tax roll of the lot.
3. The Annual Payments as set out in certified local improvement roll attached as Schedule “A” do not extend beyond the lifetime of the Work.
4. The amount of each payment made in respect of the Special Charge shall be entered in the local improvement roll by the Treasurer.
5. This By-Law shall come into force and take effect on the date of its passing and shall be deemed repealed on the date on which the Treasurer certifies that the Special Charge has been paid in full.

Given First and Second Readings: Meeting date (Month day, year)

Given Third Reading and Passed: Meeting date (Month day, year)

Janet Jaynes
City Clerk

Bryan Paterson
Mayor

City of Kingston – Better Homes Kingston
 Local Improvement Charges Added to Taxes

BHK Number	Roll Number	Tenant Number	Site Address	Lot	Property Owner(s)
BHK-0420	101108004006738	N/A	938 Auden Park Drive	N/A	Patrick Zalewski Jennifer Beverley

Local Improvement Charge								Detail Description
Cost of Work	Funding Amount	Interest Charge	Admin Change	Special Charge (Total Amount owing)	When Special Charge to Be Paid	Lifetime of the Work	Annual Payment	
\$18,932.61	\$18,932.61	0%	\$0	\$13,932.61	Within 20 year(s) from the first Payment Date	20 Years	\$696.63	Better Homes Kingston Program - Local Improvement Charge added to taxes. The Special Charge amount is equal to the Funding Amount minus eligible incentive of \$5000. First payment due on the 2024 Interim Tax Bill.

Certified as sufficient, in accordance with O.Reg.586/06.

Desiree Kennedy, Chief Financial Officer and City Treasurer

By-Law Number 2024-XX

Special Charge By-Law

A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program in Accordance with Ontario Regulation 586/06 (19 Pine Street)

Passed: XXXX

Whereas at its meeting on February 2, 2021, Kingston City Council enacted By-Law 2021-23, A By-Law to Authorize the Undertaking of Energy Efficiency and Water Conservation Works on Private Residential Property as Local Improvements under the Kingston Home Energy Retrofit Program (KHERP), in accordance with Part III of Ontario Regulation 586/06, Local Improvement Charges - Priority Lien Status, enacted under the *Municipal Act, 2001*, S.O. 2001, c. 25 ("O. Reg. 586/06"); and

Whereas the owner(s) of the Benefitting Property and the City of Kingston (the "City") have entered into a Property Owner Agreement (the "POA") pursuant to Section 36.2 of O. Reg. 586/06 for the City to undertake work as a local improvement (the "Work") on the Benefitting Property and to raise the cost of the Work (the "Cost") by imposing a special charge on the Benefitting Property; and

Whereas the City Clerk has certified the POA pursuant to Section 36.4 of O. Reg. 586/06; and

Whereas the Work has been completed; and

Whereas a local improvement roll was prepared in accordance with Section 36.10 of O. Reg. 586/06, setting out the Cost, the proposed special charges to be imposed on the Benefitting Property, when the special charges are to be paid, and the lifetime of the Work; and

Whereas the City has given notice of the proposed local improvement roll to the owner(s) of the Benefitting Property pursuant to Section 36.11 of O. Reg. 586/06; and

Whereas the City Treasurer has certified the proposed local improvement roll in accordance with Section 36.11(2) of O. Reg. 586/06; and

Whereas Section 36.14 of O. Reg. 586/06 provides that after the Treasurer has certified the local improvement roll, the City shall by by-law provide that the amount specially charged on the lot set out in the roll shall be sufficient to raise the lot's share of the cost by a number of equal annual payments and that a special charge shall be imposed in each year on the lot equal to the amount of the payment payable in that year;

Therefore be it resolved that the Council of The Corporation of the City of Kingston hereby enacts as follows:

1. The provisions of Section 36.14 of O. Reg. 586/06 apply to the Benefitting Property as a result of the completion of the Work pursuant to the POA.
2. The amounts specially charged on the lot as set out in the certified local improvement roll attached as Schedule “A” to this By-Law (the “Special Charge”) is sufficient to raise the lot’s share of the Cost and shall be imposed on and collected by annually adding the annual amount payable as set out in Schedule “A” to this By-Law (the “Annual Payments”) to the tax roll of the lot.
3. The Annual Payments as set out in certified local improvement roll attached as Schedule “A” do not extend beyond the lifetime of the Work.
4. The amount of each payment made in respect of the Special Charge shall be entered in the local improvement roll by the Treasurer.
5. This By-Law shall come into force and take effect on the date of its passing and shall be deemed repealed on the date on which the Treasurer certifies that the Special Charge has been paid in full.

Given First and Second Readings: Meeting date (Month day, year)

Given Third Reading and Passed: Meeting date (Month day, year)

Janet Jaynes
City Clerk

Bryan Paterson
Mayor

City of Kingston – Better Homes Kingston

Local Improvement Charges Added to Taxes

BHK Number	Roll Number	Tenant Number	Site Address	Lot	Property Owner(s)
BHK-0189	101104007004700	N/A	19 Pine Street	N/A	Edward Weiss Amalia Roskies

Local Improvement Charge								Detail Description
Cost of Work	Funding Amount	Interest Charge	Admin Charge	Special Charge (Total Amount owing)	When Special Charge to Be Paid	Lifetime of the Work	Annual Payment	
\$32,607.66	\$29,800.00	0%	\$0	\$24,800.00	Within 20 year(s) from the first Payment Date	20 Years	\$1,240.00	Better Homes Kingston Program - Local Improvement Charge added to taxes. The Special Charge amount is equal to the Funding Amount minus eligible incentive of \$5000. First payment due on the 2024 Interim Tax Bill.

Certified as sufficient, in accordance with O.Reg.586/06.

Desiree Kennedy, Chief Financial Officer and City Treasurer

By-Law Number 2024-XX

Special Charge By-Law

A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program in Accordance with Ontario Regulation 586/06 (1252 Highway 2)

Passed: XXXX

Whereas at its meeting on February 2, 2021, Kingston City Council enacted By-Law 2021-23, A By-Law to Authorize the Undertaking of Energy Efficiency and Water Conservation Works on Private Residential Property as Local Improvements under the Kingston Home Energy Retrofit Program (KHERP), in accordance with Part III of Ontario Regulation 586/06, Local Improvement Charges - Priority Lien Status, enacted under the *Municipal Act, 2001*, S.O. 2001, c. 25 ("O. Reg. 586/06"); and

Whereas the owner(s) of the Benefitting Property and the City of Kingston (the "City") have entered into a Property Owner Agreement (the "POA") pursuant to Section 36.2 of O. Reg. 586/06 for the City to undertake work as a local improvement (the "Work") on the Benefitting Property and to raise the cost of the Work (the "Cost") by imposing a special charge on the Benefitting Property; and

Whereas the City Clerk has certified the POA pursuant to Section 36.4 of O. Reg. 586/06; and

Whereas the Work has been completed; and

Whereas a local improvement roll was prepared in accordance with Section 36.10 of O. Reg. 586/06, setting out the Cost, the proposed special charges to be imposed on the Benefitting Property, when the special charges are to be paid, and the lifetime of the Work; and

Whereas the City has given notice of the proposed local improvement roll to the owner(s) of the Benefitting Property pursuant to Section 36.11 of O. Reg. 586/06; and

Whereas the City Treasurer has certified the proposed local improvement roll in accordance with Section 36.11(2) of O. Reg. 586/06; and

Whereas Section 36.14 of O. Reg. 586/06 provides that after the Treasurer has certified the local improvement roll, the City shall by by-law provide that the amount specially charged on the lot set out in the roll shall be sufficient to raise the lot's share of the cost by a number of equal annual payments and that a special charge shall be imposed in each year on the lot equal to the amount of the payment payable in that year;

Therefore be it resolved that the Council of The Corporation of the City of Kingston hereby enacts as follows:

1. The provisions of Section 36.14 of O. Reg. 586/06 apply to the Benefitting Property as a result of the completion of the Work pursuant to the POA.
2. The amounts specially charged on the lot as set out in the certified local improvement roll attached as Schedule “A” to this By-Law (the “Special Charge”) is sufficient to raise the lot’s share of the Cost and shall be imposed on and collected by annually adding the annual amount payable as set out in Schedule “A” to this By-Law (the “Annual Payments”) to the tax roll of the lot.
3. The Annual Payments as set out in certified local improvement roll attached as Schedule “A” do not extend beyond the lifetime of the Work.
4. The amount of each payment made in respect of the Special Charge shall be entered in the local improvement roll by the Treasurer.
5. This By-Law shall come into force and take effect on the date of its passing and shall be deemed repealed on the date on which the Treasurer certifies that the Special Charge has been paid in full.

Given First and Second Readings: Meeting date (Month day, year)

Given Third Reading and Passed: Meeting date (Month day, year)

Janet Jaynes
City Clerk

Bryan Paterson
Mayor

City of Kingston – Better Homes Kingston

Local Improvement Charges Added to Taxes

BHK Number	Roll Number	Tenant Number	Site Address	Lot	Property Owner(s)
BHK-0176	101109007009900	N/A	1252 Highway 2	N/A	Thomas Somerville

Local Improvement Charge								Detail Description
Cost of Work	Funding Amount	Interest Charge	Admin Charge	Special Charge (Total Amount owing)	When Special Charge to Be Paid	Lifetime of the Work	Annual Payment	
\$93,672.92	\$38,800.00	0%	\$0	\$35,800.00	Within 20 year(s) from the first Payment Date	20 Years	\$1,790.00	Better Homes Kingston Program - Local Improvement Charge added to taxes. The Special Charge amount is equal to the Funding Amount minus eligible incentive of \$3000. First payment due on the 2024 Interim Tax Bill.

Certified as sufficient, in accordance with O.Reg.586/06.

Desiree Kennedy, Chief Financial Officer and City Treasurer

By-Law Number 2024-XX

Special Charge By-Law

A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program in Accordance with Ontario Regulation 586/06 (288 Yonge Street)

Passed: XXXX

Whereas at its meeting on February 2, 2021, Kingston City Council enacted By-Law 2021-23, A By-Law to Authorize the Undertaking of Energy Efficiency and Water Conservation Works on Private Residential Property as Local Improvements under the Kingston Home Energy Retrofit Program (KHERP), in accordance with Part III of Ontario Regulation 586/06, Local Improvement Charges - Priority Lien Status, enacted under the *Municipal Act, 2001*, S.O. 2001, c. 25 (“O. Reg. 586/06”); and

Whereas the owner(s) of the Benefitting Property and the City of Kingston (the “City”) have entered into a Property Owner Agreement (the “POA”) pursuant to Section 36.2 of O. Reg. 586/06 for the City to undertake work as a local improvement (the “Work”) on the Benefitting Property and to raise the cost of the Work (the “Cost”) by imposing a special charge on the Benefitting Property; and

Whereas the City Clerk has certified the POA pursuant to Section 36.4 of O. Reg. 586/06; and

Whereas the Work has been completed; and

Whereas a local improvement roll was prepared in accordance with Section 36.10 of O. Reg. 586/06, setting out the Cost, the proposed special charges to be imposed on the Benefitting Property, when the special charges are to be paid, and the lifetime of the Work; and

Whereas the City has given notice of the proposed local improvement roll to the owner(s) of the Benefitting Property pursuant to Section 36.11 of O. Reg. 586/06; and

Whereas the City Treasurer has certified the proposed local improvement roll in accordance with Section 36.11(2) of O. Reg. 586/06; and

Whereas Section 36.14 of O. Reg. 586/06 provides that after the Treasurer has certified the local improvement roll, the City shall by by-law provide that the amount specially charged on the lot set out in the roll shall be sufficient to raise the lot’s share of the cost by a number of equal annual payments and that a special charge shall be imposed in each year on the lot equal to the amount of the payment payable in that year;

Therefore be it resolved that the Council of The Corporation of the City of Kingston hereby enacts as follows:

1. The provisions of Section 36.14 of O. Reg. 586/06 apply to the Benefitting Property as a result of the completion of the Work pursuant to the POA.
2. The amounts specially charged on the lot as set out in the certified local improvement roll attached as Schedule “A” to this By-Law (the “Special Charge”) is sufficient to raise the lot’s share of the Cost and shall be imposed on and collected by annually adding the annual amount payable as set out in Schedule “A” to this By-Law (the “Annual Payments”) to the tax roll of the lot.
3. The Annual Payments as set out in certified local improvement roll attached as Schedule “A” do not extend beyond the lifetime of the Work.
4. The amount of each payment made in respect of the Special Charge shall be entered in the local improvement roll by the Treasurer.
5. This By-Law shall come into force and take effect on the date of its passing and shall be deemed repealed on the date on which the Treasurer certifies that the Special Charge has been paid in full.

Given First and Second Readings: Meeting date (Month day, year)

Given Third Reading and Passed: Meeting date (Month day, year)

Janet Jaynes
City Clerk

Bryan Paterson
Mayor

City of Kingston – Better Homes Kingston

Local Improvement Charges Added to Taxes

BHK Number	Roll Number	Tenant Number	Site Address	Lot	Property Owner(s)
BHK-0149	101107013001300	N/A	288 Yonge Street	N/A	Samuel Lincoln-Gouett Jennifer Hutchinson

Local Improvement Charge								Detail Description
Cost of Work	Funding Amount	Interest Charge	Admin Charge	Special Charge (Total Amount owing)	When Special Charge to Be Paid	Lifetime of the Work	Annual Payment	
\$27,909.04	27,909.04	0%	\$0	\$22,909.04	Within 20 year(s) from the first Payment Date	20 Years	\$1,145.45	Better Homes Kingston Program - Local Improvement Charge added to taxes. The Special Charge amount is equal to the Funding Amount minus eligible incentive of \$5000. First payment due on the 2024 Interim Tax Bill.

Certified as sufficient, in accordance with O.Reg.586/06.

Desiree Kennedy, Chief Financial Officer and City Treasurer

By-Law Number 2024-XX

Special Charge By-Law

A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program in Accordance with Ontario Regulation 586/06 (154 Hillendale Avenue)

Passed: XXXX

Whereas at its meeting on February 2, 2021, Kingston City Council enacted By-Law 2021-23, A By-Law to Authorize the Undertaking of Energy Efficiency and Water Conservation Works on Private Residential Property as Local Improvements under the Kingston Home Energy Retrofit Program (KHERP), in accordance with Part III of Ontario Regulation 586/06, Local Improvement Charges - Priority Lien Status, enacted under the *Municipal Act, 2001*, S.O. 2001, c. 25 (“O. Reg. 586/06”); and

Whereas the owner(s) of the Benefitting Property and the City of Kingston (the “City”) have entered into a Property Owner Agreement (the “POA”) pursuant to Section 36.2 of O. Reg. 586/06 for the City to undertake work as a local improvement (the “Work”) on the Benefitting Property and to raise the cost of the Work (the “Cost”) by imposing a special charge on the Benefitting Property; and

Whereas the City Clerk has certified the POA pursuant to Section 36.4 of O. Reg. 586/06; and

Whereas the Work has been completed; and

Whereas a local improvement roll was prepared in accordance with Section 36.10 of O. Reg. 586/06, setting out the Cost, the proposed special charges to be imposed on the Benefitting Property, when the special charges are to be paid, and the lifetime of the Work; and

Whereas the City has given notice of the proposed local improvement roll to the owner(s) of the Benefitting Property pursuant to Section 36.11 of O. Reg. 586/06; and

Whereas the City Treasurer has certified the proposed local improvement roll in accordance with Section 36.11(2) of O. Reg. 586/06; and

Whereas Section 36.14 of O. Reg. 586/06 provides that after the Treasurer has certified the local improvement roll, the City shall by by-law provide that the amount specially charged on the lot set out in the roll shall be sufficient to raise the lot’s share of the cost by a number of equal annual payments and that a special charge shall be imposed in each year on the lot equal to the amount of the payment payable in that year;

Therefore be it resolved that the Council of The Corporation of the City of Kingston hereby enacts as follows:

1. The provisions of Section 36.14 of O. Reg. 586/06 apply to the Benefitting Property as a result of the completion of the Work pursuant to the POA.
2. The amounts specially charged on the lot as set out in the certified local improvement roll attached as Schedule “A” to this By-Law (the “Special Charge”) is sufficient to raise the lot’s share of the Cost and shall be imposed on and collected by annually adding the annual amount payable as set out in Schedule “A” to this By-Law (the “Annual Payments”) to the tax roll of the lot.
3. The Annual Payments as set out in certified local improvement roll attached as Schedule “A” do not extend beyond the lifetime of the Work.
4. The amount of each payment made in respect of the Special Charge shall be entered in the local improvement roll by the Treasurer.
5. This By-Law shall come into force and take effect on the date of its passing and shall be deemed repealed on the date on which the Treasurer certifies that the Special Charge has been paid in full.

Given First and Second Readings: Meeting date (Month day, year)

Given Third Reading and Passed: Meeting date (Month day, year)

Janet Jaynes
City Clerk

Bryan Paterson
Mayor

City of Kingston – Better Homes Kingston

Local Improvement Charges Added to Taxes

BHK Number	Roll Number	Tenant Number	Site Address	Lot	Property Owner(s)
BHK-0188	101106009017000	N/A	154 Hillendale Avenue	N/A	Angela King

Local Improvement Charge								Detail Description
Cost of Work	Funding Amount	Interest Charge	Admin Charge	Special Charge (Total Amount owing)	When Special Charge to Be Paid	Lifetime of the Work	Annual Payment	
\$12,810.31	\$12,810.31	0%	\$0	\$11,810.31	Within 20 year(s) from the first Payment Date	20 Years	\$590.51	Better Homes Kingston Program - Local Improvement Charge added to taxes. The Special Charge amount is equal to the Funding Amount minus eligible incentive of \$1000. First payment due on the 2024 Interim Tax Bill.

Certified as sufficient, in accordance with O.Reg.586/06.

Desiree Kennedy, Chief Financial Officer and City Treasurer

By-Law Number 2024-XX

Special Charge By-Law

**A By-Law to Authorize the Imposition of a Special Charge under the Better Homes
Kingston Program in Accordance with Ontario Regulation 586/06 (3931
Accommodation Road)**

Passed: XXXX

Whereas at its meeting on February 2, 2021, Kingston City Council enacted By-Law 2021-23, A By-Law to Authorize the Undertaking of Energy Efficiency and Water Conservation Works on Private Residential Property as Local Improvements under the Kingston Home Energy Retrofit Program (KHERP), in accordance with Part III of Ontario Regulation 586/06, Local Improvement Charges - Priority Lien Status, enacted under the *Municipal Act, 2001*, S.O. 2001, c. 25 (“O. Reg. 586/06”); and

Whereas the owner(s) of the Benefitting Property and the City of Kingston (the “City”) have entered into a Property Owner Agreement (the “POA”) pursuant to Section 36.2 of O. Reg. 586/06 for the City to undertake work as a local improvement (the “Work”) on the Benefitting Property and to raise the cost of the Work (the “Cost”) by imposing a special charge on the Benefitting Property; and

Whereas the City Clerk has certified the POA pursuant to Section 36.4 of O. Reg. 586/06; and

Whereas the Work has been completed; and

Whereas a local improvement roll was prepared in accordance with Section 36.10 of O. Reg. 586/06, setting out the Cost, the proposed special charges to be imposed on the Benefitting Property, when the special charges are to be paid, and the lifetime of the Work; and

Whereas the City has given notice of the proposed local improvement roll to the owner(s) of the Benefitting Property pursuant to Section 36.11 of O. Reg. 586/06; and

Whereas the City Treasurer has certified the proposed local improvement roll in accordance with Section 36.11(2) of O. Reg. 586/06; and

Whereas Section 36.14 of O. Reg. 586/06 provides that after the Treasurer has certified the local improvement roll, the City shall by by-law provide that the amount specially charged on the lot set out in the roll shall be sufficient to raise the lot’s share of the cost by a number of equal annual payments and that a special charge shall be imposed in each year on the lot equal to the amount of the payment payable in that year;

Therefore be it resolved that the Council of The Corporation of the City of Kingston hereby enacts as follows:

1. The provisions of Section 36.14 of O. Reg. 586/06 apply to the Benefitting Property as a result of the completion of the Work pursuant to the POA.
2. The amounts specially charged on the lot as set out in the certified local improvement roll attached as Schedule “A” to this By-Law (the “Special Charge”) is sufficient to raise the lot’s share of the Cost and shall be imposed on and collected by annually adding the annual amount payable as set out in Schedule “A” to this By-Law (the “Annual Payments”) to the tax roll of the lot.
3. The Annual Payments as set out in certified local improvement roll attached as Schedule “A” do not extend beyond the lifetime of the Work.
4. The amount of each payment made in respect of the Special Charge shall be entered in the local improvement roll by the Treasurer.
5. This By-Law shall come into force and take effect on the date of its passing and shall be deemed repealed on the date on which the Treasurer certifies that the Special Charge has been paid in full.

Given First and Second Readings: Meeting date (Month day, year)

Given Third Reading and Passed: Meeting date (Month day, year)

Janet Jaynes
City Clerk

Bryan Paterson
Mayor

City of Kingston – Better Homes Kingston

Local Improvement Charges Added to Taxes

BHK Number	Roll Number	Tenant Number	Site Address	Lot	Property Owner(s)
BHK-0377	101109001003900	N/A	3931 Accommodation Road	N/A	Elizabeth Thomas

Local Improvement Charge								Detail Description
Cost of Work	Funding Amount	Interest Charge	Admin Charge	Special Charge (Total Amount owing)	When Special Charge to Be Paid	Lifetime of the Work	Annual Payment	
\$31,714.81	\$26,600.00	0%	\$0	\$21,600.00	Within 20 year(s) from the first Payment Date	20 Years	\$1,080.00	Better Homes Kingston Program - Local Improvement Charge added to taxes. The Special Charge amount is equal to the Funding Amount minus eligible incentive of \$5000. First payment due on the 2024 Interim Tax Bill.

Certified as sufficient, in accordance with O.Reg.586/06.

Desiree Kennedy, Chief Financial Officer and City Treasurer

By-Law Number 2024-XX

Special Charge By-Law

A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program in Accordance with Ontario Regulation 586/06 (1428 Thornwood Crescent)

Passed: XXXX

Whereas at its meeting on February 2, 2021, Kingston City Council enacted By-Law 2021-23, A By-Law to Authorize the Undertaking of Energy Efficiency and Water Conservation Works on Private Residential Property as Local Improvements under the Kingston Home Energy Retrofit Program (KHERP), in accordance with Part III of Ontario Regulation 586/06, Local Improvement Charges - Priority Lien Status, enacted under the *Municipal Act, 2001*, S.O. 2001, c. 25 (“O. Reg. 586/06”); and

Whereas the owner(s) of the Benefitting Property and the City of Kingston (the “City”) have entered into a Property Owner Agreement (the “POA”) pursuant to Section 36.2 of O. Reg. 586/06 for the City to undertake work as a local improvement (the “Work”) on the Benefitting Property and to raise the cost of the Work (the “Cost”) by imposing a special charge on the Benefitting Property; and

Whereas the City Clerk has certified the POA pursuant to Section 36.4 of O. Reg. 586/06; and

Whereas the Work has been completed; and

Whereas a local improvement roll was prepared in accordance with Section 36.10 of O. Reg. 586/06, setting out the Cost, the proposed special charges to be imposed on the Benefitting Property, when the special charges are to be paid, and the lifetime of the Work; and

Whereas the City has given notice of the proposed local improvement roll to the owner(s) of the Benefitting Property pursuant to Section 36.11 of O. Reg. 586/06; and

Whereas the City Treasurer has certified the proposed local improvement roll in accordance with Section 36.11(2) of O. Reg. 586/06; and

Whereas Section 36.14 of O. Reg. 586/06 provides that after the Treasurer has certified the local improvement roll, the City shall by by-law provide that the amount specially charged on the lot set out in the roll shall be sufficient to raise the lot’s share of the cost by a number of equal annual payments and that a special charge shall be imposed in each year on the lot equal to the amount of the payment payable in that year;

Therefore be it resolved that the Council of The Corporation of the City of Kingston hereby enacts as follows:

1. The provisions of Section 36.14 of O. Reg. 586/06 apply to the Benefitting Property as a result of the completion of the Work pursuant to the POA.
2. The amounts specially charged on the lot as set out in the certified local improvement roll attached as Schedule “A” to this By-Law (the “Special Charge”) is sufficient to raise the lot’s share of the Cost and shall be imposed on and collected by annually adding the annual amount payable as set out in Schedule “A” to this By-Law (the “Annual Payments”) to the tax roll of the lot.
3. The Annual Payments as set out in certified local improvement roll attached as Schedule “A” do not extend beyond the lifetime of the Work.
4. The amount of each payment made in respect of the Special Charge shall be entered in the local improvement roll by the Treasurer.
5. This By-Law shall come into force and take effect on the date of its passing and shall be deemed repealed on the date on which the Treasurer certifies that the Special Charge has been paid in full.

Given First and Second Readings: Meeting date (Month day, year)

Given Third Reading and Passed: Meeting date (Month day, year)

Janet Jaynes
City Clerk

Bryan Paterson
Mayor

City of Kingston – Better Homes Kingston

Local Improvement Charges Added to Taxes

BHK Number	Roll Number	Tenant Number	Site Address	Lot	Property Owner(s)
BHK-0164	101108020208800	N/A	1428 Thornwood Crescent	N/A	Gordon McAlary Cynthia Collins

Local Improvement Charge								Detail Description
Cost of Work	Funding Amount	Interest Charge	Admin Charge	Special Charge (Total Amount owing)	When Special Charge to Be Paid	Lifetime of the Work	Annual Payment	
\$28,070.84	\$27,600.00	0%	\$0	\$22,600.00	Within 20 year(s) from the first Payment Date	20 Years	\$1,130.00	Better Homes Kingston Program - Local Improvement Charge added to taxes. The Special Charge amount is equal to the Funding Amount minus eligible incentive of \$5000. First payment due on the 2024 Interim Tax Bill.

Certified as sufficient, in accordance with O.Reg.586/06.

Desiree Kennedy, Chief Financial Officer and City Treasurer

By-Law Number 2024-XX

Special Charge By-Law

**A By-Law to Authorize the Imposition of a Special Charge under the Better Homes
Kingston Program in Accordance with Ontario Regulation 586/06 (207 Toronto
Street)**

Passed: XXXX

Whereas at its meeting on February 2, 2021, Kingston City Council enacted By-Law 2021-23, A By-Law to Authorize the Undertaking of Energy Efficiency and Water Conservation Works on Private Residential Property as Local Improvements under the Kingston Home Energy Retrofit Program (KHERP), in accordance with Part III of Ontario Regulation 586/06, Local Improvement Charges - Priority Lien Status, enacted under the *Municipal Act, 2001*, S.O. 2001, c. 25 (“O. Reg. 586/06”); and

Whereas the owner(s) of the Benefitting Property and the City of Kingston (the “City”) have entered into a Property Owner Agreement (the “POA”) pursuant to Section 36.2 of O. Reg. 586/06 for the City to undertake work as a local improvement (the “Work”) on the Benefitting Property and to raise the cost of the Work (the “Cost”) by imposing a special charge on the Benefitting Property; and

Whereas the City Clerk has certified the POA pursuant to Section 36.4 of O. Reg. 586/06; and

Whereas the Work has been completed; and

Whereas a local improvement roll was prepared in accordance with Section 36.10 of O. Reg. 586/06, setting out the Cost, the proposed special charges to be imposed on the Benefitting Property, when the special charges are to be paid, and the lifetime of the Work; and

Whereas the City has given notice of the proposed local improvement roll to the owner(s) of the Benefitting Property pursuant to Section 36.11 of O. Reg. 586/06; and

Whereas the City Treasurer has certified the proposed local improvement roll in accordance with Section 36.11(2) of O. Reg. 586/06; and

Whereas Section 36.14 of O. Reg. 586/06 provides that after the Treasurer has certified the local improvement roll, the City shall by by-law provide that the amount specially charged on the lot set out in the roll shall be sufficient to raise the lot’s share of the cost by a number of equal annual payments and that a special charge shall be imposed in each year on the lot equal to the amount of the payment payable in that year;

Therefore be it resolved that the Council of The Corporation of the City of Kingston hereby enacts as follows:

1. The provisions of Section 36.14 of O. Reg. 586/06 apply to the Benefitting Property as a result of the completion of the Work pursuant to the POA.
2. The amounts specially charged on the lot as set out in the certified local improvement roll attached as Schedule “A” to this By-Law (the “Special Charge”) is sufficient to raise the lot’s share of the Cost and shall be imposed on and collected by annually adding the annual amount payable as set out in Schedule “A” to this By-Law (the “Annual Payments”) to the tax roll of the lot.
3. The Annual Payments as set out in certified local improvement roll attached as Schedule “A” do not extend beyond the lifetime of the Work.
4. The amount of each payment made in respect of the Special Charge shall be entered in the local improvement roll by the Treasurer.
5. This By-Law shall come into force and take effect on the date of its passing and shall be deemed repealed on the date on which the Treasurer certifies that the Special Charge has been paid in full.

Given First and Second Readings: Meeting date (Month day, year)

Given Third Reading and Passed: Meeting date (Month day, year)

Janet Jaynes
City Clerk

Bryan Paterson
Mayor

City of Kingston – Better Homes Kingston
 Local Improvement Charges Added to Taxes

BHK Number	Roll Number	Tenant Number	Site Address	Lot	Property Owner(s)
BHK-0015	101102004009700	N/A	207 Toronto Street	N/A	Janet McCulloch

Local Improvement Charge								Detail Description
Cost of Work	Funding Amount	Interest Charge	Admin Charge	Special Charge (Total Amount owing)	When Special Charge to Be Paid	Lifetime of the Work	Annual Payment	
\$34,072.45	\$33,600.00	0%	\$0	\$28,600.00	Within 20 year(s) from the first Payment Date	20 Years	\$1,430.00	Better Homes Kingston Program - Local Improvement Charge added to taxes. The Special Charge amount is equal to the Funding Amount minus eligible incentive of \$5000. First payment due on the 2024 Interim Tax Bill.

Certified as sufficient, in accordance with O.Reg.586/06.

Desiree Kennedy, Chief Financial Officer and City Treasurer

By-Law Number 2024-XX

Special Charge By-Law

A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program in Accordance with Ontario Regulation 586/06 (2107 Highway 15)

Passed: XXXX

Whereas at its meeting on February 2, 2021, Kingston City Council enacted By-Law 2021-23, A By-Law to Authorize the Undertaking of Energy Efficiency and Water Conservation Works on Private Residential Property as Local Improvements under the Kingston Home Energy Retrofit Program (KHERP), in accordance with Part III of Ontario Regulation 586/06, Local Improvement Charges - Priority Lien Status, enacted under the *Municipal Act, 2001*, S.O. 2001, c. 25 (“O. Reg. 586/06”); and

Whereas the owner(s) of the Benefitting Property and the City of Kingston (the “City”) have entered into a Property Owner Agreement (the “POA”) pursuant to Section 36.2 of O. Reg. 586/06 for the City to undertake work as a local improvement (the “Work”) on the Benefitting Property and to raise the cost of the Work (the “Cost”) by imposing a special charge on the Benefitting Property; and

Whereas the City Clerk has certified the POA pursuant to Section 36.4 of O. Reg. 586/06; and

Whereas the Work has been completed; and

Whereas a local improvement roll was prepared in accordance with Section 36.10 of O. Reg. 586/06, setting out the Cost, the proposed special charges to be imposed on the Benefitting Property, when the special charges are to be paid, and the lifetime of the Work; and

Whereas the City has given notice of the proposed local improvement roll to the owner(s) of the Benefitting Property pursuant to Section 36.11 of O. Reg. 586/06; and

Whereas the City Treasurer has certified the proposed local improvement roll in accordance with Section 36.11(2) of O. Reg. 586/06; and

Whereas Section 36.14 of O. Reg. 586/06 provides that after the Treasurer has certified the local improvement roll, the City shall by by-law provide that the amount specially charged on the lot set out in the roll shall be sufficient to raise the lot’s share of the cost by a number of equal annual payments and that a special charge shall be imposed in each year on the lot equal to the amount of the payment payable in that year;

Therefore be it resolved that the Council of The Corporation of the City of Kingston hereby enacts as follows:

1. The provisions of Section 36.14 of O. Reg. 586/06 apply to the Benefitting Property as a result of the completion of the Work pursuant to the POA.
2. The amounts specially charged on the lot as set out in the certified local improvement roll attached as Schedule “A” to this By-Law (the “Special Charge”) is sufficient to raise the lot’s share of the Cost and shall be imposed on and collected by annually adding the annual amount payable as set out in Schedule “A” to this By-Law (the “Annual Payments”) to the tax roll of the lot.
3. The Annual Payments as set out in certified local improvement roll attached as Schedule “A” do not extend beyond the lifetime of the Work.
4. The amount of each payment made in respect of the Special Charge shall be entered in the local improvement roll by the Treasurer.
5. This By-Law shall come into force and take effect on the date of its passing and shall be deemed repealed on the date on which the Treasurer certifies that the Special Charge has been paid in full.

Given First and Second Readings: Meeting date (Month day, year)

Given Third Reading and Passed: Meeting date (Month day, year)

Janet Jaynes
City Clerk

Bryan Paterson
Mayor

City of Kingston – Better Homes Kingston

Local Improvement Charges Added to Taxes

BHK Number	Roll Number	Tenant Number	Site Address	Lot	Property Owner(s)
BHK-0172	101109004002900	N/A	2107 Highway 15	N/A	Jennifer Prince Marc Prince

Local Improvement Charge								Detail Description
Cost of Work	Funding Amount	Interest Charge	Admin Charge	Special Charge (Total Amount owing)	When Special Charge to Be Paid	Lifetime of the Work	Annual Payment	
\$46,708.78	\$40,000.00	0%	\$0	\$35,000.00	Within 20 year(s) from the first Payment Date	20 Years	\$1,750.00	Better Homes Kingston Program - Local Improvement Charge added to taxes. The Special Charge amount is equal to the Funding Amount minus eligible incentive of \$5000. First payment due on the 2024 Interim Tax Bill.

Certified as sufficient, in accordance with O.Reg.586/06.

Desiree Kennedy, Chief Financial Officer and City Treasurer

By-Law Number 2024-XX

Special Charge By-Law

A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program in Accordance with Ontario Regulation 586/06 (151 Casterton Avenue)

Passed: XXXX

Whereas at its meeting on February 2, 2021, Kingston City Council enacted By-Law 2021-23, A By-Law to Authorize the Undertaking of Energy Efficiency and Water Conservation Works on Private Residential Property as Local Improvements under the Kingston Home Energy Retrofit Program (KHERP), in accordance with Part III of Ontario Regulation 586/06, Local Improvement Charges - Priority Lien Status, enacted under the *Municipal Act, 2001*, S.O. 2001, c. 25 (“O. Reg. 586/06”); and

Whereas the owner(s) of the Benefitting Property and the City of Kingston (the “City”) have entered into a Property Owner Agreement (the “POA”) pursuant to Section 36.2 of O. Reg. 586/06 for the City to undertake work as a local improvement (the “Work”) on the Benefitting Property and to raise the cost of the Work (the “Cost”) by imposing a special charge on the Benefitting Property; and

Whereas the City Clerk has certified the POA pursuant to Section 36.4 of O. Reg. 586/06; and

Whereas the Work has been completed; and

Whereas a local improvement roll was prepared in accordance with Section 36.10 of O. Reg. 586/06, setting out the Cost, the proposed special charges to be imposed on the Benefitting Property, when the special charges are to be paid, and the lifetime of the Work; and

Whereas the City has given notice of the proposed local improvement roll to the owner(s) of the Benefitting Property pursuant to Section 36.11 of O. Reg. 586/06; and

Whereas the City Treasurer has certified the proposed local improvement roll in accordance with Section 36.11(2) of O. Reg. 586/06; and

Whereas Section 36.14 of O. Reg. 586/06 provides that after the Treasurer has certified the local improvement roll, the City shall by by-law provide that the amount specially charged on the lot set out in the roll shall be sufficient to raise the lot’s share of the cost by a number of equal annual payments and that a special charge shall be imposed in each year on the lot equal to the amount of the payment payable in that year;

Therefore be it resolved that the Council of The Corporation of the City of Kingston hereby enacts as follows:

1. The provisions of Section 36.14 of O. Reg. 586/06 apply to the Benefitting Property as a result of the completion of the Work pursuant to the POA.
2. The amounts specially charged on the lot as set out in the certified local improvement roll attached as Schedule “A” to this By-Law (the “Special Charge”) is sufficient to raise the lot’s share of the Cost and shall be imposed on and collected by annually adding the annual amount payable as set out in Schedule “A” to this By-Law (the “Annual Payments”) to the tax roll of the lot.
3. The Annual Payments as set out in certified local improvement roll attached as Schedule “A” do not extend beyond the lifetime of the Work.
4. The amount of each payment made in respect of the Special Charge shall be entered in the local improvement roll by the Treasurer.
5. This By-Law shall come into force and take effect on the date of its passing and shall be deemed repealed on the date on which the Treasurer certifies that the Special Charge has been paid in full.

Given First and Second Readings: Meeting date (Month day, year)

Given Third Reading and Passed: Meeting date (Month day, year)

Janet Jaynes
City Clerk

Bryan Paterson
Mayor

City of Kingston – Better Homes Kingston

Local Improvement Charges Added to Taxes

BHK Number	Roll Number	Tenant Number	Site Address	Lot	Property Owner(s)
BHK-0343	101106017008700	N/A	151 Casterton Avenue	N/A	Lindsay Alexandra Bonford Alana Roberta Bonford

Local Improvement Charge								
Cost of Work	Funding Amount	Interest Charge	Admin Charge	Special Charge (Total Amount owing)	When Special Charge to Be Paid	Lifetime of the Work	Annual Payment	Detail Description
\$38,969.82	\$28,400.00	0%	\$0	\$23,400.00	Within 20 year(s) from the first Payment Date	20 Years	\$1,170.00	Better Homes Kingston Program - Local Improvement Charge added to taxes. The Special Charge amount is equal to the Funding Amount minus eligible incentive of \$5000. First payment due on the 2024 Interim Tax Bill.

Certified as sufficient, in accordance with O.Reg.586/06.

Desiree Kennedy, Chief Financial Officer and City Treasurer

By-Law Number 2024-XX

Special Charge By-Law

A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program in Accordance with Ontario Regulation 586/06 (108 Yonge Street)

Passed: XXXX

Whereas at its meeting on February 2, 2021, Kingston City Council enacted By-Law 2021-23, A By-Law to Authorize the Undertaking of Energy Efficiency and Water Conservation Works on Private Residential Property as Local Improvements under the Kingston Home Energy Retrofit Program (KHERP), in accordance with Part III of Ontario Regulation 586/06, Local Improvement Charges - Priority Lien Status, enacted under the *Municipal Act, 2001*, S.O. 2001, c. 25 (“O. Reg. 586/06”); and

Whereas the owner(s) of the Benefitting Property and the City of Kingston (the “City”) have entered into a Property Owner Agreement (the “POA”) pursuant to Section 36.2 of O. Reg. 586/06 for the City to undertake work as a local improvement (the “Work”) on the Benefitting Property and to raise the cost of the Work (the “Cost”) by imposing a special charge on the Benefitting Property; and

Whereas the City Clerk has certified the POA pursuant to Section 36.4 of O. Reg. 586/06; and

Whereas the Work has been completed; and

Whereas a local improvement roll was prepared in accordance with Section 36.10 of O. Reg. 586/06, setting out the Cost, the proposed special charges to be imposed on the Benefitting Property, when the special charges are to be paid, and the lifetime of the Work; and

Whereas the City has given notice of the proposed local improvement roll to the owner(s) of the Benefitting Property pursuant to Section 36.11 of O. Reg. 586/06; and

Whereas the City Treasurer has certified the proposed local improvement roll in accordance with Section 36.11(2) of O. Reg. 586/06; and

Whereas Section 36.14 of O. Reg. 586/06 provides that after the Treasurer has certified the local improvement roll, the City shall by by-law provide that the amount specially charged on the lot set out in the roll shall be sufficient to raise the lot’s share of the cost by a number of equal annual payments and that a special charge shall be imposed in each year on the lot equal to the amount of the payment payable in that year;

Therefore be it resolved that the Council of The Corporation of the City of Kingston hereby enacts as follows:

1. The provisions of Section 36.14 of O. Reg. 586/06 apply to the Benefitting Property as a result of the completion of the Work pursuant to the POA.
2. The amounts specially charged on the lot as set out in the certified local improvement roll attached as Schedule “A” to this By-Law (the “Special Charge”) is sufficient to raise the lot’s share of the Cost and shall be imposed on and collected by annually adding the annual amount payable as set out in Schedule “A” to this By-Law (the “Annual Payments”) to the tax roll of the lot.
3. The Annual Payments as set out in certified local improvement roll attached as Schedule “A” do not extend beyond the lifetime of the Work.
4. The amount of each payment made in respect of the Special Charge shall be entered in the local improvement roll by the Treasurer.
5. This By-Law shall come into force and take effect on the date of its passing and shall be deemed repealed on the date on which the Treasurer certifies that the Special Charge has been paid in full.

Given First and Second Readings: Meeting date (Month day, year)

Given Third Reading and Passed: Meeting date (Month day, year)

Janet Jaynes
City Clerk

Bryan Paterson
Mayor

City of Kingston – Better Homes Kingston

Local Improvement Charges Added to Taxes

BHK Number	Roll Number	Tenant Number	Site Address	Lot	Property Owner(s)
BHK-0448	101107009007000	N/A	108 Yonge Street	N/A	Michael Farley Isobel Rice

Local Improvement Charge								Detail Description
Cost of Work	Funding Amount	Interest Charge	Admin Charge	Special Charge (Total Amount owing)	When Special Charge to Be Paid	Lifetime of the Work	Annual Payment	
\$24,452.64	\$24,452.64	0%	\$0	\$19,452.64	Within 20 year(s) from the first Payment Date	20 Years	\$972.63	Better Homes Kingston Program - Local Improvement Charge added to taxes. The Special Charge amount is equal to the Funding Amount minus eligible incentive of \$5000. First payment due on the 2024 Interim Tax Bill.

Certified as sufficient, in accordance with O.Reg.586/06.

Desiree Kennedy, Chief Financial Officer and City Treasurer

By-Law Number 2024-XX

Special Charge By-Law

A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program in Accordance with Ontario Regulation 586/06 (48 MacDonnell Street)

Passed: XXXX

Whereas at its meeting on February 2, 2021, Kingston City Council enacted By-Law 2021-23, A By-Law to Authorize the Undertaking of Energy Efficiency and Water Conservation Works on Private Residential Property as Local Improvements under the Kingston Home Energy Retrofit Program (KHERP), in accordance with Part III of Ontario Regulation 586/06, Local Improvement Charges - Priority Lien Status, enacted under the *Municipal Act, 2001*, S.O. 2001, c. 25 (“O. Reg. 586/06”); and

Whereas the owner(s) of the Benefitting Property and the City of Kingston (the “City”) have entered into a Property Owner Agreement (the “POA”) pursuant to Section 36.2 of O. Reg. 586/06 for the City to undertake work as a local improvement (the “Work”) on the Benefitting Property and to raise the cost of the Work (the “Cost”) by imposing a special charge on the Benefitting Property; and

Whereas the City Clerk has certified the POA pursuant to Section 36.4 of O. Reg. 586/06; and

Whereas the Work has been completed; and

Whereas a local improvement roll was prepared in accordance with Section 36.10 of O. Reg. 586/06, setting out the Cost, the proposed special charges to be imposed on the Benefitting Property, when the special charges are to be paid, and the lifetime of the Work; and

Whereas the City has given notice of the proposed local improvement roll to the owner(s) of the Benefitting Property pursuant to Section 36.11 of O. Reg. 586/06; and

Whereas the City Treasurer has certified the proposed local improvement roll in accordance with Section 36.11(2) of O. Reg. 586/06; and

Whereas Section 36.14 of O. Reg. 586/06 provides that after the Treasurer has certified the local improvement roll, the City shall by by-law provide that the amount specially charged on the lot set out in the roll shall be sufficient to raise the lot’s share of the cost by a number of equal annual payments and that a special charge shall be imposed in each year on the lot equal to the amount of the payment payable in that year;

Therefore be it resolved that the Council of The Corporation of the City of Kingston hereby enacts as follows:

1. The provisions of Section 36.14 of O. Reg. 586/06 apply to the Benefitting Property as a result of the completion of the Work pursuant to the POA.
2. The amounts specially charged on the lot as set out in the certified local improvement roll attached as Schedule “A” to this By-Law (the “Special Charge”) is sufficient to raise the lot’s share of the Cost and shall be imposed on and collected by annually adding the annual amount payable as set out in Schedule “A” to this By-Law (the “Annual Payments”) to the tax roll of the lot.
3. The Annual Payments as set out in certified local improvement roll attached as Schedule “A” do not extend beyond the lifetime of the Work.
4. The amount of each payment made in respect of the Special Charge shall be entered in the local improvement roll by the Treasurer.
5. This By-Law shall come into force and take effect on the date of its passing and shall be deemed repealed on the date on which the Treasurer certifies that the Special Charge has been paid in full.

Given First and Second Readings: Meeting date (Month day, year)

Given Third Reading and Passed: Meeting date (Month day, year)

Janet Jaynes
City Clerk

Bryan Paterson
Mayor

City of Kingston – Better Homes Kingston

Local Improvement Charges Added to Taxes

BHK Number	Roll Number	Tenant Number	Site Address	Lot	Property Owner(s)
BHK-0375	101107003000100	N/A	48 MacDonnell Street	N/A	Nicolas Lamp Jean Thomas

Local Improvement Charge								Detail Description
Cost of Work	Funding Amount	Interest Charge	Admin Charge	Special Charge (Total Amount owing)	When Special Charge to Be Paid	Lifetime of the Work	Annual Payment	
\$18,073.16	\$18,073.16	0%	\$0	\$13,073.16	Within 20 year(s) from the first Payment Date	20 Years	\$653.65	Better Homes Kingston Program - Local Improvement Charge added to taxes. The Special Charge amount is equal to the Funding Amount minus eligible incentive of \$5000. First payment due on the 2024 Interim Tax Bill.

Certified as sufficient, in accordance with O.Reg.586/06.

Desiree Kennedy, Chief Financial Officer and City Treasurer

By-Law Number 2024-XX

Special Charge By-Law

A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program in Accordance with Ontario Regulation 586/06 (868 Crestwood Avenue)

Passed: XXXX

Whereas at its meeting on February 2, 2021, Kingston City Council enacted By-Law 2021-23, A By-Law to Authorize the Undertaking of Energy Efficiency and Water Conservation Works on Private Residential Property as Local Improvements under the Kingston Home Energy Retrofit Program (KHERP), in accordance with Part III of Ontario Regulation 586/06, Local Improvement Charges - Priority Lien Status, enacted under the *Municipal Act, 2001*, S.O. 2001, c. 25 (“O. Reg. 586/06”); and

Whereas the owner(s) of the Benefitting Property and the City of Kingston (the “City”) have entered into a Property Owner Agreement (the “POA”) pursuant to Section 36.2 of O. Reg. 586/06 for the City to undertake work as a local improvement (the “Work”) on the Benefitting Property and to raise the cost of the Work (the “Cost”) by imposing a special charge on the Benefitting Property; and

Whereas the City Clerk has certified the POA pursuant to Section 36.4 of O. Reg. 586/06; and

Whereas the Work has been completed; and

Whereas a local improvement roll was prepared in accordance with Section 36.10 of O. Reg. 586/06, setting out the Cost, the proposed special charges to be imposed on the Benefitting Property, when the special charges are to be paid, and the lifetime of the Work; and

Whereas the City has given notice of the proposed local improvement roll to the owner(s) of the Benefitting Property pursuant to Section 36.11 of O. Reg. 586/06; and

Whereas the City Treasurer has certified the proposed local improvement roll in accordance with Section 36.11(2) of O. Reg. 586/06; and

Whereas Section 36.14 of O. Reg. 586/06 provides that after the Treasurer has certified the local improvement roll, the City shall by by-law provide that the amount specially charged on the lot set out in the roll shall be sufficient to raise the lot’s share of the cost by a number of equal annual payments and that a special charge shall be imposed in each year on the lot equal to the amount of the payment payable in that year;

Therefore be it resolved that the Council of The Corporation of the City of Kingston hereby enacts as follows:

1. The provisions of Section 36.14 of O. Reg. 586/06 apply to the Benefitting Property as a result of the completion of the Work pursuant to the POA.
2. The amounts specially charged on the lot as set out in the certified local improvement roll attached as Schedule “A” to this By-Law (the “Special Charge”) is sufficient to raise the lot’s share of the Cost and shall be imposed on and collected by annually adding the annual amount payable as set out in Schedule “A” to this By-Law (the “Annual Payments”) to the tax roll of the lot.
3. The Annual Payments as set out in certified local improvement roll attached as Schedule “A” do not extend beyond the lifetime of the Work.
4. The amount of each payment made in respect of the Special Charge shall be entered in the local improvement roll by the Treasurer.
5. This By-Law shall come into force and take effect on the date of its passing and shall be deemed repealed on the date on which the Treasurer certifies that the Special Charge has been paid in full.

Given First and Second Readings: Meeting date (Month day, year)

Given Third Reading and Passed: Meeting date (Month day, year)

Janet Jaynes
City Clerk

Bryan Paterson
Mayor

City of Kingston – Better Homes Kingston

Local Improvement Charges Added to Taxes

BHK Number	Roll Number	Tenant Number	Site Address	Lot	Property Owner(s)
BHK-0135	101108015114300	N/A	868 Crestwood Avenue	N/A	Otto Sosa

Local Improvement Charge								Detail Description
Cost of Work	Funding Amount	Interest Charge	Admin Charge	Special Charge (Total Amount owing)	When Special Charge to Be Paid	Lifetime of the Work	Annual Payment	
\$63,587.49	\$34,769.22	0%	\$0	\$29,769.22	Within 20 year(s) from the first Payment Date	20 Years	\$1,488.46	Better Homes Kingston Program - Local Improvement Charge added to taxes. The Special Charge amount is equal to the Funding Amount minus eligible incentive of \$5000. First payment due on the 2024 Interim Tax Bill.

Certified as sufficient, in accordance with O.Reg.586/06.

Desiree Kennedy, Chief Financial Officer and City Treasurer

By-Law Number 2024-XX

Special Charge By-Law

A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program in Accordance with Ontario Regulation 586/06 (886 Brodie Avenue)

Passed: XXXX

Whereas at its meeting on February 2, 2021, Kingston City Council enacted By-Law 2021-23, A By-Law to Authorize the Undertaking of Energy Efficiency and Water Conservation Works on Private Residential Property as Local Improvements under the Kingston Home Energy Retrofit Program (KHERP), in accordance with Part III of Ontario Regulation 586/06, Local Improvement Charges - Priority Lien Status, enacted under the *Municipal Act, 2001*, S.O. 2001, c. 25 (“O. Reg. 586/06”); and

Whereas the owner(s) of the Benefitting Property and the City of Kingston (the “City”) have entered into a Property Owner Agreement (the “POA”) pursuant to Section 36.2 of O. Reg. 586/06 for the City to undertake work as a local improvement (the “Work”) on the Benefitting Property and to raise the cost of the Work (the “Cost”) by imposing a special charge on the Benefitting Property; and

Whereas the City Clerk has certified the POA pursuant to Section 36.4 of O. Reg. 586/06; and

Whereas the Work has been completed; and

Whereas a local improvement roll was prepared in accordance with Section 36.10 of O. Reg. 586/06, setting out the Cost, the proposed special charges to be imposed on the Benefitting Property, when the special charges are to be paid, and the lifetime of the Work; and

Whereas the City has given notice of the proposed local improvement roll to the owner(s) of the Benefitting Property pursuant to Section 36.11 of O. Reg. 586/06; and

Whereas the City Treasurer has certified the proposed local improvement roll in accordance with Section 36.11(2) of O. Reg. 586/06; and

Whereas Section 36.14 of O. Reg. 586/06 provides that after the Treasurer has certified the local improvement roll, the City shall by by-law provide that the amount specially charged on the lot set out in the roll shall be sufficient to raise the lot’s share of the cost by a number of equal annual payments and that a special charge shall be imposed in each year on the lot equal to the amount of the payment payable in that year;

Therefore be it resolved that the Council of The Corporation of the City of Kingston hereby enacts as follows:

1. The provisions of Section 36.14 of O. Reg. 586/06 apply to the Benefitting Property as a result of the completion of the Work pursuant to the POA.
2. The amounts specially charged on the lot as set out in the certified local improvement roll attached as Schedule “A” to this By-Law (the “Special Charge”) is sufficient to raise the lot’s share of the Cost and shall be imposed on and collected by annually adding the annual amount payable as set out in Schedule “A” to this By-Law (the “Annual Payments”) to the tax roll of the lot.
3. The Annual Payments as set out in certified local improvement roll attached as Schedule “A” do not extend beyond the lifetime of the Work.
4. The amount of each payment made in respect of the Special Charge shall be entered in the local improvement roll by the Treasurer.
5. This By-Law shall come into force and take effect on the date of its passing and shall be deemed repealed on the date on which the Treasurer certifies that the Special Charge has been paid in full.

Given First and Second Readings: Meeting date (Month day, year)

Given Third Reading and Passed: Meeting date (Month day, year)

Janet Jaynes
City Clerk

Bryan Paterson
Mayor

City of Kingston – Better Homes Kingston

Local Improvement Charges Added to Taxes

BHK Number	Roll Number	Tenant Number	Site Address	Lot	Property Owner(s)
BHK-0096	101108004005616	N/A	886 Brodie Avenue	N/A	Thomas Sears Jessica Pelow

Local Improvement Charge								Detail Description
Cost of Work	Funding Amount	Interest Charge	Admin Charge	Special Charge (Total Amount owing)	When Special Charge to Be Paid	Lifetime of the Work	Annual Payment	
\$19,481.77	\$19,481.77	0%	\$0	\$14,481.77	Within 20 year(s) from the first Payment Date	20 Years	\$724.08	Better Homes Kingston Program - Local Improvement Charge added to taxes. The Special Charge amount is equal to the Funding Amount minus eligible incentive of \$5000. First payment due on the 2024 Interim Tax Bill.

Certified as sufficient, in accordance with O.Reg.586/06.

Desiree Kennedy, Chief Financial Officer and City Treasurer

By-Law Number 2024-XX

Special Charge By-Law

A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program in Accordance with Ontario Regulation 586/06 (3 The Point Road)

Passed: XXXX

Whereas at its meeting on February 2, 2021, Kingston City Council enacted By-Law 2021-23, A By-Law to Authorize the Undertaking of Energy Efficiency and Water Conservation Works on Private Residential Property as Local Improvements under the Kingston Home Energy Retrofit Program (KHERP), in accordance with Part III of Ontario Regulation 586/06, Local Improvement Charges - Priority Lien Status, enacted under the *Municipal Act, 2001*, S.O. 2001, c. 25 (“O. Reg. 586/06”); and

Whereas the owner(s) of the Benefitting Property and the City of Kingston (the “City”) have entered into a Property Owner Agreement (the “POA”) pursuant to Section 36.2 of O. Reg. 586/06 for the City to undertake work as a local improvement (the “Work”) on the Benefitting Property and to raise the cost of the Work (the “Cost”) by imposing a special charge on the Benefitting Property; and

Whereas the City Clerk has certified the POA pursuant to Section 36.4 of O. Reg. 586/06; and

Whereas the Work has been completed; and

Whereas a local improvement roll was prepared in accordance with Section 36.10 of O. Reg. 586/06, setting out the Cost, the proposed special charges to be imposed on the Benefitting Property, when the special charges are to be paid, and the lifetime of the Work; and

Whereas the City has given notice of the proposed local improvement roll to the owner(s) of the Benefitting Property pursuant to Section 36.11 of O. Reg. 586/06; and

Whereas the City Treasurer has certified the proposed local improvement roll in accordance with Section 36.11(2) of O. Reg. 586/06; and

Whereas Section 36.14 of O. Reg. 586/06 provides that after the Treasurer has certified the local improvement roll, the City shall by by-law provide that the amount specially charged on the lot set out in the roll shall be sufficient to raise the lot’s share of the cost by a number of equal annual payments and that a special charge shall be imposed in each year on the lot equal to the amount of the payment payable in that year;

Therefore be it resolved that the Council of The Corporation of the City of Kingston hereby enacts as follows:

1. The provisions of Section 36.14 of O. Reg. 586/06 apply to the Benefitting Property as a result of the completion of the Work pursuant to the POA.
2. The amounts specially charged on the lot as set out in the certified local improvement roll attached as Schedule “A” to this By-Law (the “Special Charge”) is sufficient to raise the lot’s share of the Cost and shall be imposed on and collected by annually adding the annual amount payable as set out in Schedule “A” to this By-Law (the “Annual Payments”) to the tax roll of the lot.
3. The Annual Payments as set out in certified local improvement roll attached as Schedule “A” do not extend beyond the lifetime of the Work.
4. The amount of each payment made in respect of the Special Charge shall be entered in the local improvement roll by the Treasurer.
5. This By-Law shall come into force and take effect on the date of its passing and shall be deemed repealed on the date on which the Treasurer certifies that the Special Charge has been paid in full.

Given First and Second Readings: Meeting date (Month day, year)

Given Third Reading and Passed: Meeting date (Month day, year)

Janet Jaynes
City Clerk

Bryan Paterson
Mayor

City of Kingston – Better Homes Kingston

Local Improvement Charges Added to Taxes

BHK Number	Roll Number	Tenant Number	Site Address	Lot	Property Owner(s)
BHK-0121	101109009023200	N/A	3 The Point Road	N/A	Peter Pain Carole Pain

Local Improvement Charge								Detail Description
Cost of Work	Funding Amount	Interest Charge	Admin Charge	Special Charge (Total Amount owing)	When Special Charge to Be Paid	Lifetime of the Work	Annual Payment	
\$45,242.98	\$40,000.00	0%	\$0	\$35,000.00	Within 20 year(s) from the first Payment Date	20 Years	\$1,750.00	Better Homes Kingston Program - Local Improvement Charge added to taxes. The Special Charge amount is equal to the Funding Amount minus eligible incentive of \$5000. First payment due on the 2024 Interim Tax Bill.

Certified as sufficient, in accordance with O.Reg.586/06.

Desiree Kennedy, Chief Financial Officer and City Treasurer

By-Law Number 2024-XX

Special Charge By-Law

A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program in Accordance with Ontario Regulation 586/06 (90 Kenwoods Circle)

Passed: XXXX

Whereas at its meeting on February 2, 2021, Kingston City Council enacted By-Law 2021-23, A By-Law to Authorize the Undertaking of Energy Efficiency and Water Conservation Works on Private Residential Property as Local Improvements under the Kingston Home Energy Retrofit Program (KHERP), in accordance with Part III of Ontario Regulation 586/06, Local Improvement Charges - Priority Lien Status, enacted under the *Municipal Act, 2001*, S.O. 2001, c. 25 (“O. Reg. 586/06”); and

Whereas the owner(s) of the Benefitting Property and the City of Kingston (the “City”) have entered into a Property Owner Agreement (the “POA”) pursuant to Section 36.2 of O. Reg. 586/06 for the City to undertake work as a local improvement (the “Work”) on the Benefitting Property and to raise the cost of the Work (the “Cost”) by imposing a special charge on the Benefitting Property; and

Whereas the City Clerk has certified the POA pursuant to Section 36.4 of O. Reg. 586/06; and

Whereas the Work has been completed; and

Whereas a local improvement roll was prepared in accordance with Section 36.10 of O. Reg. 586/06, setting out the Cost, the proposed special charges to be imposed on the Benefitting Property, when the special charges are to be paid, and the lifetime of the Work; and

Whereas the City has given notice of the proposed local improvement roll to the owner(s) of the Benefitting Property pursuant to Section 36.11 of O. Reg. 586/06; and

Whereas the City Treasurer has certified the proposed local improvement roll in accordance with Section 36.11(2) of O. Reg. 586/06; and

Whereas Section 36.14 of O. Reg. 586/06 provides that after the Treasurer has certified the local improvement roll, the City shall by by-law provide that the amount specially charged on the lot set out in the roll shall be sufficient to raise the lot’s share of the cost by a number of equal annual payments and that a special charge shall be imposed in each year on the lot equal to the amount of the payment payable in that year;

Therefore be it resolved that the Council of The Corporation of the City of Kingston hereby enacts as follows:

1. The provisions of Section 36.14 of O. Reg. 586/06 apply to the Benefitting Property as a result of the completion of the Work pursuant to the POA.
2. The amounts specially charged on the lot as set out in the certified local improvement roll attached as Schedule “A” to this By-Law (the “Special Charge”) is sufficient to raise the lot’s share of the Cost and shall be imposed on and collected by annually adding the annual amount payable as set out in Schedule “A” to this By-Law (the “Annual Payments”) to the tax roll of the lot.
3. The Annual Payments as set out in certified local improvement roll attached as Schedule “A” do not extend beyond the lifetime of the Work.
4. The amount of each payment made in respect of the Special Charge shall be entered in the local improvement roll by the Treasurer.
5. This By-Law shall come into force and take effect on the date of its passing and shall be deemed repealed on the date on which the Treasurer certifies that the Special Charge has been paid in full.

Given First and Second Readings: Meeting date (Month day, year)

Given Third Reading and Passed: Meeting date (Month day, year)

Janet Jaynes
City Clerk

Bryan Paterson
Mayor

City of Kingston – Better Homes Kingston

Local Improvement Charges Added to Taxes

BHK Number	Roll Number	Tenant Number	Site Address	Lot	Property Owner(s)
BHK-0335	101109009516000	N/A	90 Kenwoods Circle	N/A	Peter Dunnett Barbara Dunnett

Local Improvement Charge								Detail Description
Cost of Work	Funding Amount	Interest Charge	Admin Charge	Special Charge (Total Amount owing)	When Special Charge to Be Paid	Lifetime of the Work	Annual Payment	
\$52,674.30	\$40,000.00	0%	\$0	\$35,000.00	Within 20 year(s) from the first Payment Date	20 Years	\$1,750.00	Better Homes Kingston Program - Local Improvement Charge added to taxes. The Special Charge amount is equal to the Funding Amount minus eligible incentive of \$5000. First payment due on the 2024 Interim Tax Bill.

Certified as sufficient, in accordance with O.Reg.586/06.

Desiree Kennedy, Chief Financial Officer and City Treasurer

By-Law Number 2024-XX

Special Charge By-Law

**A By-Law to Authorize the Imposition of a Special Charge under the Better Homes
Kingston Program in Accordance with Ontario Regulation 586/06 (305 King St.
West)**

Passed: XXXX

Whereas at its meeting on February 2, 2021, Kingston City Council enacted By-Law 2021-23, A By-Law to Authorize the Undertaking of Energy Efficiency and Water Conservation Works on Private Residential Property as Local Improvements under the Kingston Home Energy Retrofit Program (KHERP), in accordance with Part III of Ontario Regulation 586/06, Local Improvement Charges - Priority Lien Status, enacted under the *Municipal Act, 2001*, S.O. 2001, c. 25 (“O. Reg. 586/06”); and

Whereas the owner(s) of the Benefitting Property and the City of Kingston (the “City”) have entered into a Property Owner Agreement (the “POA”) pursuant to Section 36.2 of O. Reg. 586/06 for the City to undertake work as a local improvement (the “Work”) on the Benefitting Property and to raise the cost of the Work (the “Cost”) by imposing a special charge on the Benefitting Property; and

Whereas the City Clerk has certified the POA pursuant to Section 36.4 of O. Reg. 586/06; and

Whereas the Work has been completed; and

Whereas a local improvement roll was prepared in accordance with Section 36.10 of O. Reg. 586/06, setting out the Cost, the proposed special charges to be imposed on the Benefitting Property, when the special charges are to be paid, and the lifetime of the Work; and

Whereas the City has given notice of the proposed local improvement roll to the owner(s) of the Benefitting Property pursuant to Section 36.11 of O. Reg. 586/06; and

Whereas the City Treasurer has certified the proposed local improvement roll in accordance with Section 36.11(2) of O. Reg. 586/06; and

Whereas Section 36.14 of O. Reg. 586/06 provides that after the Treasurer has certified the local improvement roll, the City shall by by-law provide that the amount specially charged on the lot set out in the roll shall be sufficient to raise the lot’s share of the cost by a number of equal annual payments and that a special charge shall be imposed in each year on the lot equal to the amount of the payment payable in that year;

Therefore be it resolved that the Council of The Corporation of the City of Kingston hereby enacts as follows:

1. The provisions of Section 36.14 of O. Reg. 586/06 apply to the Benefitting Property as a result of the completion of the Work pursuant to the POA.
2. The amounts specially charged on the lot as set out in the certified local improvement roll attached as Schedule “A” to this By-Law (the “Special Charge”) is sufficient to raise the lot’s share of the Cost and shall be imposed on and collected by annually adding the annual amount payable as set out in Schedule “A” to this By-Law (the “Annual Payments”) to the tax roll of the lot.
3. The Annual Payments as set out in certified local improvement roll attached as Schedule “A” do not extend beyond the lifetime of the Work.
4. The amount of each payment made in respect of the Special Charge shall be entered in the local improvement roll by the Treasurer.
5. This By-Law shall come into force and take effect on the date of its passing and shall be deemed repealed on the date on which the Treasurer certifies that the Special Charge has been paid in full.

Given First and Second Readings: Meeting date (Month day, year)

Given Third Reading and Passed: Meeting date (Month day, year)

Janet Jaynes
City Clerk

Bryan Paterson
Mayor

City of Kingston – Better Homes Kingston

Local Improvement Charges Added to Taxes

BHK Number	Roll Number	Tenant Number	Site Address	Lot	Property Owner(s)
BHK-0470	101107005018100	N/A	305 King St. West	N/A	Michael McGrath Patricia Crowe

Local Improvement Charge								Detail Description
Cost of Work	Funding Amount	Interest Charge	Admin Charge	Special Charge (Total Amount owing)	When Special Charge to Be Paid	Lifetime of the Work	Annual Payment	
\$18,379.45	\$5,608.50	0%	\$0	\$608.50	Within 1 year(s) from the first Payment Date	1 Years	\$608.50	Better Homes Kingston Program - Local Improvement Charge added to taxes. The Special Charge amount is equal to the Funding Amount minus eligible incentive of \$5000. First payment due on the 2024 Interim Tax Bill.

Certified as sufficient, in accordance with O.Reg.586/06.

Desiree Kennedy, Chief Financial Officer and City Treasurer

By-Law Number 2024-XX

Special Charge By-Law

A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program in Accordance with Ontario Regulation 586/06 (75 Pine Street)

Passed: XXXX

Whereas at its meeting on February 2, 2021, Kingston City Council enacted By-Law 2021-23, A By-Law to Authorize the Undertaking of Energy Efficiency and Water Conservation Works on Private Residential Property as Local Improvements under the Kingston Home Energy Retrofit Program (KHERP), in accordance with Part III of Ontario Regulation 586/06, Local Improvement Charges - Priority Lien Status, enacted under the *Municipal Act, 2001*, S.O. 2001, c. 25 ("O. Reg. 586/06"); and

Whereas the owner(s) of the Benefitting Property and the City of Kingston (the "City") have entered into a Property Owner Agreement (the "POA") pursuant to Section 36.2 of O. Reg. 586/06 for the City to undertake work as a local improvement (the "Work") on the Benefitting Property and to raise the cost of the Work (the "Cost") by imposing a special charge on the Benefitting Property; and

Whereas the City Clerk has certified the POA pursuant to Section 36.4 of O. Reg. 586/06; and

Whereas the Work has been completed; and

Whereas a local improvement roll was prepared in accordance with Section 36.10 of O. Reg. 586/06, setting out the Cost, the proposed special charges to be imposed on the Benefitting Property, when the special charges are to be paid, and the lifetime of the Work; and

Whereas the City has given notice of the proposed local improvement roll to the owner(s) of the Benefitting Property pursuant to Section 36.11 of O. Reg. 586/06; and

Whereas the City Treasurer has certified the proposed local improvement roll in accordance with Section 36.11(2) of O. Reg. 586/06; and

Whereas Section 36.14 of O. Reg. 586/06 provides that after the Treasurer has certified the local improvement roll, the City shall by by-law provide that the amount specially charged on the lot set out in the roll shall be sufficient to raise the lot's share of the cost by a number of equal annual payments and that a special charge shall be imposed in each year on the lot equal to the amount of the payment payable in that year;

Therefore be it resolved that the Council of The Corporation of the City of Kingston hereby enacts as follows:

1. The provisions of Section 36.14 of O. Reg. 586/06 apply to the Benefitting Property as a result of the completion of the Work pursuant to the POA.
2. The amounts specially charged on the lot as set out in the certified local improvement roll attached as Schedule “A” to this By-Law (the “Special Charge”) is sufficient to raise the lot’s share of the Cost and shall be imposed on and collected by annually adding the annual amount payable as set out in Schedule “A” to this By-Law (the “Annual Payments”) to the tax roll of the lot.
3. The Annual Payments as set out in certified local improvement roll attached as Schedule “A” do not extend beyond the lifetime of the Work.
4. The amount of each payment made in respect of the Special Charge shall be entered in the local improvement roll by the Treasurer.
5. This By-Law shall come into force and take effect on the date of its passing and shall be deemed repealed on the date on which the Treasurer certifies that the Special Charge has been paid in full.

Given First and Second Readings: Meeting date (Month day, year)

Given Third Reading and Passed: Meeting date (Month day, year)

Janet Jaynes
City Clerk

Bryan Paterson
Mayor

City of Kingston – Better Homes Kingston

Local Improvement Charges Added to Taxes

BHK Number	Roll Number	Tenant Number	Site Address	Lot	Property Owner(s)
BHK-0049	101104006005700	N/A	75 Pine Street	N/A	Katherine Mazurok Denita Arthurs

Local Improvement Charge								Detail Description
Cost of Work	Funding Amount	Interest Charge	Admin Charge	Special Charge (Total Amount owing)	When Special Charge to Be Paid	Lifetime of the Work	Annual Payment	
\$42,062.78	\$25,900.0	0%	\$0	\$25,900.00	Within 20 year(s) from the first Payment Date	20 Years	\$1,295.00	Better Homes Kingston Program - Local Improvement Charge added to taxes. The Special Charge amount is equal to the Funding Amount minus eligible incentive of \$0. First payment due on the 2024 Interim Tax Bill.

Certified as sufficient, in accordance with O.Reg.586/06.

Desiree Kennedy, Chief Financial Officer and City Treasurer

By-Law Number 2024-XX

Special Charge By-Law

A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program in Accordance with Ontario Regulation 586/06 (608 Division Street)

Passed: XXXX

Whereas at its meeting on February 2, 2021, Kingston City Council enacted By-Law 2021-23, A By-Law to Authorize the Undertaking of Energy Efficiency and Water Conservation Works on Private Residential Property as Local Improvements under the Kingston Home Energy Retrofit Program (KHERP), in accordance with Part III of Ontario Regulation 586/06, Local Improvement Charges - Priority Lien Status, enacted under the *Municipal Act, 2001*, S.O. 2001, c. 25 (“O. Reg. 586/06”); and

Whereas the owner(s) of the Benefitting Property and the City of Kingston (the “City”) have entered into a Property Owner Agreement (the “POA”) pursuant to Section 36.2 of O. Reg. 586/06 for the City to undertake work as a local improvement (the “Work”) on the Benefitting Property and to raise the cost of the Work (the “Cost”) by imposing a special charge on the Benefitting Property; and

Whereas the City Clerk has certified the POA pursuant to Section 36.4 of O. Reg. 586/06; and

Whereas the Work has been completed; and

Whereas a local improvement roll was prepared in accordance with Section 36.10 of O. Reg. 586/06, setting out the Cost, the proposed special charges to be imposed on the Benefitting Property, when the special charges are to be paid, and the lifetime of the Work; and

Whereas the City has given notice of the proposed local improvement roll to the owner(s) of the Benefitting Property pursuant to Section 36.11 of O. Reg. 586/06; and

Whereas the City Treasurer has certified the proposed local improvement roll in accordance with Section 36.11(2) of O. Reg. 586/06; and

Whereas Section 36.14 of O. Reg. 586/06 provides that after the Treasurer has certified the local improvement roll, the City shall by by-law provide that the amount specially charged on the lot set out in the roll shall be sufficient to raise the lot’s share of the cost by a number of equal annual payments and that a special charge shall be imposed in each year on the lot equal to the amount of the payment payable in that year;

Therefore be it resolved that the Council of The Corporation of the City of Kingston hereby enacts as follows:

1. The provisions of Section 36.14 of O. Reg. 586/06 apply to the Benefitting Property as a result of the completion of the Work pursuant to the POA.
2. The amounts specially charged on the lot as set out in the certified local improvement roll attached as Schedule “A” to this By-Law (the “Special Charge”) is sufficient to raise the lot’s share of the Cost and shall be imposed on and collected by annually adding the annual amount payable as set out in Schedule “A” to this By-Law (the “Annual Payments”) to the tax roll of the lot.
3. The Annual Payments as set out in certified local improvement roll attached as Schedule “A” do not extend beyond the lifetime of the Work.
4. The amount of each payment made in respect of the Special Charge shall be entered in the local improvement roll by the Treasurer.
5. This By-Law shall come into force and take effect on the date of its passing and shall be deemed repealed on the date on which the Treasurer certifies that the Special Charge has been paid in full.

Given First and Second Readings: Meeting date (Month day, year)

Given Third Reading and Passed: Meeting date (Month day, year)

Janet Jaynes
City Clerk

Bryan Paterson
Mayor

City of Kingston – Better Homes Kingston

Local Improvement Charges Added to Taxes

BHK Number	Roll Number	Tenant Number	Site Address	Lot	Property Owner(s)
BHK-0101	101105012004600	N/A	608 Division Street	N/A	Allison Casteels Michael Casteels

Local Improvement Charge								Detail Description
Cost of Work	Funding Amount	Interest Charge	Admin Charge	Special Charge (Total Amount owing)	When Special Charge to Be Paid	Lifetime of the Work	Annual Payment	
\$20,745.00	\$20,745.00	0%	\$0	\$15,745.00	Within 20 year(s) from the first Payment Date	20 Years	\$787.25	Better Homes Kingston Program - Local Improvement Charge added to taxes. The Special Charge amount is equal to the Funding Amount minus eligible incentive of \$5000. First payment due on the 2024 Interim Tax Bill.

Certified as sufficient, in accordance with O.Reg.586/06.

Desiree Kennedy, Chief Financial Officer and City Treasurer

By-Law Number 2024-XX

Special Charge By-Law

A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program in Accordance with Ontario Regulation 586/06 (226, Regent St.)

Passed: XXXX

Whereas at its meeting on February 2, 2021, Kingston City Council enacted By-Law 2021-23, A By-Law to Authorize the Undertaking of Energy Efficiency and Water Conservation Works on Private Residential Property as Local Improvements under the Kingston Home Energy Retrofit Program (KHERP), in accordance with Part III of Ontario Regulation 586/06, Local Improvement Charges - Priority Lien Status, enacted under the *Municipal Act, 2001*, S.O. 2001, c. 25 ("O. Reg. 586/06"); and

Whereas the owner(s) of the Benefitting Property and the City of Kingston (the "City") have entered into a Property Owner Agreement (the "POA") pursuant to Section 36.2 of O. Reg. 586/06 for the City to undertake work as a local improvement (the "Work") on the Benefitting Property and to raise the cost of the Work (the "Cost") by imposing a special charge on the Benefitting Property; and

Whereas the City Clerk has certified the POA pursuant to Section 36.4 of O. Reg. 586/06; and

Whereas the Work has been completed; and

Whereas a local improvement roll was prepared in accordance with Section 36.10 of O. Reg. 586/06, setting out the Cost, the proposed special charges to be imposed on the Benefitting Property, when the special charges are to be paid, and the lifetime of the Work; and

Whereas the City has given notice of the proposed local improvement roll to the owner(s) of the Benefitting Property pursuant to Section 36.11 of O. Reg. 586/06; and

Whereas the City Treasurer has certified the proposed local improvement roll in accordance with Section 36.11(2) of O. Reg. 586/06; and

Whereas Section 36.14 of O. Reg. 586/06 provides that after the Treasurer has certified the local improvement roll, the City shall by by-law provide that the amount specially charged on the lot set out in the roll shall be sufficient to raise the lot's share of the cost by a number of equal annual payments and that a special charge shall be imposed in each year on the lot equal to the amount of the payment payable in that year;

Therefore be it resolved that the Council of The Corporation of the City of Kingston hereby enacts as follows:

1. The provisions of Section 36.14 of O. Reg. 586/06 apply to the Benefitting Property as a result of the completion of the Work pursuant to the POA.
2. The amounts specially charged on the lot as set out in the certified local improvement roll attached as Schedule “A” to this By-Law (the “Special Charge”) is sufficient to raise the lot’s share of the Cost and shall be imposed on and collected by annually adding the annual amount payable as set out in Schedule “A” to this By-Law (the “Annual Payments”) to the tax roll of the lot.
3. The Annual Payments as set out in certified local improvement roll attached as Schedule “A” do not extend beyond the lifetime of the Work.
4. The amount of each payment made in respect of the Special Charge shall be entered in the local improvement roll by the Treasurer.
5. This By-Law shall come into force and take effect on the date of its passing and shall be deemed repealed on the date on which the Treasurer certifies that the Special Charge has been paid in full.

Given First and Second Readings: Meeting date (Month day, year)

Given Third Reading and Passed: Meeting date (Month day, year)

Janet Jaynes
City Clerk

Bryan Paterson
Mayor

City of Kingston – Better Homes Kingston

Local Improvement Charges Added to Taxes

BHK Number	Roll Number	Tenant Number	Site Address	Lot	Property Owner(s)
BHK-0077	101106014007800	N/A	226, Regent St.	N/A	Kristie Taylor-Muise Christian Muise

Local Improvement Charge								Detail Description
Cost of Work	Funding Amount	Interest Charge	Admin Charge	Special Charge (Total Amount owing)	When Special Charge to Be Paid	Lifetime of the Work	Annual Payment	
\$28,842.12	\$28,842.12	0%	\$0	\$23,842.12	Within 20 year(s) from the first Payment Date	20 Years	\$1,192.10	Better Homes Kingston Program - Local Improvement Charge added to taxes. The Special Charge amount is equal to the Funding Amount minus eligible incentive of \$5000. First payment due on the 2024 Interim Tax Bill.

Certified as sufficient, in accordance with O.Reg.586/06.

Desiree Kennedy, Chief Financial Officer and City Treasurer

By-Law Number 2024-XX

Special Charge By-Law

A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program in Accordance with Ontario Regulation 586/06 (858 Nordic Avenue)

Passed: XXXX

Whereas at its meeting on February 2, 2021, Kingston City Council enacted By-Law 2021-23, A By-Law to Authorize the Undertaking of Energy Efficiency and Water Conservation Works on Private Residential Property as Local Improvements under the Kingston Home Energy Retrofit Program (KHERP), in accordance with Part III of Ontario Regulation 586/06, Local Improvement Charges - Priority Lien Status, enacted under the *Municipal Act, 2001*, S.O. 2001, c. 25 (“O. Reg. 586/06”); and

Whereas the owner(s) of the Benefitting Property and the City of Kingston (the “City”) have entered into a Property Owner Agreement (the “POA”) pursuant to Section 36.2 of O. Reg. 586/06 for the City to undertake work as a local improvement (the “Work”) on the Benefitting Property and to raise the cost of the Work (the “Cost”) by imposing a special charge on the Benefitting Property; and

Whereas the City Clerk has certified the POA pursuant to Section 36.4 of O. Reg. 586/06; and

Whereas the Work has been completed; and

Whereas a local improvement roll was prepared in accordance with Section 36.10 of O. Reg. 586/06, setting out the Cost, the proposed special charges to be imposed on the Benefitting Property, when the special charges are to be paid, and the lifetime of the Work; and

Whereas the City has given notice of the proposed local improvement roll to the owner(s) of the Benefitting Property pursuant to Section 36.11 of O. Reg. 586/06; and

Whereas the City Treasurer has certified the proposed local improvement roll in accordance with Section 36.11(2) of O. Reg. 586/06; and

Whereas Section 36.14 of O. Reg. 586/06 provides that after the Treasurer has certified the local improvement roll, the City shall by by-law provide that the amount specially charged on the lot set out in the roll shall be sufficient to raise the lot’s share of the cost by a number of equal annual payments and that a special charge shall be imposed in each year on the lot equal to the amount of the payment payable in that year;

Therefore be it resolved that the Council of The Corporation of the City of Kingston hereby enacts as follows:

1. The provisions of Section 36.14 of O. Reg. 586/06 apply to the Benefitting Property as a result of the completion of the Work pursuant to the POA.
2. The amounts specially charged on the lot as set out in the certified local improvement roll attached as Schedule “A” to this By-Law (the “Special Charge”) is sufficient to raise the lot’s share of the Cost and shall be imposed on and collected by annually adding the annual amount payable as set out in Schedule “A” to this By-Law (the “Annual Payments”) to the tax roll of the lot.
3. The Annual Payments as set out in certified local improvement roll attached as Schedule “A” do not extend beyond the lifetime of the Work.
4. The amount of each payment made in respect of the Special Charge shall be entered in the local improvement roll by the Treasurer.
5. This By-Law shall come into force and take effect on the date of its passing and shall be deemed repealed on the date on which the Treasurer certifies that the Special Charge has been paid in full.

Given First and Second Readings: Meeting date (Month day, year)

Given Third Reading and Passed: Meeting date (Month day, year)

Janet Jaynes
City Clerk

Bryan Paterson
Mayor

City of Kingston – Better Homes Kingston

Local Improvement Charges Added to Taxes

BHK Number	Roll Number	Tenant Number	Site Address	Lot	Property Owner(s)
BHK-0453	101108005002100	N/A	858 Nordic Avenue	N/A	Mark Hostetler Catherine Keates

Local Improvement Charge								Detail Description
Cost of Work	Funding Amount	Interest Charge	Admin Charge	Special Charge (Total Amount owing)	When Special Charge to Be Paid	Lifetime of the Work	Annual Payment	
\$31,431.85	\$28,500.00	0%	\$0	\$23,500.00	Within 20 year(s) from the first Payment Date	20 Years	\$1,175.00	Better Homes Kingston Program - Local Improvement Charge added to taxes. The Special Charge amount is equal to the Funding Amount minus eligible incentive of \$5000. First payment due on the 2024 Interim Tax Bill.

Certified as sufficient, in accordance with O.Reg.586/06.

Desiree Kennedy, Chief Financial Officer and City Treasurer

By-Law Number 2024-XX

Special Charge By-Law

A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program in Accordance with Ontario Regulation 586/06 (1265 Greenwood Park Drive)

Passed: XXXX

Whereas at its meeting on February 2, 2021, Kingston City Council enacted By-Law 2021-23, A By-Law to Authorize the Undertaking of Energy Efficiency and Water Conservation Works on Private Residential Property as Local Improvements under the Kingston Home Energy Retrofit Program (KHERP), in accordance with Part III of Ontario Regulation 586/06, Local Improvement Charges - Priority Lien Status, enacted under the *Municipal Act, 2001*, S.O. 2001, c. 25 (“O. Reg. 586/06”); and

Whereas the owner(s) of the Benefitting Property and the City of Kingston (the “City”) have entered into a Property Owner Agreement (the “POA”) pursuant to Section 36.2 of O. Reg. 586/06 for the City to undertake work as a local improvement (the “Work”) on the Benefitting Property and to raise the cost of the Work (the “Cost”) by imposing a special charge on the Benefitting Property; and

Whereas the City Clerk has certified the POA pursuant to Section 36.4 of O. Reg. 586/06; and

Whereas the Work has been completed; and

Whereas a local improvement roll was prepared in accordance with Section 36.10 of O. Reg. 586/06, setting out the Cost, the proposed special charges to be imposed on the Benefitting Property, when the special charges are to be paid, and the lifetime of the Work; and

Whereas the City has given notice of the proposed local improvement roll to the owner(s) of the Benefitting Property pursuant to Section 36.11 of O. Reg. 586/06; and

Whereas the City Treasurer has certified the proposed local improvement roll in accordance with Section 36.11(2) of O. Reg. 586/06; and

Whereas Section 36.14 of O. Reg. 586/06 provides that after the Treasurer has certified the local improvement roll, the City shall by by-law provide that the amount specially charged on the lot set out in the roll shall be sufficient to raise the lot’s share of the cost by a number of equal annual payments and that a special charge shall be imposed in each year on the lot equal to the amount of the payment payable in that year;

Therefore be it resolved that the Council of The Corporation of the City of Kingston hereby enacts as follows:

1. The provisions of Section 36.14 of O. Reg. 586/06 apply to the Benefitting Property as a result of the completion of the Work pursuant to the POA.
2. The amounts specially charged on the lot as set out in the certified local improvement roll attached as Schedule “A” to this By-Law (the “Special Charge”) is sufficient to raise the lot’s share of the Cost and shall be imposed on and collected by annually adding the annual amount payable as set out in Schedule “A” to this By-Law (the “Annual Payments”) to the tax roll of the lot.
3. The Annual Payments as set out in certified local improvement roll attached as Schedule “A” do not extend beyond the lifetime of the Work.
4. The amount of each payment made in respect of the Special Charge shall be entered in the local improvement roll by the Treasurer.
5. This By-Law shall come into force and take effect on the date of its passing and shall be deemed repealed on the date on which the Treasurer certifies that the Special Charge has been paid in full.

Given First and Second Readings: Meeting date (Month day, year)

Given Third Reading and Passed: Meeting date (Month day, year)

Janet Jaynes
City Clerk

Bryan Paterson
Mayor

City of Kingston – Better Homes Kingston

Local Improvement Charges Added to Taxes

BHK Number	Roll Number	Tenant Number	Site Address	Lot	Property Owner(s)
BHK-0358	101109009323416	N/A	1265 Greenwood Park Drive	N/A	Henry Swoboda April Swoboda

Local Improvement Charge								Detail Description
Cost of Work	Funding Amount	Interest Charge	Admin Charge	Special Charge (Total Amount owing)	When Special Charge to Be Paid	Lifetime of the Work	Annual Payment	
\$33,577.54	\$33,577.54	0%	\$0	\$28,577.54	Within 20 year(s) from the first Payment Date	20 Years	\$1,428.87	Better Homes Kingston Program - Local Improvement Charge added to taxes. The Special Charge amount is equal to the Funding Amount minus eligible incentive of \$5000. First payment due on the 2024 Interim Tax Bill.

Certified as sufficient, in accordance with O.Reg.586/06.

Desiree Kennedy, Chief Financial Officer and City Treasurer

By-Law Number 2024-XX

Special Charge By-Law

A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program in Accordance with Ontario Regulation 586/06 (6 Bonnycastle Court)

Passed: XXXX

Whereas at its meeting on February 2, 2021, Kingston City Council enacted By-Law 2021-23, A By-Law to Authorize the Undertaking of Energy Efficiency and Water Conservation Works on Private Residential Property as Local Improvements under the Kingston Home Energy Retrofit Program (KHERP), in accordance with Part III of Ontario Regulation 586/06, Local Improvement Charges - Priority Lien Status, enacted under the *Municipal Act, 2001*, S.O. 2001, c. 25 (“O. Reg. 586/06”); and

Whereas the owner(s) of the Benefitting Property and the City of Kingston (the “City”) have entered into a Property Owner Agreement (the “POA”) pursuant to Section 36.2 of O. Reg. 586/06 for the City to undertake work as a local improvement (the “Work”) on the Benefitting Property and to raise the cost of the Work (the “Cost”) by imposing a special charge on the Benefitting Property; and

Whereas the City Clerk has certified the POA pursuant to Section 36.4 of O. Reg. 586/06; and

Whereas the Work has been completed; and

Whereas a local improvement roll was prepared in accordance with Section 36.10 of O. Reg. 586/06, setting out the Cost, the proposed special charges to be imposed on the Benefitting Property, when the special charges are to be paid, and the lifetime of the Work; and

Whereas the City has given notice of the proposed local improvement roll to the owner(s) of the Benefitting Property pursuant to Section 36.11 of O. Reg. 586/06; and

Whereas the City Treasurer has certified the proposed local improvement roll in accordance with Section 36.11(2) of O. Reg. 586/06; and

Whereas Section 36.14 of O. Reg. 586/06 provides that after the Treasurer has certified the local improvement roll, the City shall by by-law provide that the amount specially charged on the lot set out in the roll shall be sufficient to raise the lot’s share of the cost by a number of equal annual payments and that a special charge shall be imposed in each year on the lot equal to the amount of the payment payable in that year;

Therefore be it resolved that the Council of The Corporation of the City of Kingston hereby enacts as follows:

1. The provisions of Section 36.14 of O. Reg. 586/06 apply to the Benefitting Property as a result of the completion of the Work pursuant to the POA.
2. The amounts specially charged on the lot as set out in the certified local improvement roll attached as Schedule “A” to this By-Law (the “Special Charge”) is sufficient to raise the lot’s share of the Cost and shall be imposed on and collected by annually adding the annual amount payable as set out in Schedule “A” to this By-Law (the “Annual Payments”) to the tax roll of the lot.
3. The Annual Payments as set out in certified local improvement roll attached as Schedule “A” do not extend beyond the lifetime of the Work.
4. The amount of each payment made in respect of the Special Charge shall be entered in the local improvement roll by the Treasurer.
5. This By-Law shall come into force and take effect on the date of its passing and shall be deemed repealed on the date on which the Treasurer certifies that the Special Charge has been paid in full.

Given First and Second Readings: Meeting date (Month day, year)

Given Third Reading and Passed: Meeting date (Month day, year)

Janet Jaynes
City Clerk

Bryan Paterson
Mayor

City of Kingston – Better Homes Kingston

Local Improvement Charges Added to Taxes

BHK Number	Roll Number	Tenant Number	Site Address	Lot	Property Owner(s)
BHK-0269	101107016010200	N/A	6 Bonnycastle Court	N/A	Jose de la Concha

Local Improvement Charge								Detail Description
Cost of Work	Funding Amount	Interest Charge	Admin Charge	Special Charge (Total Amount owing)	When Special Charge to Be Paid	Lifetime of the Work	Annual Payment	
\$81,936.42	\$21,353.29	0%	\$0	\$16,353.29	Within 20 year(s) from the first Payment Date	20 Years	\$817.66	Better Homes Kingston Program - Local Improvement Charge added to taxes. The Special Charge amount is equal to the Funding Amount minus eligible incentive of \$5000. First payment due on the 2024 Interim Tax Bill.

Certified as sufficient, in accordance with O.Reg.586/06.

Desiree Kennedy, Chief Financial Officer and City Treasurer

By-Law Number 2024-XX

Special Charge By-Law

**A By-Law to Authorize the Imposition of a Special Charge under the Better Homes
Kingston Program in Accordance with Ontario Regulation 586/06 (47 Markland
Street)**

Passed: XXXX

Whereas at its meeting on February 2, 2021, Kingston City Council enacted By-Law 2021-23, A By-Law to Authorize the Undertaking of Energy Efficiency and Water Conservation Works on Private Residential Property as Local Improvements under the Kingston Home Energy Retrofit Program (KHERP), in accordance with Part III of Ontario Regulation 586/06, Local Improvement Charges - Priority Lien Status, enacted under the *Municipal Act, 2001*, S.O. 2001, c. 25 (“O. Reg. 586/06”); and

Whereas the owner(s) of the Benefitting Property and the City of Kingston (the “City”) have entered into a Property Owner Agreement (the “POA”) pursuant to Section 36.2 of O. Reg. 586/06 for the City to undertake work as a local improvement (the “Work”) on the Benefitting Property and to raise the cost of the Work (the “Cost”) by imposing a special charge on the Benefitting Property; and

Whereas the City Clerk has certified the POA pursuant to Section 36.4 of O. Reg. 586/06; and

Whereas the Work has been completed; and

Whereas a local improvement roll was prepared in accordance with Section 36.10 of O. Reg. 586/06, setting out the Cost, the proposed special charges to be imposed on the Benefitting Property, when the special charges are to be paid, and the lifetime of the Work; and

Whereas the City has given notice of the proposed local improvement roll to the owner(s) of the Benefitting Property pursuant to Section 36.11 of O. Reg. 586/06; and

Whereas the City Treasurer has certified the proposed local improvement roll in accordance with Section 36.11(2) of O. Reg. 586/06; and

Whereas Section 36.14 of O. Reg. 586/06 provides that after the Treasurer has certified the local improvement roll, the City shall by by-law provide that the amount specially charged on the lot set out in the roll shall be sufficient to raise the lot’s share of the cost by a number of equal annual payments and that a special charge shall be imposed in each year on the lot equal to the amount of the payment payable in that year;

Therefore be it resolved that the Council of The Corporation of the City of Kingston hereby enacts as follows:

1. The provisions of Section 36.14 of O. Reg. 586/06 apply to the Benefitting Property as a result of the completion of the Work pursuant to the POA.
2. The amounts specially charged on the lot as set out in the certified local improvement roll attached as Schedule “A” to this By-Law (the “Special Charge”) is sufficient to raise the lot’s share of the Cost and shall be imposed on and collected by annually adding the annual amount payable as set out in Schedule “A” to this By-Law (the “Annual Payments”) to the tax roll of the lot.
3. The Annual Payments as set out in certified local improvement roll attached as Schedule “A” do not extend beyond the lifetime of the Work.
4. The amount of each payment made in respect of the Special Charge shall be entered in the local improvement roll by the Treasurer.
5. This By-Law shall come into force and take effect on the date of its passing and shall be deemed repealed on the date on which the Treasurer certifies that the Special Charge has been paid in full.

Given First and Second Readings: Meeting date (Month day, year)

Given Third Reading and Passed: Meeting date (Month day, year)

Janet Jaynes
City Clerk

Bryan Paterson
Mayor

City of Kingston – Better Homes Kingston

Local Improvement Charges Added to Taxes

BHK Number	Roll Number	Tenant Number	Site Address	Lot	Property Owner(s)
BHK-0165	101104004015100	N/A	47 Markland St	N/A	Huw Davis Laura Miller

Local Improvement Charge								Detail Description
Cost of Work	Funding Amount	Interest Charge	Admin Charge	Special Charge (Total Amount owing)	When Special Charge to Be Paid	Lifetime of the Work	Annual Payment	
\$19,842.86	\$19,842.86	0%	\$0	\$14,842.86	Within 20 year(s) from the first Payment Date	20 Years	\$742.14	Better Homes Kingston Program - Local Improvement Charge added to taxes. The Special Charge amount is equal to the Funding Amount minus eligible incentive of \$5000. First payment due on the 2024 Interim Tax Bill.

Certified as sufficient, in accordance with O.Reg.586/06.

Desiree Kennedy, Chief Financial Officer and City Treasurer

By-Law Number 2023-XX

Special Charge By-Law

**A By-Law to Authorize the Imposition of a Special Charge under the Better Homes
Kingston Program in Accordance with Ontario Regulation 586/06 (1616-1618
Battersea Road)**

Passed: XXXX

Whereas at its meeting on February 2, 2021, Kingston City Council enacted By-Law 2021-23, A By-Law to Authorize the Undertaking of Energy Efficiency and Water Conservation Works on Private Residential Property as Local Improvements under the Kingston Home Energy Retrofit Program (KHERP), in accordance with Part III of Ontario Regulation 586/06, Local Improvement Charges - Priority Lien Status, enacted under the *Municipal Act, 2001*, S.O. 2001, c. 25 (“O. Reg. 586/06”); and

Whereas the owner(s) of the Benefitting Property and the City of Kingston (the “City”) have entered into a Property Owner Agreement (the “POA”) pursuant to Section 36.2 of O. Reg. 586/06 for the City to undertake work as a local improvement (the “Work”) on the Benefitting Property and to raise the cost of the Work (the “Cost”) by imposing a special charge on the Benefitting Property; and

Whereas the City Clerk has certified the POA pursuant to Section 36.4 of O. Reg. 586/06; and

Whereas the Work has been completed; and

Whereas a local improvement roll was prepared in accordance with Section 36.10 of O. Reg. 586/06, setting out the Cost, the proposed special charges to be imposed on the Benefitting Property, when the special charges are to be paid, and the lifetime of the Work; and

Whereas the City has given notice of the proposed local improvement roll to the owner(s) of the Benefitting Property pursuant to Section 36.11 of O. Reg. 586/06; and

Whereas the City Treasurer has certified the proposed local improvement roll in accordance with Section 36.11(2) of O. Reg. 586/06; and

Whereas Section 36.14 of O. Reg. 586/06 provides that after the Treasurer has certified the local improvement roll, the City shall by by-law provide that the amount specially charged on the lot set out in the roll shall be sufficient to raise the lot’s share of the cost by a number of equal annual payments and that a special charge shall be imposed in each year on the lot equal to the amount of the payment payable in that year;

Therefore be it resolved that the Council of The Corporation of the City of Kingston hereby enacts as follows:

1. The provisions of Section 36.14 of O. Reg. 586/06 apply to the Benefitting Property as a result of the completion of the Work pursuant to the POA.
2. The amounts specially charged on the lot as set out in the certified local improvement roll attached as Schedule “A” to this By-Law (the “Special Charge”) is sufficient to raise the lot’s share of the Cost and shall be imposed on and collected by annually adding the annual amount payable as set out in Schedule “A” to this By-Law (the “Annual Payments”) to the tax roll of the lot.
3. The Annual Payments as set out in certified local improvement roll attached as Schedule “A” do not extend beyond the lifetime of the Work.
4. The amount of each payment made in respect of the Special Charge shall be entered in the local improvement roll by the Treasurer.
5. This By-Law shall come into force and take effect on the date of its passing and shall be deemed repealed on the date on which the Treasurer certifies that the Special Charge has been paid in full.

Given First and Second Readings: Meeting date (Month day, year)

Given Third Reading and Passed: Meeting date (Month day, year)

Janet Jaynes
City Clerk

Bryan Paterson
Mayor

City of Kingston – Better Homes Kingston

Local Improvement Charges Added to Taxes

BHK Number	Roll Number	Tenant Number	Site Address	Lot	Property Owner(s)
BHK-0163	101108027001701	N/A	1616-1618 Battersea Road	N/A	Janet Mcculloch

Local Improvement Charge								Detail Description
Cost of Work	Funding Amount	Interest Charge	Admin Charge	Special Charge (Total Amount owing)	When Special Charge to Be Paid	Lifetime of the Work	Annual Payment	
\$24,978.65	\$24,100.00	0%	\$0	\$19,100.00	Within 20 year(s) from the first Payment Date	20 Years	\$955.00	Better Homes Kingston Program - Local Improvement Charge added to taxes. The Special Charge amount is equal to the Funding Amount minus eligible incentive of \$5000. First payment due on the 2024 Interim Tax Bill.

Certified as sufficient, in accordance with O.Reg.586/06.

Desiree Kennedy, Chief Financial Officer and City Treasurer

By-Law Number 2024-XX

Special Charge By-Law

A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program in Accordance with Ontario Regulation 586/06 (67 Cowdy Street)

Passed: XXXX

Whereas at its meeting on February 2, 2021, Kingston City Council enacted By-Law 2021-23, A By-Law to Authorize the Undertaking of Energy Efficiency and Water Conservation Works on Private Residential Property as Local Improvements under the Kingston Home Energy Retrofit Program (KHERP), in accordance with Part III of Ontario Regulation 586/06, Local Improvement Charges - Priority Lien Status, enacted under the *Municipal Act, 2001*, S.O. 2001, c. 25 ("O. Reg. 586/06"); and

Whereas the owner(s) of the Benefitting Property and the City of Kingston (the "City") have entered into a Property Owner Agreement (the "POA") pursuant to Section 36.2 of O. Reg. 586/06 for the City to undertake work as a local improvement (the "Work") on the Benefitting Property and to raise the cost of the Work (the "Cost") by imposing a special charge on the Benefitting Property; and

Whereas the City Clerk has certified the POA pursuant to Section 36.4 of O. Reg. 586/06; and

Whereas the Work has been completed; and

Whereas a local improvement roll was prepared in accordance with Section 36.10 of O. Reg. 586/06, setting out the Cost, the proposed special charges to be imposed on the Benefitting Property, when the special charges are to be paid, and the lifetime of the Work; and

Whereas the City has given notice of the proposed local improvement roll to the owner(s) of the Benefitting Property pursuant to Section 36.11 of O. Reg. 586/06; and

Whereas the City Treasurer has certified the proposed local improvement roll in accordance with Section 36.11(2) of O. Reg. 586/06; and

Whereas Section 36.14 of O. Reg. 586/06 provides that after the Treasurer has certified the local improvement roll, the City shall by by-law provide that the amount specially charged on the lot set out in the roll shall be sufficient to raise the lot's share of the cost by a number of equal annual payments and that a special charge shall be imposed in each year on the lot equal to the amount of the payment payable in that year;

Therefore be it resolved that the Council of The Corporation of the City of Kingston hereby enacts as follows:

1. The provisions of Section 36.14 of O. Reg. 586/06 apply to the Benefitting Property as a result of the completion of the Work pursuant to the POA.
2. The amounts specially charged on the lot as set out in the certified local improvement roll attached as Schedule “A” to this By-Law (the “Special Charge”) is sufficient to raise the lot’s share of the Cost and shall be imposed on and collected by annually adding the annual amount payable as set out in Schedule “A” to this By-Law (the “Annual Payments”) to the tax roll of the lot.
3. The Annual Payments as set out in certified local improvement roll attached as Schedule “A” do not extend beyond the lifetime of the Work.
4. The amount of each payment made in respect of the Special Charge shall be entered in the local improvement roll by the Treasurer.
5. This By-Law shall come into force and take effect on the date of its passing and shall be deemed repealed on the date on which the Treasurer certifies that the Special Charge has been paid in full.

Given First and Second Readings: Meeting date (Month day, year)

Given Third Reading and Passed: Meeting date (Month day, year)

Janet Jaynes
City Clerk

Bryan Paterson
Mayor

City of Kingston – Better Homes Kingston

Local Improvement Charges Added to Taxes

BHK Number	Roll Number	Tenant Number	Site Address	Lot	Property Owner(s)
BHK-0022	101104007000101	N/A	67 Cowdy Street	N/A	Jessica Dykins Richard Dykins

Local Improvement Charge								Detail Description
Cost of Work	Funding Amount	Interest Charge	Admin Charge	Special Charge (Total Amount owing)	When Special Charge to Be Paid	Lifetime of the Work	Annual Payment	
\$22,165.52	\$22,165.52	0%	\$0	\$17,165.52	Within 20 year(s) from the first Payment Date	20 Years	\$858.27	Better Homes Kingston Program - Local Improvement Charge added to taxes. The Special Charge amount is equal to the Funding Amount minus eligible incentive of \$5000. First payment due on the 2024 Interim Tax Bill.

Certified as sufficient, in accordance with O.Reg.586/06.

Desiree Kennedy, Chief Financial Officer and City Treasurer

By-Law Number 2024-XX

Special Charge By-Law

A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program in Accordance with Ontario Regulation 586/06 (28 Alma Street)

Passed: XXXX

Whereas at its meeting on February 2, 2021, Kingston City Council enacted By-Law 2021-23, A By-Law to Authorize the Undertaking of Energy Efficiency and Water Conservation Works on Private Residential Property as Local Improvements under the Kingston Home Energy Retrofit Program (KHERP), in accordance with Part III of Ontario Regulation 586/06, Local Improvement Charges - Priority Lien Status, enacted under the *Municipal Act, 2001*, S.O. 2001, c. 25 ("O. Reg. 586/06"); and

Whereas the owner(s) of the Benefitting Property and the City of Kingston (the "City") have entered into a Property Owner Agreement (the "POA") pursuant to Section 36.2 of O. Reg. 586/06 for the City to undertake work as a local improvement (the "Work") on the Benefitting Property and to raise the cost of the Work (the "Cost") by imposing a special charge on the Benefitting Property; and

Whereas the City Clerk has certified the POA pursuant to Section 36.4 of O. Reg. 586/06; and

Whereas the Work has been completed; and

Whereas a local improvement roll was prepared in accordance with Section 36.10 of O. Reg. 586/06, setting out the Cost, the proposed special charges to be imposed on the Benefitting Property, when the special charges are to be paid, and the lifetime of the Work; and

Whereas the City has given notice of the proposed local improvement roll to the owner(s) of the Benefitting Property pursuant to Section 36.11 of O. Reg. 586/06; and

Whereas the City Treasurer has certified the proposed local improvement roll in accordance with Section 36.11(2) of O. Reg. 586/06; and

Whereas Section 36.14 of O. Reg. 586/06 provides that after the Treasurer has certified the local improvement roll, the City shall by by-law provide that the amount specially charged on the lot set out in the roll shall be sufficient to raise the lot's share of the cost by a number of equal annual payments and that a special charge shall be imposed in each year on the lot equal to the amount of the payment payable in that year;

Therefore be it resolved that the Council of The Corporation of the City of Kingston hereby enacts as follows:

1. The provisions of Section 36.14 of O. Reg. 586/06 apply to the Benefitting Property as a result of the completion of the Work pursuant to the POA.
2. The amounts specially charged on the lot as set out in the certified local improvement roll attached as Schedule “A” to this By-Law (the “Special Charge”) is sufficient to raise the lot’s share of the Cost and shall be imposed on and collected by annually adding the annual amount payable as set out in Schedule “A” to this By-Law (the “Annual Payments”) to the tax roll of the lot.
3. The Annual Payments as set out in certified local improvement roll attached as Schedule “A” do not extend beyond the lifetime of the Work.
4. The amount of each payment made in respect of the Special Charge shall be entered in the local improvement roll by the Treasurer.
5. This By-Law shall come into force and take effect on the date of its passing and shall be deemed repealed on the date on which the Treasurer certifies that the Special Charge has been paid in full.

Given First and Second Readings: Meeting date (Month day, year)

Given Third Reading and Passed: Meeting date (Month day, year)

Janet Jaynes
City Clerk

Bryan Paterson
Mayor

City of Kingston – Better Homes Kingston

Local Improvement Charges Added to Taxes

BHK Number	Roll Number	Tenant Number	Site Address	Lot	Property Owner(s)
BHK-0306	101103014012000	N/A	28 Alma Street	N/A	David Cliff Susanne Cliff-Jungling

Local Improvement Charge								Detail Description
Cost of Work	Funding Amount	Interest Charge	Admin Charge	Special Charge (Total Amount owing)	When Special Charge to Be Paid	Lifetime of the Work	Annual Payment	
\$30,527.18	\$27,000.00	0%	\$0	\$22,000.00	Within 20 year(s) from the first Payment Date	20 Years	\$1,100.00	Better Homes Kingston Program - Local Improvement Charge added to taxes. The Special Charge amount is equal to the Funding Amount minus eligible incentive of \$5000. First payment due on the 2024 Interim Tax Bill.

Certified as sufficient, in accordance with O.Reg.586/06.

Desiree Kennedy, Chief Financial Officer and City Treasurer

By-Law Number 2024-XX

Special Charge By-Law

A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program in Accordance with Ontario Regulation 586/06 (581 Alfred Street)

Passed: XXXX

Whereas at its meeting on February 2, 2021, Kingston City Council enacted By-Law 2021-23, A By-Law to Authorize the Undertaking of Energy Efficiency and Water Conservation Works on Private Residential Property as Local Improvements under the Kingston Home Energy Retrofit Program (KHERP), in accordance with Part III of Ontario Regulation 586/06, Local Improvement Charges - Priority Lien Status, enacted under the *Municipal Act, 2001*, S.O. 2001, c. 25 (“O. Reg. 586/06”); and

Whereas the owner(s) of the Benefitting Property and the City of Kingston (the “City”) have entered into a Property Owner Agreement (the “POA”) pursuant to Section 36.2 of O. Reg. 586/06 for the City to undertake work as a local improvement (the “Work”) on the Benefitting Property and to raise the cost of the Work (the “Cost”) by imposing a special charge on the Benefitting Property; and

Whereas the City Clerk has certified the POA pursuant to Section 36.4 of O. Reg. 586/06; and

Whereas the Work has been completed; and

Whereas a local improvement roll was prepared in accordance with Section 36.10 of O. Reg. 586/06, setting out the Cost, the proposed special charges to be imposed on the Benefitting Property, when the special charges are to be paid, and the lifetime of the Work; and

Whereas the City has given notice of the proposed local improvement roll to the owner(s) of the Benefitting Property pursuant to Section 36.11 of O. Reg. 586/06; and

Whereas the City Treasurer has certified the proposed local improvement roll in accordance with Section 36.11(2) of O. Reg. 586/06; and

Whereas Section 36.14 of O. Reg. 586/06 provides that after the Treasurer has certified the local improvement roll, the City shall by by-law provide that the amount specially charged on the lot set out in the roll shall be sufficient to raise the lot’s share of the cost by a number of equal annual payments and that a special charge shall be imposed in each year on the lot equal to the amount of the payment payable in that year;

Therefore be it resolved that the Council of The Corporation of the City of Kingston hereby enacts as follows:

1. The provisions of Section 36.14 of O. Reg. 586/06 apply to the Benefitting Property as a result of the completion of the Work pursuant to the POA.
2. The amounts specially charged on the lot as set out in the certified local improvement roll attached as Schedule “A” to this By-Law (the “Special Charge”) is sufficient to raise the lot’s share of the Cost and shall be imposed on and collected by annually adding the annual amount payable as set out in Schedule “A” to this By-Law (the “Annual Payments”) to the tax roll of the lot.
3. The Annual Payments as set out in certified local improvement roll attached as Schedule “A” do not extend beyond the lifetime of the Work.
4. The amount of each payment made in respect of the Special Charge shall be entered in the local improvement roll by the Treasurer.
5. This By-Law shall come into force and take effect on the date of its passing and shall be deemed repealed on the date on which the Treasurer certifies that the Special Charge has been paid in full.

Given First and Second Readings: Meeting date (Month day, year)

Given Third Reading and Passed: Meeting date (Month day, year)

Janet Jaynes
City Clerk

Bryan Paterson
Mayor

City of Kingston – Better Homes Kingston

Local Improvement Charges Added to Taxes

BHK Number	Roll Number	Tenant Number	Site Address	Lot	Property Owner(s)
BHK-0399	101105011003102	N/A	581 Alfred Street	N/A	Gregory Mcgrath Brendan Richmond

Local Improvement Charge								Detail Description
Cost of Work	Funding Amount	Interest Charge	Admin Charge	Special Charge (Total Amount owing)	When Special Charge to Be Paid	Lifetime of the Work	Annual Payment	
\$40,041.49	\$15,000.00	0%	\$0	\$10,000	Within 20 year(s) from the first Payment Date	20 Years	\$500.00	Better Homes Kingston Program - Local Improvement Charge added to taxes. The Special Charge amount is equal to the Funding Amount minus eligible incentive of \$5000. First payment due on the 2024 Interim Tax Bill.

Certified as sufficient, in accordance with O.Reg.586/06.

Desiree Kennedy, Chief Financial Officer and City Treasurer

By-Law Number 2024-XX

Special Charge By-Law

A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program in Accordance with Ontario Regulation 586/06 (357 Renda Street)

Passed: XXXX

Whereas at its meeting on February 2, 2021, Kingston City Council enacted By-Law 2021-23, A By-Law to Authorize the Undertaking of Energy Efficiency and Water Conservation Works on Private Residential Property as Local Improvements under the Kingston Home Energy Retrofit Program (KHERP), in accordance with Part III of Ontario Regulation 586/06, Local Improvement Charges - Priority Lien Status, enacted under the *Municipal Act, 2001*, S.O. 2001, c. 25 (“O. Reg. 586/06”); and

Whereas the owner(s) of the Benefitting Property and the City of Kingston (the “City”) have entered into a Property Owner Agreement (the “POA”) pursuant to Section 36.2 of O. Reg. 586/06 for the City to undertake work as a local improvement (the “Work”) on the Benefitting Property and to raise the cost of the Work (the “Cost”) by imposing a special charge on the Benefitting Property; and

Whereas the City Clerk has certified the POA pursuant to Section 36.4 of O. Reg. 586/06; and

Whereas the Work has been completed; and

Whereas a local improvement roll was prepared in accordance with Section 36.10 of O. Reg. 586/06, setting out the Cost, the proposed special charges to be imposed on the Benefitting Property, when the special charges are to be paid, and the lifetime of the Work; and

Whereas the City has given notice of the proposed local improvement roll to the owner(s) of the Benefitting Property pursuant to Section 36.11 of O. Reg. 586/06; and

Whereas the City Treasurer has certified the proposed local improvement roll in accordance with Section 36.11(2) of O. Reg. 586/06; and

Whereas Section 36.14 of O. Reg. 586/06 provides that after the Treasurer has certified the local improvement roll, the City shall by by-law provide that the amount specially charged on the lot set out in the roll shall be sufficient to raise the lot’s share of the cost by a number of equal annual payments and that a special charge shall be imposed in each year on the lot equal to the amount of the payment payable in that year;

Therefore be it resolved that the Council of The Corporation of the City of Kingston hereby enacts as follows:

1. The provisions of Section 36.14 of O. Reg. 586/06 apply to the Benefitting Property as a result of the completion of the Work pursuant to the POA.
2. The amounts specially charged on the lot as set out in the certified local improvement roll attached as Schedule “A” to this By-Law (the “Special Charge”) is sufficient to raise the lot’s share of the Cost and shall be imposed on and collected by annually adding the annual amount payable as set out in Schedule “A” to this By-Law (the “Annual Payments”) to the tax roll of the lot.
3. The Annual Payments as set out in certified local improvement roll attached as Schedule “A” do not extend beyond the lifetime of the Work.
4. The amount of each payment made in respect of the Special Charge shall be entered in the local improvement roll by the Treasurer.
5. This By-Law shall come into force and take effect on the date of its passing and shall be deemed repealed on the date on which the Treasurer certifies that the Special Charge has been paid in full.

Given First and Second Readings: Meeting date (Month day, year)

Given Third Reading and Passed: Meeting date (Month day, year)

Janet Jaynes
City Clerk

Bryan Paterson
Mayor

City of Kingston – Better Homes Kingston

Local Improvement Charges Added to Taxes

BHK Number	Roll Number	Tenant Number	Site Address	Lot	Property Owner(s)
BHK-0193	101108012110600	N/A	357 Renda Street	N/A	Cormac Evans Patricia Evans

Local Improvement Charge								Detail Description
Cost of Work	Funding Amount	Interest Charge	Admin Charge	Special Charge (Total Amount owing)	When Special Charge to Be Paid	Lifetime of the Work	Annual Payment	
\$40,789.78	\$40,000.00	0%	\$0	\$35,000.00	Within 20 year(s) from the first Payment Date	20 Years	\$1,750.00	Better Homes Kingston Program - Local Improvement Charge added to taxes. The Special Charge amount is equal to the Funding Amount minus eligible incentive of \$5000. First payment due on the 2024 Interim Tax Bill.

Certified as sufficient, in accordance with O.Reg.586/06.

Desiree Kennedy, Chief Financial Officer and City Treasurer

By-Law Number 2024-XX

Special Charge By-Law

**A By-Law to Authorize the Imposition of a Special Charge under the Better Homes
Kingston Program in Accordance with Ontario Regulation 586/06 (308 Patrick
Street)**

Passed: XXXX

Whereas at its meeting on February 2, 2021, Kingston City Council enacted By-Law 2021-23, A By-Law to Authorize the Undertaking of Energy Efficiency and Water Conservation Works on Private Residential Property as Local Improvements under the Kingston Home Energy Retrofit Program (KHERP), in accordance with Part III of Ontario Regulation 586/06, Local Improvement Charges - Priority Lien Status, enacted under the *Municipal Act, 2001*, S.O. 2001, c. 25 (“O. Reg. 586/06”); and

Whereas the owner(s) of the Benefitting Property and the City of Kingston (the “City”) have entered into a Property Owner Agreement (the “POA”) pursuant to Section 36.2 of O. Reg. 586/06 for the City to undertake work as a local improvement (the “Work”) on the Benefitting Property and to raise the cost of the Work (the “Cost”) by imposing a special charge on the Benefitting Property; and

Whereas the City Clerk has certified the POA pursuant to Section 36.4 of O. Reg. 586/06; and

Whereas the Work has been completed; and

Whereas a local improvement roll was prepared in accordance with Section 36.10 of O. Reg. 586/06, setting out the Cost, the proposed special charges to be imposed on the Benefitting Property, when the special charges are to be paid, and the lifetime of the Work; and

Whereas the City has given notice of the proposed local improvement roll to the owner(s) of the Benefitting Property pursuant to Section 36.11 of O. Reg. 586/06; and

Whereas the City Treasurer has certified the proposed local improvement roll in accordance with Section 36.11(2) of O. Reg. 586/06; and

Whereas Section 36.14 of O. Reg. 586/06 provides that after the Treasurer has certified the local improvement roll, the City shall by by-law provide that the amount specially charged on the lot set out in the roll shall be sufficient to raise the lot’s share of the cost by a number of equal annual payments and that a special charge shall be imposed in each year on the lot equal to the amount of the payment payable in that year;

Therefore be it resolved that the Council of The Corporation of the City of Kingston hereby enacts as follows:

1. The provisions of Section 36.14 of O. Reg. 586/06 apply to the Benefitting Property as a result of the completion of the Work pursuant to the POA.
2. The amounts specially charged on the lot as set out in the certified local improvement roll attached as Schedule “A” to this By-Law (the “Special Charge”) is sufficient to raise the lot’s share of the Cost and shall be imposed on and collected by annually adding the annual amount payable as set out in Schedule “A” to this By-Law (the “Annual Payments”) to the tax roll of the lot.
3. The Annual Payments as set out in certified local improvement roll attached as Schedule “A” do not extend beyond the lifetime of the Work.
4. The amount of each payment made in respect of the Special Charge shall be entered in the local improvement roll by the Treasurer.
5. This By-Law shall come into force and take effect on the date of its passing and shall be deemed repealed on the date on which the Treasurer certifies that the Special Charge has been paid in full.

Given First and Second Readings: Meeting date (Month day, year)

Given Third Reading and Passed: Meeting date (Month day, year)

Janet Jaynes
City Clerk

Bryan Paterson
Mayor

City of Kingston – Better Homes Kingston

Local Improvement Charges Added to Taxes

BHK Number	Roll Number	Tenant Number	Site Address	Lot	Property Owner(s)
BHK-0125	101104009007200	N/A	308 Patrick Street	N/A	William Fisher Susan Fisher

Local Improvement Charge								Detail Description
Cost of Work	Funding Amount	Interest Charge	Admin Charge	Special Charge (Total Amount owing)	When Special Charge to Be Paid	Lifetime of the Work	Annual Payment	
\$53,901.00	\$23,600.00	0%	\$0	\$18,600.00	Within 20 year(s) from the first Payment Date	20 Years	\$930.00	Better Homes Kingston Program - Local Improvement Charge added to taxes. The Special Charge amount is equal to the Funding Amount minus eligible incentive of \$5000. First payment due on the 2024 Interim Tax Bill.

Certified as sufficient, in accordance with O.Reg.586/06.

Desiree Kennedy, Chief Financial Officer and City Treasurer

By-Law Number 2024-XX

Special Charge By-Law

A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program in Accordance with Ontario Regulation 586/06 (3199 Princess Street)

Passed: XXXX

Whereas at its meeting on February 2, 2021, Kingston City Council enacted By-Law 2021-23, A By-Law to Authorize the Undertaking of Energy Efficiency and Water Conservation Works on Private Residential Property as Local Improvements under the Kingston Home Energy Retrofit Program (KHERP), in accordance with Part III of Ontario Regulation 586/06, Local Improvement Charges - Priority Lien Status, enacted under the *Municipal Act, 2001*, S.O. 2001, c. 25 (“O. Reg. 586/06”); and

Whereas the owner(s) of the Benefitting Property and the City of Kingston (the “City”) have entered into a Property Owner Agreement (the “POA”) pursuant to Section 36.2 of O. Reg. 586/06 for the City to undertake work as a local improvement (the “Work”) on the Benefitting Property and to raise the cost of the Work (the “Cost”) by imposing a special charge on the Benefitting Property; and

Whereas the City Clerk has certified the POA pursuant to Section 36.4 of O. Reg. 586/06; and

Whereas the Work has been completed; and

Whereas a local improvement roll was prepared in accordance with Section 36.10 of O. Reg. 586/06, setting out the Cost, the proposed special charges to be imposed on the Benefitting Property, when the special charges are to be paid, and the lifetime of the Work; and

Whereas the City has given notice of the proposed local improvement roll to the owner(s) of the Benefitting Property pursuant to Section 36.11 of O. Reg. 586/06; and

Whereas the City Treasurer has certified the proposed local improvement roll in accordance with Section 36.11(2) of O. Reg. 586/06; and

Whereas Section 36.14 of O. Reg. 586/06 provides that after the Treasurer has certified the local improvement roll, the City shall by by-law provide that the amount specially charged on the lot set out in the roll shall be sufficient to raise the lot’s share of the cost by a number of equal annual payments and that a special charge shall be imposed in each year on the lot equal to the amount of the payment payable in that year;

Therefore be it resolved that the Council of The Corporation of the City of Kingston hereby enacts as follows:

1. The provisions of Section 36.14 of O. Reg. 586/06 apply to the Benefitting Property as a result of the completion of the Work pursuant to the POA.
2. The amounts specially charged on the lot as set out in the certified local improvement roll attached as Schedule “A” to this By-Law (the “Special Charge”) is sufficient to raise the lot’s share of the Cost and shall be imposed on and collected by annually adding the annual amount payable as set out in Schedule “A” to this By-Law (the “Annual Payments”) to the tax roll of the lot.
3. The Annual Payments as set out in certified local improvement roll attached as Schedule “A” do not extend beyond the lifetime of the Work.
4. The amount of each payment made in respect of the Special Charge shall be entered in the local improvement roll by the Treasurer.
5. This By-Law shall come into force and take effect on the date of its passing and shall be deemed repealed on the date on which the Treasurer certifies that the Special Charge has been paid in full.

Given First and Second Readings: Meeting date (Month day, year)

Given Third Reading and Passed: Meeting date (Month day, year)

Janet Jaynes
City Clerk

Bryan Paterson
Mayor

City of Kingston – Better Homes Kingston

Local Improvement Charges Added to Taxes

BHK Number	Roll Number	Tenant Number	Site Address	Lot	Property Owner(s)
BHK-0054	101108020011500	N/A	3199 Princess Street	N/A	Christopher Pasveer Rebecca Fryer

Local Improvement Charge								Detail Description
Cost of Work	Funding Amount	Interest Charge	Admin Charge	Special Charge (Total Amount owing)	When Special Charge to Be Paid	Lifetime of the Work	Annual Payment	
\$37,406.39	\$37,200.00	0%	\$0	\$32,200.00	Within 20 year(s) from the first Payment Date	20 Years	\$1,610.00	Better Homes Kingston Program - Local Improvement Charge added to taxes. The Special Charge amount is equal to the Funding Amount minus eligible incentive of \$5000. First payment due on the 2024 Interim Tax Bill.

Certified as sufficient, in accordance with O.Reg.586/06.

Desiree Kennedy, Chief Financial Officer and City Treasurer

By-Law Number 2024-XX

Special Charge By-Law

A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program in Accordance with Ontario Regulation 586/06 (1025 Sydenham Road)

Passed: XXXX

Whereas at its meeting on February 2, 2021, Kingston City Council enacted By-Law 2021-23, A By-Law to Authorize the Undertaking of Energy Efficiency and Water Conservation Works on Private Residential Property as Local Improvements under the Kingston Home Energy Retrofit Program (KHERP), in accordance with Part III of Ontario Regulation 586/06, Local Improvement Charges - Priority Lien Status, enacted under the *Municipal Act, 2001*, S.O. 2001, c. 25 (“O. Reg. 586/06”); and

Whereas the owner(s) of the Benefitting Property and the City of Kingston (the “City”) have entered into a Property Owner Agreement (the “POA”) pursuant to Section 36.2 of O. Reg. 586/06 for the City to undertake work as a local improvement (the “Work”) on the Benefitting Property and to raise the cost of the Work (the “Cost”) by imposing a special charge on the Benefitting Property; and

Whereas the City Clerk has certified the POA pursuant to Section 36.4 of O. Reg. 586/06; and

Whereas the Work has been completed; and

Whereas a local improvement roll was prepared in accordance with Section 36.10 of O. Reg. 586/06, setting out the Cost, the proposed special charges to be imposed on the Benefitting Property, when the special charges are to be paid, and the lifetime of the Work; and

Whereas the City has given notice of the proposed local improvement roll to the owner(s) of the Benefitting Property pursuant to Section 36.11 of O. Reg. 586/06; and

Whereas the City Treasurer has certified the proposed local improvement roll in accordance with Section 36.11(2) of O. Reg. 586/06; and

Whereas Section 36.14 of O. Reg. 586/06 provides that after the Treasurer has certified the local improvement roll, the City shall by by-law provide that the amount specially charged on the lot set out in the roll shall be sufficient to raise the lot’s share of the cost by a number of equal annual payments and that a special charge shall be imposed in each year on the lot equal to the amount of the payment payable in that year;

Therefore be it resolved that the Council of The Corporation of the City of Kingston hereby enacts as follows:

1. The provisions of Section 36.14 of O. Reg. 586/06 apply to the Benefitting Property as a result of the completion of the Work pursuant to the POA.
2. The amounts specially charged on the lot as set out in the certified local improvement roll attached as Schedule “A” to this By-Law (the “Special Charge”) is sufficient to raise the lot’s share of the Cost and shall be imposed on and collected by annually adding the annual amount payable as set out in Schedule “A” to this By-Law (the “Annual Payments”) to the tax roll of the lot.
3. The Annual Payments as set out in certified local improvement roll attached as Schedule “A” do not extend beyond the lifetime of the Work.
4. The amount of each payment made in respect of the Special Charge shall be entered in the local improvement roll by the Treasurer.
5. This By-Law shall come into force and take effect on the date of its passing and shall be deemed repealed on the date on which the Treasurer certifies that the Special Charge has been paid in full.

Given First and Second Readings: Meeting date (Month day, year)

Given Third Reading and Passed: Meeting date (Month day, year)

Janet Jaynes
City Clerk

Bryan Paterson
Mayor

City of Kingston – Better Homes Kingston

Local Improvement Charges Added to Taxes

BHK Number	Roll Number	Tenant Number	Site Address	Lot	Property Owner(s)
BHK-0445	101108019028200	N/A	1025 Sydenham Road	N/A	Nathan Cameron Genevieve Cameron

Local Improvement Charge								Detail Description
Cost of Work	Funding Amount	Interest Charge	Admin Charge	Special Charge (Total Amount owing)	When Special Charge to Be Paid	Lifetime of the Work	Annual Payment	
\$22,717.40	\$22,717.40	0%	\$0	\$17,717.40	Within 20 year(s) from the first Payment Date	20 Years	\$885.87	Better Homes Kingston Program - Local Improvement Charge added to taxes. The Special Charge amount is equal to the Funding Amount minus eligible incentive of \$5000. First payment due on the 2024 Interim Tax Bill.

Certified as sufficient, in accordance with O.Reg.586/06.

Desiree Kennedy, Chief Financial Officer and City Treasurer

By-Law Number 2024-XX

Special Charge By-Law

A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program in Accordance with Ontario Regulation 586/06 (43 Balaclava Street)

Passed: XXXX

Whereas at its meeting on February 2, 2021, Kingston City Council enacted By-Law 2021-23, A By-Law to Authorize the Undertaking of Energy Efficiency and Water Conservation Works on Private Residential Property as Local Improvements under the Kingston Home Energy Retrofit Program (KHERP), in accordance with Part III of Ontario Regulation 586/06, Local Improvement Charges - Priority Lien Status, enacted under the *Municipal Act, 2001*, S.O. 2001, c. 25 (“O. Reg. 586/06”); and

Whereas the owner(s) of the Benefitting Property and the City of Kingston (the “City”) have entered into a Property Owner Agreement (the “POA”) pursuant to Section 36.2 of O. Reg. 586/06 for the City to undertake work as a local improvement (the “Work”) on the Benefitting Property and to raise the cost of the Work (the “Cost”) by imposing a special charge on the Benefitting Property; and

Whereas the City Clerk has certified the POA pursuant to Section 36.4 of O. Reg. 586/06; and

Whereas the Work has been completed; and

Whereas a local improvement roll was prepared in accordance with Section 36.10 of O. Reg. 586/06, setting out the Cost, the proposed special charges to be imposed on the Benefitting Property, when the special charges are to be paid, and the lifetime of the Work; and

Whereas the City has given notice of the proposed local improvement roll to the owner(s) of the Benefitting Property pursuant to Section 36.11 of O. Reg. 586/06; and

Whereas the City Treasurer has certified the proposed local improvement roll in accordance with Section 36.11(2) of O. Reg. 586/06; and

Whereas Section 36.14 of O. Reg. 586/06 provides that after the Treasurer has certified the local improvement roll, the City shall by by-law provide that the amount specially charged on the lot set out in the roll shall be sufficient to raise the lot’s share of the cost by a number of equal annual payments and that a special charge shall be imposed in each year on the lot equal to the amount of the payment payable in that year;

Therefore be it resolved that the Council of The Corporation of the City of Kingston hereby enacts as follows:

1. The provisions of Section 36.14 of O. Reg. 586/06 apply to the Benefitting Property as a result of the completion of the Work pursuant to the POA.
2. The amounts specially charged on the lot as set out in the certified local improvement roll attached as Schedule “A” to this By-Law (the “Special Charge”) is sufficient to raise the lot’s share of the Cost and shall be imposed on and collected by annually adding the annual amount payable as set out in Schedule “A” to this By-Law (the “Annual Payments”) to the tax roll of the lot.
3. The Annual Payments as set out in certified local improvement roll attached as Schedule “A” do not extend beyond the lifetime of the Work.
4. The amount of each payment made in respect of the Special Charge shall be entered in the local improvement roll by the Treasurer.
5. This By-Law shall come into force and take effect on the date of its passing and shall be deemed repealed on the date on which the Treasurer certifies that the Special Charge has been paid in full.

Given First and Second Readings: Meeting date (Month day, year)

Given Third Reading and Passed: Meeting date (Month day, year)

Janet Jaynes
City Clerk

Bryan Paterson
Mayor

City of Kingston – Better Homes Kingston

Local Improvement Charges Added to Taxes

BHK Number	Roll Number	Tenant Number	Site Address	Lot	Property Owner(s)
BHK-0003	101103014007700	N/A	43 Balaclava Street	N/A	Tracy Davidson, David Rappaport

Local Improvement Charge								Detail Description
Cost of Work	Funding Amount	Interest Charge	Admin Charge	Special Charge (Total Amount owing)	When Special Charge to Be Paid	Lifetime of the Work	Annual Payment	
\$22,614.69	\$22,614.69	0%	\$0	\$17,614.69	Within 20 year(s) from the first Payment Date	20 Years	\$880.73	Better Homes Kingston Program - Local Improvement Charge added to taxes. The Special Charge amount is equal to the Funding Amount minus eligible incentive of \$5000. First payment due on the 2024 Interim Tax Bill.

Certified as sufficient, in accordance with O.Reg.586/06.

Desiree Kennedy, Chief Financial Officer and City Treasurer

By-Law Number 2024-XX

Special Charge By-Law

A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program in Accordance with Ontario Regulation 586/06 (10 Oakridge Ave.)

Passed: XXXX

Whereas at its meeting on February 2, 2021, Kingston City Council enacted By-Law 2021-23, A By-Law to Authorize the Undertaking of Energy Efficiency and Water Conservation Works on Private Residential Property as Local Improvements under the Kingston Home Energy Retrofit Program (KHERP), in accordance with Part III of Ontario Regulation 586/06, Local Improvement Charges - Priority Lien Status, enacted under the *Municipal Act, 2001*, S.O. 2001, c. 25 (“O. Reg. 586/06”); and

Whereas the owner(s) of the Benefitting Property and the City of Kingston (the “City”) have entered into a Property Owner Agreement (the “POA”) pursuant to Section 36.2 of O. Reg. 586/06 for the City to undertake work as a local improvement (the “Work”) on the Benefitting Property and to raise the cost of the Work (the “Cost”) by imposing a special charge on the Benefitting Property; and

Whereas the City Clerk has certified the POA pursuant to Section 36.4 of O. Reg. 586/06; and

Whereas the Work has been completed; and

Whereas a local improvement roll was prepared in accordance with Section 36.10 of O. Reg. 586/06, setting out the Cost, the proposed special charges to be imposed on the Benefitting Property, when the special charges are to be paid, and the lifetime of the Work; and

Whereas the City has given notice of the proposed local improvement roll to the owner(s) of the Benefitting Property pursuant to Section 36.11 of O. Reg. 586/06; and

Whereas the City Treasurer has certified the proposed local improvement roll in accordance with Section 36.11(2) of O. Reg. 586/06; and

Whereas Section 36.14 of O. Reg. 586/06 provides that after the Treasurer has certified the local improvement roll, the City shall by by-law provide that the amount specially charged on the lot set out in the roll shall be sufficient to raise the lot’s share of the cost by a number of equal annual payments and that a special charge shall be imposed in each year on the lot equal to the amount of the payment payable in that year;

Therefore be it resolved that the Council of The Corporation of the City of Kingston hereby enacts as follows:

1. The provisions of Section 36.14 of O. Reg. 586/06 apply to the Benefitting Property as a result of the completion of the Work pursuant to the POA.
2. The amounts specially charged on the lot as set out in the certified local improvement roll attached as Schedule “A” to this By-Law (the “Special Charge”) is sufficient to raise the lot’s share of the Cost and shall be imposed on and collected by annually adding the annual amount payable as set out in Schedule “A” to this By-Law (the “Annual Payments”) to the tax roll of the lot.
3. The Annual Payments as set out in certified local improvement roll attached as Schedule “A” do not extend beyond the lifetime of the Work.
4. The amount of each payment made in respect of the Special Charge shall be entered in the local improvement roll by the Treasurer.
5. This By-Law shall come into force and take effect on the date of its passing and shall be deemed repealed on the date on which the Treasurer certifies that the Special Charge has been paid in full.

Given First and Second Readings: Meeting date (Month day, year)

Given Third Reading and Passed: Meeting date (Month day, year)

Janet Jaynes
City Clerk

Bryan Paterson
Mayor

City of Kingston – Better Homes Kingston

Local Improvement Charges Added to Taxes

BHK Number	Roll Number	Tenant Number	Site Address	Lot	Property Owner(s)
BHK-0063	101107001012500	N/A	10 Oakridge Ave.	N/A	Margaret Browne

Local Improvement Charge								Detail Description
Cost of Work	Funding Amount	Interest Charge	Admin Charge	Special Charge (Total Amount owing)	When Special Charge to Be Paid	Lifetime of the Work	Annual Payment	
\$21,504.48	\$21,504.48	0%	\$0	\$16,504.48	Within 20 year(s) from the first Payment Date	20 Years	\$825.22	Better Homes Kingston Program - Local Improvement Charge added to taxes. The Special Charge amount is equal to the Funding Amount minus eligible incentive of \$5000. First payment due on the 2024 Interim Tax Bill.

Certified as sufficient, in accordance with O.Reg.586/06.

Desiree Kennedy, Chief Financial Officer and City Treasurer

By-Law Number 2024-XX

Special Charge By-Law

**A By-Law to Authorize the Imposition of a Special Charge under the Better Homes
Kingston Program in Accordance with Ontario Regulation 586/06 (32 Fourth
Avenue)**

Passed: XXXX

Whereas at its meeting on February 2, 2021, Kingston City Council enacted By-Law 2021-23, A By-Law to Authorize the Undertaking of Energy Efficiency and Water Conservation Works on Private Residential Property as Local Improvements under the Kingston Home Energy Retrofit Program (KHERP), in accordance with Part III of Ontario Regulation 586/06, Local Improvement Charges - Priority Lien Status, enacted under the *Municipal Act, 2001*, S.O. 2001, c. 25 (“O. Reg. 586/06”); and

Whereas the owner(s) of the Benefitting Property and the City of Kingston (the “City”) have entered into a Property Owner Agreement (the “POA”) pursuant to Section 36.2 of O. Reg. 586/06 for the City to undertake work as a local improvement (the “Work”) on the Benefitting Property and to raise the cost of the Work (the “Cost”) by imposing a special charge on the Benefitting Property; and

Whereas the City Clerk has certified the POA pursuant to Section 36.4 of O. Reg. 586/06; and

Whereas the Work has been completed; and

Whereas a local improvement roll was prepared in accordance with Section 36.10 of O. Reg. 586/06, setting out the Cost, the proposed special charges to be imposed on the Benefitting Property, when the special charges are to be paid, and the lifetime of the Work; and

Whereas the City has given notice of the proposed local improvement roll to the owner(s) of the Benefitting Property pursuant to Section 36.11 of O. Reg. 586/06; and

Whereas the City Treasurer has certified the proposed local improvement roll in accordance with Section 36.11(2) of O. Reg. 586/06; and

Whereas Section 36.14 of O. Reg. 586/06 provides that after the Treasurer has certified the local improvement roll, the City shall by by-law provide that the amount specially charged on the lot set out in the roll shall be sufficient to raise the lot’s share of the cost by a number of equal annual payments and that a special charge shall be imposed in each year on the lot equal to the amount of the payment payable in that year;

Therefore be it resolved that the Council of The Corporation of the City of Kingston hereby enacts as follows:

1. The provisions of Section 36.14 of O. Reg. 586/06 apply to the Benefitting Property as a result of the completion of the Work pursuant to the POA.
2. The amounts specially charged on the lot as set out in the certified local improvement roll attached as Schedule “A” to this By-Law (the “Special Charge”) is sufficient to raise the lot’s share of the Cost and shall be imposed on and collected by annually adding the annual amount payable as set out in Schedule “A” to this By-Law (the “Annual Payments”) to the tax roll of the lot.
3. The Annual Payments as set out in certified local improvement roll attached as Schedule “A” do not extend beyond the lifetime of the Work.
4. The amount of each payment made in respect of the Special Charge shall be entered in the local improvement roll by the Treasurer.
5. This By-Law shall come into force and take effect on the date of its passing and shall be deemed repealed on the date on which the Treasurer certifies that the Special Charge has been paid in full.

Given First and Second Readings: Meeting date (Month day, year)

Given Third Reading and Passed: Meeting date (Month day, year)

Janet Jaynes
City Clerk

Bryan Paterson
Mayor

City of Kingston – Better Homes Kingston
 Local Improvement Charges Added to Taxes

BHK Number	Roll Number	Tenant Number	Site Address	Lot	Property Owner(s)
BHK-0109	101105009004400	N/A	32 Fourth Avenue	N/A	David Blundell, Elyse Bell

Local Improvement Charge								Detail Description
Cost of Work	Funding Amount	Interest Charge	Admin Charge	Special Charge (Total Amount owing)	When Special Charge to Be Paid	Lifetime of the Work	Annual Payment	
\$40,545.53	\$21,400.00	0%	\$0	\$16,400.00	Within 20 year(s) from the first Payment Date	20 Years	\$820.00	Better Homes Kingston Program - Local Improvement Charge added to taxes. The Special Charge amount is equal to the Funding Amount minus eligible incentive of \$5000. First payment due on the 2024 Interim Tax Bill.

Certified as sufficient, in accordance with O.Reg.586/06.

Desiree Kennedy, Chief Financial Officer and City Treasurer

By-Law Number 2024-XX

Special Charge By-Law

A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program in Accordance with Ontario Regulation 586/06 (1043 Unity Road)

Passed: XXXX

Whereas at its meeting on February 2, 2021, Kingston City Council enacted By-Law 2021-23, A By-Law to Authorize the Undertaking of Energy Efficiency and Water Conservation Works on Private Residential Property as Local Improvements under the Kingston Home Energy Retrofit Program (KHERP), in accordance with Part III of Ontario Regulation 586/06, Local Improvement Charges - Priority Lien Status, enacted under the *Municipal Act, 2001*, S.O. 2001, c. 25 ("O. Reg. 586/06"); and

Whereas the owner(s) of the Benefitting Property and the City of Kingston (the "City") have entered into a Property Owner Agreement (the "POA") pursuant to Section 36.2 of O. Reg. 586/06 for the City to undertake work as a local improvement (the "Work") on the Benefitting Property and to raise the cost of the Work (the "Cost") by imposing a special charge on the Benefitting Property; and

Whereas the City Clerk has certified the POA pursuant to Section 36.4 of O. Reg. 586/06; and

Whereas the Work has been completed; and

Whereas a local improvement roll was prepared in accordance with Section 36.10 of O. Reg. 586/06, setting out the Cost, the proposed special charges to be imposed on the Benefitting Property, when the special charges are to be paid, and the lifetime of the Work; and

Whereas the City has given notice of the proposed local improvement roll to the owner(s) of the Benefitting Property pursuant to Section 36.11 of O. Reg. 586/06; and

Whereas the City Treasurer has certified the proposed local improvement roll in accordance with Section 36.11(2) of O. Reg. 586/06; and

Whereas Section 36.14 of O. Reg. 586/06 provides that after the Treasurer has certified the local improvement roll, the City shall by by-law provide that the amount specially charged on the lot set out in the roll shall be sufficient to raise the lot's share of the cost by a number of equal annual payments and that a special charge shall be imposed in each year on the lot equal to the amount of the payment payable in that year;

Therefore be it resolved that the Council of The Corporation of the City of Kingston hereby enacts as follows:

1. The provisions of Section 36.14 of O. Reg. 586/06 apply to the Benefitting Property as a result of the completion of the Work pursuant to the POA.
2. The amounts specially charged on the lot as set out in the certified local improvement roll attached as Schedule “A” to this By-Law (the “Special Charge”) is sufficient to raise the lot’s share of the Cost and shall be imposed on and collected by annually adding the annual amount payable as set out in Schedule “A” to this By-Law (the “Annual Payments”) to the tax roll of the lot.
3. The Annual Payments as set out in certified local improvement roll attached as Schedule “A” do not extend beyond the lifetime of the Work.
4. The amount of each payment made in respect of the Special Charge shall be entered in the local improvement roll by the Treasurer.
5. This By-Law shall come into force and take effect on the date of its passing and shall be deemed repealed on the date on which the Treasurer certifies that the Special Charge has been paid in full.

Given First and Second Readings: Meeting date (Month day, year)

Given Third Reading and Passed: Meeting date (Month day, year)

Janet Jaynes
City Clerk

Bryan Paterson
Mayor

City of Kingston – Better Homes Kingston

Local Improvement Charges Added to Taxes

BHK Number	Roll Number	Tenant Number	Site Address	Lot	Property Owner(s)
BHK-0328	101108027027000	N/A	1043 Unity Road	N/A	Lindsay Davidson

Local Improvement Charge								Detail Description
Cost of Work	Funding Amount	Interest Charge	Admin Charge	Special Charge (Total Amount owing)	When Special Charge to Be Paid	Lifetime of the Work	Annual Payment	
\$50,820.94	\$40,000.00	0%	\$0	\$35,000.00	Within 20 year(s) from the first Payment Date	20 Years	\$1750.00	Better Homes Kingston Program - Local Improvement Charge added to taxes. The Special Charge amount is equal to the Funding Amount minus eligible incentive of \$5000. First payment due on the 2024 Interim Tax Bill.

Certified as sufficient, in accordance with O.Reg.586/06.

Desiree Kennedy, Chief Financial Officer and City Treasurer

By-Law Number 2024-XX

Special Charge By-Law

**A By-Law to Authorize the Imposition of a Special Charge under the Better Homes
Kingston Program in Accordance with Ontario Regulation 586/06 (1433 Heath
Street)**

Passed: XXXX

Whereas at its meeting on February 2, 2021, Kingston City Council enacted By-Law 2021-23, A By-Law to Authorize the Undertaking of Energy Efficiency and Water Conservation Works on Private Residential Property as Local Improvements under the Kingston Home Energy Retrofit Program (KHERP), in accordance with Part III of Ontario Regulation 586/06, Local Improvement Charges - Priority Lien Status, enacted under the *Municipal Act, 2001*, S.O. 2001, c. 25 (“O. Reg. 586/06”); and

Whereas the owner(s) of the Benefitting Property and the City of Kingston (the “City”) have entered into a Property Owner Agreement (the “POA”) pursuant to Section 36.2 of O. Reg. 586/06 for the City to undertake work as a local improvement (the “Work”) on the Benefitting Property and to raise the cost of the Work (the “Cost”) by imposing a special charge on the Benefitting Property; and

Whereas the City Clerk has certified the POA pursuant to Section 36.4 of O. Reg. 586/06; and

Whereas the Work has been completed; and

Whereas a local improvement roll was prepared in accordance with Section 36.10 of O. Reg. 586/06, setting out the Cost, the proposed special charges to be imposed on the Benefitting Property, when the special charges are to be paid, and the lifetime of the Work; and

Whereas the City has given notice of the proposed local improvement roll to the owner(s) of the Benefitting Property pursuant to Section 36.11 of O. Reg. 586/06; and

Whereas the City Treasurer has certified the proposed local improvement roll in accordance with Section 36.11(2) of O. Reg. 586/06; and

Whereas Section 36.14 of O. Reg. 586/06 provides that after the Treasurer has certified the local improvement roll, the City shall by by-law provide that the amount specially charged on the lot set out in the roll shall be sufficient to raise the lot’s share of the cost by a number of equal annual payments and that a special charge shall be imposed in each year on the lot equal to the amount of the payment payable in that year;

Therefore be it resolved that the Council of The Corporation of the City of Kingston hereby enacts as follows:

1. The provisions of Section 36.14 of O. Reg. 586/06 apply to the Benefitting Property as a result of the completion of the Work pursuant to the POA.
2. The amounts specially charged on the lot as set out in the certified local improvement roll attached as Schedule “A” to this By-Law (the “Special Charge”) is sufficient to raise the lot’s share of the Cost and shall be imposed on and collected by annually adding the annual amount payable as set out in Schedule “A” to this By-Law (the “Annual Payments”) to the tax roll of the lot.
3. The Annual Payments as set out in certified local improvement roll attached as Schedule “A” do not extend beyond the lifetime of the Work.
4. The amount of each payment made in respect of the Special Charge shall be entered in the local improvement roll by the Treasurer.
5. This By-Law shall come into force and take effect on the date of its passing and shall be deemed repealed on the date on which the Treasurer certifies that the Special Charge has been paid in full.

Given First and Second Readings: Meeting date (Month day, year)

Given Third Reading and Passed: Meeting date (Month day, year)

Janet Jaynes
City Clerk

Bryan Paterson
Mayor

City of Kingston – Better Homes Kingston

Local Improvement Charges Added to Taxes

BHK Number	Roll Number	Tenant Number	Site Address	Lot	Property Owner(s)
BHK-0338	101108021015700	N/A	1433 Heath Street	N/A	Wesley Kerr, Jennifer Lucas

Local Improvement Charge								
Cost of Work	Funding Amount	Interest Charge	Admin Charge	Special Charge (Total Amount owing)	When Special Charge to Be Paid	Lifetime of the Work	Annual Payment	Detail Description
\$22,106.16	\$22,106.16	0%	\$0	\$17,106.16	Within 20 year(s) from the first Payment Date	20 Years	\$855.30	Better Homes Kingston Program - Local Improvement Charge added to taxes. The Special Charge amount is equal to the Funding Amount minus eligible incentive of \$5000. First payment due on the 2024 Interim Tax Bill.

Certified as sufficient, in accordance with O.Reg.586/06.

Desiree Kennedy, Chief Financial Officer and City Treasurer

By-Law Number 2024-XX

Special Charge By-Law

A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program in Accordance with Ontario Regulation 586/06 (1177 Bentley Terr.)

Passed: XXXX

Whereas at its meeting on February 2, 2021, Kingston City Council enacted By-Law 2021-23, A By-Law to Authorize the Undertaking of Energy Efficiency and Water Conservation Works on Private Residential Property as Local Improvements under the Kingston Home Energy Retrofit Program (KHERP), in accordance with Part III of Ontario Regulation 586/06, Local Improvement Charges - Priority Lien Status, enacted under the *Municipal Act, 2001*, S.O. 2001, c. 25 (“O. Reg. 586/06”); and

Whereas the owner(s) of the Benefitting Property and the City of Kingston (the “City”) have entered into a Property Owner Agreement (the “POA”) pursuant to Section 36.2 of O. Reg. 586/06 for the City to undertake work as a local improvement (the “Work”) on the Benefitting Property and to raise the cost of the Work (the “Cost”) by imposing a special charge on the Benefitting Property; and

Whereas the City Clerk has certified the POA pursuant to Section 36.4 of O. Reg. 586/06; and

Whereas the Work has been completed; and

Whereas a local improvement roll was prepared in accordance with Section 36.10 of O. Reg. 586/06, setting out the Cost, the proposed special charges to be imposed on the Benefitting Property, when the special charges are to be paid, and the lifetime of the Work; and

Whereas the City has given notice of the proposed local improvement roll to the owner(s) of the Benefitting Property pursuant to Section 36.11 of O. Reg. 586/06; and

Whereas the City Treasurer has certified the proposed local improvement roll in accordance with Section 36.11(2) of O. Reg. 586/06; and

Whereas Section 36.14 of O. Reg. 586/06 provides that after the Treasurer has certified the local improvement roll, the City shall by by-law provide that the amount specially charged on the lot set out in the roll shall be sufficient to raise the lot’s share of the cost by a number of equal annual payments and that a special charge shall be imposed in each year on the lot equal to the amount of the payment payable in that year;

Therefore be it resolved that the Council of The Corporation of the City of Kingston hereby enacts as follows:

1. The provisions of Section 36.14 of O. Reg. 586/06 apply to the Benefitting Property as a result of the completion of the Work pursuant to the POA.
2. The amounts specially charged on the lot as set out in the certified local improvement roll attached as Schedule “A” to this By-Law (the “Special Charge”) is sufficient to raise the lot’s share of the Cost and shall be imposed on and collected by annually adding the annual amount payable as set out in Schedule “A” to this By-Law (the “Annual Payments”) to the tax roll of the lot.
3. The Annual Payments as set out in certified local improvement roll attached as Schedule “A” do not extend beyond the lifetime of the Work.
4. The amount of each payment made in respect of the Special Charge shall be entered in the local improvement roll by the Treasurer.
5. This By-Law shall come into force and take effect on the date of its passing and shall be deemed repealed on the date on which the Treasurer certifies that the Special Charge has been paid in full.

Given First and Second Readings: Meeting date (Month day, year)

Given Third Reading and Passed: Meeting date (Month day, year)

Janet Jaynes
City Clerk

Bryan Paterson
Mayor

City of Kingston – Better Homes Kingston

Local Improvement Charges Added to Taxes

BHK Number	Roll Number	Tenant Number	Site Address	Lot	Property Owner(s)
BHK-0078	101108015403200	N/A	1177 Bentley Terrace	N/A	Cormac Trainor, Heather Trainor

Local Improvement Charge								Detail Description
Cost of Work	Funding Amount	Interest Charge	Admin Charge	Special Charge (Total Amount owing)	When Special Charge to Be Paid	Lifetime of the Work	Annual Payment	
\$113,156.00	\$35,900.00	0%	\$0	\$30,900.00	Within 20 year(s) from the first Payment Date	20 Years	\$1,545.00	Better Homes Kingston Program - Local Improvement Charge added to taxes. The Special Charge amount is equal to the Funding Amount minus eligible incentive of \$5000. First payment due on the 2024 Interim Tax Bill.

Certified as sufficient, in accordance with O.Reg.586/06.

Desiree Kennedy, Chief Financial Officer and City Treasurer

By-Law Number 2024-XX

Special Charge By-Law

**A By-Law to Authorize the Imposition of a Special Charge under the Better Homes
Kingston Program in Accordance with Ontario Regulation 586/06 (536 Citation
Crescent)**

Passed: XXXX

Whereas at its meeting on February 2, 2021, Kingston City Council enacted By-Law 2021-23, A By-Law to Authorize the Undertaking of Energy Efficiency and Water Conservation Works on Private Residential Property as Local Improvements under the Kingston Home Energy Retrofit Program (KHERP), in accordance with Part III of Ontario Regulation 586/06, Local Improvement Charges - Priority Lien Status, enacted under the *Municipal Act, 2001*, S.O. 2001, c. 25 (“O. Reg. 586/06”); and

Whereas the owner(s) of the Benefitting Property and the City of Kingston (the “City”) have entered into a Property Owner Agreement (the “POA”) pursuant to Section 36.2 of O. Reg. 586/06 for the City to undertake work as a local improvement (the “Work”) on the Benefitting Property and to raise the cost of the Work (the “Cost”) by imposing a special charge on the Benefitting Property; and

Whereas the City Clerk has certified the POA pursuant to Section 36.4 of O. Reg. 586/06; and

Whereas the Work has been completed; and

Whereas a local improvement roll was prepared in accordance with Section 36.10 of O. Reg. 586/06, setting out the Cost, the proposed special charges to be imposed on the Benefitting Property, when the special charges are to be paid, and the lifetime of the Work; and

Whereas the City has given notice of the proposed local improvement roll to the owner(s) of the Benefitting Property pursuant to Section 36.11 of O. Reg. 586/06; and

Whereas the City Treasurer has certified the proposed local improvement roll in accordance with Section 36.11(2) of O. Reg. 586/06; and

Whereas Section 36.14 of O. Reg. 586/06 provides that after the Treasurer has certified the local improvement roll, the City shall by by-law provide that the amount specially charged on the lot set out in the roll shall be sufficient to raise the lot’s share of the cost by a number of equal annual payments and that a special charge shall be imposed in each year on the lot equal to the amount of the payment payable in that year;

Therefore be it resolved that the Council of The Corporation of the City of Kingston hereby enacts as follows:

1. The provisions of Section 36.14 of O. Reg. 586/06 apply to the Benefitting Property as a result of the completion of the Work pursuant to the POA.
2. The amounts specially charged on the lot as set out in the certified local improvement roll attached as Schedule “A” to this By-Law (the “Special Charge”) is sufficient to raise the lot’s share of the Cost and shall be imposed on and collected by annually adding the annual amount payable as set out in Schedule “A” to this By-Law (the “Annual Payments”) to the tax roll of the lot.
3. The Annual Payments as set out in certified local improvement roll attached as Schedule “A” do not extend beyond the lifetime of the Work.
4. The amount of each payment made in respect of the Special Charge shall be entered in the local improvement roll by the Treasurer.
5. This By-Law shall come into force and take effect on the date of its passing and shall be deemed repealed on the date on which the Treasurer certifies that the Special Charge has been paid in full.

Given First and Second Readings: Meeting date (Month day, year)

Given Third Reading and Passed: Meeting date (Month day, year)

Janet Jaynes
City Clerk

Bryan Paterson
Mayor

City of Kingston – Better Homes Kingston

Local Improvement Charges Added to Taxes

BHK Number	Roll Number	Tenant Number	Site Address	Lot	Property Owner(s)
BHK-0462	101108004131300	N/A	536 Citation Crescent	N/A	Anne MacDermaid

Local Improvement Charge								Detail Description
Cost of Work	Funding Amount	Interest Charge	Admin Charge	Special Charge (Total Amount owing)	When Special Charge to Be Paid	Lifetime of the Work	Annual Payment	
\$22,840.53	\$22,840.53	0%	\$0	\$17,840.53	Within 20 year(s) from the first Payment Date	20 Years	\$892.02	Better Homes Kingston Program - Local Improvement Charge added to taxes. The Special Charge amount is equal to the Funding Amount minus eligible incentive of \$5000. First payment due on the 2024 Interim Tax Bill.

Certified as sufficient, in accordance with O.Reg.586/06.

Desiree Kennedy, Chief Financial Officer and City Treasurer

By-Law Number 2024-XX

Special Charge By-Law

**A By-Law to Authorize the Imposition of a Special Charge under the Better Homes
Kingston Program in Accordance with Ontario Regulation 586/06 (560 Albert
Street)**

Passed: XXXX

Whereas at its meeting on February 2, 2021, Kingston City Council enacted By-Law 2021-23, A By-Law to Authorize the Undertaking of Energy Efficiency and Water Conservation Works on Private Residential Property as Local Improvements under the Kingston Home Energy Retrofit Program (KHERP), in accordance with Part III of Ontario Regulation 586/06, Local Improvement Charges - Priority Lien Status, enacted under the *Municipal Act, 2001*, S.O. 2001, c. 25 (“O. Reg. 586/06”); and

Whereas the owner(s) of the Benefitting Property and the City of Kingston (the “City”) have entered into a Property Owner Agreement (the “POA”) pursuant to Section 36.2 of O. Reg. 586/06 for the City to undertake work as a local improvement (the “Work”) on the Benefitting Property and to raise the cost of the Work (the “Cost”) by imposing a special charge on the Benefitting Property; and

Whereas the City Clerk has certified the POA pursuant to Section 36.4 of O. Reg. 586/06; and

Whereas the Work has been completed; and

Whereas a local improvement roll was prepared in accordance with Section 36.10 of O. Reg. 586/06, setting out the Cost, the proposed special charges to be imposed on the Benefitting Property, when the special charges are to be paid, and the lifetime of the Work; and

Whereas the City has given notice of the proposed local improvement roll to the owner(s) of the Benefitting Property pursuant to Section 36.11 of O. Reg. 586/06; and

Whereas the City Treasurer has certified the proposed local improvement roll in accordance with Section 36.11(2) of O. Reg. 586/06; and

Whereas Section 36.14 of O. Reg. 586/06 provides that after the Treasurer has certified the local improvement roll, the City shall by by-law provide that the amount specially charged on the lot set out in the roll shall be sufficient to raise the lot’s share of the cost by a number of equal annual payments and that a special charge shall be imposed in each year on the lot equal to the amount of the payment payable in that year;

Therefore be it resolved that the Council of The Corporation of the City of Kingston hereby enacts as follows:

1. The provisions of Section 36.14 of O. Reg. 586/06 apply to the Benefitting Property as a result of the completion of the Work pursuant to the POA.
2. The amounts specially charged on the lot as set out in the certified local improvement roll attached as Schedule “A” to this By-Law (the “Special Charge”) is sufficient to raise the lot’s share of the Cost and shall be imposed on and collected by annually adding the annual amount payable as set out in Schedule “A” to this By-Law (the “Annual Payments”) to the tax roll of the lot.
3. The Annual Payments as set out in certified local improvement roll attached as Schedule “A” do not extend beyond the lifetime of the Work.
4. The amount of each payment made in respect of the Special Charge shall be entered in the local improvement roll by the Treasurer.
5. This By-Law shall come into force and take effect on the date of its passing and shall be deemed repealed on the date on which the Treasurer certifies that the Special Charge has been paid in full.

Given First and Second Readings: Meeting date (Month day, year)

Given Third Reading and Passed: Meeting date (Month day, year)

Janet Jaynes
City Clerk

Bryan Paterson
Mayor

City of Kingston – Better Homes Kingston

Local Improvement Charges Added to Taxes

BHK Number	Roll Number	Tenant Number	Site Address	Lot	Property Owner(s)
BHK-0311	101105003000500	N/A	560 Albert Street	N/A	Lesley Rudy, Marie Rudy, Norman Rudy

Local Improvement Charge								Detail Description
Cost of Work	Funding Amount	Interest Charge	Admin Charge	Special Charge (Total Amount owing)	When Special Charge to Be Paid	Lifetime of the Work	Annual Payment	
\$33,453.66	\$20,876.75	0%	\$0	\$15,876.75	Within 20 year(s) from the first Payment Date	20 Years	\$793.83	Better Homes Kingston Program - Local Improvement Charge added to taxes. The Special Charge amount is equal to the Funding Amount minus eligible incentive of \$5000. First payment due on the 2024 Interim Tax Bill.

Certified as sufficient, in accordance with O.Reg.586/06.

Desiree Kennedy, Chief Financial Officer and City Treasurer

By-Law Number 2024-XX

Special Charge By-Law

A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program in Accordance with Ontario Regulation 586/06 (149 Ordnance Street)

Passed: XXXX

Whereas at its meeting on February 2, 2021, Kingston City Council enacted By-Law 2021-23, A By-Law to Authorize the Undertaking of Energy Efficiency and Water Conservation Works on Private Residential Property as Local Improvements under the Kingston Home Energy Retrofit Program (KHERP), in accordance with Part III of Ontario Regulation 586/06, Local Improvement Charges - Priority Lien Status, enacted under the *Municipal Act, 2001*, S.O. 2001, c. 25 (“O. Reg. 586/06”); and

Whereas the owner(s) of the Benefitting Property and the City of Kingston (the “City”) have entered into a Property Owner Agreement (the “POA”) pursuant to Section 36.2 of O. Reg. 586/06 for the City to undertake work as a local improvement (the “Work”) on the Benefitting Property and to raise the cost of the Work (the “Cost”) by imposing a special charge on the Benefitting Property; and

Whereas the City Clerk has certified the POA pursuant to Section 36.4 of O. Reg. 586/06; and

Whereas the Work has been completed; and

Whereas a local improvement roll was prepared in accordance with Section 36.10 of O. Reg. 586/06, setting out the Cost, the proposed special charges to be imposed on the Benefitting Property, when the special charges are to be paid, and the lifetime of the Work; and

Whereas the City has given notice of the proposed local improvement roll to the owner(s) of the Benefitting Property pursuant to Section 36.11 of O. Reg. 586/06; and

Whereas the City Treasurer has certified the proposed local improvement roll in accordance with Section 36.11(2) of O. Reg. 586/06; and

Whereas Section 36.14 of O. Reg. 586/06 provides that after the Treasurer has certified the local improvement roll, the City shall by by-law provide that the amount specially charged on the lot set out in the roll shall be sufficient to raise the lot’s share of the cost by a number of equal annual payments and that a special charge shall be imposed in each year on the lot equal to the amount of the payment payable in that year;

Therefore be it resolved that the Council of The Corporation of the City of Kingston hereby enacts as follows:

1. The provisions of Section 36.14 of O. Reg. 586/06 apply to the Benefitting Property as a result of the completion of the Work pursuant to the POA.
2. The amounts specially charged on the lot as set out in the certified local improvement roll attached as Schedule “A” to this By-Law (the “Special Charge”) is sufficient to raise the lot’s share of the Cost and shall be imposed on and collected by annually adding the annual amount payable as set out in Schedule “A” to this By-Law (the “Annual Payments”) to the tax roll of the lot.
3. The Annual Payments as set out in certified local improvement roll attached as Schedule “A” do not extend beyond the lifetime of the Work.
4. The amount of each payment made in respect of the Special Charge shall be entered in the local improvement roll by the Treasurer.
5. This By-Law shall come into force and take effect on the date of its passing and shall be deemed repealed on the date on which the Treasurer certifies that the Special Charge has been paid in full.

Given First and Second Readings: Meeting date (Month day, year)

Given Third Reading and Passed: Meeting date (Month day, year)

Janet Jaynes
City Clerk

Bryan Paterson
Mayor

City of Kingston – Better Homes Kingston

Local Improvement Charges Added to Taxes

BHK Number	Roll Number	Tenant Number	Site Address	Lot	Property Owner(s)
BHK-0090	101103014000200	N/A	149 Ordnance Street	N/A	Alexandra Rowse-Thompson, Sean Thompson

Local Improvement Charge								
Cost of Work	Funding Amount	Interest Charge	Admin Charge	Special Charge (Total Amount owing)	When Special Charge to Be Paid	Lifetime of the Work	Annual Payment	Detail Description
\$55,206.84	\$31,200.00	0%	\$0	\$26,200.00	Within 20 year(s) from the first Payment Date	20 Years	\$1,310.00	Better Homes Kingston Program - Local Improvement Charge added to taxes. The Special Charge amount is equal to the Funding Amount minus eligible incentive of \$5000. First payment due on the 2024 Interim Tax Bill.

Certified as sufficient, in accordance with O.Reg.586/06.

Desiree Kennedy, Chief Financial Officer and City Treasurer

By-Law Number 2024-XX

Special Charge By-Law

A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program in Accordance with Ontario Regulation 586/06 (674 Augusta Dr)

Passed: XXXX

Whereas at its meeting on February 2, 2021, Kingston City Council enacted By-Law 2021-23, A By-Law to Authorize the Undertaking of Energy Efficiency and Water Conservation Works on Private Residential Property as Local Improvements under the Kingston Home Energy Retrofit Program (KHERP), in accordance with Part III of Ontario Regulation 586/06, Local Improvement Charges - Priority Lien Status, enacted under the *Municipal Act, 2001*, S.O. 2001, c. 25 ("O. Reg. 586/06"); and

Whereas the owner(s) of the Benefitting Property and the City of Kingston (the "City") have entered into a Property Owner Agreement (the "POA") pursuant to Section 36.2 of O. Reg. 586/06 for the City to undertake work as a local improvement (the "Work") on the Benefitting Property and to raise the cost of the Work (the "Cost") by imposing a special charge on the Benefitting Property; and

Whereas the City Clerk has certified the POA pursuant to Section 36.4 of O. Reg. 586/06; and

Whereas the Work has been completed; and

Whereas a local improvement roll was prepared in accordance with Section 36.10 of O. Reg. 586/06, setting out the Cost, the proposed special charges to be imposed on the Benefitting Property, when the special charges are to be paid, and the lifetime of the Work; and

Whereas the City has given notice of the proposed local improvement roll to the owner(s) of the Benefitting Property pursuant to Section 36.11 of O. Reg. 586/06; and

Whereas the City Treasurer has certified the proposed local improvement roll in accordance with Section 36.11(2) of O. Reg. 586/06; and

Whereas Section 36.14 of O. Reg. 586/06 provides that after the Treasurer has certified the local improvement roll, the City shall by by-law provide that the amount specially charged on the lot set out in the roll shall be sufficient to raise the lot's share of the cost by a number of equal annual payments and that a special charge shall be imposed in each year on the lot equal to the amount of the payment payable in that year;

Therefore be it resolved that the Council of The Corporation of the City of Kingston hereby enacts as follows:

1. The provisions of Section 36.14 of O. Reg. 586/06 apply to the Benefitting Property as a result of the completion of the Work pursuant to the POA.
2. The amounts specially charged on the lot as set out in the certified local improvement roll attached as Schedule “A” to this By-Law (the “Special Charge”) is sufficient to raise the lot’s share of the Cost and shall be imposed on and collected by annually adding the annual amount payable as set out in Schedule “A” to this By-Law (the “Annual Payments”) to the tax roll of the lot.
3. The Annual Payments as set out in certified local improvement roll attached as Schedule “A” do not extend beyond the lifetime of the Work.
4. The amount of each payment made in respect of the Special Charge shall be entered in the local improvement roll by the Treasurer.
5. This By-Law shall come into force and take effect on the date of its passing and shall be deemed repealed on the date on which the Treasurer certifies that the Special Charge has been paid in full.

Given First and Second Readings: Meeting date (Month day, year)

Given Third Reading and Passed: Meeting date (Month day, year)

Janet Jaynes
City Clerk

Bryan Paterson
Mayor

City of Kingston – Better Homes Kingston

Local Improvement Charges Added to Taxes

BHK Number	Roll Number	Tenant Number	Site Address	Lot	Property Owner(s)
BHK-0005	101108019005050	N/A	674 Augusta Dr	N/A	Terence Ruston, Jennifer Walsh

Local Improvement Charge								Detail Description
Cost of Work	Funding Amount	Interest Charge	Admin Charge	Special Charge (Total Amount owing)	When Special Charge to Be Paid	Lifetime of the Work	Annual Payment	
\$44,209.05	\$40,000.00	0%	\$0	\$35,000.00	Within 20 year(s) from the first Payment Date	20 Years	\$1,750.00	Better Homes Kingston Program - Local Improvement Charge added to taxes. The Special Charge amount is equal to the Funding Amount minus eligible incentive of \$5000. First payment due on the 2024 Interim Tax Bill.

Certified as sufficient, in accordance with O.Reg.586/06.

Desiree Kennedy, Chief Financial Officer and City Treasurer

By-Law Number 2024-XX

Special Charge By-Law

A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program in Accordance with Ontario Regulation 586/06 (6 Oakridge Ave)

Passed: XXXX

Whereas at its meeting on February 2, 2021, Kingston City Council enacted By-Law 2021-23, A By-Law to Authorize the Undertaking of Energy Efficiency and Water Conservation Works on Private Residential Property as Local Improvements under the Kingston Home Energy Retrofit Program (KHERP), in accordance with Part III of Ontario Regulation 586/06, Local Improvement Charges - Priority Lien Status, enacted under the *Municipal Act, 2001*, S.O. 2001, c. 25 ("O. Reg. 586/06"); and

Whereas the owner(s) of the Benefitting Property and the City of Kingston (the "City") have entered into a Property Owner Agreement (the "POA") pursuant to Section 36.2 of O. Reg. 586/06 for the City to undertake work as a local improvement (the "Work") on the Benefitting Property and to raise the cost of the Work (the "Cost") by imposing a special charge on the Benefitting Property; and

Whereas the City Clerk has certified the POA pursuant to Section 36.4 of O. Reg. 586/06; and

Whereas the Work has been completed; and

Whereas a local improvement roll was prepared in accordance with Section 36.10 of O. Reg. 586/06, setting out the Cost, the proposed special charges to be imposed on the Benefitting Property, when the special charges are to be paid, and the lifetime of the Work; and

Whereas the City has given notice of the proposed local improvement roll to the owner(s) of the Benefitting Property pursuant to Section 36.11 of O. Reg. 586/06; and

Whereas the City Treasurer has certified the proposed local improvement roll in accordance with Section 36.11(2) of O. Reg. 586/06; and

Whereas Section 36.14 of O. Reg. 586/06 provides that after the Treasurer has certified the local improvement roll, the City shall by by-law provide that the amount specially charged on the lot set out in the roll shall be sufficient to raise the lot's share of the cost by a number of equal annual payments and that a special charge shall be imposed in each year on the lot equal to the amount of the payment payable in that year;

Therefore be it resolved that the Council of The Corporation of the City of Kingston hereby enacts as follows:

1. The provisions of Section 36.14 of O. Reg. 586/06 apply to the Benefitting Property as a result of the completion of the Work pursuant to the POA.
2. The amounts specially charged on the lot as set out in the certified local improvement roll attached as Schedule “A” to this By-Law (the “Special Charge”) is sufficient to raise the lot’s share of the Cost and shall be imposed on and collected by annually adding the annual amount payable as set out in Schedule “A” to this By-Law (the “Annual Payments”) to the tax roll of the lot.
3. The Annual Payments as set out in certified local improvement roll attached as Schedule “A” do not extend beyond the lifetime of the Work.
4. The amount of each payment made in respect of the Special Charge shall be entered in the local improvement roll by the Treasurer.
5. This By-Law shall come into force and take effect on the date of its passing and shall be deemed repealed on the date on which the Treasurer certifies that the Special Charge has been paid in full.

Given First and Second Readings: Meeting date (Month day, year)

Given Third Reading and Passed: Meeting date (Month day, year)

Janet Jaynes
City Clerk

Bryan Paterson
Mayor

City of Kingston – Better Homes Kingston

Local Improvement Charges Added to Taxes

BHK Number	Roll Number	Tenant Number	Site Address	Lot	Property Owner(s)
BHK-0028	101107001012400	N/A	6 Oakridge Ave	N/A	Frances Jane Gordon

Local Improvement Charge								Detail Description
Cost of Work	Funding Amount	Interest Charge	Admin Charge	Special Charge (Total Amount owing)	When Special Charge to Be Paid	Lifetime of the Work	Annual Payment	
\$36,685.48	\$33,500.00	0%	\$0	\$28,500.00	Within 20 year(s) from the first Payment Date	20 Years	\$1,425.00	Better Homes Kingston Program - Local Improvement Charge added to taxes. The Special Charge amount is equal to the Funding Amount minus eligible incentive of \$5000. First payment due on the 2024 Interim Tax Bill.

Certified as sufficient, in accordance with O.Reg.586/06.

Desiree Kennedy, Chief Financial Officer and City Treasurer

By-Law Number 2024-XX

Special Charge By-Law

A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program in Accordance with Ontario Regulation 586/06 (205 Guthrie Dr)

Passed: XXXX

Whereas at its meeting on February 2, 2021, Kingston City Council enacted By-Law 2021-23, A By-Law to Authorize the Undertaking of Energy Efficiency and Water Conservation Works on Private Residential Property as Local Improvements under the Kingston Home Energy Retrofit Program (KHERP), in accordance with Part III of Ontario Regulation 586/06, Local Improvement Charges - Priority Lien Status, enacted under the *Municipal Act, 2001*, S.O. 2001, c. 25 ("O. Reg. 586/06"); and

Whereas the owner(s) of the Benefitting Property and the City of Kingston (the "City") have entered into a Property Owner Agreement (the "POA") pursuant to Section 36.2 of O. Reg. 586/06 for the City to undertake work as a local improvement (the "Work") on the Benefitting Property and to raise the cost of the Work (the "Cost") by imposing a special charge on the Benefitting Property; and

Whereas the City Clerk has certified the POA pursuant to Section 36.4 of O. Reg. 586/06; and

Whereas the Work has been completed; and

Whereas a local improvement roll was prepared in accordance with Section 36.10 of O. Reg. 586/06, setting out the Cost, the proposed special charges to be imposed on the Benefitting Property, when the special charges are to be paid, and the lifetime of the Work; and

Whereas the City has given notice of the proposed local improvement roll to the owner(s) of the Benefitting Property pursuant to Section 36.11 of O. Reg. 586/06; and

Whereas the City Treasurer has certified the proposed local improvement roll in accordance with Section 36.11(2) of O. Reg. 586/06; and

Whereas Section 36.14 of O. Reg. 586/06 provides that after the Treasurer has certified the local improvement roll, the City shall by by-law provide that the amount specially charged on the lot set out in the roll shall be sufficient to raise the lot's share of the cost by a number of equal annual payments and that a special charge shall be imposed in each year on the lot equal to the amount of the payment payable in that year;

Therefore be it resolved that the Council of The Corporation of the City of Kingston hereby enacts as follows:

1. The provisions of Section 36.14 of O. Reg. 586/06 apply to the Benefitting Property as a result of the completion of the Work pursuant to the POA.
2. The amounts specially charged on the lot as set out in the certified local improvement roll attached as Schedule “A” to this By-Law (the “Special Charge”) is sufficient to raise the lot’s share of the Cost and shall be imposed on and collected by annually adding the annual amount payable as set out in Schedule “A” to this By-Law (the “Annual Payments”) to the tax roll of the lot.
3. The Annual Payments as set out in certified local improvement roll attached as Schedule “A” do not extend beyond the lifetime of the Work.
4. The amount of each payment made in respect of the Special Charge shall be entered in the local improvement roll by the Treasurer.
5. This By-Law shall come into force and take effect on the date of its passing and shall be deemed repealed on the date on which the Treasurer certifies that the Special Charge has been paid in full.

Given First and Second Readings: Meeting date (Month day, year)

Given Third Reading and Passed: Meeting date (Month day, year)

Janet Jaynes
City Clerk

Bryan Paterson
Mayor

City of Kingston – Better Homes Kingston

Local Improvement Charges Added to Taxes

BHK Number	Roll Number	Tenant Number	Site Address	Lot	Property Owner(s)
BHK-0052	101104015031982	N/A	205 Guthrie Drive	N/A	Patrick Foley, Jessica Foley

Local Improvement Charge								Detail Description
Cost of Work	Funding Amount	Interest Charge	Admin Charge	Special Charge (Total Amount owing)	When Special Charge to Be Paid	Lifetime of the Work	Annual Payment	
\$48,712.27	\$17,300.00	0%	\$0	\$12,300.00	Within 20 year(s) from the first Payment Date	20 Years	\$615.00	Better Homes Kingston Program - Local Improvement Charge added to taxes. The Special Charge amount is equal to the Funding Amount minus eligible incentive of \$5000. First payment due on the 2024 Interim Tax Bill.

Certified as sufficient, in accordance with O.Reg.586/06.

Desiree Kennedy, Chief Financial Officer and City Treasurer

By-Law Number 2024-XX

Special Charge By-Law

A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program in Accordance with Ontario Regulation 586/06 (1061 Springfield Dr)

Passed: XXXX

Whereas at its meeting on February 2, 2021, Kingston City Council enacted By-Law 2021-23, A By-Law to Authorize the Undertaking of Energy Efficiency and Water Conservation Works on Private Residential Property as Local Improvements under the Kingston Home Energy Retrofit Program (KHERP), in accordance with Part III of Ontario Regulation 586/06, Local Improvement Charges - Priority Lien Status, enacted under the *Municipal Act, 2001*, S.O. 2001, c. 25 (“O. Reg. 586/06”); and

Whereas the owner(s) of the Benefitting Property and the City of Kingston (the “City”) have entered into a Property Owner Agreement (the “POA”) pursuant to Section 36.2 of O. Reg. 586/06 for the City to undertake work as a local improvement (the “Work”) on the Benefitting Property and to raise the cost of the Work (the “Cost”) by imposing a special charge on the Benefitting Property; and

Whereas the City Clerk has certified the POA pursuant to Section 36.4 of O. Reg. 586/06; and

Whereas the Work has been completed; and

Whereas a local improvement roll was prepared in accordance with Section 36.10 of O. Reg. 586/06, setting out the Cost, the proposed special charges to be imposed on the Benefitting Property, when the special charges are to be paid, and the lifetime of the Work; and

Whereas the City has given notice of the proposed local improvement roll to the owner(s) of the Benefitting Property pursuant to Section 36.11 of O. Reg. 586/06; and

Whereas the City Treasurer has certified the proposed local improvement roll in accordance with Section 36.11(2) of O. Reg. 586/06; and

Whereas Section 36.14 of O. Reg. 586/06 provides that after the Treasurer has certified the local improvement roll, the City shall by by-law provide that the amount specially charged on the lot set out in the roll shall be sufficient to raise the lot’s share of the cost by a number of equal annual payments and that a special charge shall be imposed in each year on the lot equal to the amount of the payment payable in that year;

Therefore be it resolved that the Council of The Corporation of the City of Kingston hereby enacts as follows:

1. The provisions of Section 36.14 of O. Reg. 586/06 apply to the Benefitting Property as a result of the completion of the Work pursuant to the POA.
2. The amounts specially charged on the lot as set out in the certified local improvement roll attached as Schedule “A” to this By-Law (the “Special Charge”) is sufficient to raise the lot’s share of the Cost and shall be imposed on and collected by annually adding the annual amount payable as set out in Schedule “A” to this By-Law (the “Annual Payments”) to the tax roll of the lot.
3. The Annual Payments as set out in certified local improvement roll attached as Schedule “A” do not extend beyond the lifetime of the Work.
4. The amount of each payment made in respect of the Special Charge shall be entered in the local improvement roll by the Treasurer.
5. This By-Law shall come into force and take effect on the date of its passing and shall be deemed repealed on the date on which the Treasurer certifies that the Special Charge has been paid in full.

Given First and Second Readings: Meeting date (Month day, year)

Given Third Reading and Passed: Meeting date (Month day, year)

Janet Jaynes
City Clerk

Bryan Paterson
Mayor

City of Kingston – Better Homes Kingston

Local Improvement Charges Added to Taxes

BHK Number	Roll Number	Tenant Number	Site Address	Lot	Property Owner(s)
BHK-0406	101108012315301	N/A	1061 Springfield Drive	N/A	Elaine Burke

Local Improvement Charge								Detail Description
Cost of Work	Funding Amount	Interest Charge	Admin Charge	Special Charge (Total Amount owing)	When Special Charge to Be Paid	Lifetime of the Work	Annual Payment	
\$35,240.18	\$25,800.00	0%	\$0	\$20,800.00	Within 20 year(s) from the first Payment Date	20 Years	\$1,040.00	Better Homes Kingston Program - Local Improvement Charge added to taxes. The Special Charge amount is equal to the Funding Amount minus eligible incentive of \$5000. First payment due on the 2024 Interim Tax Bill.

Certified as sufficient, in accordance with O.Reg.586/06.

Desiree Kennedy, Chief Financial Officer and City Treasurer

By-Law Number 2024-XX

Special Charge By-Law

**A By-Law to Authorize the Imposition of a Special Charge under the Better Homes
Kingston Program in Accordance with Ontario Regulation 586/06
(1289 Channelview Road)**

Passed: XXXX

Whereas at its meeting on February 2, 2021, Kingston City Council enacted By-Law 2021-23, A By-Law to Authorize the Undertaking of Energy Efficiency and Water Conservation Works on Private Residential Property as Local Improvements under the Kingston Home Energy Retrofit Program (KHERP), in accordance with Part III of Ontario Regulation 586/06, Local Improvement Charges - Priority Lien Status, enacted under the *Municipal Act, 2001*, S.O. 2001, c. 25 (“O. Reg. 586/06”); and

Whereas the owner(s) of the Benefitting Property and the City of Kingston (the “City”) have entered into a Property Owner Agreement (the “POA”) pursuant to Section 36.2 of O. Reg. 586/06 for the City to undertake work as a local improvement (the “Work”) on the Benefitting Property and to raise the cost of the Work (the “Cost”) by imposing a special charge on the Benefitting Property; and

Whereas the City Clerk has certified the POA pursuant to Section 36.4 of O. Reg. 586/06; and

Whereas the Work has been completed; and

Whereas a local improvement roll was prepared in accordance with Section 36.10 of O. Reg. 586/06, setting out the Cost, the proposed special charges to be imposed on the Benefitting Property, when the special charges are to be paid, and the lifetime of the Work; and

Whereas the City has given notice of the proposed local improvement roll to the owner(s) of the Benefitting Property pursuant to Section 36.11 of O. Reg. 586/06; and

Whereas the City Treasurer has certified the proposed local improvement roll in accordance with Section 36.11(2) of O. Reg. 586/06; and

Whereas Section 36.14 of O. Reg. 586/06 provides that after the Treasurer has certified the local improvement roll, the City shall by by-law provide that the amount specially charged on the lot set out in the roll shall be sufficient to raise the lot’s share of the cost by a number of equal annual payments and that a special charge shall be imposed in each year on the lot equal to the amount of the payment payable in that year;

Therefore be it resolved that the Council of The Corporation of the City of Kingston hereby enacts as follows:

1. The provisions of Section 36.14 of O. Reg. 586/06 apply to the Benefitting Property as a result of the completion of the Work pursuant to the POA.
2. The amounts specially charged on the lot as set out in the certified local improvement roll attached as Schedule “A” to this By-Law (the “Special Charge”) is sufficient to raise the lot’s share of the Cost and shall be imposed on and collected by annually adding the annual amount payable as set out in Schedule “A” to this By-Law (the “Annual Payments”) to the tax roll of the lot.
3. The Annual Payments as set out in certified local improvement roll attached as Schedule “A” do not extend beyond the lifetime of the Work.
4. The amount of each payment made in respect of the Special Charge shall be entered in the local improvement roll by the Treasurer.
5. This By-Law shall come into force and take effect on the date of its passing and shall be deemed repealed on the date on which the Treasurer certifies that the Special Charge has been paid in full.

Given First and Second Readings: Meeting date (Month day, year)

Given Third Reading and Passed: Meeting date (Month day, year)

Janet Jaynes
City Clerk

Bryan Paterson
Mayor

City of Kingston – Better Homes Kingston

Local Improvement Charges Added to Taxes

BHK Number	Roll Number	Tenant Number	Site Address	Lot	Property Owner(s)
BHK-0419	101109003004323	N/A	1289 Channelview Road	N/A	William Roy Gray, Nancy Jean Gray

Local Improvement Charge								Detail Description
Cost of Work	Funding Amount	Interest Charge	Admin Charge	Special Charge (Total Amount owing)	When Special Charge to Be Paid	Lifetime of the Work	Annual Payment	
\$38,340.35	\$38,340.35	0%	\$0	\$33,340.35	Within 20 year(s) from the first Payment Date	20 Years	\$1667.01	Better Homes Kingston Program - Local Improvement Charge added to taxes. The Special Charge amount is equal to the Funding Amount minus eligible incentive of \$5000. First payment due on the 2024 Interim Tax Bill.

Certified as sufficient, in accordance with O.Reg.586/06.

Desiree Kennedy, Chief Financial Officer and City Treasurer

By-Law Number 2024-XX

Special Charge By-Law

A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program in Accordance with Ontario Regulation 586/06 (414 College St.)

Passed: XXXX

Whereas at its meeting on February 2, 2021, Kingston City Council enacted By-Law 2021-23, A By-Law to Authorize the Undertaking of Energy Efficiency and Water Conservation Works on Private Residential Property as Local Improvements under the Kingston Home Energy Retrofit Program (KHERP), in accordance with Part III of Ontario Regulation 586/06, Local Improvement Charges - Priority Lien Status, enacted under the *Municipal Act, 2001*, S.O. 2001, c. 25 ("O. Reg. 586/06"); and

Whereas the owner(s) of the Benefitting Property and the City of Kingston (the "City") have entered into a Property Owner Agreement (the "POA") pursuant to Section 36.2 of O. Reg. 586/06 for the City to undertake work as a local improvement (the "Work") on the Benefitting Property and to raise the cost of the Work (the "Cost") by imposing a special charge on the Benefitting Property; and

Whereas the City Clerk has certified the POA pursuant to Section 36.4 of O. Reg. 586/06; and

Whereas the Work has been completed; and

Whereas a local improvement roll was prepared in accordance with Section 36.10 of O. Reg. 586/06, setting out the Cost, the proposed special charges to be imposed on the Benefitting Property, when the special charges are to be paid, and the lifetime of the Work; and

Whereas the City has given notice of the proposed local improvement roll to the owner(s) of the Benefitting Property pursuant to Section 36.11 of O. Reg. 586/06; and

Whereas the City Treasurer has certified the proposed local improvement roll in accordance with Section 36.11(2) of O. Reg. 586/06; and

Whereas Section 36.14 of O. Reg. 586/06 provides that after the Treasurer has certified the local improvement roll, the City shall by by-law provide that the amount specially charged on the lot set out in the roll shall be sufficient to raise the lot's share of the cost by a number of equal annual payments and that a special charge shall be imposed in each year on the lot equal to the amount of the payment payable in that year;

Therefore be it resolved that the Council of The Corporation of the City of Kingston hereby enacts as follows:

1. The provisions of Section 36.14 of O. Reg. 586/06 apply to the Benefitting Property as a result of the completion of the Work pursuant to the POA.
2. The amounts specially charged on the lot as set out in the certified local improvement roll attached as Schedule “A” to this By-Law (the “Special Charge”) is sufficient to raise the lot’s share of the Cost and shall be imposed on and collected by annually adding the annual amount payable as set out in Schedule “A” to this By-Law (the “Annual Payments”) to the tax roll of the lot.
3. The Annual Payments as set out in certified local improvement roll attached as Schedule “A” do not extend beyond the lifetime of the Work.
4. The amount of each payment made in respect of the Special Charge shall be entered in the local improvement roll by the Treasurer.
5. This By-Law shall come into force and take effect on the date of its passing and shall be deemed repealed on the date on which the Treasurer certifies that the Special Charge has been paid in full.

Given First and Second Readings: Meeting date (Month day, year)

Given Third Reading and Passed: Meeting date (Month day, year)

Janet Jaynes
City Clerk

Bryan Paterson
Mayor

City of Kingston – Better Homes Kingston

Local Improvement Charges Added to Taxes

BHK Number	Roll Number	Tenant Number	Site Address	Lot	Property Owner(s)
BHK-0333	101106014004400	N/A	414 College St.	N/A	Mark Donnan

Local Improvement Charge								Detail Description
Cost of Work	Funding Amount	Interest Charge	Admin Charge	Special Charge (Total Amount owing)	When Special Charge to Be Paid	Lifetime of the Work	Annual Payment	
\$39,183.88	\$32,200.00	0%	\$0	\$27,200.00	Within 20 year(s) from the first Payment Date	20 Years	\$1,360.00	Better Homes Kingston Program - Local Improvement Charge added to taxes. The Special Charge amount is equal to the Funding Amount minus eligible incentive of \$5000. First payment due on the 2024 Interim Tax Bill.

Certified as sufficient, in accordance with O.Reg.586/06.

Desiree Kennedy, Chief Financial Officer and City Treasurer

By-Law Number 2024-XX

Special Charge By-Law

**A By-Law to Authorize the Imposition of a Special Charge under the Better Homes
Kingston Program in Accordance with Ontario Regulation 586/06 (3 Forest Dr)**

Passed: XXXX

Whereas at its meeting on February 2, 2021, Kingston City Council enacted By-Law 2021-23, A By-Law to Authorize the Undertaking of Energy Efficiency and Water Conservation Works on Private Residential Property as Local Improvements under the Kingston Home Energy Retrofit Program (KHERP), in accordance with Part III of Ontario Regulation 586/06, Local Improvement Charges - Priority Lien Status, enacted under the *Municipal Act, 2001*, S.O. 2001, c. 25 ("O. Reg. 586/06"); and

Whereas the owner(s) of the Benefitting Property and the City of Kingston (the "City") have entered into a Property Owner Agreement (the "POA") pursuant to Section 36.2 of O. Reg. 586/06 for the City to undertake work as a local improvement (the "Work") on the Benefitting Property and to raise the cost of the Work (the "Cost") by imposing a special charge on the Benefitting Property; and

Whereas the City Clerk has certified the POA pursuant to Section 36.4 of O. Reg. 586/06; and

Whereas the Work has been completed; and

Whereas a local improvement roll was prepared in accordance with Section 36.10 of O. Reg. 586/06, setting out the Cost, the proposed special charges to be imposed on the Benefitting Property, when the special charges are to be paid, and the lifetime of the Work; and

Whereas the City has given notice of the proposed local improvement roll to the owner(s) of the Benefitting Property pursuant to Section 36.11 of O. Reg. 586/06; and

Whereas the City Treasurer has certified the proposed local improvement roll in accordance with Section 36.11(2) of O. Reg. 586/06; and

Whereas Section 36.14 of O. Reg. 586/06 provides that after the Treasurer has certified the local improvement roll, the City shall by by-law provide that the amount specially charged on the lot set out in the roll shall be sufficient to raise the lot's share of the cost by a number of equal annual payments and that a special charge shall be imposed in each year on the lot equal to the amount of the payment payable in that year;

Therefore be it resolved that the Council of The Corporation of the City of Kingston hereby enacts as follows:

1. The provisions of Section 36.14 of O. Reg. 586/06 apply to the Benefitting Property as a result of the completion of the Work pursuant to the POA.
2. The amounts specially charged on the lot as set out in the certified local improvement roll attached as Schedule “A” to this By-Law (the “Special Charge”) is sufficient to raise the lot’s share of the Cost and shall be imposed on and collected by annually adding the annual amount payable as set out in Schedule “A” to this By-Law (the “Annual Payments”) to the tax roll of the lot.
3. The Annual Payments as set out in certified local improvement roll attached as Schedule “A” do not extend beyond the lifetime of the Work.
4. The amount of each payment made in respect of the Special Charge shall be entered in the local improvement roll by the Treasurer.
5. This By-Law shall come into force and take effect on the date of its passing and shall be deemed repealed on the date on which the Treasurer certifies that the Special Charge has been paid in full.

Given First and Second Readings: Meeting date (Month day, year)

Given Third Reading and Passed: Meeting date (Month day, year)

Janet Jaynes
City Clerk

Bryan Paterson
Mayor

City of Kingston – Better Homes Kingston

Local Improvement Charges Added to Taxes

BHK Number	Roll Number	Tenant Number	Site Address	Lot	Property Owner(s)
BHK-0477	101109006003003	N/A	3 Forest Drive	N/A	James HOLSWORTH, Anne ST-PIERRE HOLSWORTH

Local Improvement Charge								Detail Description
Cost of Work	Funding Amount	Interest Charge	Admin Charge	Special Charge (Total Amount owing)	When Special Charge to Be Paid	Lifetime of the Work	Annual Payment	
\$78,368.74	\$40,000.00	0%	\$0	\$35,000.00	Within 20 year(s) from the first Payment Date	20 Years	\$1,750.00	Better Homes Kingston Program - Local Improvement Charge added to taxes. The Special Charge amount is equal to the Funding Amount minus eligible incentive of \$5000. First payment due on the 2024 Interim Tax Bill.

Certified as sufficient, in accordance with O.Reg.586/06.

Desiree Kennedy, Chief Financial Officer and City Treasurer

By-Law Number 2024-XX

Special Charge By-Law

**A By-Law to Authorize the Imposition of a Special Charge under the Better Homes
Kingston Program in Accordance with Ontario Regulation 586/06 (2615 Middle
Road)**

Passed: XXXX

Whereas at its meeting on February 2, 2021, Kingston City Council enacted By-Law 2021-23, A By-Law to Authorize the Undertaking of Energy Efficiency and Water Conservation Works on Private Residential Property as Local Improvements under the Kingston Home Energy Retrofit Program (KHERP), in accordance with Part III of Ontario Regulation 586/06, Local Improvement Charges - Priority Lien Status, enacted under the *Municipal Act, 2001*, S.O. 2001, c. 25 (“O. Reg. 586/06”); and

Whereas the owner(s) of the Benefitting Property and the City of Kingston (the “City”) have entered into a Property Owner Agreement (the “POA”) pursuant to Section 36.2 of O. Reg. 586/06 for the City to undertake work as a local improvement (the “Work”) on the Benefitting Property and to raise the cost of the Work (the “Cost”) by imposing a special charge on the Benefitting Property; and

Whereas the City Clerk has certified the POA pursuant to Section 36.4 of O. Reg. 586/06; and

Whereas the Work has been completed; and

Whereas a local improvement roll was prepared in accordance with Section 36.10 of O. Reg. 586/06, setting out the Cost, the proposed special charges to be imposed on the Benefitting Property, when the special charges are to be paid, and the lifetime of the Work; and

Whereas the City has given notice of the proposed local improvement roll to the owner(s) of the Benefitting Property pursuant to Section 36.11 of O. Reg. 586/06; and

Whereas the City Treasurer has certified the proposed local improvement roll in accordance with Section 36.11(2) of O. Reg. 586/06; and

Whereas Section 36.14 of O. Reg. 586/06 provides that after the Treasurer has certified the local improvement roll, the City shall by by-law provide that the amount specially charged on the lot set out in the roll shall be sufficient to raise the lot’s share of the cost by a number of equal annual payments and that a special charge shall be imposed in each year on the lot equal to the amount of the payment payable in that year;

Therefore be it resolved that the Council of The Corporation of the City of Kingston hereby enacts as follows:

1. The provisions of Section 36.14 of O. Reg. 586/06 apply to the Benefitting Property as a result of the completion of the Work pursuant to the POA.
2. The amounts specially charged on the lot as set out in the certified local improvement roll attached as Schedule “A” to this By-Law (the “Special Charge”) is sufficient to raise the lot’s share of the Cost and shall be imposed on and collected by annually adding the annual amount payable as set out in Schedule “A” to this By-Law (the “Annual Payments”) to the tax roll of the lot.
3. The Annual Payments as set out in certified local improvement roll attached as Schedule “A” do not extend beyond the lifetime of the Work.
4. The amount of each payment made in respect of the Special Charge shall be entered in the local improvement roll by the Treasurer.
5. This By-Law shall come into force and take effect on the date of its passing and shall be deemed repealed on the date on which the Treasurer certifies that the Special Charge has been paid in full.

Given First and Second Readings: Meeting date (Month day, year)

Given Third Reading and Passed: Meeting date (Month day, year)

Janet Jaynes
City Clerk

Bryan Paterson
Mayor

City of Kingston – Better Homes Kingston

Local Improvement Charges Added to Taxes

BHK Number	Roll Number	Tenant Number	Site Address	Lot	Property Owner(s)
BHK-0170	101109002005810	N/A	2615 Middle Road	N/A	Robert Harrison, Laurel Harrison

Local Improvement Charge								Detail Description
Cost of Work	Funding Amount	Interest Charge	Admin Charge	Special Charge (Total Amount owing)	When Special Charge to Be Paid	Lifetime of the Work	Annual Payment	
\$59,548.74	\$11,490.00	0%	\$0	\$6,490.00	Within 20 year(s) from the first Payment Date	20 Years	\$324.50	Better Homes Kingston Program - Local Improvement Charge added to taxes. The Special Charge amount is equal to the Funding Amount minus eligible incentive of \$5000. First payment due on the 2024 Interim Tax Bill.

Certified as sufficient, in accordance with O.Reg.586/06.

Desiree Kennedy, Chief Financial Officer and City Treasurer

By-Law Number 2024-XX

Special Charge By-Law

A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program in Accordance with Ontario Regulation 586/06 (16 Redan Street)

Passed: XXXX

Whereas at its meeting on February 2, 2021, Kingston City Council enacted By-Law 2021-23, A By-Law to Authorize the Undertaking of Energy Efficiency and Water Conservation Works on Private Residential Property as Local Improvements under the Kingston Home Energy Retrofit Program (KHERP), in accordance with Part III of Ontario Regulation 586/06, Local Improvement Charges - Priority Lien Status, enacted under the *Municipal Act, 2001*, S.O. 2001, c. 25 ("O. Reg. 586/06"); and

Whereas the owner(s) of the Benefitting Property and the City of Kingston (the "City") have entered into a Property Owner Agreement (the "POA") pursuant to Section 36.2 of O. Reg. 586/06 for the City to undertake work as a local improvement (the "Work") on the Benefitting Property and to raise the cost of the Work (the "Cost") by imposing a special charge on the Benefitting Property; and

Whereas the City Clerk has certified the POA pursuant to Section 36.4 of O. Reg. 586/06; and

Whereas the Work has been completed; and

Whereas a local improvement roll was prepared in accordance with Section 36.10 of O. Reg. 586/06, setting out the Cost, the proposed special charges to be imposed on the Benefitting Property, when the special charges are to be paid, and the lifetime of the Work; and

Whereas the City has given notice of the proposed local improvement roll to the owner(s) of the Benefitting Property pursuant to Section 36.11 of O. Reg. 586/06; and

Whereas the City Treasurer has certified the proposed local improvement roll in accordance with Section 36.11(2) of O. Reg. 586/06; and

Whereas Section 36.14 of O. Reg. 586/06 provides that after the Treasurer has certified the local improvement roll, the City shall by by-law provide that the amount specially charged on the lot set out in the roll shall be sufficient to raise the lot's share of the cost by a number of equal annual payments and that a special charge shall be imposed in each year on the lot equal to the amount of the payment payable in that year;

Therefore be it resolved that the Council of The Corporation of the City of Kingston hereby enacts as follows:

1. The provisions of Section 36.14 of O. Reg. 586/06 apply to the Benefitting Property as a result of the completion of the Work pursuant to the POA.
2. The amounts specially charged on the lot as set out in the certified local improvement roll attached as Schedule “A” to this By-Law (the “Special Charge”) is sufficient to raise the lot’s share of the Cost and shall be imposed on and collected by annually adding the annual amount payable as set out in Schedule “A” to this By-Law (the “Annual Payments”) to the tax roll of the lot.
3. The Annual Payments as set out in certified local improvement roll attached as Schedule “A” do not extend beyond the lifetime of the Work.
4. The amount of each payment made in respect of the Special Charge shall be entered in the local improvement roll by the Treasurer.
5. This By-Law shall come into force and take effect on the date of its passing and shall be deemed repealed on the date on which the Treasurer certifies that the Special Charge has been paid in full.

Given First and Second Readings: Meeting date (Month day, year)

Given Third Reading and Passed: Meeting date (Month day, year)

Janet Jaynes
City Clerk

Bryan Paterson
Mayor

City of Kingston – Better Homes Kingston

Local Improvement Charges Added to Taxes

BHK Number	Roll Number	Tenant Number	Site Address	Lot	Property Owner(s)
BHK-0210	10110301400860000	N/A	16 Redan Street	N/A	John Brackenbury, Sharon Way-Brackenbury

Local Improvement Charge								Detail Description
Cost of Work	Funding Amount	Interest Charge	Admin Charge	Special Charge (Total Amount owing)	When Special Charge to Be Paid	Lifetime of the Work	Annual Payment	
\$35,030.00	\$32,500.00	0%	\$0	\$27,500.00	Within 20 year(s) from the first Payment Date	20 Years	\$1,375.00	Better Homes Kingston Program - Local Improvement Charge added to taxes. The Special Charge amount is equal to the Funding Amount minus eligible incentive of \$5000. First payment due on the 2024 Interim Tax Bill.

Certified as sufficient, in accordance with O.Reg.586/06.

Desiree Kennedy, Chief Financial Officer and City Treasurer

By-Law Number 2024-XX

Special Charge By-Law

**A By-Law to Authorize the Imposition of a Special Charge under the Better Homes
Kingston Program in Accordance with Ontario Regulation 586/06 (27 Balaclava St)**

Passed: XXXX

Whereas at its meeting on February 2, 2021, Kingston City Council enacted By-Law 2021-23, A By-Law to Authorize the Undertaking of Energy Efficiency and Water Conservation Works on Private Residential Property as Local Improvements under the Kingston Home Energy Retrofit Program (KHERP), in accordance with Part III of Ontario Regulation 586/06, Local Improvement Charges - Priority Lien Status, enacted under the *Municipal Act, 2001*, S.O. 2001, c. 25 (“O. Reg. 586/06”); and

Whereas the owner(s) of the Benefitting Property and the City of Kingston (the “City”) have entered into a Property Owner Agreement (the “POA”) pursuant to Section 36.2 of O. Reg. 586/06 for the City to undertake work as a local improvement (the “Work”) on the Benefitting Property and to raise the cost of the Work (the “Cost”) by imposing a special charge on the Benefitting Property; and

Whereas the City Clerk has certified the POA pursuant to Section 36.4 of O. Reg. 586/06; and

Whereas the Work has been completed; and

Whereas a local improvement roll was prepared in accordance with Section 36.10 of O. Reg. 586/06, setting out the Cost, the proposed special charges to be imposed on the Benefitting Property, when the special charges are to be paid, and the lifetime of the Work; and

Whereas the City has given notice of the proposed local improvement roll to the owner(s) of the Benefitting Property pursuant to Section 36.11 of O. Reg. 586/06; and

Whereas the City Treasurer has certified the proposed local improvement roll in accordance with Section 36.11(2) of O. Reg. 586/06; and

Whereas Section 36.14 of O. Reg. 586/06 provides that after the Treasurer has certified the local improvement roll, the City shall by by-law provide that the amount specially charged on the lot set out in the roll shall be sufficient to raise the lot’s share of the cost by a number of equal annual payments and that a special charge shall be imposed in each year on the lot equal to the amount of the payment payable in that year;

Therefore be it resolved that the Council of The Corporation of the City of Kingston hereby enacts as follows:

1. The provisions of Section 36.14 of O. Reg. 586/06 apply to the Benefitting Property as a result of the completion of the Work pursuant to the POA.
2. The amounts specially charged on the lot as set out in the certified local improvement roll attached as Schedule “A” to this By-Law (the “Special Charge”) is sufficient to raise the lot’s share of the Cost and shall be imposed on and collected by annually adding the annual amount payable as set out in Schedule “A” to this By-Law (the “Annual Payments”) to the tax roll of the lot.
3. The Annual Payments as set out in certified local improvement roll attached as Schedule “A” do not extend beyond the lifetime of the Work.
4. The amount of each payment made in respect of the Special Charge shall be entered in the local improvement roll by the Treasurer.
5. This By-Law shall come into force and take effect on the date of its passing and shall be deemed repealed on the date on which the Treasurer certifies that the Special Charge has been paid in full.

Given First and Second Readings: Meeting date (Month day, year)

Given Third Reading and Passed: Meeting date (Month day, year)

Janet Jaynes
City Clerk

Bryan Paterson
Mayor

City of Kingston – Better Homes Kingston

Local Improvement Charges Added to Taxes

BHK Number	Roll Number	Tenant Number	Site Address	Lot	Property Owner(s)
BHK-0243	101103014007900	N/A	27 Balaclava Street	N/A	Marney McDiarmid, Irene Zouros

Local Improvement Charge								Detail Description
Cost of Work	Funding Amount	Interest Charge	Admin Charge	Special Charge (Total Amount owing)	When Special Charge to Be Paid	Lifetime of the Work	Annual Payment	
\$33,658.85	\$33,658.85	0%	\$0	\$28,658.85	Within 20 year(s) from the first Payment Date	20 Years	\$1,432.94	Better Homes Kingston Program - Local Improvement Charge added to taxes. The Special Charge amount is equal to the Funding Amount minus eligible incentive of \$5000. First payment due on the 2024 Interim Tax Bill.

Certified as sufficient, in accordance with O.Reg.586/06.

Desiree Kennedy, Chief Financial Officer and City Treasurer

By-Law Number 2024-XX

Special Charge By-Law

A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program in Accordance with Ontario Regulation 586/06 (492 Bagot St)

Passed: XXXX

Whereas at its meeting on February 2, 2021, Kingston City Council enacted By-Law 2021-23, A By-Law to Authorize the Undertaking of Energy Efficiency and Water Conservation Works on Private Residential Property as Local Improvements under the Kingston Home Energy Retrofit Program (KHERP), in accordance with Part III of Ontario Regulation 586/06, Local Improvement Charges - Priority Lien Status, enacted under the *Municipal Act, 2001*, S.O. 2001, c. 25 (“O. Reg. 586/06”); and

Whereas the owner(s) of the Benefitting Property and the City of Kingston (the “City”) have entered into a Property Owner Agreement (the “POA”) pursuant to Section 36.2 of O. Reg. 586/06 for the City to undertake work as a local improvement (the “Work”) on the Benefitting Property and to raise the cost of the Work (the “Cost”) by imposing a special charge on the Benefitting Property; and

Whereas the City Clerk has certified the POA pursuant to Section 36.4 of O. Reg. 586/06; and

Whereas the Work has been completed; and

Whereas a local improvement roll was prepared in accordance with Section 36.10 of O. Reg. 586/06, setting out the Cost, the proposed special charges to be imposed on the Benefitting Property, when the special charges are to be paid, and the lifetime of the Work; and

Whereas the City has given notice of the proposed local improvement roll to the owner(s) of the Benefitting Property pursuant to Section 36.11 of O. Reg. 586/06; and

Whereas the City Treasurer has certified the proposed local improvement roll in accordance with Section 36.11(2) of O. Reg. 586/06; and

Whereas Section 36.14 of O. Reg. 586/06 provides that after the Treasurer has certified the local improvement roll, the City shall by by-law provide that the amount specially charged on the lot set out in the roll shall be sufficient to raise the lot’s share of the cost by a number of equal annual payments and that a special charge shall be imposed in each year on the lot equal to the amount of the payment payable in that year;

Therefore be it resolved that the Council of The Corporation of the City of Kingston hereby enacts as follows:

1. The provisions of Section 36.14 of O. Reg. 586/06 apply to the Benefitting Property as a result of the completion of the Work pursuant to the POA.
2. The amounts specially charged on the lot as set out in the certified local improvement roll attached as Schedule “A” to this By-Law (the “Special Charge”) is sufficient to raise the lot’s share of the Cost and shall be imposed on and collected by annually adding the annual amount payable as set out in Schedule “A” to this By-Law (the “Annual Payments”) to the tax roll of the lot.
3. The Annual Payments as set out in certified local improvement roll attached as Schedule “A” do not extend beyond the lifetime of the Work.
4. The amount of each payment made in respect of the Special Charge shall be entered in the local improvement roll by the Treasurer.
5. This By-Law shall come into force and take effect on the date of its passing and shall be deemed repealed on the date on which the Treasurer certifies that the Special Charge has been paid in full.

Given First and Second Readings: Meeting date (Month day, year)

Given Third Reading and Passed: Meeting date (Month day, year)

Janet Jaynes
City Clerk

Bryan Paterson
Mayor

City of Kingston – Better Homes Kingston

Local Improvement Charges Added to Taxes

BHK Number	Roll Number	Tenant Number	Site Address	Lot	Property Owner(s)
BHK-0048	101103012001700	N/A	492 Bagot Street	N/A	Catherine Hall MacDonald, Robert Brandon Law

Local Improvement Charge								Detail Description
Cost of Work	Funding Amount	Interest Charge	Admin Charge	Special Charge (Total Amount owing)	When Special Charge to Be Paid	Lifetime of the Work	Annual Payment	
\$27,408.15	\$24,000.00	0%	\$0	\$19,000.00	Within 20 year(s) from the first Payment Date	20 Years	\$950.00	Better Homes Kingston Program - Local Improvement Charge added to taxes. The Special Charge amount is equal to the Funding Amount minus eligible incentive of \$5000. First payment due on the 2024 Interim Tax Bill.

Certified as sufficient, in accordance with O.Reg.586/06.

Desiree Kennedy, Chief Financial Officer and City Treasurer

By-Law Number 2024-XX

Special Charge By-Law

A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program in Accordance with Ontario Regulation 586/06 (312 Boxwood Street)

Passed: XXXX

Whereas at its meeting on February 2, 2021, Kingston City Council enacted By-Law 2021-23, A By-Law to Authorize the Undertaking of Energy Efficiency and Water Conservation Works on Private Residential Property as Local Improvements under the Kingston Home Energy Retrofit Program (KHERP), in accordance with Part III of Ontario Regulation 586/06, Local Improvement Charges - Priority Lien Status, enacted under the *Municipal Act, 2001*, S.O. 2001, c. 25 (“O. Reg. 586/06”); and

Whereas the owner(s) of the Benefitting Property and the City of Kingston (the “City”) have entered into a Property Owner Agreement (the “POA”) pursuant to Section 36.2 of O. Reg. 586/06 for the City to undertake work as a local improvement (the “Work”) on the Benefitting Property and to raise the cost of the Work (the “Cost”) by imposing a special charge on the Benefitting Property; and

Whereas the City Clerk has certified the POA pursuant to Section 36.4 of O. Reg. 586/06; and

Whereas the Work has been completed; and

Whereas a local improvement roll was prepared in accordance with Section 36.10 of O. Reg. 586/06, setting out the Cost, the proposed special charges to be imposed on the Benefitting Property, when the special charges are to be paid, and the lifetime of the Work; and

Whereas the City has given notice of the proposed local improvement roll to the owner(s) of the Benefitting Property pursuant to Section 36.11 of O. Reg. 586/06; and

Whereas the City Treasurer has certified the proposed local improvement roll in accordance with Section 36.11(2) of O. Reg. 586/06; and

Whereas Section 36.14 of O. Reg. 586/06 provides that after the Treasurer has certified the local improvement roll, the City shall by by-law provide that the amount specially charged on the lot set out in the roll shall be sufficient to raise the lot’s share of the cost by a number of equal annual payments and that a special charge shall be imposed in each year on the lot equal to the amount of the payment payable in that year;

Therefore be it resolved that the Council of The Corporation of the City of Kingston hereby enacts as follows:

1. The provisions of Section 36.14 of O. Reg. 586/06 apply to the Benefitting Property as a result of the completion of the Work pursuant to the POA.
2. The amounts specially charged on the lot as set out in the certified local improvement roll attached as Schedule “A” to this By-Law (the “Special Charge”) is sufficient to raise the lot’s share of the Cost and shall be imposed on and collected by annually adding the annual amount payable as set out in Schedule “A” to this By-Law (the “Annual Payments”) to the tax roll of the lot.
3. The Annual Payments as set out in certified local improvement roll attached as Schedule “A” do not extend beyond the lifetime of the Work.
4. The amount of each payment made in respect of the Special Charge shall be entered in the local improvement roll by the Treasurer.
5. This By-Law shall come into force and take effect on the date of its passing and shall be deemed repealed on the date on which the Treasurer certifies that the Special Charge has been paid in full.

Given First and Second Readings: Meeting date (Month day, year)

Given Third Reading and Passed: Meeting date (Month day, year)

Janet Jaynes
City Clerk

Bryan Paterson
Mayor

City of Kingston – Better Homes Kingston

Local Improvement Charges Added to Taxes

BHK Number	Roll Number	Tenant Number	Site Address	Lot	Property Owner(s)
BHK-0389	101108017100100	N/A	312 Boxwood Street	N/A	On Lun Lau, Shuk Man Cheng

Local Improvement Charge								Detail Description
Cost of Work	Funding Amount	Interest Charge	Admin Charge	Special Charge (Total Amount owing)	When Special Charge to Be Paid	Lifetime of the Work	Annual Payment	
\$42,735.47	\$32,600.00	0%	\$0	\$27,600.00	Within 20 year(s) from the first Payment Date	20 Years	\$1,380.00	Better Homes Kingston Program - Local Improvement Charge added to taxes. The Special Charge amount is equal to the Funding Amount minus eligible incentive of \$5000. First payment due on the 2024 Interim Tax Bill.

Certified as sufficient, in accordance with O.Reg.586/06.

Desiree Kennedy, Chief Financial Officer and City Treasurer

By-Law Number 2024-XX

Special Charge By-Law

A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program in Accordance with Ontario Regulation 586/06 (2730 Kepler Road)

Passed: XXXX

Whereas at its meeting on February 2, 2021, Kingston City Council enacted By-Law 2021-23, A By-Law to Authorize the Undertaking of Energy Efficiency and Water Conservation Works on Private Residential Property as Local Improvements under the Kingston Home Energy Retrofit Program (KHERP), in accordance with Part III of Ontario Regulation 586/06, Local Improvement Charges - Priority Lien Status, enacted under the *Municipal Act, 2001*, S.O. 2001, c. 25 (“O. Reg. 586/06”); and

Whereas the owner(s) of the Benefitting Property and the City of Kingston (the “City”) have entered into a Property Owner Agreement (the “POA”) pursuant to Section 36.2 of O. Reg. 586/06 for the City to undertake work as a local improvement (the “Work”) on the Benefitting Property and to raise the cost of the Work (the “Cost”) by imposing a special charge on the Benefitting Property; and

Whereas the City Clerk has certified the POA pursuant to Section 36.4 of O. Reg. 586/06; and

Whereas the Work has been completed; and

Whereas a local improvement roll was prepared in accordance with Section 36.10 of O. Reg. 586/06, setting out the Cost, the proposed special charges to be imposed on the Benefitting Property, when the special charges are to be paid, and the lifetime of the Work; and

Whereas the City has given notice of the proposed local improvement roll to the owner(s) of the Benefitting Property pursuant to Section 36.11 of O. Reg. 586/06; and

Whereas the City Treasurer has certified the proposed local improvement roll in accordance with Section 36.11(2) of O. Reg. 586/06; and

Whereas Section 36.14 of O. Reg. 586/06 provides that after the Treasurer has certified the local improvement roll, the City shall by by-law provide that the amount specially charged on the lot set out in the roll shall be sufficient to raise the lot’s share of the cost by a number of equal annual payments and that a special charge shall be imposed in each year on the lot equal to the amount of the payment payable in that year;

Therefore be it resolved that the Council of The Corporation of the City of Kingston hereby enacts as follows:

1. The provisions of Section 36.14 of O. Reg. 586/06 apply to the Benefitting Property as a result of the completion of the Work pursuant to the POA.
2. The amounts specially charged on the lot as set out in the certified local improvement roll attached as Schedule “A” to this By-Law (the “Special Charge”) is sufficient to raise the lot’s share of the Cost and shall be imposed on and collected by annually adding the annual amount payable as set out in Schedule “A” to this By-Law (the “Annual Payments”) to the tax roll of the lot.
3. The Annual Payments as set out in certified local improvement roll attached as Schedule “A” do not extend beyond the lifetime of the Work.
4. The amount of each payment made in respect of the Special Charge shall be entered in the local improvement roll by the Treasurer.
5. This By-Law shall come into force and take effect on the date of its passing and shall be deemed repealed on the date on which the Treasurer certifies that the Special Charge has been paid in full.

Given First and Second Readings: Meeting date (Month day, year)

Given Third Reading and Passed: Meeting date (Month day, year)

Janet Jaynes
City Clerk

Bryan Paterson
Mayor

City of Kingston – Better Homes Kingston

Local Improvement Charges Added to Taxes

BHK Number	Roll Number	Tenant Number	Site Address	Lot	Property Owner(s)
BHK-0341	101108024019530	N/A	2730 Kepler Road	N/A	George Duncan Southall, Mary Southall

Local Improvement Charge								Detail Description
Cost of Work	Funding Amount	Interest Charge	Admin Charge	Special Charge (Total Amount owing)	When Special Charge to Be Paid	Lifetime of the Work	Annual Payment	
\$36,540.31	\$36,540.31	0%	\$0	\$33,540.31	Within 20 year(s) from the first Payment Date	20 Years	\$1,677.01	Better Homes Kingston Program - Local Improvement Charge added to taxes. The Special Charge amount is equal to the Funding Amount minus eligible incentive of \$3000. First payment due on the 2024 Interim Tax Bill.

Certified as sufficient, in accordance with O.Reg.586/06.

Desiree Kennedy, Chief Financial Officer and City Treasurer

By-Law Number 2024-XX

Special Charge By-Law

A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program in Accordance with Ontario Regulation 586/06 (1254 Hwy 2)

Passed: XXXX

Whereas at its meeting on February 2, 2021, Kingston City Council enacted By-Law 2021-23, A By-Law to Authorize the Undertaking of Energy Efficiency and Water Conservation Works on Private Residential Property as Local Improvements under the Kingston Home Energy Retrofit Program (KHERP), in accordance with Part III of Ontario Regulation 586/06, Local Improvement Charges - Priority Lien Status, enacted under the *Municipal Act, 2001*, S.O. 2001, c. 25 ("O. Reg. 586/06"); and

Whereas the owner(s) of the Benefitting Property and the City of Kingston (the "City") have entered into a Property Owner Agreement (the "POA") pursuant to Section 36.2 of O. Reg. 586/06 for the City to undertake work as a local improvement (the "Work") on the Benefitting Property and to raise the cost of the Work (the "Cost") by imposing a special charge on the Benefitting Property; and

Whereas the City Clerk has certified the POA pursuant to Section 36.4 of O. Reg. 586/06; and

Whereas the Work has been completed; and

Whereas a local improvement roll was prepared in accordance with Section 36.10 of O. Reg. 586/06, setting out the Cost, the proposed special charges to be imposed on the Benefitting Property, when the special charges are to be paid, and the lifetime of the Work; and

Whereas the City has given notice of the proposed local improvement roll to the owner(s) of the Benefitting Property pursuant to Section 36.11 of O. Reg. 586/06; and

Whereas the City Treasurer has certified the proposed local improvement roll in accordance with Section 36.11(2) of O. Reg. 586/06; and

Whereas Section 36.14 of O. Reg. 586/06 provides that after the Treasurer has certified the local improvement roll, the City shall by by-law provide that the amount specially charged on the lot set out in the roll shall be sufficient to raise the lot's share of the cost by a number of equal annual payments and that a special charge shall be imposed in each year on the lot equal to the amount of the payment payable in that year;

Therefore be it resolved that the Council of The Corporation of the City of Kingston hereby enacts as follows:

1. The provisions of Section 36.14 of O. Reg. 586/06 apply to the Benefitting Property as a result of the completion of the Work pursuant to the POA.
2. The amounts specially charged on the lot as set out in the certified local improvement roll attached as Schedule “A” to this By-Law (the “Special Charge”) is sufficient to raise the lot’s share of the Cost and shall be imposed on and collected by annually adding the annual amount payable as set out in Schedule “A” to this By-Law (the “Annual Payments”) to the tax roll of the lot.
3. The Annual Payments as set out in certified local improvement roll attached as Schedule “A” do not extend beyond the lifetime of the Work.
4. The amount of each payment made in respect of the Special Charge shall be entered in the local improvement roll by the Treasurer.
5. This By-Law shall come into force and take effect on the date of its passing and shall be deemed repealed on the date on which the Treasurer certifies that the Special Charge has been paid in full.

Given First and Second Readings: Meeting date (Month day, year)

Given Third Reading and Passed: Meeting date (Month day, year)

Janet Jaynes
City Clerk

Bryan Paterson
Mayor

City of Kingston – Better Homes Kingston

Local Improvement Charges Added to Taxes

BHK Number	Roll Number	Tenant Number	Site Address	Lot	Property Owner(s)
BHK-0084	101109007009901	N/A	1254 Hwy 2	N/A	Peter Beck, Emily Todd

Local Improvement Charge								Detail Description
Cost of Work	Funding Amount	Interest Charge	Admin Charge	Special Charge (Total Amount owing)	When Special Charge to Be Paid	Lifetime of the Work	Annual Payment	
\$41,938.82	\$40,000.00	0%	\$0	\$35,000.00	Within 20 year(s) from the first Payment Date	20 Years	\$1750.00	Better Homes Kingston Program - Local Improvement Charge added to taxes. The Special Charge amount is equal to the Funding Amount minus eligible incentive of \$5000. First payment due on the 2024 Interim Tax Bill.

Certified as sufficient, in accordance with O.Reg.586/06.

Desiree Kennedy, Chief Financial Officer and City Treasurer

By-Law Number 2024-XX

Special Charge By-Law

A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program in Accordance with Ontario Regulation 586/06 (116 Country Club Dr)

Passed: XXXX

Whereas at its meeting on February 2, 2021, Kingston City Council enacted By-Law 2021-23, A By-Law to Authorize the Undertaking of Energy Efficiency and Water Conservation Works on Private Residential Property as Local Improvements under the Kingston Home Energy Retrofit Program (KHERP), in accordance with Part III of Ontario Regulation 586/06, Local Improvement Charges - Priority Lien Status, enacted under the *Municipal Act, 2001*, S.O. 2001, c. 25 (“O. Reg. 586/06”); and

Whereas the owner(s) of the Benefitting Property and the City of Kingston (the “City”) have entered into a Property Owner Agreement (the “POA”) pursuant to Section 36.2 of O. Reg. 586/06 for the City to undertake work as a local improvement (the “Work”) on the Benefitting Property and to raise the cost of the Work (the “Cost”) by imposing a special charge on the Benefitting Property; and

Whereas the City Clerk has certified the POA pursuant to Section 36.4 of O. Reg. 586/06; and

Whereas the Work has been completed; and

Whereas a local improvement roll was prepared in accordance with Section 36.10 of O. Reg. 586/06, setting out the Cost, the proposed special charges to be imposed on the Benefitting Property, when the special charges are to be paid, and the lifetime of the Work; and

Whereas the City has given notice of the proposed local improvement roll to the owner(s) of the Benefitting Property pursuant to Section 36.11 of O. Reg. 586/06; and

Whereas the City Treasurer has certified the proposed local improvement roll in accordance with Section 36.11(2) of O. Reg. 586/06; and

Whereas Section 36.14 of O. Reg. 586/06 provides that after the Treasurer has certified the local improvement roll, the City shall by by-law provide that the amount specially charged on the lot set out in the roll shall be sufficient to raise the lot’s share of the cost by a number of equal annual payments and that a special charge shall be imposed in each year on the lot equal to the amount of the payment payable in that year;

Therefore be it resolved that the Council of The Corporation of the City of Kingston hereby enacts as follows:

1. The provisions of Section 36.14 of O. Reg. 586/06 apply to the Benefitting Property as a result of the completion of the Work pursuant to the POA.
2. The amounts specially charged on the lot as set out in the certified local improvement roll attached as Schedule “A” to this By-Law (the “Special Charge”) is sufficient to raise the lot’s share of the Cost and shall be imposed on and collected by annually adding the annual amount payable as set out in Schedule “A” to this By-Law (the “Annual Payments”) to the tax roll of the lot.
3. The Annual Payments as set out in certified local improvement roll attached as Schedule “A” do not extend beyond the lifetime of the Work.
4. The amount of each payment made in respect of the Special Charge shall be entered in the local improvement roll by the Treasurer.
5. This By-Law shall come into force and take effect on the date of its passing and shall be deemed repealed on the date on which the Treasurer certifies that the Special Charge has been paid in full.

Given First and Second Readings: Meeting date (Month day, year)

Given Third Reading and Passed: Meeting date (Month day, year)

Janet Jaynes
City Clerk

Bryan Paterson
Mayor

City of Kingston – Better Homes Kingston

Local Improvement Charges Added to Taxes

BHK Number	Roll Number	Tenant Number	Site Address	Lot	Property Owner(s)
BHK-0059	101107015011205	N/A	116 Country Club Dr	N/A	Victoria Huehn

Local Improvement Charge								Detail Description
Cost of Work	Funding Amount	Interest Charge	Admin Charge	Special Charge (Total Amount owing)	When Special Charge to Be Paid	Lifetime of the Work	Annual Payment	
\$28,454.81	\$28,454.81	0%	\$0	\$23,454.81	Within 18 year(s) from the first Payment Date	18 Years	\$1303.04	Better Homes Kingston Program - Local Improvement Charge added to taxes. The Special Charge amount is equal to the Funding Amount minus eligible incentive of \$5000. First payment due on the 2024 Interim Tax Bill.

Certified as sufficient, in accordance with O.Reg.586/06.

Desiree Kennedy, Chief Financial Officer and City Treasurer

By-Law Number 2024-XX

Special Charge By-Law

A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program in Accordance with Ontario Regulation 586/06 (1682 Code St)

Passed: XXXX

Whereas at its meeting on February 2, 2021, Kingston City Council enacted By-Law 2021-23, A By-Law to Authorize the Undertaking of Energy Efficiency and Water Conservation Works on Private Residential Property as Local Improvements under the Kingston Home Energy Retrofit Program (KHERP), in accordance with Part III of Ontario Regulation 586/06, Local Improvement Charges - Priority Lien Status, enacted under the *Municipal Act, 2001*, S.O. 2001, c. 25 ("O. Reg. 586/06"); and

Whereas the owner(s) of the Benefitting Property and the City of Kingston (the "City") have entered into a Property Owner Agreement (the "POA") pursuant to Section 36.2 of O. Reg. 586/06 for the City to undertake work as a local improvement (the "Work") on the Benefitting Property and to raise the cost of the Work (the "Cost") by imposing a special charge on the Benefitting Property; and

Whereas the City Clerk has certified the POA pursuant to Section 36.4 of O. Reg. 586/06; and

Whereas the Work has been completed; and

Whereas a local improvement roll was prepared in accordance with Section 36.10 of O. Reg. 586/06, setting out the Cost, the proposed special charges to be imposed on the Benefitting Property, when the special charges are to be paid, and the lifetime of the Work; and

Whereas the City has given notice of the proposed local improvement roll to the owner(s) of the Benefitting Property pursuant to Section 36.11 of O. Reg. 586/06; and

Whereas the City Treasurer has certified the proposed local improvement roll in accordance with Section 36.11(2) of O. Reg. 586/06; and

Whereas Section 36.14 of O. Reg. 586/06 provides that after the Treasurer has certified the local improvement roll, the City shall by by-law provide that the amount specially charged on the lot set out in the roll shall be sufficient to raise the lot's share of the cost by a number of equal annual payments and that a special charge shall be imposed in each year on the lot equal to the amount of the payment payable in that year;

Therefore be it resolved that the Council of The Corporation of the City of Kingston hereby enacts as follows:

1. The provisions of Section 36.14 of O. Reg. 586/06 apply to the Benefitting Property as a result of the completion of the Work pursuant to the POA.
2. The amounts specially charged on the lot as set out in the certified local improvement roll attached as Schedule “A” to this By-Law (the “Special Charge”) is sufficient to raise the lot’s share of the Cost and shall be imposed on and collected by annually adding the annual amount payable as set out in Schedule “A” to this By-Law (the “Annual Payments”) to the tax roll of the lot.
3. The Annual Payments as set out in certified local improvement roll attached as Schedule “A” do not extend beyond the lifetime of the Work.
4. The amount of each payment made in respect of the Special Charge shall be entered in the local improvement roll by the Treasurer.
5. This By-Law shall come into force and take effect on the date of its passing and shall be deemed repealed on the date on which the Treasurer certifies that the Special Charge has been paid in full.

Given First and Second Readings: Meeting date (Month day, year)

Given Third Reading and Passed: Meeting date (Month day, year)

Janet Jaynes
City Clerk

Bryan Paterson
Mayor

City of Kingston – Better Homes Kingston

Local Improvement Charges Added to Taxes

BHK Number	Roll Number	Tenant Number	Site Address	Lot	Property Owner(s)
BHK-0012	101109005017900	N/A	1682 Code St	N/A	Nicole Woock, Jayson Woock

Local Improvement Charge								Detail Description
Cost of Work	Funding Amount	Interest Charge	Admin Charge	Special Charge (Total Amount owing)	When Special Charge to Be Paid	Lifetime of the Work	Annual Payment	
\$16,625.42	\$16,625.42	0%	\$0	\$11,625.42	Within 20 year(s) from the first Payment Date	20 Years	\$581.27	Better Homes Kingston Program - Local Improvement Charge added to taxes. The Special Charge amount is equal to the Funding Amount minus eligible incentive of \$5000. First payment due on the 2024 Interim Tax Bill.

Certified as sufficient, in accordance with O.Reg.586/06.

Desiree Kennedy, Chief Financial Officer and City Treasurer

By-Law Number 2024-XX

Special Charge By-Law

A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program in Accordance with Ontario Regulation 586/06 (7 Arthur Street)

Passed: XXXX

Whereas at its meeting on February 2, 2021, Kingston City Council enacted By-Law 2021-23, A By-Law to Authorize the Undertaking of Energy Efficiency and Water Conservation Works on Private Residential Property as Local Improvements under the Kingston Home Energy Retrofit Program (KHERP), in accordance with Part III of Ontario Regulation 586/06, Local Improvement Charges - Priority Lien Status, enacted under the *Municipal Act, 2001*, S.O. 2001, c. 25 ("O. Reg. 586/06"); and

Whereas the owner(s) of the Benefitting Property and the City of Kingston (the "City") have entered into a Property Owner Agreement (the "POA") pursuant to Section 36.2 of O. Reg. 586/06 for the City to undertake work as a local improvement (the "Work") on the Benefitting Property and to raise the cost of the Work (the "Cost") by imposing a special charge on the Benefitting Property; and

Whereas the City Clerk has certified the POA pursuant to Section 36.4 of O. Reg. 586/06; and

Whereas the Work has been completed; and

Whereas a local improvement roll was prepared in accordance with Section 36.10 of O. Reg. 586/06, setting out the Cost, the proposed special charges to be imposed on the Benefitting Property, when the special charges are to be paid, and the lifetime of the Work; and

Whereas the City has given notice of the proposed local improvement roll to the owner(s) of the Benefitting Property pursuant to Section 36.11 of O. Reg. 586/06; and

Whereas the City Treasurer has certified the proposed local improvement roll in accordance with Section 36.11(2) of O. Reg. 586/06; and

Whereas Section 36.14 of O. Reg. 586/06 provides that after the Treasurer has certified the local improvement roll, the City shall by by-law provide that the amount specially charged on the lot set out in the roll shall be sufficient to raise the lot's share of the cost by a number of equal annual payments and that a special charge shall be imposed in each year on the lot equal to the amount of the payment payable in that year;

Therefore be it resolved that the Council of The Corporation of the City of Kingston hereby enacts as follows:

1. The provisions of Section 36.14 of O. Reg. 586/06 apply to the Benefitting Property as a result of the completion of the Work pursuant to the POA.
2. The amounts specially charged on the lot as set out in the certified local improvement roll attached as Schedule “A” to this By-Law (the “Special Charge”) is sufficient to raise the lot’s share of the Cost and shall be imposed on and collected by annually adding the annual amount payable as set out in Schedule “A” to this By-Law (the “Annual Payments”) to the tax roll of the lot.
3. The Annual Payments as set out in certified local improvement roll attached as Schedule “A” do not extend beyond the lifetime of the Work.
4. The amount of each payment made in respect of the Special Charge shall be entered in the local improvement roll by the Treasurer.
5. This By-Law shall come into force and take effect on the date of its passing and shall be deemed repealed on the date on which the Treasurer certifies that the Special Charge has been paid in full.

Given First and Second Readings: Meeting date (Month day, year)

Given Third Reading and Passed: Meeting date (Month day, year)

Janet Jaynes
City Clerk

Bryan Paterson
Mayor

City of Kingston – Better Homes Kingston

Local Improvement Charges Added to Taxes

BHK Number	Roll Number	Tenant Number	Site Address	Lot	Property Owner(s)
BHK-0007	101105009015600	N/A	7 Arthur Street	N/A	Caitlin Newey

Local Improvement Charge								Detail Description
Cost of Work	Funding Amount	Interest Charge	Admin Charge	Special Charge (Total Amount owing)	When Special Charge to Be Paid	Lifetime of the Work	Annual Payment	
\$19,528.66	\$19,528.66	0%	\$0	\$14,528.66	Within 20 year(s) from the first Payment Date	20 Years	\$726.43	Better Homes Kingston Program - Local Improvement Charge added to taxes. The Special Charge amount is equal to the Funding Amount minus eligible incentive of \$5000. First payment due on the 2024 Interim Tax Bill.

Certified as sufficient, in accordance with O.Reg.586/06.

Desiree Kennedy, Chief Financial Officer and City Treasurer

By-Law Number 2024-XX

Special Charge By-Law

A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program in Accordance with Ontario Regulation 586/06 (35 Grange St)

Passed: XXXX

Whereas at its meeting on February 2, 2021, Kingston City Council enacted By-Law 2021-23, A By-Law to Authorize the Undertaking of Energy Efficiency and Water Conservation Works on Private Residential Property as Local Improvements under the Kingston Home Energy Retrofit Program (KHERP), in accordance with Part III of Ontario Regulation 586/06, Local Improvement Charges - Priority Lien Status, enacted under the *Municipal Act, 2001*, S.O. 2001, c. 25 ("O. Reg. 586/06"); and

Whereas the owner(s) of the Benefitting Property and the City of Kingston (the "City") have entered into a Property Owner Agreement (the "POA") pursuant to Section 36.2 of O. Reg. 586/06 for the City to undertake work as a local improvement (the "Work") on the Benefitting Property and to raise the cost of the Work (the "Cost") by imposing a special charge on the Benefitting Property; and

Whereas the City Clerk has certified the POA pursuant to Section 36.4 of O. Reg. 586/06; and

Whereas the Work has been completed; and

Whereas a local improvement roll was prepared in accordance with Section 36.10 of O. Reg. 586/06, setting out the Cost, the proposed special charges to be imposed on the Benefitting Property, when the special charges are to be paid, and the lifetime of the Work; and

Whereas the City has given notice of the proposed local improvement roll to the owner(s) of the Benefitting Property pursuant to Section 36.11 of O. Reg. 586/06; and

Whereas the City Treasurer has certified the proposed local improvement roll in accordance with Section 36.11(2) of O. Reg. 586/06; and

Whereas Section 36.14 of O. Reg. 586/06 provides that after the Treasurer has certified the local improvement roll, the City shall by by-law provide that the amount specially charged on the lot set out in the roll shall be sufficient to raise the lot's share of the cost by a number of equal annual payments and that a special charge shall be imposed in each year on the lot equal to the amount of the payment payable in that year;

Therefore be it resolved that the Council of The Corporation of the City of Kingston hereby enacts as follows:

1. The provisions of Section 36.14 of O. Reg. 586/06 apply to the Benefitting Property as a result of the completion of the Work pursuant to the POA.
2. The amounts specially charged on the lot as set out in the certified local improvement roll attached as Schedule “A” to this By-Law (the “Special Charge”) is sufficient to raise the lot’s share of the Cost and shall be imposed on and collected by annually adding the annual amount payable as set out in Schedule “A” to this By-Law (the “Annual Payments”) to the tax roll of the lot.
3. The Annual Payments as set out in certified local improvement roll attached as Schedule “A” do not extend beyond the lifetime of the Work.
4. The amount of each payment made in respect of the Special Charge shall be entered in the local improvement roll by the Treasurer.
5. This By-Law shall come into force and take effect on the date of its passing and shall be deemed repealed on the date on which the Treasurer certifies that the Special Charge has been paid in full.

Given First and Second Readings: Meeting date (Month day, year)

Given Third Reading and Passed: Meeting date (Month day, year)

Janet Jaynes
City Clerk

Bryan Paterson
Mayor

City of Kingston – Better Homes Kingston

Local Improvement Charges Added to Taxes

BHK Number	Roll Number	Tenant Number	Site Address	Lot	Property Owner(s)
BHK-0106	101107009006100	N/A	35 Grange St	N/A	Tony Gkotsis, Rebecca Lambert

Local Improvement Charge								Detail Description
Cost of Work	Funding Amount	Interest Charge	Admin Charge	Special Charge (Total Amount owing)	When Special Charge to Be Paid	Lifetime of the Work	Annual Payment	
\$72,209.64	\$40,000.00	0%	\$0	\$35,000.00	Within 20 year(s) from the first Payment Date	20 Years	\$1750.00	Better Homes Kingston Program - Local Improvement Charge added to taxes. The Special Charge amount is equal to the Funding Amount minus eligible incentive of \$5000. First payment due on the 2024 Interim Tax Bill.

Certified as sufficient, in accordance with O.Reg.586/06.

Desiree Kennedy, Chief Financial Officer and City Treasurer

By-Law Number 2024-XX

Special Charge By-Law

A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program in Accordance with Ontario Regulation 586/06 (805 Grouse Crescent)

Passed: XXXX

Whereas at its meeting on February 2, 2021, Kingston City Council enacted By-Law 2021-23, A By-Law to Authorize the Undertaking of Energy Efficiency and Water Conservation Works on Private Residential Property as Local Improvements under the Kingston Home Energy Retrofit Program (KHERP), in accordance with Part III of Ontario Regulation 586/06, Local Improvement Charges - Priority Lien Status, enacted under the *Municipal Act, 2001*, S.O. 2001, c. 25 (“O. Reg. 586/06”); and

Whereas the owner(s) of the Benefitting Property and the City of Kingston (the “City”) have entered into a Property Owner Agreement (the “POA”) pursuant to Section 36.2 of O. Reg. 586/06 for the City to undertake work as a local improvement (the “Work”) on the Benefitting Property and to raise the cost of the Work (the “Cost”) by imposing a special charge on the Benefitting Property; and

Whereas the City Clerk has certified the POA pursuant to Section 36.4 of O. Reg. 586/06; and

Whereas the Work has been completed; and

Whereas a local improvement roll was prepared in accordance with Section 36.10 of O. Reg. 586/06, setting out the Cost, the proposed special charges to be imposed on the Benefitting Property, when the special charges are to be paid, and the lifetime of the Work; and

Whereas the City has given notice of the proposed local improvement roll to the owner(s) of the Benefitting Property pursuant to Section 36.11 of O. Reg. 586/06; and

Whereas the City Treasurer has certified the proposed local improvement roll in accordance with Section 36.11(2) of O. Reg. 586/06; and

Whereas Section 36.14 of O. Reg. 586/06 provides that after the Treasurer has certified the local improvement roll, the City shall by by-law provide that the amount specially charged on the lot set out in the roll shall be sufficient to raise the lot’s share of the cost by a number of equal annual payments and that a special charge shall be imposed in each year on the lot equal to the amount of the payment payable in that year;

Therefore be it resolved that the Council of The Corporation of the City of Kingston hereby enacts as follows:

1. The provisions of Section 36.14 of O. Reg. 586/06 apply to the Benefitting Property as a result of the completion of the Work pursuant to the POA.
2. The amounts specially charged on the lot as set out in the certified local improvement roll attached as Schedule “A” to this By-Law (the “Special Charge”) is sufficient to raise the lot’s share of the Cost and shall be imposed on and collected by annually adding the annual amount payable as set out in Schedule “A” to this By-Law (the “Annual Payments”) to the tax roll of the lot.
3. The Annual Payments as set out in certified local improvement roll attached as Schedule “A” do not extend beyond the lifetime of the Work.
4. The amount of each payment made in respect of the Special Charge shall be entered in the local improvement roll by the Treasurer.
5. This By-Law shall come into force and take effect on the date of its passing and shall be deemed repealed on the date on which the Treasurer certifies that the Special Charge has been paid in full.

Given First and Second Readings: Meeting date (Month day, year)

Given Third Reading and Passed: Meeting date (Month day, year)

Janet Jaynes
City Clerk

Bryan Paterson
Mayor

City of Kingston – Better Homes Kingston

Local Improvement Charges Added to Taxes

BHK Number	Roll Number	Tenant Number	Site Address	Lot	Property Owner(s)
BHK-0239	101108017513700	N/A	805 Grouse Crescent	N/A	Luis Silvestre, Tiffany Silvestre

Local Improvement Charge								Detail Description
Cost of Work	Funding Amount	Interest Charge	Admin Charge	Special Charge (Total Amount owing)	When Special Charge to Be Paid	Lifetime of the Work	Annual Payment	
\$21,470.00	\$19,900.00	0%	\$0	\$14,900.00	Within 15 year(s) from the first Payment Date	15 Years	\$993.33	Better Homes Kingston Program - Local Improvement Charge added to taxes. The Special Charge amount is equal to the Funding Amount minus eligible incentive of \$5000. First payment due on the 2024 Interim Tax Bill.

Certified as sufficient, in accordance with O.Reg.586/06.

Desiree Kennedy, Chief Financial Officer and City Treasurer

By-Law Number 2024-XX

Special Charge By-Law

A By-Law to Authorize the Imposition of a Special Charge under the Better Homes Kingston Program in Accordance with Ontario Regulation 586/06 (168 Kirkpatrick Street)

Passed: XXXX

Whereas at its meeting on February 2, 2021, Kingston City Council enacted By-Law 2021-23, A By-Law to Authorize the Undertaking of Energy Efficiency and Water Conservation Works on Private Residential Property as Local Improvements under the Kingston Home Energy Retrofit Program (KHERP), in accordance with Part III of Ontario Regulation 586/06, Local Improvement Charges - Priority Lien Status, enacted under the *Municipal Act, 2001*, S.O. 2001, c. 25 (“O. Reg. 586/06”); and

Whereas the owner(s) of the Benefitting Property and the City of Kingston (the “City”) have entered into a Property Owner Agreement (the “POA”) pursuant to Section 36.2 of O. Reg. 586/06 for the City to undertake work as a local improvement (the “Work”) on the Benefitting Property and to raise the cost of the Work (the “Cost”) by imposing a special charge on the Benefitting Property; and

Whereas the City Clerk has certified the POA pursuant to Section 36.4 of O. Reg. 586/06; and

Whereas the Work has been completed; and

Whereas a local improvement roll was prepared in accordance with Section 36.10 of O. Reg. 586/06, setting out the Cost, the proposed special charges to be imposed on the Benefitting Property, when the special charges are to be paid, and the lifetime of the Work; and

Whereas the City has given notice of the proposed local improvement roll to the owner(s) of the Benefitting Property pursuant to Section 36.11 of O. Reg. 586/06; and

Whereas the City Treasurer has certified the proposed local improvement roll in accordance with Section 36.11(2) of O. Reg. 586/06; and

Whereas Section 36.14 of O. Reg. 586/06 provides that after the Treasurer has certified the local improvement roll, the City shall by by-law provide that the amount specially charged on the lot set out in the roll shall be sufficient to raise the lot’s share of the cost by a number of equal annual payments and that a special charge shall be imposed in each year on the lot equal to the amount of the payment payable in that year;

Therefore be it resolved that the Council of The Corporation of the City of Kingston hereby enacts as follows:

1. The provisions of Section 36.14 of O. Reg. 586/06 apply to the Benefitting Property as a result of the completion of the Work pursuant to the POA.
2. The amounts specially charged on the lot as set out in the certified local improvement roll attached as Schedule “A” to this By-Law (the “Special Charge”) is sufficient to raise the lot’s share of the Cost and shall be imposed on and collected by annually adding the annual amount payable as set out in Schedule “A” to this By-Law (the “Annual Payments”) to the tax roll of the lot.
3. The Annual Payments as set out in certified local improvement roll attached as Schedule “A” do not extend beyond the lifetime of the Work.
4. The amount of each payment made in respect of the Special Charge shall be entered in the local improvement roll by the Treasurer.
5. This By-Law shall come into force and take effect on the date of its passing and shall be deemed repealed on the date on which the Treasurer certifies that the Special Charge has been paid in full.

Given First and Second Readings: Meeting date (Month day, year)

Given Third Reading and Passed: Meeting date (Month day, year)

Janet Jaynes
City Clerk

Bryan Paterson
Mayor

City of Kingston – Better Homes Kingston

Local Improvement Charges Added to Taxes

BHK Number	Roll Number	Tenant Number	Site Address	Lot	Property Owner(s)
BHK-0413	101105014007100	N/A	168 Kirkpatrick Street	N/A	Ningjing Zhang

Local Improvement Charge								Detail Description
Cost of Work	Funding Amount	Interest Charge	Admin Charge	Special Charge (Total Amount owing)	When Special Charge to Be Paid	Lifetime of the Work	Annual Payment	
\$40,949.22	\$22,183.31	0%	\$0	\$17,183.31	Within 20 year(s) from the first Payment Date	20 Years	\$859.16	Better Homes Kingston Program - Local Improvement Charge added to taxes. The Special Charge amount is equal to the Funding Amount minus eligible incentive of \$5000. First payment due on the 2024 Interim Tax Bill.

Certified as sufficient, in accordance with O.Reg.586/06.

Desiree Kennedy, Chief Financial Officer and City Treasurer