



**City of Kingston
Administrative Policies Committee
Special Meeting Number 04-2023
Agenda**

**Thursday, November 9, 2023 at 6:00 p.m.
Hosted at City Hall in Council Chamber**

Please provide regrets to Christine O'Connor, Committee Clerk at 613-546-4291, extension 1219 or cloconnor@cityofkingston.ca

Committee Composition

Councillor Glenn, Chair
Councillor Amos
Councillor Boehme
Councillor Chaves
Councillor McLaren
Councillor Ridge

- 1. Meeting to Order**
- 2. Approval of the Agenda**
- 3. Confirmation of Minutes**
- 4. Disclosure of Pecuniary Interest**
- 5. Delegations**
 - a) Megan Knott, Executive Director, Tourism Kingston will be present to speak to the Committee regarding the Proposed Community Standards By-Law.
 - b) Krista LeClair, Executive Director, Kingston Accommodation Partners will be present to speak to the Committee regarding the Proposed Community Standards By-Law.

- c) Marijo Cuerrier, Executive Director, Downtown Kingston Business Improvement Area (BIA) will be present to speak to the Committee regarding the Proposed Community Standards By-Law.

6. Briefings

7. Business

a) Proposed Community Standards By-Law

The Report of the Director of Legal Services and City Solicitor (AP-23-017) is attached.

Scheduled Pages 1 – 116

Recommendation:

That the Administrative Policies Committee recommends to Council:

That the by-law attached as Exhibit A to Report Number AP-23-017, “Community Standards By-Law”, be presented to Council; and

That By-Law Number 2020-69, entitled “A By-Law to Establish a Process for Administrative Penalties”, as amended, be further amended in accordance with Exhibit B to Report Number AP-23-017; and

That By-Law Number 2009-76, entitled “A By-Law to Provide for the Regulation Use of Parks and Recreation Facilities of The Corporation of the City of Kingston”, as amended, be further amended in accordance with Exhibit C to Report Number AP-23-017; and

That By-Law Number 2004-190, entitled “A By-Law to Regulate the Use of City Streets”, as amended, be further amended in accordance with Exhibit D to Report Number AP-23-017; and

That staff be directed to apply to the Ministry of the Attorney General for approval of a Set Fine Schedule to reflect the by-law attached to Report Number AP-23-017 as Exhibit A, entitled “Community Standards By-Law”; and

That staff be directed to prepare a by-law enforcement policy by Q2 2024 that formalizes the City’s guidelines with respect to municipal by-law enforcement; and

That staff be directed to prepare educational and awareness materials for residents and visitors related to the proposed community standards by-law, including updating “The Good Neighbour Guide”.

8. Motions

9. Notices of Motion

10. Other Business

11. Correspondence

12. Date of Next Meeting

The next meeting of the Administrative Policies Committee is scheduled for Thursday, December 14, 2023 at 6:00 p.m.

13. Adjournment