



**City of Kingston  
Planning Committee  
Meeting Number 19-2023  
Agenda**

**Wednesday, November 1, 2023 at 6:00 p.m.  
Hosted at City Hall in Council Chamber**

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Please provide regrets to Iain Sullivan, Committee Clerk at 613-546-4291, extension 1864 or [isullivan@cityofkingston.ca](mailto:isullivan@cityofkingston.ca)

**Committee Composition**

Councillor M<sup>c</sup>Laren, Chair  
Councillor Chaves  
Councillor Cinanni  
Councillor Glenn  
Councillor Oosterhof  
Councillor Osanic

The meeting being held tonight is a public meeting held under the Planning Act.

**Notice of Collection** – Personal information collected as a result of the public meetings are collected under the authority of the Planning Act and will be used to assist in making a decision on this matter. Persons speaking at the meeting are requested to give their name and address for recording in the minutes. All names, addresses, opinions and comments may be collected and may form part of the minutes which will be available to the public. Additionally, interested members of the public can email the Committee Clerk or the assigned planner if they wish to be notified regarding a particular application. Questions regarding this collection should be forwarded to the Director of Planning Services.

Tonight's meeting is to consider a public meeting report. These reports do contain a staff recommendation and the recommendation is typically to approve (with conditions) or to deny. After the planner's presentation, Committee members will be able to ask questions of staff, followed by members of the public. Following the question-and-answer period, this Committee then makes a recommendation on the applications to City Council who has the final say on the applications.

Following Council decision, notice will be circulated in accordance with the Planning Act. If a person or public body would otherwise have an ability to appeal the decision of the Council of the Corporation of the City of Kingston to the Ontario Land Tribunal but the person or public body does not make oral submissions at a public meeting or make written submissions to the City of Kingston before the by-law is passed, the person or public body is not entitled to appeal the decision.

1. **Meeting to Order**
2. **Approval of the Agenda**
3. **Confirmation of Minutes**
4. **Disclosure of Pecuniary Interest**
5. **Delegations**
6. **Briefings**
7. **Business**
  - a) **Subject: Recommendation Report**  
**File Number: D14-008-2022**  
**Address: 947 Division Street**  
**District: District 7 – Kingscourt – Rideau**  
**Application: Zoning By-Law Amendment**  
**Owner: HJK1 Holdings Ltd.**  
**Applicant: Fotenn Consultants Inc.**

The Report of the Commissioner of Growth & Development Services (PC-23-042) is attached.

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Recommendation:

**That** the Planning Committee recommends to Council:

**That** the application for a zoning by-law amendment (File Number D14-008-2022) submitted by Fotenn Consultants Inc., on behalf of HJK1 Holdings Ltd., for the property municipally known as 947 Division Street, be approved; and

**That** Kingston Zoning By-Law Number 2022-62, as amended, be further amended, as per Exhibit A (Draft By-Law and Schedule A to Amend Zoning By-Law Number 2022-62) to Report Number PC-23-042; and

**That** Council determines that in accordance with Section 34(17) of the *Planning Act*, no further notice is required prior to the passage of the by-law; and

**That** the amending by-law be presented to Council for all three readings.

**8. Motions**

**9. Notices of Motion**

**10. Other Business**

**11. Correspondence**

**12. Date of Next Meeting**

The next meeting of the Planning Committee is scheduled for Thursday, November 16, 2023 at 6:00 p.m.

**13. Adjournment**

**1. Approved Site Plan Items:**

- D11-020-2021 – 151 Bath Road
- D11-022-2022 – 18 Queen Street
- D11-040-2022 – 2069 Battersea Road
- D11-022-2022 – 18 Queen Street
- D11-035-2019 – 145 Dalton Avenue
- D11-031-2022 – 752 W King Street West
- D11-032-2022 – 2724 Princess Street
- D11-025-2022 – 801 Development Drive
- D11-042-2021 – 720 Innovation Drive
- D11-002-2019 – 141 Duff Street

**2. Applications Appealed to the Ontario Land Tribunal:**

1. 2 River Street – OLT-22-004597 – OPA/ZBA – 5-week Hearing set starting January 30, 2024.
2. 275 & 283 Queen Street – OLT-22-004553 – ZBA – Three party settlement agreement approved by Council. Settlement being presented to the OLT at November 22, 2023 meeting.
3. 1533 McAdoos Lane – Site Plan Control – Appeal record submitted to the OLT.

**3. Links to Land Use Planning Documents:**

**Planning Act:** <https://www.ontario.ca/laws/statute/90p13>

**Provincial Policy Statement:** <https://www.ontario.ca/page/provincial-policy-statement-2020>

**City of Kingston Official Plan:** <http://www.cityofkingston.ca/business/planning-and-development/official-plan>

**City of Kingston Zoning By-Laws:** <https://www.cityofkingston.ca/business/planning-and-development/zoning>